

MINUTES OF UTILITY COMMISSION MEETING

April 16, 2013

The regular meeting of the New London Utility Commission was called to order at 4:00 PM by President Brown at the Utility Offices at 400 East North Water Street, New London, WI.

Members present were Brown, Gerhard, Rudie, Thompson & Barrington (New London City Council Liaison).

Brown appointed Thompson as Acting Secretary.

It was moved by Gerhard and seconded by Brown that the amended agenda be adopted. Motion carried.

It was moved by Rudie and seconded by Brown to approve the Minutes of April 2, 2013 as mailed. Motion carried.

It was moved by Rudie and seconded by Gerhard that Vouchers 38,218 through 38,258 in the amount of \$1,304,957.02 as listed be paid. Motion carried.

The agenda was amended to include 1) Layne Proposal Well #4 Repairs 2) FED-MED card requirements for our ten CDL License Holders 3) Possible donations.

It was moved by Brown and seconded by Rudie that the Commission accept the Layne Proposal dated 4-16-13 in the amount of \$5,300.00 for additional Pump Repair due to wear. Motion carried.

The Manager reviewed new CDL requirements that will require FED-MED cards for all CDL Drivers Licenses on 1-1-14. The cost for this is approximately \$75.00 per person and the Utility currently has 10 CDL holders. Motion by Brown and seconded by Gerhard to allow the Manager to spend \$750 to have the Utility staff obtain their FED-MED cards. Motion carried.

The possible donations were discussed and after review the Commission directed the Manager on how to proceed with the donation requests.

The Manager reported that 173 letters were sent out to delinquent customer in the second section. He also reported that only 17 customers had their power disconnected. Later this week approximately 150 letters will be sent out for the first section with the disconnect date of 4-24-13.

The Manager also reported that one of the utility staff personnel will be taking a maternity leave beginning around mid September and return in mid December. This may impact the retirement plans of the Office Manager. The Manager said he will report back to the Commission after he reviews the staffing needs.

The Manager asked to have the first meeting in May moved to Monday May 6, 2013, this would allow Baker Tilly to present the 2012 Audit Report.

It was moved by Brown and seconded by Gerhard that the meeting be adjourned. Motion carried.

Stephen Thompson – Acting Secretary