

**Prowers County Sheriff's Office**  
**Request for Written Criminal Justice Records**

I, \_\_\_\_\_, who resides at

\_\_\_\_\_, Telephone number (\_\_\_\_) \_\_\_\_\_

Request a copy of a Prowers County Sheriff's Office written report or record.

If not the subject of a report, I represent (insurance agency, company, law firm, etc.)

\_\_\_\_\_

The requested report(s) was/were taken on (date) \_\_\_\_/\_\_\_\_/\_\_\_\_

By Prowers Deputy(s) \_\_\_\_\_

At the location of \_\_\_\_\_

And concerning (type of incident) \_\_\_\_\_

Case report number(s) (if known) \_\_\_\_\_

I, \_\_\_\_\_, certify that I will not use any information in the requested record(s) to harass, annoy, or intimidate any person named in the record(s) or violate any court orders or laws regarding this or any related matter and that these records will not be used for the direct solicitation of business or financial gain. I understand I can and will be subject to the appropriate legal action being taken against me if I use any information from the requested records to violate any provisions of local, state, or federal law.

\_\_\_\_\_

Signature of Requesting Person

\_\_\_\_/\_\_\_\_/\_\_\_\_

Date of Request

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**DO NOT WRITE BELOW THIS LINE—FOR OFFICE USE ONLY**

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- \_\_\_\_ APPROVED
- \_\_\_\_ DENIED
- \_\_\_\_ FULL REPORT
- \_\_\_\_ JUVENILE INVOLVED (Suspects or Victims)
- \_\_\_\_ EXCEPTION NOTED BELOW

**EXCEPTIONS:** \_\_\_\_\_

**REASON FOR DENIAL:** \_\_\_\_\_

\_\_\_\_\_  
Signature of Reviewing Official