

Joint Meeting Minutes  
Economic Development Committee  
&  
Plan Commission  
Tuesday, February 26, 2013 - 4:30 p.m. - City Council Chambers

Members present: Morack, O'Connell, Romberg, Dyreson, Steinhorst, Shaw and Tate. Schirpke, excused.

Also present: Administrator Hager, Bert Lehman, Todd Hutchison, Paul Hanlon, Sandy DuFrane and RLF Committee or Planning Commission Ron Steinhorst, Carol Renning, and Dona Gabert.

1. The meeting was called to order by Chairman Morack at 4:30 p.m. O'Connell/Steinhorst to adopt the agenda. Carried 8-0. It was noted that the Revolving Loan Fund, Loan Review Committee had been invited to attend this meeting to participate in the discussions about the new state-mandated Revolving Loan Fund Program manual. The Planning Commission was also invited to this meeting to continue discussions about the future of the City owned property downtown.
2. Chairman Morack welcomed Todd Hutchison to the meeting. The Committee continued to review options for the future of the City owned downtown river front property. Todd and those present talked at length about options for the future development of the City downtown river front property. It was the consensus of the group that it would be beneficial to market the property more actively utilizing a professional real estate firm. Dave Morack, Steve Dyreson and Dona Gabert volunteered to act as a sub-committee to interview several real estate firms in order to select a firm to actively market the City property. A motion was made by O'Connell and seconded by Tate to proceed with the interview of several real estate firms by the above sub-committee in order for a firm to be recommended to the full Committee to retain their services to market the City downtown river front property. Motion passed 7-0.
3. The Committee next reviewed the new State-mandated Revolving Loan Fund Manual. Administrator Hager updated the Committee regarding this matter. In general, the federal requirements that accompany the loan funds call for an increased compliance with the funds to principally benefit low to moderate income people. This is proposed to be accomplished by utilizing a certification for any new jobs that do not require special skills or education beyond high school has to be offered to at least 51% of people with low and moderate incomes. The Revolving Loan Fund program is most likely going to be regionalized come this July, however in the interim, it would be necessary to implement the new state manual here locally. Motion made by Steinhorst and seconded by Tate to recommend adoption of the new state recommended Revolving Loan Fund Manual. Motion passed 7-0.
4. Administrator Hager reviewed his monthly report with the Committee.
5. Chairman Morack informed the Committee that at the next meeting in March, Brian Kurszewski, Tech Ed teacher at the High School will be at the meeting to talk about the Youth Apprentice program.
6. O'Connell/Schirpke to adjourn. Carried unanimously. The meeting adjourned at 6:05 p.m.

Kent Hager  
City Administrator