

Meeting Minutes
Finance & Personnel Committee
Wednesday – March 6, 2019 – 4:30 p.m. - Council Chambers

Members present: Morack, O’Connell, Barrington and Faucher. Zaug absent.

Also present: Mayor Henke, Administrator Hager, Alderman Steinhorst, Greg Hatfield SR and Dave Dorsey (4 committee members + 1 Alderman = 5 voting).

1. The meeting was called to order by Chairman Morack. Motion made by Faucher and seconded by Barrington to approve the agenda. Carried 5-0.
2. At the Finance and Personnel Committee last month, a resident was present who spoke against the City’s planed denial of his claim. The Committee asked for additional information regarding this situation. Public Services Director Chad Hoerth was present and summarized his opinion regarding the situation. The City insurance carrier recommends denial of the claim. Faucher/ Barrington to Deny the Claim. O’Connell called for a Roll Call Vote. Roll Call Vote: Yes- Faucher, Barrington and Morack. No- O’Connell and Steinhorst. Carried 3-2.
3. An ordinance was reviewed making changes to the Clerk/Treasurer and the Assessor/ Inspector positions. Barrington/Faucher to recommend to Council the Charter Ordinances for the Office of Clerk and the Office of Treasurer. Carried 5-0. Steinhorst/Faucher to recommend to Council the Charter Ordinance for the Office of Assessor. Carried 5-0. Faucher/Barrington to recommend to Council the Charter Ordinance for the Office of Inspector. Carried 5-0. These will be March Council agenda items.
4. The ordinance regarding the City Administrator position was reviewed and recommended to council for passage by Faucher/Barrington. Carried 5-0.
5. The revised job description for the City Administrator was reviewed. A motion was made by Faucher, second O’Connell to approve. Carried. 5-0.
6. An ordinance was reviewed and recommended to City Council for passage regarding the Finance Director position. A motion was made by O’Connell, second Faucher. Carried 5-0.
7. The new job description for the Finance Director – Treasurer was reviewed. A motion was made by O’Connell and seconded by Faucher to recommend to City Council the adoption of the job description. Carried 5-0.
8. The revised resolution to assign fund balance was reviewed. A motion was made by Barrington and seconded by Faucher to recommend to City Council the revised resolution to assign fund balance. Carried 5-0.
9. The Finance Director’s reports were reviewed and approved.
10. The City Administrator’s report was discussed.
11. The April Finance and Personnel Committee meeting will be held on the regular day, that being Wednesday, April 3, at 4:30 pm. There being no public comment or further business, a motion was made by O’Connell, seconded by Steinhorst to adjourn at 5:17 pm. Carried 5-0.

Kent Hager, City Administrator