

CITY OF NEW LONDON
MINUTES OF BOARD OF PUBLIC WORKS MEETING
Monday, September 1, 2015

Members Present: Chairman Mike Barrington, Bob Besaw, Lori Dean, and Dennis Herter

Members Absent: Ron Steinhorst (excused)

Others Present: Jeff Bodoh, Public Works Director
Gary Henke, Mayor
Kent Hager, City Administrator
John Romberg, Alderperson
Tom O'Connell, Alderperson
Dave Morack, Alderperson
Ben Greuel, WWTP Chief Operator
Janet Searl, Administrative Assistant

1. Chairman Barrington called the meeting to order at 4:30 p.m. with a quorum present.

Motion by Herter / Besaw to approve the agenda. Four voting aye.
Motion carried.

2. WWTP Update. Ben reported that the majority of the sludge hauling is done. It will be finished when the soybeans come off in the fall.

Baker Tilly has begun the rate study to determine future costs. There have been major changes since the last study was done so it would be beneficial to the City to add a five year financial forecast to the new rate study. The fee for this addition would be \$10,000 to \$13,000 above the cost of the study.

Motion by Besaw / Herter to approve the addendum to the current wastewater rate study being conducted by Baker Tilly at a cost of \$10,000 to \$13,000 over the cost of the rate study. Four voting aye. Motion carried.

The emergency generator at the plant is not dependable due to age and inability to find parts. Ben received quotes for a replacement.

Motion by Besaw / Herter to approve the purchase of an emergency generator at a cost of \$48,200 and \$25,000 for installation. Four voting aye. Motion carried.

The oxygen sensor system on the aeration basin quit working last month. Ben requested approval to replace this system. The Board recommended that Ben use money from this year's budget to purchase a replacement from Mulcahy Shaw Water at a cost of \$7299.00.

Ben highlighted operational and capital expenditure items in his budget for 2016.

Motion by Dean / Besaw to approve the Wastewater Treatment Plant 2016 Budget as presented. Four voting aye. Motion carried.

3. Approve RFP for Engineering Services for Future Street Projects. The projects are East Beacon Avenue from Mill Street to the railroad crossing and Wolf River Avenue from Pearl Street to Wyman Street. Bodoh sent out Request for Proposals for basic engineering services and received four proposals. He recommends Martenson & Eisele, Inc. based on qualifications, experience, and cost.

Motion by Dean / Herter to recommend to Council to approve the Proposal for Engineering Services for the Beacon Avenue and Wolf River Avenue street projects from Martenson & Eisele, Inc., for a cost of \$26,778. Four voting aye. Motion carried.

4. Review/Discuss 2016 Operational and Capital Budgets. In the operational budget, Bodoh increased the amount for sidewalk and curb and gutter repairs. He recommends adding \$25,000 for sidewalk rehabilitation in the capital budget.
5. Sidewalk Extension and Trees on Potential Division Street Project. Bodoh and Dean Steingraber, Waupaca County Highway Commissioner, have discussed the potential Division Street project with regard to schedule, cost breakdown, and scope of project. Possible tree removal and sidewalk extensions were two topics Bodoh wanted the Board to discuss. Extending sidewalk on the west side looks like it would be the best option.
6. Discuss Recycling Bin Issue. Bodoh provided quotes for costs of the containers. One from Toter (provided by Outagamie County Solid Waste) and the other from Cascade (provided by Graichen Sanitation). Council person Mary Tate could not attend the meeting but the Board received a letter with her concerns regarding the recycling bins. After some discussion, it was decided to bring this item back at the October Public Works meeting.
7. Motion by Besaw to adjourn the meeting at 5:36 p.m., second by Dean. Motion carried by all.

Jeffrey Bodoh
Director of Public Works