

MEETING MINUTES
CEMETERY COMMISSION
Floral Hill Cemetery
Tuesday, May 25, 2021 at 4:45 p.m.

MEMBERS PRESENT: Brian Strey, Rob Way and Laurie Shaw

OTHERS PRESENT: Craig Hoffman, Tracy Hoffman, Jamie Walbruck and Jenna Kriewaldt

1. **Call to Order** – The meeting was called to order at 4:49 p.m.
2. **Roll Call** – Quorum present
3. **Approve Agenda**
 - a. **Motion** by Way / Strey to approve agenda as presented, motion unanimously carried
4. **Approve Minutes of Prior Meeting**
 - a. Minutes of April 20, 2021 – **Motion** by Shaw and seconded by Strey, to approved the april 20, 2021 minutes as presented, motion carried
5. **Public Comment**
 - a. None
6. **Financials**
 - a. Approval of Year to Date Income / Expenses through April 30, 2021
 - i. **Motion** by Stray seconded by Way to approve year to date income / expenses, motion carried
 - b. Approval of Purchases / Invoices
 - i. Badgerland Sealing – approved at prior meeting
7. **Sexton Report**
 - a. New London Utilities needs invoice for their portion of cutting down trees by water tower. Laurie to work with Missy to get invoice to Jay Bessette
 - b. Stump Grinding – all done
 - i. Scott’s Tree Service recommended a Flame Maple at a cost of \$290.00 for 10 trees planted when we are ready to replace some of the trees
 - ii. A resident is interested in planting a tree and would be willing to buy one – Jamie to check cost of 1 Flame Maple planted
 - c. Landscaping Stone for cemetery entrance – MCC estimate for replacing 3 – 4 tons of stone, product # is 7557, ¾ Mississippi at a cost of \$55.00 per ton
 - d. Water spicket was run over, Ted from City fixed and gave us a NL Building Supply part invoice to pay for \$11.17
 - e. Jamie noted that the dumpster needs to be emptied, clean up went well
 - f. Septic holding tank alarm does not work, must be fixed. Jamie trying to find location of wire, will work on after Memorial Day
 - g. Water is standing in low area near caretaker building, Jamie to re-trench area and remove bushes
 - h. Lock for back gate is going well, all parties including NLPD, city employees and Tony’s workers have the code
 - i. Jamie noted it would be nice to have the sign across the main entrance painted silver so it’s easier to read
8. **Old Business**
 - a. Seal coating – done, looks great. Unfortunately, 2 people took down ropes and drove across freshly sealed driveway, it will be ok
 - b. Hostas at cemetery entrance – Laurie to see if a non-profit would like to remove and sell as a fundraiser, if not Tony’s will remove when project begins
 - i. Corner Grave Markers – has all and will do after Memorial Day. Need to collect Ogdensburg’s payment
 - c. Signage –
 - i. 7 post signs – Hoerth ordered, waiting for them to arrive

- d. Spring Clean Up Notice – went well, need to get dumpster emptied
- e. Military medallion project – went well, publicity was well received, group still working on more
- f. Memorial service layout / design – Craig is going further research and will bring to future meeting. Will need to determine who qualifies for this area and how we will lay out if more than 1 person in family to be buried
- g. Status of cemetery fees – Laurie to check status with Missy and work with Missy and Tracey to notify all interested parties
- h. Locking the back gated area at cemetery – going really well, no issues
- i. Rules and Regulations for Cemetery – Laurie to verify with police chief and city attorney to see if an ordinance is needed, report back to the group
- j. Mapping of Cemetery – Jamie hand drew the city’s waterlines but we do not have any map of the irrigation system. Would like to update the cemetery overall map, Laure to see if Missy would be available to make updates if Jamie and Craig could give her updates

9. New Business

- a. Painting of Water Spickets – Tony’s suggests painting each bright red so they are more visible, group agreed it’s a good idea and that they can proceed then they have time
- b. Memorial Day Service – vets will be holding ceremony downtown then coming to cemetery. Tony’s has been working hard to prep the gazebo area and will observe the layout this year so we can prepare and make suggestions for next year
- c. Walking Tour of Cemetery by all

10. Future Agenda Items –

11. Next Meeting Date – Tuesday, June 29, 2021 at 4:45 p.m. at the New London City Hall

12. Adjournment – Motion to adjourn by Shaw seconded by Strey, unanimously carried