

Approved:  
Massouras/Buczowski

MINUTES  
VILLAGE OF HINSDALE  
HISTORIC PRESERVATION COMMISSION  
OCTOBER 12, 2010

Memorial Hall – Memorial Building, 19 East Chicago Avenue, Hinsdale  
5:00 P.M.

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Chairman Pro Tem Arens called the meeting of the Historic Preservation Commission to order at 5:00 p.m. on October 12, 2010 in Memorial Hall in the Memorial Building, 19 East Chicago Avenue, Hinsdale IL.

Present: Chairman Pro Tem Arens, Commissioner Peterson, Commissioner Bohnen, Commissioner Ives and Commissioner Murphy

Absent: Chairman Keseric, Commissioner Massouras, Commissioner Buczowski, Commissioner McGue

Also Present: Village Planner, Sean Gascoigne

**Minutes**

Chairman Pro Tem Arens presented the minutes from the September 14, 2010 meeting to the Commission and asked if they had any changes to the minutes up for approval. Commissioner Peterson motioned for the approval of the minutes from September 14, 2010. Commissioner Ives seconded. The motion passed unanimously.

**Discussion**

**Update on Burns Field**

Chairman Pro Tem Arens asked Village Planner Gascoigne to provide an update.

Mr. Gascoigne indicated that there really was no update and that he had discussed with Gina Hassett, Director of Parks and Recreation, and there really was not movement to that regards.

Discussion ensued regarding the scope of the project and future discussions regarding the Burns Field Study.

Chairman Arens requested that everyone pull the original reports and we would put this topic on next month's agenda to allow anyone that was not part of the Commission at that time, the opportunity to come up to speed if so desired.

**Review of Existing Village Studies**

Chairman Arens opened discussions on the existing Village studies that had been completed and thanked staff for compiling a comprehensive list of the available studies.

Discussion ensued regarding the comprehensive list and Chairman Arens indicated that we had a lot of information to disseminate and several new Commissioners that were not aware that this information was available. The Commission then discussed the availability of these documents and how the Commissioners could obtain this information.

Chairman Arens indicated that ultimately it would be a good idea to get two member sub-committees together and go through the studies.

### **Role, Responsibilities and Authority of the Historic Preservation Commission**

Chairman Arens informed the Commission that a legal report was not yet available from the Village Attorney and asked if the Commission was ok with discussing next month. He also indicated that the nature of the topic was important for everyone to be part of and they only had five members available tonight. The Commission concurred.

### **Upcoming Meetings**

Chairman Arens asked staff to extend the yearly calendar out until September and Mr. Gascoigne indicated he would have it available for the next meeting.

Discussion ensued regarding how the Commission wanted to address the scheduling over the summer months.

Chairman Arens summarized the chart followed by discussion regarding some of the activities that typically take place throughout the year and when the Commission should get started on events such as Preservation Month.

The Commission discussed criteria for judging Preservation Month and Chairman Arens introduced the information regarding permits that the Commission had requested in September. Discussion ensued regarding the document and how it could be filtered to best serve the Commission as a tool for Preservation Month.

Commissioner Peterson offered to take an initial look at the document once staff got it filtered out.

Discussion continued on how to improve Preservation Month.

Chairman Arens returned to discussions on the year in review and identified Preservation Month as the big item and then filling in items around that through out the year.

Commissioner Peterson agreed and indicated that initially, they need to understand the scope of their responsibilities.

Commissioner Ives questioned how a lack of quorum affected a public hearing that was potentially scheduled for a certain meeting date.

Mr. Gascoigne indicated that if a quorum was not reached the public hearing could not even be opened to be continued and would subsequently be continued to the next meeting by

default. He also confirmed that in those situations, the original mailings and notifications are not required to be resent as the meeting is being continued.

Commissioner Ives indicated that he may be applying for a Certificate of Appropriateness over the next couple of months.

Chairman Arens asked if any of the Commissioners had expiring terms as that could affect the productivity of the Commission up through Preservation Month.

Mr. Gascoigne indicated he would look, but that if any had expired, it was his understanding in talking with Chairman Keseric that they had agreed to stay on.

Chairman Arens asked if anyone had anything further.

Commissioner Ives indicated that he wanted to reiterate the importance of putting together a set of guidelines for the locally landmarked homes to familiarize them as to what requires a Certificate of Appropriateness and what does not. He also directed everyone's attention to list of landmarked homes and expressed concern with how long it had been since a home had come forward to be landmarked. He stated it was the Commission's responsibility to find ways to promote preservation and the landmarking of homes.

Chairman Arens responded to Commissioner Ives' concerns and suggested the idea of a Historic Preservation "Welcome Wagon" where Commissioners could go around to actively promote local landmarking of homes.

Discussion ensued regarding ideas on how to increase and improve the potential for landmarking homes.

### **Adjournment**

Commissioner Murphy moved to adjourn. Commissioner Peterson seconded and the meeting adjourned at 5:40 p.m. on October 12, 2010.

Respectfully Submitted,

Sean Gascoigne  
Village Planner