

VILLAGE OF HINSDALE
Administration and Community Affairs Committee
Minutes of the Meeting November 4, 2013

Chairman Hughes called the meeting of the Administration and Community Affairs Committee to order in the Board Room of the Memorial Building on November 4, 2013 at 7:30 PM.

Members Present: Chairman Hughes, Trustees Angelo, Elder and LaPlaca

Staff Present: Kathleen Gargano, Village Manager; Darrell Langlois, Assistant Village Manager/Director of Finance; Gina Hassett, Director of Parks and Recreation and Tim Scott, Economic Development Director

Approval of Minutes – October 7, 2013

Trustee Angelo moved approval of the October 7, 2013 minutes. Trustee Elder seconded and the motion passed unanimously.

Monthly Reports

Treasurers Report

Mr. Langlois presented the report. Base Sales Tax receipts for the month of September decreased by 1.6% and increased 8.7% for October. Year-to-date base sales tax receipts for the first six months of FY 2013-14 totals \$1,377,053, an increase of 3.6%. Total Sales Tax receipts for the first six months of the fiscal year total \$1,510,618, an increase of 3.9%.

Mr. Langlois reported that Income Tax revenue for the month of September amounted to \$90,490, an increase of 1.9%; and for October was \$157,875 an increase of 12.9%. Total Income Tax receipts for the first six months of FY 2014-15 total \$874,808, an increase of 11.4%. This variance is favorable when compared to budget as no increase was assumed in the FY 2013-14 Budget.

Mr. Langlois reported that the State is still \$248,000 or two months behind the normal payment schedule. Mr. Langlois reported that Property tax collections through August amount to \$5,516,052, which is approximately 89.8% of the Village's \$6.14 million tax levy. Building Permit revenues for September were \$262,062, an increase of 148%. Excluding the month that we received the permit revenue from the Hospital, we have only had one \$200,000 month since 2007 at \$218,000. For the first five months of the year, total Building Permit revenue stands at \$640,313 an increase of 51.6%. Preliminary results for October indicate a strong revenue month in excess of \$175,000.

Ms. Gargano commented that staff will keep on top of the building permit situation to be sure that service delivery is not delayed in the spring when there will be more building activity going on.

Mr. Langlois reported that staff has decided to interview three of the five vendors who submitted proposals for the water meter project and the interviews will start in about 10 days.

Park and Recreation Activity Report

Ms. Hassett presented her report. The OSLAD grant will be submitted to the state for reimbursement. The sealcoating for the pool and KLM have been completed and were within budget. Both have enhanced the properties and residents have noticed. Due to the deterioration of the sub surface of the parking lot, the engineering department has suggested not storing the snow at the pool due to the weight of snow removal vehicles. Veeck Park is being evaluated as an alternate site. It is the large vehicles that impact the parking lot.

The athletic fields will have signs posted at various times during the year when the athletic fields are closed due to wet weather. The police can then ticket users that are violating the field closures. Chairman Hughes asked if that is a practice in other communities. Ms. Hassett stated that other communities may have staff on-site, but many do use this method too. Trustee LaPlaca asked if users will be warned first. Ms. Hassett stated that repeat offenders will be ticketed. Fall Fest was moved to the middle school and there is consideration to moving it there permanently.

Warner Brothers has sent correspondence regarding the Polar Express. It can no longer be called that due to trademark infringement. There was a long Finance Commission meeting at KLM regarding the Lodge. The consensus was that the lodge is doing well considering the restraints. There has been an inquiry regarding the HCA building usage from some international soccer players. While originally built as a dormitory, there are a number of improvements that will be needed to make it usable.

Economic Development

Mr. Scott presented his report. The Burlington Park wall is nearing completion. The parking study is also nearing a close and a draft report will be available for the Trustees. The Chamber and village are partnering with the lighting. The cost is \$22,500 for the lighting with two new vendors.

Mr. Scott updated the Trustees on the tenant updates. There will be a new home store on Washington and Tremau Design is moving from Chicago Ave. There are some restaurants also in the works, including the Grant Square space.

Approval of a Resolution Determining Amounts of Money to be raised through Ad Valorem Property Taxes

Mr. Langlois explained the request. Chairman Hughes explained that staff is proposing to levy the maximum 1.7% increase allowed under the tax cap. Trustee LaPlaca moved approval of the request. Trustee Elder seconded the approval and the motion unanimously. Mr. Langlois reported that the police and fire pension funds are part of this levy recommendation. The state also does an evaluation and is consistent with what is being recommended.

Approval of an Intergovernmental Agreement between the Village of Hinsdale and the Hinsdale Public Library

Mr. Langlois explained the request. The last agreement was in 2007 and some issues no longer apply. Items that no longer apply were redlined in the new agreement.

Trustee LaPlaca moved approval of the request. Trustee Elder seconded the approval and the motion unanimously

Approval of the Construction of an Ice Rink at Melin Park by Hinsdale Residents

Ms. Hassett explained the request. For the last five years, residents have constructed an ice rink at Melin Park. The village supplies the water, but the residents maintain the rink. It has supplied skating opportunities the last two years when there was no ice at Burns.

Trustee Angelo moved approval of the request. Trustee Elder seconded the approval and the motion unanimously

Discussion and Consideration of Draft Changes and Amendments to the Hinsdale Liquor Code

Mr. Scott explained the changes. The new Code would be a creation of a new classification and service with food. Full service license with extended hours is not included and that would be part of an Ordinance provided by the village attorney. Trustee LaPlaca asked if that is a different class. Trustee LaPlaca asked if the hours are missing. Mr. Scott stated that these are the changes and not the entire Amendment. The hours are missing from this Amendment draft. There would be a paragraph that states hours in the final version.

Mr. Scott stated that the Trustees would see the entire Ordinance before approval. Chairman Hughes stated that needed changes should be approved when ready rather than waiting until the discussion time that could be months away. The Trustees agreed that would be acceptable.

Mr. Scott explained what the difference was between B1 and B2, which are primarily the extended hours. Trustee LaPlaca asked about which category the Wine Cellar would fall into. Mr. Scott explained that language will not change. There was discussion about store sizes and restrictions in the licenses. The Trustees made suggestions/revisions to the draft changes.

Adjournment

As there was no further business to come before the Committee, Trustee Angelo motioned to adjourn. Trustee Elder seconded and the motion passed unanimously. The meeting was adjourned at 8:58 P.M.

Respectfully Submitted:

Darrell Langlois
Assistant Village Manager/Director of Finance

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