

**VILLAGE OF HINSDALE**  
**Administration and Community Affairs Committee**  
**Minutes of the Meeting December 5, 2011**

Trustee Geoga called the meeting of the Administration and Community Affairs Committee to order in the Board Room of the Memorial Building on December 5 at 7:30 p.m.

**Members Present:** Chairman Doug Geoga, Trustees Laura LaPlaca, Chris Elder and Kim Angelo

**Staff Present:** David Cook, Village Manager, Darrell Langlois, Assistant Village Manager; Gina Hassett, Director of Parks and Recreation and Timothy Scott, Economic Development Director

**Approval of Minutes – November 7, 2011**

Trustee Elder moved approval of the minutes. Trustee LaPlaca seconded and the motion passed unanimously.

**Monthly Reports**

Mr. Langlois presented the October Treasurer's report. The report covers the sixth month of the 2011-12 fiscal year. Base Sales Tax receipts for the month of October increased by 0.7% and 15.5% for November. This marks the twenty-third consecutive monthly increase since posting an average monthly decline of 13% for the previous twelve months. Total Sales Tax receipts (including local use taxes) for the first seven months of the fiscal year total \$1,584,142 as compared to \$1,481,204 for last fiscal year.

During November the Village received its second tax distribution of the new 1% Non-Home Rule Sales tax. The amount received for October was \$133,281 and for November was \$134,242. Mr. Langlois stated that these amounts are right on track with what we estimated during the referendum campaign.

Mr. Langlois reported that Income Tax revenue for the month of October increased by 5.3% but posted a decline of 10.9% for November. Total Income Tax receipts for the first seven months of FY 2011-12 total \$796,763 as compared to \$808,763 for last fiscal year. This variance is unfavorable when compared to budget as an increase of 2% was assumed in the FY 2011-12 Budget. Mr. Langlois reported that the State has only made one income tax payment in the last 60 days and is now four months behind schedule.

Mr. Langlois reported that Food and Beverage tax revenue for October amounted to \$29,197 as compared to the prior year increase of 10.4%. Year to date, Food and Beverage taxes earned for the first six months of the year amount to \$158,926, an increase of 11.3%. This variance is favorable when compared to budget as an increase of 2% was assumed in the FY 2011-12 Budget.

Mr. Langlois reported that property tax collections through September amount to \$5,105,740 which is approximately 88.6% of the Village's \$5.76 million tax levy. Combined Gas, Electric, Telecommunications, and Water Utility Taxes for October were \$150,802,

which is 24.4% below previous year's receipts. \$43,000 of this decrease is attributed to telecommunications taxes, which were down 40% for the month. Although sometimes these declines are followed up by positive numbers, the November amount was only 2.8% higher. Year to date utility tax collections are \$1,048,021, which is 4.7% below the prior year.

Building Permit revenue for October totaled \$100,280, which is 35.6% above the amount received during the same period last year. Year to date permit revenue is not comparable to the prior year due to the Village receiving significant non-recurring permit revenue from Hinsdale Hospital related to its expansion project in 2010. Year to date permit revenue is \$630,162, which is above the straight line budget allocation for this revenue source.

Mr. Langlois explained about additional surpluses in IPBC, which is the Village's employee benefits insurance pool. The additional surplus of approximately \$130,000 will be passed on to the Village. Chairman Geoga asked about the delay in income tax payments from the state and what the longest time has been. Mr. Langlois stated that five months is the longest delay, and there is no plan in place to catch back up.

Chairman Geoga mentioned to the Committee that members from ACA and members from the Finance Commission will meet to discuss the audit. One of the objectives is to address the effectiveness of the auditor and that meeting will be next week. Trustee Elder will be representing the ACA Committee. The master infrastructure plan has been reviewed by the Finance Commission to see if the estimates in the MIP are reasonable in comparison to recent bid results.

Trustee LaPlaca asked about the \$110,000 for the storm expense and where the variance would come from. Mr. Langlois stated that \$500,000 has been collected from property owners in the Woodlands. There will need to be remapping of the area and a number of documents will require revision.

### **Park and Recreation Activity Report**

Ms. Hassett presented the report. Construction on the south picnic shelter is complete. Staff is working with Design Perspectives for the rest of the project. The platform tennis courts are complete. Veeck Park restoration is underway and the sod at the east field will not be installed this year due to low quality of sod that is available.

Ms. Hassett stated that staff is currently concentrating on the Healthy Parks 5K Race to be held in April and that she is looking for sponsors. The Park and Recreation Commission will be hosting a Sports Summit in January. Ms. Hassett commented on the Polar Express and Santa Breakfast. The liners for the ice rink are in but the weather needs to get colder before the ice can be made.

In November the Parks & Recreation Commission discussed the fees for the picnic shelter and the pool. Gateway has started an after school program and has been a great resource for those families. An EPA permit for the pool will no longer be required.

Chairman Geoga commented that he was glad to see that an outside caterer had interest in running the Lodge and wants to hear what the caterer has to say about running the Lodge.

Trustee Elder asked if Ms. Hassett knew what the platform tennis courts operating expenses are. Ms. Hassett stated that they are about \$35,000.

**Economic Development Report**

Mr. Scott presented his report. The wall on First Street is complete except for some washing of the brick. There are a few other items that he would like to see done in that area. The work on the wall on the west section of Burlington Park is about 40% complete. This is being done to protect it from weather this winter and he will investigation long-term options for the wall.

Mr. Scott commented about the holiday lighting ceremony and that it was well attended. Mr. Scott stated that Trumeau has opened in the downtown and Sabarro opened in the Oasis, but Garden Collection in Village Place has closed.

**Approval of an Ordinance Levying Taxes for Corporate Purposes for the Fiscal Year of the Village of Hinsdale commencing on May 1, 2011 and ending on April 30, 2012**

Chairman Geoga summarized the requests. Trustee Angelo moved approval of the request. Trustee Elder seconded the request and the motion passed unanimously.

**Resolution abating the tax hereto levied for the year 2011 to pay the principal of and interest on \$4,000,000 General Obligation Bonds (State Shared Income Alternate Revenue Source), Series 2003, of the Village of Hinsdale, DuPage and Cook Counties, Illinois**

Trustee Angelo moved approval of the request. Trustee Elder seconded the request and the motion passed unanimously.

**Resolution abating the tax hereto levied for the year 2011 to pay the principal of and interest on \$3,045,000 General Obligation Bonds (Library Fund Tax Alternate Revenue Source), Series 2006, of the Village of Hinsdale, DuPage and Cook Counties, Illinois**

Trustee Angelo moved approval of the request. Trustee Elder seconded the request and the motion passed unanimously.

**Resolution abating the tax hereto levied for the year 2011 to pay the principal of and interest on \$3,500,000 General Obligation Bonds (Water and Sewerage Systems Alternate Revenue Source), Series 2008, of the Village of Hinsdale, DuPage and Cook Counties, Illinois**

Trustee Angelo moved approval of the request. Trustee Elder seconded the request and the motion passed unanimously.

**Resolution abating the tax hereto levied for the year 2011 to pay the principal of and interest on \$1,425,000 Taxable General Obligation Bonds (Alternate Revenue Source), Series 2011, of the Village of Hinsdale, DuPage and Cook Counties, Illinois**

Trustee Angelo moved approval of the request. Trustee Elder seconded the request and the motion passed unanimously.

**Approval of an Ordinance for the Levy and Assessment of Taxes for the Fiscal Year Beginning on May 1, 2011 and ending on April 30, 2012, in and for the Village of Hinsdale Special Service Area No. 9 – Localized Drainage Solution**

Village Manager Dave Cook explained the request. Trustee LaPlaca moved approval of the request. Trustee Elder seconded the request and the motion passed unanimously.

**Approval of an Ordinance Amending Subsection 7-4B-2A of the Village Code of Hinsdale Regarding Water Rates**

Chairman Geoga explained about the new Chicago water rates beginning in 2012 and through the next several years. Chairman Geoga asked Mr. Langlois what the amounts could be and how much the increase would need to be. He stated that the 30% increase imposed by the Du Page Water Commission would cost the Village an additional \$640,000 annually, and an 11% increase in the Village's water rate is required to pass this increase along to the Village's water customers.

Trustee Elder moved approval of the request. Trustee Angelo seconded the request and the motion passed unanimously.

**Approval of an Agreement with Hinsdale Platform Tennis Association**

Chairman Geoga explained the Agreement regarding the reimbursement of the expenses involved in the expansion of the paddle courts. Trustee LaPlaca asked about the revenues that could be generated for a surplus. Chairman Geoga stated that any surplus going forward will be applied to the amount owed by HPTA and there is a limit of how many lifetime memberships will be sold.

Trustee LaPlaca asked how close we are to selling the maximum number of memberships. The 29 lifetime memberships does not include the ones already sold. She wanted to know how long it would take to be paid off. Ms. Hassett thinks that the balance is approximately \$29,000 and it will depend on how many new members we get. It will probably be 2 – 3 years. Mr. Cook stated that HPTA thinks that the debt will be paid off in one year but Mr. Cook also believes it will take 3 years.

Trustee Elder moved approval of the request. Trustee Angelo seconded the request and the motion passed unanimously. Trustee LaPlaca added that she believes that the deal was very beneficial to HPTA and hopes that they realize the good deal that they have received.

**Approval of the Permit Fee Schedule for Picnic Shelters at KLM Park**

Ms. Hassett explained the proposed fees for the picnic shelters. Chairman Geoga asked how the rates match up to other communities. Ms. Hassett stated that the Village does not provide staffing for picnic shelter rentals, which other communities do provide as well as other amenities.

Trustee LaPlaca moved approval of the request as presented. Trustee Elder seconded the request and the motion passed unanimously

**Approval of the Construction of an Ice Rink at Melin Park by Hinsdale Residents**

Ms. Hassett explained the request. Chairman Geoga asked Mr. Cook if there were any insurance liabilities involved. Since it is in a park, the Village would accept the liability. Ms. Hassett stated that the water is only a couple of inches deep at this ice rink. Trustee Angelo asked how popular the rink is. Ms. Hassett stated that kids come from other communities and it is very popular as it freezes before the rink Burns Field.

Trustee LaPlaca suggested how the motion language should read. "Approval of the Construction of an Ice Rink for the 2011/12 Winter Season at Melin Park by the Residents of Hinsdale and Agree that the Village will supply the water for said rink."

Trustee LaPlaca moved approval of the motion with the new language. Trustee Elder seconded the request and the motion passed unanimously.

**Adjournment**

As there was no further business to come before the Committee, Trustee LaPlaca motioned to adjourn. Trustee Angelo seconded and the motion passed unanimously. The meeting was adjourned at 8:21 P.M.

Respectfully Submitted:

---

Darrell Langlois  
Assistant Village Manager/Director of Finance