

CITY OF NEW LONDON
MINUTES OF CEMETERY COMMITTEE MEETING
Thursday, January 16, 2020 @ 6:00 p.m.

Members Present: Brian Strey, Rob Way, Mike Pinch

Members Absent:

Others Present: Cemetery Superintendent Randy Zehms, Mayor Henke
Jaimie Walbruch - Tony's Cemetery Service

New Chairman Strey called the meeting to order at 6:00 p.m.; Motion by Way seconded by new Secretary Pinch to approve the agenda. *Motion carried by all*

Request For Proposals Update: Original request was reviewed. Several amendments were adopted. Secretary Pinch will revise document and get the RFP to Clerk Beyer. Motion by Way seconded by Pinch to approve the changes to the RFP. *Motion carried by all*

Discussion of varmint control: Current Cemetery Superintendent Randy stated that there has been no property damage by wood chucks or ground hogs since he has been working there. Therefore, no action was needed for the future groundskeeper at this time. *No motion was made on this item.*

Discussion of computer, paperwork, and equipment usage by future groundskeeper: The current method of keeping track of cemetery information is with the computer and records kept at the cemetery office at Floral Hill. The computer and records will remain there and be available to the future groundskeeper. An email address will be provided to the new groundskeeper which will allow for communication with the committee and city hall. Any current equipment there will be available for use by the future groundskeeper. Discussion of selling this equipment was discussed and tabled for a future meeting. *No motion was made on this item.*

Director's Report/Memo: None identified

Other matters: None identified

Next month's agenda items:

Discuss possible selling of cemetery equipment. Review bids and award if possible. Next meeting will be held February 6th at 6 PM at City Hall.

There being no further business a motion was made by Pinch and seconded by Way to adjourn the meeting at 6:33 p.m. *Motion carried by all.*

Mike Pinch, Cemetery Secretary