

**VILLAGE OF HINSDALE
VILLAGE BOARD OF TRUSTEES
MINUTES OF THE MEETING
March 4, 2014**

The regularly scheduled meeting of the Hinsdale Village Board of Trustees was called to order by President Tom Cauley in Memorial Hall of the Memorial Building on Tuesday, March 4, 2014 at 7:30 p.m.

Present: President Tom Cauley, Trustees Christopher Elder, J. Kimberley Angelo, William Haarlow, Gerald J. Hughes, Laura LaPlaca and Bob Saigh

Absent: None

Also Present: Village Manager Kathleen A. Gargano, Village Attorney Lance Malina, Assistant Village Manager/Finance Director Darrell Langlois, Director of Community Development Robb McGinnis, Deputy Police Chief Kevin Simpson, Director of Public Services George Franco and Asst. Director of Public Services Tom Bueser, Director of Parks & Recreation Gina Hassett and Village Clerk Christine Bruton

PLEDGE OF ALLEGIANCE

President Cauley led those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES

There being no changes or corrections to the draft minutes, Trustee Elder moved to **approve the draft minutes of the regularly scheduled meeting of February 18, 2014, as presented.** Trustee Saigh seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, LaPlaca, Saigh

NAYS: None

ABSTAIN: Trustee Hughes

ABSENT: None

Motion carried.

CITIZENS' PETITIONS

Ms. Denise Stout, 717 S. Grant Street, addressed the Board regarding frozen water pipes this winter. She returned from Florida to frozen pipes in the ground and she believes the Village is unprepared to deal with the mess many people have because of frozen pipes in the ground. She suggested the Village initiate a program to protect

water service in the winter months. Her water service was restored after 20 days and a \$3,000.00 repair. She referenced a Village ordinance that states the water utility lines from the street to the house are her responsibility, as well as from the buffalo box to the water main. It is her opinion that the Village of Hinsdale and the Board should take some responsibility for this problem. She did acknowledge that the Village Water Department staff has used a heating system that has helped some people.

Ms. Suzanne Cooper, 123 N. Grant, informed the Board that her pipes have been frozen and she has been without water since January 31st. She wants the Board to be proactive in the future and believes the ordinance Ms. Stout referred to should be scrubbed. She commented she had no say in what went on under the road 10 years ago when her road was replaced, but the lead pipe was not replaced with copper.

President Cauley remarked that this has been a horrible winter, but assured Mrs. Cooper that Village staff will come out to her home tomorrow to help her. He noted there have been 12 reported cases of this type of frozen pipe this year. The Village has attempted to help restore the water in these cases, but when there is a plastic connection, the heat method won't work. To the extent there is cost to residents, the Village will share that cost. He said it has been a tough year, but we will try to develop a plan to react more quickly in the future.

Kendra Olson, 111 S. Grant Street, addressed the Board regarding the proposed parking at 125 W. 2nd Street. Hers is the business directly adjacent on the north side of the subject property and would be most affected. She wants to reiterate support for this off-street parking proposal; to put more cars on the street everyday would be unbearable for their business and difficult for their clients.

VILLAGE PRESIDENT'S REPORT

President Cauley reported the Village received a AAA bond rating from Fitch Ratings in conjunction with the water bond issue. This is good news because our cost of borrowing will be less. He summarized the contents of their press release which outlined the Village's positive fiscal position.

He has recently received two letters from residents congratulating the Public Services Department for their thorough and timely removal of snow. President Cauley commended Public Services staff for the excellent job they have done this winter.

He received another letter commenting on the horrible state of the roads and a recommendation for a program to fix the streets and inform the residents. President Cauley reminded residents that the Village has a 19-year road repair program and the street schedule is on the website. He acknowledged the serious problem with potholes due

to weather this year, but stated Public Services is putting in cold patch now and a more permanent solution will occur when the weather breaks.

CONSENT AGENDA

President Cauley pulled Item E off the Consent Agenda for separate discussion and read the remainder of the Consent Agenda as follows:

Recommended by Zoning & Public Safety Committee

- a) Ordinance Approving a Major Adjustment to the Site Plan/Exterior Appearance Plan at 26-32 E. First Street – Garfield Crossing (Omnibus vote) (O2014-07)

Recommended by Administration & Community Affairs Committee

- b) Approve the Engagement Letter from Chapman and Cutler LLP in the amount of \$10,000 to Provide Bond Counsel Services for the Proposed General Obligation Bonds (Waterworks and Sewerage System Alternate Revenue Source), Series 2014 (Omnibus vote)
- c) Authorization to Proceed with Replacement of the Village's File and Print Server, Domain Controller, Back-up Solution, and Network Switches in an Amount not to Exceed \$59,134.78 (Omnibus vote)
- d) Approve a Recreation Agreement with the Hinsdale Tennis Association (Omnibus vote)
- e) Approve an Amendment to the Personnel Policy to provide the Village Manager Authority to Amend Certain Provisions of the Personnel Policy without prior Board Approval. The Village Manager upon making such Changes to the Personal Policy shall Communicate those Changes to the Village Board (Item taken separately)

Trustee Hughes moved **to approve the Consent Agenda, as amended.** Trustee Saigh seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, Hughes, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Approve an Amendment to the Personnel Policy to provide the Village Manager Authority to Amend Certain Provisions of the Personnel Policy without prior Board Approval. The Village Manager upon making such Changes to the Personal Policy shall Communicate those Changes to the Village Board

President Cauley explained that he removed this item from the Consent Agenda because some language was added to the proposal and he wanted to be clear about the changes and the purpose of the changes. The Board will still approve changes to salary or number of staff positions, but the Village Manager will have the authority to enact State and County laws which needn't come to the Board. Trustee LaPlaca moved to **Approve an Amendment to the Personnel Policy to provide the Village Manager Authority to Amend Certain Provisions of the Personnel Policy without prior Board Approval. The Village Manager upon making such Changes to the Personal Policy shall Communicate those Changes to the Village Board.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, Hughes, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

ADMINISTRATION AND COMMUNITY AFFAIRS

Accounts Payable

Trustee Elder moved **Approval and Payment of the Accounts Payable for the Period of February 15, 2014 through February 28, 2014 in the aggregate amount of \$510,371.16 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee Haarlow seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, Hughes, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Accept a Proposal from HD Supply Waterworks, Ltd. to Provide Water Meters, Automated Water Meter Reading Systems and Installation Services in the Amount of \$1,994,885 based on Estimated Quantities

President Cauley introduced the item and explained that it could have been on the Consent Agenda as it passed unanimously at ACA, but he removed it because it is a \$2 million dollar item. Assistant Village Manager/Finance Director Darrell Langlois described in detail the history of the item beginning in 2012 when serious problems were identified because of aging water meters. After an extensive process of research, evaluation and review by staff with the help of Trustee Elder, they believe that HD Supply Waterworks, Ltd. can best meet the needs of the Village. In addition to specific details about the equipment and its performance, he also pointed out that the debt service for the project will be paid back from accurate readings of water usage and increased revenue as a result. Although there is an additional \$10,000 annual cost for the software necessary to run the system, it is anticipated that 18% of the unaccounted for 20% water loss will be recovered and will more than offset additional expenses.

Mr. Jerry Plotke from HD Waterworks and Mr. Dave Wiegers from Sensus Water Meters provided a comprehensive presentation to the Board regarding the various benefits of the new water meter system. Mr. Plotke explained the meter warranty and the accuracy of the readings. They demonstrated the installation of the meters at the home. Discussion of the antennae installation on the Memorial Building followed wherein it was concluded that it would not affect aesthetics. It was noted that this system will pull hourly reads stored for up to 45 days, will interface with the current water billing system and installation will be done by licensed union plumbers. Mr. Plotke explained that residents will be informed of the change out of their meter by a series of letters; appointments will be scheduled for the changeover through their call center.

Additionally, the system will provide reports that will indicate and flag meter problems almost instantaneously. Discussion followed regarding resident concerns that their new bill could be much higher than in the past. Trustee LaPlaca pointed out that higher Village water bills will impact residents Flagg Creek bills, as well.

Trustee Elder moved to **Accept a Proposal from HD Supply Waterworks, Ltd. to Provide Water Meters, Automated Water Meter Reading Systems and Installation Services in the Amount of \$1,994,885 based on Estimated Quantities.** Trustee Angelo seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, Hughes, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

ENVIRONMENT AND PUBLIC SERVICES

No report.

ZONING AND PUBLIC SAFETY

Ordinance Approving Site Plans/Exterior Appearance Plans for the Expansion of an Existing Parking Lot at 125 West Second Street

President Cauley introduced the item stating that this matter has appeared before the Plan Commission and Zoning Board of Appeals. The ZBA approved the matter unanimously, however, the Plan Commission voted against the exterior appearance because they felt a parking lot is not consistent with the residential feel of the neighborhood. It was recommended with a 3-1 vote in favor from ZPS. President Cauley said he looked at the property and it is his personal view that with the screening, the location of the lot, which is only five spaces, he thinks it has the benefit of taking parking off street. He noted the ZBA concluded that fewer cars on the street is more consistent with a residential feel.

Trustee LaPlaca moved to approve an **Ordinance Approving Site Plans/Exterior Appearance Plans for the Expansion of an Existing Parking Lot at 125 West Second Street**. Trustee Angelo seconded the motion.

Mr. Steven Kolber, architect for the project, addressed the Board stated the following: the first iteration of the project included a more aggressive parking proposal; they heard the concerns of the Plan Commission and the neighbors and reduced the request. Based on the comments of the neighbor across the street, they have added more landscaping screening on the Second Street side. They researched the O-1 District and of the other seven similar sites, four have on-site parking. They added ADA access and one handicapped site at grade level. Trustee LaPlaca commented that if the ZBA had heard the case first, it might have had a significant impact on the Plan Commission vote. However, to promote reuse of the building and the fact that the on-site parking has sensitive landscaping and screening, she is in favor of approving. Trustee Saigh believes the ZBA got it wrong and questioned their authority in this matter. He believes there should have been a text amendment. He questioned whether the problem is self-created; there will be an increase in intensity of use of this parcel and more asphalt on that property than traditionally. The parking pad is non-compliant because it will not be continuous. He thinks this Board should hold the line with regard to the east side parking pad/strip.

President Cauley confirmed that tandem parking is not allowed by code, but this is a different issue than the five spots in the back of the lot. Mr. Kolber said his client would be amenable to taking out the tandem parking on the east side of the building and leaving only one parking space. Village Attorney Lance Malina noted this tandem was a prior use. Trustee LaPlaca modified her original motion and moved to approve an **Ordinance Approving Site Plans/Exterior Appearance Plans for the Expansion of an Existing Parking Lot at 125 West Second Street and eliminate the tandem parking on the east side of the property.** Trustee Angelo seconded the motion. Director of Community Development Robb McGinnis assured the Board that staff will make sure the east side parking proceeds according to this approval.

AYES: Trustees Elder, Angelo, Haarlow, Hughes, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Trustee LaPlaca mentioned that a Traffic Committee meeting for the Oak Street Bridge is being planned for either the end of March or early April. She invited persons interested in participating to contact the Village offices.

Trustee Saigh noted the next meeting of the ZPS Committee is scheduled for March 24th.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

No reports.

STAFF REPORTS

No reports.

CITIZENS' PETITIONS

None.

TRUSTEE COMMENTS

None.

ADJOURNMENT

There being no further business before the Board and no need for a Closed Session, President Cauley asked for a motion to adjourn. Trustee Elder **moved to adjourn regularly scheduled meeting of March 4, 2014.** Trustee Saigh seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, Hughes, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Meeting adjourned at 9:26 p.m.

ATTEST: _____
Christine M. Bruton, Village Clerk