

Meeting Minutes
Finance & Personnel Committee
Wednesday – December 7, 2016 - 4:00 p.m. Council Chambers

Members present: Morack, Barrington, Tate, and O’Connell. Faucher unexcused.

Also present: Administrator Hager, Mayor Henke, and Treasurer Radke.

1. The meeting was called to order by Chairman Morack. Motion made by O’Connell and seconded by Tate to approve the agenda. Carried 4-0.
2. A motion was made by Barrington and seconded by O’Connell to recommend to council approval of the Pay Plan Contract with Carlson Dettmann for 2017. This contract will look at current salary trends, review job descriptions and assist in City succession planning. Carried 4-0.
3. Treasurer Radke reviewed the 2017 property tax levy information and compared the tax rates to the prior year.
4. Administrator Hager reviewed the partial reimbursement of a special assessment that the City received from Outagamie County. The County foreclosed on three of six parcels of land that had delinquent taxes on them that were owned by E.J. Spritas. The County sold these three parcels to Commonwealth Development. Once the County deducted the delinquent taxes and their expenses, they were able to reimburse the City just over \$45,000 of the \$82,000 special assessment the City had placed on the property.
5. After discussion, the meeting time for the finance committee will remain at 4:00 pm for next year.
6. The Administrator’s Report and Budget Reports were discussed.
7. There being no further business, O’Connell/Tate to adjourn. Committee adjourned at 4:27 p.m.

Judy M Radke, Finance Director
12-7-2016