

Special Meeting of the Howell City Council
Saturday January 30, 2021
Electronic Meeting – Live Zoom Webinar
611 E. Grand River Ave.
Howell, Michigan 48843
517-546-3502

The special meeting of the Howell City Council was called to order by Mayor Nick Proctor at 10:33 am.

Council Members Participating: Jeannette Ambrose, Robert Ellis, Randy Greene, Jan Lobur, Steven Manor and Mayor Nick Proctor.

Also Participating: City Manager Paul DeBuff, Police Chief Scott Mannor, DPS Director Erv Suida, City Clerk Jane Cartwright, City Attorney Dennis Perkins, Finance Director Catherine Stanislawski, HR Generalist Jamie Helman, WTP Operations Manager Jim Webster, WWTP Operations Manager Mike Spitler, Caron Davis, and Renee.

Mayor Proctor stated the Howell City Council is meeting electronically as a result of the COVID-19 virus and to protect the health, safety and welfare of citizens and staff from such virus, as allowed by MCL 15.263a. All Council members were participating by electronic means from Howell Michigan with the exception of Member Lobur who was participating from Oxford Mississippi.

The Special Meeting was scheduled to conduct interviews with the three finalists for the position of City Clerk. Mayor Proctor stated the same 12 questions would be asked to each candidate with rotating presentation by Council Members.

The City Council proceeded with the formal interviews as follows:

10:41 am – Julie Durkin
11:13 am – Michelle Mastej
11:51am – Angela Guillen

The interviews concluded at 12:15 pm. Discussion followed with each Council member highlighting the strength and experience of each candidate as well as their fit for the community. City Manager DeBuff reviewed the screening interviews conducted by staff focusing on recent experience, answers to questions, and questions posed by the candidates.

MOTION by Manor, SUPPORT by Ellis, “To extend an offer of employment to Angela Guillen for the position of City Clerk subject to negotiation of an agreement.” A roll call vote was taken. Ellis – yes, Manor – yes, Lobur – yes, Greene – yes, Ambrose – yes, Proctor – yes. MOTION CARRIED (6-0). Mayor Proctor extended the City’s best wishes to all candidates and thanked them for their interest.

Citizen's Comments – No response.

MOTION by Ellis, SUPPORT by Greene, “To adjourn the special meeting of the City Council at 12:40 pm.” A roll call vote was taken. Manor – yes, Lobur – yes, Greene – yes, Ambrose – yes, Ellis – yes, Proctor – yes. MOTION CARRIED (6-0).

Nick Proctor, Mayor

Jane Cartwright, City Clerk