

VILLAGE OF HINSDALE
Administration and Community Affairs Committee
Minutes of the Meeting June 3, 2013

Chairman Hughes called the meeting of the Administration and Community Affairs Committee to order in the Board Room of the Memorial Building on June 3, 2013 at 7:33 PM.

Members Present: Chairman Hughes, Trustees LaPlaca, Elder and Angelo

Staff Present: Dave Cook, Village Manager; Darrell Langlois, Assistant Village Manager/Director of Finance; Gina Hassett, Director of Parks and Recreation; and Timothy Scott, Economic Development Director

Approval of Minutes – May 6, 2013

Trustee Angelo moved approval of the minutes. Trustee LaPlaca seconded and the motion passed unanimously with corrections.

Monthly Reports

Treasurers Report

Mr Langlois presented his report. Base Sales Tax receipts for the month of March increased by 5.1% and increased by 2.2% for April. For FY 2013, total base sales tax receipts total \$2,703,000, an increase of 5.7%. Although not reported, the May revenue was 16,000 or 8.4% above the prior year. This variance is favorable when compared to budget as this revenue source was projected to increase 3% in the FY 2012-13 Budget. Total Sales Tax receipts (including local use taxes) for Fiscal Year 2013 amounted to \$2,970,000, an increase of 5.9%.

Income Tax revenue for the months of March decreased by \$4,300 for March and for April increased by \$9,800. Total Income Tax receipts for FY 2012-13 amount to \$1,515,000, an increase of 9.8%. The state is still two months behind in tax revenue.

Total Food and Beverage taxes earned for the year amount to \$320,591 as compared to the prior year amount of \$317,951 an increase of 0.83%. This variance is slightly unfavorable when compared to budget as an increase of 3% was assumed in the FY 2012-13 Budget.

Mr. Langlois reported that property tax collections for FY 2012-13 amount to \$5,876,755, which is 97.8% of the Village's \$6 million tax levy and is \$129,421 below budget. The primary reason for the under budget performance is due to a tax cap reduction in the Village's 2011 tax levy. The two primary factors causing the tax cap reduction are Du Page County not carrying forward a large adjustment in the 2010 tax levy to 2011 for tax cap purposes, and the new growth estimate of \$20 million used by the Village in calculating its levy was too high as the actual new growth amount was \$12.5 million. The shortfall is also impacted by the timing of receipts from Cook County, which are difficult to precisely predict since the tax levy collections overlap fiscal years, which is not the case with Du Page County collections.

Mr. Langlois reported that in 2011, the Cook County EAV was 10.74% of the Village's EAV. The State of Illinois allocated 11.37% of the tax burden to Cook County. In 2012, the Cook County EAV was 10.68% of the Village's EAV. For 2012, the state of Illinois has told the counties that 15.24% of the tax burden should be allocated to Cook County.

This change in allocation is very high by historical standards and compared to the other Hinsdale taxing districts. This will increase the Village tax extension for the Cook County residents from \$654,000 to \$911,500, an increase of \$257,500 or 39.4%. This will be even higher for the Woodlands residents due to the SSA, and all of this will flow through to the fall tax installment.

Due to this change in tax burden, it is likely that the Village will collect approximately \$250,000 more in property tax this year than the levy since DuPage County has extended 88.63% of our levy using the 2011 allocation and Cook County will be extending 15.24% for a total of 103.87% and a 1% loss factor adds to this. On the down side this will be followed by a negative adjustment by a similar amount in the 2013 levy collected in FY 2015 as DuPage county will correct for the over extension.

The tax burden on the Cook County residents will be increased 40% plus the special assessment for those in the Woodlands. Trustee LaPlaca asked if there is a way to advocate these assessments. Mr. Langlois stated that one of the issues is if they are assessing properly and equalizing the EAV. Chairman Hughes asked how soon this will be locked in. Mr. Langlois does not think that it is a mistake, but is continuing to gather information.

Building Permit revenues for April were \$101,895, an increase of 1.98% above the prior year. Total Building Permit revenue for the year is \$1,125,500, which is a decrease of 10.2% from the prior year. As both February and March were below budget expectations, the end of year results were \$70,581 below the year end estimate used in the FY 2013-14 budget preparation.

Water and sewer fees for FY 2012-13 total \$7,993,000 as compared to the prior year amount of \$6,237,000, which is an increase of 28.3% and is 6.7% above budget. The cause of the over budget performance is due to a large consumption increase due to the dry summer months in 2012, creating a significant positive impact on water revenues.

Park and Recreation Activity Report

Ms. Hassett presented her report. The pool is open and the cool weather gives the new managers some time to train. The excessive rain has delayed the KLM lacrosse field. Lunch on the Lawn will begin in the next few weeks. Two mows per week have been authorized due to all the rain. Summer programs have started and a local girl scout troop is planting a butterfly garden at Ehret Park.

The Petkus family donated 3 planters to Burlington Park in Bob Petkus honor. The family will maintain them for the next two years. There is a local resident that is going to add Google maps to the parks on our website. The Rectrac software is now being hosted off-site.

The Arts Center will be rented out to some local groups. The pass revenue to residents has been good, but not much increase to non-residents. The ADA chair lift must be replaced at the pool.

The KLM Lodge staff continues to make sales calls, and most of the events are still weddings.

Trustee LaPlaca asked about the new landscaping company and suggests keeping an eye on the company since they were such a low bid. Ms. Hassett is in contact with them on a regular basis.

Chairman Hughes asked about purchases that were not done for five years. Ms. Hassett stated that this will be done annually now so staff doesn't have to do catch up.

Economic Development Report

Mr. Scott stated that there will be a sales promotion over the weekend. Mr. Scott spent time at EDC about sandwich board signs. He is working on a reasonable policy. Mr. Scott reported that work is continuing for Burlington Park. He is working with an owner on Chestnut Street for green space. Mr. Scott is working with a new tenant for the old Blockbuster building that would be a business similar to a Petco.

Mr. Scott reported that CMAP will soon draft a report to members with preliminary parking counts and signage. Mr. Scott reported that Fox's Pizza will open soon.

Approval of a Request from Eve Assisted Living for Closure of Washington Street on July 20, 2013, August 11, 2013 and September 8, 2013

Chairman Hughes reported that this request has been withdrawn.

Discussion of Lease Terms for a Potential Lease with the Hinsdale Humane Society for Use of the Former School District Administration Building (5905 S County Line Road) at KLM Park

Mr. Cook explained the request. The building has many restrictions because of the second floor electrical issues. The rental would be \$10 per square foot and would be only the first floor that would be used for office space. There will need to be some maintenance improvements like painting and cleaning that will need to be done. The village attorney will draft the lease for a July 1st occupancy.

The Trustees unanimously agreed to the proposed lease terms.

Approval of Revisions to the Village Code Relative to Liquor Licenses

Chairman Hughes explained the request. Mr. Scott stated that the applicant is requesting 1 hour of extended hours and what the fees would be. Mr. Scott stated that the Ordinance will need to be amended and this will be for trial basis before considering extending hours for other liquor license holders.

Mr. Cook explained the existing fees. Trustee Angelo stated that he is against extended hours. Trustee LaPlaca commented that the extended hours would be for inside service only. Chairman Hughes asked when this would be effective. Mr. Cook stated that the Corporation still has to be formed before they can apply for the license. Mr. Cook suggested holding the change to the Ordinance until they apply.

Discussion of Parade Marshall for the 2013 July 4 Parade

Ms. Hassett stated that prior to 2010 there was a parade marshal. It was suggested that we honor former representative Judy Biggert who always participated in the parade in prior years. The Commission agreed to ask Judy Biggert to be the parade marshal.

Confirmation of the Monday, July 1, 2013 Meeting Date

Chairman Hughes confirmed that July 1st is the next meeting date depending on the agenda.

Adjournment

As there was no further business to come before the Committee, Trustee Elder motioned to adjourn. Trustee Angelo seconded and the motion passed unanimously. The meeting was adjourned at 8:33 P.M.

Respectfully Submitted:

Darrell Langlois
Assistant Village Manager/Director of Finance