



MEMORANDUM

DATE: March 15, 2016
TO: President Cauley and the Village Board of Trustees
CC: Kathleen A. Gargano, Village Manager
FROM: Robert McGinnis, Community Development Director/Building Commissioner
RE: **Community Development Department Monthly Report- February 2016**

In the month of February the department issued 36 permits, including 1 new single family home and 1 demolition permit. The department conducted 397 inspections and revenue for the month came in at just under \$53,000.

There are approximately 72 applications in house, including 24 single family homes and 20 commercial alterations. There are 62 permits ready to issue at this time, plan review turnaround is running approximately 3-4 weeks, and lead times for inspection requests are running approximately 1-2 days.

The Engineering Division has continued to work with the department in order to complete site inspections, monitor current engineering projects, support efforts to obtain additional state and federal funding, and respond to drainage complaint calls. In total, 56 engineering inspections were performed for the month of February by the division. This does not include any inspection of road program work and is primarily tied to building construction and drainage complaints.

We currently have 29 vacant properties on our registry list. The department continues to pursue owners of vacant and blighted properties to either demolish them and restore the lots or come into compliance with the property maintenance code.

COMMUNITY DEVELOPMENT MONTHLY REPORT February 2016

PERMITS	THIS MONTH	THIS MONTH LAST YEAR	FEEES	FY TO DATE	TOTAL LAST FY TO DATE
New Single Family Homes	1	1			
New Multi Family Homes	0	0			
Residential Addns./Alts.	9	5			
Commercial New	0	0			
Commercial Addns./Alts.	3	6			
Miscellaneous	8	9			
Demolitions	1				
Total Building Permits	22	21	\$ 42,576.00	\$1,449,454.00	\$ 1,534,091.00
Total Electrical Permits	8	5	\$ 3,080.00	\$ 136,045.00	\$ 140,728.00
Total Plumbing Permits	6	8	\$ 7,268.00	\$ 241,639.00	\$ 233,038.00
TOTALS	36	34	\$ 52,924.00	\$1,827,138.00	\$ 1,907,857.00

Citations			\$0		
Vacant Properties	29				

INSPECTIONS	THIS MONTH	THIS MONTH LAST YEAR			
Bldg, Elec, HVAC	274	102			
Plumbing	43	17			
Property Maint./Site Mgmt.	24	34			
Engineering	56	12			
TOTALS	397	165			

REMARKS: