

**VILLAGE OF HINSDALE
VILLAGE BOARD OF TRUSTEES
MINUTES OF THE MEETING
February 16, 2016**

The regularly scheduled meeting of the Hinsdale Village Board of Trustees was called to order by President Tom Cauley on Tuesday, February 16, 2016 at 7:33 p.m.

Present: President Tom Cauley, Trustees Christopher Elder, Luke Stifflear, Gerald J. Hughes, Laura LaPlaca, Bob Saigh and Neale Byrnes (following appointment and oath)

Absent: None

Also Present: Village Manager Kathleen A. Gargano, Assistant Village Manager/Finance Director Darrell Langlois, Police Chief Brad Bloom, Fire Chief Rick Ronovsky, Director of Public Services George Peluso, Director of Parks & Recreation Gina Hassett, Director of Community Development Robb McGinnis, Village Engineer Dan Deeter, Superintendent of Public Services Ralph Nikischer, Village Planner Chan Yu, Economic Development Coordinator/Human Resources Administrator Emily Wagner, Management Analyst Suzanne Ostrovsky and Village Clerk Christine Bruton

PLEDGE OF ALLEGIANCE

President Cauley led those in attendance in the Pledge of Allegiance.

APPROVAL OF MINUTES

There were no changes to the draft minutes. Trustee Elder moved to **approve the draft minutes of the regularly scheduled meeting of February 2, 2016, as presented.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

CITIZENS' PETITIONS

None.

APPOINTMENT OF VILLAGE BOARD TRUSTEE

President Cauley stated that as Village President he is proud to appoint Neale Byrnes as a Village Trustee to fill the seat vacated by Trustee Kim Angelo. He outlined Mr. Byrnes qualifications, and noted that his ten years on the Plan Commission, six as Plan Commission

Chair, make him uniquely qualified to serve. The Board concurred with the President Cauley's appointment.

OATH OF OFFICE AND SEATING OF NEW BOARD MEMBER

President Cauley administered the oath of office to Mr. Byrnes. Trustee Byrnes took his place at the dais.

APPOINTMENTS TO BOARDS AND COMMISSIONS

President Cauley asked for a motion to appoint Mr. Steve Cashman as Chair of the Plan Commission, to replace Trustee Byrnes. Mr. Cashman has served on the Plan Commission since 2011. Trustee Byrnes moved to **approve the appointment to the Plan Commission as recommended by the Village President**. Trustee Saigh seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

APPOINTMENT OF ASSISTANT VILLAGE MANAGER/DIRECTOR OF PUBLIC SAFETY; and APPROVAL OF A REVISED VILLAGE PAY PLAN

President Cauley stated that in 2009-2010, the Board worked to reduce expenses so the Village could devote more money to fixing roads and sewers. As part of that effort, full-time staff was reduced by 20%. The Board continues to explore ways to provide the best possible municipal services at the lowest possible cost.

Tonight, the Board will consider the creation of a temporary Assistant Village Manager/Director of Public Safety position. The State of Illinois pension laws provide a powerful economic incentive for members of our Police and Fire Departments to retire from a municipality after working there for 25-30 years. These experienced professionals are in their mid-fifties with at least a decade of productive work years ahead of them. However, these employees actually lose money if they continue to work in the same position for the same municipality for more than 30 years, because they cannot collect their pensions. Consequently, these employees retire and take positions in the private sector or another municipality. In 2016, 66% of the Hinsdale Police Department command staff will be eligible for retirement. Chief Bloom will soon be retiring, Deputy Chief Simpson is one year away from retirement age. In 2016, 50% of the command staff of the Fire Department will be eligible for retirement this year. Chief Ronovsky plans on retiring later this year. This presents a serious issue for the Village. Village Manager Kathleen Gargano has been thinking about succession planning in these departments for some time. One solution would be to hire someone with 25-30 years of experience from another municipality, but the

Board prefers to promote from within. In any organization, it is important to provide opportunities for advancement; it is good for morale, it incentivizes employees to work harder and it preserves the culture of the department. The Board does not want to do anything that will jeopardize the intangibles in these departments that make them the envy of other communities in the western suburbs. President Cauley stated that even though we have less tenured employees with outstanding operational skills, he is concerned about whether they have the necessary administrative and management skills to run those departments.

Recently, an opportunity presented itself that will solve these problems. Retiring Chief Brad Bloom shared with Ms. Gargano that his preference would be to stay on in Hinsdale and mentor the future leaders of the Police and Fire Departments. He would be willing to take a pay cut to stay in Hinsdale. Ms. Gargano brought the idea of having Chief Bloom stay on for a period of time in a temporary position, to assist with the transitioning of less tenured management candidates, so that the Village could promote from within. This concept was discussed by the Board in closed session and they have agreed to move forward with this suggestion. Due to retirements that have occurred this year, and those that are anticipated in the future, this position is budget neutral. The Board is proposing that Chief Bloom be hired to a newly created temporary position of Assistant Village Manager/Director of Public Safety. This position will only exist during this period of transition. Chief Bloom will be a contract employee, with a three-year contract with two, one-year renewals. He will have on operational responsibilities in either the Police or Fire Departments. His role will be to assist the new Police and Fire Chiefs on administrative and management matters. Additionally, he will assume oversight responsibilities for the IT Department. He will never receive two pensions from the Village of Hinsdale; although he will pay into the Illinois Municipal Retirement Fund (IMRF), that pension will not vest over the term of his contract with the Village. President Cauley believes this is the right thing to do; it would be a shame for Hinsdale to let Chief Bloom's talents go elsewhere. President Cauley noted that along with the appointment a revised Village pay plan would need to be approved to account for the new position.

Trustee Elder moved to **approve the Appointment of Assistant Village Manager/Director of Public Safety; and Approval of a Revised Village Pay Plan.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: Trustee Byrnes

ABSENT: None

Motion carried.

VILLAGE PRESIDENT'S REPORT

No report.

FIRST READINGS - INTRODUCTION

Administration & Community Affairs (Chair Hughes)

- a) **Award the contract for the KLM carpet replacement to DeSitter Flooring in the amount of \$26,602.59**

President Cauley introduced the item and noted this is the same company that installed the carpeting at KLM last time.

The Board agreed to move this item to the Consent agenda of their next meeting.

- b) **Approve an Ordinance Amending Subsection 3-3-13A of the Village Code of Hinsdale Related to the Number of Liquor Licenses (Class B1 Restaurant Beer/Wine for Starbucks)**

President Cauley introduced the item and explained that Starbuck's has requested a liquor license to serve beer and wine. There was some question as to how other communities handled this; an area survey indicated other municipalities have classified the business as a restaurant. Trustee LaPlaca confirmed that they will fit the restaurant definition. It was also confirmed that this request is only for the downtown location.

The Board agreed to move this item to the Consent agenda of their next meeting.

Environment & Public Services (Chair LaPlaca)

- c) **Award the Engineering Services for Construction Observation of the 2016 Roadway & Infrastructure Project to Primera Engineering in the Amount Not to Exceed \$49,895**

President Cauley explained that historically the Village gets separate bids for design and for construction observation. Primera did the design work on this project and they did a good job. Trustee LaPlaca confirmed that the Village has been happy with their work.

The Board agreed to move this item to the Consent agenda of their next meeting.

- d) **Award the 2016 Roadway & Infrastructure Project to H. Linden & Sons in the Amount not to Exceed \$1,787,755.80**

President Cauley said this item relates to improvements on north Vine Street from Ogden Avenue to North Street and east First Street from south Park Street to south Elm Street. He also noted that H. Linden & Sons is a new contractor for Hinsdale, but is highly recommended. Trustee LaPlaca confirmed that Village Engineer Dan Deeter checked the references and talked to their subcontractors; good recommendations were received from all.

Discussion followed regarding the work that involves the brick streets. It was noted that Linden does not have experience with brick streets, but their subcontractor does. Linden has experience with excavation, sub-grading and putting down the aggregate base. The subcontractor will lay the bricks.

Trustee LaPlaca noted the bid came in under engineering estimates because Mr. Peluso and Mr. Deeter got the bid requests out early. However, there are variables that can affect the final cost such as the number of salvageable bricks and soil issues.

The Board agreed to move this item to the Consent agenda of their next meeting.

Zoning & Public Safety (Chair Saigh)

e) **Approve an Ordinance Approving Major Adjustments to Site Plans and Exterior Appearance Plans at 8 Salt Creek Lane/907 Elm Street – Salt Creek Campus LLC**

Mr. Michael Trippiedi, landscape architect, addressed the Board on behalf of MedProperties. He explained they are requesting minor changes to the clock tower open space area as a result of the coordination of renovation of these properties. He described the proposed changes which he believes are in substantial conformity to the previously approved site plans. They feel it is more interactive to provide tables and chairs than a circular sidewalk in this area. The plans include the removal of eleven trees. Village Planner Chan Yu confirmed the Village Forester has no objection to the tree plan, as some of the trees are sick and the layout is not ideal. Mr. Trippiedi stated seven trees will be re-planted as part of this project of a species more appropriate to the space and use.

The Board agreed to move this item forward for a Second Reading at their next meeting.

f) **Approve an Ordinance Approving a Building Coverage Variation for the Single Family Residence Located in the R-4 Single Family Zoning District at 718 W. Fourth Street – ZBA Case Number V-05-15**

President Cauley introduced the item which is a referral from the Zoning Board of Appeals for maximum building coverage relief. Mr. Pat Magner, architect representing the homeowner, addressed the Board. He explained that this is an unusually small lot, of which there are only a handful in the Village. The homeowner wishes to make a small addition, adding a bedroom and enlarging the kitchen, to accommodate their growing family. Mr. Magner stated this is a 4.6% increase in lot coverage which the ZBA felt was appropriate.

President Cauley raised concerns regarding precedence. This is a modest request, but still a variance, and is the desire to add on enough of hardship to bend the zoning code. In this case, an older home will be preserved. Discussion followed regarding possible standards for these types of approvals. The Board had no objections to this particular request, but President Cauley suggested that the motion for approval include the reasons for approval. Mr. Magner confirmed that a pine tree would be removed, but not the 50' foot historic tree located on the property.

The Board agreed to move this item forward for a Second Reading at their next meeting.

CONSENT AGENDA

Administration & Community Affairs (Chair Hughes)

- a) Trustee Hughes moved **Approval and payment of the accounts payable for the period of February 3, 2016 through February 16, 2016 in the aggregate amount of \$1,071,982.30 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee LaPlaca seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

The following items were approved by omnibus vote:

- b) **Accept the proposal from Sikich, LLP to provide professional auditing services for the fiscal year ending April 30, 2016** (*First Reading – February 2, 2016*)

Environment & Public Services (Chair LaPlaca)

- c) **Renew an Intergovernmental Agreement with the Illinois Department of Transportation (IDOT) for routine maintenance of 47th Street from County Line Road to Spring Lake Road** (*First Reading – February 2, 2016*)
- d) **Approve a Resolution for the Oak Street Bridge Replacement Project Construction Contract Change Order Number 2 in the Amount Not to Exceed \$31,140 Addition to Kenny Construction Company (R2016-02)** (*First Reading – February 2, 2016*)

Trustee LaPlaca moved to approve the Consent Agenda, as presented. Trustee Hughes seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

SECOND READINGS / NON-CONSENT AGENDA – ADOPTION

Zoning & Public Safety (Chair Saigh)

- a) **Exterior Appearance and Site Plan Review for New Equipment at an Existing Telecommunications Facility Location – 339 W. 57th Street – SAC Wireless on behalf of AT&T (O2016-11)** (*First Reading – February 2, 2016*)

Trustee Saigh moved to **approve an Ordinance Approving a Site Plan and Exterior Appearance Plan for New Telecommunications Equipment – 339 W. 57th Street**. Trustee Elder seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

- b) **Exterior Appearance and Site Plan Review for New Equipment at an Existing Telecommunications Facility Location at Spinning Wheel Apartments – 21 Spinning Wheel Road – SAC Wireless on behalf of AT&T (O2016-12) (First Reading – February 2, 2016)**

Trustee Elder moved to **approve an Ordinance Approving a Site Plan And Exterior Appearance Plan for New Telecommunications Equipment – 21 Spinning Wheel Road**. Trustee Hughes seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

DISCUSSION ITEMS

Mavon Insurance request for street party

President Cauley introduced the discussion item stating that Mavon Insurance, located at 10 W. Chicago Avenue had approached the Village requesting permission to hold an anniversary street party for their customers. Ms. Terri Clune, Mavon property manager, addressed the Board. She explained that they were no longer requesting a street closure, that in conversation with Chief Bloom and Village Manager Gargano, the commuter lot will be used instead for a staging area and all other activities will be on private property. It was noted this is a one-day event and only a few metered spaces on Chicago Avenue will be used for their food trucks. The Board approved the use as outlined by Ms. Clune.

Annual Integrated Pest Management Report

Mr. Ralph Nikischer, Superintendent of Public Services, addressed the Board. As pest management coordinator for the Village he provided an overview of department practices. He stated the Village adopted an innovative policy in 1995 that minimized the reliance on chemicals. The policy addresses methods for managing insects, diseases and weeds wherein chemicals are a last resort. In 2008, 90 acres of public green space was treated with herbicide; this has been reduced to only 20-25 acres. He noted that relative to other communities, Hinsdale is ahead of the curve. He performs three turf maintenance reviews per year. Over-seeding is the best preventative method for turf maintenance, and he would like to do more. He said staff will continue to educate residents and he outlined other programs that will continue in 2016. It was confirmed that catch basins will continue to be treated with a more natural substance and the successful three-year inoculation schedule for Dutch Elm disease will continue. Discussion followed on the budgeting of IPM programs. Mr. Nikischer described the notification process for

parks when an herbicide will be applied. Trustee Hughes recommended the notification sign be improved to announce the pesticide application in bigger letters. Director of Parks & Recreation confirmed that organizations who use the parks are noticed a month in advance of the application.

Ms. Ruta Jensen of 215 N. Grant Street approached the podium and complemented Mr. Nikischer for the work he has done implementing the program. She feels very strongly about the use of pesticides in the Village. She is concerned that rates of over-seeding and aeration have fallen off and wants the Board to provide the financial resources necessary for this program. She noted that she had provided information to the Board about the ingredients in Tri-Power and its harmful side effects. She also pointed out that 24 hours isn't enough time to stay off treated turf; some of the chemicals are active for many months. She cited the many organizations and publications that recommend not using pesticides. She cautioned the Board to consider the consequences if someone is hurt by pesticide use.

The Board asked what the costs would be to implement the IPM completely. Mr. Nikischer said he will provide that information.

APPROVAL OF CONTRACT BETWEEN THE ASSISTANT VILLAGE MANAGER/DIRECTOR OF PUBLIC SAFETY AND THE VILLAGE OF HINSDALE

(Item taken out of order)

At 9:03 p.m., President Cauley asked for a brief recess to allow the Board to review the contract. Upon reconvening, the Board recommended minor changes to the language of the contract. Trustee LaPlaca moved **Approval of a Contract Between the Assistant Village Manager/Director of Public Safety and the Village of Hinsdale**. Trustee Elder seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

DEPARTMENT AND STAFF REPORTS

The Treasurer's Report and the Community Development report were provided to the Board. Assistant Village Manger/Finance Director reported the water meter project is ongoing. There were no additional questions regarding the contents of the department and staff reports.

REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

No reports.

OTHER BUSINESS

None.

NEW BUSINESS

None.

CITIZENS' PETITIONS

None.

TRUSTEE COMMENTS

None.

ADJOURNMENT

There being no further business before the Board, President Cauley asked for a motion to adjourn. Trustee Elder **moved to adjourn the regularly scheduled meeting of the Hinsdale Village Board of Trustees of February 16, 2016.** Trustee Hughes seconded the motion.

AYES: Trustees Elder, Byrnes, Stifflear, Hughes, LaPlaca and Saigh

NAYS: None

ABSTAIN: None

ABSENT: None

Motion carried.

Meeting adjourned at 9:13 p.m.

ATTEST: _____
Christine M. Bruton, Village Clerk