

Approved
Mowery / Bohnen

MINUTES
VILLAGE OF HINSDALE
HISTORIC PRESERVATION COMMISSION

June 9, 2015

Memorial Hall – Memorial Building, 19 East Chicago Avenue, Hinsdale

5:00 P.M.

Commissioner Bohnen called the meeting of the Historic Preservation Commission to order at 5:00 p.m. on May 12, 2015 in Memorial Hall in the Memorial Building, 19 East Chicago Avenue, Hinsdale IL.

Present: Commissioner Harloe-Mowery, Commissioner Gonzalez and Commissioner Bohnen

Absent:

Also Present: Chan Yu, Village Planner

Minutes

Commissioner Bohnen introduced the minutes from May 12, 2015 meeting. Commissioner Bohnen asked for a motion to approve the minutes as presented. Commissioner Mowery made a motion to approve the minutes as submitted. Commissioner Bohnen seconded. The motion passed unanimously.

Discussion – Map Project

Commissioner Mowery explained the HPC made a significant amount of headway to tie into the upcoming Village website. She also referenced the HPC needing a person to input the information for their initiative. Commissioner Mowery asked staff where they are in regards to the website.

Chan, Village Planner stated staff attended a website training on June 3rd and asked that to the instructor. Unfortunately, she was unaware of the specifics and would need to review the contract it has with the Village.

Commissioner Gonzalez asked for clarification about the contract.

Chan responded to see if the contract between the Village and the website company includes incorporating the address list and pointing it into an interactive map or if it's an extra service.

Commissioner Mowery believed this was already settled and the HPC can tie into the website as discussed.

Chan reviewed for clarification of the HPC's web page vision. He described a map of Hinsdale with pin locations indicating where each house is; and with a pop up information window by clicking each home.

Commissioner Bohnen replied this is right.

General discussion in regards to previous work (2 years ago to the present referenced) ensued and what the next steps are for the new web page.

Commissioner Bohnen asked who interfaces with the (website) contractor.

Chan replied Amy (IT Department) and Suzanne (Administration Department).

Commissioner Mowery stated it was Amy per previous discussion with Scott (previous HPC Chairman) before leaving the HPC.

Commissioner Bohnen agreed and asked if this is something Amy can answer.

Chan responded he believes so, if Amy is the Village liaison to the company.

Commissioner Bohnen asked what if this is not included in the contract with the Village.

Chan responded we can ask how much potentially this service would cost.

Commissioner Mowery stated she will talk to Scott because she is positive this was discussed already; and that this map would be digitized on the website.

Chan stated staff had a meeting on June 9th about the new website and the launch is projected to be around mid-July.

Commissioner Mowery asked how complete the website is so far.

Chan responded it is a large project with many moving parts. The Village would like the website to be perfect before a press release is issued.

Commissioner Bohnen reiterated that he wants assurance that the HPC is part of the contract package for the interactive map function.

Commissioner Mowery referenced Scott stating that it was good to go during the winter months.

Chan asked Commissioner Mowery if Amy was the contact person with Scott throughout the process.

Commissioner Mowery replied she will reach out to Scott.

Chan explained Amy was not present during the training; and that the company trainer was not familiar with the contract with the Village when staff asked the question.

Discussion – Builder/Preservation Breakfast

Commissioner Bohnen reiterated the need for a builder breakfast meeting. He'd like to re-establish a partnership with local builders to let them know the HPC/Village has a certain expectation from them.

Commissioner Mowery asked if we should set a tentative date.

Commissioner Bohnen stated it may not happen due to the summer break and the early fall may be more likely.

Commissioner Mowery asked if this was an invitation to just builders.

Commissioner Bohnen referenced the last meeting was between just builders and Village staff.

Commissioner Mowery asked Commissioner Bohnen if he could perhaps put together a small outline of the meeting of what should be accomplished and who should attend.

Commissioner Bohnen responded sure.

Commissioner Mowery stated we should send a notice at least a month and a half in advance for a good turnout. The HPC could use the permitting department for a list of contractor contact information.

Commissioner Bohnen mentioned a realistic date would be late September or early October.

Commissioner Mowery suggested reaching out to staff once a rough draft of the meeting is completed.

2nd Tier Landmarking

Commissioner Bohnen asked if anyone has any comments on the topic.

Commissioner Mowery reiterated from the last meeting that the HPC should come up with a good name for this program.

Commissioner Bohnen said we will come back next month with a name.

Commissioner Mowery added a name and/or suggestions; and afterwards, a push to gain popularity to it.

Commissioner Bohnen suggested maybe something in the Hinsdalean.

General event and marketing discussion ideas ensued.

Fence Regulations

Commissioner Bohnen stated the HPC has made strides with this project but asked how to move it forward.

Commissioner Mowery replied we worded it and asked if anyone submitted it.

Commissioner Bohnen responded not to his knowledge. The HPC would need to stamp it approved. In addition, pictures should be added to supplement the documents.

Chan mentioned that Scott brought up a draft memo floating around.

Commissioner Mowery believes it was in the minutes during the winter months.

Commissioner Bohnen explained the process to present it to the Board.

Commissioner Mowery stated next month the HPC will review it and discuss any modifications. The goal is to finalize the language for the fence.

Protection of Historic Homes

Commissioner Bohnen asked if there has been any action with this item. He asked Chan to check with Robb, Director of Community Development for an update. General discussion for what was discussed at the Board level ensued.

Historic Preservation Month

Commissioner Mowery provided a summary of the awards preservation ceremony and asked Chan for the addresses of the winners.

Chan reviewed the addresses of the winners. However, one of the winners has not responded to the letter and voicemails by Chan.

Adjournment

With no additional discussion, Commissioner Bohnen asked for a motion to adjourn. Commissioner Gonzalez made the motion and Commissioner Mowery seconded. The meeting was adjourned at 5:40 p.m. on June 9, 2015.

Respectfully Submitted,



Chan Yu, Village Planner