

Meeting Minutes
Finance & Personnel Committee
Wednesday – October 4, 2017 - 4:00 p.m. - Council Chambers

Members present: Morack, Barrington (Excused), Faucher, O’Connell (4:04) and Tate.

Also present: Mayor Henke, Administrator Kent Hager, Finance Director Radke, and Alderman Ron Steinhorst (4:29), Police Chief Schlueter, and Scott Bellile, *New London Press Star*.

1. The meeting was called to order by Chairman Morack. Motion made by Tate and seconded by Faucher to approve the amended agenda. Carried 3-0. (O’Connell present after this motion).
2. A motion was made by Faucher and seconded by Tate to recommend to Council approval of the change order for the River Wall Rehabilitation Project. The change order is needed to include the removal and replacement of the deteriorated foundation that was uncovered during construction. The increase cost for the change order is \$132,273.29. The City has a 50/50 matching grant from the state for this portion of the project. Carried 5-0.
3. Administrator Kent Hager reviewed the Township Fire Protection agreement. The Township Fire Protection Agreement is renewed every five years and a percentage of the budget is allocated to those jurisdictions based on the number of fire runs to the Townships. A motion was made by Tate and seconded by Faucher to approve the five year contract renewal. Carried 4-0.
4. A motion was made by O’Connell and seconded by Faucher to recommend to Council the approval of an annual \$7,000 Pool User Fee from the School District. The City approached the School District for an annual charge as the City will be bonding to do some substantial upgrades to the swimming pool in 2018. Carried 4-0.
5. Finance Director Judy Radke informed the committee of the initial talks for a joint effort between the Utility/City and School District, along with the financial support of WEA Trust, to begin an on-site health clinic located at the High School. The on-site health clinic is in the initial discussion stages and Mrs. Radke will continue to update the committee on progress as the matter moves forward.
6. The salary survey for the Mayor and Alderperson positions were discussed. A motion was made by O’Connell and seconded by Tate to proceed with a revised ordinance covering salaries for Mayor and Alderpersons. Carried 4-0.

7. A motion was made by O'Connell and seconded by Tate to recommend to Council the implementation ordinance for the Non-Represented Employee Compensation Plan. Carried 4-0.
8. A motion was made by Tate and seconded by Faucher to go into closed session per 19.856(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Carried 4-0.
9. Motion made by Tate and seconded by O'Connell to return to open session. Carried 4-0.

A motion was made by Tate and seconded by O'Connell to hire and approve the salary and benefit package for Jackie Beyer for the future open position of City Clerk. Carried 4-0.

10. The Administrator's report was discussed and the budget reports were reviewed.
11. The October Finance and Personnel Committee meeting will be held on the regular date and time next month, that being Wednesday, November 8th at 4:00 pm. There being no further business, O'Connell/Faucher to adjourn. Committee adjourned at 4:51 p.m.

Judy M. Radke, Finance Director
10-4-2017