

## MINUTES OF UTILITY COMMISSION MEETING

October 7, 2014

The regular meeting of the New London Utility Commission was called to order at 4:00 PM by President Steingraber at the Utility Offices at 400 East North Water Street, New London, WI.

Members present were Steingraber, Brown, Gerhard, Rudie, Schmidt, and Thompson and Barrington (New London City council liaison). Also present at the meeting was Dick McClone and Missy Schultz, utility accountant.

It was moved by Brown and seconded by Schmidt that the agenda be adopted. Motion carried.

It was moved by Schmidt and seconded by Gerhard to approve the minutes of the meeting of September 16, 2014 as mailed. Motion carried.

It was moved by Gerhard and seconded by Rudie that Vouchers 40,072 through 40,135 in the amount of \$201,708.86 as listed be paid. Motion carried.

Manager reminded the commission of the upcoming employee lunch to celebrate "Public Power Week". The lunch will be at noon (brats, burgers, etc.) catered by Hilby's.

It was moved by Gerhard and seconded by Schmidt that the commission authorize the manager to execute any changes or amendments to the tower lease agreement at the Smith Street water tower between New London Utilities and AT&T. Motion carried.

It was moved by Steingraber and seconded by Schmidt that the utility write-off old accounts receivable journal entries from 2005-2012 – approximately \$170,000.00. Motion carried.

Manager reviewed the current hydrant flushing schedule with approximately 50% completion to date.

Manager also reported that about 60% of fire hydrants north of the river were painted with completion 1-2 weeks out.

Manager also reminded the commission that the employee evaluation training would be October 8<sup>th</sup>. Two sessions will be held - one at 10:00 a.m. and the second at 1:00 p.m. Manager also reported that the training was for supervisors and that the City staff was also invited to participate.

Manager reported on the Smith street water main project is approximately 50% complete.

Manager also reported that the Douglas street substation project was complete.

It was moved by Brown and seconded by Steingraber that the meeting be adjourned. Motion carried.

Diane Rudie – Secretary