

CITY OF NEW LONDON
MINUTES OF CEMETERY COMMITTEE MEETING
Thursday, MARCH 12, 2020 @ 6:00 p.m.

Members Present: Brian Strey, Mike Pinch

Members Absent: Rob Way

Others Present: Dave Morack, Missy Kempen, (Jaimie Walbruch, Craig Hoffman - Tony's Cemetery Service)

Chairman Strey called the meeting to order at 6:02 p.m.; Motion by Pinch seconded by Strey to adopt the agenda. The walkthrough meeting at 5 PM was not held due to not enough committee members present. *Motion carried by all*

Approve Minutes: A motion was made by Pinch and seconded by Strey to adopt the minutes from the Feb 27th meeting. *Motion carried by all*

Discuss Burial Fees: At the Feb 27th meeting, Tony's provided a comparison sheet of burial fees from other cemeteries in the area. It was decided to use this proposed fee schedule proposal to change the cemetery fee schedule to new rates which are comparable to other cemeteries in the area. The fee schedule has not been changed since 2002. The only change from suggested proposal was grave space and perpetual care are to be \$300.00 each instead of \$600.00 for Grave Space and \$0.00 for perpetual care. It was agreed to change the fee schedule, but to wait until June 1st, 2020 to adopt these changes. Notices in the Press Star, the city's website and the city's Facebook page will be used to notify the public of these changes. This will allow the public extra time to purchase cemetery services at current rates from now until the effective date in case the public was planning on purchasing cemetery services. Secretary Pinch to provide Jackie with a new fee schedule and to coordinate with city hall to get this information to the public. A motion was made by Pinch and seconded by Strey to change the Floral Hill Cemetery fee schedule with an effective date of June 1st, 2020. *Motion carried by all*

Discussion of Budget: The current budget that Judy provided was reviewed and discussion of items that need repair and funding were discussed. It was decided to wait on these matters until committee members meet with Judy to discuss future budget and payment approvals. Perpetual care to be discussed with attorney Luaders. *No motion was made on this item.*

Award Contract: Copies of the signed contract were distributed to Tony's. Another copy of Contract to be copied to the city's microfiche library. *No motion was made on this item.*

Discuss Revision of Cemetery Rules: Tony's provided a list of proposed Cemetery Rule changes. Discussion of the proposed changes was held and it was decided to continue reviewing these rules and decide on final changes at a later meeting. *No motion was made on this item.*

Discuss Cemetery Committee Duties: Now that Randy is retiring, there are some duties that will need to be provided in his absence. Budgeting, Oversight of grounds, Maintenance of building and fences. Missy to help set up computer, emails, and documents. Chad to provide a set of keys for building. Judy to receive payments and do invoicing. Also discussed having Tony's pay for utilities during the winter.

Next Meeting Agenda: Revisit rules changes. Revisit Budget. Revisit Committee Member Duties. Revise Cemetery rules. The next meeting will be held on Thursday April 23rd at 6 PM at the City Hall. There being no further business a motion was made by Pinch and seconded by Strey to adjourn the meeting at 7:50 PM. *Motion carried by all.*

Brian Strey: Cemetery Committee Chair