
REGULAR BOARD MEETING AGENDA

Notice is hereby given that the Board of Commissioners of Roseau County will meet in session on **June 25, 2024, at 8:30 a.m.**, in the Roseau County Courthouse, Room 110, Roseau, MN, at which time the following matters will come before the Board:

8:30 Call to Order

1. Presentation of Colors
2. Approve Agenda
3. Comments and Announcements
4. Approve Bills

8:35 Delegations/Board Appointments/Public Comments*

8:40 Consent Agenda

1. June 11, 2024, Board Proceedings
2. June 18, 2024, Board of Appeal & Equalization Proceedings
3. Application for Exempt Permit – Warroad/NW Angle Ducks Unlimited
4. Application for Exempt Permit – Whitetails Unlimited Warroad Area Chapter
5. City of Warroad - 2023 TIF Annual Disclosure Report
6. Roseau/LOW Sportsman's Club – Request for Reimbursement
7. Application for Exempt Permit – Moxie, Inc.

8:45 Committee Reports

8:50 Department Reports

1. Auditor-Recorder-Treasurer
 - a. Deputy Auditor-Recorder-Treasurer Hire
2. Social Services
 - a. Advertise to Hire – Social Worker(s)
 - b. Advertise to Hire - Office Support Specialist
 - c. Eligibility Worker Hire
3. Sheriff / IT
 - a. CISCO Software Contract

9:00 County Board Items

1. Commissioner Committee Reports

9:15 Unfinished Business

9:15 Adjourn

NOTE: You may attend this meeting in-person, or virtually via ZOOM. Contact the County Coordinator's Office (218-463-4248), or via email joleen.kezar@co.roseau.mn.us, to request a Zoom link to attend this meeting.

* -Limited to 5 minutes

County Coordinator's Office e-mail address: joleen.kezar@co.roseau.mn.us, Roseau County Home Page Address: <http://www.co.roseau.mn.us/>

District 1, Glenda Phillipe - District 2, Jack Swanson - District 3, Levi Novacek, Chair
District 4, Kermit Jensen, Vice-Chair - District 5, Daryl Wicklund

An Equal Opportunity Employer



Roseau County Request for Board Action

Agenda Item #: Consent 1 <small>(for office use only)</small>								
Requested Board Date:	June 25, 2024	Originating Department: Coordinator						
Subject Title (as it will appear on the Agenda): June 11, 2024 Board Proceedings		Presenter: Jeff Pelowski						
		Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes						
Board Action Requested: Review and approve the June 11, 2024, Board Proceedings.								
Background:								
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None								
Agenda Classification for County Board Meeting: <table><tr><td><input type="checkbox"/> Delegations</td><td><input checked="" type="checkbox"/> Consent Agenda</td></tr><tr><td><input type="checkbox"/> Department Reports</td><td><input type="checkbox"/> Committee Reports</td></tr><tr><td><input type="checkbox"/> County Board Items</td><td><input type="checkbox"/> Other</td></tr></table>			<input type="checkbox"/> Delegations	<input checked="" type="checkbox"/> Consent Agenda	<input type="checkbox"/> Department Reports	<input type="checkbox"/> Committee Reports	<input type="checkbox"/> County Board Items	<input type="checkbox"/> Other
<input type="checkbox"/> Delegations	<input checked="" type="checkbox"/> Consent Agenda							
<input type="checkbox"/> Department Reports	<input type="checkbox"/> Committee Reports							
<input type="checkbox"/> County Board Items	<input type="checkbox"/> Other							

PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF COMMISSIONERS

June 11, 2024

The Board of Commissioners of Roseau County, Minnesota met in the Courthouse in the City of Roseau, Minnesota on Tuesday, June 11, 2024.

CALL TO ORDER

Board Chair Levi Novacek called the meeting to order at 8:30 a.m. The Pledge of Allegiance was recited. Commissioners present were Kermit Jensen, Levi Novacek, Glenda Phillipe, Jack Swanson, and Daryl Wicklund. Others present were Martha Monsrud, Jeff Pelowski, Joleen Kezar, Dan Davidson, Rich Gross, Ericka Halstensgard, Karla Langaas, Tracy Halstensgard, and Randy Prachar; while those attending via ZOOM were Kerri Byfuglien, Martin Howes, Brenda McMillin, Pam Shaw, Cindy Tangen, and Joe Tesarek.

APPROVAL OF AGENDA

Commissioner Jensen requested the addition of a proposal regarding the repair and maintenance of 220th Street to County Board Items. A motion to approve the amended Agenda was made by Commissioner Jensen, seconded by Commissioner Wicklund, and carried unanimously.

COMMENTS AND ANNOUNCEMENTS - NONE

APPROVE BILLS

A motion was made by Commissioner Phillipe, seconded by Commissioner Swanson, and carried unanimously to approve the payment of the following warrants:

Warrants Approved For Payment 5/30/2024 (Warrant #155011-155020)

<u>Vendor Name</u>	<u>Amount</u>
HEATH/CHARLES	2,475.00
MONSRUD/JASON	4,725.00
ROD WULFF CONSTRUCTION INC	6,210.00
SHAFFER/PAUL	15,796.35
6 Payments less than 2,000.00	3,790.52
Final Total:	32,996.87

Warrants Approved For Payment 5/30/2024 (Warrant #155021-155021)

<u>Vendor Name</u>	<u>Amount</u>
1 Payment less than 2,000.00	1,430.00
Final Total:	1,430.00

Warrants Approved For Payment 6/06/2024 (Warrant #155022-155033)

<u>Vendor Name</u>	<u>Amount</u>
MN DEPT OF FINANCE -TREAS	2,185.50
ROSEAU CITY	9,441.47
ROSEAU/LOW SPORTSMAN CLUB	4,896.52
STOLAN/CHRISTOPHER	5,828.20
SUN LIFE ASSURANCE COMPANY OF CANA	2,509.19
WIKSTROM TELECOM-INTERNET	2,954.92
6 Payments less than 2,000	3,708.85
Final Total:	31,524.65

Warrants Approved For Payment 6/14/2024 (Warrant #155034-155096)

<u>Vendor Name</u>	<u>Amount</u>
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ADVANCED ENGINEERING & ENVIRONME	5,689.00
COULOMBE CONSULTING	6,600.00
GENERAL EQUIP & SUPPLIES INC	2,904.46
KELLER FENCE COMPANY NORTH-INC	16,443.20
KEVIN JOHNSON AUTO SERVICE	2,729.40
MAR-KIT LANDFILL	47,646.50
ROSEAU CO COOP ASSN	2,237.79
SIMMONS CONTRACTING LLC	10,680.00
UNIVERSITY OF NORTH DAKOTA	3,189.41
ZIEGLER INC	5,396.05
53 Payments less than 2,000.00	23,107.90
Final Total:	126,623.71

DELEGATIONS/BOARD APPOINTMENTS/PUBLIC COMMENTS - NONE

CONSENT AGENDA

A motion to approve the Consent Agenda was made by Commissioner Novacek, seconded by Commissioner Wicklund, and carried unanimously. The Board, by adoption of its Consent Agenda, approved the May 28, 2024, Regular Board meeting proceedings; and, approved the Roseau/LOW Sportsman's Club Requests for Reimbursement in the amounts of \$8,251.79 and \$10,189.04.

DEPARTMENT REPORTS

HIGHWAY

Roseau Lake Rehabilitation – Maintenance Plan

The Roseau River Watershed District and Minnesota DNR requested Board approval of a Maintenance Plan for the Roseau Lake Rehabilitation/Sprague Creek SNA Wetland Restoration Project. Following discussion, Commissioner Wicklund made a motion, seconded by Commissioner Swanson and carried unanimously to approve the Maintenance Plan as presented.

Roseau River Trail – Memorandum of Agreement

The City of Roseau and the Minnesota DNR presented a Memorandum of Agreement (MOA) involving the City, DNR, and County, regarding the implementation and maintenance of the proposed Roseau River Trail Project, and requested Board approval of the MOA. Following discussion, Commissioner Swanson made a motion, seconded by Commissioner Novacek, and carried unanimously to approve the MOA as presented.

EMERGENCY MANAGEMENT

ARMER Radio Grant Application

Emergency Management Co-Director Davidson requested Board approval of a Resolution authorizing submittal of an ARMER Radio Grant Application, and a Letter of Commitment of Funds. Following discussion, Commissioner Swanson made a motion, seconded by Commissioner Novacek, and carried unanimously to approve the following Resolution:

2024-06-01

RESOLUTION 2024-2026 ARMER EQUIPMENT GRANT PROGRAM GRANT TERMS AND CONDITIONS

WHEREAS, Roseau County has applied to the State of Minnesota Emergency Communications Networks for a grant from the Department of Public Safety Emergency Communications Network division (DPS-ECN); and

WHEREAS, the DPS-ECN and Statewide Emergency Communications Board has given notice that funding for this project is available; and

WHEREAS, the amount of the grant has been determined to be a maximum of \$40,000 with a local match requirement of 5% (\$2,000.00).

NOW, THEREFORE BE IT RESOLVED that Roseau County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.38; agree to pay any additional amount by which the actual cost exceeds the estimated cost; and, will return to the DPS-ECN any unspent amount appropriated for the project. The proper County officers are authorized to execute a grant agreement and any amendments thereto, with DPS-ECN concerning the above-referenced grant.

SOCIAL SERVICES

Eligibility Worker Hire

Director Langaas requested Board approval to hire Melinda Cole to fill the open Eligibility Worker position at a Pay Grade 6, Step A, (\$25.10 per hour - \$52,208.00 per year), effective June 20, 2024. Following discussion, Commissioner Phillipe made a motion, seconded by Commissioner Jensen, and carried unanimously to approve the hire as requested.

Advertise to Hire – Office Support Specialist

Director Langaas requested Board authorization to advertise to hire an Office Support Specialist, due to a recent resignation. Following discussion, Commissioner Swanson made a motion, seconded by Commissioner Novacek, and carried unanimously to approve advertising to hire as requested.

COUNTY BOARD ITEMS

Paul Bunyan Transit Funding Request

Lezlie Grubich, Paul Bunyan Transit (PBT) Executive Director, requested County funding for the purchase of a new bus. Based on the total cost of \$120,925, MnDOT will provide \$102,600 (85%), and Roseau County would provide the required local match of \$15,325 (15%). Following discussion, Commissioner Swanson made a motion, seconded by Commissioner Phillipe, and carried unanimously to approve the funding request of \$15,325 to PBT for the purchase of a new bus to be used exclusively within Roseau County.

220th Street Repair and Maintenance

Commissioner Jensen led a discussion regarding the condition of 220th Street, which borders both Beaver and Falun Townships, damaged by logging trucks. Beaver Township received ConCon payment from the logging companies; however, Falun Township did not. Following discussion, Commissioner Jensen made a motion, seconded by Commissioner Novacek, and carried unanimously to approve using ConCon funds to pay for the repair and maintenance of 220th Street at not-to-exceed cost of \$3,000.

Commissioner Committee Reports (May 28 – June 11, 2024)

Commissioner Jensen reported on the following committees(s): Highway Committee Meeting; Operations Committee Meeting; County Board Work Session; Association of Minnesota Counties (AMC) District 3 Meeting.

Commissioner Novacek reported on the following committee(s): Highway Committee Meeting.

Commissioner Phillipe reported on the following committee(s): Highway Committee Meeting; Warroad City Council Update Meeting; Warroad River Watershed District Board Meeting; Northwest Regional Transportation Coordination Council Meeting; Operations Committee Meeting; County Board Work Session; Community Justice Coordinating Committee (CJCC) Meeting; Warroad City Council Meeting.

Commissioner Swanson reported on the following committee(s): Highway Committee Meeting; Roseau Economic Development Authority Meeting; Community Justice Coordinating Committee (CJCC) Meeting(s); Roseau City Council Meeting; Operations Committee Meeting; County Board Work Session; Domestic Violence Advisory Committee Meeting; Association of Minnesota Counties (AMC) District 3 Meeting; Northwest Public Health Directors Meeting.

Commissioner Wicklund reported on the following committee(s): Highway Committee Meeting; Operations Committee Meeting; County Board Work Session.

UNFINISHED BUSINESS - NONE

Upon motion carried, the Board adjourned the Regular meeting at 10:05 a.m. The County Board of Appeal and Equalization Meeting is scheduled for Tuesday, June 18, 2024, 6:00 p.m., at the Roseau County Courthouse Board Room. The next Regular meeting of the Board is scheduled for Tuesday, June 25, 2024, at 8:30 a.m.

Attest:

Date: _____

Jeff Pelowski, County Coordinator
Roseau County, Minnesota

Levi Novacek, Chair
Board of County Commissioners



Roseau County Request for Board Action

Agenda Item #: Consent 2 <small>(for office use only)</small>								
Requested Board Date:	June 25, 2024	Originating Department: Auditor-Recorder-Treasurer						
Subject Title (as it will appear on the Agenda): June 18, 2024, Board of Appeal & Equalization Proceedings		Presenter: Martie Monsrud						
		Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes						
Board Action Requested: Review and approve the June 18, 2024, Board of Appeal & Equalization Proceedings.								
Background:								
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None								
Agenda Classification for County Board Meeting: <table><tr><td><input type="checkbox"/> Delegations</td><td><input checked="" type="checkbox"/> Consent Agenda</td></tr><tr><td><input type="checkbox"/> Department Reports</td><td><input type="checkbox"/> Committee Reports</td></tr><tr><td><input type="checkbox"/> County Board Items</td><td><input type="checkbox"/> Other</td></tr></table>			<input type="checkbox"/> Delegations	<input checked="" type="checkbox"/> Consent Agenda	<input type="checkbox"/> Department Reports	<input type="checkbox"/> Committee Reports	<input type="checkbox"/> County Board Items	<input type="checkbox"/> Other
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<input type="checkbox"/> Department Reports	<input type="checkbox"/> Committee Reports							
<input type="checkbox"/> County Board Items	<input type="checkbox"/> Other							

**PROCEEDINGS OF THE ROSEAU COUNTY BOARD OF
APPEAL AND EQUALIZATION**

June 18, 2024

The Roseau County Board of Appeal and Equalization [Board], met in the County Board room at the courthouse in the City of Roseau, Minnesota, on Tuesday, June 18, 2024, at 6:00 p.m. Chair Levi Novacek called the meeting to order at 6:00 p.m. Present at the meeting were Commissioners: Daryl Wicklund, Jack Swanson, Glenda Phillipe, Kermit Jenson, Levi Novacek and Auditor/Recorder/Treasurer Martha Monsrud, County Assessor Elizabeth Lund, and Deputy Assessors Will Hulst, Kathy Howard and Nick Herling. No members of the public were present.

The Roseau County Board of Appeal and Equalization Board members signed the official oath and the County Board of Appeal and Equalization Certification Form for 2024.

A motion to approve the agenda was made by Commissioner Swanson, seconded by Commissioner Jenson, motion carried.

Roseau County Assessor: Assessor Lund discussed the changes made to the assessment this year.

Taxpayer Appearances: No taxpayers attended. No recommendations were presented.

Correspondence: NONE

The County Board of Appeal and Equalization meeting was adjourned at 6:15 p.m.

Jack Swanson
Commissioner, District 2

Daryl Wicklund
Commissioner, District 5

Glenda Phillipe
Commissioner, District 1

Levi Novacek
Commissioner, District 4

Kermit Jenson
Commissioner, District 4



Roseau County Request for Board Action

Agenda Item #: Consent 3 <small>(for office use only)</small>								
Requested Board Date:	June 25, 2024	Originating Department: Ducks Unlimited						
Subject Title (as it will appear on the Agenda): Application for Exempt Permit – Warroad/NW Angle Ducks Unlimited	Presenter: Tony Krahn							
	Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes							
Board Action Requested: Consider authorization of the attached Application.								
Background:								
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None								
Agenda Classification for County Board Meeting: <table><tr><td><input type="checkbox"/> Delegations</td><td><input checked="" type="checkbox"/> Consent Agenda</td></tr><tr><td><input type="checkbox"/> Department Reports</td><td><input type="checkbox"/> Committee Reports</td></tr><tr><td><input type="checkbox"/> County Board Items</td><td><input type="checkbox"/> Other</td></tr></table>			<input type="checkbox"/> Delegations	<input checked="" type="checkbox"/> Consent Agenda	<input type="checkbox"/> Department Reports	<input type="checkbox"/> Committee Reports	<input type="checkbox"/> County Board Items	<input type="checkbox"/> Other
<input type="checkbox"/> Delegations	<input checked="" type="checkbox"/> Consent Agenda							
<input type="checkbox"/> Department Reports	<input type="checkbox"/> Committee Reports							
<input type="checkbox"/> County Board Items	<input type="checkbox"/> Other							

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: WARROAD/NW ANGLE DUCKS UNLIMITED Previous Gambling Permit Number: X- X-68004
 Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____
 Mailing Address: Box 392
 City: WARROAD State: MN Zip: 56763 County: ROSEAU
 Name of Chief Executive Officer (CEO): TONY KRAHN
 CEO Daytime Phone: 218-242-3835 CEO Email: TONYKR@MARVIN.COM
 (permit will be emailed to this email address unless otherwise indicated below)
 Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **A current calendar year Certificate of Good Standing**
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767
- ☐ **IRS income tax exemption (501(c)) letter in your organization's name**
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): SPRINGSTEEL RESORT
 Physical Address (do not use P.O. box): 38004 BEACH ST.
 Check one:
☐ City: _____ Zip: _____ County: _____
☒ Township: LAKE Zip: 56763 County: ROSEAU
 Date(s) of activity (for raffles, indicate the date of the drawing): _____

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LG220 Application for Exempt Permit

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LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
<input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city). <input type="checkbox"/> The application is denied.	<input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days. <input type="checkbox"/> The application is denied.
Print City Name: _____	Print County Name: _____
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date: _____	Title: _____ Date: _____
The city or county must sign before submitting application to the Gambling Control Board.	TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Tony K Date: 6-9-24
(Signature must be CEO's signature; designee may not sign)

Print Name: TONY KRAHN

REQUIREMENTS	MAIL APPLICATION AND ATTACHMENTS
Complete a separate application for: <ul style="list-style-type: none"> all gambling conducted on two or more consecutive days; or all gambling conducted on one day. Only one application is required if one or more raffle drawings are conducted on the same day. Financial report to be completed within 30 days after the gambling activity is done: A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board. Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).	Mail application with: <ul style="list-style-type: none"> a copy of your proof of nonprofit status; and application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota. To: Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113 Questions? Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

An equal opportunity employer



Roseau County Request for Board Action

Agenda Item #: Consent 4 <small>(for office use only)</small>								
Requested Board Date:	June 25, 2024	Originating Department: Whitetails Unlimited						
Subject Title (as it will appear on the Agenda): Application for Exempt Permit – Whitetails Unlimited Warroad Area Chapter		Presenter: Leonard Miller						
		Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes						
Board Action Requested: Consider authorization of the attached Application.								
Background:								
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None								
Agenda Classification for County Board Meeting: <table><tr><td><input type="checkbox"/> Delegations</td><td><input checked="" type="checkbox"/> Consent Agenda</td></tr><tr><td><input type="checkbox"/> Department Reports</td><td><input type="checkbox"/> Committee Reports</td></tr><tr><td><input type="checkbox"/> County Board Items</td><td><input type="checkbox"/> Other</td></tr></table>			<input type="checkbox"/> Delegations	<input checked="" type="checkbox"/> Consent Agenda	<input type="checkbox"/> Department Reports	<input type="checkbox"/> Committee Reports	<input type="checkbox"/> County Board Items	<input type="checkbox"/> Other
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<input type="checkbox"/> County Board Items	<input type="checkbox"/> Other							

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

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An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Whitetails Unlimited Warroad Area Chapter

Previous Gambling Permit Number: X-93451

Minnesota Tax ID Number, if any: 3891694

Federal Employer ID Number (FEIN), if any: 39-1415070

Mailing Address: 50735 350th St

City: Salol State: MN Zip: 56756 County: Roseau

Name of Chief Executive Officer (CEO): Leonard Miller

CEO Daytime Phone: 218-202-0610 CEO Email: _____
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): jnordlof@whitetailsunlimited.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☐ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☒ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted

(for raffles, list the site where the drawing will take place): Springsteel Resort

Physical Address (do not use P.O. box): 38004 Beach St. Warroad MN 56763

Check one:

☐ City: _____ Zip: _____ County: _____

☒ Township: Lake Zip: 56763 County: Roseau

Date(s) of activity (for raffles, indicate the date of the drawing): Saturday, August 17,, 2024

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
<input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city). <input type="checkbox"/> The application is denied.	<input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days. <input type="checkbox"/> The application is denied.
Print City Name: _____ Signature of City Personnel: _____ Title: _____ Date: _____	Print County Name: _____ Signature of County Personnel: _____ Title: _____ Date: _____
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: 0 auto;"> The city or county must sign before submitting application to the Gambling Control Board. </div>	TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 6-7-24
(Signature must be CEO's signature; designee may not sign)

Print Name: Leonard Miller

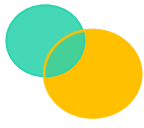
REQUIREMENTS	MAIL APPLICATION AND ATTACHMENTS
<p>Complete a separate application for:</p> <ul style="list-style-type: none"> • all gambling conducted on two or more consecutive days; or • all gambling conducted on one day. <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p>Financial report to be completed within 30 days after the gambling activity is done: A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p>	<p>Mail application with:</p> <ul style="list-style-type: none"> _____ a copy of your proof of nonprofit status; and _____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota. <p>To: Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p>Questions? Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p>

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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Roseau County Request for Board Action

Agenda Item #: Consent 5 <small>(for office use only)</small>		
Requested Board Date:	June 25, 2024	Originating Department: City of Warroad
Subject Title (as it will appear on the Agenda): City of Warroad - 2023 TIF Annual Disclosure Report	Presenter: Martie Monsrud	
	Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes	
Board Action Requested: Requesting the Board acknowledge the receipt of the attached Disclosure Report.		
Background:		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



DDA

David Drown Associates, Inc.
Public Finance Advisors

Minneapolis Office:
5029 Upton Avenue South
Minneapolis, MN 55410-2244
(612)920-3320 xtn 107 | fax (612) 605-2375
www.daviddrown.com

June 13, 2024

Roseau County Board
606 Fifth Avenue Southwest
Roseau, MN 56751-1477

**RE: City of Warroad
2023 TIF Reports**

Dear Commissioners:

Enclosed please find a copy of Warroad's TIF Annual Disclosure Report as it pertains to their 2023 TIF Reports. Please direct any questions or concerns to this office.

On Behalf of the City,

Sonya Bubany
David Drown Associates, Inc.
sonya@daviddrown.com

CITY OF WARROAD, MINNESOTA

Annual Disclosure of Tax Increment Districts for the Year Ended December 31, 2023

Name of TIF District:	TIF 5 Housing	TIF 8 St. Mary's Lofts	TIF 2-1	TIF 2-2
Current net tax capacity	31,019	6,711	60,746	0
Original net tax capacity	1,781	625	558	0
Captured net tax capacity	29,238	6,086	60,188	0
Principal and interest payment due in 2024	0	8,795	112,362	93,035
Tax increment received in 2023	74,179	8,557	84,628	0
Tax increment expended in 2023	833	8,535	76,998	8,322
First tax increment receipt	November, 2000	June, 2010	May, 2021	June, 2024
Date of required decertification	Dec. 31, 2025	Dec. 31, 2035	Dec. 31, 2029	Dec. 31, 2032
Increased property tax to be paid from outside the district if fiscal disparities Option A applies	0	0	0	0

Additional information regarding each district may be obtained from:

Kathy Lovelace, City Administrator
City of Warroad
121 Main Avenue NE
Warroad, MN 56763-0050
Phone: 218-386-1454
CityAdmin@warroadmn.org



Roseau County Request for Board Action

Agenda Item #: Consent 6 <small>(for office use only)</small>								
Requested Board Date:	June 25, 2024	Originating Department: Roseau/LOW Sportsman's Club						
Subject Title (as it will appear on the Agenda): Roseau/Lake of the Woods Sportsman's Club – Request for Reimbursement		Presenter: Myles Hogenson						
		Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes						
Board Action Requested: Requesting Board approval of the attached Roseau/LOW Sportsman's Club Request for Reimbursement, in the amount of \$14,475.08.								
Background:								
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None								
Agenda Classification for County Board Meeting: <table border="0"><tr><td><input type="checkbox"/> Delegations</td><td><input checked="" type="checkbox"/> Consent Agenda</td></tr><tr><td><input type="checkbox"/> Department Reports</td><td><input type="checkbox"/> Committee Reports</td></tr><tr><td><input type="checkbox"/> County Board Items</td><td><input type="checkbox"/> Other</td></tr></table>			<input type="checkbox"/> Delegations	<input checked="" type="checkbox"/> Consent Agenda	<input type="checkbox"/> Department Reports	<input type="checkbox"/> Committee Reports	<input type="checkbox"/> County Board Items	<input type="checkbox"/> Other
<input type="checkbox"/> Delegations	<input checked="" type="checkbox"/> Consent Agenda							
<input type="checkbox"/> Department Reports	<input type="checkbox"/> Committee Reports							
<input type="checkbox"/> County Board Items	<input type="checkbox"/> Other							

Off-Highway Vehicle Grant-in-Aid Program

Worksheet 1 – Worklog & Request for Reimbursement



This worksheet should be used to document work performed on trails enrolled in the GIA program and to request reimbursement for expenses incurred while doing so. This worksheet must be submitted, at minimum, every 90 days after purchasing of goods and services begins, or after eligible expenses reach \$5,000, whichever comes first. With this worksheet, please submit all invoices/receipts for purchases and services over \$100 and proof of compliance with competitive bid process guidelines, if applicable. All accompanying documentation can be submitted via email with this worksheet.

Please fill out one entry per expense per date. To create space for additional entries of mileage, labor, equipment, or attachments, click the "Add Entries" button at the bottom of any page. To create space for entry of invoices, click the "Add Invoices" button at the bottom of any page. If multiple pieces of equipment were used on the same day or multiple activities were performed by the same operator, please ensure you are documenting the number of labor hours spent performing the activity described in that entry, not the total number of labor hours in the work day.

Boxes outlined in red are required. Boxes outlined in green are dropdown menus with pre-set options. Boxes outlined in blue are automatically calculated. Please enter all dates in MM/DD/YYYY format. To turn on autocomplete, which will remember frequently entered information like operator names, click "Edit" in the ribbon at the top of the window, then select "Preferences". Click "Forms" in the menu at the left-hand side, then turn on "Basic" or "Advanced" under the Auto-Complete heading.

This worksheet will display and function best when downloaded and saved to your computer, then filled out using Adobe Acrobat Reader. All buttons and calculations will not work otherwise. The latest version can be downloaded from [Adobe's website](#).

Trail Name	Warroad ,Roseau and Bemis Hill Trails	Year	2024
Sponsor	Roseau County	Club	Roseau/LOW Sportsmans Club

NEW ENTRY

Operator name: Myles	Date: 06/05/2024
Describe work performed & location: paper work trail admin	Expense Category: Administration

	Amount (hours, miles, etc)	Item being reimbursed (mileage, labor, equipment, etc) & reimbursement rate	Cost (autofill)
Transportation			
Labor	4.5	25.00	112.50
Equipment			
Attachments			
			Total: 112.50

NEW ENTRY

Operator name:	Myles	Date:	06/06/2024
Describe work performed & location:	checking trails admin	Expense Category:	Administration

	Amount (hours, miles, etc)	Item being reimbursed (mileage, labor, equipment, etc) & reimbursement rate	Cost (autofill)
Transportation	84	0.67	56.28
Labor	6	25.00	150.00
Equipment			
Attachments			
			Total: 206.28

NEW ENTRY

Operator name: Myles		Date: 06/07/2024
Describe work performed & location: County meeting admin and signs		Expense Category: Administration
	Amount (hours, miles, etc)	Item being reimbursed (mileage, labor, equipment, etc) & reimbursement rate
Transportation	74	0.67
Labor	7	25
Equipment		
Attachments		
		Total: 224.58

NEW ENTRY

Operator name: Myles		Date: 06/09/2024
Describe work performed & location: trails inspect and application		Expense Category: Maintenance
	Amount (hours, miles, etc)	Item being reimbursed (mileage, labor, equipment, etc) & reimbursement rate
Transportation	54	0.67
Labor	6	25
Equipment		
Attachments		
		Total: 186.18

NEW ENTRY

Operator name: Myles		Date: 06/10/2024
Describe work performed & location: Limbing Northern connection trail 6 miles		Expense Category: Maintenance
	Amount (hours, miles, etc)	Item being reimbursed (mileage, labor, equipment, etc) & reimbursement rate
Transportation	47	1.00
Labor	10	25
Equipment	9	62.50
Attachments	9	24.00
		Total: 1075.50

NEW ENTRY

Operator name: Myles		Date: 06/11/2024
Describe work performed & location: Rebuild on flooded Lund Trail		Expense Category: Maintenance
	Amount (hours, miles, etc)	Item being reimbursed (mileage, labor, equipment, etc) & reimbursement rate
Transportation	44	1.00
Labor	10	25
Equipment	9.5	62.50
Attachments	44	0.45
		Total: 907.55

NEW ENTRY

Operator name: Myles		Date: 06/13/2022
Describe work performed & location: Rebuild flooded Lund trail		Expense Category: Maintenance
	Amount (hours, miles, etc)	Item being reimbursed (mileage, labor, equipment, etc) & reimbursement rate
Transportation	39	1.00
Labor	8.5	25
Equipment	8	62.50
Attachments	39	0.45
		Total: 769.05

NEW ENTRY

Operator name:		Date: 06/14/2024
Describe work performed & location: applied chloride 530 north ,south Dicks Parkway safety zone		Expense Category:
	Amount (hours, miles, etc)	Item being reimbursed (mileage, labor, equipment, etc) & reimbursement rate
Transportation		
Labor		
Equipment		
Attachments		
		Total:

NEW ENTRY

Operator name:		Date:
Describe work performed & location:		Expense Category:
	Amount (hours, miles, etc)	Item being reimbursed (mileage, labor, equipment, etc) & reimbursement rate
Transportation		
Labor		
Equipment		
Attachments		
		Total:

NEW ENTRY

Operator name:		Date:
Describe work performed & location:		Expense Category:
	Amount (hours, miles, etc)	Item being reimbursed (mileage, labor, equipment, etc) & reimbursement rate
Transportation		
Labor		
Equipment		
Attachments		
		Total:

****Please submit invoices/receipts for all purchases and services over \$100 and bids following competitive bid process guidelines for materials and/or services provided by third-party vendors****

NEW INVOICE

Date:	05/31/2024	
Category:	Maintenance	
Cost:	5650.00	
Describe expense:	applying gravel on 530	

NEW INVOICE

Date:	06/16/2024	
Category:	Maintenance	
Cost:	2495.00	
Describe expense:	applying gravel on flooded rebuild areas of Lund Trail	

NEW INVOICE

Date:	06/10/2024	
Category:	Maintenance	
Cost:	3341.71	
Describe expense:	choride purchased for dust control in safety areas of forest and forest trails connection	

NEW INVOICE

Date:	06/16/2024	
Category:	Maintenance	
Cost:	1266.00	
Describe:	application cost for applying chloride on 3600ft x 14ft of safety zone for dust control	

****Please submit invoices/receipts for all purchases and services over \$100 and bids following competitive bid process guidelines for materials and/or services provided by third-party vendors****

Project Totals

Total acquisition/development expenses:	0.00	x	65%	=	0.00
Total administration expenses:	543.36	x	65%	=	353.18
Total capital improvement expenses:	0.00	x	100%	=	0.00
Total facilities expenses:	0.00	x	65%	=	0.00
Total insurance expenses:	0.00	x	90%	=	0.00
Total maintenance expenses:	15,690.99	x	90%	=	14,121.89
Total new trail construction expenses:	0.00	x	75%	=	0.00
Total toilet expenses:	0.00	x	90%	=	0.00
Total trail system maps expenses:	0.00	x	65%	=	0.00
Total winter maintenance expenses:	0.00	x	90%	=	0.00
Total expenses:	\$ 16,234.35				
Net request:					\$ 14,475.08

Grant Balance

If you are unsure of these details, please contact your sponsor.

Which grant are you requesting reimbursement from?

☐ Previous fiscal year

☒ Current fiscal year

Total grant amount awarded \$86,672.00

Remaining balance (prior to submitting this worksheet) \$ 52,597.65

Club and Sponsor Approval

Please attach invoices/receipts for purchases and services over \$100 and bids following competitive bid process guidelines for materials and/or services provided by third-party vendors.

By signing this document, I hereby certify that the materials and/or services shown above have been delivered or fulfilled, have been used for the above specified Grant-in-Aid trail, and that attached invoices/receipts are original copies, are correct and just, and have not been previously reimbursed.

Authorized Signature of Trail Administrator	<i>Myles Hogensen</i>	Date	6/17/2024
Authorized Signature of Sponsor		Date	

DNR Approval – DNR STAFF USE ONLY

Fiscal Year: / Partial Payment ☐ Final Payment ☐

Grant amount: prior to payment / after payment

Contract #: / Purchase Order #:

PO Line		Amount		Receipt #	
PO Line		Amount		Receipt #	
PO Line		Amount		Receipt #	
PO Line		Amount		Receipt #	

Vendor Number	
Vendor Name	
Vendor Address	

This invoice is approved for payment by

--

Parks and Trails Area Supervisor

OK TO PAY

Staff Note: this form utilizes digital signatures which eliminates the need to print off this form, sign it, and scan it back in order to obtain secure signatures. For security purposes, this form cannot be changed in some ways once signatures are present, or all signatures will be erased. This form cannot be edited in the following ways, all using Adobe Acrobat Pro:

- Extract, insert, or delete pages using organize pages tool
- Combine files

However, the form can be changed in the following ways:

- Errors can be corrected using the fill and sign tool
- This file can be copied and pasted in file explorer and remain unchanged
- This form can be printed to PDF if specific pages need to be saved outside of the original file

R & Q Trucking, Inc.
302 3rd Street SW
Roseau, MN 56751

Invoice

Date	Invoice #
5/31/2024	15067

Bill To

Roseau Lake of the Woods Sportsmans Club
PO Box 197
Warroad, MN 56763

P.O. Number	Terms	Due Date	Job Specifics
	Net 15	6/15/2024	530th

Date	Item Code	Description	Quantity	Hrs./Yds.	Price Each	Amount
5/31/2024	Class #5	Class #5	300 cy		16.75	5,025.00
	Fuel Surcharge		25 lds		25.00	625.00
		MN Sales Tax			6.875%	0.00

Total Due \$5,650.00

Phone: (218)463-3285 Email: rqtruck@yahoo.com Website: www.rqtruck.net

We appreciate your business!

Order # 10-10-2024

EURO PETROLEUM PRODUCTS INC
PO BOX 1726
1301 1TH ST SE
DETROIT MI 48206
313-627-1999 / 800-662-1127
www.europetroleum.com

REPORT #
10-10-2024

ORDER WORKING IN PROGRESS
Ship To 176

MYLER HODGEMAN (CASH ACCT)
6224 - 310TH ST
ROOSEVELT, MN 55073

MYLER HODGEMAN (CASH ACCT)
6224 - 310TH ST
ROOSEVELT, MN 55073

SHIP METHOD:
SHIP TO:
SHIP TO:
SHIP TO:
SHIP TO:

Order # 10-10-2024
Ship To 176
Order Price Code 1
Open Order
Customer Order #: 215 627 1127
Customer Fax #

Quantity	Description	Package Quantity	Qty Ordered	Qty Shipped	Price	Amount
100	CHLORINE CHLORIDE	500	100.00		18.47	1,847.00
Total:						1,847.00
Tax:						184.70
Grand Total:						2,031.70

Order Amount: 2,031.70

2140
H
10/10/2024

INVOICE

6-14,16-2024

INVOICE NO
131

Hogenson
68224 310th

Ros/Low Sportsman Club
PO 197
Warroad Mn
56673

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
		Due on Receipt	

QUANTITY	DESCRIPTION	UNIT PRICE	LINE TOTAL
----------	-------------	------------	------------

3600 ft x14ft	Chloride application	\$.35	1266.00
		\$	\$
		\$	\$
		\$	\$

Subtotal	1266.00
Sales Tax	
Total	



Roseau County Request for Board Action

Agenda Item #: Consent 7 <small>(for office use only)</small>								
Requested Board Date:	June 25, 2024	Originating Department: Moxie, Inc.						
Subject Title (as it will appear on the Agenda): Application for Exempt Permit – Moxie, Inc.		Presenter: Jodi Milford						
		Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes						
Board Action Requested: Consider authorization of the attached Application.								
Background:								
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None								
Agenda Classification for County Board Meeting: <table><tr><td><input type="checkbox"/> Delegations</td><td><input checked="" type="checkbox"/> Consent Agenda</td></tr><tr><td><input type="checkbox"/> Department Reports</td><td><input type="checkbox"/> Committee Reports</td></tr><tr><td><input type="checkbox"/> County Board Items</td><td><input type="checkbox"/> Other</td></tr></table>			<input type="checkbox"/> Delegations	<input checked="" type="checkbox"/> Consent Agenda	<input type="checkbox"/> Department Reports	<input type="checkbox"/> Committee Reports	<input type="checkbox"/> County Board Items	<input type="checkbox"/> Other
<input type="checkbox"/> Delegations	<input checked="" type="checkbox"/> Consent Agenda							
<input type="checkbox"/> Department Reports	<input type="checkbox"/> Committee Reports							
<input type="checkbox"/> County Board Items	<input type="checkbox"/> Other							

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

4/23
Page 1 of 3

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Moxie, Inc Previous Gambling Permit Number: X- 95547-24-002
Minnesota Tax ID Number, if any: 35-2807522 Federal Employer ID Number (FEIN), if any: _____
Mailing Address: 29716 580th AVE
City: Warroad State: MN Zip: 56763 County: Roseau
Name of Chief Executive Officer (CEO): Jodi Milford
CEO Daytime Phone: 218-242-5008 CEO Email: jodi.wheeler22@gmail.com
(permit will be emailed to this email address unless otherwise indicated below)
Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☐ Veterans ☒ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

☐ **A current calendar year Certificate of Good Standing**

Don't have a copy? Obtain this certificate from:

MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103

Secretary of State website, phone numbers:

www.sos.state.mn.us

651-296-2803, or toll free 1-877-551-6767

☒ **IRS income tax exemption (501(c)) letter in your organization's name**

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**

If your organization falls under a parent organization, attach copies of both of the following:

1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Spring Steel Resort

Physical Address (do not use P.O. box): 38004 Beach Rd

Check one:

☐ City: _____ Zip: 56763 County: Roseau
☒ Township: Lake Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): Aug 18, 2024

Check each type of gambling activity that your organization will conduct:

☐ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☒ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
<input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city). <input type="checkbox"/> The application is denied.	<input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days. <input type="checkbox"/> The application is denied.
Print City Name: _____ Signature of City Personnel: _____ Title: _____ Date: _____	Print County Name: _____ Signature of County Personnel: _____ Title: _____ Date: _____
The city or county must sign before submitting application to the Gambling Control Board.	TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.) Print Township Name: _____ Signature of Township Officer: _____ Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Jodi Milford Date: 6-10-24
(Signature must be CEO's signature; designee may not sign)

Print Name: Jodi Milford

REQUIREMENTS	MAIL APPLICATION AND ATTACHMENTS
<p>Complete a separate application for:</p> <ul style="list-style-type: none"> all gambling conducted on two or more consecutive days; or all gambling conducted on one day. <p>Only one application is required if one or more raffle drawings are conducted on the same day.</p> <p>Financial report to be completed within 30 days after the gambling activity is done: A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.</p> <p>Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).</p>	<p>Mail application with:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> a copy of your proof of nonprofit status; and <input checked="" type="checkbox"/> application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$100; otherwise the fee is \$150. Make check payable to State of Minnesota. <p>To: Minnesota Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p> <p>Questions? Call the Licensing Section of the Gambling Control Board at 651-539-1900.</p>

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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This form will be made available in alternative format (i.e. large print, braille) upon request.



Roseau County Request for Board Action

Agenda Item #: Department Reports 1a <small>(for office use only)</small>		
Requested Board Date:	June 25, 2024	Originating Department: Auditor/Recorder/Treasurer
Subject Title (as it will appear on the Agenda): Deputy Auditor/Recorder/Treasurer Hire		Presenter: Martie Monsrud
		Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Requesting Board authorization to hire Erika Novacek to fill the open Deputy Auditor/Recorder/Treasurer position at a Grade 6, Step D, (\$27.90/hr - \$58,032/yr), effective June 28, 2024.		
Background: Erika comes to the county with many years of office setting experience and, during the interview process, it was learned she has payroll and HR experience which will fit into the cross training needs in the office. The hire is dependent on Board approval and a satisfactory background check.		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: Department Reports 2a <small>(for office use only)</small>		
Requested Board Date:	June 25, 2024	Originating Department: Social Services
Subject Title (as it will appear on the Agenda): Advertise to Hire – Social Worker(s)		Presenter: Karla Langaas
		Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Requesting Board authorization to advertise to hire two Social Workers.		
Background: The hires are necessitated due to a retirement and a resignation.		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: Department Reports 2b <small>(for office use only)</small>		
Requested Board Date:	June 25, 2024	Originating Department: Social Services
Subject Title (as it will appear on the Agenda): Advertise to Hire – Office Support Specialist		Presenter: Karla Langaas
		Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Requesting Board authorization to advertise to hire an Office Support Specialist (OSS).		
Background: An additional OSS is needed to meet the Department's workflow needs.		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: Department Reports 2c <small>(for office use only)</small>		
Requested Board Date:	June 25, 2024	Originating Department: Social Services
Subject Title (as it will appear on the Agenda): Eligibility Worker Hire		Presenter: Karla Langaas
		Estimated Amount of Time Needed for Discussion: <input checked="" type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Requesting Board authorization to hire Kari DeBock, as Eligibility Worker, at a Grade 6, Step A, (\$25.10/hr - \$52,208/yr), effective July 8, 2024.		
Background: The hire is to fill a vacant position.		
Supporting Documentation: <input type="checkbox"/> Attached <input checked="" type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Roseau County Request for Board Action

Agenda Item #: Department Reports 3a <small>(for office use only)</small>		
Requested Board Date:	June 25, 2024	Originating Department: Sheriff / IT
Subject Title (as it will appear on the Agenda): CISCO Software Contract		Presenter: Steve Gust / Chris Stauffer
		Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input checked="" type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Requesting Board approval of a one-year Contract with CISCO for access to their Splunk Security & Event Management System (SIEM), at a cost of \$15,311.00, (per the attached quote).		
Background: This Contract is necessitated as an outcome of the ongoing Bureau of Criminal Apprehension (BCA) Audit. This, or a similar, Contract will need to be executed annually.		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input checked="" type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		



Pricing Proposal
Quotation #: 24921642
Created On: 5/31/2024
Valid Until: 6/30/2024

MN-County of Roseau

Chris Stauffer

MN
United States
Phone: 218-463-4247
Fax:
Email: chris.stauffer@co.roseau.mn.us

Inside Account Executive

Robert D'Addario

290 Davidson Ave
Somerset, NJ, 08873
Phone: 732-317-6967
Fax:
Email: robert_daddario@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Splunk Enterprise - Term License with Standard Success Plan - 15 GB/day Splunk - Part#: SE-T-LIC-ST Contract Name: Open Market Contract #: Open Market Coverage Term: 7/10/2024 – 7/9/2025 Note: 1 Year	1	\$15,311.00	\$15,311.00
Subtotal			\$15,311.00
Total			\$15,311.00

Additional Comments

Please Note: Splunk has a no returns policy

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are Open Market and resold in accordance with the terms and conditions at [SHI Online Customer Resale Terms and Conditions](#).



Roseau County Request for Board Action

Agenda Item #: County Board Item 1 <small>(for office use only)</small>		
Requested Board Date:	June 25, 2024	Originating Department: Coordinator
Subject Title (as it will appear on the Agenda): Commissioner Committee Reports		Presenter: Commissioners
		Estimated Amount of Time Needed for Discussion: <input type="checkbox"/> < 5 minutes <input type="checkbox"/> 5 minutes <input type="checkbox"/> 10 minutes <input type="checkbox"/> 15 minutes <input checked="" type="checkbox"/> 30 minutes <input type="checkbox"/> >30 minutes
Board Action Requested: Commissioners will present their Committee Reports.		
Background:		
Supporting Documentation: <input checked="" type="checkbox"/> Attached <input type="checkbox"/> None		
Agenda Classification for County Board Meeting: <input type="checkbox"/> Delegations/Board Appointments <input type="checkbox"/> Consent Agenda <input type="checkbox"/> Department Reports <input type="checkbox"/> Committee Reports <input checked="" type="checkbox"/> County Board Items <input type="checkbox"/> Other _____		

Glenda Phillipe Committees Report

June 11: Roseau County Board

June 12: Lake Township Board

June 17: Land of the Dancing Sky Agency on Aging

June 18: GIS Committee

June 18: Social Services Board

June 18: County Board of Appeal and Equalization

June 20: Warroad River Watershed District Board

June 24: Warroad City Council

JACK SWANSON COMMITTEES REPORT

JUNE 11, 2024 - JADIS TOWNSHIP BOARD

JUNE 12, 2024 - ROSEAU COMMUNITY MEETING

**JUNE 13, 2024 - STATEWIDE EMERGENCY COMMUNICATIONS BOARD FINANCE
COMMITTEE (ST CLOUD)**

**JUNE 14, 2024 - MINNESOTA COUNTIES INTERGOVERNMENTAL TRUST BOARD OF
DIRECTORS (ST PAUL)**

JUNE 18, 2024 - ROSEAU COUNTY DEPARTMENT HEADS

JUNE 18, 2024 - SOCIAL SERVICES BOARD

JUNE 18, 2024 - COUNTY BOARD OF APPEAL AND EQUALIZATION

JUNE 21, 2024 - NORTHWEST MINNESOTA FOUNDATION BOARD OF DIRECTORS