

Memorandum

To: Chairman Saigh and Public Safety Committee

From: Robert McGinnis MCP, Community Development Director/Building Commissioner

Date: February 3, 2014

Re: Community Development Department Monthly Report-January 2014

In the month of January the department issued 36 permits including 1 demolition permit and 1 permit for a new single family home. The department conducted 235 inspections and revenue for the month came in at just under \$40,000.

There are approximately 70 applications in house including 26 single family homes and 27 commercial alterations. There are 24 permits ready to issue at this time, plan review turnaround is running approximately 4-5 weeks, and lead times for inspection requests are running approximately 24 hours.

The Engineering Division has continued to work with the Building Division in order to complete site inspections, monitor current engineering projects, support efforts to obtain additional state and federal funding, and respond to drainage complaint calls. In total, 43 inspections were performed for the month of January by the division.

We currently have 38 vacant properties on our registry list. The department continues to pursue owners of vacant and blighted properties to either demolish them and restore the lots or come into compliance with the property maintenance code.

Attached for your information are some pictures of progress at Garfield Crossing at 26-32 E. First Street. At this point, the foundation is complete and structural steel is being erected.

COMMUNITY DEVELOPMENT MONTHLY REPORT -January 2014

PERMITS	THIS MONTH	THIS MONTH LAST YEAR	FEES	FY TO DATE	TOTAL LAST FY TO DATE
New Single Family Homes	1	2			
New Multi Family Homes	0	0			
Residential Addns./Alts.	6	10			
Commercial New	0	0			
Commercial Addns./Alts.	3	3			
Miscellaneous	12	10			
Demolitions	1	1			
Total Building Permits	23	26	\$ 32,872.00	\$ 972,897.00	\$ 682,903.00
Total Electrical Permits	5	16	\$ 2,462.00	\$ 86,103.00	\$ 60,851.00
Total Plumbing Permits	8	13	\$ 4,563.00	\$ 168,452.00	\$ 119,171.00
TOTALS	36	55	\$ 39,897.00	\$ 1,227,452.00	\$ 862,925.00

Citations			\$5,000		
Vacant Properties	38				

INSPECTIONS	THIS MONTH	THIS MONTH LAST YEAR			
Bldg, Elec, HVAC	167	108			
Plumbing	11	12			
Property Maint./Site Mgmt.	14	98			
Engineering	43	131			
TOTALS	235	349			

REMARKS: