

MEETING MINUTES

FINANCE & PERSONNEL COMMITTEE WEDNESDAY AUGUST 8, 2007 6:13 p.m. COUNCIL CHAMBERS

Members Present: Romberg (Chair), Morack, Tate, O'Connell, Barrington

Others present: Herter, Way, Herminath, Hager, Villiesse, Miller

1. Chairman Romberg called the meeting to order at 6:13 p.m. O'Connell/Barrington to adopt agenda. Carried 5-0.
2. City Administrator Hager summarized his memo on the Parks & Recreation Director position. He called for maintaining the status quo, asking for time for the new arrangement to work. Members discussed their vision of the workings of the department. Many felt that there are adequate personnel but they were poorly cross-trained and that job assignments were not being properly prioritized. Having the Parks/Street Superintendent report to a single boss they thought might fix this. Suggestions were made on how all employees would report to the Public Works Director with the Recreation Director still managing park facilities and communicating the needs for park work to the Director of Public Works. Others suggested hiring a consultant to look over all the positions & possibilities including committee oversight. O'Connell made a motion to solicit three proposals to this affect but there was no second. At the end members agreed to maintain the status quo. Morack/O'Connell to instruct the City Administrator to institute a cross training program among union personnel. Carried 5-0. Morack/O'Connell to authorize the hiring of a Parks and Recreation Director. Carried 5-0. The status of the current Recreation Supervisor position will be reviewed after the Parks and Recreation Director is hired.
3. Clerk Villiesse presented his memo arguing for a full time Senior Director. Members discussed the additional cost of this position. Suggestions were made that the Parks and Recreation Director could provide the programming expertise and hire trainers and teachers for senior programs. Alternately it was suggested that part time people could perform separately the Nutrition Site Manager tasks and the Senior Activities Director tasks. Members discussed the time of day and with whom seniors were most likely to participate in programs. It was agreed to hire part time rather than full time employees to avoid the health insurance costs. As the Counties original proposal was for them to hire a part time person to manage the nutrition site it was determined that it would be most cost effective to let the County do just that. O'Connell/Tate to notify Waupaca County that they should hire a part time Nutrition Site manager to oversee the nutrition program. Carried 5-0. O'Connell/Morack to hire a part time Senior Activities Director for 15 hours per week. Carried 5-0

4. Morack/Tate to proceed as outlined in Kent's memo on Fire Department Contract negotiations with the five participating Townships contingent on Police and Fire Commission approval. Carried 5-0.
5. O'Connell/ Morack to recommend to Council the placement of yield right of way signs on Minerva Street at Nassau Street. Carried 5-0. Members were made aware of suggestions for a four way stop at Division St. and Beckert Road and Shawano St. and Wolf River Avenue.
6. Romberg/O'Connell to authorize the use of a labor attorney as needed in negotiating the union contracts. Carried 5-0.
7. Hager advised that ATC has now committed to annex its substation property to New London.
8. The Budget and Economic Development reports were reviewed. We are awaiting a response from the School District regarding questions asked over the pool transfer proposal.
9. Tate/Morack to go into closed session per 19.85 (1) (c) to review the performance evaluations of department heads. Carried 5-0 Said evaluations were then reviewed. Morack/Tate to return to open session. Carried 5-0. Morack/Tate to adjourn. Committee adjourned at 9:00 p.m.

Jim Villiesse
City Clerk.