

Meeting Minutes  
Finance & Personnel Committee  
Wednesday - September 3, 2008 4:30 p.m. Council Chambers

The September meeting of the Finance & Personnel Committee was called to order by Chairperson Romberg at 4:30 p.m.

Members present: Morack, O'Connell, Tate, Barrington

Also present: Henke, Dean, Herminath, Hanlon, Wilkinson, Hager, Villiesse, Hunt, Rousseau

Morack/Tate to adopt agenda as presented. Carried: 5-0.

1. Citizen Survey. Clerk Villiesse presented some sample questions related to front counter contacts with the public. After some discussion, Staff was asked to have all Departments develop similar questions. Members are looking at several survey instruments. One a general survey to gauge citizen response to various services and why they do or do not use them. Another point of contact survey to judge current users of services, needs, preferences and satisfaction. The Library Board is interested in the survey, although their population focus (towns surrounding the City) may be different from the other Departments. Some money will be included in the 2009 Budget for a survey.
2. Razing Permit Draft Ordinance. Paul Hanlon reviewed a draft ordinance designed to regulate building demolitions. Members examined the proposal, and requested changes: including performance bonds, language regarding purposefully diminishing a property's value and creation of a contractor's checklist of requirements. Paul will return with a new draft ordinance.
3. Villiesse and Police Chief Wilkinson presented an ordinance requiring background checks for all City employees and volunteers. Implementation and time requirements were discussed. O'Connell/Morack to recommend to Council. Carried 5-0,
4. A draft fireworks ordinance was next introduced by Wilkinson. Fireworks regulations and policing were discussed. Several changes were suggested, including specifically listing the Wisconsin Statutory requirements. The Chief will rework the ordinance and bring it back for the October Meeting.
5. Villiesse shared communication from the Shamrock Club and Tony O'Brien of Killaloe, Ireland.

To cement the Town Twinning arrangement a request is being made that an official delegation be sent to Killaloe, to sign the Twinning documents and make contacts with various area groups. Villiesse asked if the Committee wanted an appropriation in the 2009 Budget. There was discussion, some members feeling a delegation of 3 to 4 people would be appropriate, others not sure that the Twinning process should be continued considering the cost of travel. It was decided that the appropriation would be included in the Budget, with the full Council to debate it at the Budget Meeting.

6. The Budget Meeting will be on October 1<sup>st</sup> at 4:30 or 5:30 p.m. The Committee will continue to meet at 4:30 p.m. until further notice.

7. Budget Reports and the Economic Development Report were distributed. The Audit was distributed and will be formally presented at the October 8<sup>th</sup> Committee Meeting. The CEDARS Program has been implemented, to take advantage of FDIC protections.

8. During Questions and Answers Hanlon updated the Committee on various raze order issues and items from the most recent League magazine were discussed.

There being no further business: O'Connell/Barrington to adjourn. Committee adjourned at 6:10 p.m.