

**BLUE ASH BOARD OF SITE ARRANGEMENT**

September 21, 2015

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**ITEM 1. – Meeting Called to Order and Roll Call**

Chair Mark Kirby called the regular meeting of the Board of Site Arrangement to order at 7:16 p.m. on Monday, September 21, 2015 and requested a roll call.

MEMBERS PRESENT: Mark Kirby, Tricia Downing, Joe Hoelker and Jodi Stacey

MEMBERS NOT PRESENT: Terry Peck

ALSO PRESENT: Community Development Director Dan Johnson

**ITEM 2. – Approval of Minutes**

The Board waived the reading and approved the minutes of the Board of Site Arrangement regular meeting of August 10, 2015.

**ITEM 3. – New Hearings**

**a. 11231 & 11237 Cornell Park Drive – Robert V. Painter**

Concept review for a new hotel site

PRESENT: Jim Reckers, Equity Commercial Real Estate Applicant

Jim Reckers said they are proposing to build a Hilton Home 2 Suites at this location by consolidating two existing office building lots and portioning off the area to build the hotel. They would meet all setback requirements, with ample parking and green space.

Dan Johnson commented that the information submitted was not sufficient for an approval and suggested that the Board just provide feedback for applicant of what you feel might help them prepare their final application. He said setbacks appear to be compliant with the Code. There are some rows of parking that are too long and, to follow the Code in its entirety, they would need to put in landscaping islands. A landscaping plan was not submitted. Plans are not sufficiently detailed, so they have not yet been reviewed by other departments.

It was noted that dumpster access is going to be tight in current location. Mr. Reckers will take that under consideration and review.

The landscaping plan needs a lot of attention. There appears to be a lot of existing growth in this area that will be displaced. Mr. Reckers said they will keep as many mature trees as possible and also plan to update the office buildings, so the area will have a very nice presence.

**ITEM 4. – Continued Hearings**

None

**ITEM 5. – Old Business**

None

**ITEM 6. – New Business**

None

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**ITEM 7. – Adjournment**

DECISION: There being no further business, Jodi Stacey moved, Tricia Downing seconded to adjourn the Board of Site Arrangement. A voice vote was taken. All members present voted aye. The meeting was adjourned at 7:35 p.m.

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Mark Kirby, Chair

MINUTES RECORDED BY:

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Traci Smith