

**VILLAGE OF HINSDALE
VILLAGE BOARD OF TRUSTEES
MINUTES OF THE MEETING
May 20, 2014**

The regularly scheduled meeting of the Hinsdale Village Board of Trustees was called to order by President Tom Cauley in Memorial Hall of the Memorial Building on Tuesday, May 20, 2014 at 7:30 p.m.

Present: President Tom Cauley, Trustees Christopher Elder, J. Kimberley Angelo, William Haarlow, Laura LaPlaca and Bob Saigh

Absent: Trustee Gerald J. Hughes

Also Present: Village Manager Kathleen A. Gargano, Assistant Village Manager/Finance Director Darrell Langlois, Police Chief Brad Bloom, Fire Chief Rick Ronovsky, Director of Community Development Robb McGinnis, Director of Economic Development and Urban Design Tim Scott, Director of Public Services George Franco and Village Clerk Christine Bruton

PLEDGE OF ALLEGIANCE

President Cauley led those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES

President Cauley made a correction to the language of the draft minutes. Trustee LaPlaca moved to **approve the draft minutes of the regularly scheduled meeting of May 6, 2014, as amended.** Trustee Saigh seconded the motion.

AYES: Trustees Elder, Angelo, LaPlaca, Saigh

NAYS: None

ABSTAIN: Trustee Haarlow

ABSENT: Trustee Hughes

Motion carried.

CITIZENS' PETITIONS

None.

VILLAGE PRESIDENT'S REPORT

President Cauley reported that effective June 2nd certain transactions currently taken only in the Village offices will be available at the Police Department lobby in order to take advantage of the extended hours at that location. Residents can apply for vehicle stickers and animal tags, pay water bills, business licenses, alarm invoices and parking tickets. Forms will be available for other services.

This is National Emergency Medical Services (EMS) Month. President Cauley reported the Hinsdale Fire Department responds to an estimated 2,600 emergency calls per year, 41% of which are for ambulance and paramedic services. Hinsdale has been providing paramedic services since May 1988 which are coordinated county-wide through Good Samaritan Hospital.

CONSENT AGENDA

President Cauley read the Consent Agenda as follows:

Recommended by Administration & Community Affairs Committee

- a) Approval of Fiscal Year 2014-2015 Blanket Purchase Orders in the amount of \$707,942 (Item taken separately)
- b) Award Bid #1562, Burlington Park Community Information Signs, to DeSign Group Signage in the Amount of \$53,120 to Provide Sign Fabrication and Installation Services (Omnibus vote)

Recommended by Environment & Public Services Committee

- c) Award the Engineering Services for Design of the 2015 Reconstruction Project to Bowman Consulting Group in the Amount Not to Exceed \$104,520 (Omnibus vote)
- d) Award the Engineering Services for Design of the 2015 Resurfacing Project to Christopher B. Burke Engineering, Ltd. in the Amount Not to Exceed \$44,682 (Omnibus vote)
- e) Approve the Issuance of a Purchase Order to R.N.O.W. Inc., in the Amount of \$57,995 for the Replacement of the Debris Tank on a 1996 Vactor (Omnibus vote)

Trustee LaPlaca recommended removing Item A, Fiscal Year 2014-2015 Blanket Purchase Orders from the Consent agenda to vote on after the item changing the spending authority of the Village Manager is voted on because this item is only for purchase orders over \$20,000. Regarding Item B, Signage, it was noted that the project is under budget with this bid, but it has been suggested that pavers from Garfield Road be repurposed with this project. If that results in the project coming in over budget, the Board will be apprised, however, that determination won't be

made until the fall. Regarding Item C and D, historically, design and construction observation is given to same vender. President Cauley noted that Bowman was not the low bidder on design, but the overall low bidder. Trustee LaPlaca explained that the Village Engineer looks at both design and construction observation to make a determination to award the project. However, it was noted at EPS the construction observation portion was a firm bid and they would honor it and assuming they do a good job on the first part it will be awarded accordingly. Trustee LaPlaca explained it is better to have the same person do the whole job. President Cauley asked if there is a problem when you don't take the lowest bidder, to which Assistant Village Manager/Finance Director Darrell Langlois said price is not the only consideration on an a Request for Proposal (RFP), other factors are considered, including qualifications.

Trustee LaPlaca moved **to approve the Consent Agenda, as amended.** Trustee Saigh seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Hughes

Motion carried.

ADMINISTRATION AND COMMUNITY AFFAIRS

Accounts Payable

Trustee LaPlaca moved **Approval and Payment of the Accounts Payable for the Period of May 3, 2014 through May 16, 2014 in the aggregate amount of \$1,651,869.23 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee Elder seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Hughes

Motion carried.

Ordinance Amending the Village Code of Hinsdale Relative to Contracting and Purchase Authority

President Cauley introduced the item and noted that this item was discussed at length at ACA. This ordinance increases the spending authority of the Village Manager from \$10,000 to \$20,000 and moves a lot of processing detail out of the ordinance into the purchasing manual. Village Manager Kathleen A. Gargano explained the ordinance is a policy statement and the manual states how to comply with policy. Mr. Langlois said the auditors can review the item, but legal counsel has reviewed the ordinance and the manual. There is sufficient segregation of duties which would be what the auditors would look at. Trustee Elder moved to approve an **Ordinance Amending the Village Code of Hinsdale Relative to Contracting and Purchase Authority**. Trustee Haarlow seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Hughes

Motion carried.

Approval of Fiscal Year 2014-2015 Blanket Purchase Orders in the amount of \$707,942

President Cauley introduced the item and noted this is an annual approval for certain costs from certain vendors that we know we will incur. Trustee Saigh moved **Approval of Fiscal Year 2014-2015 Blanket Purchase Orders in the amount of \$707,942**. Trustee Elder seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Hughes

Motion carried.

ENVIRONMENT AND PUBLIC SERVICES

Award contract to Globe Construction in the amount of \$18,114.50 for the concrete restoration work in various locations throughout the Village

President Cauley introduced the item and explained this work was started last week and has been completed. Director of Public Services George Franco confirmed. Trustee LaPlaca noted this was discussed at the last EPS meeting and made sense for pricing and timing to get the project done. Trustee Elder **moved to Award contract to Globe Construction in the amount of \$18,114.50 for the concrete restoration work in various locations throughout the Village.** Trustee LaPlaca seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Hughes

Motion carried.

ZONING AND PUBLIC SAFETY

Trustee Saigh reported the ZPS meeting was last night. There was discussion on lot coverage issues wherein Committee agreed with the staff recommendation not to change the 2008 ordinance currently in place at this time. Overall, staff has been diligent in handling these cases and the expectation is that requirements will be dictated in the future by the County that we will have to follow.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

No reports.

OTHER BUSINESS

None.

STAFF REPORTS

No reports

CITIZENS' PETITIONS

None.

TRUSTEE COMMENTS

Trustee LaPlaca stated EPS is meeting next week and that things are moving along with the hospital and the Oak Street Bridge project.

ADJOURNMENT

There being no further business before the Board and no need for a Closed Session, President Cauley asked for a motion to adjourn. Trustee LaPlaca **moved to adjourn the regularly scheduled meeting of May 20, 2014.** Trustee Saigh seconded the motion.

AYES: Trustees Elder, Angelo, Haarlow, LaPlaca, Saigh

NAYS: None

ABSTAIN: None

ABSENT: Trustee Hughes

Motion carried.

Meeting adjourned at 7:49 p.m.

ATTEST: _____
Christine M. Bruton, Village Clerk