

**VILLAGE OF HINSDALE  
VILLAGE BOARD OF TRUSTEES  
MINUTES OF THE MEETING  
February 16, 2021**

The regularly scheduled meeting of the Hinsdale Village Board of Trustees (conducted electronically) was called to order by Village President Tom Cauley on Tuesday, February 16, 2021 at 7:30 p.m., roll call was taken.

Present: President Tom Cauley

Participating electronically: Trustees Matthew Posthuma, Scott Banke, Luke Stifflear, Gerald J. Hughes, Laurel Haarlow and Neale Byrnes

Absent: None

Present: Village Manager Kathleen A. Gargano, Assistant Village Manager/Director of Public Safety Brad Bloom and Village Clerk Christine Bruton

Participating electronically: Police Chief Brian King, Fire Chief John Giannelli, Assistant Finance Director Alison Brothen, Former Finance Director Darrell Langlois, Director of Community Development/Building Commissioner Robb McGinnis, Director of Public Services George Peluso, Superintendent of Parks & Forestry John Finnell, Superintendent of Parks & Recreation Heather Bereckis, and Village Engineer Dan Deeter

**VILLAGE PRESIDENT - INTRODUCTION**

*“Good evening. On September 18, 2020, Governor Pritzker entered the latest in a string of emergency declarations related to the COVID-19 pandemic. In light of that declaration, and consistent with various Executive Orders entered by the Governor, and the recent amendments made to the Open Meetings Act in Public Act 101-640, I find that it is not practical or prudent to conduct an in-person meeting. This Open Regular Meeting of the President and Board of Trustees of the Village of Hinsdale is therefore being conducted remotely.*

*Public Act 101-640 allows public bodies to meet remotely during public health disasters, so long as the public is able to monitor the meeting, and certain other conditions are met.*

*Public comment is permitted during the Citizen’s Petitions portions of the meeting. When we get to those portions of the meeting, I will ask persons wishing to make public comment to identify themselves. If anyone wishing to speak has difficulty connecting to the meeting with ZOOM, please call Assistant Village Manager Brad Bloom at 630.789.7007.”*

**APPROVAL OF MINUTES**

**a) Regular Meeting of February 2, 2021**

Following changes to the draft minutes, Trustee Banke moved to **approve the draft minutes of the regular meeting of February 2, 2021, as amended.** Trustee Posthuma seconded the motion.

**AYES:** Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

Motion carried.

## **VILLAGE PRESIDENT'S REPORT**

President Cauley began his remarks thanking the Public Services staff for their work around the clock to clear the snow. They did a fantastic job.

He reported area COVID-19 numbers, noting DuPage County has experienced an improvement. He extended congratulations and thanks to District 86 and Superintendent Tammy Prentiss for organizing the school as a vaccination site for health care workers and people 65 and older. Should more vaccine become available, information will be on the website.

President Cauley introduced the subject of commemorative ribbons on trees that note the passing of someone in the community. While this practice indicates solidarity and a close knit community, there is a very vocal group of residents who want strict regulations enacted. He acknowledged that after some time the ribbons can become unsightly. He hopes to balance the interests of both parties, but does not think an ordinance is the solution, because it would be difficult to enforce, and tickets and citations would be problematic.

He suggested an administrative policy relating to ribbons, and letting people know they should be conscious of the ribbons and their removal. He suggested communicating the policy to area churches and schools. The policy could include the following types of parameters:

1. installed only on Village parkway trees
2. time of removal - 30 days
3. the people who put them up should take them down
4. residents can remove any ribbon installed in front of their house
5. the Village reserves the right to remove the ribbons

Trustee Hughes thinks 30 days is too long, and recommended two weeks instead, however, if someone has communicated a desired timeframe, any and all his concerns would be addressed. Trustee Byrnes said after 30 days Village staff could take them down. President Cauley would prefer the onus for removal be on the people who install them. Trustee Hughes noted these are Village trees, so they could be removed by Village staff. President Cauley said the concerned residents could come forward with an ordinance, but if the administrative policy is effective, the Village can take this softer approach. Trustee Haarlow suggested posting this information on social media, as the organizing of the most recent red ribbons occurred that way. It was noted the policy will be posted on the Village website, and the Parks & Recreation Facebook page. Trustee Posthuma suggested caution when talking to grieving family members about the removal of ribbons. Trustee Hughes said we have to get to the point where it is common knowledge when the ribbons need to be removed. Trustee Banke referenced the time regulations for flying a flag at half-mast concluding the suggested two weeks is not arbitrary, but in line with other commemorative actions.

President Cauley believes this administrative policy will accommodate everybody's interests.

## CITIZENS' PETITIONS

There was no one on the line waiting to address the Board.

### FIRST READINGS – INTRODUCTION

#### Administration & Community Affairs (Chair Hughes)

- a) **Approve a Resolution of the Village of Hinsdale, DuPage and Cook Counties, Illinois, Approving and Authorizing Execution of a First Amendment to an Agreement Between the Village of Hinsdale and the Hinsdale Platform Tennis Association; and**  
**Approve an Ordinance of the Village of Hinsdale, DuPage and Cook Counties, Illinois, Approving and Authorizing Execution of a Guaranty of Term Loan and Governmental Certificate**

Trustee Hughes introduced these two items that relate to the Hinsdale Paddle Tennis Association (HPTA). One is an amendment to the existing agreement, and the other is an ordinance for a guarantee of loan. As background, he explained the current agreement with HPTA addresses a number of issues, including ambiguity around financial responsibilities, assets and programming. Twelve years ago no one knew what programming or maintenance would entail. Paddle tennis in Hinsdale is very successful, creating pressures with wear and tear to the facilities, and work to run the program. HPTA will handle programming and maintenance. The Village would provide a fixed dollar contribution to operate, continuing to provide support, but without financial fluctuation. For the expansion of the hut, the Village would pay for it up front, and HPTA would pay it back. This was planned for 2020, but the \$360,000 expense was put on hold due to COVID-19. The idea came from HPTA for a bank loan, so there would be no liquidity requirements on the Village. They found a lender, and negotiated a loan, so the changes proposed in the amendment to the agreement will make that happen. This solution saves Village financials, and saves our agreements with the HPTA. The loan agreement and note are still being negotiated, but will be available for the second reading of this item. The agreement will be modified to include all the loan documentation, and HPTA will not be able to renegotiate the loan. Trustee Hughes explained the Village will be responsible for some of the interest payments in the first 3 years, HPTA will be responsible for the following 4 years of the 7 year loan. The costs will exceed \$400,000, and the HPTA will cover that increase. He noted the hut and courts are still a Village asset. President Cauley feels this is better for the Village, because it keeps our cash in hand. He added the interest rate is 3.75%, which is an attractive rate.

Mr. Marty Brennan and Mr. Kevin Parks, representing the HPTA, addressed the Board stating they are anxious to make improvements to the hut, they appreciate the Village's flexibility, and added this is important for their membership. They thanked Trustee Hughes, Mr. Bloom and Mr. Langlois for their help. The program is going strong and continues to get stronger.

The Board agreed to move this item forward for a second reading at the next meeting of the Village Board.

**Environment & Public Services (Chair Byrnes)**

- b) **Award the contract for construction of the 2021 Maintenance Project to Builders Paving, LLC in the amount not to exceed \$652,000**

Trustee Byrnes introduced the item stating this construction contract came in \$100,000 less than budgeted for the streets that were held back last year because of the pandemic. He added Village streets will be in really good shape when these are completed. He noted this contractor has done good work for us before.

The Board agreed to move this item forward for a second reading at the next meeting of the Village Board.

- c) **Award Semmer Landscape Inc. the Landscape Maintenance contract for Calendar Year 2021 in the extended price comparison amount of \$137,056, the original full bid amount**

Trustee Byrnes introduced the item noting this is a contract renewal for mowing and trimming of rights-of-way, central business district (CBD) maintenance, maintenance of raingardens, and other services. This price is \$16,000 under budget.

The Board agreed to move this item to the consent agenda of the next meeting of the Village Board.

- d) **Award Kinnucan Tree Experts and Landscape Company the elm tree treatment contract in the bid comparison amount of \$11.42 per inch not to exceed the total contract amount of \$148,745.50**

Trustee Byrnes introduced the item for elm and ash treatments. The bid is \$18,000 under budget. This company has not worked in Hinsdale prior, but provides services to communities such as Evanston, Winnetka, and Park Ridge. He explained that the \$11.42 per inch references the tree diameter at chest height, and determines the dosage of inoculation. Trustee Haarlow asked if this is the highest quality treatment for the money, and whether all bidding vendors quoted the same product. Superintendent of Parks & Forestry John Finnell said the contract specifies the product to be used, as well as the rate of use, so that all bids received were for the same product and work.

The Board agreed to move this item to the consent agenda of the next meeting of the Village Board.

**Zoning & Public Safety (Chair Stifflear)**

- e) **Approve an Ordinance Amending Section 6-12-3(d) of the Village Code of Hinsdale to allow for the installation of stop signs for north and southbound traffic on Lincoln at Third Street**

Trustee Stifflear introduced this and the following two items to the Board. The first is for four-way stop signs at Lincoln and Third Street. The Police Department received communication from concerned residents regarding this intersection. The Police began monitoring the intersection in 2017. There have been 8 crashes since then. They concluded that the Manual on Uniform Traffic Control Devices (MUTCD) standards have been met to recommend the installation of stop signs at this intersection.

With respect to the following two items, the Police Department is recommending two-way stops for the following uncontrolled intersections: Bruner Street and Hickory Street, North Street and Adams Street, North Street and Bruner Street, Oak Street and Sixth Street, and Park Avenue and Sixth Street. They are also recommending yield signs at Princeton Road and Third Street.

Trustee Stifflear pointed out that the characteristics of the intersections over the past five years are provided to the Board in their packets. The request to review these intersections comes from residents, however, collectively there were only four crashes reported. This does not meet the MUTCD standards for crashes, but did meet the limited site distance requirements. Discussion regarding uncontrolled intersections followed. It was noted that recently there has been a proliferation of unfamiliar drivers in Hinsdale for such things as Uber, Lift, and Grubhub. Discussion followed regarding the installations recommended on Sixth Street, noting traffic counts may be affected by Oak School. Further, the road is in bad shape, traffic could increase following repairs. Trustee Banke pointed out there are more delivery service trucks now such as Amazon, and a general increase in distracted driving. He thinks more control based on environment and technology makes sense. Discussion followed regarding the monitoring of these intersections, and the desire to make the neighborhoods safer. Trustee Byrnes pointed out that the intersection of Maple and Washington outside the library should be a four-way stop, as there are a lot of pedestrians in the area. Trustee Haarlow agreed. Chief King said they have studied that intersection, but will take a fresh look.

The Board agreed to move this item, and the following two, to the consent agenda of the next meeting of the Village Board.

- f) **Approve an Ordinance Amending Section 6-12-3(b) of the Village Code of Hinsdale to allow for the conversion of five (5) uncontrolled intersections to two-way stop intersections; and Approve an Ordinance to amend Section 6-12-4 of the Village Code of Hinsdale to allow for the conversion of an uncontrolled intersection to a yield intersection**  
Following discussion above, the Board agreed to move these items to the consent agenda of the next meeting of the Village Board.

## CONSENT AGENDA

### Administration & Community Affairs (Chair Hughes)

- a) Trustee Hughes moved **Approval and payment of the accounts payable for the period of February 1, 2021 through February 12, 2021, in the aggregate amount of \$1,322,912.97 as set forth on the list provided by the Village Treasurer, of which a permanent copy is on file with the Village Clerk.** Trustee Banke seconded the motion.

**AYES:** Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

Motion carried.

*The following items were approved by omnibus vote:*

- b) **Approve an Ordinance Authorizing the Sale by Auction or Disposal of Personal Property Owned by the Village of Hinsdale**

**Environment & Public Services (Chair Byrnes)**

- c) **Award a contract for Brush Hill Train Station Ceiling Repairs to Smith Plastering Inc., in the amount of \$9,250 (First Reading – February 2, 2021); and Award Heating and Cooling Installation Contract for Brush Hill Train Station to Sendra Services Corp., for the purchase and installation of HVAC equipment in the amount of \$11,149.71 (First Reading – February 2, 2021)**
- d) **Approve the award of Tree Maintenance Bid #1675 to Steve Piper and Sons for tree maintenance services in the amount not to exceed the budgeted amount of \$67,000**

**Zoning & Public Safety (Chair Stifflear)**

- e) **Approve the issuance of a purchase order to WatchGuard in the amount of \$42,249.50 to purchase the WatchGuard V300 Body Worn Camera (BWC) for police operations (First Reading – February 2, 2021)**

Trustee Byrnes moved to **approve the Consent Agenda, as presented.** Trustee Hughes seconded the motion.

**AYES:** Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

Motion carried.

**SECOND READINGS / NON-CONSENT AGENDA – ADOPTION**

**Administration & Community Affairs (Chair Hughes)**

- a) **Approve the Annual Appropriation Ordinance for the year January 1, 2021 to December 31, 2021 (First Reading – February 2, 2021)**

Trustee Hughes moved to **Approve the Annual Appropriation Ordinance for the year January 1, 2021 to December 31, 2021.** Trustee Banke seconded the motion.

**AYES:** Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

Motion carried.

**Zoning & Public Safety (Chair Stifflear)**

- b) **Approve an Ordinance Approving a Major Adjustment to an Exterior Appearance Plan for Façade Changes – Garfield Crossing - 26-38 E. First Street (First Reading – February 2, 2021)**

Trustee Stifflear introduced the item that the Board referred to the Plan Commission and the Historic Preservation Commission on January 5, both of which unanimously agreed to recommend approval, with the caveat that the lights be on dimmers after hours. On February 2, the Board reviewed the request, and there were no material comments.

Trustee Stifflear moved to **Approve an Ordinance Approving a Major Adjustment to an Exterior Appearance Plan for Façade Changes – Garfield Crossing - 26-38 E. First Street.** Trustee Banke seconded the motion.

**AYES:** Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

Motion carried.

**DISCUSSION ITEMS**

- a) **Tollway update**

Mr. Bloom stated there is no update at this time.

- b) **Liquor licensing requests of The Pride Stores, Inc. (BP Amoco)**

President Cauley introduced the two requests from the BP Amoco located at the corner of Ogden Avenue and York Road. The gas station currently has a liquor license to sell packaged beer and wine. They would like to expand their license to include spirits. They have also requested a B1 Restaurant license to allow beer and wine service by the glass on premises for the Urban Counter restaurant attached to the gas station.

Trustee Banke expressed his concern regarding the slow creep of additional liquor sales and product availability. He would object to these types of sales from a gas station. He is worried we are setting ourselves up for problems down the road, and more liquor stores. Trustees Stifflear and Byrnes agreed. Trustee Haarlow asked about the hours sales would be allowed, to which Mr. Bloom replied the hours would be the same as they currently are, and consistent with the specific license type. Trustee Hughes said he is a little uneasy, wondering where the line should be drawn. Discussion followed, and a comparison was made to the Walgreens which does allow packaged sales of beer, wine and spirits. Chief King said there have been no issues with liquor sales at Walgreens. Other concerns such as precedent, and proximity to the tollway were discussed.

The Board agreed not to approve the requests as presented.

### DEPARTMENT AND STAFF REPORTS

- a) Fire
- b) Engineering

The report(s) listed above were provided to the Board. There were no additional questions regarding the content of the department and staff reports.

Village Manager Kathleen Gargano thanked Public Services staff for their snow removal work, and reminded residents that refuse pickup is delayed by a day because of the weather. She reported the Fire Department is digging out hydrants. If residents can assist, their help that would be appreciated.

### REPORTS FROM ADVISORY BOARDS AND COMMISSIONS

No reports.

### CITIZENS' PETITIONS

None.

### TRUSTEE COMMENTS

None.

### ADJOURNMENT

There being no further business before the Board, President Cauley asked for a motion to adjourn. Trustee Byrnes moved to **adjourn the regularly scheduled meeting of the Hinsdale Village Board of Trustees of February 16, 2021**. Trustee Hughes seconded the motion.

**AYES:** Trustees Posthuma, Banke, Stifflear, Hughes, Haarlow and Byrnes

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

Motion carried.

Meeting adjourned at 8:44 p.m.

ATTEST: \_\_\_\_\_  
Christine M. Bruton, Village Clerk