

**Planning Commission Minutes  
April 27, 2006**

**Call to Order:**

The April 27, 2006 Planning Commission meeting was called to order at 5:00 pm by Chairman Gary Henke.

**Roll Call:**

Those in attendance were Henke, Renning, Heise, Noel, Betts, Gruetzmacher and Gabert.

Others present: Paul Hanlon (City Inspector) and Kent Hager (City Administrator).

**Approval of March 23 and April 13, 2006 Minutes:**

Motion by Heise, second by Gruetzmacher to approve the March 23 and April 13, 2006 minutes as presented. Motion carried. 7/0

**Request for a Picket Fence at 408 Lawrence St. – Paul Littleton:**

Paul Littleton requested approval of a 3 foot high picket fence in the front yard of his property at 408 Lawrence Street. A site plan of the property was provided. Motion by Heise, second by Renning to approve. Motion carried. 7/0

**Review Proposed Changes for 17.08 of the Municipal Code:**

Hanlon presented the changes that he and Sgt. Gregory – NLPD, propose to restrict parking of commercial vehicles. The new language is as follows:

**17.08-5 PARKING LOT REQUIREMENTS**

- (1) Location and Paving:
  - A. Single and two family residence parking shall be on the driveway, garage apron, or similar all-weather paved surface, directly adjacent to the driveway, and not on the lawn or other landscaped open space not designed for parking, except that if otherwise permitted, one boat or recreational vehicle may be parked in a side or rear yard space, ***or as allowed under section 10.055 (6) of the Municipal Code.***

**17.08-7 PARKING OF TRUCKS AND TRAILERS**

- (1) Commercial Parking Regulated: No commercial vehicle, including semi tractors, semi trailers, dump trucks or any other type of commercial vehicle over 22 feet in length, including commercial trailers shall be parked on the street in any district or on private residential property. Commercial vehicles shall only be allowed to travel on city streets when complying with section 7.05(2).

- (2) LOCAL REGULATIONS. The penalty for violation of section 17.08-7 of this chapter shall be as provided in sec. 25.04 of this Code.
- (3) PENALTY TO BE FORFEITED FOR PARKING VIOLATIONS. (Amend . 1074)The sum to be forfeited for violations of any parking ordinance shall be \$10. If the forfeiture is not paid within 48 hours of the violation, the Police Department will send a notice to the last known address of the register owner. If the forfeiture remains unpaid 10 days after the violation, a late fee of \$5 will be added to the forfeiture. If the forfeiture remains unpaid 20 days after the violation, the late fee will increase to \$10. If the forfeiture remains unpaid after a second notice has been sent from the Police Department, the matter will be referred to the Traffic Violation and Registration Program through the Department of Transportation for a suspension of the vehicle registration. Costs associated with the suspension action will be added to the forfeiture and late fee of the original violation.

Motion by Noel, second by Gabert to recommend the changes to the council. Motion carried. 7/0

The changes will be submitted to the City Attorney for review prior to being sent to the Council.

**Review Proposed Changes for 10.055(6) of the Municipal Code:**

Hanlon presented the proposed changes for this section that he and Sgt. Gregory recommended. This section addresses parking for recreational vehicles on the street or in the front setback of a dwelling, including the driveway. As members discussed the issue, they felt that restricting parking of recreational equipment in the driveway was acceptable but did want to limit the parking time on the street. The proposed language is as follows:

- (6) STORAGE OF RECREATIONAL EQUIPMENT. It shall be unlawful for any person to store any recreational equipment on any street right right-of-way for a period of more than 3 consecutive days.
- (7) STORAGE OF FIREWOOD REGULATED. It shall be unlawful for any person to store firewood on any residential premises, except for use on the premises. No firewood pile may be located within the front setback or within 5 feet of any side or rear property line.
- ~~(8) VARIANCE. (a) Application. In the event any person shall encounter great practical difficulty in complying with the provisions of subs. (6) or (7) above because of lot size, location~~

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~~of buildings or topography, such person may file an application for a variance with the Building Inspector on a form supplied by the Building Inspector.~~

~~(b) Limitation. Any variance granted by the Building Inspector shall be limited to recreation vehicles, which may be parked in the driveway within the front setback between April 1 and November 1 of each year, provided that the sidewalk is not blocked.~~

~~(c) Grant or Denial of Application. The Building Inspector shall review the application and view the premises. He shall grant or deny the variance in accordance with the provisions of this subsection.~~

~~(d) Appeal. Any person aggrieved by any determination of the Building Inspector under this subsection may file a written appeal with the Council within 30 days.~~

Motion by Heise, second by Renning to recommend the proposed changes to the Finance and Personnel Committee. Motion carried. 7/0

**Discussion of Future Projects for the Planning Commission:**

Members expressed interest in several topics including junk / garbage issues, storm water management, subdivision ordinance, temporary buildings (metal or plastic frames with tarp or plastic covering), and Conditional Use language in the Zoning Code. Henke and Hanlon will prioritize the list for the May meeting.

**Other Matters:**

None.

**Adjournment:**

Meeting adjourned at 5:45 PM by Chairman Henke.