

Regular Meeting of the Howell City Council
Monday June 28, 2021
Howell City Council Chambers – Lower Level
611 E. Grand River Ave.
Howell, Michigan 48843
517-546-3502

1. CALL TO ORDER

The regular meeting of the Howell City Council was called to order by Mayor Nick Proctor at 7:00 p.m.

Council Members Participating: Jan Lobur, Randy Greene, Nikolas Hertrich, Jeannette Ambrose, Bob Ellis, Steven Manor, and Mayor Nick Proctor.

Also, Present: City Manager Erv Suida, City Clerk Angela Guillen, and City Attorney Dennis Perkins.

Others in Attendance: Deputy Police Chief Mike Dunn, Finance Director Catherine Stanislawski, DPS Director Matt Davis, Communications Specialist Danica Katnik, Caron Davis, Dan Brockway, Nancy Faight, Tom Richardson, Amelia Purdy-Ketchum, Dalton & Cynthia Eades, Luke Wilson, Jacob Schlittler and WHMI.

2. PLEDGE OF ALLEGIANCE

3. APPROVE MINUTES

MOTION by Ellis, SUPPORT by Ambrose, “To approve the minutes of the regular meeting of the City Council held June 14, 2021.” MOTION CARRIED (6-0).

MOTION by Ellis, SUPPORT by Lobur, “To approve the minutes of the special meeting of the City Council held June 14, 2021.” MOTION CARRIED (6-0).

4. CITIZENS COMMENTS – All Topics

- There were no comments.

5. REPORTS – COUNCIL MEMBERS SERVING ON COMMISSIONS

- Member Ambrose stated HAPRA met Tuesday, June 16, 2021; Summer camp is functioning and operational; Hive teens won a \$20,000.00 grant; Scheduled an additional 2022 Budget Planning Session for Wednesday August 25, 2021; Discussed ICMA Retirement contribution re-instatement; check register report and financial statements are sufficient; revenue and sponsorships are continuing to increase, Melon Fest event update; staffing challenges; update on recreation center use; park passes have been consistent; scheduled a dog park committee meeting; there will be NO July meeting the next meeting is scheduled for August 17, 2021.

- Member Manor stated SEMCOG met June 24, 2021; recognition for contributions for the last year; American Recovery Plan Dollars presentation on Youtube; Water infrastructure report and the need for planning and funding.
- Mayor Proctor noted the Planning Commission did not meet due to lack of agenda; Howell Fire Authority met June 16, 2021 regarding financial reporting; funds were transferred from the General Fund into Building Fund to proportion adequately, received a check from the County for delinquent taxes, passed a Resolution to keep The Fire Authority together in one political unit regarding redistricting; Downtown Development Authority (DDA) met on June 23, 2021; Howell Social District has been approved; Discussion on a downtown restroom financed by the DDA located at Clinton and Court; July 2, 2021 concerts at the Court House return every Friday evening; July 13, 2021 is the next food truck Tuesday and Santa will be here for Christmas in July 23rd-25th.
- Member Greene arrived/joined the Council meeting at 7:13p.m.

6. DISCUSSION/ADOPTION – BUDGET STABILIZATION FUND, RESOLUTION NO. 21-14

MOTION by Manor, SUPPORT by Lobur, “To amend Resolution 21-14, a resolution to set forth \$250,000.00 allocation to be appropriated in the budget stabilization fund. MOTION CARRIED (7-0)

MOTION by Lobur, SUPPORT by Ellis, “To approve Resolution 21-14 as amended, a resolution to set forth \$250,000.00 allocation to be appropriated in the budget stabilization fund. MOTION CARRIED (7-0)

7. DISCUSSION/ADOPTION – RESOLUTION NO. 21-15, BUDGET AMENDMENTS

MOTION by Ellis, SUPPORT by Hertrich, “To adopt Resolution 21-15, Budget Amendments.” MOTION CARRIED (7-0)

8. DISCUSSION/ADOPTION – ORDINANCE NO. 945, 2021 CODIFICATION

MOTION by Ellis, SUPPORT by Ambrose, “To adopt Ordinance No. 945, 2021 Codification.” MOTION CARRIED (7-0)

9. DISCUSSION/INTRODUCTION/ADOPTION – AMTRAK CORRIDOR DEVELOPMENT PROGRAM RESOLUTION NO. 21-16

MOTION by Manor, SUPPORT by Ellis, “To adopt Resolution No. 21-16 supporting Amtrak’s reauthorization proposal to create a Corridor Development Program and increased funding for USDOT competitive grants, which can also support more passenger rail.” Mayor Proctor stated this does not obligate any financial assistance from the City of Howell. MOTION CARRIED (7-0).

10. DISCUSSION/APPROVAL – CIVIC EVENT APPLICATION, HOWELL MELON FESTIVAL 2021

MOTION by Ambrose, SUPPORT by Ellis, “To approve the Civic Event application filed by the Howell Area Parks and Recreation Authority for the 2021

Howell Melon Festival, scheduled for August 9-14, 2021. Danica Katnik, Communications Specialist, explained the closure of the Boat Launch and Park before the race. Amelia Purdy-Ketchum noted the much smaller Melon Fest Event and clarified the happenings during the festival. The Chamber and DDA are planning on doing some of their missed events during Melon Fest. Council Members asked for clarification on the festival tent and Social District alcoholic beverage allowance, concern on the closing of the park and boat launch regarding boats coming off the water, CornHowell Tournament, clarification on City expenses and the mural on the side of the DDA Building. MOTION CARRIED (7-0).

Mayor Proctor recognized Danica Katnik, Communications Specialist for the City of Howell for her involvement in the city's communications and social media. Danica came to us from WHMI and its good to have her as a part of the City of Howell.

11. DISCUSSION/APPROVAL – CIVIC EVENT APPLICATION, UNITED WAY DAY OF CARING PICNIC

MOTION by Hertrich, SUPPORT by Ellis, “To approve the Civic Event application filed by Livingston County United Way for the United Way Day of Caring Picnic, scheduled for August 11, 2021 from 8am – 5pm. MOTION CARRIED (7-0).

12. DISCUSSION/APPROVAL – WWTP SAMPLER

MOTION by Lobur, SUPPORT by Greene, “To approve the purchase of two (2) Hach composite samplers in the amount of \$15,880.00” MOTION CARRIED (7-0).

13. DISCUSSION/APPROVAL – EAST GRAND RIVER WATER MAIN DESIGN ENGINEERING

MOTION by Manor, SUPPORT by Ambrose, “To accept the Engineering Services Proposal from Hubbell, Roth & Clark (HRC) to provide design engineering for the East Grand River Water Main Improvements as proposed for an amount not to exceed \$248,695.00.” City Manager Suida explained the water main and improvements to complete the Grand River water main area. Extensive discussion was had regarding the water main being upsized 8 to 12-inch directional drilled, quality issues, engineering on how crossings will be placed and guidelines the City must follow from the State. Council Members asked for clarification on if there could be dual work done while the project is being completed and it being an expensive large project. Discussion ensued. MOTION CARRIED (7-0).

14. APPROVED - PAYMENT OF BILLS

MOTION by Ellis, SUPPORT by Ambrose, “To approve the payment of bills ending June 28, 2021 in the amount of \$1,254,064.19 and payroll to cover the period ending July 03, 2021.” MOTION CARRIED (7-0).

15. CITY MANAGER'S REPORT:

- Stated we have been notified by the Howell Education that the Barnard lots will be pushed back to next year 2022 regarding delay in construction. Member Lobur discussed this delay be in a written agreement regarding the start date.
- Discussion on doodle calendar for strategic session in September and October on ARPA funds, Capital Improvement Plan, and a future one for November and December.
- DPS crack seal and coats deferred due to staffing levels. We have been assured July and August will be fulfilled and pricing will stay consistent.
- The repairs and painting have been completed on the concession and bathroom on the beach. The boardwalk wood was replaced that was needed.
- City Hall Chiller has been ordered we are still waiting for it and hope to have in early July.
- WWTP is in full production and is impressive and if you want a tour, he recommends doing that. Kudos to the staff on having 4 inches of rain and we are having no Sanitary Sewer Overflow (SSO)
- Clinton Street and National are ahead of schedule and we are proud and have had compliments from residents on the way the work is being completed.
- Work on Fowler no problems with flooding reported.
- Developments are going great and are having productive meetings. They have a comfort that we are here to help them. Development to JD Racing is going well. Discussion with MDOT was favorable and moving forward.
- Social District trash is being monitored and is not a problem and we are prepared if necessary, to put out additional cans. There may be possibly of a three (3) day a week pick up. Member Lobur asked for clarification on who pays for additional pricing if needed.
- J.D. Racing – there are some issues we are trying to resolve.
- Working with staff on fast and efficient ordinance violations, fines, and a more direct approach. We are making direct contact regarding the process of violations and being more proactive.
- New CIRAB and BZA appointments will be appointed next council meeting.
- Explained working with friends of Brighton to engage in an annual fund-raising event, dates, engaging the community and finding a Livingston County beneficiary. The team that raises the most money wins. Its great team building and raises money for charity.

16. OLD BUSINESS

- Member Hertrich noted the railroad cleanup was cancelled due to inclement weather. It will be rescheduled in the future.
- Mayor Proctor commended City Manager Suida and HR Generalist Helman for their work on updating the discrimination and harassment policy.
- Resident Dan Brockway addressed Council regarding future meetings being available via livestream he also addressed marijuana in the city and suggested it possibly being a future agenda item. Attorney Perkins explained hybrid

meetings, the expense and how they work. Prices will be considered and brought back to Council in the future.

- Member Manor requested Council direct City Manager Suida to bring back a proposal to the next meeting to enhance the lighting on Clinton Street. Mayor Proctor further noted deferring the additional \$280,000.00 and leave it in the general fund and at the next Council Meeting discussing \$63,000.00 for lights.

17. NEW BUSINESS

- Resident Brockway asked for clarification on the water main and how far it goes and revisit the Masterplan.

18. ADJOURN

MOTION by Ellis, SUPPORT by Ambrose, “To adjourn the regular meeting of the City Council at 8:21pm.” MOTION CARRIED (7-0)

Nick Proctor, Mayor

Angela Guillen, City Clerk