

**Memorandum**

To: Chairman Saigh and Public Safety Committee

From: Robert McGinnis MCP, Community Development Director/Building Commissioner 

Date: September 12, 2014

Re: **Community Development Department Monthly Report-August 2014**

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In the month of August the department issued 147 permits including 8 demolition permits and 7 permits for new single family homes. The department conducted 516 inspections and revenue for the month came in at just under \$229,500.

There are approximately 121 applications in house including 38 single family homes and 19 commercial alterations. There are 34 permits ready to issue at this time, plan review turnaround is running approximately 5-6 weeks, and lead times for inspection requests are running approximately 24-48 hours.

The Engineering Division has continued to work with the Building Division in order to complete site inspections, monitor current engineering projects, support efforts to obtain additional state and federal funding, and respond to drainage complaint calls. In total, 165 inspections were performed for the month of August by the division. This does not include any inspection of road program work and is primarily tied to building construction and drainage complaints.

We currently have 45 vacant properties on our registry list. The department continues to pursue owners of vacant and blighted properties to either demolish them and restore the lots or come into compliance with the property maintenance code.

**COMMUNITY DEVELOPMENT MONTHLY REPORT August 2014**

<b>PERMITS</b>	<b>THIS MONTH</b>	<b>THIS MONTH LAST YEAR</b>	<b>FEES</b>	<b>FY TO DATE</b>	<b>TOTAL LAST FY TO DATE</b>
New Single Family Homes	7	2			
New Multi Family Homes	23	0			
Residential Addns./Alts.	17	13			
Commercial New	0	0			
Commercial Addns./Alts.	7	6			
Miscellaneous	30	45			
Demolitions	8	3			
<b>Total Building Permits</b>	<b>92</b>	<b>69</b>	<b>\$ 173,128.20</b>	<b>\$622,310.20</b>	<b>\$ 362,334.00</b>
<b>Total Electrical Permits</b>	<b>28</b>	<b>19</b>	<b>\$ 21,989.00</b>	<b>\$ 55,883.00</b>	<b>\$ 24,756.00</b>
<b>Total Plumbing Permits</b>	<b>27</b>	<b>25</b>	<b>\$ 34,323.00</b>	<b>\$ 94,398.00</b>	<b>\$ 43,293.00</b>
<b>TOTALS</b>	<b>147</b>	<b>113</b>	<b>\$ 229,440.20</b>	<b>\$772,591.20</b>	<b>\$ 430,383.00</b>

<b>Citations</b>			<b>\$3,500</b>		
<b>Vacant Properties</b>	<b>45</b>				

<b>INSPECTIONS</b>	<b>THIS MONTH</b>	<b>THIS MONTH LAST YEAR</b>			
Bldg, Elec, HVAC	238	203			
Plumbing	41	30			
Property Maint./Site Mgmt.	72	62			
Engineering	165	117			
<b>TOTALS</b>	<b>516</b>	<b>412</b>			

**REMARKS:**