

# MINUTES OF UTILITY COMMISSION MEETING

May 2, 2017

The regular meeting of the New London Utility Commission was called to order at 8:00 A.M. by President Steingraber at the Utility Offices at 400 East North Water Street, New London, WI.

Members present were Steingraber, Schmidt, Rudie, McClone, Coppersmith, Thompson, and Barrington (New London City council liaison). Also present at the meeting was Russ Hissom – Baker Tilly (via phone) and Missy Schultz, Utility Accountant.

It was moved by McClone and seconded by Schmidt that the agenda be adopted. Motion carried.

It was moved by Steingraber and seconded by Schmidt to approve the minutes of the meeting of April 17, 2017 as mailed. Motion carried.

It was moved by McClone and seconded by Rudie that vouchers 43386 through 43433 in the amount of \$120,045.69 as listed be paid. Motion carried.

Russ Hissom reviewed the Management Letter and the audit report with the commission. He answered questions and concluded that the utility was in good shape. It was moved by Steingraber and seconded by McClone that the commission accept the Baker Tilly audit report for the year ending 12/31/16 as presented. Motion carried.

The Manager presented Forster Engineering's letter of recommendation to purchase the following equipment for the North Substation project - Regulators, Reclosers, and Vista Gear. All items were the low bid and met delivery requirements. It was moved by Schmidt and seconded by McClone to accept and approve the purchases as recommended. Motion carried.

The Manager reported on the Star Light Drive water main project. He also reported that the VFD had been installed at Well #4.

The Manager will be attending the City Personnel and Finance committee to obtain a land transfer of approximately ½ acre for the North Substation project.

The Manager reported that an accepted offer to purchase the Utility lot in the East Ridge Subdivision will close at the end of May.

The next meeting will be held on May 16, 2017 at 8:00 A.M.

Diane Rudie , Secretary