

CITY OF NEW LONDON
MINUTES OF CEMETERY COMMITTEE MEETING
Thursday, February 27, 2020 @ 6:00 p.m.

Members Present: Brian Strey, Mike Pinch

Members Absent: Rob Way

Others Present: Dave Morack, Chad Hoerth, John Faucher, Randy Zehm
(Jaimie Walbruch, Craig and Tracy Hoffman - Tony's Cemetery Service)

Chairman Strey called the meeting to order at 6:08 p.m.; Motion by Pinch seconded by Strey to adopt the original agenda. *Motion carried by all*

Approve Minutes: There was a discrepancy in the minutes from the February 6th meeting. Wording was changed under the award bid section and then a motion was made by Pinch and seconded by Strey to adopt the minutes with the corrected wording for the Feb 6th meeting and the original minutes from the Feb 13th minute. *Motion carried by all*

Award Contract: The contract was reviewed and some minor tweaks were implemented to come up with the finished product. A motion was made by Pinch and seconded by Strey to approve the final contract. *Motion carried by all*. The contract was signed by all cemetery committee members who were present and by Hoffman Cemetery Services. Secretary Pinch to deliver contract to City Hall to have the other necessary signatures completed. Upon completion Secretary Pinch to get copies of contract to all necessary parties.

Discussion of Equipment: It was decided that the city will be taking all the equipment at the cemetery for city use. City to remove equipment in a timely manner so that Tony's can move their equipment in. *No motion was made on this item.*

Discuss Burial Fees: Tony's provided a comparison sheet of burial fees from other cemeteries in the area. It was decided to do some comparisons with other cities to decide how to proceed with fees. Right now New London has the lowest fee schedule of any city. Secretary Pinch to meet with Judy Radtke to discuss burial fees to see how it affects the budget.

Discuss Cemetery Committee Duties: Now that Randy is retiring, there are some duties that will need to be provided in his absence. Budgeting, Oversight of grounds, Maintenance of building and fences. Missy to help set up computer, emails, and documents. Chad to provide a set of keys for building. Judy to receive payments and do invoicing. Also discussed having Tony's pay for utilities during the winter.

Next Meeting Agenda: Revisit burial fees. Budgeting Duties. Revise Cemetery rules. The next meeting will be held in 2 parts on Thursday March 12th at 5 PM at the cemetery building in Floral Hill Cemetery for a walk through of the cemetery grounds. Meeting will adjourn and a second meeting will be held at City Hall at 6 PM to discuss the agenda. There being no further business a motion was made by Pinch and seconded by Strey to adjourn the meeting at 7:20 p.m. *Motion carried by all.*

Brian Strey: Cemetery Committee Chair