

**Village of Hinsdale  
Administration and Community Affairs Committee  
Minutes of the Meeting On  
April 5, 2010**

Chairman Geoga called the meeting of the Administration and Community Affairs Committee to order in the Board Room of the Memorial Building on April 5, 2010 at 6:30 P.M.

**Members Present:** Chairman Doug Geoga, Trustee Bob Saigh, and Trustee Williams

**Members Absent:** Trustee Bob Schultz

**Staff Present:** David Cook, Village Manager; Gina Hassett, Director of Parks and Recreation; Tim Scott, Community Development Strategist;

**Approval of Minutes – March 1, 2010**

Chairman Geoga stated that the minutes from the March 1, 2010 ACA meeting were being presented for approval and asked the Committee if there were any questions or comments. Trustee Saigh moved to approve the minutes as amended. Trustee Williams seconded. The motion passed unanimously.

**Monthly Reports**

**Treasurer's Report – February 2010**

Mr. Cook presented information from the February 2010 Treasurer's report and noted that actual year to date sales tax revenues were approximately \$101,000 higher than budgeted. Income tax receipts are also trending to be \$37,000 over budget. The state is now four months behind in remitting income tax payments to the Village but this will not cause a cash flow problem unless payments get further delayed. Food and beverage tax revenue is approximately the same as last year and could increase with the addition of two new restaurants. Permit revenue is strong in March and four additional homes will be constructed this year which will have a positive impact on permit revenue. Fine revenue is 17% below budget and will end the year below budget. Overtime costs have been reduced significantly throughout this year and should be below estimates on the budget. General discussion took place regarding the final budget summary, the Water Fund, and income tax payments owed from the state. Mr. Cook also presented information regarding the 4<sup>th</sup> quarter 2009 sales tax summary to show the growth and decline of certain types of businesses and sectors and stated that growth and decline tends to offset.

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**Park and Recreation Activity Report**

Ms. Hassett provided information regarding the Lyons Township grant and stated that detailed plans are now needed for the park fund and pavilion at KLM Park. The Fourth of July Parade was discussed and Ms. Hassett suggested that Alice Mansel could be the honorary parade marshal. Options regarding the overall parade theme were also discussed. The summer brochure has been mailed out and future mailings could be placed in the Hinsdalean magazine to save funds and staff time. The Little League and other youth sports have started and also the skate park has re-opened. The ACA Committee discussed Duncan Field and noted that the current proposed plan does not meet the Cook County land use plan, meaning more planning will need to take place in order to develop the field. General discussion took place over revenue streams from the pool and how early bird sales compare to previous years. Registration for summer programs will begin in the next few weeks and will be on a first come/first serve basis instead of the lottery system used in past years.

**Community Development Strategist Report**

Mr. Scott provided information regarding the “Who What Where” program and stated that advertisements will run in the newspaper until the end of the fiscal year, after which this program will be discussed at an EDC Committee meeting to determine if it will be used again or modified. He touched on the updates planned to the economic development website and stated the shopper parking kiosk will also be updated. Business license completion is now at 79% and staff will be working on figures to determine what the completion percentage for retail compliance.

Mr. Scott provided information regarding the second street sign displaying businesses located on Village Place and stated it will be installed in a couple of weeks. Lastly he discussed the arrival and departure of certain businesses in the Village and noted that the final Village newsletter will be mailed in the next few weeks.

Trustee Saigh questioned how high the traffic count is on Distinctlyhinsdale.com. Mr. Scott stated traffic is building, and since a link was added to the Village’s main page traffic has increased. General discussion took place over the electronic newsletter that will replace the print newsletter.

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**Request for Board Action**

**Approval of an Ordinance Amending Title 3 (Business and License Regulations), Chapter 3 (Liquor Control), Section 3-3-5 (Local Liquor Licenses) of the Village Code of Hinsdale to Create a New Class A6 Convenience Store with Gasoline Sales Liquor Classification and Amending Subsection 3-3-5G Related to the Number of Liquor Licenses  
Approval of a Resolution Opposing a Reduction in the Local Government Distributive Fund**

Mr. Cook provided information regarding this agenda item. He stated through the parameters that were established a new class would be created and discussed certain parameters in this class. Trustee Williams motioned for the Approval of an Ordinance Amending Title 3 (Business and License Regulations), Chapter 3 (Liquor Control), Section 3-3-5 (Local Liquor Licenses) of the Village Code of Hinsdale to Create a New Class A6 Convenience Store with Gasoline Sales Liquor Classification and Amending Subsection 3-3-5G Related to the Number of Liquor Licenses.. Trustee Saigh seconded. The motion passed unanimously.

**Approval of a Resolution Opposing a Reduction in the Local Government Distributive Fund**

Mr. Cook stated the Village would lose approximately \$400,000 in annual revenue from the state if the Governor's budget proposal is approved. He stated that if the resolution is approved, a letter would be sent to all state legislators that represent any portion of Hinsdale and to the Governor's Office. Trustee Williams motioned for the Approval of the Resolution, Trustee Saigh seconded. The motion passed unanimously.

**Approval of a Resolution Opposing House Bill 5552 and Senate Bill 580 Regarding the DuPage Water Commission**

Mr. Cook provided background information regarding this Bill and stated the Village has spent millions of dollars investing in the infrastructure since and has been a charter member since 1985. He discussed the main issues that the Village was concerned about over these bills including the possibility of a change in water allocation, the voting structure and make up of the Board, and the threat to find new sources of water if certain changes are made by the Board. Trustee Williams motioned for the Approval of a Resolution Opposing House Bill 5552 and Senate Bill

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580 Regarding the DuPage Water Commission. Trustee Saigh seconded. The motion passed unanimously.

**Approval of the Purchase of a S300 Bobcat Skid-Steer Loader in the Amount of \$31,923.08**

Mr. Cook provided background information regarding this piece of equipment and described the function of the piece of equipment. Trustee Williams motioned for the Approval of the Purchase of a S300 Bobcat Skid-Steer Loader in the Amount of \$31,923.08. Trustee Saigh seconded. The motion passed unanimously.

**Approval and Award of Bid #1466 for Gasoline Delivery to Warren Oil Company**

Mr. Cook stated the price of gasoline will come from the OPI index and this bid will cover the cost of transportation and service fees. The price of gasoline may increase but that Village and supplier do pricing. General discussion took place over the bidding process. Trustee Saigh motioned for the Approval and Award of Bid #1466 for Gasoline Delivery to Warren Oil Company. Trustee Williams seconded. The motion passed unanimously.

**Adoption of Non-Union Pay Plan for FY 2011**

Mr. Cook stated that this approval is required in order to implement the wage freeze included in the FY 2010-11 Budget. Trustee Williams questioned whether any perks would be available to employees that could be offered. Mr. Cook stated this discussion will be taking place at a future meeting to determine if any type of employee benefits could be given to non-union employees.

**Discussion Items**

**Update on Ambulance Fees**

General discussion took place regarding this agenda item. Chairman Geoga stated the current fees collected by the Village are not adequate and this item will need to be pursued at a future meeting

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**Adjournment**

As there was no further business to come before the Committee, Trustee Saigh motioned to adjourn. Trustee Williams seconded. The motion passed unanimously and the meeting was adjourned at 7:10 P.M.

Respectfully Submitted:

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Darrell Langlois  
Assistant Village Manager/Director of Finance