

Memorandum

To: Chairman Saigh and Public Safety Committee

From: Robert McGinnis MCP, Community Development Director/Building Commissioner *R*

Date: August 18, 2014

Re: Community Development Department Monthly Report-July 2014

In the month of July the department issued 113 permits including 4 demolition permits and 4 permits for new single family homes. The department conducted 514 inspections and revenue for the month came in at just under \$184,000.

There are approximately 130 applications in house including 35 single family homes and 18 commercial alterations. There are 47 permits ready to issue at this time, plan review turnaround is running approximately 5-6 weeks, and lead times for inspection requests are running approximately 48 hours.

The Engineering Division has continued to work with the Building Division in order to complete site inspections, monitor current engineering projects, support efforts to obtain additional state and federal funding, and respond to drainage complaint calls. In total, 152 inspections were performed for the month of July by the division. This does not include any inspection of road program work and is primarily tied to building construction and drainage complaints.

We currently have 37 vacant properties on our registry list. The department continues to pursue owners of vacant and blighted properties to either demolish them and restore the lots or come into compliance with the property maintenance code.

It should be noted that building activity is up substantially this year in line with expectations. We have seen 986 permits either applied for or issued so far this year; 55 of them being new single family homes. This puts us back to pre-recession levels not seen since 2007. We are fielding complaints on plan review lead times and are working overtime in order to try and manage expectations. We expect that the next challenge will be trying to keep up with inspections and police sites as more permits get issued, but our expectation is that by then the Deputy Building Commissioner will be able to spend more time in the field and less time on plan review.

COMMUNITY DEVELOPMENT MONTHLY REPORT -July 2014

PERMITS	THIS MONTH	THIS MONTH LAST YEAR	FEEES	FY TO DATE	TOTAL LAST FY TO DATE
New Single Family Homes	4	6			
New Multi Family Homes	0	0			
Residential Addns./Alts.	12	9			
Commercial New	0	0			
Commercial Addns./Alts.	7	4			
Miscellaneous	40	50			
Demolitions	4	7			
Total Building Permits	67	76	\$ 158,971.00	\$449,182.00	\$ 302,366.00
Total Electrical Permits	19	23	\$ 12,317.00	\$ 33,894.00	\$ 20,271.00
Total Plumbing Permits	27	33	\$ 12,670.00	\$ 60,075.00	\$ 33,603.00
TOTALS	113	132	\$ 183,958.00	\$543,151.00	\$ 356,240.00

Citations			\$0		
Vacant Properties	37				

INSPECTIONS	THIS MONTH	THIS MONTH LAST YEAR			
Bldg, Elec, HVAC	220	170			
Plumbing	29	24			
Property Maint./Site Mgmt.	113	56			
Engineering	152	143			
TOTALS	514	393			

REMARKS: