

Memorandum

To: Chairman Saigh and Public Safety Committee

From: Robert McGinnis MCP, Community Development Director/Building Commissioner *Jr*

Date: January 3, 2014

Re: **Community Development Department Monthly Report-December 2013**

In the month of December the department issued 68 permits including 4 demolition permit and 5 permits for new single family homes. The department conducted 317 inspections and revenue for the month came in at just under \$124,000.

There are approximately 80 applications in house including 21 single family homes and 22 commercial alterations. There are 21 permits ready to issue at this time, plan review turnaround is running approximately 4-5 weeks, and lead times for inspection requests are running approximately 24 hours.

The Engineering Division has continued to work with the Building Division in order to complete site inspections, monitor current engineering projects, support efforts to obtain additional state and federal funding, and respond to drainage complaint calls. In total, 57 inspections were performed for the month of December by the division. This does not include inspection and oversight of any capital projects.

We currently have 40 vacant properties on our registry list. The department continues to pursue owners of vacant and blighted properties to either demolish them and restore the lots or come into compliance with the property maintenance code.

COMMUNITY DEVELOPMENT MONTHLY REPORT -December 2013

PERMITS	THIS MONTH	THIS MONTH LAST YEAR	FEE	FY TO DATE	TOTAL LAST FY TO DATE
New Single Family Homes	5	3			
New Multi Family Homes	1	1			
Residential Addns./Alts.	10	7			
Commercial New	0	0			
Commercial Addns./Alts.	0	2			
Miscellaneous	22	11			
Demolitions	4	4			
Total Building Permits	42	28	\$ 86,874.00	\$ 940,025.00	\$ 567,329.00
Total Electrical Permits	14	17	\$ 11,665.00	\$ 83,641.00	\$ 56,263.00
Total Plumbing Permits	12	15	\$ 25,255.00	\$ 163,889.00	\$ 111,261.00
TOTALS	68	60	\$ 123,794.00	\$ 1,187,555.00	\$ 734,853.00

Citations			\$0	
Vacant Properties	40			

INSPECTIONS	THIS MONTH	THIS MONTH LAST YEAR			
Bldg, Elec, HVAC	200	248			
Plumbing	20	19			
Property Maint./Site Mgmt.	40	77			
Engineering	57	82			
TOTALS	317	426			

REMARKS: