

Finance and Personnel Committee  
Wednesday February 6, 2008 Minutes  
Meeting held at 6:00 p.m. Council Chambers

Members present: Romberg (chair), Morack, Barrington, Tate, and O'Connell.

Others present; Herminath, Henke, Herter, Hager, Hunt, Way, Villiesse, Seidl, Toltzman, Thompson, Bodoh, Alice Gilman, Ron Steinhorst, Judy McDaniel, Ken Renning, Chris Bermann, Mary Toby, Sue Krejcarek, Wally Schmidt, John Faucher, David Maus.

1. The meeting was called to order, Morack/Barrington to accept agenda as distributed. Carried 5-0.
2. Ann Hunt, Library Director, and Susan Krejcarek, Library-Museum Board President, presented a case for a new library of 33,000 square feet with an adjacent parking lot, with space for 94 cars. They reviewed current building uses, circulation records and other public uses of the property. There was some discussion of the current site and available adjacent property. The Board's position is that it is the Common Council's duty to acquire a suitable building site downtown. No costs have been calculated for the new structure, and nothing can be done to further development the concept until a site is provided. Then Board members will work with architects to develop a building concept and image, which will then be used to encourage donations for the project. When the Library has been relocated the current building will be utilized by the Museum. Possible museum expansion scenarios were briefly put forward. Library Museum Board members feel that a new Library/Community Building will assist in revitalizing the downtown. Henke suggested that council members search on the web for Library-architects-Wisconsin and view what new libraries look like and how they are used. He also suggested they visit some of the new libraries in the area. Romberg instructed the committee members to follow Henke's advice and thanked the Library museum Board for sharing its thoughts.

3. A memo from the Finance Director regarding funding the major public works projects was read. The projects were discussed by Utility Manager Thompson and public works engineer Bodoh. The projects need to be funded by debt issuance, and the timing of the debt and projects were reviewed. Morack/Tate to instruct the Finance Director to proceed with arrangements to borrow \$1,500,000.00 Carried 4-1 O'Connell against.
4. Two houses adjacent to the Municipal Building were acquired recently. One of these may be used for residential rental; the other would require a lot of updating prior to rental. Members authorized Hager to pursue other uses for this property, perhaps storage or workspace for Building and Grounds employees.
5. Henke reported on the Traffic committee recommendations. They suggest making St. John's Street a one-way street from North Water north to Park St. with angle parking on the east side, alongside the First State Bank Building. Morack/O'Connell to recommend the ordinance change to Council. Carried 5-0.
6. The City Attorney recommends an ordinance regulating ATV's similarly to current snowmobile regulations. Morack/Tate to recommend the ordinance to Council. Carried 5-0.
7. Goals were stated for the City Administrator, these would be used during his review in closed session at the council meeting.
8. Hager presented a list of action items that need the Council's attention. He was instructed to keep it up to date and advise members of their progress periodically.
9. Morack explained his approach to organizational issues. His desire was that a list of topics be developed which identify problems/issues currently facing the city. Then at subsequent meetings these topics would be addressed, solutions put forward and these appraised with respect to advantages, disadvantages and costs. He said that this approach was now called a phased lean transformation and was the current buzzword in academia.

Members accepted the approach and agreed to suggest topics for the next meeting. At that meeting four topics would be chosen as priorities and these would be the subjects of a separate meeting. Following their resolution the process could continue with four more topics.

10. 2007 year-end reports were distributed. Morack/O'Connell to recommend to Council a resolution amending the 2007 budget. Carried 5-0. Morack/O'Connell to recommend to Council a resolution designation fund balances. Carried 5-0.
11. The Economic development report was reviewed.
12. Tate/Morack to go into closed session per 19.85(1)(e) to discuss land acquisition. Carried 5-0 Land acquisitions were discussed. Morack/Tate to return to open session. Carried 5-0. Barrington/Morack to instruct the buyer's agent to proceed. Carried 5-0.
13. Morack/Tate to go to closed session to consider employee discipline. Carried 5-0. Performance issues were discussed. Morack/Barrington to return to open session. Carried 5-0.
14. Morack/Barrington to adjourn. Committee adjourned at 9:10 p.m.