

How Do You Protect Your Privacy

- To know where we have sent information about you
- To limit how we use or share information about you
- To ask that we communicate with you about your health in a certain way or in a certain location
- To ask to see or get a copy of your medical record
- To ask that the record be changed if you believe there's a mistake
- To file a complaint with Prowers County Public Health and Environment or the Department of Social Services if you believe your rights have been violated
- To receive a copy of Prowers County Public Health and Environment's *Notice of Privacy Practices*

If you would like further information about our *Notices of Privacy Practices* or if you wish to exercise any of these rights or file a complain contact:

*Prowers County Public Health
and Environment
Jackie Brown, Director
1001 S. Main*

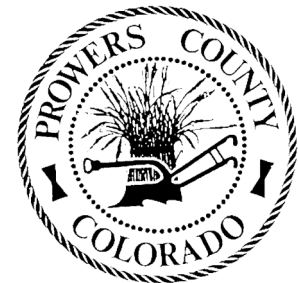
**Prowers County Public Health
and Environment
Everyday,
Everywhere,
Everyone**

1001 South Main
Lamar, CO 81052
Phone: 719-336-8721
Fax: 719-336-9763



Public Health
Prevent. Promote. Protect.

Your Privacy is Important to Us



How Do We Protect Your Privacy

The protection of your health information is very important to us at Prowers County Public Health and Environment. When receiving health care treatment, you will give us personal health information with the understanding that this information will be kept confidential. We do keep a chart or record of your health information in order to provide you the best care possible. We will not use or share your health information without your permission except in times where your permission is not required (for example, when we're required by law). You will be asked to sign a paper saying that you have been told about how we protect your privacy. This notice is only a summary of how we use and share your health information. The full version is available to you if you request it.

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What Are The Ways We Might Use and Share Your Health Information?

For Treatment Purposes

We may share health information with doctors, nurses, technicians and other people who are involved with your care. We may share information about you with other agencies if we are referring you for health care services.

For Payment

We may use and share your health information so that the treatment and services we provide may be billed or collected from you or a third party like an insurance company.

To Operate the Health Department

We may use your information for activities that are necessary to run the health department. For example, we may use health information to review our policies and procedures to make sure we are offering the best care. We may also combine health information from many people to see if we should be offering additional services.

For Appointment Reminders and Health Information

We may call or write to remind you of an

appointment. We may also tell you about health services that may be of interest to you or remind you when you are due for care.

For Health Oversight Activities

We may share health information for audits, investigations and other activities that the government requires to monitor the health care system.

For Workers Compensation

We will share your information for workers compensation claims.

As Required By Law

We will share information when it is required by local, state, or federal law.

For Public Health Activities

We are required to share your information to prevent or control disease, injury or disability; to report child abuse or neglect; to report reactions to medication; to notify people of recalls of products; and to avert a serious threat to health or safety.

Other Uses

Please see the *Notice of Privacy Practices* for more information about other uses of your health information.