

## **Memorandum**

To: Chairman Saigh and Public Safety Committee

From: Robert McGinnis MCP, Community Development Director/Building Commissioner

Date: May 7, 2014

**Re: Community Development Department Monthly Report-April 2014**

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In the month of April the department issued 84 permits including 1 demolition permit and 3 permits for new single family homes. The department conducted 392 inspections and revenue for the month came in at just under \$162,000.

There are approximately 106 applications in house including 31 single family homes and 14 commercial alterations. There are 33 permits ready to issue at this time, plan review turnaround is running approximately 5-6 weeks, and lead times for inspection requests are running approximately 48 hours.

The Engineering Division has continued to work with the Building Division in order to complete site inspections, monitor current engineering projects, support efforts to obtain additional state and federal funding, and respond to drainage complaint calls. In total, 125 inspections were performed for the month of April by the division. This does not include any inspection of road program work and is primarily tied to building construction and drainage complaints.

We currently have 42 vacant properties on our registry list. The department continues to pursue owners of vacant and blighted properties to either demolish them and restore the lots or come into compliance with the property maintenance code.

**COMMUNITY DEVELOPMENT MONTHLY REPORT -April 2014**

<b>PERMITS</b>	<b>THIS MONTH</b>	<b>THIS MONTH LAST YEAR</b>	<b>FEEES</b>	<b>FY TO DATE</b>	<b>TOTAL LAST FY TO DATE</b>
New Single Family Homes	3	4			
New Multi Family Homes	4	0			
Residential Addns./Alts.	14	8			
Commercial New	0	0			
Commercial Addns./Alts.	3	4			
Miscellaneous	20	32			
Demolitions	1	4			
<b>Total Building Permits</b>	<b>45</b>	<b>52</b>	<b>\$ 137,974.42</b>	<b>\$1,271,859.00</b>	<b>\$ 874,655.00</b>
<b>Total Electrical Permits</b>	<b>20</b>	<b>19</b>	<b>\$ 8,191.00</b>	<b>\$ 113,073.00</b>	<b>\$ 77,821.00</b>
<b>Total Plumbing Permits</b>	<b>19</b>	<b>17</b>	<b>\$ 15,591.00</b>	<b>\$ 220,754.00</b>	<b>\$ 125,656.00</b>
<b>TOTALS</b>	<b>84</b>	<b>88</b>	<b>\$ 161,756.42</b>	<b>\$1,605,686.00</b>	<b>\$ 1,078,132.00</b>

<b>Citations</b>			<b>\$250</b>		
<b>Vacant Properties</b>	<b>42</b>				

<b>INSPECTIONS</b>	<b>THIS MONTH</b>	<b>THIS MONTH LAST YEAR</b>			
Bldg, Elec, HVAC	186	199			
Plumbing	34	27			
Property Maint./Site Mgmt.	47	42			
Engineering	125	124			
<b>TOTALS</b>	<b>392</b>	<b>392</b>			

**REMARKS:**