



New London Police Department

700 Shiocton Street
New London, Wisconsin 54961
Jeffrey A. Schlueter, Chief of Police

202.1

PATROL OFFICER

Purpose of Position:

To enforce state laws and local Ordinances, maintain public peace, protect life and property, and serve the community in maintaining its sense of well being.

Normal Probationary Period: One year from completion of field training

Note: This position is included in a labor (union) contract.
This position is not exempt from flsa overtime requirements

This Position Reports To: Police supervisors (Chief, Assistant Chief, Lieutenant, Sergeant)

Essential Duties and Responsibilities:

- * Preventative patrol
- * Crime investigation
- * Victim/suspect interviews
- * Traffic law enforcement
- * Traffic control
- * Animal control
- * Maintain certifications
- * Testify in court, as required
- * Render first aid & life support, as needed
- * Write daily/monthly reports
- * Document interviews/complaints
- * Communicate effectively
- * Issue citations & warnings
- * Arrest suspects

Other Duties and Responsibilities:

- * Assist fire departments and ems
- * Assist locked-out drivers
- * Other duties, as assigned

Knowledge, Skills and Abilities Expected:

- * WLESB certification
- * Associates degree
- * Skill in use of weapons (handgun, rifle, shotgun, baton, taser)
- * Good communication skills
- * Knowledge of law enforcement procedures, policies & practices
- * Drivers license
- * Ability to deal with emotionally difficult situations, distraught persons without becoming personally involved

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- * Ability to notice small inflections in voice, changes in mannerisms, things which are out of place.
- * Ability to respond to quickly changing situations
- * Skill in deflecting blows, effectively wrestling, disarming people

Work Environment:

- * A lot of sitting required, patience, will be outside in all weather conditions.
May need to be physically aggressive, may have to run, jump, avoid obstacles from time to time.

202.2 *PATROL OFFICER II*

Officers who have completed 3 years of service will be advanced to the pay grade of patrol officer II.

202.3 *PATROL OFFICER III*

Officers who have completed 4 years of service will be advanced to the pay grade of patrol officer III.

202.4 *PATROL OFFICER IV*

This position is a promotion. Officers who attain this rank, shall in addition to the essential and other job functions, supervise other patrol officers.

Essential Job Functions:

- * *Assisting patrol officers in the proper performance of their duties*
- * *Completing other evaluations as directed*
- * *Make recommendations about probationary officers*

Other Job Functions:

- * *Make recommendations about policy and procedure*
- * *Any other task directed by administration*