

Memorandum

To: President Cauley & Board of Trustees

From: Robert McGinnis MCP, Community Development Director/Building Commissioner *R*

Date: March 5, 2015

Re: **Community Development Department Monthly Report-February 2015**

In the month of February the department issued 34 permits including one new single family home. The department conducted 221 inspections and revenue for the month came in at just under \$52,000.

There are approximately 74 applications in house including 17 single family homes and 12 commercial alterations. There are 36 permits ready to issue at this time, plan review turnaround is running approximately 3-4 weeks, and lead times for inspection requests are running approximately 1-2 days.

The Engineering Division has continued to work with the Building Division in order to complete site inspections, monitor current engineering projects, support efforts to obtain additional state and federal funding, and respond to drainage complaint calls. In total, 12 inspections were performed for the month of February by the division. This does not include any inspection of road program work and is primarily tied to building construction and drainage complaints.

We currently have 30 vacant properties on our registry list. The department continues to pursue owners of vacant and blighted properties to either demolish them and restore the lots or come into compliance with the property maintenance code.

COMMUNITY DEVELOPMENT MONTHLY REPORT February 2015

PERMITS	THIS MONTH	THIS MONTH LAST YEAR	FEES	FY TO DATE	TOTAL LAST FY TO DATE
New Single Family Homes	1	4			
New Multi Family Homes	0	0			
Residential Addns./Alts.	5	15			
Commercial New	0	0			
Commercial Addns./Alts.	6	5			
Miscellaneous	9	6			
Demolitions	0	4			
Total Building Permits	21	34	\$ 38,566.00	\$1,534,091.00	\$ 972,897.00
Total Electrical Permits	5	21	\$ 5,461.00	\$ 140,728.00	\$ 93,482.00
Total Plumbing Permits	8	16	\$ 7,851.00	\$ 233,038.00	\$ 183,048.00
TOTALS	34	71	\$ 51,878.00	\$1,907,857.00	\$ 1,249,427.00

Citations			\$250		
Vacant Properties	30				

INSPECTIONS	THIS MONTH	THIS MONTH LAST YEAR			
Bldg, Elec, HVAC	102	139			
Plumbing	17	11			
Property Maint./Site Mgmt.	34	3			
Engineering	12	21			
TOTALS	165	174			

REMARKS: