

AMENDED
AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the City of Shavano Park, Texas will conduct a Regular Meeting on Monday, August 26, 2024 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers.

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes "Citizens to be Heard." If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- The Mayor will recognize those citizens who have signed up prior to the start of the meeting.
- Pursuant to Resolution No. R-2019-011 citizens are given three minutes (3:00) to speak during "Citizens to be Heard."
- Members of the public may only speak once and cannot pass the individual's time allotment to someone else
- Direct your comments to the entire Council, not to an individual member
- Show the Council members the same respect and courtesy that you expect to be shown to you

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments for items not on the agenda. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. "Items of Community Interest" include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person's public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;

- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Proclamation – Birds Up Day for UTSA

~~**5.2. Proclamation – National Payroll Week**~~

6. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

6.1. Approval - Budget Workshop Minutes, July 22, 2024

6.2. Approval - Regular City Council Minutes, July 22, 2024

6.3. Approval – Planning and Zoning Commission Minutes, June 5, 2024

6.4. Approval - Special City Council Minutes, August 14, 2024

6.5. Approval - Budget Workshop Minutes, August 14, 2024

6.6. Approval - Ordinance O-2024-004 amending Chapter 36 – Zoning to update the criteria for granting of variances, to allow certain variations to ordinance standards without approval by the Board of Adjustments and to allow possible additional special exceptions (final reading) - Assistant City Manager

6.7. Approval - Resolution R-2024-010 possible amendments to City Policy #18 to updating the guidance to the Board of Adjustments for variance and special exception hearings - Assistant City Manager

6.8. Approval - City Council adoption of Fiscal Year 2025 organizational chart

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

- 7.2. **Fire Department Activity Report**
- 7.3. **Municipal Court Activity Report**
- 7.4. **Police Department Activity Report**
- 7.5. **Public Works Activity Report**
- 7.6. **Financial Activity Report**

8. REGULAR AGENDA ITEMS

- 8.1. **Discussion / action - Consideration and approval of Resolution R-2024-011 of the City Council of the City of Shavano Park accepting for filing a landowner petition requesting the creation of the Shavano Park 1604 Public Improvement District; finding the petition to be compliant with applicable laws; calling a public hearing to consider the creation of the public improvement district; authorizing and directing that notice of the public hearing be given as required by law; providing for an immediate effective date; and resolving other matters in connection therewith - City Manager / Bitterblue representatives**
- 8.2. **Public Hearing - The purpose of the public hearing is to receive comments from members of the public on proposed amendments to the Loop 1604 Urban Corridor Sign Plan to allow limited digital billboard signage and setting forth terms and conditions relating to said signage.**
- 8.3. **Discussion / action – Update to potential digital billboard signage actions and consideration of Ordinance O-2024-007 amending the Loop 1604 Urban Corridor Sign Plan to allow limited digital billboard signage and setting forth terms and conditions relating to said signage (first reading) – City Manager**
- 8.4. **Discussion / Action - Approval of parking options in the vicinity of City Hall to include along De Zavala - City Manager / City Engineer**
- 8.5. **Discussion / Action - Approve expanding the scope of the N.W. Military Beautification Committee to include not only N.W. Military Highway but also both Lockhill Selma and De Zavala roads - Ald. Miller**
- 8.6. **Discussion / action – Ordinance O-2024-008 amending the 2023-24 Budget (first reading) - City Manager / Finance Director**

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein

may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion. The Council may vote and/or act upon each of the items set out in this agenda. In addition, the City Council for the City of Shavano Park has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberations related to Real Property); and Section 551.074 (Personnel Matters).


Attendance by Other Elected or Appointed Officials – NOTICE OF POTENTIAL QUORUM:


It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-581-1116 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 21st day of August 2024 at 3:45 p.m. at a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code.




Kristen M. Hetzel
City Secretary

Proclamation



WHEREAS the mission of the University of Texas at San Antonio's Athletic Department is to provide an environment in which student-athletes can be successful academically, athletically, and socially; and

WHEREAS athletics plays a vital role in uniting our community, fostering pride, and connecting students, alumni, and fans; and

WHEREAS Shavano Park recognizes the outstanding achievements of UTSA's athletes, coaches, and staff; and

WHEREAS the City of Shavano Park supports UTSA's Athletic Department's commitment to focus on excellence, integrity, and unity, aiming to transform lives by developing champions in the classroom, in competition, and in life; and

WHEREAS, the University of Texas at San Antonio and the City of Shavano Park both share a deep commitment to excellence, as well as the Roadrunner for a mascot; and

WHEREAS the City of Shavano Park wishes to celebrate the success of its fellow Roadrunners.

NOW THEREFORE, I, Robert Werner, Mayor of the City of Shavano Park, on behalf of the entire City Council and citizenry, hereby proclaim August 26, 2024, as Birds Up Day for UTSA in the City of Shavano Park, Texas.

"Birds Up Day for UTSA"

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Shavano Park to be affixed on this 26th day of August 2024.

CITY OF SHAVANO PARK

Robert Werner, Mayor

Proclamation



WHEREAS the mission of the University of Texas at San Antonio's Athletic Department is to provide an environment in which student-athletes can be successful academically, athletically, and socially; and

WHEREAS athletics plays a vital role in uniting our community, fostering pride, and connecting students, alumni, and fans; and

WHEREAS Shavano Park recognizes the outstanding achievements of UTSA's athletes, coaches, and staff; and

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NOW THEREFORE, I, Robert Werner, Mayor of the City of Shavano Park, on behalf of the entire City Council and citizenry, hereby proclaim August 26, 2024, as Birds Up Day for UTSA in the City of Shavano Park, Texas.

"Birds Up Day for UTSA"

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Shavano Park to be affixed on this 26th day of August 2024.

CITY OF SHAVANO PARK

Robert Werner, Mayor

Proclamation



WHEREAS, the Payroll Org and its more than 20,000 members have launched a nationwide public awareness campaign that pays tribute to the nearly 150 million people who work in the United States and the payroll professionals who support the American system by paying wages, reporting worker earnings and withholding federal employment taxes; and,

WHEREAS, payroll professionals in the City of Shavano Park, Texas play a key role in maintaining the economic health of the City of Shavano Park, carrying out such diverse tasks as paying into the unemployment insurance system, providing information for child support enforcement, and carrying out tax withholding, reporting and depositing; and

WHEREAS, payroll departments collectively spend more than \$2.4 trillion annually complying with myriad federal and state wage and tax laws; and payroll professionals have become increasingly proactive in educating both the business community and the public at large about the payroll tax withholding systems; and

WHEREAS, the week in which Labor Day falls has been proclaimed National Payroll Week, I hereby given additional support to the efforts of the people who work in the City of Shavano Park and of the payroll profession by proclaiming the first full week of September Payroll Week for this the City of Shavano Park, Texas.

NOW THEREFORE, I, Robert Werner, Mayor of the City of Shavano Park, on behalf of the entire City Council and citizenry, hereby proclaim September 2-6, 2024 as National Payroll Week in the City of Shavano Park, Texas.

“National Payroll Week”

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Shavano Park to be affixed on this 26th day of August 2024.

CITY OF SHAVANO PARK

Robert Werner, Mayor

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 5:01 p.m.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

With the agreement of the council, the Pledge of Allegiance and Invocation was skipped.

3. CITIZENS TO BE HEARD

There were no citizens signed up to speak.

4. CITY COUNCIL COMMENTS

With the agreement of the council, Council Comments was skipped.

5. REGULAR AGENDA ITEMS

5.1. Presentation / discussion - Employee Group Medical Insurance for Benefit Year 2025 Bid Results - City Secretary

Director Hetzel presented information about the current and proposed group benefits including the compensation subcommittee's recommendation.

5.2. Discussion - Compensation Update - City Manager / City Secretary / Finance Director

Director Morey presented updated information regarding proposed pay tables to support the Police Department's reorganization. The compensation subcommittee will be meeting again.

5.3. Presentation / discussion - Prioritized Projects/Major Expenditures - City Manager / Director

City Manager Hill presented the updated project prioritization and expenditures list.

5.4. Presentation / discussion - Review of Budget Calendar - Finance Director

Director Morey presented the updated budget calendar for the rest of this budget season.

6. ADJOURNMENT

Alderman Miller made a motion to adjourn. Mayor Pro Tem Kuykendall seconded the motion. The motion carried with a unanimous vote.

The meeting was adjourned at 6:21 p.m.

Robert Werner, Mayor

ATTEST: _____
Kristen M. Hetzel, City Secretary

1. CALL MEETING TO ORDER

Meeting was called to order by Mayor Werner at 6:30 p.m.

PRESENT:

Alderman Aleman
Alderman Kautz
Mayor Pro Tem Kuykendall
Alderman Miller
Alderman Powers
Mayor Werner

ABSENT:

None

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Pro Tem Kuykendall led the Pledge of Allegiance.

Alderman Kautz gave the Invocation.

3. CITIZENS TO BE HEARD

There were no citizens signed up to speak.

4. CITY COUNCIL COMMENTS

City Council welcomed attendees and congratulated the City on a successful Independence Day event.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Recognition - Employee Rolando Salinas, Jr. earned his Paramedic license

Chief Dover, Council, and Staff recognized Firefighter Rolando Salinas for earning his paramedic license.

5.2. Recognition - Excellence in Performance by a City employee, Deanna Zoeller, Admin Department

Director Morey, Council, and Staff recognized employee Deanna Zoeller for being awarded employee of the quarter.

5.3. Recognition – Police Intern Kelsey Valencia, concluding her internship with SPPD

Chief Fox, Council, and Staff recognized intern Kelsey Valencia for her service with the City.

6. CONSENT AGENDA

6.1. Approval - Budget Workshop Minutes, June 19, 2024

6.2. Approval - Regular City Council Minutes, June 24, 2024

6.3. Approval - Budget Workshop Minutes, July 9, 2024

6.4. Accept - Quarterly Investment Report, three months ending June 30, 2024

Alderman Powers made a motion to accept the consent agenda (6.1-6.4) as provided.

Alderman Miller seconded the motion.

The motion carried with a unanimous vote.

7. CITY MANAGER'S REPORT

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Financial Activity Report

No action was taken on this item.

8. REGULAR AGENDA ITEMS

8.1. Discussion / Action - Parking options in the vicinity of City Hall update - City Engineer / City Manager

City Manager Hill and Engineer Otto presented an update on the proposed parking options. Discussion occurred. No action was taken on this item.

8.2. Discussion / Presentation - City of Shavano Park drainage project update - City Engineer

City Manager Hill and Engineer Otto presented an update on proposed drainage plans and potential funding. Discussion occurred. No action was taken on this item.

8.3. Public Hearing - the purpose of the public hearing is to receive comments from members of the public proposed amendments to Chapter 36 – Zoning to update the criteria for granting of variances, to allow certain variations to ordinance standards without approval by the Board of Adjustments and to allow possible additional special exceptions.

Mayor Werner opened the public hearing at 7:21 p.m. Assistant City Manager Leeth provided an update on the proposed amendments. No citizens signed up to speak. The hearing was closed at 7:24 p.m.

8.4. Discussion / action - Ordinance O-2024-004 amending Chapter 36 – Zoning to update the criteria for granting of variances, to allow certain variations to ordinance standards without approval by the Board of Adjustments and to allow possible additional special exceptions (first reading) - Assistant City Manager

Assistant City Manager Leeth provided an update on the proposed amendments. Discussion occurred.

Alderman Powers made a motion to approve Ordinance O-2024-004 (first reading).

Alderman Aleman seconded the motion.

The motion carried with a unanimous vote.

8.5. Discussion - Resolution R-2024-010 possible amendments to City Policy #18 to updating the guidance to the Board of Adjustments for variance and special exception hearings - Assistant City Manager

Assistant City Manager Leeth provided an update on the proposed policy change. Discussion occurred. Discussion occurred.

No action was taken on this item.

8.6. Discussion - Update and way ahead on possible signage along the Loop 1604 Sign Corridor - City Manager

City Manager Hill provided an update on the possible signage and the way ahead. Discussion occurred.

No action was taken on this item.

8.7. Discussion / action - Approval of Employee Group Medical, Dental, Vision, and Life Insurance for Benefit Year 2024 and authorizing the City Manager to enter into an agreement - City Secretary

Director Hetzel provided the City's current employee/group benefit insurance and the compensation subcommittee's recommendations for the next year.

Alderman Kautz made a motion to authorize the City Manager or their designee to enter into a contract for group insurance and to provide the following City paid employee benefits: Medical contribution of \$820 per month and 25% dependent coverage; Cigna medical insurance; Ameritas dental insurance with 50% dependent coverage; Ameritas vision insurance with 50% dependent coverage; and life insurance with Standard at \$50,000 per employee.

Mayor Pro Tem Kuykendall seconded the motion.

The motion carried with a unanimous vote.

8.8. Discussion / Action - Setting the dates for the City Holidays - City Manager

City Manager Hill provided recommendations for calendar year 2025 City Holidays. City Manager Hill amended the recommendation to 13 City holidays. Discussion occurred.

Alderman Kautz made a motion to set the 2025 City Holidays as presented (13 holidays).

Mayor Pro Tem Kuykendall seconded the motion.

The motion carried with a unanimous vote.

8.9. Discussion / action - Setting the dates for the City sponsored events (City-wide Garage Sale / Arbor / Earth Day / Independence Day / National Night Out / Holiday / Picnic in the Park) - City Manager

City Manager Hill provided recommendations for calendar year 2025 City events. Discussion occurred.

Alderman Powers made a motion to set the 2025 City events as presented (with March 22nd as an alternate for the garage sale).

Mayor Pro Tem Kuykendall seconded the motion.

The motion carried with a unanimous vote.

8.10. Discussion / Action - Review of Budget Calendar and setting the dates for budget special meetings in August - Finance Director

Director Morey discussed the proposed budget calendar. Discussion occurred.

Alderman Powers made a motion to schedule meetings for August 8th at 5:30pm, August 14th at 5:30pm, and August 26th (if necessary) at 5:00pm.

Alderman Kautz seconded the motion.

The motion carried with a unanimous vote.

9. ADJOURNMENT

Alderman Miller made a motion to adjourn the meeting.

Mayor Pro Tem Kuykendall seconded the motion.

The motion carried with a unanimous vote.

The meeting ended at 8:25 p.m.

Robert Werner, Mayor

ATTEST:

Kristen M. Hetzel, City Secretary

1. **Call to order**

Chairman Laws called the meeting to order at 6:31 p.m.

PRESENT:
Christa Trippy
Diane Struve
Donna Beladi
Marc Miller
Shawn Fitzpatrick
Song Tan
Vicky Maisel
William Stipek
Chairman Carla Laws

ABSENT:
None

2. **Vote under Section 36-69 of the Shavano Park City Code** (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(1) of the Code or the severance of one or more of such items for an individual vote on such item or items.

Upon a motion made by Commissioner Maisel and a second made by Commissioner Trippy the Planning & Zoning Commission voted to approve the agenda as it was provided to the Planning & Zoning Commission. The motion carried unanimously.

3. **Citizens to be Heard**

No one in the public signed up to address the Planning and Zoning Commission.

4. **Consent Agenda:**

A. Approval - Planning & Zoning Commission minutes, May 1, 2024

Upon a motion made by Commissioner Beladi and a second made by Commissioner Miller the Planning & Zoning Commission voted to approve the consent agenda. The motion carried unanimously.

5. **Discussion / action – Possible amendments to Chapter 36 – Zoning and City Policy #18 to update the criteria for granting of variances, to allow certain variations to ordinance standards without approval by the Board of Adjustments and to allow possible additional special exceptions**

Assistant City Manager Leeth summarized possible amendments to Chapter 36 – Zoning and City Policy #18. Discussion occurred and changes were discussed.

Upon a motion made by Commissioner Maisel and a second made by Commissioner Fitzpatrick the Planning & Zoning Commission voted to approve the amendments with the deleted Chapter 6 suggestions to soften language and other changes as discussed. The motion carried unanimously.

6. **Report / update** - City Council items considered at previous City Council meetings and discussion concerning the same

Assistant City Manager Leeth provided an update. Discussion and review occurred. No action was taken.

7. **Chairman Announcements:**

- A. Advise members to contact City staff to add new or old agenda items.
- B. Advise members of pending agenda items:
 - i. Discussion / Action – Board of Adjustment Ordinance and Policy amendments

Discussion and review occurred. No action was taken.

8. **Adjournment**

Upon a motion made by Commissioner Tan and a second made by Commissioner Miller, the Planning & Zoning Commission to adjourn the meeting. The motion carried unanimously.

The meeting ended at 7:49 p.m.

Carla Laws, Chairman

Kristen M. Hetzel
City Secretary

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 5:30 p.m.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

With the agreement of the council, the Pledge of Allegiance and Invocation was skipped.

3. CITIZENS TO BE HEARD

There were no citizens signed up to speak.

4. CITY COUNCIL COMMENTS

With the agreement of the council, Council Comments was skipped.

5. AGENDA ITEMS

5.1. Presentation – Public Improvement District review and basic concept for development of 22 acres along Loop 1604

City Manager Hill presented information about City Policy #25. Mr. Bourne of Sundance Analytics discussed the financial process of public improvement districts.

Discussion occurred. No action was taken on this item.

5.2. Presentation / discussion - Receipt of the No-New-Revenue, Voter-Approval and De Minimis Tax Rate Calculations in accordance with the State Tax Reform and Transparency Act

Director Morey discussed the tax rate calculations.

Discussion occurred. No action was taken on this item.

5.3. Presentation / discussion - Submission of the City Manager Proposed Budget for FY 2024-25

City Manager Hill presented the proposed budget discussing proposed expenditures and revenues.

Discussion occurred. No action was taken on this item.

5.4. Discussion / action - Consider a proposed Tax Rate for FY 2024-25 and take a Record Vote; and Schedule Public Hearing on the proposed tax rate

City Manager Hill provided an overview of the tax rate requirements.

Mayor Pro Tem Kuykendall made a motion to propose a tax rate of \$0.312742 per \$100 valuation which includes and M&O rate of \$0.275606 and an I&S rate of \$0.037136.

Alderman Kautz seconded the motion.

The motion to propose a tax rate of \$0.312742 per \$100 valuation which includes and M&O rate of \$0.275606 and an I&S rate of \$0.037136 carried with a unanimous vote as recorded below:

Alderman Aleman	- Yay
Alderman Kautz	- Yay
Mayor Pro Tem Kuykendall	- Yay
Alderman Miller	- Yay
Alderman Powers	- Yay

5.5. Discussion / action - Schedule public hearings on proposed budget FY 2024-25

Director Morey reviewed the requirements for hearings on the tax rate and budget.

Alderman Kautz made a motion to schedule the FY 2024-25 Budget and Tax Rate public hearings on September 9th and September 16th at 6:30p.m.

Alderman Miller seconded the motion.

The motion carried with a unanimous vote.

6. ADJOURNMENT

Alderman Miller made a motion to adjourn the meeting.

Mayor Pro Tem Kuykendall seconded the motion.

The motion carried with a unanimous vote.

The meeting ended at 7:30 p.m.

Robert Werner, Mayor

ATTEST:

Kristen M. Hetzel, City Secretary

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 7:38 p.m.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

With the agreement of the council, the Pledge of Allegiance and Invocation was skipped.

3. CITIZENS TO BE HEARD

There were no citizens signed up to speak.

4. CITY COUNCIL COMMENTS

With the agreement of the council, Council Comments was skipped.

5. AGENDA ITEMS

5.1. Discussion – FY 2024-25 Budget

City Manager Hill discussed the proposed budget and presented council with detailed reports.

Discussion occurred. No action was taken on this item.

5.2. Discussion – Lifespan replacement considerations for City Vehicles

Alderman Miller reviewed the vehicle replacement process the City utilizes.

Discussion occurred. No action was taken on this item.

6. ADJOURNMENT

Alderman Powers made a motion to adjourn the meeting.

Alderman Miller seconded the motion.

The motion carried with a unanimous vote.

The meeting ended at 8:00 p.m.

Robert Werner, Mayor

ATTEST:

Kristen M. Hetzel, City Secretary

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 26, 2024

Agenda item: 6.6

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Approval - Ordinance O-2024-004 amending Chapter 36 – Zoning to update the criteria for granting of variances, to allow certain variations to ordinance standards without approval by the Board of Adjustments and to allow possible additional special exceptions (second reading) – Assistant City Manager

X

Attachments for Reference:

- 1) 6.6a Ordinance O-2024-004
- 2) 6.6b Chapter 36 Amendments (TRACK CHANGES)
- 2) 6.6c Memo from Jon James, DNRBS&Z Planner
- 3) 6.6d BOA Meeting Analysis

BACKGROUND / HISTORY: While working on a Fee Schedule Ordinance, staff determined that Variance and Special Exception Hearing have historically cost significantly more than the fees collected and require significant staff efforts and work.

When deliberating on the fees for Variance and Special Exceptions Hearings, Council questioned if there were areas within the ordinances that could be amended to reduce the number of variance and special exception hearings. Staff, in coordination with planners from the City Attorney, developed some considerations (see attachment 6.4c from Jon James, DNRBS&Z Planner).

At the March 25, 2024 City Council meeting, Council motioned: *To direct the Planning and Zoning Commission to review the Chapter 36 Zoning Ordinance and to provide recommendations back to City Council for consideration that would: 1) allow certain variations to ordinance standards without special approval by the Board of Adjustments; 2) amendments to the Chapter 36, Article V Board of Adjustment variance section and to consider additional special exceptions.*

At the Planning & Zoning Commission meeting on April 3, 2024, City staff introduced the City Council task and the Commission held discussion but no action was taken.

At the Planning & Zoning Commission meeting on May 1, 2024 the Commission held a public hearing and discussion but no action was taken.

At the Planning & Zoning Commission meeting on June 5, 2024, the Commission voted to recommend approval of the possible amendments to Chapter 36 – Zoning and City Policy #18.

At the June 24, 2024 City Council Meeting, City staff introduced the proposed amendments and the Council held discussion but no action was taken.

At the July 22, 2024 City Council Meeting, a public hearing was held and City Council after discussion voted to approved the Ordinance (first reading).

DISCUSSION: Staff have prepared proposed amendments to meet Council’s direction. Proposals in summary:

CHAPTER 36 - ZONING

- Sec. 36-1: Added definitions for *City, Grade (measuring height), Greenbelt, Special Exception, Sport Court* and *Variance*
- Sec. 36-36: Added Accessory buildings less than 8 ft in height can be within setback lines if there is an 8-foot privacy fence; added explicit over 8 feet disallowed in setbacks
- Sec. 36-36: Added missing swimming pool and sport court code regulation references
- Sec. 36-37: Added new accessory building, and missing swimming pool, garage, sport court and entryway feature uses as allowable uses to CE districts
- Sec. 36-131: Updated Variance criteria
- Sec. 36-132: Updated current special exception to allow up to 75% reduction of rear/side setbacks
- Sec. 36-132: Added new special exception: 10% reduction of any building setback in any residential zoning district
- Table 1 & 2: Added the current special exception (50% reduction of side/rear in special circumstances) to a new allowable reduction to residential districts
- Consistent numbering (10 and below spelled out, 11+ numerical)

BOA Meeting Analysis. In addition to City Attorney planner’s memo, staff looked at BOA meetings for any trends in approval. Limited records on the details of older proceedings limited a deeper review. Only key trend that emerged is the 1 current special exception the City has is 5 for 5 with approval and not a single one has failed. This is why staff proposed moving the existing 50% reduction special exception to an allowable reduction in building setbacks (with no BOA involvement, just regular permit review) and make a bigger 75% reduction the special exception.

COURSES OF ACTION: Approve Ordinance O-2024-004 (first reading) as presented; propose additional amendments or decline and provide guidance to staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Motion to approve Ordinance O-2024-004 amending Chapter 36 – Zoning to update the criteria for granting of variances, to allow certain variations to ordinance standards without approval by the Board of Adjustments and to allow possible additional special exceptions (second reading)

ORDINANCE NO. O-2024-004

AN ORDINANCE AMENDING CITY OF SHAVANO PARK CODE OF ORDINANCES CHAPTER 36 – ZONING, TO UPDATE THE CRITERIA FOR GRANTING OF VARIANCES, TO ALLOW CERTAIN VARIATIONS TO ORDINANCE STANDARDS WITHOUT APPROVAL BY THE BOARD OF ADJUSTMENT AND TO ALLOW POSSIBLE ADDITIONAL SPECIAL EXCEPTIONS; PROVIDING A CUMULATIVE & CONFLICTS CLAUSE, PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Sec. 211.003(a) of the Local Government Code grants the governing body of a municipality zoning authority to regulate the location and use of buildings, other structures and land for business, industrial, residential or other purposes; and

WHEREAS, Sec. 211.009 of the Local Government Code authorizes the Board of Adjustment to hear and decide appeals, variances and special exceptions to the enforcement a municipal ordinance adopted under this subchapter; and

WHEREAS, the City Council of the City of Shavano Park desires to amend the City's Zoning Ordinance to update the criteria for granting variances by the Board of Adjustment to ensure said criteria is aligned with State Law; and

WHEREAS, the City Council of the City of Shavano Park desires to amend the City's Zoning Ordinance to allow additional circumstances where special exceptions can be heard and decided by the Board of Adjustment; and

WHEREAS, the City Council of the City of Shavano Park desires to amend the City's Zoning Ordinance to allow, in limited circumstances, deviations from the City's building setback lines without the requirement for a hearing and decision from the Board of Adjustment; and

WHEREAS, the City Council of the City of Shavano Park has determined that this ordinance is the best interest of the general welfare of the City of Shavano Park.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

**I
CODE AMENDMENT**

Chapter 36, Article I. Sec. 36.1 of the City of Shavano Park Code of Ordinances is hereby amended to add the following definitions:

City means the City of Shavano Park, Texas.

Grade means the surface level of the ground a structure sits upon, not the structure's foundation.

Greenbelt means an open parcel of undeveloped land typically designated on a plat as an open space, permeable or drainage easement. A utility easement in itself does not constitute a greenbelt under this chapter, although a utility easement may be located within an open space, permeable or drainage easement lot on a plat.

Special exception means a site-specific special permission that is outlined in a city's zoning ordinance. The Zoning Board of Adjustment shall only grant a special exception for circumstances specifically provided in the city's zoning ordinance. See Chapter 36, Article V for the City of Shavano Park's Zoning Board of Adjustment.

Sport Court means a designated surface for athletic or recreational purposes (i.e. tennis court, basketball court, volleyball field, badminton field, etc).

Variance means a site-specific approval for a particular property to vary from the city's zoning requirements. A variance permits a deviation from the city's zoning requirements on a finding of hardship. The Zoning Board of Adjustment has the authority to grant a variance under state law. See Chapter 36, Article V for the City of Shavano Park's Zoning Board of Adjustment.

II CODE AMENDMENT

Chapter 36, Article II. Sec. 36-36, subsection (a) of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Sec. 36-36. A-1, A-2, A-3, A-4 and A-5 PUD Single-Family Residential Districts.

(a) *Use regulations.* In A-1, A-2, A-3, A-4 and A-5 PUD Single-Family Residential Districts, no land shall be used and no building shall be erected for or converted to any use other than as a single-family residence. In addition, the following structures shall also be allowed together with the single-family residence:

(1) Accessory buildings under the following conditions:

a. Size limitations.

- i. The gross floor area of all accessory buildings shall not occupy more than 20 percent of the rear yard.
- ii. In no case shall any accessory building be built closer than ten feet to the principal main building. The height of an accessory building shall not exceed one story.

b. Location limitations.

- i. Accessory buildings greater than eight feet in height are disallowed within building setback lines.

- ii. Accessory buildings less than eight feet in height are allowed within a side or rear setback if the adjacent property line(s) are enclosed by an eight-foot solid fence.
 - c. An unattached garage, as described in section 36-36(e) and section 6-91 is regulated as an accessory building.
 - d. One accessory building may be used as a dwelling unit as long as the use is consistent with the use of the property as a single-family residence.
 - e. One accessory building may be used for long-term rental as long as the use is consistent with the use of the property as a single-family residence.
- (2) Portable construction buildings under the following conditions:
- a. Authorization may be issued by the City Building Official to permit a portable construction building to be temporarily located on a lot upon which a building permit has been previously issued for construction of any building or structure.
 - b. A certificate of occupancy related to construction shall not be issued by the City Building Official until the portable construction building has been removed from the premises and further, that the certificate of occupancy shall not be issued until the electrical connection which served the portable construction building has been removed from the lot in question.
 - c. A temporary permit issued pursuant to this section shall be void upon issuance of the certificate of occupancy, or 12 months after issuance of the building permit, whichever time is shorter.
 - d. In any case in which construction is not completed within the 12-month period, the City Building Official, after due consideration and determination that active construction is being accomplished, may issue an extension of time for the temporary permit, not to exceed a six-month period.
- (3) Swimming pools pursuant to the International Swimming Pool and Spa Code adopted by the City under Sec. 6-9 and pool regulations under Sec. 6-96 and any other applicable City regulations;
- (4) Sport Courts pursuant the City's sport court regulations under 6-104 and any other applicable City regulations; and
- (5) Entryway features and the front setback. Porches or porte cocheres at the front of a residence are only allowed to extend from the primary residence into the front setback under the following conditions:
- a. A porte cochere must be attached to the main building, remain open on three sides and shall not project more than 25 feet into the front setback. See section 36-1 for full definition of a porte cochere.
 - b. Only an open porch that is open on a minimum of three sides and no wider than 25 feet may project into the front setback. An open porch shall not project more than ten feet into the front setback. See section 36-1 for full definition of a porch.

III
CODE AMENDMENT

Chapter 36, Article II. Sec. 36-37 of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Sec. 36-37. CE Single-Family Cottage Estates Residential District.

(a) *Use regulations.*

- (1) In a CE Single-Family Cottage Estates Residential Districts, no land shall be used for any purpose other than a single-family residence and related amenity purposes.
- (2) Accessory buildings under the following conditions:
 - a. Size limitations.
 - i. The gross floor area of all accessory buildings shall not occupy more than 20 percent of the rear yard.
 - ii. In no case shall any accessory building be built closer than ten feet to the principal main building. The height of an accessory building shall not exceed one story.
 - b. Location limitations.
 - i. Accessory buildings greater than eight feet in height are disallowed within building setback lines.
 - ii. Accessory buildings less than eight feet in height are allowed within a side or rear setback if the adjacent property line(s) are enclosed by an eight-foot solid fence.
- (3) *Garages.* A minimum two-car garage shall be provided for each residence. An additional garage may be provided as an accessory building pursuant to regulations in section 36-36(a)(2). No garage shall open onto any street, roadway or cul-de-sac unless the lot in question fronts two streets which will allow the garage to face the street perpendicular to the front of the residential structure. All attached garages shall be rear or 90-degree side loaded. Conversion of an existing garage to another use shall be permitted only where replacement garage space is provided. Doors on secondary garages for the purpose of storing recreational vehicles may be of a height necessary to store the vehicle. Detached garages shall conform to building setback lines and structural regulations and may or may not face the street final decision is the Building Official's decision), but may not be substantially visible from the street.
- (4) Swimming pools pursuant the City's adopted International Swimming Pool and Spa Code under Sec. 6-9 and regulations under Sec. 6-96 and any other applicable City regulations.
- (5) Sport Courts pursuant the City's regulations under Sec. 6-104 and any other applicable City regulations.
- (6) Entryway features and the front setback. Porches or porte cocheres at the front of a residence are only allowed to extend from the primary residence into the front setback under the following conditions:

- a. A porte cochere must be attached to the main building, remain open on three sides and shall not project more than 25 feet into the front setback. See section 36-1 for full definition of a porte cochere.
 - b. Only an open porch that is open on a minimum of three sides and no wider than 25 feet may project into the front setback. An open porch shall not project more than ten feet into the front setback. See section 36-1 for full definition of a porch.
- (b) *Density regulations.* No more than four dwelling units may be constructed per gross acre of land within each CE Zoning District.
- (c) *Other use regulations.* See Table No. 2.
- (d) *Exterior architectural features.*
 - (1) Each new structure must possess an exterior in keeping with the residence and general atmosphere of the surrounding area.
 - (2) Exterior walls. The City of Shavano Park recommends exterior walls of residences to have a minimum of 90 percent masonry, exclusive of openings. Perm stone or asbestos shingles, concrete block, metal panels, metal curtain walls and cinder block are not recommended except that concrete and cinder blocks may be used structurally if faced with rock, brick or stucco, in accordance with the International Building Code most recently adopted by the City.
 - (3) If a variance or other waiver from any related code, including this chapter, is requested, exterior architectural features may be a required condition of approval.
- (e) *Height regulations.* No residential building shall exceed two livable stories in height and the permitted maximum vertical height shall not exceed the height specified in Tables 1, 2 and 6 of this chapter.
- (f) *Storage or parking of recreational/commercial and covered vehicles/equipment.* Storage or parking of recreational/commercial and covered vehicles/equipment is prohibited in all residential districts, except as follows:
 - (1) When the recreational/commercial vehicle is used for the primary transportation of the owner;
 - (2) When such vehicles and equipment are placed within a completely enclosed building on any residential lot;
 - (3) Any such vehicle that is eight feet or less in height may be placed on a residential lot behind the dwelling unit, including upon side setbacks, if such vehicle is properly screened from the view from the front property line by either a fence or screening device;
 - (4) When any such vehicle is greater than eight feet in height, it may be placed on a residential lot only if that lot is greater than 0.7 acres, and if such vehicle is properly screened from view by a fence or a screening device that is at least eight feet in height. In addition, the vehicle must be placed behind the front face of the dwelling unit. Side and rear setbacks may be used only so long as a five-foot side and rear setback be maintained at all times;

- (5) Temporary open parking of one recreational vehicle or one piece of recreational equipment in the front yard is allowed for no more than four days at a time but total open parking time in any given month shall not exceed eight days to allow for customary loading/unloading, cleaning and maintenance.
- (g) All liquefied petroleum gas (LPG) tanks sized greater than 100 pounds shall be installed in accordance with the National Fire Protection Association (NFPA) 58, Liquefied Petroleum Gas Code, as detailed in the Tex. Administrative Code, title 16, rule 9.142. LPG tanks shall be installed as provided in this section:
 - a. To avoid possible conflicts with the State's adopted national codes under Tex. Nat. Res. Code § 113.052, the NFPA 58, Liquefied Petroleum Gas Code 6.4.1.1, and the International Fire Code, LPG tanks shall not be installed within ten feet of a property line.
 - b. Any LPG tank installed within ten feet of the property line shall require a Fire Inspection by the Fire Marshal of the City of Shavano Park to ascertain the health and safety of such an installation near the property line. The City may elect to petition the Railroad Commission's executive director for permission to promulgate more restrictive rules and standards pursuant to Tex. Nat. Res. Code § 113.054.
 - c. All LPG tanks constructed in front yard or side yard require a screening device erected to block view from the street.
- (h) *Certain equipment allowed in setbacks.* Notwithstanding any other provision found within the City of Shavano Park Code of Ordinances, HVAC equipment, generators and pool equipment are allowed within setbacks, so long as an unobstructed width of five feet exists to allow for emergency services access.

III CODE AMENDMENT

Chapter 36, Article V. Sec. 36-131, subsection (d) of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

- (d) Criteria for granting variances. No variance can be granted unless all criteria are met:
 - (1) The variance will not be contrary to public interest and will not adversely affect the public health, safety or general welfare.
 - (2) The plight of the owner of the property for which the variance is sought is due to special circumstances existing on the property, and the special circumstances were not created by the owner of the property, and are not due to or the result of general conditions in the district in which the property is located.
 - (3) A literal enforcement of the ordinance would result in unnecessary hardship.
 - (4) The spirit of the ordinance is observed and the variance will not substantially weaken the general purposes of this chapter or the regulations herein established for the specified district.
 - (5) The variance will ensure that substantial justice is done.

- (6) The variance will not authorize a use other than those uses specifically authorized for the district in which the property is located.
- (7) The variance will not substantially or permanently injure the appropriate use of adjacent conforming property in the same district.
- (8) the literal interpretation of the Ordinance will deprive the applicant of rights commonly enjoyed by other properties in the same district under the Ordinance.

IV CODE AMENDMENT

Chapter 36, Article V. Sec. 36-132, subsection (c) of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

- (c) *Granting special exceptions.* The Board of Adjustment may grant special exceptions to the side and rear setbacks provided for under this chapter and solely in accordance with the following:
 - (1) Reduce the side or rear setbacks requirements in all single family residential zoning districts and all single family residential planned unit development zoning districts by up to 75 percent if the application satisfies the conditions provided for in subsections (d) and (e) and the side or rear setback in question abuts the following:
 - a. The streets of N.W. Military, and DeZavala;
 - b. City of San Antonio zoning districts;
 - c. O-1, B-1 or B-2 zoning districts; or
 - d. Greenbelts as designated on a plat.
 - (2) Reduce a side or rear building setback by up to 10% in all single family residential zoning districts and all single family residential planned unit development zoning districts.

V CODE AMENDMENT

Chapter 36, Article VI. Table No. 1, subsection (c) of the City of Shavano Park Code of Ordinances is hereby amended to add a new subitem (6):

- (6) Any property zoned A-1, A-1 PUD, A-2, A-2 PUD, A-3, A-4 or A-5 PUD Single-Family Residential is hereby allowed to reduce the side or rear setbacks requirements by up to 50 percent if the side or rear setback in question abuts the following:
 - a. The streets of N.W. Military, or DeZavala; or
 - b. City of San Antonio; or
 - c. O-1, B-1 or B-2 zoning districts; or
 - d. Greenbelts as designated on a plat.

**VI
CODE AMENDMENT**

Chapter 36, Article VI. Table No. 2, subsection (c) of the City of Shavano Park Code of Ordinances is hereby amended to add a new subitem (4):

- (4) Any property zoned CE Cottage Estates Residential District PUD is hereby allowed to reduce the side or rear setbacks requirements by up to 50 percent if the side or rear setback in question abuts the following:
 - a. The streets of N.W. Military, or DeZavala; or
 - b. City of San Antonio; or
 - c. O-1, B-1 or B-2 zoning districts; or
 - d. Greenbelts as designated on a plat.

**VII
CODE AMENDMENT**

Chapter 36, Article VI. Table No. 2, subsection (d) of the City of Shavano Park Code of Ordinances is hereby amended to add a new subitem (3):

- (3) Any property zoned CE Cottage Estates Residential District PUD is hereby allowed to reduce the side or rear setbacks requirements by up to 50 percent if the side or rear setback in question abuts the following:
 - a. The streets of N.W. Military, or DeZavala; or
 - b. City of San Antonio; or
 - c. O-1, B-1 or B-2 zoning districts; or
 - d. Greenbelts as designated on a plat.

**VIII
CUMULATIVE CLAUSE**

That this ordinance shall be cumulative of all provisions of the City of Shavano Park, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

**IX
SEVERABILITY**

That it is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance

should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

X
PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

XI
EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND APPROVED on the first reading by the City Council of the City of Shavano Park this the 22nd day of July, 2024.

PASSED AND APPROVED on the second reading by the City Council of the City of Shavano Park this the 26th day of August, 2024.

ROBERT WERNER, MAYOR

Attest:

KRISTEN M. HETZEL, CITY SECRETARY

Chapter 36 ZONING

ARTICLE I. IN GENERAL

Sec. 36-1. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning; terms not expressly defined herein are to be construed in accordance with customary usage in municipal planning and engineering practices:

Accessory building or use means an enclosed four-wall building or use customarily incident to a principal building or principal use; and is subordinate in area, extent and purpose to the comfort, convenience and necessity of occupants of the principal building or principal use served; and contributes to the comfort, convenience and necessity of and is located on the same building lot as the principal building or principal use served. An accessory use may be part of the principal building.

Administrative official means any official designated to perform administrative functions that involve, relate to and/or have an effect on this chapter.

Alley means a minor public right-of-way not intended to provide the primary means of access to abutting lots and, which is used primarily for vehicular service access to the back or side of properties otherwise abutting on a public or private alley and affords only secondary means of access to property abutting thereon.

Assisted living facility means an establishment under Tex. Health and Safety Code Ch. 247 that furnishes food and shelter to four or more persons who are unrelated to the proprietor of the establishment and provides personal care services. Types of assisted living facilities as established by the State of Texas are as follows:

- (1) *Type A*. In a Type A facility, a resident:
 - a. Must be physically and mentally capable of evacuating the facility unassisted. This may include mobile or ambulatory persons such as those who are in wheelchairs or electric carts and have the capacity to transfer and evacuate themselves in an emergency;
 - b. Does not require routine attendance during nighttime sleeping hours; and
 - c. Must be capable of following directions under emergency conditions.
- (2) *Type B*. In a Type B facility, a resident may:
 - a. Require staff assistance to evacuate;
 - b. Be incapable of following directions under emergency conditions;
 - c. Require attendance during nighttime sleeping hours; or
 - d. Not be permanently bedfast, but may require assistance in transferring to and from a wheelchair.

Basement means a story, wholly or partly, at least 50 percent, measured from floor to ceiling, below the average level of the ground surrounding the building. A basement or cellar is not counted when measuring the height of a building.

Block means an area within the City enclosed by streets and occupied by or intended for buildings.

Board, unless otherwise specified, means the Board of Adjustment of the City of Shavano Park.

Breezeway means a covered passage one standard story in height connecting a main building and an accessory building.

Building line or setback means the line within a lot defining the minimum horizontal distance between a building and the property line. Building setback lines include front, rear and side setbacks that are measured from the front, rear and side property lines.

Building lot or lot means an undivided tract or parcel of land having frontage on a public or private street and which is, or in the future may be offered for sale, conveyance, transfer or improvement; or which is designated as a distinct and separate tract, and which is identified by a tract or lot number or symbol in a duly approved subdivision plat which has been properly filed of record.

Carport means a covered parking area that is open on two or more sides.

City means the City of Shavano Park, Texas.

CC uses means uses approved by the City Council, after Planning and Zoning Commission hearings, permitting specific uses as authorized in the district and prescribing conditions of such use.

Commercial vehicle means any motor vehicle or piece of equipment one ton and over designed for or used primarily in connection with a commercial business enterprise.

Commission means the Planning and Zoning Commission of the City of Shavano Park, Texas.

Community Homes for Disabled Persons as used in this Chapter shall mean a shared residential living arrangement which provides a family type environment for up six persons with disabilities, supervised by no more than two primary care givers and qualifies as a Community Home under Tex. Human Resources Code § 123.004, as amended.

- (1) As used in this section "person with a disability" means a person whose ability to care for himself, perform manual tasks, learn, work, walk, see, hear, speak, or breathe is substantially limited because the person has:
 - a. An orthopedic, visual, speech, or hearing impairment;
 - b. Alzheimer's disease;
 - c. Pre-senile dementia;
 - d. Cerebral palsy;
 - e. Epilepsy;
 - f. Muscular dystrophy;
 - g. Multiple sclerosis;
 - h. Cancer;
 - i. Heart disease;
 - j. Diabetes;
 - k. Mental retardation;
 - l. Autism; or
 - m. Emotional illness.

Compact parking space means a parking space that is designated for use by compact vehicles with minimum dimensions of eight feet in width and 16 feet in length. Compact parking spaces are not an allowed use in any zoning district and will only be considered through a Planned Unit Development as described under section 36-40.

Constructed landscape structures means any element of nature that would normally be found in a natural state but is artificially created for the purposes of adding the natural element as a feature to a yard.

Convenience Store means a retail store with inside grocery and small convenience sales and may include outdoor pay at the pump gasoline sales and stand-alone self-service car wash.

Court means an open, unoccupied space, bounded on more than two sides by the walls of a building. An inner court is a court entirely surrounded by the exterior walls of a building. An outer court is a court having one side open to a street, alley, yard, or other permanently open space.

Covered vehicle/equipment means any vehicle or equipment covered with a cover or tarp type material with or without framework.

District means a geographical zoned area of the City, that has regulations governing the height, numbers of stories, and size of buildings and other structures; the percentage of a lot that may be occupied; the size of yards, courts and other open spaces; population density and the location and use of buildings, other structures and land.

Dwelling, single-family, means a building containing only one dwelling unit and occupied by only one family. The term does not include a mobile home.

Dwelling unit means a structure or portion of a structure which is arranged, occupied or intended to be occupied as human living quarters.

Family means any number of individuals living together as a single housekeeping unit, in which not more than two individuals are unrelated by blood, marriage or adoption.

Farm means an area of five acres or more, which is used for growing, for personal use, customary farm products such as vegetables, fruits, trees, and grain (not for profit) and their storage on the area, as well as the raising thereon of customary farm poultry and farm animals, such as horses, cattle, and sheep, and including dairy farms with the necessary accessory uses for treating and storing the produce; provided, however, that the operation of such accessory use shall be secondary to that of the normal activities.

Fence means a freestanding structure of metal, masonry, or wood, or any combination thereof, resting on or partially buried in the ground and rising at least three feet above ground level, and used for confinement, screening, landscaping, or partition purposes, but which does not pose a threat to public safety or health. Freestanding structures under three feet are not considered a fence under this definition. A fence is categorized as either an open fence or solid fence:

- *Open fence* means a fence constructed in such a way that no more than 20 percent of the surface area of the fence obstructs a view through the fence from a position perpendicular to the fence.
- *Solid fence* means a fence constructed in such a way so that more than 20 percent of the surface area of the fence obstructs a view through the fence from a position perpendicular to the fence.

Garage, attached, means a structure designed to house motor vehicles and is attached to the main dwelling house either as an integral part thereof or by a connection such as a breezeway.

Grade means the surface level of the ground a structure sits upon, not the structure's foundation.

Gross floor area means the total interior area of a building lying within the outside dimensions of the building at each floor level, excluding, however, the floor area of basements or attics not used for residential or commercial purposes.

Greenbelt means an open parcel of undeveloped land typically designated on a plat as an open space, permeable or drainage easement. A utility easement in itself does not constitute a greenbelt under this chapter, although a utility easement may be located within an open space, permeable or drainage easement lot on a plat.

Height. The "height" of a building or portion of a building shall be measured from the average finished ground level to the highest point of the roof's surface if a flat surface; or to the deck line of mansard roofs; or to

the mean height level between eaves and ridge for hip and gable roofs. In measuring the height of a building, the following structures shall be excluded: chimneys, cooling towers, ornamental cupolas, domes or spires, parapet walls not exceeding four feet in height, and basements.

Home occupations means any occupation or activity that is clearly incidental and secondary to the use of the premises for dwelling purposes.

Landscaping means any plant material, including, but not limited to, grass, ground covers, shrubs, vines, hedges, trees or palms; and nonliving durable material commonly used in landscaping, including, but not limited to, rocks, pebbles, sand, walls or fences, but excluding permanent, nonporous paving, except for pedestrian walkways.

Liquefied petroleum gas, LPG, or LP-gas means any material that is composed predominantly of any of the following hydrocarbons or mixtures of hydrocarbons: propane, propylene, normal butane, isobutane, and butylenes.

Long-term rental means a rental of real property for a period of 90 or more consecutive days whereby the owner of the real property and tenant have entered into a written rental or lease agreement in which the tenant acquires the right to reside in the single-family residence for a period of 90 or more days and in which the tenant is required to pay the owner periodic monthly based rent for the privilege of residing in the residence, including a fractional payment for the first and/or last month of such residence. In the event an owner sells such property to a new owner and immediately following the sale date the selling party continues to occupy such real property as a single-family dwelling, then notwithstanding the rental period and payment terms, such occupancy shall be deemed a long-term rental. In the event a written rental or lease agreement authorizes a tenant to sublease real property and a tenant enters into a sublease agreement, such tenant shall be treated as the owner when applying this definition. Except as provided above, all rental or lease agreements shall be treated as short-term rentals.

Lot means land occupied or to be occupied by a building, its accessory building, and including such open spaces as are required under this chapter, and having its principal frontage upon a public or private street; or an area of land designated as a lot on a plat of a subdivision recorded pursuant to statutes of the State of Texas with the County Clerk of Bexar County, Texas; or, an area of land in single ownership described by metes and bounds upon a deed recorded or registered with the Bexar County Clerk.

Manufactured home means a structure transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. The term "manufactured home" does not include a "recreational vehicle".

Manufactured home park or subdivision means a parcel (or contiguous parcels) of land divided into two or more manufactured home lots for rent or sale. Manufactured homes shall only be allowed to be placed in a manufactured home park.

Mobile food court means a parcel of land designated and permitted to offer food or beverages for sale to the public from two or more mobile food units. All mobile food courts require a permanent structure for restroom facilities located on the parcel of land.

A mobile food court shall not be interpreted to include a congregation of mobile food units as a secondary, accessory use, and temporary use on existing commercially developed land. Mobile food courts are a prohibited land use in all zoning districts.

Mobile food unit means a self-contained unit, either motorized or in a trailer on wheels that is readily movable, without disassembling, for transport to another location, and that serves the purpose of preparing and/or serving food and beverages. The term "mobile food unit" shall not include individual non-motorized vending carts. See chapter 8, article III of the City of Shavano Park Code of Ordinances for mobile food unit regulations.

Mobile home means a structure constructed before June 15, 1976; built on a permanent chassis; designed for use as a dwelling with or without a permanent foundation when the structure is connected to the required utilities; transportable in one or more sections; and in the traveling mode, at least eight body feet in width or at least 40 feet in length or, when erected on site, at least 320 square feet. The structure includes the plumbing, heating, air conditioning, and electrical systems of the home.

Nonconforming use means the use of any building, structure, or land that is prohibited by any zoning, building, or other regulatory ordinance, but which lawfully existed prior to the effective date of such ordinance.

Open storage means the storage of any equipment, machinery, commodities, raw or, semi-finished materials, and building materials, not accessory to a residential use, which is visible from any point on the building lot line when viewed from ground level to six feet above ground level.

Parking space means an area surfaced with concrete, asphalt, or similar all-weather material being not less than ten feet by 20 feet, enclosed or unenclosed, that is sufficient in size to store, at minimum, one motorized vehicle together with a driveway connecting the parking space with the street or alley and permitting ingress and egress. For all nonresidential parking spaces, the parking space size shall not be less than nine feet by 18 feet.

Porch means a covered area at the entrance of a building. An open porch is a porch that is open on a minimum of three sides.

Portable building means a building designed and built to be movable rather than permanently located. See section 6-95 for portable building regulations. All portable buildings not meeting the requirements of section 6-95 will be regulated as accessory building(s).

Portable construction building means a structure transportable in one or more sections, which is built on a permanent chassis and is used solely as a construction office with or without a permanent foundation when connected to the required utilities. The structure shall not provide for and shall not be used as a temporary or permanent dwelling unit.

Portable on-demand storage structures means any container, storage unit, shed-like container or other portable structure that can or is used for the storage of personal property of any kind and which is located for such purposes outside an enclosed building other than an accessory building or shed complying with all building codes and land use requirements. See section 36-45 for portable on-demand storage structure regulations.

Porte cochere means a roofed structure extending from the entrance of a building over an adjacent driveway and sheltering those getting in or out of vehicles. A porte cochere must be attached to the main building, remain open on three sides and cannot extend more than 30 feet from the main building. A porte cochere located at the front of a residence shall not be used for long-term storage of vehicles and is not considered a carport.

Recreational vehicle means a vehicle or piece of equipment designed or intended for recreational use, including but not limited to all terrain vehicles, airplanes, golf carts, boats, floats, camping or travel trailers, motor homes, detachable travel equipment of a type adaptable to light duty trucks, boat trailers, utility trailers over eight feet in length, and other equipment or vehicles of similar nature.

Religious, cultural and fraternal activity means a use or building owned or maintained by organized religious organizations or nonprofit associations for social, civic or philanthropic purposes, or the purpose for which persons regularly assemble for worship.

Screening device. A "screening device" shall consist of a barrier of stone, brick (pierced or block), uniformly colored wood, or other permanent affixed material of quality character, density, and acceptable design, where the solid area equals at least 65 percent of the wall surface, including an entrance gate or gates. Such screening device shall be regularly maintained.

Short-term rental means a rental of real property for a period shorter than 90 consecutive days. Except as specifically permitted under the definition of long-term rental, short-term rental of real property is considered for all purposes a commercial use of real property. Short-term rental includes vacation rentals and similar uses as well

as rental for a period during which renters pay the owner, or such other person with authority to lease the property, a fee to stay in the residence or other structure.

Sign. The definition of signs is set forth in Ordinance No. 100-02-07, City of Shavano Park Sign Ordinance, as may be amended from time to time.

Single-family residence means a structure designed for use as one dwelling unit and actually used for permanent or seasonal occupation by the owner, the owner's family or long term rental tenant under a written long-term rental agreement as a principal residence where the owner, owner's family or long term rental tenant intends to maintain a permanent or long-term residence. Short-term rentals are expressly excluded from this definition and shall not constitute single-family residential use.

Special exception means a site-specific special permission that is outlined in a city's zoning ordinance. The Zoning Board of Adjustment shall only grant a special exception for circumstances specifically provided in the city's zoning ordinance. See Chapter 36, Article V for the City of Shavano Park's Zoning Board of Adjustment.

Sport Court means a designated surface for athletic or recreational purposes (i.e. tennis court, basketball court, volleyball field, badminton field, etc).

Street means a public or private right-of-way, however designated, which provides vehicular access to adjacent land.

Street line means the dividing line between a lot, tract or parcel of land, and a contiguous street.

Swimming pools shall mean and include all in-ground pools, including swimming, wading and lap pools, and all in-ground and above-ground water spas.

Swimming pool edge shall mean the edge formed where the swimming pool water meets the adjacent wall of the swimming pool.

Use means the purpose or activity for which the land, or structures thereon is designed, arranged or intended, to be occupied or used, or for which it is occupied, maintained, rented or leased.

Yard, front, means an area extending along the whole length of the front property line between the side property lines, and being the minimum horizontal distance between the property line and the main building or any portion thereof, other than any open porch or porte cochere.

Yard, rear, means an area extending across the rear of a lot between the side property lines and being the minimum horizontal distance between the rear property line and the rear of the principal building or any projections thereof, other than any balcony or open porch.

Yard, side, means an area extending along the side property line from the front yard to the rear yard, being the minimum horizontal distance between any building sidewall or projections thereof, except any balcony or open porch.

Zoning district map means the map or maps delineating the boundaries of an area within each zoning district which map are incorporated into this chapter as part hereof by reference thereto, as amended from time to time in accordance with this chapter.

Variance means a site-specific approval for a particular property to vary from the city's zoning requirements. A variance permits a deviation from the city's zoning requirements on a finding of hardship. The Zoning Board of Adjustment has the authority to grant a variance under state law. See Chapter 36, Article V for the City of Shavano Park's Zoning Board of Adjustment.

Sec. 36-2. Phasing of certain regulations.

Any existing violations of the storage or parking of recreational/commercial and covered vehicles/equipment as prohibited in this chapter are hereby given six months to come into compliance with said regulations.

Sec. 36-3. Criminal penalty.

Any person violating any provisions of this chapter shall, upon conviction, if convicted in the Municipal Court of the City of Shavano Park shall be subject to a fine not to exceed \$2,000.00. This provision shall not, however, be preclusive of any criminal prosecutions which may involve violations prosecutable only in either the District Courts or County Courts at Law of Bexar County, Texas.

Sec. 36-4. Effect and compliance.

- (a) *Effect.* All buildings erected hereafter, all uses of land or buildings established or changed hereafter, and all structural alterations, enlargements, relocations, and restorations of existing buildings occurring hereafter shall be subject to the requirements and regulations of this chapter, and no land shall be used for and no building shall be erected for or converted to any use other than provided in the regulations for the district in which such land or building is located, except as hereinafter provided.
- (b) *Compliance.* Except as herein provided:
 - (1) The minimum yards, parking spaces, and open spaces including lot area required by this chapter for each and every building existing on the effective date of this chapter or for any building hereafter erected, shall not be encroached upon or considered as part of the yard or parking space or open space required for any other building, nor shall any lot area be reduced below the requirements of this chapter.
 - (2) A lot previously recorded which, on the effective date of this chapter, has an area or width less than herein required, may be used for a single family dwelling provided that it has direct street access.
 - (3) The drilling of private wells on any building lot is prohibited.

Sec. 36-5. Enforcement and remedies.

- (a) *Penalties.* Violations of this chapter are hereby declared to be a misdemeanor and subject to fine. Each week or fraction thereof the violation is allowed to continue will constitute a separate offense. The fine for each such misdemeanor shall be no less than \$100.00 or more than \$2,000.00 as determined by the Municipal Court.
- (b) *Remedies.* If a building or other structure is erected, constructed, reconstructed, altered, repaired, converted, or maintained, or if a building, or other structure, or land is used in violation of this chapter, the City, in addition to other remedies, may institute appropriate action to:
 - (1) Prevent the unlawful erection, construction, reconstruction, alteration, repair, conversion, maintenance, or use;
 - (2) Restrain, correct or abate the violation;
 - (3) Prevent the occupancy of the building, structure or land; or
 - (4) Prevent any illegal act, conduct, business, or use on or about the premises.

Sec. 36-6. Nonconforming uses.

Nonconforming uses are regulated as follows:

- (1) The building may not be expanded and/or structurally altered unless they are brought into conformity with the provisions of this chapter.

- (2) The building may not be enlarged or expanded vertically except for the addition of cooling, heating, exhaust, and ventilating appurtenances or facilities.
- (3) If a structure in which a nonconforming use is operated, is damaged or destroyed to the extent of more than 60 percent of its fair market value, by fire, explosion, act of God, or the public enemy, then any restoration or new construction shall be for a permitted or conforming use, except that if the lot upon which such damaged or destroyed nonconforming use was located is adjacent on both side lines to lots each occupied by a nonconforming use at the time a building is requested for restoration or new construction, then such building permit may be granted, provided that there shall be no open storage upon the lot premises and that there is compliance with the yard requirements for permitted uses in the district in which the use is to be located.
- (4) The computing of the percentage of damage or destruction to a nonconforming use composed of a group of individual structures which are principal buildings shall be based on the fair market value of the entire development comprising the group and not the individual structure.
- (5) If a nonconforming use of any land or structure or premise is voluntarily discontinued for a period of one year, the use of the same shall there after conform to the requirements of the district in which it is located. The Board of Adjustment shall have the power to grant extensions not to exceed six calendar months each when warranted by evidence presented to the Board.

Secs. 36-7—36-30. Reserved.

ARTICLE II. DISTRICTS

Sec. 36-31. Established; boundaries.

For the purpose of this chapter, the City is hereby divided into zoning districts as follows:

A-1	Single-Family Residential District
A-2	Single-Family Residential District
A-3	Single-Family Residential District
A-4	Single-Family Residential District
A-5 PUD	Single-Family Residential Planned Unit Development
CE	Single-Family Cottage Estates Residential District
M-U	Municipal and Utility District
O-1	Office District
B-1	Business District
B-2	Business District
PUD	Planned Unit Development District
MXD	Mixed-Use District

Sec. 36-32. Zoning district map.

The location and boundaries of each of the districts herein established are shown on the official Zoning District Map, which is hereby incorporated into this chapter. The Zoning District Map, together with all notations, references and other information shown thereon and all amendments thereto, is hereby adopted and approved, incorporated herein and made a part hereof and collectively shall constitute the official Zoning District Map, and

shall be as much a part of this chapter as if fully set forth and described herein. The Zoning District Map, properly attested, is on file in the office of the City Secretary.

Sec. 36-33. Rules for the interpretation of district boundaries.

Where uncertainty exists with respect to the boundaries of any of the districts described above and as shown on the Zoning District Map, the following rules shall apply:

- (1) Where district boundaries are indicated as approximately following the right-of-way lines or centerline of streets, alleys or highway rights-of-way, such right-of-way lines or centerline of streets, alleys, or highway rights-of-way shall be construed to be the boundaries.
- (2) Where district boundaries are indicated that they approximately follow the lot lines, such lot lines shall be construed to be the boundaries.
- (3) Where district boundaries are so indicated that they are approximately parallel to the centerline of street lines of streets, or highways, such district boundaries shall be construed as being parallel to the centerline of such streets or highways and at such distance there from as indicated on the Zoning District Map. If no distance is given, such dimension shall be determined by use of the scale appearing on the Zoning District Map.
- (4) The district boundary lines on the Zoning District Map shall be determined by the scale appearing on the Zoning District Map.
- (5) In the case of a district boundary line dividing a property into two parts, the district boundary line shall be determined by use of the scale appearing on the Zoning District Map.
- (6) Whenever any street, alley, or other public way is vacated by official action of the City Council, the zoning district adjoining each side of such street, alley or public way shall be automatically extended to the center of such vacated area, and the vacated area shall then and henceforth be subject to all regulations of the respective extended districts.
- (7) Where the streets or alleys on the ground differ from the streets or alleys shown on the Zoning District Map, the streets or alleys as existing on the ground shall control.

Sec. 36-34. Uniform regulations.

The regulations herein established shall apply uniformly to all areas having the same district classification and bearing the same designation on the Zoning District Map.

Sec. 36-35. Zoning in conjunction with annexation.

Property which is within the extraterritorial jurisdiction (ETJ) and is contiguous to the existing limits of the City may be annexed prior to, concurrent with, or subsequent to development and/or subdivision. The owner is required to submit to the City a petition requesting annexation which is in compliance with all provisions of the Tex. Local Government Code §§ 43.025 and 43.028. Property so annexed will be temporarily zoned A-2 Single-Family Residential subject to any prior nonconforming use, provided that the owner(s) of property being annexed to the City may apply for zoning on such property on or after the date on which such annexation proceedings are initiated, and such zoning approval may be effective as of the effective date of such annexation.

Sec. 36-36. A-1, A-2, A-3, A-4 and A-5 PUD Single-Family Residential Districts.

- (a) *Use regulations.* In A-1, A-2, A-3, A-4 and A-5 PUD Single-Family Residential Districts, no land shall be used and no building shall be erected for or converted to any use other than as a single-family residence. In addition, the following structures shall also be allowed together with the single-family residence:
- (1) Accessory buildings under the following conditions:
- a. Size limitations.
 - i. The gross floor area of all accessory buildings shall not occupy more than 20 percent of the rear yard.
 - ii. In no case shall any accessory building be built closer than ten feet to the principal main building. The height of an accessory building shall not exceed one story.
 - b. Location limitations.
 - i. Accessory buildings greater than eight feet in height are disallowed within building setback lines.
 - ii. Accessory buildings less than eight feet in height are allowed within a side or rear setback if the adjacent property line(s) are enclosed by an eight-foot solid fence.
 - ~~cb.~~ An unattached garage, as described in section 36-36(e) and section 6-91 is regulated as an accessory building.
 - ~~de.~~ One accessory building may be used as a dwelling unit as long as the use is consistent with the use of the property as a single-family residence.
 - ~~ed.~~ One accessory building may be used for long-term rental as long as the use is consistent with the use of the property as a single-family residence.
- (2) Portable construction buildings under the following conditions:
- a. Authorization may be issued by the City Building Official to permit a portable construction building to be temporarily located on a lot upon which a building permit has been previously issued for construction of any building or structure.
 - b. A certificate of occupancy related to construction shall not be issued by the City Building Official until the portable construction building has been removed from the premises and further, that the certificate of occupancy shall not be issued until the electrical connection which served the portable construction building has been removed from the lot in question.
 - c. A temporary permit issued pursuant to this section shall be void upon issuance of the certificate of occupancy, or 12 months after issuance of the building permit, whichever time is shorter.
 - d. In any case in which construction is not completed within the 12-month period, the City Building Official, after due consideration and determination that active construction is being accomplished, may issue an extension of time for the temporary permit, not to exceed a six-month period.
- (3) Swimming pools pursuant to the International Swimming Pool and Spa Code adopted by the City under Sec. 6-9 and pool regulations under Sec. 6-96 and any other ~~to all~~ applicable City regulations;
- (4) Sport Courts Private tennis courts pursuant the City's sport court regulations under 6-104 to and any other applicable City regulations; and

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- (5) Entryway features and the front setback. Porches or porte cocheres at the front of a residence are only allowed to extend from the primary residence into the front setback under the following conditions:
- a. A porte cochere must be attached to the main building, remain open on three sides and shall not project more than 25 feet into the front setback. See section 36-1 for full definition of a porte cochere.
 - b. Only an open porch that is open on a minimum of three sides and no wider than 25 feet may project into the front setback. An open porch shall not project more than ten feet into the front setback. See section 36-1 for full definition of a porch.
- (b) *Storage or parking of recreational/commercial and covered vehicles/equipment.* Storage or parking of recreational/commercial and covered vehicles/equipment is prohibited in all residential districts, except as follows:
- (1) When the recreational/commercial vehicle is used for the primary transportation of the owner;
 - (2) When such vehicles and equipment are placed within a completely enclosed building on any residential lot;
 - (3) Any such vehicle of eight feet or less in height may be placed on a residential lot behind the dwelling unit, including upon side setbacks, so long as such vehicle is properly screened from the street view of the front property line by either a fence or screening device;
 - (4) When any such vehicle exceeds eight feet in height, it may be placed on a residential lot only if the residential lot is greater than 0.7 acres, and if such vehicle is properly screened from view by a fence or a screening device that is at least eight feet in height. In addition, the vehicle must be placed behind the front face of the dwelling unit. Side and rear setbacks may be used provided that a five-foot side and rear setback be maintained at all times;
 - (5) Temporary open parking of one recreational vehicle or one piece of recreational equipment in the front yard is allowed for no more than four days at a time but total open parking time in any given month shall not exceed eight days to allow for customary loading/unloading, cleaning and maintenance.
- (c) *Other use regulations.* See Table No. 1.
- (d) *Exterior architectural features.* Each new structure must possess an exterior in keeping with the residence and general atmosphere of the surrounding area.
- (1) *Exterior walls in A-1 Districts.* The City of Shavano Park recommends exterior walls of residences in areas zoned in A-1 to have a minimum of 60 percent masonry, exclusive of openings.
 - (2) *Exterior walls A-2, A-3, A-4 and A-5 PUD.* The City of Shavano Park recommends exterior walls of residences to have a minimum of 75 percent masonry, exclusive of openings. Perm stone or asbestos shingles, concrete block and cinder block, and metal exterior wall coverings, are not recommended except that concrete and cinder blocks may be used structurally if faced with rock, brick or stucco in accordance with the International Building Code most recently adopted by the City of Shavano Park.
 - (3) If a variance or other waiver from any related code, including this chapter, is requested, exterior architectural features may be a required condition of approval.
- (e) *Garages and carports.*
- (1) *Garages.* A minimum two-car garage shall be provided at each residence. Residential garage doors are not to exceed ten feet in height. An additional garage may be provided as an accessory building pursuant to regulations in section 36-36(a). No garage shall open onto any street, roadway or cul-de-sac unless the lot in question fronts two streets which will allow the garage to face the street

perpendicular to the front of the residential structure. All attached garages shall be rear or 90-degree side loaded. Conversion of an existing garage to another use shall be permitted only where replacement garage space is provided. Doors on secondary garages for the purpose of storing recreational vehicles may be of a height necessary to store the vehicle. Detached garages shall conform to building setback lines and structural regulations and may or may not face the street final decision is the Building Official's decision), but may not be substantially visible from the street.

- (2) *Carports.* Carports may not, under any circumstances, be substituted for garage space. No carport may open on any street, roadway or cul-de-sac. In situations where a lot fronts two streets and the garage opens to the street perpendicular to the front of the structure, no carport will be allowed. All carports shall conform to all building setback lines, structural regulations and be rear or 90-degree loaded. All carports must be built in conjunction with existing garage space and not as freestanding structures. A porte cochere is not considered a carport.

(f) *Fences.*

- (1) All fences, including screening walls, shall meet the following conditions:
- a. Fences shall be constructed of masonry, brick, stone, concrete, solid metal, wrought iron-style metal and/or rot resistant wood materials. No fence material shall be thinner than one-half inch thickness. In the A-1 district chainlink and hog wire style fences are additionally permitted, excepting all A-1 district lots in the NW Military Highway (FM 1535) Urban Corridor. For detailed fence regulations of the Urban Corridor of NW Military Highway see section 6-133.
 - b. Fences shall have colors that are aesthetically consistent with the surrounding area as determined by the Building Official during the permit and plan review process.
 - c. No fence shall be higher than eight feet above grade.
 - d. In no event shall a fence's base width exceed 36 inches.
 - e. Fences must be constructed in such a way that does not change the natural drainage of water, as determined by the Building Official during the permit and plan review process.
 - f. Fences shall not be constructed in such a way as to obstruct roadway intersection sight lines defined under section 28-125.
 - g. Fences shall not be constructed in a public right-of-way. Fences crossing public easements must provide gates allowing public access.
 - h. Fences shall not be energized to create an electrical circuit.
 - i. Driveway gates shall have a minimum of a 12-foot opening for emergency vehicle access.
 - j. Front fences must not enclose any fire hydrant that may be present.
- (2) Open or solid side and rear fencing is allowed in all residential zoning districts provided they meet the regulations of section 36-36(f)(1).
- (3) Open or solid front fencing to the front edge of the residence is allowed in all residential zoning districts provided they meet the regulations of section 36-36(f)(1).
- (4) Open front and side fencing past the front edge of the residence is allowed in A-1 and A-1 PUD (Huntington) zoning districts provided the fence meets the following, as well as the regulations of section 36-36(f)(1):
- a. Chainlink and hog wire style front fences are prohibited in Urban Corridor of NW Military Highway, see section 6-133 for detailed regulations.

- b. Front masonry landscape structures on both sides of the primary driveway entrance to the property that are not higher than eight feet above grade or greater than 25 feet in length are not considered solid front fencing and are permitted.
- (5) Solid front and side fencing past the front edge of the residence is allowed in A-1 PUD (Huntington) zoning district provided it meets the regulations of section 36-36(f)(1).
- (6) For any residential property within the City limits with a side or rear yard abutting one or more of the City streets known as Lockhill Selma Road and Huebner Road (where such property presently has a solid masonry fence (i.e. a wall) along or parallel to one or more of such streets), such property owner may not construct a gate or other opening to their side or rear yard. Any property with an existing gate as of (October 1, 2020) on property lines described above is considered a non-conforming use and may continue to exist. See section 6-133 for similar regulations for the Urban Corridor of NW Military Highway.
- (7) A summary of the fence regulations by zoning district is presented in the following table:

TABLE—FENCE REGULATIONS BY ZONING DISTRICT

ZONING DISTRICT	Solid Front and Side Fencing past the front edge of the residence	Open Front Fencing past the front edge of the residence	Open/Solid Front Fencing to the front edge of the residence	Open/Solid Side Fencing	Open/Solid Rear Fencing
A-1	Disallowed	Allowed	Allowed	Allowed	Allowed
A-1 PUD (Huntington)	Allowed	Allowed	Allowed	Allowed	Allowed
A-2	Disallowed	Disallowed	Allowed	Allowed	Allowed
A-3	Disallowed	Disallowed	Allowed	Allowed	Allowed
A-4	Disallowed	Disallowed	Allowed	Allowed	Allowed
A-5 PUD (De Zavala Estates)	Disallowed	Disallowed	Allowed	Allowed	Allowed

- (g) *Height regulations.* No residential building shall exceed the maximum vertical height specified in Tables 1, 2 and 6 of this chapter, and no residential building shall have more than two livable stories.
- (h) *Portable buildings.* Except in A-1 District, a single unattached portable building (movable) constructed of light metal, wood or fiberglass used for storage only, not greater than 200 square feet in size may be erected in the rear yard providing the building is suitably screened from adjacent property, is not used temporarily or permanently as a habitation, is unattached and to a solid foundation. The highest point of the building may not exceed 12 feet from foundation. No portable building higher than eight feet in height measured from grade level base foundation to the buildings highest point shall be permitted in the building setbacks. In A-1 District no more than two unattached portable buildings described in this subsection shall be permitted.
- (i) All liquefied petroleum gas (LPG) tanks sized greater than 100 pounds shall be installed in accordance with the National Fire Protection Association (NFPA) 58, Liquefied Petroleum Gas Code, as detailed in the Tex. Administrative Code, title 16, rule 9.142. LPG tanks shall be installed as provided in this section:

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- a. To avoid possible conflicts with the State's adopted national codes under Tex. Nat. Res. Code § 113.052, the NFPA 58, Liquefied Petroleum Gas Code 6.4.1.1, and the International Fire Code, LPG tanks shall not be installed within ten feet of a property line.
 - b. Any LPG tank installed within ten feet of the property line shall require a Fire Inspection by the Fire Marshal of the City of Shavano Park to ascertain the health and safety of such an installation near the property line. The City may elect to petition the Railroad Commission's executive director for permission to promulgate more restrictive rules and standards pursuant to Tex. Nat. Res. Code § 113.054.
 - c. All LPG tanks constructed in front yard or side yard require a screening device erected to block view from the street.
- (j) *Certain equipment allowed in setbacks.* Notwithstanding any other provision found within the City of Shavano Park Code of Ordinances, HVAC equipment, generators and pool equipment are allowed within setbacks, so long as an unobstructed width of five feet exists to allow for emergency services access.

Sec. 36-37. CE Single-Family Cottage Estates Residential District.

- (a) *Use regulations.*
- (1) In a CE Single-Family Cottage Estates Residential Districts, no land shall be used for any purpose other than a single-family residence and related amenity purposes.
 - (2) ~~Reserved. Accessory buildings under the following conditions:~~
 - a. Size limitations.
 - i. The gross floor area of all accessory buildings shall not occupy more than 20 percent of the rear yard.
 - ii. In no case shall any accessory building be built closer than ten feet to the principal main building. The height of an accessory building shall not exceed one story.
 - b. Location limitations.
 - i. Accessory buildings greater than eight feet in height are disallowed within building setback lines.
 - ii. Accessory buildings less than eight feet in height are allowed within a side or rear setback if the adjacent property line(s) are enclosed by an eight-foot solid fence.
 - (3) Garages. A minimum two-car garage shall be provided for each residence. An additional garage may be provided as an accessory building pursuant to regulations in section 36-36(a)(2). No garage shall open onto any street, roadway or cul-de-sac unless the lot in question fronts two streets which will allow the garage to face the street perpendicular to the front of the residential structure. All attached garages shall be rear or 90-degree side loaded. Conversion of an existing garage to another use shall be permitted only where replacement garage space is provided. Doors on secondary garages for the purpose of storing recreational vehicles may be of a height necessary to store the vehicle. Detached garages shall conform to building setback lines and structural regulations and may or may not face the street final decision is the Building Official's decision), but may not be substantially visible from the street.
 - (4) Swimming pools pursuant the City's adopted International Swimming Pool and Spa Code under Sec. 6-9 and regulations under Sec. 6-96 and any other applicable City regulations.
 - (5) Sport Courts pursuant the City's regulations under Sec. 6-104 and any other applicable City regulations.

(6) Entryway features and the front setback. Porches or porte cocheres at the front of a residence are only allowed to extend from the primary residence into the front setback under the following conditions:

a. A porte cochere must be attached to the main building, remain open on three sides and shall not project more than 25 feet into the front setback. See section 36-1 for full definition of a porte cochere.

b. Only an open porch that is open on a minimum of three sides and no wider than 25 feet may project into the front setback. An open porch shall not project more than ten feet into the front setback. See section 36-1 for full definition of a porch.

- (b) *Density regulations.* No more than four dwelling units may be constructed per gross acre of land within each CE Zoning District.
- (c) *Other use regulations.* See Table No. 2.
- (d) *Exterior architectural features.*
 - (1) Each new structure must possess an exterior in keeping with the residence and general atmosphere of the surrounding area.
 - (2) Exterior walls. The City of Shavano Park recommends exterior walls of residences to have a minimum of 90 percent masonry, exclusive of openings. Perm stone or asbestos shingles, concrete block, metal panels, metal curtain walls and cinder block are not recommended except that concrete and cinder blocks may be used structurally if faced with rock, brick or stucco, in accordance with the International Building Code most recently adopted by the City.
 - (3) If a variance or other waiver from any related code, including this chapter, is requested, exterior architectural features may be a required condition of approval.
- ~~(e) *Garages.* A minimum two-car garage shall be provided for each residence. An additional garage may be provided as an accessory building pursuant to regulations in section 36-36(a)(2). Conversion of an existing garage to another use shall be permitted only where replacement garage space is provided.~~
- (ef) *Height regulations.* No residential building shall exceed two livable stories in height and the permitted maximum vertical height shall not exceed the height specified in Tables 1, 2 and 6 of this chapter.
- (fg) *Storage or parking of recreational/commercial and covered vehicles/equipment.* Storage or parking of recreational/commercial and covered vehicles/equipment is prohibited in all residential districts, except as follows:
 - (1) When the recreational/commercial vehicle is used for the primary transportation of the owner;
 - (2) When such vehicles and equipment are placed within a completely enclosed building on any residential lot;
 - (3) Any such vehicle that is eight feet or less in height may be placed on a residential lot behind the dwelling unit, including upon side setbacks, if such vehicle is properly screened from the view from the front property line by either a fence or screening device;
 - (4) When any such vehicle is greater than eight feet in height, it may be placed on a residential lot only if that lot is greater than 0.7 acres, and if such vehicle is properly screened from view by a fence or a screening device that is at least eight feet in height. In addition, the vehicle must be placed behind the front face of the dwelling unit. Side and rear setbacks may be used only so long as a five-foot side and rear setback be maintained at all times;
 - (5) Temporary open parking of one recreational vehicle or one piece of recreational equipment in the front yard is allowed for no more than four days at a time but total open parking time in any given

month shall not exceed eight days to allow for customary loading/unloading, cleaning and maintenance.

- (g) All liquefied petroleum gas (LPG) tanks sized greater than 100 pounds shall be installed in accordance with the National Fire Protection Association (NFPA) 58, Liquefied Petroleum Gas Code, as detailed in the Tex. Administrative Code, title 16, rule 9.142. LPG tanks shall be installed as provided in this section:
- a. To avoid possible conflicts with the State's adopted national codes under Tex. Nat. Res. Code § 113.052, the NFPA 58, Liquefied Petroleum Gas Code 6.4.1.1, and the International Fire Code, LPG tanks shall not be installed within ten feet of a property line.
 - b. Any LPG tank installed within ten feet of the property line shall require a Fire Inspection by the Fire Marshal of the City of Shavano Park to ascertain the health and safety of such an installation near the property line. The City may elect to petition the Railroad Commission's executive director for permission to promulgate more restrictive rules and standards pursuant to Tex. Nat. Res. Code § 113.054.
 - c. All LPG tanks constructed in front yard or side yard require a screening device erected to block view from the street.
- (h) *Certain equipment allowed in setbacks.* Notwithstanding any other provision found within the City of Shavano Park Code of Ordinances, HVAC equipment, generators and pool equipment are allowed within setbacks, so long as an unobstructed width of five feet exists to allow for emergency services access.

Sec. 36-38. M-U Municipal and Utility District.

Sec. 36-39. Business and Office Districts.

Sec. 36-41. MXD—Mixed-Use District.

Sec. 36-42. Manufactured home parks.

Sec. 36-43. Special uses.

Sec. 36-44. Home occupations.

Sec. 36-45. Portable on-demand storage structures.

Secs. 36-46—36-68. Reserved.

***ARTICLE III. PROCEDURES GOVERNING ADOPTION AND AMENDMENT OF
ZONING REGULATIONS AND DISTRICT BOUNDARIES***

Sec. 36-69. Planning and Zoning Commission.

- (a) *Establishment.* Pursuant to Vernon's Local Government Code, § 211.007, the Planning and Zoning Commission is established consisting of nine members appointed as described in chapter IV, section 2-87.

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- (b) *Terms of members.* The members of the Planning and Zoning Commission shall serve for overlapping two-year terms.
 - (c) *Chairman.* The Planning and Zoning Commission shall elect a chairman and vice-chairman from its own membership of the Commission.
 - (d) *Presiding officer.* The chairman shall preside over meetings of the Commission. The vice-chairman shall preside in the absence of or at the request of the chairman.
 - (e) *Quorum, majority vote.* A quorum shall consist of five members of the Commission in attendance. Action on any matter shall require the affirmative vote of a majority of all members of the Commission, except in cases when the Commission has twice held a public hearing and considered a zoning application and is unable to reach a majority vote. In such instances, the Commission may submit a report instead of a recommendation to the City Council.
 - (f) *Meetings.* Regular meetings shall be held on the first Wednesday of each month at 6:30 p.m. and may be recessed from time to time, effective September 2015, at Shavano Park City Hall, and notice of each meeting shall be given in accordance with the Texas Open Meetings Act. Special meetings may be called by the chairman, provided written notice thereof is mailed to each member at least 72 hours prior to the time thereof and notice of each such meeting shall be given in accordance with the Texas Open Meetings Act. All meetings of the Commission shall be open to the public. The place, day and/or hour of meetings may be changed by vote of the Commission at any regular meeting.
 - (g) *Motions.* Any motion by a member shall require a second. After a motion has been made and duly seconded, discussion of the motion may be held for a reasonable time. Discussion by members or by opponents or proponents, of a question before the Commission shall terminate whenever a member shall call for a vote upon the question or whenever the chairman shall so rule.
 - (h) *Procedure.* Whenever any question or procedure or qualification may be raised at a Commission meeting, the chairman shall rule thereon. A member may move to overrule the chairman's decision, which may be done only by a majority vote of the members present.
 - (i) *Voting.* Voting on zoning applications shall be called by roll call vote. Voting on all other matters may be by voice vote, provided that roll call vote shall be taken upon demand of any member.
 - (j) *Conflict of interest.* A member shall not vote or participate as a member in any matter before the Commission if the member has any interest in the matter, whether such interest is direct or indirect, financial or otherwise. If a member has a conflict of interest, the member shall comply with Tex. Local Governmental Code § 171.001 et seq. In any case, where the question of a member's interest is raised, the chairman shall rule on whether the member should be disqualified.
 - (k) *Recommendations.* The Commission shall take no final action on any matter before it without first obtaining a recommendation from the director of planning and reports from the other city departments concerned, as determined by the Commission.
 - (l) *Duties.* The duties of the Planning and Zoning commission are [as] follows:
 - (1) Review, consider and take action on all preliminary and final plats consistent with the requirements of State and local law;
 - (2) Review and make recommendations for zoning boundaries and appropriate zoning regulations for zoning districts;
 - (3) Review and consider amendments to the City's comprehensive plan;
 - (4) Hold public hearings and consider planning issues when deemed appropriate by the Planning and Zoning Commission upon a finding by a majority vote that the issue being considered is a "planning issue" with such findings being recorded in the minutes of the meeting.

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- (5) To perform duties and functions as required by State law; and
 - (6) To perform other duties and functions as requested by a majority vote of City Council.

Sec. 36-70. Powers of the City Council.

Pursuant to the provisions of Tex. Local Government Code ch. 211, the City Council may amend, supplement or change zoning districts or boundaries and regulations.

Sec. 36-71. Procedure for zoning changes.

(a) *Planning and Zoning Commission consideration.*

- (1) *Filing.* All petitions, applications, recommendations or proposals for changes in the zoning district boundaries (including changes in zoning classification) or regulations in zoning districts shall be filed with the Planning and Zoning Commission.
- (2) *Filing fee.* When an application is filed for a change of zoning district boundaries (including changes in zoning classification) or for any change of the regulations in zoning districts, such application shall be accompanied by the filing fee specified in Table No. 7 prior to consideration of the application by the Planning and Zoning Commission.
- (3) *Prerequisites.* No application for changes in the zoning classification of any property situated within the City shall be received, filed with the Planning and Zoning Commission, or considered, unless the person or persons making such application have permission in writing, signed by the owner or owners of record of the property proposed to be considered for rezoning for the filing of such an application. Such written permission must accompany any such application for rezoning.
- (4) *Recommendations.* The Planning and Zoning Commission shall hold a public hearing on all proposed changes before submitting its recommendation to the City Council.
- (5) *Public hearings.*
 - a. Notice of all public hearings on proposed changes in the zoning classification or boundary shall be provided to the owners of real property lying within 500 feet of the property for which the change in classification or boundary is proposed. Such notice shall be served by depositing the notice, properly addressed and postage paid, in a City post office not less than 11 days prior to the scheduled date of the public hearing to all such owners as indicated on the last approved City tax roll.
 - b. In addition to notice requirements of subsection (5)(a), notice of public hearings on any proposed adoption of or change to a zoning regulation or boundary under which a current conforming use of a property is a nonconforming use if the regulation or boundary is adopted or changed shall be provided additional notice in accordance with the following:
 - 1. Be mailed by United States mail to each owner of real or business personal property where the proposed nonconforming use is located as indicated by the most recently approved municipal tax roll and each occupant of the property not later than the 11th day before the hearing date;
 - 2. Contain the time and place of the hearing; and
 - 3. Include the following text in bold 14-point type or larger:

"THE CITY OF SHAVANO PARK IS HOLDING A HEARING THAT WILL DETERMINE WHETHER YOU MAY LOSE THE RIGHT TO CONTINUE USING YOUR PROPERTY FOR ITS CURRENT USE. PLEASE READ THIS NOTICE CAREFULLY."

(b) *City Council consideration.*

- (1) *Public hearing.* After the recommendation of the Planning and Zoning Commission is submitted to the City Council as provided above, the City Council shall consider a change of zoning district boundaries (including changes in zoning classification) or any change of the zoning regulations after a public hearing at which parties in interest and citizens shall have an opportunity to be heard. Before the 15th day prior to the date of the hearing, notice of the time and place of the hearing shall be published in an official newspaper or a newspaper of general circulation in the City.
- (2) In addition to notice requirements of subsection (1), notice of public hearings on any proposed adoption of or change to a zoning regulation or boundary under which a current conforming use of a property is a nonconforming use if the regulation or boundary is adopted or changed shall be provided additional notice in accordance with the following:
 - a. Be mailed by United States mail to each owner of real or business personal property where the proposed nonconforming use is located as indicated by the most recently approved municipal tax roll and each occupant of the property not later than the 11th day before the hearing date;
 - b. Contain the time and place of the hearing; and
 - c. Include the following text in bold 14-point type or larger:

"THE CITY OF SHAVANO PARK IS HOLDING A HEARING THAT WILL DETERMINE WHETHER YOU MAY LOSE THE RIGHT TO CONTINUE USING YOUR PROPERTY FOR ITS CURRENT USE. PLEASE READ THIS NOTICE CAREFULLY."

- (3) *Passage when protested.* An affirmative vote of at least three-fourths of all members of the City Council is required to approve a proposed change to a regulation or boundary if the change is protested. The protest must be written and signed by the owners of at least 20 percent of either the area of the lots or land covered by the proposed change or the area of the lots or land immediately adjoining the area covered by the proposed change and extending 500 feet there from. In computing the percentage of land area, the area of streets and alleys shall be included in the computation.

- (c) *Zoning change request pursuant to denial by Commission.* An applicant who wishes to submit a zoning change request to the City Council for its consideration where the Planning and Zoning Commission has recommended denial shall make such request in writing to the City Manager within six months from the date of the Commission's final consideration. In the event the applicant fails to present the application for a zoning change to the City Council within the prescribed period, a new original application and fees shall be required. The affirmative vote of three-fourths of all of the members of the City Council is required to overrule a recommendation of the Planning and Zoning Commission that a proposed change to a regulation or boundary (including a change in zoning classification) be denied.

Secs. 36-72—36-100. Reserved.

ARTICLE IV. SPECIAL USE PERMITS

Sec. 36-101. Special use permits for certain uses in districts O-1, B-1, and B-2.

The City Council may, after public hearing and notice to all parties affected, and after recommendation of the Planning and Zoning Commission containing such requirements and safeguards as are necessary to protect adjoining property, authorize the development of the uses designated as "CC" uses for zoning districts O-1, B-1, and B-2.

- (1) *Public hearing.* City Council and the Commission shall hold public hearings in compliance with Article III of this chapter. The purpose of such hearings shall be to determine that such use will not adversely affect the character of the area or the neighborhood in which it is proposed to locate; will not substantially depreciate the value of adjacent and nearby properties; will be in keeping with the spirit and intent of this chapter; will comply with applicable standards of the district in which located; and will not adversely affect traffic, public health, public utilities, public safety, and the general welfare.
- (2) *Application.* All applications for CC uses shall be submitted to the Zoning Administrative Official with site plans drawn to scale and showing the general arrangement of the project, together with the essential requirements, such as off-street parking facilities, locations of buildings and uses to be permitted, means of ingress and egress to public streets, the type of visual screening such as walls, planting and fences, the location and existing ownership of adjacent residences and buildings, and the location and area of coverage of all outside lighting, especially any which might shine into an adjacent residential area. The Zoning Administrative Official shall file the application and report same to the Planning and Zoning Commission.
- (3) *Criteria.* In recommending a CC use under the conditions specified, the Planning and Zoning Commission shall determine that such uses are harmonious with and adaptable to buildings, structures, and uses of abutting property and other property in the vicinity of the premises under consideration, and shall make recommendations as to requirements for the paving of streets, alleys, and sidewalks, means of ingress and egress to public streets, provisions for drainage, adequate off-street parking and protective screening and open space, and other matters.
- (4) *Conditions.* No CC use shall be permitted unless the applicant and owner of the property shall in writing accept and agree to be bound by and comply with the terms imposed for such CC use, in writing and in such form as may be approved by the City Council.
- (5) *Board without jurisdiction.* The Board of Adjustment shall not have jurisdiction to hear, review, reverse, or modify any decision, determination, or ruling with respect to the granting, extension, revocation, modification, or any other action taken relating to CC uses.
- (6) *Amendment.* Every CC use granted under the provisions of this section shall be considered as an amendment to the Zoning Ordinance as applicable to such property. In granting such CC use, the City Council may impose conditions which shall be complied with by the grantee for use of the buildings on such property.
- (7) *Note on map.* Final action of the City Council shall be noted, as soon as practicable, on the official Zoning District Map and on any other administrative copies, as to the location of property and type of use permitted by each CC use approved as herein provided.

Sec. 36-102. Special use permits for home occupations.

- (a) Special use permits for home occupations shall be processed consistent with article III of this chapter.
- (b) Special use permit requirements.

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- (1) The home occupation must be compatible with the residential use of the property and surrounding residential uses and does not alter the residential character of the premises by reason of activity, color, design, materials, storage, construction, lighting, sounds, noises, vibrations, dust, odors, noxious fumes, etc., nor shall it unreasonably disturb the peace and quiet of an individual and/or the residential neighborhood, nor interfere with area radio or television reception;
 - (2) The home occupation must be confined completely within the dwelling, and/or a single accessory building. The home occupation shall not occupy more than 25 percent of the gross floor area of one floor of the primary residential dwelling thereof;
 - (3) The home occupation may only be carried on by members of the family occupying the dwelling, with the exception of one other person either by employment or as an independent contractor;
 - (4) The home occupation must not generate pedestrian or vehicular traffic in excess of five visits a day;
 - (5) The home occupation requires no visible, structural, electrical or plumbing alterations in the dwelling;
 - (6) The home occupation may not involve outdoor storage or on-premises outdoor advertising;
 - (7) The home occupation must not generate any solid waste or sewage discharge, in volume or type, which is not normally associated with residential use in the neighborhood; and
 - (8) Only one commercial vehicle is allowed to be parked on-premises in the operation of the home occupation.
- (c) Existing nonconforming home occupations. Any home occupation that was legally in existence as of November 1, 2015 ("the Effective Date") and that is not in full conformity with the provisions herein shall be deemed a legal nonconforming use, provided that the home occupation use was not in violation of any other local, state or federal law or regulation on that date. Proof of the existence of such home occupation use prior to the effective date of this Code may be required by the City. Any legal nonconforming use may continue until not later than December 1, 2017. After that date, nonconforming home occupations are prohibited.

Sec. 36-103. Special use permits for certain fences.

- (a) Special use permits for certain fences shall be processed consistent with this subsection.
- (b) Special use permit requirements. A special use permit for a fence in any residential area exceeding eight feet in height shall be granted if the following conditions are met:
 - (1) A neighboring property owner is legally storing a recreational vehicle on their property; and
 - (2) The requested fence does not exceed ten feet in height.
- (c) Permitting process
 - (1) An applicant shall submit a request for the special use permit to the City Secretary's office.
 - (2) The Commission shall consider the approval or denial of the permit based solely on the requirements within this chapter at its next regularly scheduled meeting.

Sec. 36-104. Special use permits for constructed landscape structures within a setback.

- (a) Special use permits for constructed landscape structures within a setback shall be processed consistent with this subsection.
- (b) Special use permit requirements. Special use permit for a landscape structure within a setback shall be granted if the following conditions are met:

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- (1) The structure does not exceed six feet in height; and
 - (2) Any walls associated with the structure do not exceed 30 inches in height.
- (c) Permitting process.
- (1) An applicant shall submit a request for the special use permit to the City Secretary's office.
 - (2) An applicant shall submit the following documents in order for the request to be considered:
 - a. Survey of the property upon which the structure will be located;
 - b. Drawing and specifications of the structure;
 - c. Scaled map indicating the location of the structure on the property.
- (d) The Commission shall consider the approval or denial of the permit based solely on the requirements within this chapter at its next regularly scheduled meeting after all required documents and request has been submitted to the City Secretary.

Secs. 36-105—36-121. Reserved.

ARTICLE V. BOARD OF ADJUSTMENT

Sec. 36-122. Organization.

There is hereby created a Board of Adjustment consisting of five members who are citizens of the City and who are not members of the City Council or the Planning & Zoning Commission, and who shall be appointed as described in chapter 2, article IV, section 2-87. Positions shall exist for a term of two years, beginning on October 1 of each odd numbered year and ending on May 31 of the next succeeding odd-numbered year and continuing thereafter. Board members may be removable for cause by the City Council upon a written charge and after public hearing. The City Council shall confirm four alternate members of the Board of Adjustment who shall serve in the absence of one or more of the regular members when requested to do so by the Mayor. All cases to be heard by the Board of Adjustment will always be heard by a minimum number of four members. All alternate members, when appointed, shall serve for the duration of the same term defined in this section for the regular members, and any vacancy shall be filled in the same manner and shall be subject to removal as the regular members.

Sec. 36-123. Rules and meetings.

The Board of Adjustment shall adopt rules of procedure in accordance with the provisions of this section. Meetings of the Board of Adjustment shall be held at the call of the Chairperson, who shall be selected by the Board at its June meeting each year, and at such other times as the Board of Adjustment may determine. Such Chairperson, or in their absence the Acting Chairperson, may administer oaths and compel the attendance of witnesses. All meetings of the Board of Adjustment shall be open to the public. The Board of Adjustment shall keep minutes to proceedings, showing the vote of each member upon each question, or if absent or failing to vote, indicating such fact, and shall keep records of its examinations, findings, and other official actions, all of which shall be immediately filed in the office of the City and shall be a public record.

Sec. 36-124. Powers and duties.

The Board of Adjustment shall have the following powers:

- (1) To hear and decide appeals where it is alleged there is error in any order, requirement, decision, or determination made by an administrative official of the City in the enforcement of this chapter.

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- (2) To authorize upon appeal a variance from the terms of this chapter that shall not be contrary to the public interest and, where, due to special conditions, a literal enforcement of the provisions of this chapter will result in unnecessary hardship, and so that the spirit of this chapter shall be observed and substantial justice done.
 - (3) To authorize special exceptions, in accordance with section 36-132, to a zoning standard applicable to particular types of development within any zoning district, which is consistent with the overall intent of the zoning regulations and for which express standards are prescribed, but that requires additional review to determine whether the development with the modification is compatible with adjoining land uses and the character of the neighborhood in which the development is proposed.
 - (4) To hear and decide other matters authorized by the City Council.

Sec. 36-125. Appeals to the Board of Adjustment (BOA).

- (a) Any of the following persons may appeal to the Board of Adjustment a decision made by an administrative official that is not related to a specific application, address, or project under chapter 36 of this Code:
 - (1) A person aggrieved by the decision; or
 - (2) Any officer, department, board, or bureau of the City affected by the decision.
- (b) Any of the following persons may appeal to the Board of Adjustment a decision made by an administrative official that is related to a specific application, address, or project under chapter 36 of the Code:
 - (1) A person who filed the application that is the subject of the decision; or
 - (2) A person who is the owner or representative of the owner of the property that is the subject of the decision; or
 - (3) Any person who is aggrieved by the decision and is the owner of real property within 200 feet of the property that is the subject of the decision; or
 - (4) Any officer, department, or board of the city affected by the decision.
- (c) Appeals to the Board of Adjustment may be made by a person aggrieved by the decision of the building official on the basis of alleging an error in an order, requirement, decision or determination made by the building official in the enforcement of the international and national codes as well as chapter 6 of the City of Shavano Park Code of Ordinances, as it exists or may be amended.
- (d) Such appeal shall be filed not later than the 20th day after an original decision, order, requirement, or determination has been rendered, as provided by the rules of procedure of the Board of Adjustment, by filing in writing with the administrative official from whom the appeal is taken and with the Board of Adjustment a notice of appeal specifying the grounds thereof. The administrative official from whom the appeal is taken shall forthwith transmit to the Board of Adjustment all papers constituting the record of the action that is appealed.

Sec. 36-126. When appeal stays all proceedings.

Once an appeal is filed it shall stay all proceedings in furtherance of the action appealed from, unless, after the time that notice of the appeal is filed, the administrative official from whom the appeal is taken certifies in writing to the Board of Adjustment that by reason of facts stated in the certificate a stay would, in the City Manager's opinion, cause immediate peril to life or property. Under this exception proceedings shall not be stayed other than by a restraining order, which may be granted by the Board of Adjustment, or by a court of record on application upon showing of due cause by the appealing party.

Sec. 36-127. Time for notice and hearing of appeal.

The appeal must be filed not later than the 20th day after an original decision, order, requirement, or determination has been rendered. The Board of Adjustment shall make a decision on the appeal at the next meeting for which notice can be provided not later than the 60th day after the date the appeal is filed. The Board of Adjustment shall fix a reasonable time for hearing of the appeal, give public notice thereof, as well as due notice to the interested parties and decide the same within a reasonable time. At the hearing any party may appear in person or by agent or by attorney.

Sec. 36-128. Action on appeal.

In exercising the powers set forth in section 36-124, the Board of Adjustment may, in conformity with the provisions of this chapter, reverse or affirm, wholly or partly, or may modify the administrative official's order, requirement, decision, or determination and to that end shall have all the powers of the administrative official from whom the appeal is taken.

Sec. 36-129. Vote necessary for decision of board of adjustment.

The concurring vote of four members of the Board of Adjustment shall be necessary to reverse any order, requirement, decision, or determination of an administrative official, to decide in favor of the applicant on any matter on which the Board of Adjustment is authorized under this chapter, or to authorize a variance from the terms of in this chapter.

Sec. 36-130. Notice of public hearings before the Board of Adjustment.

The notice of public hearing, provided for in this section, shall be given by publication one time in the City's official newspaper, stating the time and place of such hearing, which time shall not be earlier than 15 days from date of such publication, and in addition thereto, the Board of Adjustment shall mail notices of such hearing to the applicant and to all owners of property lying within 200 feet of any point of the lot or portion thereof, on which a variance or special exception is desired, and to all other persons deemed by the Board of Adjustment to be affected thereby; such owners and persons shall be determined according to the last approved tax roll of the City. Such notice may be served by depositing the same, properly addressed and postage paid, in any post office.

Sec. 36-131. Variances.

- (a) *Requests for variance.* All requests for variations from the terms of this chapter shall be in writing and shall specify the facts involved, the relief desired, and grounds therefore. Each such application shall be filed with the City Secretary who, after investigation, shall transmit such application together with supporting materials prepared by City staff to the Board of Adjustment within 30 days of receipt. Should circumstances be presented that justify it, the Board of Adjustment may hear a request for variance and may grant a variance outside of the deadline of an appeal noted in section 36-125.
- (b) *Hearings on applications for variances.* The Board of Adjustment shall fix a reasonable time for the hearing of all applications for variances, give public notice thereof, as well as due notice to the parties in interest, and decide the same within a reasonable time. Any party may appear in person or by agent or by attorney at this hearing.
- (c) *Granting variances.* The Board of Adjustment is hereby authorized, upon a party's appeal from the decision of the City, to grant a variance from the terms of this chapter that shall not be contrary to the public interest, and where, due to special conditions, a literal enforcement of the provisions of this chapter will result in unnecessary hardship, and so that the spirit of this chapter shall be observed and substantial justice is done.

The Board of Adjustment may consider the following as grounds to determine whether compliance with the ordinance as applied to a structure that is the subject of the appeal would result in unnecessary hardship:

- (1) The financial cost of compliance is greater than 50 percent of the appraised value of the structure as shown on the most recent appraisal roll certified to the assessor for the City under Tex. Tax Code, § 26.01;
 - (2) Compliance would result in a loss to the lot on which the structure is located of at least 25 percent of the area on which development may physically occur;
 - (3) Compliance would result in the structure not being in compliance with a requirement of a City ordinance, building code, or other requirement;
 - (4) Compliance would result in the unreasonable encroachment on an adjacent property or easement; or
 - (5) The City considers the structure to be a non-conforming structure.
- (d) Criteria for granting variances. No variance can be granted unless all criteria are met:
- (1) The Such-variance will not be contrary to public interest and will not adversely affect the public health, safety or general welfare.
 - (2) The plight of the owner of the property for which the variance is sought is due to special circumstances existing on the property, and the special circumstances were not created by the owner of the property, and are not due to or the result of general conditions in the district in which the property is located.
 - (3) A literal enforcement of the ordinance would result in unnecessary hardship.
 - (4) The spirit of the ordinance is observed and the variance will not substantially weaken the general purposes of this chapter or the regulations herein established for the specified district.
 - (5) The variance will ensure that substantial justice is done.
 - (6) The Such-variance will not authorize the operation of a use other than those uses specifically authorized for the district in which the property is located.
 - ~~(7) The Such-variance will not substantially or permanently injure the appropriate use of adjacent conforming property in the same district.~~
 - ~~(4) Such variance will not alter the essential character of the district or the property.~~
 - ~~(5) Such variance will be in harmony with the spirit and purposes of this chapter.~~
 - ~~(6) The plight of the owner of the property for which the variance is sought is due to unique circumstances existing on the property, and the unique circumstances were not created by the owner of the property, and are not due to or the result of general conditions in the district in which the property is located.~~
 - ~~(7) The variance will not substantially weaken the general purposes of this chapter or the regulations herein established for the specified district.~~
 - ~~(8) The variance will not adversely affect the public health, safety or general welfare.~~ (8) the literal interpretation of the Ordinance will deprive the applicant of rights commonly enjoyed by other properties in the same district under the Ordinance.
- (e) *Limitation on variances.* Any variance authorized by the Board of Adjustment shall constitute authority to authorize the issuance of a building permit or a certificate of occupancy, as the case may be, if applied for within 120 days from the date of favorable action by the Board of Adjustment, unless such Board of Adjustment authorizes a longer period. If the permit or certificate of occupancy is not applied for within said 120-day period, or such extended period as the Board of Adjustment may have authorized, then the grant of the variance shall terminate. Such termination shall be without prejudice to a subsequent application to said

Board of Adjustment in accordance with the rules and regulations regarding applications. No application to the Board of Adjustment shall be allowed on the same property until six months after a ruling of the Board of Adjustment, unless other property within 200 feet thereof, has been altered or changed by a ruling of the Board of Adjustment within such six-month period. In which case such change of circumstances shall permit the allowance of such application but in no way to compel the Board of Adjustment, after a hearing, to grant such subsequent application. Such subsequent applications shall be considered on its merits as in all other cases.

Sec. 36-132. Special exceptions.

- (a) *Applications for special exception.* All applications for special exceptions from the terms of the chapter shall be in writing and shall specify the facts involved, the special exception desired and grounds therefore. The property owner shall file such application with the City Secretary who, after investigation by the City Manager or their designee(s), shall transmit such application together with supporting materials prepared by City staff to the Board of Adjustment within 60 days after receipt. The non-refundable fee for an application shall be the same as the fee for an application for variance or as described in Appendix A - City of Shavano Park Fee Schedule. Should circumstances be presented that justify it, the Board of Adjustment may grant hear a request for special exception and may grant a special exception outside of the deadline of an appeal noted in section 36-125.
- (b) *Hearings on applications for special exceptions.* The Board of Adjustment shall fix a reasonable time for the hearing of all applications for special exceptions, give public notice thereof, as well as due notice to all persons entitled to notice under section 36-130, and such hearing shall be held within 90 days after receipt of the City Manager's report. At each hearing, any person may appear in person or by agent or by attorney.
- (c) *Granting special exceptions.* The Board of Adjustment may grant special exceptions to the side and rear setbacks provided for under this chapter and solely in accordance with the following:
- (1) Reduce the side or rear setbacks requirements in all single family residential zoning districts and all single family residential planned unit development zoning districts by up to ~~50-75~~ percent if the application satisfies the conditions provided for in subsections (d) and (e) and the side or rear setback in question abuts the following:
 - a. The streets of N.W. Military, and DeZavala;
 - b. City of San Antonio zoning districts;
 - c. O-1, B-1 or B-2 zoning districts; or
 - d. Greenbelts as designated on a plat.
 - (2) Reduce a side or rear building setback by up to 10% in all single family residential zoning districts and all single family residential planned unit development zoning districts.
- (d) *Conditions for granting special exceptions.* If the Board of Adjustment finds that all of the conditions in this subsection have been satisfied, the Board of Adjustment may approve the special exception application. This subsection's conditions are as follows:
- (1) That the special exception will not adversely affect public health, safety, or general welfare;
 - (2) That as of the hearing date, it is not foreseeable that the special exception will substantially impair or diminish the presently permitted neighborhood uses, values and enjoyment of neighboring properties;
 - (3) That the special exception will not significantly impede the normal and orderly development and/or improvement of surrounding properties as to uses permitted in the district and/or immediately contiguous district;

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- (4) That the special exception will not result in such property violating any height, lot coverage, building size and/or exterior requirements;
 - (5) That the special exception will not result in such property violating any district parking space regulations and/or tree preservation requirements;
 - (6) That the special exception will not result in such property being incompatible with other properties within the zoning district;
 - (7) That the conditions provided for in subsection (e) have been satisfied; and
 - (8) That any accessory building allowed under this subsection shall be neither larger than 500 square feet nor taller than 16 feet from the lowest grade point of such building.
- (e) *Conditions and guarantees.* Prior to the granting of any special exception, the Board of Adjustment shall stipulate such conditions and restrictions upon the establishment, location, construction, maintenance and operation of the special exception as deemed necessary in its sole discretion to protect the public health, safety and general welfare of the community and to secure compliance with the standards and requirements specified in subsection (d) above. When granting a special exception, the Board of Adjustment shall require such evidence and written guarantees as it deems necessary as proof that the property owner has and/or will comply with all conditions stipulated in connection therewith.
 - (f) *Effect of denial of application.* If the Board of Adjustment denies a special exception in whole or in part, the property owner must wait at least one year from the date of said denial to make a resubmission under this section.
 - (g) *Failure to comply with conditions.* Should a property owner fail to comply with any conditions of the Board of Adjustment in granting a special exception to a property, the City shall seek appropriate enforcement and remedies as stated in section 36-5 of this chapter.

Sec. 36-133. Appeals from the Board of Adjustment.

Any person, jointly or severally, aggrieved by any decision of the Board of Adjustment, or any taxpayer, or any officer, department, board of the City, may present to a court of record a verified petition as provided by Tex. Local Government Code § 211.011, setting forth that such decision is illegal, in whole or in part, and specifying the grounds of illegality. Such petition shall be presented to the Court within ten days after the filing of the decision in the office of the City Secretary.

Sec. 36-134. Fees.

The Board of Adjustment shall be empowered to assess and collect the fees specified in Appendix A - City of Shavano Park Fee Schedule to defray administrative costs. Such fees shall be deposited with the Secretary of the City, for deposit in the General Fund of the City.

ARTICLE VI. TABLES

**Table No. 1
A-1, A-1 PUD, A-2, A-2 PUD, A-3, A-4 and A-5 PUD
Single-Family Dwelling Districts**

- (a) *Specifications.*

- CODE OF ORDINANCES
Chapter 36 - ZONING
ARTICLE VI. TABLES

A-1, minimum gross floor area: 1,600 square feet;

A-2, A-3, A-4 and A-5 PUD, minimum gross floor area: 1,800 square feet.

- (b) *Height regulations.* No building shall exceed two stories in height, excluding basements and attics, and the permitted maximum vertical height shall not exceed 45 feet.
- (c) *Area regulations.*
- (1) Lot area. All building lots platted or replatted after the effective date of this section shall meet the following minimum lot area requirements:
 - a. All building lots in A-1 and A-4 Single-Family Dwelling Districts shall contain not less than 1.00 acre of land.
 - b. All building lots in A-2, A-3 and A-5 PUD Single-Family Dwelling Districts shall contain not less than 0.70 acres of land.
 - (2) Parking spaces. Off-street parking space shall be provided on the lot to accommodate a minimum of two motor cars for each dwelling unit; however, no automobile storage structure shall be located within the required front yard. For purposes of computing the required number of parking spaces for any improvements, no "parking space" located on public land, such as the public right-of-way of a street or alley, shall be included, except for parking in a utility or drainage easement area, whether public or private.
 - (3) Setback lines for A-1, A-3, A-4 and A-5 PUD Single-Family Dwelling Districts.
 - a. Front setbacks - 80 feet. The front setback on corner lots shall be measured from and apply only to the street from which the residence address is assigned.
 - b. Side setbacks - 30 feet.
 - c. Rear setbacks - 30 feet.
 - (4) Setback lines for A-1 PUD (Huntington) Single Family Dwelling Planned Unit Development District (established by Ordinance 100-03-02):
 - a. Front setbacks - 60 feet. The front setback on corner lots shall be measured from and apply only to the street from which the residence address is assigned.
 - b. Side setbacks - 25 feet.
 - c. Rear setbacks - 30 feet.
 - (5) Setback lines for A-2 and A-2 PUD Single-Family Dwelling Districts.
 - a. Front setbacks:
 1. Rectangular lots - 56 feet.
 2. Cul-de-sac lots - 35 feet.The front setback on corner lots shall be measured from and apply only to the street from which the residence address is assigned.
 - b. Side Setbacks - 21 feet.
 - c. Rear Setbacks - 21 feet.

(6) Any property zoned A-1, A-1 PUD, A-2, A-2 PUD, A-3, A-4 or A-5 PUD Single-Family Residential is hereby allowed to reduce the side or rear setbacks requirements by up to 50 percent if the side or rear setback in question abuts the following:

- a. The streets of N.W. Military, or DeZavala; or
- b. City of San Antonio; or
- c. O-1, B-1 or B-2 zoning districts; or
- d. Greenbelts as designated on a plat.

(d) *Fences.*

(1) *Fences in general.*

- a. All fences shall comply with section 6-124 and section 36-36(f) and the other applicable ordinances of the City.
- b. In order to preserve, enhance and perpetuate the value of recognized primary entryways of the City, the residentially zoned lots adjacent to the roadway corridor of NW Military Highway is designated as an Urban Corridor for Fence Standards. In addition to the base zoning district, see section 6-133 for specific fence standards in the Urban Corridors.

(2) *Front fences.* Driveway gates shall have at least a minimum of a 12-foot opening for emergency vehicle access. Any front fence must not encompass any fire hydrant that may be present.

Table No. 2

CE Cottage Estates Residential District and MXD Mixed Use District

- (a) *Specifications.* In a CE Cottage Estates Residential District, each residence shall have a minimum gross floor area of not less than 2,000 square feet.
- (b) *Height regulations.* No building shall exceed two stories in height and the permitted maximum vertical height shall not exceed 45 feet.
- (c) *Area regulations.*
 - (1) *Lot area.* All building lots in this district shall contain not less than 0.15 acres of land and have not less than 55 feet of average width per lot. The average width shall be calculated based on the linear width of such lot measured at the front property line and the rear property line. If any property line is curved, the measurement shall be based on a straight line running from the corners of such lot.
 - (2) *Parking spaces.* Off-street parking space shall be provided on the lot to accommodate a minimum of two motor cars for each dwelling unit. For purposes of computing the required number of parking spaces for any improvements, no "parking space" located on public land, such as the public right-of-way of a street or alley, shall be included, except for parking in a utility or drainage easement area, whether public or private.
 - (3) *Setback lines* for CE and CE-PUD (Bentley Manor Cottage Estates North) and CE-PUD (Bentley Manor Cottage Estates South):
 - a. Front: Minimum front setbacks shall be as follows:
Front entry garages: 25 feet.
20 feet - Cul-de-sac lots.

Side entry garages: 15 feet; ten feet, cul-de-sac lots.

- b. Side: Minimum side setbacks shall be ten feet on one side and zero feet on the side abutting an adjoining lot having a minimum ten-foot setback; provided that no side setback shall be required on any lot if there is at least a ten-foot separation between buildings with no side setback less than five feet.
- c. Rear: The minimum rear setback shall be ten feet.

(4) Any property zoned CE Cottage Estates Residential District PUD is hereby allowed to reduce the side or rear setbacks requirements by up to 50 percent if the side or rear setback in question abuts the following:

- a. The streets of N.W. Military, or DeZavala; or
- b. City of San Antonio; or
- c. O-1, B-1 or B-2 zoning districts; or
- d. Greenbelts as designated on a plat.

(d) *CE-PUD Cottage Estates Planned Unit Development (Willow Wood)* (established by Ordinance 100-12-03).

(1) *Specifications.*

- a. One story residence: minimum 2500 square feet.
- b. Two story residence: minimum 3000 square feet.

(2) *Area regulations.*

- a. Lot area. 15,000 square feet minimum lot size.
- b. Setback lines.
 - 1. Front: 30 feet.
 - 2. Side: 30 feet additive total side setback with a minimum of ten feet on any one side; i.e., side yards can be 10 and 20, 15 and 15, 12 and 18, etc.
 - 3. —Rear: 21 feet.

(3) Any property zoned CE Cottage Estates Residential District PUD is hereby allowed to reduce the side or rear setbacks requirements by up to 50 percent if the side or rear setback in question abuts the following:

- a. The streets of N.W. Military, or DeZavala; or
- b. City of San Antonio; or
- c. O-1, B-1 or B-2 zoning districts; or
- d. Greenbelts as designated on a plat.

(e) *Mixed Use District* (see Section 36-41 for zoning regulations in full). The height, density, commercial intensity, setbacks, parking and other requirements shall be established pursuant to an approved MXD site plan, provided, however, the following regulations shall apply:

- (1) A ten-foot minimum building setback shall be required where a non-single-family residential use within the MXD District abuts a single-family use or single-family zoning district.

- (2) A 20-foot minimum front setback shall be required for front-load residential garages and a ten-foot minimum front setback shall be required for side-load residential garages.
 - (3) A ten-foot minimum building setback shall be required where any residential or nonresidential use abuts a public or private street.
- (f) *Fences.*
- (1) *Fences in general.* All fences shall comply with the other applicable ordinances of the City.
 - (2) *Front fences.* Except where deed restrictions do not permit front fencing, front fencing shall be permitted. Front gates must be wide enough as to provide access for any and all emergency vehicles. Any front fence must not encompass any fire hydrant that may be present.
- (g) *Swimming pools.*

The following setback requirements for private swimming pools in CE-PUD Cottage Estates Planned Unit Development (Willow Wood) shall apply. The pool edge shall be located no closer than:

- a. Ten feet from the main residence building.
- b. Ten feet from any side lot line.
- c. The existing width of any easement located along or parallel to the rear property line unless a waiver is granted by the easement holder, but in no event closer than ten feet from the rear lot line.
- d. Ten feet from the rear lot line if there are no easements adjacent to or parallel to the rear lot line.
- e. Three feet from the rear lot line if the lot abuts a greenbelt or street right-of-way adjacent or parallel to the rear lot line.
- f. Above ground water spas and other swimming pool appurtenances shall be limited to no more than 30 inches in height for all areas within the prescribed setbacks.

**Table No. 3
Table of Permitted Uses**

**Table No. 4
Table of Permitted Uses**

**Table No. 5
Table of Permitted Uses
*B-2 Zoning Category***

**Table No. 6
Other District Setbacks and Other Limitations**

Memo

CITY PLANNING OPINION NOT LEGAL ADVICE

To: BILL HILL, CITY MANAGER, CITY OF SHAVANO PARK, TEXAS

From: DENTON, NAVARRO, RODRIGUEZ, BERNAL, SANTEE & ZECH, P.C.

Issued by: JON JAMES, PRINCIPAL PLANNER

Date: MARCH 11, 2024

Re: RECOMMENDATIONS FOR POTENTIAL CHANGES FOR SPECIAL EXCEPTIONS AND BY-RIGHT VARIATIONS TO ORDINANCE STANDARDS

Based on review of the City's ordinances and discussion with City staff, there appears to be a need for amendments to the City's zoning ordinance to allow certain variations to ordinance standards without requiring special approval by the Board of Adjustment or City Council, as well as additional special exceptions, which are exceptions to City ordinances that are approved by the Board of Adjustment based on a case-by-case review.

There are some circumstances where it might be advisable to allow variation from the normal ordinance requirements in specific circumstances. This would allow for these pre-identified situations to be approved without the need for review and approval by the Board of Adjustment. However, such circumstances should be clearly defined and limited. Below are some examples that have been identified as possible such amendments in the City's ordinances:

- Allow for reduced building setbacks for property adjacent to undevelopable areas, such as parks, greenbelts, and other permanent open space. For example, for a home with a rear yard adjacent to a greenbelt the rear yard setback could be reduced from 30 feet to 20 or 25 feet without special approval.
- Allow reduced side setback for an accessory building that is in a side yard, but inside a backyard fenced area.

- Allow accessory buildings under 8 feet in height to be located closer to a property line (for example, 10 feet) and buildings 8 feet in height or more would have to meet the standard building setbacks.
- Generally, look at other circumstances where accessory building setbacks might be reduced based on the context of the lot.
- Review the standards for swimming pool setbacks to possibly allow reduced setbacks from side and rear property lines, either by right or through the special exception process described below.

There are other circumstances where a “by-right” variation may not be appropriate, but a discretionary review for an exception may be appropriate. A special exception is similar to a variance but does not require the finding of an unnecessary hardship. As a more defined and simpler process, the fees for a special exception could be less than the fee for a variance. The City already provides for a special exception to reduce the side or rear setbacks in single-family zoning districts by up to 50% when the side or rear of the property abuts the streets of N.W. Military or DeZavala, City of San Antonio zoning districts, office or business zoning districts, or greenbelts designated on a plat. Some other options for special exceptions include:

- Reduced setbacks by up to 10% without the need for a variance showing hardship. (For example, for a setback that is normally 30 feet a special exception could be granted to allow a reduction of up to 3 feet without a variance).
- Increase in floor area or lot coverage by up to 10% without the need for a variance.
- Alternatively, the ordinance could allow for a variation of up to 10% to any numerical standard identified in the ordinance without the need for a variance.

These are just a few examples that have been discussed with staff. In discussions with City Council on this issue, the Council may want to not only review these suggestions, but consider if there are other circumstances that might warrant consideration for either by-right variations or special exceptions.

Meeting Date	Type	Address	Variance Sought	Disposition	Approved
01/08/07		503 Berwick Town	Setbacks	Complete - Denied Request	NA
01/08/07		1604 Frontage	Clock Tower Sign	Complete - Approved Request	
02/12/07		110 Manchester Way	Rear Setbacks	Complete - Approved Request	
06/18/07		522 Possum Oak	Setbacks	Complete - Approved Request	
09/10/07		109 Chimney Rock Lane	Setbacks	Complete - Denied Request	NA
09/10/07		311 Fawn Drive	Setbacks	Complete - Approved Request	
09/14/09		108 Honey Bee	Storage Building	Complete - Approved Request	
10/12/09		101 Turkey Creek	Caboose Pool Cabana	Complete - Approved Request	
10/12/09		119 Painted Post	Deck	Complete - Approved Request	
01/25/10		108 Honey Bee	Setback	Complete - Denied Request	NA
02/22/10		100 Shavano Dr	Accessory Building	Complete - Approved Request	
03/08/10		109 Chimney Rock	Rear Setbacks	Complete - Approved Request	
05/10/10		102 Saddletree Rd	Rear Setbacks	Complete - Approved Request	
07/12/10		410 Happy Trail	Side Setback	Complete - Denied Request	NA
10/25/10		223 Blackjack Oak	Setback	Complete - Approved Request	
05/23/11		107 Lacey Oak	Rear Setbacks	Complete - Approved Request	
06/13/11		222 Winding Lane	Setbacks	Complete - Denied Request	NA
11/21/11		206 Arbor Circle	Setbacks	Complete - Approved Request	
03/12/12		214 Winding Lane	Rear Setbacks	Complete - Denied Request	NA
03/12/12	Variance	4126 Pond Hill	Rear Setbacks	Complete - Approved Request	grant a variance of 25ft into the rear setback on lot 2312 as presented
05/07/12		15108 NW Military Hwy	Side Setbacks	Complete - Denied Request	NA
07/02/12	Variance	96 Windmill	Rear Setbacks	Complete - Approved Request	grant a maximum variance of 4' into a 30' rear setback for a garage
11/28/12	Variance	230 Granville / 239 Granville	Side Setbacks	Complete - Approved Request	a variance to reduce the minimum side yard setback from 30 feet to 18 feet
03/19/14	Variance	122 Winding Lane	Side Setbacks	Complete - Approved Request	a variance request encroachment of 6ft high pool retaining wall into the 25ft side greenbelt setback line
01/14/16		114 Honey Bee Lane	Rear Setbacks	Complete - Denied Request	NA
02/17/16		512 Blackjack Oak	Tall Portable Building in Rear Setback	Complete - Denied Request	NA
08/31/16	Special Exemption	86 Mossy Cup	Sport Court in Rear Setback	Complete - Approved Request	to approve the special exception request - Chapter 36, Article VI (c)(3) - Setbacks to allow ... to build a sports court within 15 feet of the boundary line from NW Military
09/14/17	Special Exemption	203 Wellesley Loop	Sport Court in Rear Setback	Complete - Approved Request	to approve the request to reduce the setback from 30ft to 15ft
12/14/17	Special Exemption	130 Manchester Way	Accessory Building in Side Setback	Complete - Approved Request	to approve the special exception to Chapter 36, Article V, Section 36-132 (c)(1) to allow the installation of red cedar pavilion and pergola within the approved PUD Plan Setback Lines
11/06/19	Variance	105 S. Warbler Way	Front Fencing past front of home	Complete - Approved Request	to approve the variance request Chapter 36 - 36, (f)(1) to allow the installation of front fencing in A-4 zoning past the front edge of the residence or building
11/10/21	Variance	15108 NW Military	Front-facing Garage	Complete - Approved Request	to approve the variance for an exception to Chapter 36, Article IV, Section 6-91 (a)(1) to allow the installation of a garage that is front loading on the subject property
06/20/22	Special Exemption	102 Lazenby	Pool in Rear Setback	Complete - Approved Request	special exception request per Chapter 36, Article V, Sec. 36-132(c)(1) to allow the installation of a pool within the approved MXD Site Plan building setback lines
11/15/22	Special Exemption	121 Wagon Trail	Accessory Building in Rear Setback	Complete - Approved Request	a special exception Chapter 36, Article V, Sec. 36-132(c)(1)(d) to allow the adjust the rear set-back line from 30 feet to 15 feet as the rear set-back abuts a greenbelt as designed on a plat for the purpose of installing an accessory building.
07/12/23	Variance	207 Hunters Branch St S	Swimming Pool in Rear Setback	Complete - Approved Request	variance request to Article VI, Table I to allow the installation of a pool within the approved building setback lines
11/30/23		122 Turkey Creek	Accessory Building in Side and Rear Setbacks	Complete - Denied Request	NA

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 26, 2024

Agenda item: 6.7

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Approval – Resolution R-2024-010 possible amendments to City Policy #18 to updating the guidance to the Board of Adjustments for variance and special exception hearings - Assistant City Manager

X

Attachments for Reference: 1) 6.7a City Policy #18 Amendments

BACKGROUND / HISTORY: At the March 25, 2024 City Council meeting, Council motioned: *To direct the Planning and Zoning Commission to review the Chapter 36 Zoning Ordinance and to provide recommendations back to City Council for consideration that would: 1) allow certain variations to ordinance standards without special approval by the Board of Adjustments; 2) amendments to the Chapter 36, Article V Board of Adjustment variance section and to consider additional special exceptions.*

During Planning & Zoning consideration, amendments to Policy #18 were recommended to ensure the policy remained consistent with the ordinance.

At the June 24, 2024 City Council Meeting, City staff introduced the proposed amendments to City Policy 18 and the Council held discussion but no action was taken.

At the July 24, 2024 City Council Meeting, City Council held discussion but no action was taken.

DISCUSSION: Staff have prepared proposed amendments to meet Council's direction.

Proposals in summary:

- Updated Variance criteria to match Ordinance
- Added Special Exceptions and General Appeals to policy
- Amended how motions are made
- Other minor edits

COURSES OF ACTION: Not an action item; provide guidance to staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Approval – Resolution R-2024-010 possible amendments to City Policy #18 to updating the guidance to the Board of Adjustments for variance and special exception hearings



CITY OF SHAVANO PARK
900 Saddletree Court
Shavano Park, TX 78231

CITY POLICY NO. 18

SUBJECT: Board of Adjustments (BOA) Policy

June 24, 2024

1. References.

- a. Tex. Loc. Gov't Code §211.008 – Board of Adjustment
- b. City of Shavano Park, Texas – Code of Ordinances / Chapter 36 – Zoning / Article V - Board of Adjustment
- c. Minutes of May 18, 2020 City Council meeting

2. Purpose. The purpose of this policy is to provide guidance for the preparation and conduct of the Board of Adjustment meeting proceedings.

3. Staff Point-of-Contact. The staff point of contact for this policy is the City Secretary at 210.581.1116 or citysecretary@shavanopark.org.

4. Background Variances.

a. Texas Local Government Code Section 211.009 allows the Board of Adjustment to “authorize in specific cases a variance from the terms of a zoning ordinance if the variance is not contrary to the public interest and, due to special conditions, a literal enforcement of the ordinance would result in unnecessary hardship, and so that the spirit of the ordinance is observed and substantial justice is done.”

b. The Board of Adjustment’s task is to provide relief to a property owner where a strict application of the zoning regulations for that property would subject the property owner to a unique and unfair burden not faced by most of the property owners in that zone. It is intended to be used for fairness, not as a special favor. It is also not intended to second guess the policy decisions of the City Council in relation to adopted ordinances.

c. No variance can be granted by the Board of Adjustment unless all of the following criteria are met:

- (1) The ~~Such~~ variance will not be contrary to public interest and will not adversely affect the public health, safety or general welfare.
- (2) The plight of the owner of the property for which the variance is sought is due to special circumstances existing on the property, and the special circumstances were not created by the owner of the property, and are not due to or the result of general conditions in the district in which the property is located.
- (3) A literal enforcement of the ordinance would result in unnecessary hardship.
- (4) The spirit of the ordinance is observed and the variance will not substantially weaken the general purposes of this chapter or the regulations herein established for the specified district.
- (5) The variance will ensure that substantial justice is done.

- ~~(6) The Such variance will not authorize the operation of a use other than those uses specifically authorized for the district in which the property is located.~~
- ~~(7) The Such variance will not substantially or permanently injure the appropriate use of adjacent conforming property in the same district.~~
- ~~(4) Such variance will not alter the essential character of the district or the property.~~
- ~~(5) Such variance will be in harmony with the spirit and purposes of this chapter.~~
- ~~(6) The plight of the owner of the property for which the variance is sought is due to unique circumstances existing on the property, and the unique circumstances were not created by the owner of the property, and are not due to or the result of general conditions in the district in which the property is located.~~
- ~~(7) The variance will not substantially weaken the general purposes of this chapter or the regulations herein established for the specified district.~~
- ~~(8) The variance will not adversely affect the public health, safety or general welfare.~~ (8) The literal interpretation of the Ordinance will deprive the applicant of rights commonly enjoyed by other properties in the same district under the Ordinance.

d. The Board of Adjustment may consider the following as grounds to determine whether compliance with the ordinance as applied to a structure that is the subject of the appeal would result in unnecessary hardship:

- The financial cost of compliance is greater than 50 percent of the appraised value of the structure as shown on the most recent appraisal roll certified to the assessor for the municipality under Sec. 26.01, Tax Code;
- Compliance would result in a loss to the lot on which the structure is located of at least 25 percent of the area on which development may physically occur;
- Compliance would result in the structure not being in compliance with a requirement of a municipal ordinance, building code, or other requirement;
- Compliance would result in the unreasonable encroachment on an adjacent property or easement; or
- The municipality considers the structure to be a non-conforming structure.

e. The most important fact to remember is that by establishing these difficult-to-meet criteria, the burden is clearly on the applicant. Each and every factor must be shown to be met in order to be granted a variance.

f. The applicant must show that the hardship is:

- Unique, oppressive, not common to other property, and not against the public interest.
- Not merely that the property cannot be utilized for its highest and best use.
- Not self-imposed.
- Not a simple hindrance to the developer's goals

7. Special Exceptions.

a. Texas Local Government Code 211.009 allows the Board of Adjustment to "hear and decide special exceptions to the terms of a zoning ordinance when the ordinance requires the board to do so."

b. The Board of Adjustment's task is to provide relief to a property owner for specific instances

identified in the zoning ordinance. As compared to a variance, a special exception does not require the finding of an unnecessary hardship.

c. In order to approve a special exception, the Board must find that all of the following conditions have been satisfied:

- 1) That the special exception will not adversely affect public health, safety, or general welfare;
- 2) That as of the hearing date, it is not foreseeable that the special exception will substantially impair or diminish the presently permitted neighborhood uses, values and enjoyment of neighboring properties;
- 3) That the special exception will not significantly impede the normal and orderly development and/or improvement of surrounding properties as to uses permitted in the district and/or immediately contiguous district;
- 4) That the special exception will not result in such property violating any height, lot coverage, building size and/or exterior requirements;
- 5) That the special exception will not result in such property violating any district parking space regulations and/or tree preservation requirements;
- 6) That the special exception will not result in such property being incompatible with other properties within the zoning district;
- 7) That any accessory building allowed under this subsection shall be neither larger than 500 square feet nor taller than 16 feet from the lowest grade point of such building; and
- 8) That prior to the granting of any special exception, the Board of Adjustment shall stipulate such conditions as deemed necessary to protect the public health, safety and general welfare of the community and to secure compliance with the requirements listed above. When granting a special exception, the Board of Adjustment shall require such evidence and written guarantees as it deems necessary as proof that the property owner has and/or will comply with all conditions stipulated in connection therewith.

8. Appeals.

a. Texas Local Government Code 211.009 allows the Board of Adjustment to “hear and decide an appeal that alleges error in an order, requirement, decision, or determination made by an administrative official” in the enforcement of zoning regulations.

b. The Board of Adjustment’s task is to hear appeals by a party aggrieved by a decision of an administrative official (City staff) whether related to a specific application, address, or project, or a decision not related to a specific application, address, or project.

c. The Board may reverse or affirm, in whole or in part, or modify the administrative official's order, requirement, decision, or determination from which an appeal is taken and make the correct order, requirement, decision, or determination, and for that purpose the board has the same authority as the administrative official.

7.9. Policy.

a. Applicants requesting a variance, special exception, or an appeal will be provided a packet containing information of presenting the case to the Board of Adjustment. The packet should have a checklist of the statutory and local ordinance factors needed to be substantiated proven for approval~~the granting of a variance~~. It should emphasize to the applicant that each and every factor must be met and that the burden is on them. While it is not necessary for an attorney to present the case on behalf of the applicant, because of the quasi-judicial nature of the proceeding and the fact

that it is an appealable decision, it will be strongly suggested that the applicant has legal representation.

b. City Staff will examine the property after the application is received and make a determination if the facts of the application are accurate. Property history and supporting documents if available should be conveyed to the Board of Adjustment if it plays a part in the hardship.

c. After the case is presented and discussion is completed, the Chairman will request a motion. ~~Motions for a variance should always be made in the positive. If a motion cannot be made in the positive, the variance should not be voted on and considered denied. There is no requirement a vote be taken either in the positive or negative, it just requires a minimum number of positive votes to approve if voted on.~~

d. ~~A Board of Adjustment member who makes a motion to approve the variance, should state each of the factors individually and recite evidence that supports the finding of that factor. These finding within the motion shall be recorded in the minutes of the meeting. After the motion is made on a variance, the Board may continue a review of each criteria. Prior to the vote, each board member should complete the checklist evaluating whether each individual criteria has been met. Upon conclusion of the vote, each board member's findings will be maintained as part of the official record of the hearing.~~

e. Training on the factors involved to approve a variance should be done at a minimum upon being selected to the Board of Adjustment and yearly thereafter. When the Board of Adjustment meets, the City Attorney ~~will~~ may provide a brief training review to the Board ~~prior to~~ during the meeting.

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 26, 2024

Agenda item: 6.8

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Approval - City Council adoption of Fiscal Year 2025 organizational chart

X

Attachments for Reference: 1) 6.8a FY25 Organization Chart

BACKGROUND / HISTORY: The Organization Chart is approved annually by Council for inclusion in the budget documentation and employee handbook. The Organization Chart was last approved in September 2023

DISCUSSION: The only changes to the Org Chart reflect the re-organization of the Police Department which previous gained City Council consensus and is funded in the City Manager FY 2025 Budget:

- Creation of the new Assistant Chief position
- Creation of the new Lieutenant position to oversee the three shift sergeants
- Detective Sergeant moved to answer to Assistant Chief rather than direct to Chief
- Eliminated the Corporal job positions
- Added the authorized number of reservists (10)

No increases in the Full-Time Equivalent number of employees (51).

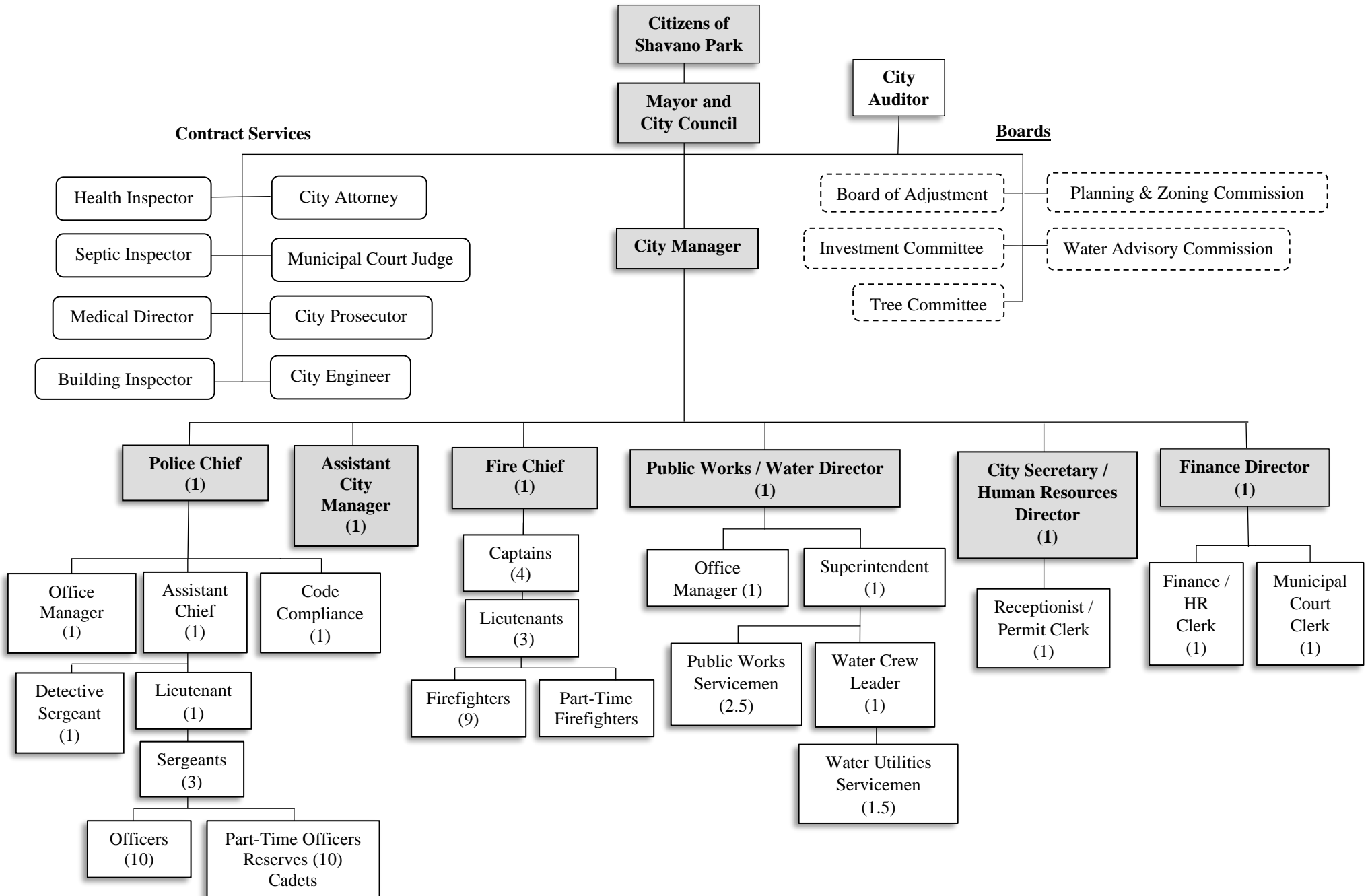
COURSES OF ACTION: Approve City Organization Chart; or alternatively decline and provide further guidance to staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Approve the proposed City Organizational Chart for Fiscal Year 2025.

ORGANIZATIONAL FLOWCHART

Approved by Council on August 26, 2024.



Council Monthly Summary Report for period between 07/01/2024 and 07/31/2024 City of Shavano Park

[Designated period: 7/1/2024 to 7/31/2024]

[Prior period: 7/1/2023 to 7/31/2023]

Description	Prms	Valuation	Fee Paid	Prms	Valuation	Fee Paid
Commercial:						
Electric (C)	0	0.00	0.00	2	0.00	1250.00
Finish Out Tenant Finish Out	1	249746.00	2574.01	0	0.00	0.00
HVAC (C)	1	0.00	700.00	0	0.00	0.00
Irrigation (C)	1	0.00	450.00	0	0.00	0.00
Plumbing (C)	0	0.00	0.00	1	0.00	500.00
Tree Trimming (C)	63	0.00	2205.00	52	0.00	1855.00
<i>Development Services Fees:</i>						
Credit Card Fee			147.29			89.28
Technology Fee			20.00			30.00
Totals For Permits Shown Above	66	249746.00	6096.30	55	0.00	3724.28
Other:						
Driveway Permit Driveway	0	0.00	0.00	1	0.00	200.00
Fire Alarm Permit Fire Sprinkler/Alarm	1	3112.00	140.00	0	0.00	0.00
Fire Sprinkler Permit Fire Sprinkler/Alarm	1	0.00	560.00	1	13954.00	560.00
Sign Permit Other	1	0.00	150.00	1	525.00	150.00
Solar Panels Other (please explain below)	1	0.00	250.00	0	0.00	0.00
Sport Court Sports Court	0	0.00	0.00	1	0.00	350.00
Swimming Pool Pool/ Spa	2	0.00	1400.00	2	0.00	1400.00
<i>Development Services Fees:</i>						
Credit Card Fee			63.28			67.28
Technology Fee			30.00			30.00
Totals For Permits Shown Above	6	3112.00	2593.28	6	14479.00	2757.28
Residential:						
Accessory Building Accessory Building*	0	0.00	0.00	1	0.00	4578.00
Additions Addition*	1	0.00	289.79	1	0.00	567.15
Building (R) New Residence*	1	0.00	17729.32	1	0.00	8368.08
Electric (R)	9	0.00	2250.00	6	0.00	1560.00
Electric (R) Other (please explain below)	0	0.00	0.00	1	0.00	200.00
Fence (R) Fence	4	0.00	950.00	0	0.00	0.00
HVAC (R)	16	0.00	4450.00	9	0.00	2050.00
Improvements	1	0.00	250.00	0	0.00	0.00
Irrigation (R)	4	0.00	1000.00	1	0.00	200.00
Irrigation (R) Other (please explain below)	2	0.00	450.00	0	0.00	0.00
Patio/ Deck Patio/ Deck	1	0.00	300.00	1	0.00	300.00

Council Monthly Summary Report for period between 07/01/2024 and 07/31/2024 **City of Shavano Park**

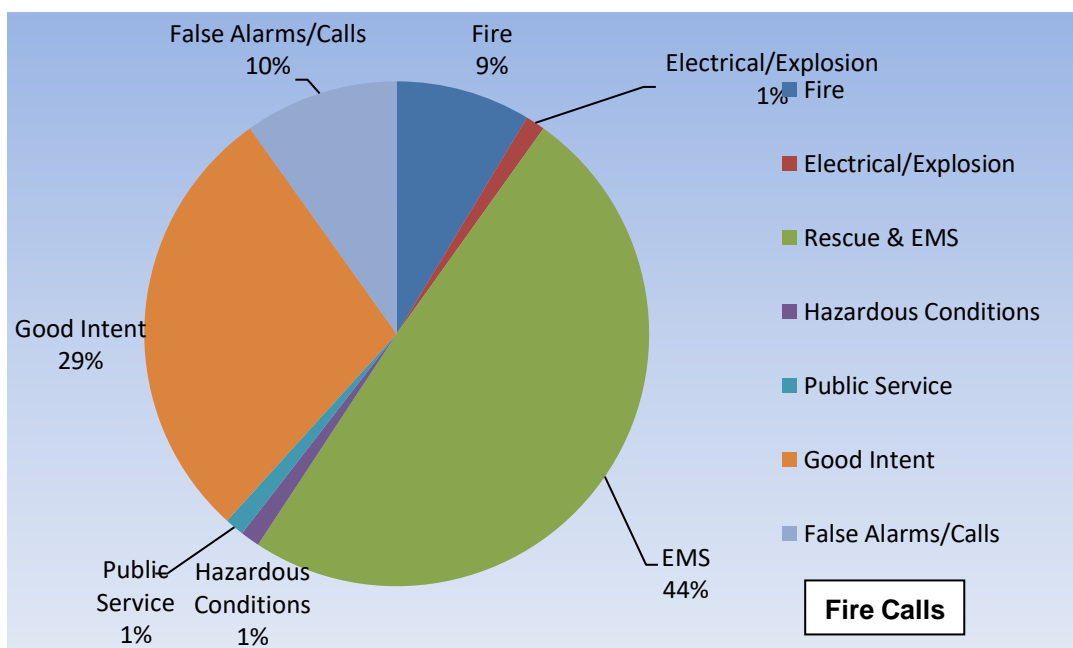
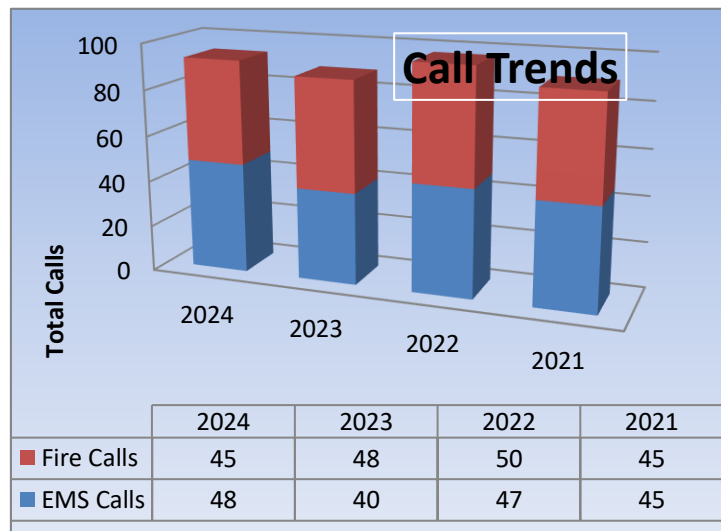
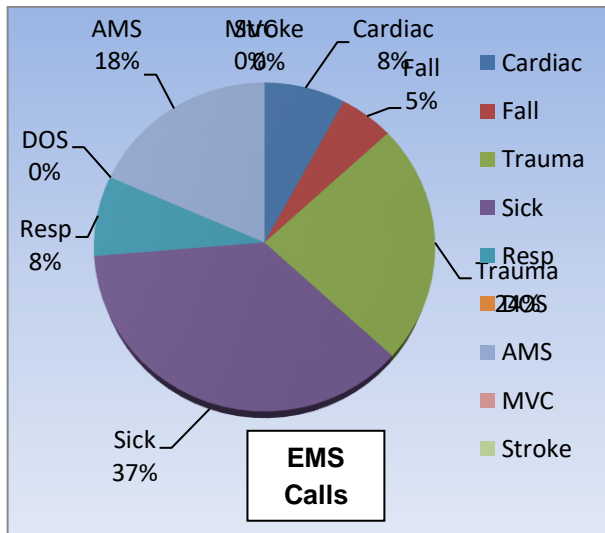
Description	[Designated period: 7/1/2024 to 7/31/2024]			[Prior period: 7/1/2023 to 7/31/2023]		
	Prms	Valuation	Fee Paid	Prms	Valuation	Fee Paid
Plumbing (R)	6	0.00	1855.00	12	0.00	3335.00
Remodel (R) Improvements/ Remodels**	0	0.00	0.00	1	0.00	346.40
Roof (R) Roof (or re-roof)	2	0.00	450.00	0	0.00	0.00
Septic (R)	1	0.00	420.00	1	0.00	420.00
Tree Trimming (R)	5	0.00	175.00	9	0.00	315.00
<i>Development Services Fees:</i>						
Credit Card Fee			327.25			562.57
Technology Fee			245.00			250.00
Totals For Permits Shown Above	53	0.00	31141.36	44	0.00	23052.20
Total For All Permits In The Period	125	252858.00	39830.94	105	14479.00	29533.76

Shavano Park Fire Department



Summary of Events for July 2024

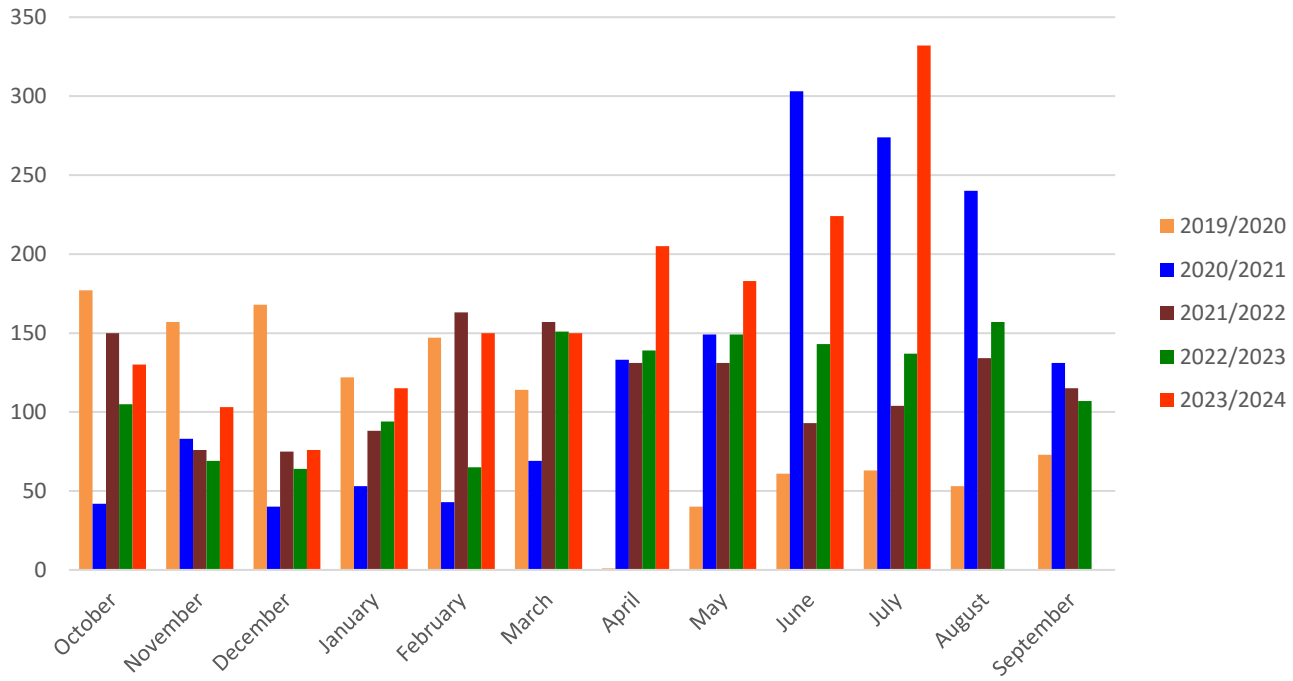
- Shavano Park FD responded to **81** requests for service in June.
- Shavano Park FD received **7** automatic aid responses for Leon Springs FD and Bexar-Bulverde FD.
- Shavano Park FD Responded/stood-by for **23** mutual aid requests from other departments.
- The average response time for calls within Shavano Park is **5 minutes 6 seconds** this month.
- Fire Fighters completed a total of **115 hours of fire** and **EMS** training in the month of July.
- Certified Fire Inspector inspected 5 commercial buildings.
- Fire crews performed 4 pre-incident fire plan reviews
- Certified Plans Examiners reviewed 3 sets of commercial building/renovation plans/changes to previously submitted plans
- ALS care (Paramedics) Accounted for **49%** of EMS responses for July



City of Shavano Park

Municipal Court Activity July 2024

Cases Filed Per Month

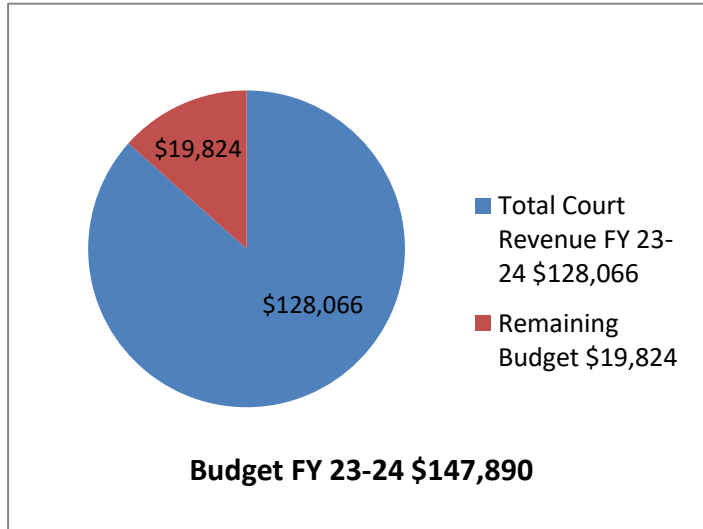


Cases Resolved	Current Month	Prior Year
Fine	38	38
Not Guilty By Judge	0	0
Guilty	33	16
Dismissed	11	0
Compliance Dismissal	58	29
Defensive Driving	13	14
Deferred Disposition	11	13
Proof of Insurance	4	1
TOTAL	168	111

There was 1 case filed in April 2020.
(Insufficient to register on the above chart)

There were no in-person Municipal Court proceedings March - May, July - December 2020 and January - February 2021 due to the coronavirus.

Court Revenue	Current 23/24	Prior 22/23
October	\$ 13,931	\$ 9,566
November	9,210	11,489
December	8,436	6,109
January	8,186	9,163
February	12,751	10,196
March	14,695	12,761
April	13,370	10,905
May	15,665	14,770
June	15,396	12,847
July	16,426	12,061
August	-	10,981
September	-	13,322
TOTAL	\$ 128,066	\$ 134,169



Monthly Activity Report
City of Shavano Park Police Department
July 2024

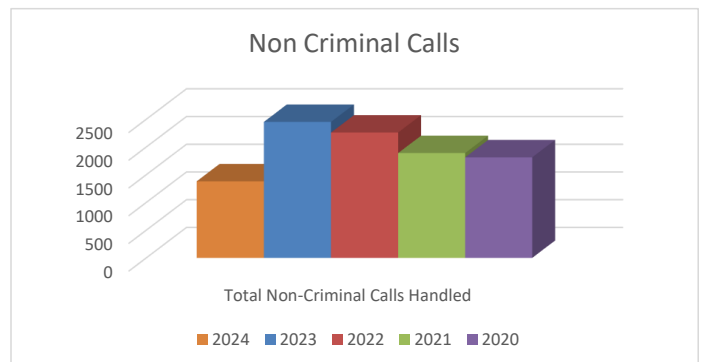
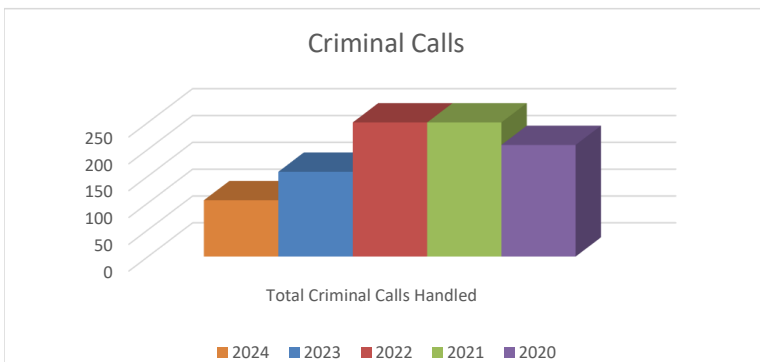
Activity Report: 13 criminal offenses out of 10 incidents were handled by the Police Department for the month of July. 105 total Criminal Offenses were handled by the Department for CY 2024.

Criminal Incidents	Calendar Year					
	July	2024	2023	2022	2021	2020
Alcohol Beverage Code Violations	1	3	0	5	0	0
Arrest of Wanted Persons (Outside Agency)	0	7	12	26	27	10
Assault / Assault Family Violence / Assault on P.O.	0	7	7	7	11	9
Burglary Building	0	5	4	5	6	5
Burglary of Habitation	0	0	0	0	2	0
Burglary Vehicle	1	9	25	35	23	10
Criminal Mischief / Reckless Damage	2	4	2	9	17	9
Criminal Mischief Mail Box	0	0	0	1	3	0
Criminal Trespass	0	0	0	0	6	3
Cruelty to Animals	0	0	0	0	1	0
Disorderly Conduct	0	1	1	0	3	0
Deadly Conduct	0	0	1	2	1	0
Duty on Striking Fixture/Landscaping	0	0	2	1	4	0
Driving Under the Influence - Minor	0	2	0	2	1	0
Driving While Intoxicated	0	13	20	20	28	15
Driving while License Suspended / Invalid (ENHANCED)	0	0	0	0	1	1
Endangerment of Child	0	0	0	0	0	0
Engaging in Organized Crime	0	0	0	0	1	0
Evading Arrest/Escape Custody	0	4	12	10	9	5
Exploitation Child/Elderly/Disabled	0	0	0	0	1	0
Failure to Identify	0	1	1	1	0	1
Fraud / Forgery / False Reports / Tamper w/Govt. Record	2	6	14	15	12	8
Graffiti	0	0	0	0	0	1
Harassment / Retaliation / Terroristic Threat / Viol. Protect. Order	0	2	2	9	3	4
Illegal Dumping	1	1	0	0	6	0
Injury to Child/Elderly/Disabled	0	1	0	3	1	0
Kidnapping / Unlawful Restraint	0	1	0	0	0	0
Leaving Scene of Accident / Property Damage	0	1	0	3	7	1
Minor In Possession Alcohol/Tobacco	0	0	4	4	3	13
Murder	0	0	0	0	1	0
Narcotics Violation (class B and up)	0	2	5	18	7	31
Narcotics Violation (class C)	4	16	16	23	17	24
Unlawful Possession/Carry Weapon	0	2	2	11	4	7
Public Intoxication	0	0	1	0	0	1
Reckless Driving	0	0	0	0	2	0
Resisting Arrest/Interference/Hindering	0	1	0	2	2	2
Robbery	0	1	0	1	2	2
Sexual Offense	0	1	0	1	0	1
Solicitation of a Minor / Indecency with a Minor	0	0	0	1	0	0
Stalking	0	0	0	0	2	0
Suicide	0	1	0	1	1	1
Tampering with Evidence	0	0	1	0	1	2
Theft	2	8	20	21	25	29
Theft of Mail	0	2	3	6	3	7
Theft of Motor Vehicle	0	3	2	3	5	2
Unauthorized Use of Motor Vehicle	0	0	1	4	1	4
Total Criminal Calls Handled	13	105	158	250	250	208

Monthly Activity Report
City of Shavano Park Police Department
July 2024

Non-Criminal Incidents

	July	Calendar Year				
		2024	2023	2022	2021	2020
Accidents Major (With Injuries)	0	2	4	5	6	2
Accidents Minor (Non-Injury)	1	50	60	68	78	36
Alarm Call	32	188	423	419	417	401
Animal Calls / Complaints	9	52	30	129	97	107
Assist Fire Department / EMS	5	33	473	404	372	373
Assist Other Law Enforcement Agencies	9	34	67	82	32	59
Assist the Public	2	15	72	78	37	80
City Ordinance Violations	32	163	251	42	47	57
Animal Nuisance 5 Building Code Viol 2 Build w/o permit 1						
Discharge Fireworks 1 Rubbish 4 Fence 1						
Nuisance 1 Oak Wilt 1 Overgrown Vegetation 9 Parking 2						
Noise 2 Sign 1 Storage/park RV 2						
Civil Standby	0	3				
Criminal Trespass Warning	0	0	1	2	10	11
Deceased Person / Natural / Unattended	0	7	32	20	17	23
Disturbance / Keep the Peace	3	8	55	72	63	71
Emergency Detention	1	8	8	8	12	12
Impounded Vehicles	20	96	102	94	0	0
Injured / Sick Person	33	245				
Investigation/ Information	30	191	278	271	131	127
Missing Person / Runaway	0	3	2	2	0	3
Motorist Assist	3	16				
Recovered Property / Found Property	5	15	20	19	18	11
Suspicious Activity, Circumstances, Persons, Vehicles	17	98	173	186	164	154
Traffic Hazard	1	13	24	46	30	21
Welfare Concern	12	41	83	88	69	48
911 Hang-up Calls	9	100	294	225	290	217
Total Non-Criminal Calls Handled	224	1381	2452	2260	1890	1813
Officer Initiated Contacts						
		Calendar Year				
	July	2024	2023	2022	2021	2020
Community Policing Contacts / Crime Prevention					2754	899
Out of Town / Patrol-By Requests	27	137	291	285	196	211
House Checks	686	2232	4350	5504		
Business Checks	723	4710	7720	4151		
Citizen Policing Contacts	967	6120	7492	4408		
Crime Prevention Activities	16	69	857	384		
Field Interview Contacts	1	12	18	585		
Total Officer Initiated Contacts	2420	13280	20728	15317	2950	1110



City of Shavano Park Police Department July 2024 Breakdown

Alcohol Beverage Code Violation

1. 4000 blk. De Zavala Road

Burglary of Vehicle

1. 200 blk. Wellesley Landing

Criminal Mischief

1. 3000 blk. Napier Park
2. 3000 blk. Napier Park

Fraud

1. 100 blk. Broken Bough Lane
2. 200 blk. Hunters Branch

Illegal Dumping

1. 100 blk. Long Bow Road

Narcotics

1. 3800 blk. De Zavala Road
2. 15600 blk. N.W. Military Hwy.
3. 4600 blk. Lockhill-Selma Road
4. 4400 blk. Lockhill-Selma Road

Theft

1. 200 blk. Wellesley Landing
2. 4000 blk. Pond Hill Road

July 2024

Officer	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Total A
Warnings	23	19	32	17	17	11	61	52	48	15	17	32	11	19	3	377
Citations	0	0	12	116	10	2	38	19	51	3	16	53	14	13	1	348
Cases	4	8	19	21	7	15	27	20	21	6	8	30	1	12	28	227
Activity Totals	27	27	63	154	34	28	126	91	120	24	41	115	26	44	32	952
Vehicles Stopped	23	19	40	84	24	12	82	61	79	16	23	69	20	26	4	582
	Cantu	Casares	De Anda	Escorza	Espinoza	Flores	Garza	Gutierrez	Nakazono	Page	Quintanilla	Schumacher	Torres	Villanueva	Wallace	

Officer	P	Q	R	S	T	U	V	W	X	Y	Z	Total B
Warnings	0	0										0
Citations	0	0										0
Cases	1	1										2
Activity Totals	1	1	0	0	0	0	0	0	0	0	0	2
Vehicles Stopped	0	0										0

Kelley Ramsey

Grand Total
377
348
229
954
582

PUBLIC WORKS DEPARTMENT

Monthly Report JULY 2024

WATER UTILITY:

- Fix Well #5 electrical panel Bill Rhodes came out and replaced the panel due to electrical breakers overheating.
- PW staff will be replacing and tying in the new extension to the water main on Honey Bee. In the same process several water valves will be moved over to the R.O.W
- PW staff have begun using the GPS locator to gather coordinate information for the city water valves and hydrants.
- PW staff checked on several meters for not registering correctly. The endpoints will need to be replaced

FACILITIES:

- PW staff attended hands on training with Cooper equipment, on the operation of the crack sealing machine.
- PWD, PWS & crew leader met with contractor, regarding the painting and possible work on the Shavano Dr. ground storage tank.

STREETS:

- PW staff identified and marked out the outline for Options 2 &3 for the proposed design of the overflow parking lot
- PW staff has begun crack sealing operations. Crew is working on Warbler Way they have completed 2,383 Feet.

**PUBLIC WORKS DEPARTMENT
Monthly Report JULY 2024**

CITY OF SHAVANO PARK					
MONTHLY COMPARISON TO LAST YEAR					
# OF WATER ACCOUNTS IN EACH TIER					
Tiers	Breakdown of Tiers in Thousands of Gallons	# of Units In Tier	Rate per 1,000 Gallons	JULY 2023	JULY 2024
Tier 1	0-5,000	5	\$3.07	77	142
Tier 2	5,001 - 30,000	25	\$3.40	208	390
Tier 3	30,001 - 50,000	20	\$3.83	149	106
Tier 4	50,001 - 70,000	20	\$4.58	114	48
Tier 5	70,001 - 100,000	30	\$6.29	92	13
Tier 6	Over 100,001		\$11.94	70	13
				710	712
	Other Fees			JULY 2023	JULY 2024
	EAA Fee @ \$.50/ 1,000 Gallons			\$17,130.50	\$8,069.00
	Debt Service Fee @ \$ 22.58			\$15,806.00	\$18,032.00
	Water Svc Fee	5/8	\$5.10	\$107.10	\$0.00
		3/4	\$7.34	\$4,771.00	\$4,910.46
		1	\$13.06	\$248.14	\$261.20
		1 1/2	\$29.38	\$176.28	\$176.28
		2	\$52.22	\$313.32	\$365.54
	Water Sales Only			\$68,465.90	\$31,814.48

PUBLIC WORKS DEPARTMENT
Monthly Report JULY 2024

# of Gallons Pumped					17,507,292		146,299,326
# of Gallons Pumped from Trinity					0		0
Total Pumped					17,507,292		146,299,326
# of Gallons Sold					16,121,007		136,915,037
Water Losses in gallons					1,376,785		10,602,936
Flushing					9,500		91,000
% of Loss					8%		7%
Water Revenue					\$ 60,553.24		\$ 511,306
EAA Fees Collected					\$ 8,069.00		\$ 68,500
Water Service Fees					\$ 5,713.48		\$ 56,877
Debt Service Collected					\$ 18,032.00		\$ 167,493
Late Fees					\$ 1,581.85		\$ 11,901
Cellular Access Fee					\$ 8.90		\$ 90
Water Used by City					67,000		1,412,000
Water Cost Used by City					\$ 757.89		\$ 13,033
# of Water Complaints					2		10
# of Bill Adjustments					3		34
# of locate tickets					57		544

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 22, 2024

Agenda item: 7.6.

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Presentation of July 2024 Monthly Reports

X

Attachments for Reference:

- a) Power Point Presentation
- b) Revenue & Expenditure Report
- c) Monthly Check Register

BACKGROUND / HISTORY: The information provided is for the FY 2023-24 budget period, month and fiscal year to date ending July 31, 2024. The “Current Budget” column contains the original adopted budget. This summary highlights key points related to the current month’s activity for the General Fund and Water Utility Fund. Staff is also prepared to present the accompanying power point briefing.

DISCUSSION:

10 - General Fund (Page 1 of Revenue and Expenditure Report)

As of July 31, 2024, General Fund revenues total \$6,241,233 or 92.71% of the budget. General Fund expenditures total \$5,105,186 or 75.84% of the budget with 10 months or 83.33% of the year complete.

Revenues (GF) (Page 2 & 3)

- Current M&O Property tax (10-599-1010) collections for the month are \$160,534, and are at 99.29% of the annual budgeted amount recognized to date. Collection percentage is on par with the same period, prior year, which was 99.24% collected.
- Sales Tax revenue received this month totaled \$50,550 based on taxable May 2024 sales reported by monthly filers. This line item is at 79.95% of the annual budget collected, year to date.
- Franchise Fees are paid quarterly. Republic Services typically pays a bit early and did so this quarter. Next payments are due August 15th.
- Permits and Licenses revenues total \$41,688 for the month, with \$30,900 in building permits and \$6,198 in plan review fees.
- Court fees for the month are \$14,988, above the amount recognized in July 2023 of \$10,949.
- Police/Fire revenues total \$25,830 for the month, including \$24,380 from the EMS billing service provider.
- Interest income at 135.36% of the budget collected. This line was conservatively budgeted due to market uncertainties. City continuing with diversifying the investment portfolio.
- Sale of City Assets – The City sold the old Public Works/Water small dump truck for \$6,200 with the proceeds split between the two funds, net of fees.

Expenditures (GF) (Pages 4-14)

-The Council (600) is at 82.64% spent year to date with \$1,987 expended this month. Larger expenditures include registration for the TML conference in Houston for the Mayor, MPT and two council members to attend in Training/Education (3030).

-The Administration Department (601) is ahead of budget with \$84,781 spent this month, 85.86% of the annual budget utilized to date. Legal Services (3015) is over the annual budget at 198.17% spent year to date – due to personnel as well as continuing code compliance issues and economic development policy assistance, Training/Education (3030) includes the registration fees for the CM and CS to attend the TML Conference in Houston, and Bank/Credit Card Fees (3075) – City has been paying for Frost bank operating fees in lieu of compensating balances due to relatively low interest rates paid on accounts plus the credit card processor has increased their rates.

-The Court Department (602) expenditures for the month are \$7,517 for 80.86% of the annual budget spent year to date, under budget. Bank/Credit Card Fees (3075) are ahead of budget as the credit card processor has raised rates as well as higher utilization.

-The Public Works Department (603) expenditures for the month are \$42,130 with 67.86% of the annual budget utilized. Equipment Maintenance & Repair (5010) includes \$1,000 for the annual preventive maintenance on the mini excavator. No other unusual or significant expenditures noted.

-The Fire Department (604) is below budget for day-to-day operations at \$161,399 for the month, 70.36% total spent year to date. Larger expenditures this month include: Uniforms & Accessories (2080) includes \$2,540 to restock t-shirts, Special Services (3080) - which records the EMS billing and collections commissions – 105.45% of budget used is higher than the 89.89% budget recognized in the related EMS revenue account (6060) note that the commission percentage is higher for those accounts that take longer to collect (up to 30% when account is paid thru collection agent) and payments by credit card are assessed an additional 2% processing fee, Vehicle Maintenance (5020) reflects \$3,992 for M139B's generator repairs, Fire Fighting Eqpt Supplies (6045) includes \$1,975 for a portable radio charger for CH139, PPE Maintenance (6060) includes the purchase of bunker gear for the newest hire in the department, and Grant Expenditures (9000) includes training fees funded by a Forestry Service grant.

-The Police Department (605) is below budget for day-to-day expenses at \$170,820 for the month and 77.93% of the budget spent year to date. Larger expenditures this month include: Liability Insurance (3050) reflects payment of the deductible for the 3/22/2024 incident, Vehicle Maintenance (5020) includes replacement of the drive belt, alternator, and stabilizer bar on #514 and replacement of the AC compressor, cooling fan, expansion valve with AC evacuation & recharge on #522 as well as normal tire repairs and oil changes on several other units.

-The Development Services Department (607) reflects the Professional Services paid for engineering, contracted permit, sanitary, and health inspection services with July expenditures of \$8,755 and at 85.68% of the annual budgeted amount recorded to date.

20-WATER FUND

As of July 31, 2024, the Water Fund total revenues are \$1,042,380 or 67.05% of the total annual budgeted amount. Water Fund (Water Department & Debt Service) expenses total \$868,901 or 55.89% of budget.

Revenues (Water)

-Water consumption (5015) billed in July for the month of June use is \$76,325, with 82.38% of the annual budget recognized to date. This is \$7,882 more revenue recognized than for the same month prior year.

-The Debt Service (5018) and Water Service Fee (5019) are on target with annual budgeted amounts as these are flat fees and are not related to volume charges recognized, at 87.02% and 86.03% respectively.

-The EAA Pass Thru (5036) fees are charged to customers based on usage, \$9,942 was recorded for the month and 80.51% of the annual budgeted amount has been recognized to date.

-Interest Income (7000) at 240.21% of budget, as this line was conservatively budgeted due to the uncertainty in the market. The Utility continues to diversify its investment portfolio as well as having higher balances to invest.

-Bexar County ILA – ARPA (7024) – the Utility received reimbursement for costs submitted under the NWM meter replacement project for time and equipment (meters had been purchased prior).

-Sale of Fixed Assets (7090) - The City sold the old Public Works/Water small dump truck for \$6,200 with the proceeds split between the two funds, net of fees.

Note: Overall total revenues appear to be low, with 67.05% collected thru 83.33% of the year. However, the Water Utility has only invoiced and received \$11,928 of reimbursed expenses under Bexar County ILA – ARPA grant for FY24, budgeted at \$400,000. The invoice for the cul du sacs project is on hold to include the costs of the Honey Bee, Hunters Branch and Turkey Creek extensions and is expected to exceed \$200,000.

Expenses (Water)

Water Department (606) expenses for the day-to-day operations are under budget with a total of \$76,025 incurred this month, 53.21% of the annual budget utilized. Expenses include: Bank/Credit Card Fees (2075) reflects price increase by processor plus higher balances being paid via automatic payments, Vehicle Maintenance (5020) includes \$1,043 to diagnose and repair electrical connection issues on the Water truck & trailer, Well Site #8 (6068) reflects the cost to repair the VFD at that site, and Water System Improvements (8080) includes \$18,223 for the water model engineering and \$3,717 for materials and rock saw rental for the extended cul-du-sac project.

The next debt service payments are due in August - \$21,765 of principal on the SIB loan and \$38,002 for interest on all notes, total of \$59,767.

PAYROLL

The City is on a bi-weekly payroll; there have been 21 pay periods out of 26 so approximately 80.77% should be expensed in the line items directly related to salaries. Total City/Utility salary and overtime incurred to date of 78.89% of budget, below budget but reasonable given position vacancies to date for

the fiscal year. There were no vacancies at the end of July, however the two current Corporals in the Police Department have given notice to leave the City's employ early in August. Workers Comp Insurance (1037) is at 66.63% with the next expenditure recognition in September. TMRS (1040) expenditures for departments are at approximately 78.87%, on par with the related compensation line items. Health insurance related line items are at approximately 80%, when 83.33% is expected but is reasonable considering the vacancies this fiscal year to date.

Additional note: D & D Contractors has not submitted their July payment application as there are some questions on quantities. The contractor and engineers are working thru the issue. The July financials have been prepared without an amount for this work completed during the month.

COURSES OF ACTION: None related to the report - informational.

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: N/A



City of Shavano Park

Together We Can!



Monthly Financial Report (July 31, 2024)

**Brenda Morey,
Finance Director**



- Cash and Investments
- General Fund Overview
- General Fund Revenues
- General Fund Expenditures
- Water Fund Overview
- Water Fund Revenues & Expenses
- Special Revenue Funds
- Capital Replacement Fund



Total Cash & Investment Update *

Together We Can!



CASH AND INVESTMENTS BY FUND	July 31, 2024	
General Fund (10)	\$	4,215,144
Water Fund (20)		1,732,870
Debt Service Fund (30)		226,308
Crime Control District Fund (40)		332,290
PEG Funds (42)		143,619
Tree Protection & Beautification Fund (45)		122,357
Street Maintenance Fund (48)		261,822
Court Security/Technology (50)		80,628
Child Safety Fund (52)		2,848
American Rescue Plan Act Fund (58)		86,744
Street Projects Fund (60)		3,891,682
GF Capital Replacement Fund (70)		1,915,186
Total Cash & Investments **	\$	13,011,498

***Total cash and investments represents all Funds per general ledger, not cash at bank.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**



Total Cash & Investment Update *

Together We Can!



SECURITY TYPE	July 31, 2024	
OPERATING BANK ACCOUNTS:		
Frost Bank	\$	269,150
SAVINGS BANK ACCOUNTS:		
Frost Bank		144,366
US TREASURY BILLS (excl accrued interest)		6,936,693
POOLS:		
TexStar	\$ 511,076	
TexPool	5,150,213	
SUBTOTAL - POOLS		5,661,289
Total Cash & Investments **	\$	13,011,498

*Total cash and investments represents holdings in all Funds.

** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.

10- General Fund Overview



Together We Can!

- Total General Fund revenues are \$6,241,233 year to date, 92.71% of budget
- General Fund current property tax collections year to date through July 2024 are \$4,354,943, 99.29% of budget
- July 2024 Sales Tax revenue was \$50,550
(Collections are for taxable sales during May 2024 as reported by monthly filers)
- Building Permits and Licenses revenue for the month was \$41,688 with \$30,900 collected in building permit fees and \$6,198 collected in plan review fees.
- Police/Fire Revenues are \$25,830 for the month, 90.19% of year to date budget has been recognized
- Total General Fund expenditures are \$5,105,186 fiscal year to date, 75.84% of the budget utilized, with 83.33% of the year complete

Unassigned General Fund fund balance at September 30, 2023 = \$2,842,583 (Audited)
Unassigned General Fund fund balance at September 30, 2022 = \$2,533,957 (Audited)

10 - General Fund Revenues



Together We Can!

	FY 2023-24 ADOPTED BUDGET	FY 2023-24 JULY 2024	FY 2023-24 YEAR TO DATE	FY 2023-24 % BUDGET COLLECTED
CURRENT PROPERTY TAXES	\$ 4,386,300	\$ 160,534	\$ 4,354,943	99.29%
DEL. TAXES & PENALTIES	45,000	2,217	22,199	49.33%
SALES TAX	744,000	50,550	594,818	79.95%
MIXED BEVERAGE	30,500	2,033	20,930	68.62%
FRANCHISE REVENUES	536,000	11,130	365,252	68.14%
PERMITS & LICENSES	381,000	41,688	320,817	84.20%
COURT FEES	137,200	14,988	117,265	85.47%
POLICE/FIRE REVENUES	193,700	25,830	174,689	90.19%
MISC/INTEREST/GRANTS	230,005	28,685	263,226	114.44%
TRANSFERS IN/FUND BAL.	48,070	406	7,094	14.76%
TOTAL REVENUES	\$ 6,731,775	\$ 338,061	\$ 6,241,233	92.71%

10- General Fund Expenditures

Together We Can!



	FY 2023-24 ADOPTED BUDGET	FY 2023-24 JULY 2024	FY 2023-24 YEAR TO DATE	FY 2023-24 % BUDGET SPENT
CITY COUNCIL	\$ 52,198	\$ 1,987	\$ 43,134	82.64%
ADMINISTRATION	1,177,699	84,781	1,011,130	85.86%
COURT	103,710	7,516	83,859	80.86%
PUBLIC WORKS	655,553	42,130	444,857	67.86%
FIRE DEPARTMENT	2,386,954	161,399	1,679,524	70.36%
POLICE DEPARTMENT	2,266,936	170,820	1,766,663	77.93%
DEVELOPMENT SERVICES	88,725	8,755	76,019	85.68%
TOTAL EXPENDITURES	\$ 6,731,775	\$ 477,388	\$ 5,105,186	75.84%
REVENUES OVER/(UNDER) EXPENDITURES	\$ -	\$ (139,327)	\$ 1,136,047	

Expenditures total \$5,105,186 through July 2024 or 75.84% of the budget spent with 83.33% of budget complete (10 months).

20 - Water Fund Overview



Together We Can!

- Total revenues for the fiscal year through July 2024 are \$1,042,380, 67.05% of the annual budget. While this appears low year to date, only \$11,928 has been invoiced and received for the current year under the \$400,000 budgeted from Bexar County ARPA grant
- Water consumption revenue of \$76,325 for July 2024 (actual June 2024 use) is \$7,882 more revenue recognized when compared to the same month, prior year.
- Water Utility expenses are behind budget for the fiscal year at \$868,901 with a total of 55.89% of the budget spent with 83.33% of year complete (10 months).
- Major Projects/Improvements in FY 2023-24:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Replace spider water lines in cul de sacs & other	\$ 220,000 *	\$ 67,085	\$ 152,915	In progress
Water Model	\$ 100,000	\$ 24,334	\$ 75,666	In progress
Return Well #1 to service	\$ 80,000	\$ -	\$ 80,000	Planning
Purchase stake body truck shared with PW	\$ 39,000	\$ 39,000	\$ -	Completed

* Actual amount dependent upon remaining Bexar County American Rescue Plan Act funds

20 - Utility Fund Revenues & Expenses

Together We Can!



	FY 2023-24 ADOPTED BUDGET	FY 2023-24 JULY 2024	FY 2023-24 YEAR TO DATE	FY 2023-24 % OF BUDGET
				<u>COLLECTED</u>
WATER CONSUMPTION	\$ 682,950	\$ 76,325	\$ 562,628	82.38%
DEBT SERVICE	189,900	18,109	165,260	87.02%
WATER SERVICE FEE	66,000	5,736	56,777	86.03%
EAA PASS THRU CHARGE	92,365	9,942	74,359	80.51%
MISC/INTEREST/GRANTS	523,500	22,549	183,356	35.03%
TOTAL REVENUES	\$ 1,554,715	\$ 132,661	\$ 1,042,380	67.05%
				<u>SPENT</u>
WATER DEPARTMENT	\$ 1,337,612	76,025	711,766	53.21%
DEBT SERVICE	217,103	-	157,135	72.38%
TOTAL EXPENSES	\$ 1,554,715	\$ 76,025	\$ 868,901	55.89%
REVENUES OVER/(UNDER) EXPENSES	\$ -	\$ 56,636	\$ 173,479	



Special Revenue Fund



Together We Can!

40- Crime Control Prevention District

	FY 2023-24 ADOPTED BUDGET	FY 2023-24 JULY 2024	FY 2023-24 YEAR TO DATE	FY 2023-24 % OF BUDGET
BEGINNING FUND BALANCE	\$ 377,495	\$ 348,703	\$ 377,495	
Crime Control Sales Tax	\$ 186,000	\$ 12,654	\$ 147,888	COLLECTED 79.51%
Interest/Misc.	12,000	1,551	14,360	119.67%
TOTAL REVENUES	\$ 198,000	\$ 14,205	\$ 162,248	81.94%
Fire Expenditures	\$ 750	\$ -	\$ 135	SPENT 18.00%
Police Expenditures	192,890	3,278	179,978	93.31%
TOTAL EXPENDITURES	\$ 193,640	\$ 3,278	\$ 180,113	93.01%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 4,360	\$ 10,927	\$ (17,865)	
PROJECTED ENDING FUND BALANCE	\$ 381,855	\$ 359,630	\$ 359,630	



40 – Crime Control Prevention District

- Supported by dedicated sales tax and interest income on invested balances.
- Major Projects/Improvements in FY 2023-24:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
National Night Out	\$ 6,000	\$ 6,922	\$ (922)	In progress
Replace two patrol vehicles	\$ 150,000	\$ 137,167	\$ 12,833	In progress
Payment on vehicle/body worn camera system	\$ 29,490	\$ 29,490	\$ -	Completed

Special Revenue Fund



Together We Can!

42- PEG Fund

	FY 2023-24 ADOPTED BUDGET	FY 2023-24 JULY 2024	FY 2023-24 YEAR TO DATE	FY 2023-24 % OF BUDGET
BEGINNING FUND BALANCE	\$ 151,302	\$ 147,019	\$ 151,302	
				<u>COLLECTED</u>
Franchise Fee- PEG	\$ 16,000	\$ 525	\$ 12,552	78.45%
Misc/Interest	4,800	180	2,922	60.88%
TOTAL REVENUES	\$ 20,800	\$ 705	\$ 15,474	74.39%
				<u>SPENT</u>
PEG Expenditures	20,800	-	19,052	91.60%
REVENUES OVER/(UNDER) EXPENDITURES	\$ -	\$ 705	\$ (3,578)	
PROJECTED ENDING FUND BALANCE	\$ 151,302	\$ 147,724	\$ 147,724	



Special Revenue Fund



Together We Can!

45- Tree Protection & Beautification Fund

	FY 2023-24 ADOPTED BUDGET	FY 2023-24 JULY 2024	FY 2023-24 YEAR TO DATE	FY 2023-24 % OF BUDGET
BEGINNING FUND BALANCE	\$ 117,632	\$ 119,382	\$ 117,632	
Tree Trimming Permits Revenue	\$ 12,250	\$ 2,975	\$ 7,350	<u>COLLECTED</u> 60.00%
Expenditures	<u>25,000</u>	<u>-</u>	<u>2,625</u>	<u>SPENT</u> 10.50%
REVENUES OVER/(UNDER) EXPENDITURES	\$ (12,750)	\$ 2,975	\$ 4,725	
PROJECTED ENDING FUND BALANCE	<u>\$ 104,882</u>	<u>\$ 122,357</u>	<u>\$ 122,357</u>	



Special Revenue Fund



Together We Can!

48- Street Maintenance Fund

	FY 2023-24 ADOPTED BUDGET	FY 2023-24 JULY 2024	FY 2023-24 YEAR TO DATE	FY 2023-24 % OF BUDGET
BEGINNING FUND BALANCE	\$ 415,170	\$ 277,273	\$ 415,170	
Sales Tax Revenues	\$ 186,000	\$ 12,637	\$ 148,704	<u>COLLECTED</u> 79.95%
Materials/Supplies	\$ 50,000	\$ -	\$ -	<u>SPENT</u> 0.00%
Transfer to Debt Service Fund	470,291	-	273,964	58.25%
Total Expenditures	\$ 520,291	\$ -	\$ 273,964	
REVENUES OVER/(UNDER) EXPENDITURES	\$ (334,291)	\$ 12,637	\$ (125,260)	
PROJECTED ENDING FUND BALANCE	\$ 80,879	\$ 289,910	\$ 289,910	

Special Revenue Fund



Together We Can!

58- American Rescue Plan Act Fund

	FY 2023-24 ADOPTED BUDGET	FY 2023-24 JULY 2024	FY 2023-24 YEAR TO DATE	FY 2023-24 % OF BUDGET
BEGINNING FUND BALANCE	\$ 5	\$ 5	\$ 5	
ARPA Federal Funding	\$ 225,461	\$ 2,067	\$ 260,866	COLLECTED 115.70%
Interest Income	10,000	406	7,094	70.94%
TOTAL REVENUES	\$ 235,461	\$ 2,473	\$ 267,960	113.80%
Council	\$ 65,000	\$ -	\$ 143,879	221.35%
Administration	53,700	406	50,616	94.26%
Public Works	5,611	-	5,561	99.11%
Fire	72,800	-	30,398	41.76%
Police	31,950	2,067	31,948	99.99%
Water Department	6,400	-	5,558	86.84%
TOTAL EXPENDITURES	\$ 235,461	\$ 2,473	\$ 267,960	113.80%
REVENUES OVER/(UNDER) EXPENDITURES	\$ -	\$ -	\$ -	
PROJECTED ENDING FUND BALANCE	\$ 5	\$ 5	\$ 5	



58 – American Rescue Plan Act Fund Overview

- Supported via allocated funds from the U.S. Treasury – American Rescue Plan Act.
- Major Projects/Improvements in FY 2023-24:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Information Technology	\$ 68,550	\$ 66,917	\$ 1,633	In progress
Land Purchase	\$ 65,000	\$ 130,000	\$ (65,000)	Completed
Repave Fire/PW parking lot	\$ 42,000	\$ -	\$ 42,000	Planning
Phone System Upgrade	\$ 35,000	\$ 33,159	\$ 1,841	Completed



60- Street Projects Fund

	FY 2023-24 ADOPTED BUDGET	FY 2023-24 JULY 2024	FY 2023-24 YEAR TO DATE	FY 2023-24 % OF BUDGET
BEGINNING FUND BALANCE	\$ 8,468,077	\$ 3,976,593	\$ 8,468,077	
Interest Income	\$ -	\$ 18,519	\$ 301,998	COLLECTED #DIV/0!
Other	-	-	25,363	#DIV/0!
Total Revenues	\$ -	\$ 18,519	\$ 327,361	
Public Works	4,845,000	19,203	4,819,529	99.47%
REVENUES OVER/(UNDER) EXPENDITURES	\$ (4,845,000)	\$ (684)	\$ (4,492,168)	
PROJECTED ENDING FUND BALANCE	\$ 3,623,077	\$ 3,975,909	\$ 3,975,909	



70- Capital Replacement Fund

	FY 2023-24 ADOPTED BUDGET	FY 2023-24 JULY 2024	FY 2023-24 YEAR TO DATE	FY 2023-24 % OF BUDGET
BEGINNING FUND BALANCE	\$ 2,092,505	\$ 1,908,953	\$ 2,092,505	
Interest Income	\$ 60,000	\$ 8,326	\$ 85,980	COLLECTED 143.30%
Transfers In - General Fund	323,144	-	-	0.00%
TOTAL REVENUES	\$ 383,144	\$ 8,326	\$ 85,980	22.44%
Council	\$ -	\$ -	\$ 198,174	█ #DIV/0!
Administration	12,000	-	20,566	171.38%
Public Works	35,389	-	35,389	100.00%
Fire	7,500	-	7,077	94.36%
TOTAL EXPENDITURES	█ \$ 54,889	\$ -	\$ 261,206	475.88%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 328,255	\$ 8,326	\$ (175,226)	
PROJECTED ENDING FUND BALANCE	\$ 2,420,760	\$ 1,917,279	\$ 1,917,279	



70 – Capital Replacement Fund Overview

- Supported via budgeted transfers from the General Fund and interest earnings on invested balances.
- Major Projects/Improvements in FY 2023-24:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Land Purchase	\$ -	\$ 198,174	\$ (198,174)	Completed
City Hall HVAC replacement	\$ 12,000	\$ 20,566	\$ (8,566)	Completed
Purchase of small dump truck	\$ 35,389	\$ 35,389	\$ -	Completed
Purchase of stair machine	\$ 7,500	\$ 7,077	\$ 423	Completed

Land purchase expected to be closed in FY23, unforeseen delays pushed it back to FY24
 Budget amendment will include the final land purchase transaction and additional resourcing for the AC unit replacement.



City of Shavano Park

Together We Can!



Questions

CITY OF SHAVANO PARK
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2024

10 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>6,731,775.00</u>	<u>338,061.67</u>	<u>6,241,233.22</u>	<u>490,541.78</u>	<u>92.71</u>
TOTAL REVENUES	<u>6,731,775.00</u>	<u>338,061.67</u>	<u>6,241,233.22</u>	<u>490,541.78</u>	<u>92.71</u>
<u>EXPENDITURE SUMMARY</u>					
CITY COUNCIL	52,198.00	1,986.72	43,134.15	9,063.85	82.64
ADMINISTRATION	1,177,699.00	84,781.42	1,011,129.71	166,569.29	85.86
COURT	103,710.00	7,516.82	83,859.49	19,850.51	80.86
PUBLIC WORKS	655,553.00	42,130.12	444,856.93	210,696.07	67.86
FIRE DEPARTMENT	2,386,954.00	161,398.99	1,679,524.25	707,429.75	70.36
POLICE DEPARTMENT	2,266,936.00	170,819.74	1,766,662.64	500,273.36	77.93
DEVELOPMENT SERVICES	<u>88,725.00</u>	<u>8,755.00</u>	<u>76,018.78</u>	<u>12,706.22</u>	<u>85.68</u>
TOTAL EXPENDITURES	<u>6,731,775.00</u>	<u>477,388.81</u>	<u>5,105,185.95</u>	<u>1,626,589.05</u>	<u>75.84</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	(139,327.14)	1,136,047.27	(1,136,047.27)	0.00

10 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
10-599-1010 CURRENT ADVALOREM TAXES	4,386,300.00	160,534.49	4,354,942.86	31,357.14	99.29
10-599-1020 DELINQUENT ADVALOREM TAXES	25,000.00	183.67	5,371.56	19,628.44	21.49
10-599-1030 PENALTY & INTEREST REVENUE	20,000.00	2,033.27	16,827.18	3,172.82	84.14
10-599-1040 MUNICIPAL SALES TAX	744,000.00	50,549.69	594,817.97	149,182.03	79.95
10-599-1060 MIXED BEVERAGE TAX	<u>30,500.00</u>	<u>2,033.53</u>	<u>20,930.44</u>	<u>9,569.56</u>	<u>68.62</u>
TOTAL TAXES	5,205,800.00	215,334.65	4,992,890.01	212,909.99	95.91
<u>FRANCHISE REVENUES</u>					
10-599-2020 FRANCHISE FEES - ELECTRIC	365,000.00	0.00	235,514.45	129,485.55	64.52
10-599-2022 FRANCHISE FEES - GAS	49,000.00	0.00	30,951.09	18,048.91	63.17
10-599-2024 FRANCHISE FEES - CABLE	73,000.00	0.00	51,972.13	21,027.87	71.19
10-599-2026 FRANCHISE FEES - PHONE	9,000.00	71.01	6,699.92	2,300.08	74.44
10-599-2028 FRANCHISE FEES - REFUSE	<u>40,000.00</u>	<u>11,058.59</u>	<u>40,113.92</u>	<u>(113.92)</u>	<u>100.28</u>
TOTAL FRANCHISE REVENUES	536,000.00	11,129.60	365,251.51	170,748.49	68.14
<u>PERMITS & LICENSES</u>					
10-599-3010 BUILDING PERMITS	320,000.00	30,900.17	251,059.84	68,940.16	78.46
10-599-3012 PLAN REVIEW FEES	23,000.00	6,197.95	38,017.64	(15,017.64)	165.29
10-599-3018 CERT OF OCCUPANCY PERMITS	3,500.00	400.00	2,100.00	1,400.00	60.00
10-599-3020 PLATTING FEES	2,500.00	0.00	2,650.00	(150.00)	106.00
10-599-3025 VARIANCE/RE-ZONE FEES	1,000.00	0.00	0.00	1,000.00	0.00
10-599-3040 CONTRACTORS' LICENSES	9,500.00	1,805.00	8,295.00	1,205.00	87.32
10-599-3045 INSPECTION FEES	13,500.00	2,025.00	12,725.00	775.00	94.26
10-599-3048 COMMERCIAL SIGN PERMITS	2,000.00	150.00	2,600.00	(600.00)	130.00
10-599-3050 GARAGE SALE & OTHER PERMITS	2,000.00	210.00	1,570.00	430.00	78.50
10-599-3055 HEALTH INSPECTIONS	<u>4,000.00</u>	<u>0.00</u>	<u>1,800.00</u>	<u>2,200.00</u>	<u>45.00</u>
TOTAL PERMITS & LICENSES	381,000.00	41,688.12	320,817.48	60,182.52	84.20
<u>COURT FEES</u>					
10-599-4010 MUNICIPAL COURT FINES	115,000.00	13,856.30	103,623.60	11,376.40	90.11
10-599-4021 ARREST FEES	4,000.00	498.29	3,658.72	341.28	91.47
10-599-4028 STATE COURT COST ALLOCATION	6,000.00	0.00	0.00	6,000.00	0.00
10-599-4030 WARRANT FEES	12,000.00	631.00	9,936.00	2,064.00	82.80
10-599-4036 JUDICIAL FEE - CITY	<u>200.00</u>	<u>2.40</u>	<u>46.34</u>	<u>153.66</u>	<u>23.17</u>
TOTAL COURT FEES	137,200.00	14,987.99	117,264.66	19,935.34	85.47
<u>POLICE/FIRE REVENUES</u>					
10-599-6010 POLICE REPORT REVENUE	200.00	0.00	0.00	200.00	0.00
10-599-6040 TOWING CONTRACT	8,500.00	1,450.00	8,400.00	100.00	98.82
10-599-6060 EMS FEES	<u>185,000.00</u>	<u>24,380.19</u>	<u>166,289.39</u>	<u>18,710.61</u>	<u>89.89</u>
TOTAL POLICE/FIRE REVENUES	193,700.00	25,830.19	174,689.39	19,010.61	90.19

10 -GENERAL FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MISC./GRANTS/INTEREST</u>					
10-599-7000 INTEREST INCOME	137,005.00	18,752.74	185,447.71 (48,442.71)	135.36
10-599-7001 UNREAL G/L ON INVESTMENTS	0.00	0.00	3,036.28 (3,036.28)	0.00
10-599-7025 US DOJ VEST GRANT	3,000.00	0.00	0.00	3,000.00	0.00
10-599-7027 OPIOID ABATEMENT	0.00	0.00	194.11 (194.11)	0.00
10-599-7030 FORESTRY SERVICE GRANT	5,000.00	0.00	0.00	5,000.00	0.00
10-599-7037 STRAC	0.00	0.00	6,559.48 (6,559.48)	0.00
10-599-7040 PUBLIC RECORDS REVENUE	500.00	0.00	15.10	484.90	3.02
10-599-7050 ADMINISTRATIVE INCOME	10,500.00	2,000.00	9,874.11	625.89	94.04
10-599-7055 BEXAR COUNTY ELECTION	1,000.00	320.42	394.29	605.71	39.43
10-599-7060 CC SERVICE FEES	8,000.00	844.72	7,344.53	655.47	91.81
10-599-7072 PAVILION & CH GROUNDS RENT	7,500.00	925.00	7,591.00 (91.00)	101.21
10-599-7075 SITE LEASE/LICENSE FEES	32,000.00	2,795.44	27,445.64	4,554.36	85.77
10-599-7086 DONATIONS- ADMINISTRATION	4,000.00	0.00	5,151.00 (1,151.00)	128.78
10-599-7090 SALE OF CITY ASSETS	21,500.00	3,046.87	5,668.67	15,831.33	26.37
10-599-7097 INSURANCE PROCEEDS	<u>0.00</u>	<u>0.00</u>	<u>4,504.35</u> (<u>4,504.35)</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	230,005.00	28,685.19	263,226.27 (33,221.27)	114.44
<u>TRANSFERS IN</u>					
10-599-8020 TRF IN -WATER FUND	22,050.00	0.00	0.00	22,050.00	0.00
10-599-8050 TRF IN -COURT RESTRICTED	9,020.00	0.00	0.00	9,020.00	0.00
10-599-8058 TRF IN - ARPA FUND INTEREST	10,000.00	405.93	7,093.90	2,906.10	70.94
10-599-8099 FUND BALANCE RESERVE	<u>7,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,000.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	48,070.00	405.93	7,093.90	40,976.10	14.76
TOTAL NON-DEPARTMENTAL	6,731,775.00	338,061.67	6,241,233.22	490,541.78	92.71
TOTAL REVENUES	<u>6,731,775.00</u>	<u>338,061.67</u>	<u>6,241,233.22</u>	<u>490,541.78</u>	<u>92.71</u>

CITY OF SHAVANO PARK
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2024

10 -GENERAL FUND
 CITY COUNCIL

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SUPPLIES</u>					
10-600-2020 GENERAL OFFICE SUPPLIES	200.00	0.00	77.89	122.11	38.95
10-600-2035 COUNCIL/EMPLOYEE APPREC.	650.00	0.00	361.85	288.15	55.67
10-600-2037 CITY SPONSORED EVENTS	28,500.00	42.36	25,517.08	2,982.92	89.53
10-600-2040 MEETING SUPPLIES	700.00	84.36	1,654.16	(954.16)	236.31
10-600-2080 UNIFORMS	<u>0.00</u>	<u>0.00</u>	<u>59.98</u>	<u>(59.98)</u>	<u>0.00</u>
TOTAL SUPPLIES	30,050.00	126.72	27,670.96	2,379.04	92.08
<u>SERVICES</u>					
10-600-3018 CITY WIDE CLEAN UP	1,400.00	0.00	1,220.00	180.00	87.14
10-600-3020 ASSOCIATION DUES & PUBS	6,848.00	0.00	4,519.00	2,329.00	65.99
10-600-3030 TRAINING/EDUCATION	4,300.00	1,860.00	1,860.00	2,440.00	43.26
10-600-3040 TRAVEL/LODGING/MEALS	<u>4,350.00</u>	<u>0.00</u>	<u>4,615.53</u>	<u>(265.53)</u>	<u>106.10</u>
TOTAL SERVICES	16,898.00	1,860.00	12,214.53	4,683.47	72.28
<u>CONTRACTUAL</u>					
10-600-4088 ELECTION SERVICES	<u>4,250.00</u>	<u>0.00</u>	<u>3,248.66</u>	<u>1,001.34</u>	<u>76.44</u>
TOTAL CONTRACTUAL	4,250.00	0.00	3,248.66	1,001.34	76.44
<u>CAPITAL OUTLAY</u>					
10-600-8015 NON-CAPITAL-COMPUTER EQUIPM	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	1,000.00	0.00	0.00	1,000.00	0.00
<u>INTERFUND TRANSFERS</u>					
TOTAL CITY COUNCIL	52,198.00	1,986.72	43,134.15	9,063.85	82.64

10 -GENERAL FUND
 ADMINISTRATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
10-601-1010 SALARIES	667,450.00	51,311.10	538,766.61	128,683.39	80.72
10-601-1020 MEDICARE	9,795.00	740.32	7,771.59	2,023.41	79.34
10-601-1025 TWC (SUI)	540.00	0.00	702.00 (162.00)	130.00
10-601-1030 HEALTH INSURANCE	46,900.00	4,025.76	40,273.90	6,626.10	85.87
10-601-1033 DENTAL INSURANCE	3,310.00	275.84	2,758.40	551.60	83.34
10-601-1035 VISION CARE INSURANCE	495.00	41.10	410.99	84.01	83.03
10-601-1036 LIFE INSURANCE	650.00	43.50	435.00	215.00	66.92
10-601-1037 WORKERS' COMP INSURANCE	1,440.00	0.00	987.54	452.46	68.58
10-601-1040 TMRS RETIREMENT	97,250.00	7,473.26	78,740.01	18,509.99	80.97
10-601-1070 SPECIAL ALLOWANCES	<u>7,875.00</u>	<u>559.64</u>	<u>6,141.64</u>	<u>1,733.36</u>	<u>77.99</u>
TOTAL PERSONNEL	835,705.00	64,470.52	676,987.68	158,717.32	81.01
SUPPLIES					
10-601-2020 GENERAL OFFICE SUPPLIES	7,000.00	841.56	5,885.94	1,114.06	84.08
10-601-2025 BENEFITS CITYWIDE	1,800.00	0.00	1,200.00	600.00	66.67
10-601-2030 POSTAGE/METER RENTAL	17,500.00	1,458.72	14,789.57	2,710.43	84.51
10-601-2035 EMPLOYEE APPRECIATION	2,500.00	29.58	1,114.88	1,385.12	44.60
10-601-2050 PRINTING & COPYING	750.00	0.00	737.01	12.99	98.27
10-601-2060 MED EXAMS/SCREENING/TESTING	200.00	0.00	0.00	200.00	0.00
10-601-2070 JANITORIAL SUPPLIES	2,000.00	0.00	2,178.34 (178.34)	108.92
10-601-2080 UNIFORMS	<u>0.00</u>	<u>0.00</u>	<u>58.42</u> (<u>58.42)</u>	<u>0.00</u>
TOTAL SUPPLIES	31,750.00	2,329.86	25,964.16	5,785.84	81.78
SERVICES					
10-601-3010 ADVERTISING EXPENSE	10,000.00	96.50	2,720.44	7,279.56	27.20
10-601-3012 PROF. SERVICES-ENGINEERS	1,000.00	0.00	11,291.25 (10,291.25)	1,129.13
10-601-3013 PROFESSIONAL SERVICES	2,100.00	0.00	540.00	1,560.00	25.71
10-601-3015 PROF. SERVICES-LEGAL	38,000.00	7,235.46	75,305.32 (37,305.32)	198.17
10-601-3016 CODIFICATION EXPENSE	5,000.00	0.00	5,356.20 (356.20)	107.12
10-601-3020 ASSOCIATION DUES & PUBL.	2,724.00	0.00	1,708.00	1,016.00	62.70
10-601-3030 TRAINING/EDUCATION	5,300.00	1,030.00	4,735.91	564.09	89.36
10-601-3040 TRAVEL/MILEAGE/LODGING/PERD	4,000.00	0.00	6,674.68 (2,674.68)	166.87
10-601-3050 LIABILITY INSURANCE	15,000.00	0.00	12,255.44	2,744.56	81.70
10-601-3070 PROPERTY INSURANCE	2,100.00	0.00	1,715.76	384.24	81.70
10-601-3075 BANK/CREDIT CARD FEES	8,000.00	1,081.65	10,025.64 (2,025.64)	125.32
10-601-3080 SPECIAL SERVICES	2,000.00	400.00	1,000.00	1,000.00	50.00
10-601-3085 WEBSITE TECHNOLOGY	2,500.00	0.00	2,200.00	300.00	88.00
10-601-3087 CITIZENS COMMUNICATION/EDUC	<u>6,600.00</u>	<u>444.00</u>	<u>10,751.74</u> (<u>4,151.74)</u>	<u>162.91</u>
TOTAL SERVICES	104,324.00	10,287.61	146,280.38 (41,956.38)	140.22
CONTRACTUAL					
10-601-4050 DOCUMENT STORAGE/ARCHIVES	4,100.00	244.00	2,645.00	1,455.00	64.51
10-601-4060 IT SERVICES	56,700.00	4,004.40	52,229.84	4,470.16	92.12
10-601-4075 COMPUTER SOFTWARE/INCODE	11,583.00	0.00	11,704.87 (121.87)	101.05
10-601-4083 AUDIT SERVICES	18,800.00	0.00	18,800.00	0.00	100.00
10-601-4084 BEXAR COUNTY APPRAISAL DIST	22,647.00	0.00	19,371.00	3,276.00	85.53
10-601-4085 BEXAR COUNTY TAX ASSESSOR	<u>3,500.00</u>	<u>0.00</u>	<u>3,418.49</u>	<u>81.51</u>	<u>97.67</u>
TOTAL CONTRACTUAL	117,330.00	4,248.40	108,169.20	9,160.80	92.19

10 -GENERAL FUND
 ADMINISTRATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MAINTENANCE					
10-601-5005 EQUIPMENT LEASES	2,920.00	484.47	2,983.72 (63.72)	102.18
10-601-5010 EQUIPMENT MAINT & REPAIR	300.00	0.00	0.00	300.00	0.00
10-601-5015 ELECTRONIC EQPT MAINT	300.00	0.00	370.00 (70.00)	123.33
10-601-5030 BUILDING MAINTENANCE	<u>31,490.00</u>	<u>1,830.59</u>	<u>29,938.43</u>	<u>1,551.57</u>	<u>95.07</u>
TOTAL MAINTENANCE	35,010.00	2,315.06	33,292.15	1,717.85	95.09
UTILITIES					
10-601-7042 UTILITIES - PHONE/CELL/VOIP	<u>14,790.00</u>	<u>1,129.97</u>	<u>10,580.45</u>	<u>4,209.55</u>	<u>71.54</u>
TOTAL UTILITIES	14,790.00	1,129.97	10,580.45	4,209.55	71.54
CAPITAL OUTLAY					
10-601-8005 OFFICE FURNITURE	1,500.00	0.00	1,928.65 (428.65)	128.58
10-601-8015 NON-CAPITAL-COMPUTER	600.00	0.00	265.71	334.29	44.29
10-601-8026 NON-CAPITAL - FURNITURE	750.00	0.00	0.00	750.00	0.00
10-601-8080 CAPITAL - IMPROVEMENTS	<u>7,000.00</u>	<u>0.00</u>	<u>7,661.33</u> (<u>661.33</u>)	<u>109.45</u>
TOTAL CAPITAL OUTLAY	9,850.00	0.00	9,855.69 (5.69)	100.06
INTERFUND TRANSFERS					
10-601-9030 TRANSFER TO DEBT SERVICE FU	<u>28,940.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,940.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	28,940.00	0.00	0.00	28,940.00	0.00
TOTAL ADMINISTRATION	1,177,699.00	84,781.42	1,011,129.71	166,569.29	85.86

10 -GENERAL FUND
 COURT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-602-1010 SALARIES	63,680.00	4,900.80	51,458.43	12,221.57	80.81
10-602-1020 MEDICARE	940.00	72.60	761.60	178.40	81.02
10-602-1025 TWC (SUI)	90.00	0.00	117.00 (27.00)	130.00
10-602-1036 LIFE INSURANCE	110.00	7.25	72.50	37.50	65.91
10-602-1037 WORKERS' COMP INSURANCE	140.00	0.00	95.71	44.29	68.36
10-602-1040 TMRS RETIREMENT	9,345.00	717.52	7,562.75	1,782.25	80.93
10-602-1070 SPECIAL ALLOWANCES	<u>1,200.00</u>	<u>92.30</u>	<u>969.15</u>	<u>230.85</u>	<u>80.76</u>
TOTAL PERSONNEL	75,505.00	5,790.47	61,037.14	14,467.86	80.84
<u>SUPPLIES</u>					
10-602-2020 OFFICE SUPPLIES	750.00	107.24	476.69	273.31	63.56
10-602-2050 PRINTING & COPYING	<u>500.00</u>	<u>0.00</u>	<u>304.00</u>	<u>196.00</u>	<u>60.80</u>
TOTAL SUPPLIES	1,250.00	107.24	780.69	469.31	62.46
<u>SERVICES</u>					
10-602-3015 JUDGE/PROSECUTOR	15,600.00	1,300.00	13,000.00	2,600.00	83.33
10-602-3020 ASSOCIATION DUES & PUBS	150.00	0.00	75.00	75.00	50.00
10-602-3030 TRAINING/EDUCATION	1,500.00	0.00	650.00	850.00	43.33
10-602-3040 TRAVEL/MILEAGE/LODGING	2,000.00	0.00	539.74	1,460.26	26.99
10-602-3050 LIABILITY INSURANCE	140.00	0.00	114.38	25.62	81.70
10-602-3070 PROPERTY INSURANCE	85.00	0.00	69.45	15.55	81.71
10-602-3075 BANK/CREDIT CARD FEES	<u>1,800.00</u>	<u>319.11</u>	<u>2,091.09</u> (<u>291.09)</u>	<u>116.17</u>
TOTAL SERVICES	21,275.00	1,619.11	16,539.66	4,735.34	77.74
<u>CONTRACTUAL</u>					
10-602-4075 COMPUTER SOFTWARE/INCODE	<u>5,500.00</u>	<u>0.00</u>	<u>5,502.00</u> (<u>2.00)</u>	<u>100.04</u>
TOTAL CONTRACTUAL	5,500.00	0.00	5,502.00 (2.00)	100.04
<u>UTILITIES</u>					
10-602-7042 UTILITIES - PHONE/CELL/VOIP	<u>180.00</u>	<u>0.00</u>	<u>0.00</u>	<u>180.00</u>	<u>0.00</u>
TOTAL UTILITIES	180.00	0.00	0.00	180.00	0.00
<u>CAPITAL OUTLAY</u>					
TOTAL COURT	103,710.00	7,516.82	83,859.49	19,850.51	80.86

10 -GENERAL FUND
 PUBLIC WORKS

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-603-1010 SALARIES	268,885.00	20,781.49	216,293.05	52,591.95	80.44
10-603-1015 OVERTIME	10,000.00	557.33	2,087.39	7,912.61	20.87
10-603-1020 MEDICARE	4,010.00	316.65	3,244.02	765.98	80.90
10-603-1025 TWC (SUI)	360.00	0.00	526.50 (166.50)	146.25
10-603-1030 HEALTH INSURANCE	36,680.00	3,024.25	29,875.46	6,804.54	81.45
10-603-1033 DENTAL INSURANCE	1,140.00	123.36	1,219.38 (79.38)	106.96
10-603-1035 VISION CARE INSURANCE	315.00	26.02	257.12	57.88	81.63
10-603-1036 LIFE INSURANCE	432.00	29.00	286.37	145.63	66.29
10-603-1037 WORKERS' COMP INSURANCE	5,870.00	0.00	4,057.42	1,812.58	69.12
10-603-1040 TMRS RETIREMENT	39,778.00	3,151.77	32,444.96	7,333.04	81.57
10-603-1070 SPECIAL ALLOWANCES	<u>7,800.00</u>	<u>599.98</u>	<u>6,542.13</u>	<u>1,257.87</u>	<u>83.87</u>
TOTAL PERSONNEL	375,270.00	28,609.85	296,833.80	78,436.20	79.10
<u>SUPPLIES</u>					
10-603-2020 OFFICE SUPPLIES	750.00	138.22	1,140.62 (390.62)	152.08
10-603-2035 EMPLOYEE APPRECIATION	400.00	29.58	57.20	342.80	14.30
10-603-2050 PRINTING & COPYING	200.00	0.00	0.00	200.00	0.00
10-603-2060 MEDICAL EXAMS/SCREENINGS	200.00	0.00	114.50	85.50	57.25
10-603-2070 JANITORIAL SUPPLIES	2,000.00	0.00	1,611.20	388.80	80.56
10-603-2080 UNIFORMS	2,400.00	0.00	875.88	1,524.12	36.50
10-603-2090 SMALL TOOLS	3,000.00	131.84	481.73	2,518.27	16.06
10-603-2091 SAFETY GEAR	<u>1,500.00</u>	<u>0.00</u>	<u>1,455.52</u>	<u>44.48</u>	<u>97.03</u>
TOTAL SUPPLIES	10,450.00	299.64	5,736.65	4,713.35	54.90
<u>SERVICES</u>					
10-603-3012 PROFESSIONAL - ENGINEERING	4,000.00	0.00	190.00	3,810.00	4.75
10-603-3013 PROFESSIONAL SERVICES	26,800.00	1,339.62	21,752.20	5,047.80	81.16
10-603-3014 PROF SERV - CH & MONUMENTS	7,500.00	1,561.35	1,576.32	5,923.68	21.02
10-603-3020 ASSOCIATION DUES & PUBS	300.00	0.00	150.00	150.00	50.00
10-603-3030 TRAINING/EDUCATION	600.00	0.00	297.50	302.50	49.58
10-603-3040 TRAVEL/MILEAGE/LODGING/PERD	250.00	0.00	240.74	9.26	96.30
10-603-3050 LIABILITY INSURANCE	4,650.00	0.00	3,799.19	850.81	81.70
10-603-3060 UNIFORM SERVICE	2,800.00	302.80	2,946.22 (146.22)	105.22
10-603-3070 PROPERTY INSURANCE	<u>2,800.00</u>	<u>0.00</u>	<u>2,287.68</u>	<u>512.32</u>	<u>81.70</u>
TOTAL SERVICES	49,700.00	3,203.77	33,239.85	16,460.15	66.88
<u>CONTRACTUAL</u>					
10-603-4075 COMPUTER SOFTWARE	700.00	0.00	0.00	700.00	0.00
10-603-4086 CONTRACT LABOR	<u>0.00</u>	<u>0.00</u>	<u>887.50 (</u>	<u>887.50)</u>	<u>0.00</u>
TOTAL CONTRACTUAL	700.00	0.00	887.50 (187.50)	126.79
<u>MAINTENANCE</u>					
10-603-5005 EQUIPMENT LEASES	2,500.00	0.00	0.00	2,500.00	0.00
10-603-5010 EQUIPMENT MAINT & REPAIR	12,000.00	1,153.00	17,561.80 (5,561.80)	146.35
10-603-5020 VEHICLE MAINTENANCE	6,600.00	111.84	2,281.59	4,318.41	34.57
10-603-5030 BUILDING MAINTENANCE	6,300.00	49.95	4,421.57	1,878.43	70.18
10-603-5060 VEHICLE & EQPT FUELS	<u>10,000.00</u>	<u>752.38</u>	<u>8,205.02</u>	<u>1,794.98</u>	<u>82.05</u>
TOTAL MAINTENANCE	37,400.00	2,067.17	32,469.98	4,930.02	86.82

10 -GENERAL FUND
 PUBLIC WORKS

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-603-6011 CHEMICALS	500.00	0.00	177.61	322.39	35.52
10-603-6080 STREET MAINTENANCE	25,000.00	205.00	3,132.40	21,867.60	12.53
10-603-6081 SIGN MAINTENANCE	3,000.00	179.88	1,934.68	1,065.32	64.49
10-603-6083 DRAINAGE MAINT	300.00	0.00	0.00	300.00	0.00
10-603-6084 PAVILION/PLAY/PATH MAINT	2,000.00	0.00	888.26	1,111.74	44.41
10-603-6086 EAGLE SCOUT PROJECTS	<u>950.00</u>	<u>0.00</u>	<u>0.00</u>	<u>950.00</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	31,750.00	384.88	6,132.95	25,617.05	19.32
<u>UTILITIES</u>					
10-603-7040 UTILITIES - ELECTRIC	42,000.00	4,033.04	30,937.04	11,062.96	73.66
10-603-7041 UTILITIES - GAS	300.00	35.09	335.52 (35.52)	111.84
10-603-7042 UTILITIES - PHONE	1,000.00	72.01	640.59	359.41	64.06
10-603-7044 UTILITIES - WATER	20,000.00	540.29	8,900.92	11,099.08	44.50
10-603-7045 STREET LIGHTS	29,000.00	2,619.14	25,819.10	3,180.90	89.03
10-603-7046 UTILITIES - SAWS	<u>6,000.00</u>	<u>170.25</u>	<u>2,540.71</u>	<u>3,459.29</u>	<u>42.35</u>
TOTAL UTILITIES	98,300.00	7,469.82	69,173.88	29,126.12	70.37
<u>CAPITAL OUTLAY</u>					
10-603-8015 NON-CAPITAL-COMPUTER	400.00	94.99	382.32	17.68	95.58
10-603-8020 NON-CAPITAL-MAINT EQPT	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	1,400.00	94.99	382.32	1,017.68	27.31
<u>INTERFUND TRANSFERS</u>					
10-603-9010 TRF TO CAPITAL REPLACEMENT	<u>50,583.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,583.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	50,583.00	0.00	0.00	50,583.00	0.00
TOTAL PUBLIC WORKS	655,553.00	42,130.12	444,856.93	210,696.07	67.86

10 -GENERAL FUND
 FIRE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
10-604-1010 SALARIES	1,348,360.00	103,836.19	1,080,410.47	267,949.53	80.13
10-604-1015 OVERTIME	44,000.00	1,624.64	34,233.08	9,766.92	77.80
10-604-1017 INCENTIVE AGREEMENTS	3,300.00	0.00	0.00	3,300.00	0.00
10-604-1020 MEDICARE	20,635.00	1,517.11	16,050.20	4,584.80	77.78
10-604-1025 TWC (SUI)	2,070.00	0.00	2,132.63 (62.63)	103.03
10-604-1030 HEALTH INSURANCE	159,000.00	12,635.52	122,433.92	36,566.08	77.00
10-604-1033 DENTAL INSURANCE	7,020.00	617.66	5,940.72	1,079.28	84.63
10-604-1035 VISION CARE INSURANCE	1,500.00	129.68	1,251.63	248.37	83.44
10-604-1036 LIFE INSURANCE	1,836.00	123.25	1,210.75	625.25	65.94
10-604-1037 WORKERS' COMP INSURANCE	44,379.00	0.00	30,255.90	14,123.10	68.18
10-604-1040 TMRS RETIREMENT	204,910.00	15,438.05	162,021.27	42,888.73	79.07
10-604-1070 SPECIAL ALLOWANCES	<u>30,600.00</u>	<u>2,084.92</u>	<u>21,799.34</u>	<u>8,800.66</u>	<u>71.24</u>
TOTAL PERSONNEL	1,867,610.00	138,007.02	1,477,739.91	389,870.09	79.12
SUPPLIES					
10-604-2020 OFFICE SUPPLIES	1,200.00	0.00	897.41	302.59	74.78
10-604-2035 EMPLOYEE APPRECIATION	765.00	0.00	0.00	765.00	0.00
10-604-2060 MEDICAL EXAMS/SCREENINGS	1,000.00	0.00	683.00	317.00	68.30
10-604-2070 JANITORIAL SUPPLIES	3,000.00	0.00	2,210.60	789.40	73.69
10-604-2080 UNIFORMS & ACCESSORIES	<u>13,000.00</u>	<u>3,141.35</u>	<u>9,646.20</u>	<u>3,353.80</u>	<u>74.20</u>
TOTAL SUPPLIES	18,965.00	3,141.35	13,437.21	5,527.79	70.85
SERVICES					
10-604-3017 PROFESSIONAL - MEDICAL DIRE	5,400.00	450.00	4,500.00	900.00	83.33
10-604-3020 ASSOCIATION DUES & PUBS	13,720.00	754.00	14,361.94 (641.94)	104.68
10-604-3030 TRAINING/EDUCATION	7,000.00	181.00	7,143.29 (143.29)	102.05
10-604-3040 TRAVEL/MILEAGE/LODGING/PERD	3,500.00	0.00	1,379.81	2,120.19	39.42
10-604-3050 LIABILITY INSURANCE	25,900.00	0.00	21,161.06	4,738.94	81.70
10-604-3070 PROPERTY INSURANCE	18,400.00	0.00	15,033.34	3,366.66	81.70
10-604-3080 SPECIAL SERVICES	15,900.00	2,704.61	16,766.63 (866.63)	105.45
10-604-3090 COMMUNICATIONS SERVICES	<u>6,108.00</u>	<u>418.44</u>	<u>4,163.32</u>	<u>1,944.68</u>	<u>68.16</u>
TOTAL SERVICES	95,928.00	4,508.05	84,509.39	11,418.61	88.10
CONTRACTUAL					
10-604-4045 RADIO ACCESS FEES - COSA	5,800.00	504.00	4,860.00	940.00	83.79
10-604-4075 COMPUTER SOFTWARE/MAINTENAN	<u>0.00</u>	<u>0.00</u>	<u>157.02</u> (<u>157.02)</u>	<u>0.00</u>
TOTAL CONTRACTUAL	5,800.00	504.00	5,017.02	782.98	86.50
MAINTENANCE					
10-604-5010 EQUIPMENT MAINT & REPAIR	5,000.00	35.00	5,661.15 (661.15)	113.22
10-604-5020 VEHICLE MAINTENANCE	30,100.00	4,033.18	21,477.12	8,622.88	71.35
10-604-5030 BUILDING MAINTENANCE	5,350.00	102.36	8,138.71 (2,788.71)	152.13
10-604-5060 VEHICLE & EQPT FUELS	<u>13,500.00</u>	<u>1,575.82</u>	<u>10,826.13</u>	<u>2,673.87</u>	<u>80.19</u>
TOTAL MAINTENANCE	53,950.00	5,746.36	46,103.11	7,846.89	85.46

10 -GENERAL FUND
 FIRE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-604-6015 ELECTRONIC EQPT MAINT	6,500.00	1,853.38	4,743.68	1,756.32	72.98
10-604-6030 INVESTIGATIVE SUPPLIES/PROC	750.00	0.00	112.41	637.59	14.99
10-604-6040 EMS SUPPLIES	29,940.00	523.08	19,996.48	9,943.52	66.79
10-604-6045 FIRE FIGHTING EQPT SUPPLIES	9,500.00	1,975.00	3,075.92	6,424.08	32.38
10-604-6060 PPE MAINTENANCE	<u>18,050.00</u>	<u>3,717.00</u>	<u>15,178.89</u>	<u>2,871.11</u>	<u>84.09</u>
TOTAL DEPT MATERIALS-SERVICES	64,740.00	8,068.46	43,107.38	21,632.62	66.59
<u>UTILITIES</u>					
10-604-7044 UTILITIES - WATER	<u>2,000.00</u>	<u>173.75</u>	<u>1,687.16</u>	<u>312.84</u>	<u>84.36</u>
TOTAL UTILITIES	2,000.00	173.75	1,687.16	312.84	84.36
<u>CAPITAL OUTLAY</u>					
10-604-8015 NON-CAPITAL-COMPUTER EQUIPM	<u>400.00</u>	<u>0.00</u>	<u>89.95</u>	<u>310.05</u>	<u>22.49</u>
TOTAL CAPITAL OUTLAY	400.00	0.00	89.95	310.05	22.49
<u>INTERFUND TRANSFERS</u>					
10-604-9000 GRANT EXPENDITURES	5,000.00	1,250.00	7,833.12 (2,833.12)	156.66
10-604-9010 TRF TO CAPITAL REPLACEMENT	<u>272,561.00</u>	<u>0.00</u>	<u>0.00</u>	<u>272,561.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	277,561.00	1,250.00	7,833.12	269,727.88	2.82
TOTAL FIRE DEPARTMENT	2,386,954.00	161,398.99	1,679,524.25	707,429.75	70.36

10 -GENERAL FUND
 POLICE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
10-605-1010 SALARIES	1,471,200.00	113,604.40	1,147,871.02	323,328.98	78.02
10-605-1015 OVERTIME	34,000.00	1,105.23	4,831.39	29,168.61	14.21
10-605-1017 INCENTIVE AGREEMENTS	8,250.00	3,300.00	7,600.00	650.00	92.12
10-605-1020 MEDICARE	22,600.00	1,715.47	16,899.18	5,700.82	74.78
10-605-1025 TWC (SUI)	1,710.00	0.00	2,229.66 (519.66)	130.39
10-605-1030 HEALTH INSURANCE	174,600.00	14,933.52	141,256.68	33,343.32	80.90
10-605-1033 DENTAL INSURANCE	8,020.00	720.12	6,727.10	1,292.90	83.88
10-605-1035 VISION CARE INSURANCE	1,660.00	151.66	1,421.73	238.27	85.65
10-605-1036 LIFE INSURANCE	2,052.00	137.75	1,312.25	739.75	63.95
10-605-1037 WORKERS' COMP INSURANCE	41,400.00	0.00	26,699.95	14,700.05	64.49
10-605-1040 TMRS RETIREMENT	223,340.00	17,400.38	171,550.14	51,789.86	76.81
10-605-1070 SPECIAL ALLOWANCES	<u>42,275.00</u>	<u>3,209.60</u>	<u>31,600.81</u>	<u>10,674.19</u>	<u>74.75</u>
TOTAL PERSONNEL	2,031,107.00	156,278.13	1,559,999.91	471,107.09	76.81
SUPPLIES					
10-605-2020 OFFICE SUPPLIES	3,000.00	255.16	2,498.24	501.76	83.27
10-605-2035 EMPLOYEE APPRECIATION	855.00	0.00	32.86	822.14	3.84
10-605-2050 PRINTING & COPYING	1,300.00	0.00	689.00	611.00	53.00
10-605-2060 MEDICAL/SCREENING/TESTING/B	1,000.00	0.00	358.95	641.05	35.90
10-605-2070 JANITORIAL/BUILDING SUPPLIE	500.00	0.00	500.00	0.00	100.00
10-605-2080 UNIFORMS & ACCESSORIES	<u>25,000.00</u>	<u>128.23</u>	<u>10,623.19</u>	<u>14,376.81</u>	<u>42.49</u>
TOTAL SUPPLIES	31,655.00	383.39	14,702.24	16,952.76	46.45
SERVICES					
10-605-3020 ASSOCIATION DUES & PUBS	3,180.00	25.00	1,320.00	1,860.00	41.51
10-605-3030 TRAINING/EDUCATION	3,000.00	350.00	1,492.38	1,507.62	49.75
10-605-3040 TRAVEL/MILEAGE/LODGING/PERD	4,000.00	0.00	1,334.48	2,665.52	33.36
10-605-3050 LIABILITY INSURANCE	23,300.00	2,500.00	21,536.78	1,763.22	92.43
10-605-3060 UNIFORM MAINTENANCE	6,000.00	273.88	1,816.53	4,183.47	30.28
10-605-3071 PROPERTY INSURANCE	11,100.00	0.00	9,069.03	2,030.97	81.70
10-605-3072 ANIMAL CONTROL SERVICES	12,500.00	1,000.00	10,000.00	2,500.00	80.00
10-605-3087 CITIZENS COMMUNICATION/ED	600.00	0.00	28.25	571.75	4.71
10-605-3090 COMMUNICATIONS SERVICES	<u>9,400.00</u>	<u>846.00</u>	<u>7,851.04</u>	<u>1,548.96</u>	<u>83.52</u>
TOTAL SERVICES	73,080.00	4,994.88	54,448.49	18,631.51	74.51
CONTRACTUAL					
10-605-4045 CONTRACT/RADIO FEES COSA	8,000.00	612.00	6,264.00	1,736.00	78.30
10-605-4075 COMPUTER SOFTWARE/INCODE	<u>20,944.00</u>	<u>(764.45)</u>	<u>20,100.27</u>	<u>843.73</u>	<u>95.97</u>
TOTAL CONTRACTUAL	28,944.00	(152.45)	26,364.27	2,579.73	91.09
MAINTENANCE					
10-605-5005 EQUIPMENT LEASES	2,000.00	294.33	1,499.89	500.11	74.99
10-605-5010 EQUIPMENT MAINT & REPAIR	1,500.00	61.11	1,420.71	79.29	94.71
10-605-5015 ELECTRONIC EQPT MAINT	2,350.00	0.00	1,426.41	923.59	60.70
10-605-5020 VEHICLE MAINTENANCE	28,000.00	3,863.09	29,164.36 (1,164.36)	104.16
10-605-5030 BUILDING MAINTENANCE	3,000.00	115.17	2,608.65	391.35	86.96
10-605-5060 VEHICLE & EQPT FUELS	<u>44,000.00</u>	<u>4,282.20</u>	<u>38,801.00</u>	<u>5,199.00</u>	<u>88.18</u>
TOTAL MAINTENANCE	80,850.00	8,615.90	74,921.02	5,928.98	92.67

10 -GENERAL FUND
 POLICE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-605-6030 INVESTIGATIVE SUPPLIES	5,000.00	445.06	2,807.72	2,192.28	56.15
10-605-6032 POLICE SAFETY SUPPLIES	3,000.00	24.43	413.93	2,586.07	13.80
10-605-6035 FIREARMS EQUIPMENT/SUPPLIES	<u>8,800.00</u>	<u>0.00</u>	<u>7,469.57</u>	<u>1,330.43</u>	<u>84.88</u>
TOTAL DEPT MATERIALS-SERVICES	16,800.00	469.49	10,691.22	6,108.78	63.64
<u>UTILITIES</u>					
10-605-7042 UTILITES- PHONE	<u>4,100.00</u>	<u>230.40</u>	<u>3,029.41</u>	<u>1,070.59</u>	<u>73.89</u>
TOTAL UTILITIES	4,100.00	230.40	3,029.41	1,070.59	73.89
<u>CAPITAL OUTLAY</u>					
10-605-8015 NON-CAPITAL-COMPUTER EQUIP.	400.00	0.00	778.31 (378.31)	194.58
10-605-8030 CAPITAL - POLICE EQUIPMENT	<u>0.00</u>	<u>0.00</u>	<u>21,727.77</u> (<u>21,727.77</u>)	<u>0.00</u>
TOTAL CAPITAL OUTLAY	400.00	0.00	22,506.08 (22,106.08)	5,626.52
<u>INTERFUND TRANSFERS</u>					
TOTAL POLICE DEPARTMENT	2,266,936.00	170,819.74	1,766,662.64	500,273.36	77.93

10 -GENERAL FUND
 DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SUPPLIES</u>					
10-607-2020 OFFICE SUPPLIES	250.00	0.00	150.78	99.22	60.31
10-607-2050 PRINTING & COPYING	<u>300.00</u>	<u>0.00</u>	<u>133.00</u>	<u>167.00</u>	<u>44.33</u>
TOTAL SUPPLIES	550.00	0.00	283.78	266.22	51.60
<u>SERVICES</u>					
10-607-3015 PROF -BLDG INSPECTION SERVI	78,000.00	8,635.00	67,180.00	10,820.00	86.13
10-607-3016 PROF -HEALTH INSPECTOR	2,800.00	120.00	1,980.00	820.00	70.71
10-607-3017 PROF -SANITARY INSPECTION S	<u>4,000.00</u>	<u>0.00</u>	<u>3,200.00</u>	<u>800.00</u>	<u>80.00</u>
TOTAL SERVICES	84,800.00	8,755.00	72,360.00	12,440.00	85.33
<u>CONTRACTUAL</u>					
10-607-4075 COMPUTER SOFTWARE/MAINTENAN	<u>3,375.00</u>	<u>0.00</u>	<u>3,375.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL CONTRACTUAL	3,375.00	0.00	3,375.00	0.00	100.00
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TOTAL DEVELOPMENT SERVICES	88,725.00	8,755.00	76,018.78	12,706.22	85.68
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TOTAL EXPENDITURES	6,731,775.00	477,388.81	5,105,185.95	1,626,589.05	75.84
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REVENUES OVER/(UNDER) EXPENDITURES	0.00	(139,327.14)	1,136,047.27	(1,136,047.27)	0.00

CITY OF SHAVANO PARK
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2024

20 -WATER FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,554,715.00</u>	<u>132,661.69</u>	<u>1,042,380.28</u>	<u>512,334.72</u>	<u>67.05</u>
TOTAL REVENUES	<u>1,554,715.00</u>	<u>132,661.69</u>	<u>1,042,380.28</u>	<u>512,334.72</u>	<u>67.05</u>
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	1,337,612.00	76,024.55	711,765.34	625,846.66	53.21
DEBT SERVICE	<u>217,103.00</u>	<u>0.00</u>	<u>157,135.68</u>	<u>59,967.32</u>	<u>72.38</u>
TOTAL EXPENDITURES	<u>1,554,715.00</u>	<u>76,024.55</u>	<u>868,901.02</u>	<u>685,813.98</u>	<u>55.89</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	56,637.14	173,479.26 (173,479.26)	0.00

20 -WATER FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>WATER SALES</u>					
20-599-5015 WATER CONSUMPTION	682,950.00	76,325.41	562,628.12	120,321.88	82.38
20-599-5016 LATE CHARGES	12,000.00	1,289.17	11,905.44	94.56	99.21
20-599-5018 DEBT SERVICE	189,900.00	18,109.28	165,260.20	24,639.80	87.02
20-599-5019 WATER SERVICE FEE	66,000.00	5,735.50	56,776.94	9,223.06	86.03
20-599-5036 EAA PASS THRU CHARGE	92,365.00	9,942.01	74,359.02	18,005.98	80.51
20-599-5040 TAPPING FEES	0.00	0.00	2,800.00	(2,800.00)	0.00
TOTAL WATER SALES	1,043,215.00	111,401.37	873,729.72	169,485.28	83.75
<u>MISC./GRANTS/INTEREST</u>					
20-599-7000 INTEREST INCOME	30,000.00	7,849.37	72,064.17	(42,064.17)	240.21
20-599-7001 UNREAL G/L ON INVESTMENTS	0.00	0.00	456.90	(456.90)	0.00
20-599-7011 OTHER INCOME	0.00	8.90	214.00	(214.00)	0.00
20-599-7012 LEASE OF WATER RIGHTS	8,000.00	0.00	10,264.00	(2,264.00)	128.30
20-599-7024 BEXAR COUNTY ILA - ARPA	400,000.00	7,427.77	11,927.77	388,072.23	2.98
20-599-7060 CC SERVICE FEES	9,000.00	799.10	7,152.04	1,847.96	79.47
20-599-7075 SITE/TOWER LEASE REVENUE	25,500.00	2,128.30	21,283.00	4,217.00	83.46
20-599-7090 SALE OF FIXED ASSETS	0.00	3,046.88	6,288.68	(6,288.68)	0.00
TOTAL MISC./GRANTS/INTEREST	472,500.00	21,260.32	129,650.56	342,849.44	27.44
<u>TRANSFERS IN</u>					
20-599-8072 TRF IN-CAPITAL REPLACEMENT	39,000.00	0.00	39,000.00	0.00	100.00
TOTAL TRANSFERS IN	39,000.00	0.00	39,000.00	0.00	100.00
TOTAL NON-DEPARTMENTAL	1,554,715.00	132,661.69	1,042,380.28	512,334.72	67.05
TOTAL REVENUES	1,554,715.00	132,661.69	1,042,380.28	512,334.72	67.05

20 -WATER FUND
 WATER DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
20-606-1010 SALARIES	280,000.00	21,635.95	225,393.19	54,606.81	80.50
20-606-1015 OVERTIME	16,000.00	1,718.52	14,872.93	1,127.07	92.96
20-606-1020 MEDICARE	4,500.00	347.02	3,568.62	931.38	79.30
20-606-1025 TWC (SUI)	360.00	0.00	526.50 (166.50)	146.25
20-606-1030 HEALTH INSURANCE	37,600.00	3,040.01	30,005.84	7,594.16	79.80
20-606-1033 DENTAL INSURANCE	1,480.00	180.16	1,787.38 (307.38)	120.77
20-606-1035 VISION CARE INSURANCE	350.00	35.58	352.70 (2.70)	100.77
20-606-1036 LIFE INSURANCE	435.00	29.00	286.36	148.64	65.83
20-606-1037 WORKERS' COMP INSURANCE	6,800.00	0.00	4,551.52	2,248.48	66.93
20-606-1040 TMRS RETIREMENT	44,300.00	3,466.59	35,811.49	8,488.51	80.84
20-606-1070 SPECIAL ALLOWANCES	<u>11,500.00</u>	<u>807.72</u>	<u>8,238.72</u>	<u>3,261.28</u>	<u>71.64</u>
TOTAL PERSONNEL	403,325.00	31,260.55	325,395.25	77,929.75	80.68
SUPPLIES					
20-606-2020 OFFICE SUPPLIES	1,000.00	177.56	999.51	0.49	99.95
20-606-2030 POSTAGE	4,195.00	355.10	3,835.92	359.08	91.44
20-606-2035 EMPLOYEE APPRECIATION	400.00	29.58	57.20	342.80	14.30
20-606-2050 PRINTING & COPYING	800.00	0.00	582.18	217.82	72.77
20-606-2060 MED EXAMS/SCREENING/TESTING	100.00	0.00	0.00	100.00	0.00
20-606-2070 JANITORIAL SUPPLIES	200.00	0.00	0.00	200.00	0.00
20-606-2075 BANK/CREDITCARD FEES	9,000.00	1,166.47	10,814.99 (1,814.99)	120.17
20-606-2080 UNIFORMS	1,800.00	0.00	817.80	982.20	45.43
20-606-2090 SMALL TOOLS	3,000.00	131.85	874.98	2,125.02	29.17
20-606-2091 SAFETY SUPPLIES/EQUIPMENT	<u>1,400.00</u>	<u>211.95</u>	<u>887.30</u>	<u>512.70</u>	<u>63.38</u>
TOTAL SUPPLIES	21,895.00	2,072.51	18,869.88	3,025.12	86.18
SERVICES					
20-606-3012 ENGINEERING SERVICES	20,000.00	0.00	0.00	20,000.00	0.00
20-606-3013 PROFESSIONAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
20-606-3020 ASSOCIATION DUES & PUBS	2,115.00	0.00	180.00	1,935.00	8.51
20-606-3030 TRAINING/EDUCATION	3,750.00	163.75	3,954.25 (204.25)	105.45
20-606-3040 TRAVEL/MILEAGE/LODGING/PERD	1,000.00	0.00	330.57	669.43	33.06
20-606-3050 INSURANCE - LIABILITY	4,800.00	0.00	3,921.74	878.26	81.70
20-606-3060 UNIFORM SERVICES	3,200.00	302.80	2,945.96	254.04	92.06
20-606-3070 INSURANCE - PROPERTY	2,700.00	0.00	2,205.98	494.02	81.70
20-606-3075 CONSERV. ED./REBATES	100.00	0.00	0.00	100.00	0.00
20-606-3080 SPECIAL SERVICES	2,300.00	65.55	655.70	1,644.30	28.51
20-606-3082 WATER ANALYSIS FEES	7,000.00	392.00	5,800.37	1,199.63	82.86
20-606-3090 COMMUNICATIONS SERVICES	<u>750.00</u>	<u>72.01</u>	<u>640.60</u>	<u>109.40</u>	<u>85.41</u>
TOTAL SERVICES	49,715.00	996.11	20,635.17	29,079.83	41.51
CONTRACTUAL					
20-606-4075 COMPUTER SOFTWARE/INCODE	13,646.00	681.72	12,646.58	999.42	92.68
20-606-4085 EAA -WATER MANAGEMENT FEES	87,549.00	6,606.83	71,832.42	15,716.58	82.05
20-606-4086 CONTRACT LABOR	0.00	0.00	887.50 (887.50)	0.00
20-606-4099 WATER RIGHTS/LEASE PAYMENTS	<u>4,950.00</u>	<u>0.00</u>	<u>9,825.00</u> (<u>4,875.00)</u>	<u>198.48</u>
TOTAL CONTRACTUAL	106,145.00	7,288.55	95,191.50	10,953.50	89.68

20 -WATER FUND
 WATER DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MAINTENANCE</u>					
20-606-5005 EQUIPMENT LEASES	5,000.00	0.00	0.00	5,000.00	0.00
20-606-5010 EQUIPMENT MAINT & REPAIR	7,000.00	0.00	3,096.21	3,903.79	44.23
20-606-5015 ELECTRONIC EQPT MAINTENANCE	500.00	0.00	0.00	500.00	0.00
20-606-5020 VEHICLE MAINTENANCE	3,500.00	1,148.43	4,235.14 (735.14)	121.00
20-606-5030 BUILDING MAINTENANCE	3,000.00	230.65	643.57	2,356.43	21.45
20-606-5060 VEHICLE & EQPT FUELS	<u>8,000.00</u>	<u>461.04</u>	<u>4,923.91</u>	<u>3,076.09</u>	<u>61.55</u>
TOTAL MAINTENANCE	27,000.00	1,840.12	12,898.83	14,101.17	47.77
<u>DEPT MATERIALS-SERVICES</u>					
20-606-6011 CHEMICALS	9,000.00	200.00	4,464.10	4,535.90	49.60
20-606-6050 WATER METERS & BOXES	2,000.00	0.00	2,510.00 (510.00)	125.50
20-606-6055 FIRE HYDRANTS & VALVES	10,000.00	492.00	4,083.13	5,916.87	40.83
20-606-6060 HUEBNER STORAGE TANK	5,000.00	0.00	1,779.55	3,220.45	35.59
20-606-6061 WELL SITE #1	8,750.00	0.00	13,107.03 (4,357.03)	149.79
20-606-6062 WELL SITE #2-EAA MONITORED	500.00	0.00	0.00	500.00	0.00
20-606-6064 WELL SITE #4-NOT OPERATION	1,000.00	0.00	4.49	995.51	0.45
20-606-6065 WELL SITE #5-EDWARDS BLENDI	1,000.00	0.00	2,515.79 (1,515.79)	251.58
20-606-6066 WELL SITE #6-MUNI TRACT	21,000.00	197.42	6,792.20	14,207.80	32.34
20-606-6067 WELL SITE #7	4,000.00	0.00	715.30	3,284.70	17.88
20-606-6068 WELL SITE #8	10,500.00	1,753.00	1,920.77	8,579.23	18.29
20-606-6069 WELL SITE #9-TRINITY	500.00	0.00	0.00	500.00	0.00
20-606-6070 SCADA SYSTEM MAINTENANCE	5,000.00	0.00	7,438.15 (2,438.15)	148.76
20-606-6071 SHAVANO DRIVE PUMP STATION	2,000.00	0.00	2,302.34 (302.34)	115.12
20-606-6072 WATER SYSTEM MAINTENANCE	30,935.00	899.46	4,065.61	26,869.39	13.14
20-606-6080 STREET MAINT SUPPLIES	<u>4,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,000.00</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	115,185.00	3,541.88	51,698.46	63,486.54	44.88
<u>UTILITIES</u>					
20-606-7040 UTILITIES - ELECTRIC	76,000.00	7,040.08	55,197.81	20,802.19	72.63
20-606-7042 UTILITIES - PHONE/CELL	1,000.00	0.00	0.00	1,000.00	0.00
20-606-7044 UTILITIES - WATER	<u>500.00</u>	<u>43.85</u>	<u>413.91</u>	<u>86.09</u>	<u>82.78</u>
TOTAL UTILITIES	77,500.00	7,083.93	55,611.72	21,888.28	71.76
<u>CAPITAL OUTLAY</u>					
20-606-8015 NON-CAPITAL - COMPUTERS	700.00	0.00	1,045.24 (345.24)	149.32
20-606-8020 NON-CAPITAL MAINTENANCE EQU	2,320.00	0.00	0.00	2,320.00	0.00
20-606-8050 CAPITAL - VEHICLES	39,000.00	0.00	39,000.00	0.00	100.00
20-606-8080 WATER SYSTEM IMPROVEMENTS	400,000.00	21,940.90	91,419.29	308,580.71	22.85
20-606-8087 WATER METER REPLACEMENT	<u>3,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	445,020.00	21,940.90	131,464.53	313,555.47	29.54
<u>INTERFUND TRANSFERS</u>					
20-606-9010 TRF TO GENERAL FUND	22,050.00	0.00	0.00	22,050.00	0.00
20-606-9020 TRF TO CAPITAL REP. FUND 72	<u>69,777.00</u>	<u>0.00</u>	<u>0.00</u>	<u>69,777.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	91,827.00	0.00	0.00	91,827.00	0.00
TOTAL WATER DEPARTMENT	1,337,612.00	76,024.55	711,765.34	625,846.66	53.21

20 -WATER FUND
 DEBT SERVICE

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
20-607-8016 2017 GO REFUNDING (2009) PR	75,000.00	0.00	75,000.00	0.00	100.00
20-607-8017 2017 GO REFUNDING (2009) IN	60,375.00	0.00	30,750.00	29,625.00	50.93
20-607-8030 BOND AGENT FEES	400.00	0.00	200.00	200.00	50.00
20-607-8056 2018 GO REFUNDING (2009) PR	49,320.00	0.00	49,320.00	0.00	100.00
20-607-8057 2018 GO REFUNDING (2009) IN	3,068.00	0.00	1,865.68	1,202.32	60.81
20-607-8060 SIB LOAN - PRINCIPAL	21,765.00	0.00	0.00	21,765.00	0.00
20-607-8061 SIB LOAN - INTEREST	<u>7,175.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,175.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	217,103.00	0.00	157,135.68	59,967.32	72.38
<hr/>					
TOTAL DEBT SERVICE	217,103.00	0.00	157,135.68	59,967.32	72.38
<hr/>					
TOTAL EXPENDITURES	<u>1,554,715.00</u>	<u>76,024.55</u>	<u>868,901.02</u>	<u>685,813.98</u>	<u>55.89</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	<u>0.00</u>	<u>56,637.14</u>	<u>173,479.26</u>	<u>(173,479.26)</u>	<u>0.00</u>

30 -DEBT SERVICE FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>960,782.00</u>	<u>19,931.82</u>	<u>798,687.07</u>	<u>162,094.93</u>	<u>83.13</u>
TOTAL REVENUES	<u>960,782.00</u>	<u>19,931.82</u>	<u>798,687.07</u>	<u>162,094.93</u>	<u>83.13</u>
<u>EXPENDITURE SUMMARY</u>					
DEBT SERVICE	<u>960,782.00</u>	<u>0.00</u>	<u>716,243.07</u>	<u>244,538.93</u>	<u>74.55</u>
TOTAL EXPENDITURES	<u>960,782.00</u>	<u>0.00</u>	<u>716,243.07</u>	<u>244,538.93</u>	<u>74.55</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	19,931.82	82,444.00 (82,444.00)	0.00

30 -DEBT SERVICE FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
30-599-1010 CURRENT ADVALOREM TAXES	385,600.00	18,890.42	512,454.09 (126,854.09)	132.90
30-599-1020 DELINQUENT ADVALOREM TAXES	0.00	9.89	380.30 (380.30)	0.00
30-599-1030 PENALTY & INTEREST	0.00	233.52	1,899.98 (1,899.98)	0.00
TOTAL TAXES	385,600.00	19,133.83	514,734.37 (129,134.37)	133.49
<u>TRANSFERS IN</u>					
30-599-8010 INTEREST INCOME	0.00	797.99	9,988.70 (9,988.70)	0.00
30-599-8012 TRANSFER FROM GENERAL FUND	28,940.00	0.00	0.00	28,940.00	0.00
30-599-8030 FUND BALANCE - TRANSFER IN	75,951.00	0.00	0.00	75,951.00	0.00
30-599-8048 TRANSFER IN - STREET MAINT	470,291.00	0.00	273,964.00	196,327.00	58.25
TOTAL TRANSFERS IN	575,182.00	797.99	283,952.70	291,229.30	49.37
TOTAL NON-DEPARTMENTAL	960,782.00	19,931.82	798,687.07	162,094.93	83.13
TOTAL REVENUES	960,782.00	19,931.82	798,687.07	162,094.93	83.13

30 -DEBT SERVICE FUND
 DEBT SERVICE

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
30-607-8054 BOND AGENT FEES	500.00	0.00	200.00	300.00	40.00
30-607-8056 2018 GO REFUNDING (2009) PR	190,680.00	0.00	190,680.00	0.00	100.00
30-607-8057 2018 GO REFUNDING (2009) IN	11,862.00	0.00	7,213.07	4,648.93	60.81
30-607-8058 2022 GO BOND - PRINCIPAL	300,000.00	0.00	300,000.00	0.00	100.00
30-607-8059 2022 GO BONDS - INTEREST	428,800.00	0.00	218,150.00	210,650.00	50.87
30-607-8060 SIB LOAN - PRINCIPAL	21,765.00	0.00	0.00	21,765.00	0.00
30-607-8061 SIB LOAN - INTEREST	<u>7,175.00</u>	<u>0.00</u>	<u>0.00</u>	<u>7,175.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	960,782.00	0.00	716,243.07	244,538.93	74.55
<hr/>					
TOTAL DEBT SERVICE	960,782.00	0.00	716,243.07	244,538.93	74.55
<hr/>					
TOTAL EXPENDITURES	<u>960,782.00</u>	<u>0.00</u>	<u>716,243.07</u>	<u>244,538.93</u>	<u>74.55</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	<u>0.00</u>	<u>19,931.82</u>	<u>82,444.00</u>	<u>(82,444.00)</u>	<u>0.00</u>

40 -CRIME CONTROL DISTRICT
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>198,000.00</u>	<u>14,204.67</u>	<u>162,247.77</u>	<u>35,752.23</u>	<u>81.94</u>
TOTAL REVENUES	<u>198,000.00</u>	<u>14,204.67</u>	<u>162,247.77</u>	<u>35,752.23</u>	<u>81.94</u>
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	750.00	0.00	135.00	615.00	18.00
POLICE DEPARTMENT	<u>192,890.00</u>	<u>3,278.50</u>	<u>179,978.30</u>	<u>12,911.70</u>	<u>93.31</u>
TOTAL EXPENDITURES	<u>193,640.00</u>	<u>3,278.50</u>	<u>180,113.30</u>	<u>13,526.70</u>	<u>93.01</u>
REVENUES OVER/ (UNDER) EXPENDITURES	4,360.00	10,926.17 (17,865.53)	22,225.53	409.76-

40 -CRIME CONTROL DISTRICT
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
40-599-1050 SALES - CRIME CONTROL DIST	<u>186,000.00</u>	<u>12,653.55</u>	<u>147,887.56</u>	<u>38,112.44</u>	<u>79.51</u>
TOTAL TAXES	186,000.00	12,653.55	147,887.56	38,112.44	79.51
<u>MISC./GRANTS/INTEREST</u>					
<u>TRANSFERS IN</u>					
40-599-8005 INTEREST INCOME	<u>12,000.00</u>	<u>1,551.12</u>	<u>14,360.21</u>	(<u>2,360.21</u>)	<u>119.67</u>
TOTAL TRANSFERS IN	12,000.00	1,551.12	14,360.21	(2,360.21)	119.67
TOTAL NON-DEPARTMENTAL	198,000.00	14,204.67	162,247.77	35,752.23	81.94
TOTAL REVENUES	<u>198,000.00</u>	<u>14,204.67</u>	<u>162,247.77</u>	<u>35,752.23</u>	<u>81.94</u>

40 -CRIME CONTROL DISTRICT
FIRE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SUPPLIES</u>	_____	_____	_____	_____	_____
<u>SERVICES</u>					
40-604-3030 TRAINING/EDUCATION	<u>750.00</u>	<u>0.00</u>	<u>135.00</u>	<u>615.00</u>	<u>18.00</u>
TOTAL SERVICES	750.00	0.00	135.00	615.00	18.00
<u>CAPITAL OUTLAY</u>	_____	_____	_____	_____	_____
<u>INTERFUND TRANSFERS</u>	_____	_____	_____	_____	_____
TOTAL FIRE DEPARTMENT	750.00	0.00	135.00	615.00	18.00

40 -CRIME CONTROL DISTRICT
 POLICE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SERVICES</u>					
40-605-3030 TRAINING/EDUCATION	6,400.00	0.00	6,400.00	0.00	100.00
40-605-3087 CITIZENS COMMUNICATION/EDUC	<u>7,000.00</u>	<u>2,878.50</u>	<u>6,921.57</u>	<u>78.43</u>	<u>98.88</u>
TOTAL SERVICES	13,400.00	2,878.50	13,321.57	78.43	99.41
<u>CONTRACTUAL</u>					
<u>CAPITAL OUTLAY</u>					
40-605-8030 POLICE EQUIPMENT PURCHASE	29,490.00	0.00	29,490.00	0.00	100.00
40-605-8050 CAPITAL - VEHICLES	<u>150,000.00</u>	<u>400.00</u>	<u>137,166.73</u>	<u>12,833.27</u>	<u>91.44</u>
TOTAL CAPITAL OUTLAY	179,490.00	400.00	166,656.73	12,833.27	92.85
<u>INTERFUND TRANSFERS</u>					
TOTAL POLICE DEPARTMENT	192,890.00	3,278.50	179,978.30	12,911.70	93.31
TOTAL EXPENDITURES	193,640.00	3,278.50	180,113.30	13,526.70	93.01
REVENUES OVER/ (UNDER) EXPENDITURES	4,360.00	10,926.17	(17,865.53)	22,225.53	409.76-

42 -PEG FUNDS
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>20,800.00</u>	<u>704.73</u>	<u>15,473.26</u>	<u>5,326.74</u>	<u>74.39</u>
TOTAL REVENUES	<u>20,800.00</u>	<u>704.73</u>	<u>15,473.26</u>	<u>5,326.74</u>	<u>74.39</u>
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>20,800.00</u>	<u>0.00</u>	<u>19,051.67</u>	<u>1,748.33</u>	<u>91.59</u>
TOTAL EXPENDITURES	<u>20,800.00</u>	<u>0.00</u>	<u>19,051.67</u>	<u>1,748.33</u>	<u>91.59</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	704.73 (3,578.41)	3,578.41	0.00

42 - PEG FUNDS
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>FRANCHISE REVENUES</u>					
42-599-2024 FRANCHISE - PEG FEES	<u>16,000.00</u>	<u>524.97</u>	<u>12,551.82</u>	<u>3,448.18</u>	<u>78.45</u>
TOTAL FRANCHISE REVENUES	16,000.00	524.97	12,551.82	3,448.18	78.45
<u>MISC./GRANTS/INTEREST</u>					
42-599-7000 INTEREST	<u>4,800.00</u>	<u>179.76</u>	<u>2,921.44</u>	<u>1,878.56</u>	<u>60.86</u>
TOTAL MISC./GRANTS/INTEREST	4,800.00	179.76	2,921.44	1,878.56	60.86
<u>TRANSFERS IN</u>					
TOTAL NON-DEPARTMENTAL	20,800.00	704.73	15,473.26	5,326.74	74.39
TOTAL REVENUES	<u>20,800.00</u>	<u>704.73</u>	<u>15,473.26</u>	<u>5,326.74</u>	<u>74.39</u>

CITY OF SHAVANO PARK
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2024

42 - PEG FUNDS
 ADMINISTRATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
42-601-8030 CAPITAL-ELECTRONIC EQUIPMEN	20,800.00	0.00	19,051.67	1,748.33	91.59
TOTAL CAPITAL OUTLAY	20,800.00	0.00	19,051.67	1,748.33	91.59
<hr/>					
TOTAL ADMINISTRATION	20,800.00	0.00	19,051.67	1,748.33	91.59
<hr/>					
TOTAL EXPENDITURES	20,800.00	0.00	19,051.67	1,748.33	91.59
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	704.73	(3,578.41)	3,578.41	0.00

45 -TREE PROTECT & BEAUT FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>25,000.00</u>	<u>2,975.00</u>	<u>7,350.00</u>	<u>17,650.00</u>	<u>29.40</u>
TOTAL REVENUES	<u>25,000.00</u>	<u>2,975.00</u>	<u>7,350.00</u>	<u>17,650.00</u>	<u>29.40</u>
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	22,375.00	0.00	0.00	22,375.00	0.00
DEVELOPMENT SERVICES	<u>2,625.00</u>	<u>0.00</u>	<u>2,625.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	<u>25,000.00</u>	<u>0.00</u>	<u>2,625.00</u>	<u>22,375.00</u>	<u>10.50</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	2,975.00	4,725.00 (4,725.00)	0.00

45 -TREE PROTECT & BEAUT FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>PERMITS & LICENSES</u>					
45-599-3015 TREE TRIMMING PERMITS	<u>12,250.00</u>	<u>2,975.00</u>	<u>7,350.00</u>	<u>4,900.00</u>	<u>60.00</u>
TOTAL PERMITS & LICENSES	12,250.00	2,975.00	7,350.00	4,900.00	60.00
<u>MISC./GRANTS/INTEREST</u>					
<u>TRANSFERS IN</u>					
45-599-8099 FUND BALANCE RESERVE	<u>12,750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,750.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	12,750.00	0.00	0.00	12,750.00	0.00
TOTAL NON-DEPARTMENTAL	25,000.00	2,975.00	7,350.00	17,650.00	29.40
TOTAL REVENUES	<u>25,000.00</u>	<u>2,975.00</u>	<u>7,350.00</u>	<u>17,650.00</u>	<u>29.40</u>

45 -TREE PROTECT & BEAUT FUND
 ADMINISTRATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SERVICES</u>					
45-601-3087 CITIZENS COMMUNICATION/EDUC	500.00	0.00	0.00	500.00	0.00
TOTAL SERVICES	500.00	0.00	0.00	500.00	0.00
<u>DEPT MATERIALS-SERVICES</u>					
45-601-6085 SUPPLIES/MATERIAL/CHEMICALS	21,875.00	0.00	0.00	21,875.00	0.00
TOTAL DEPT MATERIALS-SERVICES	21,875.00	0.00	0.00	21,875.00	0.00
TOTAL ADMINISTRATION	22,375.00	0.00	0.00	22,375.00	0.00

45 -TREE PROTECT & BEAUT FUND
 DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CONTRACTUAL</u>					
45-607-4075 COMPUTER SOFTWARE	<u>2,625.00</u>	<u>0.00</u>	<u>2,625.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL CONTRACTUAL	2,625.00	0.00	2,625.00	0.00	100.00
<hr/>					
TOTAL DEVELOPMENT SERVICES	2,625.00	0.00	2,625.00	0.00	100.00
<hr/>					
TOTAL EXPENDITURES	<u>25,000.00</u>	<u>0.00</u>	<u>2,625.00</u>	<u>22,375.00</u>	<u>10.50</u>
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	<u>0.00</u>	<u>2,975.00</u>	<u>4,725.00</u>	<u>(4,725.00)</u>	<u>0.00</u>

48 -STREET MAINTENANCE FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>520,291.00</u>	<u>12,637.42</u>	<u>148,704.54</u>	<u>371,586.46</u>	<u>28.58</u>
TOTAL REVENUES	<u>520,291.00</u>	<u>12,637.42</u>	<u>148,704.54</u>	<u>371,586.46</u>	<u>28.58</u>
<u>EXPENDITURE SUMMARY</u>					
PUBLIC WORKS	<u>520,291.00</u>	<u>0.00</u>	<u>273,964.00</u>	<u>246,327.00</u>	<u>52.66</u>
TOTAL EXPENDITURES	<u>520,291.00</u>	<u>0.00</u>	<u>273,964.00</u>	<u>246,327.00</u>	<u>52.66</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	12,637.42	(125,259.46)	125,259.46	0.00

48 -STREET MAINTENANCE FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
48-599-1040 SALES - STREET MAINTENANCE	<u>186,000.00</u>	<u>12,637.42</u>	<u>148,704.54</u>	<u>37,295.46</u>	<u>79.95</u>
TOTAL TAXES	186,000.00	12,637.42	148,704.54	37,295.46	79.95
<u>PERMITS & LICENSES</u>					
<u>TRANSFERS IN</u>					
48-599-8099 FUND BALANCE RESERVE	<u>334,291.00</u>	<u>0.00</u>	<u>0.00</u>	<u>334,291.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	334,291.00	0.00	0.00	334,291.00	0.00
TOTAL NON-DEPARTMENTAL	520,291.00	12,637.42	148,704.54	371,586.46	28.58
TOTAL REVENUES	<u>520,291.00</u>	<u>12,637.42</u>	<u>148,704.54</u>	<u>371,586.46</u>	<u>28.58</u>

48 -STREET MAINTENANCE FUND
 PUBLIC WORKS

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
48-603-6080 STREET MAINTENANCE	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL DEPT MATERIALS-SERVICES	50,000.00	0.00	0.00	50,000.00	0.00
<u>INTERFUND TRANSFERS</u>					
48-603-9030 TRANS TO DEBT SERVICE	470,291.00	0.00	273,964.00	196,327.00	58.25
TOTAL INTERFUND TRANSFERS	470,291.00	0.00	273,964.00	196,327.00	58.25
TOTAL PUBLIC WORKS	520,291.00	0.00	273,964.00	246,327.00	52.66
TOTAL EXPENDITURES	520,291.00	0.00	273,964.00	246,327.00	52.66
REVENUES OVER/(UNDER) EXPENDITURES	0.00	12,637.42	(125,259.46)	125,259.46	0.00

50 -COURT RESTRICTED FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>65,690.00</u>	<u>1,438.22</u>	<u>10,801.82</u>	<u>54,888.18</u>	<u>16.44</u>
TOTAL REVENUES	<u>65,690.00</u>	<u>1,438.22</u>	<u>10,801.82</u>	<u>54,888.18</u>	<u>16.44</u>
<u>EXPENDITURE SUMMARY</u>					
OPERATING EXPENSES	<u>64,020.00</u>	<u>0.00</u>	<u>0.00</u>	<u>64,020.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>64,020.00</u>	<u>0.00</u>	<u>0.00</u>	<u>64,020.00</u>	<u>0.00</u>
REVENUES OVER/ (UNDER) EXPENDITURES	1,670.00	1,438.22	10,801.82 (9,131.82)	646.82

50 -COURT RESTRICTED FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>COURT FEES</u>					
50-599-4022 COURT EFFICIENCY REVENUE	120.00	15.00	90.06	29.94	75.05
50-599-4023 COURT SECURITY REVENUE	3,800.00	500.32	3,791.60	8.40	99.78
50-599-4024 TRUANCY PREVENTION FUND	3,500.00	498.29	3,632.57 (132.57)	103.79
50-599-4025 COURT TECHNOLOGY REVENUE	3,200.00	414.63	3,214.98 (14.98)	100.47
50-599-4026 JURY FUND	<u>70.00</u>	<u>9.98</u>	<u>72.61</u> (<u>2.61</u>)	<u>103.73</u>
TOTAL COURT FEES	10,690.00	1,438.22	10,801.82 (111.82)	101.05
<u>TRANSFERS IN</u>					
50-599-8099 FUND BALANCE RESERVE	<u>55,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>55,000.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	55,000.00	0.00	0.00	55,000.00	0.00
TOTAL NON-DEPARTMENTAL	65,690.00	1,438.22	10,801.82	54,888.18	16.44
TOTAL REVENUES	65,690.00	1,438.22	10,801.82	54,888.18	16.44
	=====	=====	=====	=====	=====

50 -COURT RESTRICTED FUND
 OPERATING EXPENSES

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
50-602-8080 CAPITAL IMPROVEMENTS	55,000.00	0.00	0.00	55,000.00	0.00
TOTAL CAPITAL OUTLAY	55,000.00	0.00	0.00	55,000.00	0.00
<u>INTERFUND TRANSFERS</u>					
50-602-9010 TRANSFER TO GENERAL FUND	9,020.00	0.00	0.00	9,020.00	0.00
TOTAL INTERFUND TRANSFERS	9,020.00	0.00	0.00	9,020.00	0.00
TOTAL OPERATING EXPENSES	64,020.00	0.00	0.00	64,020.00	0.00
TOTAL EXPENDITURES	64,020.00	0.00	0.00	64,020.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	1,670.00	1,438.22	10,801.82	(9,131.82)	646.82

CITY OF SHAVANO PARK
 REVENUE & EXPENSE REPORT (UNAUDITED)
 AS OF: JULY 31ST, 2024

52 -CHILD SAFETY FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>5,000.00</u>	<u>357.11</u>	<u>3,605.87</u>	<u>1,394.13</u>	<u>72.12</u>
TOTAL REVENUES	<u>5,000.00</u>	<u>357.11</u>	<u>3,605.87</u>	<u>1,394.13</u>	<u>72.12</u>
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	2,000.00	0.00	1,968.00	32.00	98.40
POLICE DEPARTMENT	<u>3,000.00</u>	<u>0.00</u>	<u>1,009.87</u>	<u>1,990.13</u>	<u>33.66</u>
TOTAL EXPENDITURES	<u>5,000.00</u>	<u>0.00</u>	<u>2,977.87</u>	<u>2,022.13</u>	<u>59.56</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	357.11	628.00 (628.00)	0.00

52 -CHILD SAFETY FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
52-599-7010 SCHOOL CROSSING GUARD FUNDS	<u>4,000.00</u>	<u>357.11</u>	<u>3,605.87</u>	<u>394.13</u>	<u>90.15</u>
TOTAL MISC./GRANTS/INTEREST	4,000.00	357.11	3,605.87	394.13	90.15
<u>TRANSFERS IN</u>					
52-599-8089 FUND BALANCE RESERVE	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	1,000.00	0.00	0.00	1,000.00	0.00
TOTAL NON DEPARTMENTAL	5,000.00	357.11	3,605.87	1,394.13	72.12
TOTAL REVENUES	<u>5,000.00</u>	<u>357.11</u>	<u>3,605.87</u>	<u>1,394.13</u>	<u>72.12</u>

52 -CHILD SAFETY FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SERVICES</u>					
52-604-3087 CITIZENS COMMUNICATION/EDUC	2,000.00	0.00	1,968.00	32.00	98.40
TOTAL SERVICES	2,000.00	0.00	1,968.00	32.00	98.40
TOTAL FIRE DEPARTMENT	2,000.00	0.00	1,968.00	32.00	98.40

52 -CHILD SAFETY FUND
 POLICE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SERVICES</u>					
52-605-3087 CITIZENS COMMUNICATION/EDUC	3,000.00	0.00	1,009.87	1,990.13	33.66
TOTAL SERVICES	3,000.00	0.00	1,009.87	1,990.13	33.66
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TOTAL POLICE DEPARTMENT	3,000.00	0.00	1,009.87	1,990.13	33.66
<hr/>					
TOTAL EXPENDITURES	5,000.00	0.00	2,977.87	2,022.13	59.56
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	357.11	628.00 (628.00)	0.00

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2024

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,300.00</u>	<u>0.00</u>	<u>3,265.02</u>	<u>(1,965.02)</u>	<u>251.16</u>
TOTAL REVENUES	<u>1,300.00</u>	<u>0.00</u>	<u>3,265.02</u>	<u>(1,965.02)</u>	<u>251.16</u>
<u>EXPENDITURE SUMMARY</u>					
POLICE DEPARTMENT	<u>1,300.00</u>	<u>0.00</u>	<u>3,265.02</u>	<u>(1,965.02)</u>	<u>251.16</u>
TOTAL EXPENDITURES	<u>1,300.00</u>	<u>0.00</u>	<u>3,265.02</u>	<u>(1,965.02)</u>	<u>251.16</u>

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>POLICE/FIRE REVENUES</u>					
53-599-6020 LEOSE FUNDS	<u>1,300.00</u>	<u>0.00</u>	<u>3,265.02</u>	(<u>1,965.02</u>)	<u>251.16</u>
TOTAL POLICE/FIRE REVENUES	1,300.00	0.00	3,265.02	(1,965.02)	251.16
<u>TRANSFERS IN</u>					
TOTAL NON-DEPARTMENTAL	1,300.00	0.00	3,265.02	(1,965.02)	251.16
TOTAL REVENUES	<u>1,300.00</u>	<u>0.00</u>	<u>3,265.02</u>	(<u>1,965.02</u>)	<u>251.16</u>

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2024

53 -LEOSE
POLICE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SERVICES</u>					
53-605-3030 TRAINING/EDUCATION	<u>1,300.00</u>	<u>0.00</u>	<u>3,265.02</u>	<u>(1,965.02)</u>	<u>251.16</u>
TOTAL SERVICES	1,300.00	0.00	3,265.02	(1,965.02)	251.16
<hr/>					
TOTAL POLICE DEPARTMENT	1,300.00	0.00	3,265.02	(1,965.02)	251.16
<hr/>					
TOTAL EXPENDITURES	<u>1,300.00</u>	<u>0.00</u>	<u>3,265.02</u>	<u>(1,965.02)</u>	<u>251.16</u>
	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====

58 -AMER RESCUE PLAN ACT FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>235,461.00</u>	<u>2,472.93</u>	<u>267,959.82</u>	<u>(32,498.82)</u>	<u>113.80</u>
TOTAL REVENUES	<u>235,461.00</u>	<u>2,472.93</u>	<u>267,959.82</u>	<u>(32,498.82)</u>	<u>113.80</u>
<u>EXPENDITURE SUMMARY</u>					
CITY COUNCIL	65,000.00	0.00	143,879.00	(78,879.00)	221.35
CITY ADMINISTRATION	53,700.00	405.93	50,615.60	3,084.40	94.26
PUBLIC WORKS/GOV. BLDG.	5,611.00	0.00	5,561.00	50.00	99.11
FIRE DEPARTMENT	72,800.00	0.00	30,397.90	42,402.10	41.76
POLICE DEPARTMENT	31,950.00	2,067.00	31,948.38	1.62	99.99
WATER DEPARTMENT	<u>6,400.00</u>	<u>0.00</u>	<u>5,557.94</u>	<u>842.06</u>	<u>86.84</u>
TOTAL EXPENDITURES	<u>235,461.00</u>	<u>2,472.93</u>	<u>267,959.82</u>	<u>(32,498.82)</u>	<u>113.80</u>

58 -AMER RESCUE PLAN ACT FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
58-599-7000 INTEREST INCOME	10,000.00	405.93	7,093.90	2,906.10	70.94
58-599-7021 ARPA FEDERAL FUNDING	<u>225,461.00</u>	<u>2,067.00</u>	<u>260,865.92</u>	<u>(35,404.92)</u>	<u>115.70</u>
TOTAL MISC./GRANTS/INTEREST	235,461.00	2,472.93	267,959.82	(32,498.82)	113.80
TOTAL NON DEPARTMENTAL	235,461.00	2,472.93	267,959.82	(32,498.82)	113.80
TOTAL REVENUES	235,461.00	2,472.93	267,959.82	(32,498.82)	113.80
	=====	=====	=====	=====	=====

58 -AMER RESCUE PLAN ACT FUND
 CITY COUNCIL

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CONTRACTUAL</u>					
58-600-4090 OTHER CONTRACTUAL	0.00	0.00	13,879.00	(13,879.00)	0.00
TOTAL CONTRACTUAL	0.00	0.00	13,879.00	(13,879.00)	0.00
<u>CAPITAL OUTLAY</u>					
58-600-8070 CAPITAL - LAND	65,000.00	0.00	130,000.00	(65,000.00)	200.00
TOTAL CAPITAL OUTLAY	65,000.00	0.00	130,000.00	(65,000.00)	200.00
TOTAL CITY COUNCIL	65,000.00	0.00	143,879.00	(78,879.00)	221.35

58 -AMER RESCUE PLAN ACT FUND
 CITY ADMINISTRATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SERVICES</u>					
<u>CONTRACTUAL</u>					
<u>CAPITAL OUTLAY</u>					
58-601-8045 CAPITAL - COMPUTER EQUIPMEN	43,700.00	0.00	43,521.70	178.30	99.59
TOTAL CAPITAL OUTLAY	43,700.00	0.00	43,521.70	178.30	99.59
<u>INTERFUND TRANSFERS</u>					
58-601-9010 TRF - GENERAL FUND	10,000.00	405.93	7,093.90	2,906.10	70.94
TOTAL INTERFUND TRANSFERS	10,000.00	405.93	7,093.90	2,906.10	70.94
TOTAL CITY ADMINISTRATION	53,700.00	405.93	50,615.60	3,084.40	94.26

58 -AMER RESCUE PLAN ACT FUND
PUBLIC WORKS/GOV. BLDG.

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MAINTENANCE</u>					
58-603-5030 BUILDING MAINTENANCE	<u>2,000.00</u>	<u>0.00</u>	<u>1,950.00</u>	<u>50.00</u>	<u>97.50</u>
TOTAL MAINTENANCE	2,000.00	0.00	1,950.00	50.00	97.50
<u>CAPITAL OUTLAY</u>					
58-603-8050 VEHICLES	<u>3,611.00</u>	<u>0.00</u>	<u>3,611.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL CAPITAL OUTLAY	3,611.00	0.00	3,611.00	0.00	100.00
TOTAL PUBLIC WORKS/GOV. BLDG.	5,611.00	0.00	5,561.00	50.00	99.11

58 -AMER RESCUE PLAN ACT FUND
 FIRE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MAINTENANCE</u>					
<u>CAPITAL OUTLAY</u>					
58-604-8015 NON CAPITAL - COMPUTERS	18,800.00	0.00	18,822.32 (22.32)	100.12
58-604-8030 ELECTRONIC EQUIPMENT	12,000.00	0.00	11,575.58	424.42	96.46
58-604-8080 IMPROVEMENT PROJECTS	<u>42,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>42,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	72,800.00	0.00	30,397.90	42,402.10	41.76
TOTAL FIRE DEPARTMENT	72,800.00	0.00	30,397.90	42,402.10	41.76

58 -AMER RESCUE PLAN ACT FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
58-605-8015 NON CAPITAL - COMPUTERS	22,650.00	1,940.00	22,648.61	1.39	99.99
58-605-8030 POLICE EQUIPMENT	<u>9,300.00</u>	<u>127.00</u>	<u>9,299.77</u>	<u>0.23</u>	<u>100.00</u>
TOTAL CAPITAL OUTLAY	31,950.00	2,067.00	31,948.38	1.62	99.99
TOTAL POLICE DEPARTMENT	31,950.00	2,067.00	31,948.38	1.62	99.99

58 -AMER RESCUE PLAN ACT FUND
 WATER DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
58-606-8015 NON CAPITAL - COMPUTERS	6,400.00	0.00	5,557.94	842.06	86.84
TOTAL CAPITAL OUTLAY	6,400.00	0.00	5,557.94	842.06	86.84
<u>INTERFUND TRANSFERS</u>					
TOTAL WATER DEPARTMENT	6,400.00	0.00	5,557.94	842.06	86.84

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JULY 31ST, 2024

58 -AMER RESCUE PLAN ACT FUND
DEBT SERVICE

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
TOTAL EXPENDITURES	235,461.00	2,472.93	267,959.82 (32,498.82)	113.80
	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====

60 -STREET PROJECTS FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>4,845,000.00</u>	<u>18,519.39</u>	<u>327,361.10</u>	<u>4,517,638.90</u>	<u>6.76</u>
TOTAL REVENUES	<u>4,845,000.00</u>	<u>18,519.39</u>	<u>327,361.10</u>	<u>4,517,638.90</u>	<u>6.76</u>
<u>EXPENDITURE SUMMARY</u>					
PUBLIC WORKS	<u>4,845,000.00</u>	<u>19,202.85</u>	<u>4,819,530.68</u>	<u>25,469.32</u>	<u>99.47</u>
TOTAL EXPENDITURES	<u>4,845,000.00</u>	<u>19,202.85</u>	<u>4,819,530.68</u>	<u>25,469.32</u>	<u>99.47</u>
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	(683.46)	(4,492,169.58)	4,492,169.58	0.00

60 -STREET PROJECTS FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
60-599-7011 OTHER INCOME	0.00	0.00	25,362.32	(25,362.32)	0.00
TOTAL MISC./GRANTS/INTEREST	0.00	0.00	25,362.32	(25,362.32)	0.00
<u>TRANSFERS IN</u>					
60-599-8010 INTEREST INCOME	0.00	18,519.39	289,171.07	(289,171.07)	0.00
60-599-8011 UNREAL G/L ON INVESTMENTS	0.00	0.00	12,827.71	(12,827.71)	0.00
60-599-8099 FUND BALANCE RESERVE	4,845,000.00	0.00	0.00	4,845,000.00	0.00
TOTAL TRANSFERS IN	4,845,000.00	18,519.39	301,998.78	4,543,001.22	6.23
TOTAL NON-DEPARTMENTAL	4,845,000.00	18,519.39	327,361.10	4,517,638.90	6.76
TOTAL REVENUES	4,845,000.00	18,519.39	327,361.10	4,517,638.90	6.76

60 -STREET PROJECTS FUND
ADMINISTRATION

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SERVICES</u>	_____	_____	_____	_____	_____
<u>INTERFUND TRANSFERS</u>	_____	_____	_____	_____	_____

60 -STREET PROJECTS FUND
 PUBLIC WORKS

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SERVICES</u>					
60-603-3012 ENGINEERING - PHASE IA	135,000.00	8,480.00	106,775.07	28,224.93	79.09
60-603-3013 ENGINEERING - PH 1B DEZAVAL	75,000.00	3,157.50	3,157.50	71,842.50	4.21
60-603-3014 ENGINEERING - PHASE 1C	<u>0.00</u>	<u>0.00</u>	<u>9,787.56</u>	<u>(9,787.56)</u>	<u>0.00</u>
TOTAL SERVICES	210,000.00	11,637.50	119,720.13	90,279.87	57.01
<u>CAPITAL OUTLAY</u>					
60-603-8085 CAPITAL - STREETS - PHASE 1	<u>4,635,000.00</u>	<u>7,565.35</u>	<u>4,699,810.55</u>	<u>(64,810.55)</u>	<u>101.40</u>
TOTAL CAPITAL OUTLAY	4,635,000.00	7,565.35	4,699,810.55	(64,810.55)	101.40
<hr/>					
TOTAL PUBLIC WORKS	4,845,000.00	19,202.85	4,819,530.68	25,469.32	99.47
<hr/>					
TOTAL EXPENDITURES	4,845,000.00	19,202.85	4,819,530.68	25,469.32	99.47
=====					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	(683.46)	(4,492,169.58)	4,492,169.58	0.00
=====					

70 -CAPITAL REPLACEMENT FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
OTHER SOURCES	<u>383,144.00</u>	<u>8,325.92</u>	<u>85,980.79</u>	<u>297,163.21</u>	<u>22.44</u>
TOTAL REVENUES	<u>383,144.00</u>	<u>8,325.92</u>	<u>85,980.79</u>	<u>297,163.21</u>	<u>22.44</u>
<u>EXPENDITURE SUMMARY</u>					
COUNCIL	0.00	0.00	198,173.98 (198,173.98)	0.00
ADMIN	12,000.00	0.00	20,566.00 (8,566.00)	171.38
PUBLIC WORKS	35,389.00	0.00	35,389.00	0.00	100.00
FIRE	<u>7,500.00</u>	<u>0.00</u>	<u>7,076.87</u>	<u>423.13</u>	<u>94.36</u>
TOTAL EXPENDITURES	<u>54,889.00</u>	<u>0.00</u>	<u>261,205.85 (</u>	<u>206,316.85)</u>	<u>475.88</u>
REVENUES OVER/ (UNDER) EXPENDITURES	328,255.00	8,325.92 (175,225.06)	503,480.06	53.38-

70 -CAPITAL REPLACEMENT FUND
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>OTHER SOURCES</u>					
<u>MISC./GRANTS/INTEREST</u>					
<u>TRANSFERS IN</u>					
70-599-8010 INTEREST INCOME	60,000.00	8,325.92	83,756.92 (23,756.92)	139.59
70-599-8011 UNREAL G/L ON INVESTMENTS	0.00	0.00	2,223.87 (2,223.87)	0.00
70-599-8020 TRF IN - GENERAL FUND	<u>323,144.00</u>	<u>0.00</u>	<u>0.00</u>	<u>323,144.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	383,144.00	8,325.92	85,980.79	297,163.21	22.44
TOTAL OTHER SOURCES	383,144.00	8,325.92	85,980.79	297,163.21	22.44
TOTAL REVENUES	<u>383,144.00</u>	<u>8,325.92</u>	<u>85,980.79</u>	<u>297,163.21</u>	<u>22.44</u>

70 -CAPITAL REPLACEMENT FUND
 COUNCIL

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CONTRACTUAL</u>					
<u>CAPITAL OUTLAY</u>					
70-600-8070 CAPITAL - LAND	0.00	0.00	198,173.98	(198,173.98)	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	198,173.98	(198,173.98)	0.00
TOTAL COUNCIL	0.00	0.00	198,173.98	(198,173.98)	0.00

70 -CAPITAL REPLACEMENT FUND
ADMIN

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
70-601-8081 CAPITAL - BUILDING	12,000.00	0.00	20,566.00	(8,566.00)	171.38
TOTAL CAPITAL OUTLAY	12,000.00	0.00	20,566.00	(8,566.00)	171.38
<u>INTERFUND TRANSFERS</u>					
TOTAL ADMIN	12,000.00	0.00	20,566.00	(8,566.00)	171.38

70 -CAPITAL REPLACEMENT FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
70-603-8050 CAPITAL - VEHICLES	35,389.00	0.00	35,389.00	0.00	100.00
TOTAL CAPITAL OUTLAY	35,389.00	0.00	35,389.00	0.00	100.00
<u>INTERFUND TRANSFERS</u>					
TOTAL PUBLIC WORKS	35,389.00	0.00	35,389.00	0.00	100.00

70 -CAPITAL REPLACEMENT FUND
 FIRE

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
70-604-8060 EQUIPMENT	7,500.00	0.00	7,076.87	423.13	94.36
TOTAL CAPITAL OUTLAY	7,500.00	0.00	7,076.87	423.13	94.36
<u>INTERFUND TRANSFERS</u>					
TOTAL FIRE	7,500.00	0.00	7,076.87	423.13	94.36
TOTAL EXPENDITURES	54,889.00	0.00	261,205.85	(206,316.85)	475.88
REVENUES OVER/(UNDER) EXPENDITURES	328,255.00	8,325.92	(175,225.06)	503,480.06	53.38-

72 -WATER CAPITAL REPLACEMENT
 FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>69,777.00</u>	<u>0.00</u>	<u>0.00</u>	<u>69,777.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>69,777.00</u>	<u>0.00</u>	<u>0.00</u>	<u>69,777.00</u>	<u>0.00</u>
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	<u>39,000.00</u>	<u>0.00</u>	<u>53,391.48</u>	<u>(14,391.48)</u>	<u>136.90</u>
TOTAL EXPENDITURES	<u>39,000.00</u>	<u>0.00</u>	<u>53,391.48</u>	<u>(14,391.48)</u>	<u>136.90</u>
REVENUES OVER/ (UNDER) EXPENDITURES	30,777.00	0.00	(53,391.48)	84,168.48	173.48-

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
<u>TRANSFERS IN</u>					
72-599-8020 TRANSFER FROM WATER FUND	69,777.00	0.00	0.00	69,777.00	0.00
TOTAL TRANSFERS IN	69,777.00	0.00	0.00	69,777.00	0.00
TOTAL NON-DEPARTMENTAL	69,777.00	0.00	0.00	69,777.00	0.00
TOTAL REVENUES	69,777.00	0.00	0.00	69,777.00	0.00

72 -WATER CAPITAL REPLACEMENT
 WATER DEPARTMENT

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
72-606-8080 WATER SYSTEM IMPROVEMENTS	0.00	0.00	14,391.48	(14,391.48)	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	14,391.48	(14,391.48)	0.00
<u>INTERFUND TRANSFERS</u>					
72-606-9020 TRANSFER TO WATER UTILITY	39,000.00	0.00	39,000.00	0.00	100.00
TOTAL INTERFUND TRANSFERS	39,000.00	0.00	39,000.00	0.00	100.00
TOTAL WATER DEPARTMENT	39,000.00	0.00	53,391.48	(14,391.48)	136.90

72 -WATER CAPITAL REPLACEMENT
DEBT SERVICE

% OF YEAR COMPLETED: 83.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
TOTAL EXPENDITURES	39,000.00	0.00	53,391.48 (14,391.48)	136.90
REVENUES OVER/(UNDER) EXPENDITURES	30,777.00	0.00	(53,391.48)	84,168.48	173.48-

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	507.46
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	507.46
7/01/24	SAM'S CLUB DIRECT	WATER BALLOONS	GENERAL FUND	CITY COUNCIL	687.24
7/01/24	BILL HILL	TML CONFERENCE 2024	GENERAL FUND	CITY ADMINISTRATION	1,046.07
7/01/24	INTRUDER ALERT SYSTEMS	JUNE CITY HALL ALARM MONIT	GENERAL FUND	CITY ADMINISTRATION	59.95
7/01/24	ACH***ELEVON INC	CC FEES - PERMITS	GENERAL FUND	CITY ADMINISTRATION	15.72
7/01/24	ACH***ELEVON INC	PERMITS - MPN ONLINE	GENERAL FUND	CITY ADMINISTRATION	763.33
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	COPAY 1K-3K EE HRA	GENERAL FUND	CITY ADMINISTRATION	140.00
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	COPAY 1K-3K EE HRA	GENERAL FUND	CITY ADMINISTRATION	140.00
7/01/24	KELSEY VALENCIA	PHASE 3 INTERNSHIP	GENERAL FUND	CITY ADMINISTRATION	200.00
7/01/24	SORCERERS APPRINTICE	PAF FORMS	GENERAL FUND	CITY ADMINISTRATION	130.00
7/01/24	ACH***ELEVON INC	CC FEES - COURT	GENERAL FUND	MUNICIPAL COURT	318.46
7/01/24	ACH***AMERICA EXPRESS	AMEX CC FEES	GENERAL FUND	MUNICIPAL COURT	0.65
7/01/24	O'REILLY AUTO PARTS	MOWER BATTERY/UTILITY WIPE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	148.74
7/01/24	INTRUDER ALERT SYSTEMS	JUNE PW BLDG ALARM MONITOR	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	49.95
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	HSA 3K HSA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	122.50
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	HSA 3K HSA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	122.50
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	HSA 4K-6K HSA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	321.89
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	HSA 4K-6K HSA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	321.89
7/01/24	A-1 FIRE & SAFE	PW BLDG ANNUAL FIRE INSPEC	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	146.10
7/01/24	SAM'S CLUB DIRECT	DISINFECTANT WIPES	GENERAL FUND	FIRE DEPARTMENT	10.98
7/01/24	SAM'S CLUB DIRECT	GATORADE, COFFE, FILTERS	GENERAL FUND	FIRE DEPARTMENT	196.02
7/01/24	SAM'S CLUB DIRECT	WASP SPRAY	GENERAL FUND	FIRE DEPARTMENT	24.46
7/01/24	RALPH N. TERPOLILLI	JULY MEDICAL DIRECTION	GENERAL FUND	FIRE DEPARTMENT	450.00
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	COPAY 1K-3K EE HRA	GENERAL FUND	FIRE DEPARTMENT	70.00
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	COPAY 1K-3K EE HRA	GENERAL FUND	FIRE DEPARTMENT	70.00
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	HSA 3K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	490.00
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	HSA 3K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	490.00
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	HSA 4K-6K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	960.00
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	HSA 4K-6K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	960.00
7/01/24	ALTEX ELECTRONICS, LTD.	UPS RPLC BATTERIES	GENERAL FUND	FIRE DEPARTMENT	147.80
7/01/24	SOUTHWEST TEXAS REGIONAL ADVISORY COUN	IMAGETREND ANNUAL RUN FEE	GENERAL FUND	FIRE DEPARTMENT	4,272.00
7/01/24	GALLS	HONOR GUARD UNIFORM - BING	GENERAL FUND	FIRE DEPARTMENT	217.66
7/01/24	GALLS	HONOR GUARD UNIFORM - SALI	GENERAL FUND	FIRE DEPARTMENT	156.74
7/01/24	GALLS	HONOR GUARD UNIFORM - BING	GENERAL FUND	FIRE DEPARTMENT	45.01
7/01/24	GALLS	HONOR GUARD UNIFORM - SALI	GENERAL FUND	FIRE DEPARTMENT	299.94
7/01/24	GALLS	HONOR GUARD UNIFORM - SALI	GENERAL FUND	FIRE DEPARTMENT	63.75
7/01/24	GALLS	HONOR GUARD UNIFORM - BING	GENERAL FUND	FIRE DEPARTMENT	254.93
7/01/24	GALLS	HONOR GUARD UNIFORM - WOOD	GENERAL FUND	FIRE DEPARTMENT	286.00
7/01/24	GALLS	HONOR GUARD UNIFORM - BING	GENERAL FUND	FIRE DEPARTMENT	12.75
7/01/24	GALLS	HONOR GUARD UNIFORM - SALI	GENERAL FUND	FIRE DEPARTMENT	12.75
7/01/24	GALLS	HONOR GUARD UNIFORM - WOOD	GENERAL FUND	FIRE DEPARTMENT	36.96
7/01/24	GALLS	HONOR GUARD UNIFORM - BING	GENERAL FUND	FIRE DEPARTMENT	14.45
7/01/24	GALLS	HONOR GUARD UNIFORM - SALI	GENERAL FUND	FIRE DEPARTMENT	14.45
7/01/24	GALLS	HONOR GUARD UNIFORM - WOOD	GENERAL FUND	FIRE DEPARTMENT	62.82
7/01/24	GALLS	HONOR GUARD UNIFORM - BING	GENERAL FUND	FIRE DEPARTMENT	62.82
7/01/24	GALLS	HONOR GUARD UNIFORM - SALI	GENERAL FUND	FIRE DEPARTMENT	62.82
7/01/24	GALLS	HONOR GUARD UNIFORM - WOOD	GENERAL FUND	FIRE DEPARTMENT	10.20
7/01/24	GALLS	HONOR GUARD UNIFORM - BING	GENERAL FUND	FIRE DEPARTMENT	10.20
7/01/24	GALLS	HONOR GUARD UNIFORM - SALI	GENERAL FUND	FIRE DEPARTMENT	10.20
7/01/24	GALLS	HONOR GUARD UNIFORM - WOOD	GENERAL FUND	FIRE DEPARTMENT	7.61
7/01/24	GALLS	HONOR GUARD UNIFORM - BING	GENERAL FUND	FIRE DEPARTMENT	7.61
7/01/24	GALLS	HONOR GUARD UNIFORM - SALI	GENERAL FUND	FIRE DEPARTMENT	7.61
7/01/24	FIRE DEPARTMENT PETTY CASH	P139 VEHICLE REGISTRATION	GENERAL FUND	FIRE DEPARTMENT	7.50
7/01/24	SAN ANTONIO CODE BLUE POLICE	COLLAR RANK - HONOR GUARD	GENERAL FUND	POLICE DEPARTMENT	20.00
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	COPAY 1K-3K EE HRA	GENERAL FUND	POLICE DEPARTMENT	350.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	COPAY 1K-3K EE HRA	GENERAL FUND	POLICE DEPARTMENT	350.00
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	COPAY 3K-6K EE HRA	GENERAL FUND	POLICE DEPARTMENT	98.00
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	COPAY 3K-6K EE HRA	GENERAL FUND	POLICE DEPARTMENT	98.00
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	HSA 3K HSA FUNDS	GENERAL FUND	POLICE DEPARTMENT	122.50
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	HSA 3K HSA FUNDS	GENERAL FUND	POLICE DEPARTMENT	122.50
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	HSA 4K-6K HSA FUNDS	GENERAL FUND	POLICE DEPARTMENT	480.00
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	HSA 4K-6K HSA FUNDS	GENERAL FUND	POLICE DEPARTMENT	480.00
7/01/24	POLICE DEPARTMENT PETTY CASH	MAIL CASE 24-0752	GENERAL FUND	POLICE DEPARTMENT	17.55
7/01/24	POLICE DEPARTMENT PETTY CASH	MAIL CASE 24-0998	GENERAL FUND	POLICE DEPARTMENT	17.55
7/01/24	POLICE DEPARTMENT PETTY CASH	MAIL CASE 24-1150	GENERAL FUND	POLICE DEPARTMENT	17.55
7/01/24	POLICE DEPARTMENT PETTY CASH	MAIL CASE 24-1187	GENERAL FUND	POLICE DEPARTMENT	17.55
7/01/24	POLICE DEPARTMENT PETTY CASH	MAIL CASE 24-0928	GENERAL FUND	POLICE DEPARTMENT	10.64
7/01/24	POLICE DEPARTMENT PETTY CASH	IDENTOGO - KELSEY	GENERAL FUND	POLICE DEPARTMENT	10.21
7/01/24	GALLS	3 X APEX PANTS - KELLEY	GENERAL FUND	POLICE DEPARTMENT	256.50
7/01/24	GALLS	3X CAP TRAP - HONOR GUARD	GENERAL FUND	POLICE DEPARTMENT	42.24
7/01/24	BRAVOS AUTO CARE 2 LLC	# 525 - RR TIRE RPLC	GENERAL FUND	POLICE DEPARTMENT	28.05
7/01/24	BRAVOS AUTO CARE 2 LLC	# 528 - RR TIRE RPLC	GENERAL FUND	POLICE DEPARTMENT	28.05
7/01/24	SORCERERS APPRINTICE	RESIDENTIAL TREE PERMITS	GENERAL FUND	DEVELOPMENT SERVICES	133.00
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	160.45
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	160.45
7/01/24	ADVANCED WATER WELL TECHNOLOGIES	FIELD LABOR WELL # 6	WATER FUND	WATER DEPARTMENT	3,084.15
7/01/24	TRAC-N-TROL	WELL 6 SCADA SERVICE CALL	WATER FUND	WATER DEPARTMENT	514.60
7/01/24	TRAC-N-TROL	REPORTS - WATER MODEL	WATER FUND	WATER DEPARTMENT	830.00
7/01/24	TRAC-N-TROL	WELL 6 SCADA SERVICE CALLS	WATER FUND	WATER DEPARTMENT	1,310.00
7/01/24	DSHS CENTRAL LAB MC2004	LAB TESTS CONDUCTED	WATER FUND	WATER DEPARTMENT	708.00
7/01/24	GARDEN-VILLE	CUL DE SAC LAWN & GARDEN	WATER FUND	WATER DEPARTMENT	410.00
7/01/24	ACH***ELEVON INC	CC FEES - 5424 (OFFICE)	WATER FUND	WATER DEPARTMENT	110.10
7/01/24	ACH***ELEVON INC	CC FEES - 5425 (ONLINE)	WATER FUND	WATER DEPARTMENT	1,056.37
7/01/24	MARTIN MARIETTA MATERIALS, INC.	CUL DE SACS - SAND	WATER FUND	WATER DEPARTMENT	762.25
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	COPAY 3K-6K EE HRA	WATER FUND	WATER DEPARTMENT	98.00
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	COPAY 3K-6K EE HRA	WATER FUND	WATER DEPARTMENT	98.00
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	HSA 4K-6K HSA FUNDS	WATER FUND	WATER DEPARTMENT	158.11
7/01/24	ACH***NATIONAL BENEFIT SERVICES, LLC	HSA 4K-6K HSA FUNDS	WATER FUND	WATER DEPARTMENT	158.11
7/01/24	A-1 FIRE & SAFE	PW BLDG ANNUAL FIRE INSPEC	WATER FUND	WATER DEPARTMENT	146.10
7/02/24	ACH***RVS SOFTWARE	BILLING POSTCARDS	WATER FUND	WATER DEPARTMENT	582.18
7/05/24	ACH***TX CSDU	CASE ID # 0012763109	GENERAL FUND	NON-DEPARTMENTAL	258.46
7/05/24	ACH***TX CSDU	CASE#0014192875GARCIA	GENERAL FUND	NON-DEPARTMENTAL	156.39
7/05/24	ACH***TX CSDU	CASE ID # 0013595137	GENERAL FUND	NON-DEPARTMENTAL	233.07
7/05/24	ACH***TX CSDU	CASE ID# 0011608980	GENERAL FUND	NON-DEPARTMENTAL	137.77
7/05/24	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	413.28
7/05/24	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	413.28
7/05/24	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	518.00
7/05/24	ACH***COLONIAL SUPPLEMENTAL INS	COLONIAL-PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	518.00
7/05/24	ACH***MISSION SQUARE RETIREMENT	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	1,502.00
7/05/24	ACH***AFLAC	AFLAC - AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	104.44
7/05/24	ACH***AFLAC	AFLAC - AFTER TAX	GENERAL FUND	NON-DEPARTMENTAL	104.44
7/05/24	ACH***AFLAC	AFLAC - PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	192.77
7/05/24	ACH***AFLAC	AFLAC - PRE-TAX	GENERAL FUND	NON-DEPARTMENTAL	192.77
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	ADJUSTMENT	GENERAL FUND	NON-DEPARTMENTAL	40.83
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	57.12
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	57.12
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	99.40
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	99.40
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	71.82
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	71.82
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	NON-DEPARTMENTAL	9.24

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	NON-DEPARTMENTAL	9.24
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	19.12
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	19.12
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	10.41
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	10.41
7/05/24	STANDARD INSURANCE COMPANY	ADJUSTMENT	GENERAL FUND	NON-DEPARTMENTAL	5.61-
7/05/24	STANDARD INSURANCE COMPANY	LIFE-EMPLOYEE CHILDREN	GENERAL FUND	NON-DEPARTMENTAL	8.05
7/05/24	STANDARD INSURANCE COMPANY	LIFE-EMPLOYEE CHILDREN	GENERAL FUND	NON-DEPARTMENTAL	8.05
7/05/24	STANDARD INSURANCE COMPANY	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	31.20
7/05/24	STANDARD INSURANCE COMPANY	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	31.20
7/05/24	STANDARD INSURANCE COMPANY	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	476.19
7/05/24	STANDARD INSURANCE COMPANY	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	476.19
7/05/24	LEGALSHIELD	ADJUSTMENT TO JUNE	GENERAL FUND	NON-DEPARTMENTAL	0.03-
7/05/24	LEGALSHIELD	PREPAID LEGAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	99.64
7/05/24	LEGALSHIELD	PREPAID LEGAL SERVICES	GENERAL FUND	NON-DEPARTMENTAL	99.64
7/05/24	FROST BANK	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	17,358.42
7/05/24	FROST BANK	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	2,142.20
7/05/24	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	113,343.63
7/05/24	ACH***PITNEY BOWES - PURCHASE POWER	OFFICE METER REFILL	GENERAL FUND	CITY ADMINISTRATION	252.00
7/05/24	ACH***AMAZON.COM SERVICES INC	NAPKINS	GENERAL FUND	CITY ADMINISTRATION	10.77
7/05/24	ACH***AMAZON.COM SERVICES INC	SPOONS,DESERT PLATES,MAGNE	GENERAL FUND	CITY ADMINISTRATION	50.94
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.22
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.22
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	28.42
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	28.42
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	95.28
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	95.28
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.16
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.16
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	5.47
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	5.47
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	CITY ADMINISTRATION	8.92
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	CITY ADMINISTRATION	8.92
7/05/24	STANDARD INSURANCE COMPANY	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	21.78
7/05/24	STANDARD INSURANCE COMPANY	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	21.78
7/05/24	FROST BANK	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	370.16
7/05/24	ACH***AMAZON.COM SERVICES INC	KEYBOARD COVER & LABELS	GENERAL FUND	MUNICIPAL COURT	43.59
7/05/24	STANDARD INSURANCE COMPANY	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	3.63
7/05/24	STANDARD INSURANCE COMPANY	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	3.63
7/05/24	FROST BANK	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	36.30
7/05/24	ACH***AMAZON.COM SERVICES INC	BOOTS FOR BENNY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	179.99
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	49.93
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	49.93
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.64
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.64
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.82
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.82
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2.18
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2.18
7/05/24	STANDARD INSURANCE COMPANY	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	14.53
7/05/24	STANDARD INSURANCE COMPANY	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	14.53
7/05/24	FROST BANK	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	164.11
7/05/24	ACH***BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	3,245.06
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	FIRE DEPARTMENT	67.17
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	FIRE DEPARTMENT	67.17
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	127.98

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	127.98
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	113.68
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	113.68
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	FIRE DEPARTMENT	13.86
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	FIRE DEPARTMENT	13.86
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	24.64
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	24.64
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	21.88
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	21.88
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	FIRE DEPARTMENT	4.46
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	FIRE DEPARTMENT	4.46
7/05/24	STANDARD INSURANCE COMPANY	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	61.71
7/05/24	STANDARD INSURANCE COMPANY	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	61.71
7/05/24	FROST BANK	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	728.66
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	89.56
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	89.56
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	142.20
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	142.20
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	56.84
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	56.84
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	71.46
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	71.46
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	POLICE DEPARTMENT	13.86
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	POLICE DEPARTMENT	13.86
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	27.72
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	27.72
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	16.41
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	16.41
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	POLICE DEPARTMENT	17.84
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	POLICE DEPARTMENT	17.84
7/05/24	STANDARD INSURANCE COMPANY	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	68.97
7/05/24	STANDARD INSURANCE COMPANY	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	68.97
7/05/24	ACH***ORKIN, INC.	JUNE-ADDT'L PEST CONTROL P	GENERAL FUND	POLICE DEPARTMENT	172.99
7/05/24	FROST BANK	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	842.97
7/05/24	ACH***AMAZON.COM SERVICES INC	AIR PURIFER	GENERAL FUND	DEVELOPMENT SERVICES	49.99
7/05/24	ACH***AMAZON.COM SERVICES INC	AIR PURIFER FILTERS	GENERAL FUND	DEVELOPMENT SERVICES	22.49
7/05/24	ACH***TX CSDU	CASE ID# 0011608980	WATER FUND	NON-DEPARTMENTAL	137.77
7/05/24	ACH***MISSION SQUARE RETIREMENT	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	90.00
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	28.40
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	28.40
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	4.90
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	4.90
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	4.78
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	4.78
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE & SPOUSE	WATER FUND	NON-DEPARTMENTAL	0.71
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE & SPOUSE	WATER FUND	NON-DEPARTMENTAL	0.71
7/05/24	STANDARD INSURANCE COMPANY	LIFE-EMPLOYEE CHILDREN	WATER FUND	NON-DEPARTMENTAL	1.15
7/05/24	STANDARD INSURANCE COMPANY	LIFE-EMPLOYEE CHILDREN	WATER FUND	NON-DEPARTMENTAL	1.15
7/05/24	STANDARD INSURANCE COMPANY	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	2.75
7/05/24	STANDARD INSURANCE COMPANY	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	2.75
7/05/24	STANDARD INSURANCE COMPANY	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	8.26
7/05/24	STANDARD INSURANCE COMPANY	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	8.26
7/05/24	FROST BANK	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	1,331.80
7/05/24	FROST BANK	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	179.75
7/05/24	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	9,584.29
7/05/24	ACH***USPS	JULY UTILITY BILLING	WATER FUND	WATER DEPARTMENT	355.10

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	21.17
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	21.17
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	56.84
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	56.84
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	12.18
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	12.18
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	4.58
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	4.58
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.94
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.94
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE & SPOUSE	WATER FUND	WATER DEPARTMENT	2.28
7/05/24	ACH***AMERITAS LIFE INSURANCE CORP	VISION-EMPLOYEE & SPOUSE	WATER FUND	WATER DEPARTMENT	2.28
7/05/24	STANDARD INSURANCE COMPANY	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	14.51
7/05/24	STANDARD INSURANCE COMPANY	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	14.51
7/05/24	ACH***BADGER METER, INC.	FEB 2023 MLB HOSTING	WATER FUND	WATER DEPARTMENT	654.04
7/05/24	FROST BANK	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	179.75
7/08/24	SERVICE UNIFORM	FLOOR MATS - COTY HALL & P	GENERAL FUND	CITY ADMINISTRATION	68.95
7/08/24	SERVICE UNIFORM	FLOOR MATS - CITY HALL & P	GENERAL FUND	CITY ADMINISTRATION	68.95
7/08/24	SERVICE UNIFORM	FLOOR MATS FOR CITY HALL &	GENERAL FUND	CITY ADMINISTRATION	68.95
7/08/24	SERVICE UNIFORM	FLOOR MATS CITY HALL & PD	GENERAL FUND	CITY ADMINISTRATION	68.95
7/08/24	SERVICE UNIFORM	MATS NOT DELIVERED (288342	GENERAL FUND	CITY ADMINISTRATION	25.00-
7/08/24	AT&T MOBILITY	PW / WATER DEPT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	60.01
7/08/24	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	60.56
7/08/24	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	60.56
7/08/24	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	60.56
7/08/24	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	60.56
7/08/24	WELDERS SUPPLY COMPANY	MEDICAL OXYGEN	GENERAL FUND	FIRE DEPARTMENT	45.50
7/08/24	WITMER PUBLIC SAFETY GRP	HONOR GUARD - BINGHAM	GENERAL FUND	FIRE DEPARTMENT	126.30
7/08/24	WITMER PUBLIC SAFETY GRP	HONOR GUARD - SALINAS	GENERAL FUND	FIRE DEPARTMENT	123.30
7/08/24	GALLS	BOOTS	GENERAL FUND	FIRE DEPARTMENT	119.64
7/08/24	FIRE DEPARTMENT PETTY CASH	P139 VEHICLE REGISTRATION	GENERAL FUND	FIRE DEPARTMENT	7.00
7/08/24	HEAT SAFETY EQUIPMENT	SCBA BOTTLE REPAIR	GENERAL FUND	FIRE DEPARTMENT	50.00
7/08/24	TML - RISK POOL	DEDUCTIBLE - 03/22/24 LOSS	GENERAL FUND	POLICE DEPARTMENT	2,500.00
7/08/24	GALLS	5.11 APEX PANT - FOX	GENERAL FUND	POLICE DEPARTMENT	90.00
7/08/24	GALLS	SHOES (HONOR GUARD) - GUTI	GENERAL FUND	POLICE DEPARTMENT	76.00
7/08/24	AT&T MOBILITY	PW / WATER DEPT	WATER FUND	WATER DEPARTMENT	60.01
7/08/24	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	60.56
7/08/24	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	60.56
7/08/24	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	60.56
7/08/24	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	60.56
7/08/24	POLLUTION CONTROL SERVICES	WATER TESTING - AUGUST 202	WATER FUND	WATER DEPARTMENT	279.00
7/08/24	ALERT-ALL CORP	FIRE PREVENTION MATERIALS	CHILD SAFETY FUND	FIRE DEPARTMENT	1,968.00
7/08/24	TEXAS DEPARTMENTOF TRANSPORTATION	NW MILITARY CHANGE ORDER #	WATER CAPITAL REPL	NON-DEPARTMENTAL	89,027.22
7/08/24	TEXAS DEPARTMENTOF TRANSPORTATION	NW MILITARY CHANGE ORDER #	WATER CAPITAL REPL	WATER DEPARTMENT	14,391.48
7/09/24	ACH***TMRS	ADJUSTMENT TO JUNE	GENERAL FUND	NON-DEPARTMENTAL	0.05
7/09/24	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	10,423.02
7/09/24	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	10,653.91
7/09/24	ACH***TEXAS COMPTROLLER OF PUBLIC ACCO	Q2 - 2024	GENERAL FUND	NON-DEPARTMENTAL	25,292.13
7/09/24	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	3,736.63
7/09/24	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	3,736.63
7/09/24	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	358.76
7/09/24	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	358.76
7/09/24	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,511.66
7/09/24	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,511.66
7/09/24	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	7,389.37
7/09/24	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	7,857.65

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/09/24	DSHS CENTRAL LAB MC2004	CERT RENEWAL - CARRASCO	GENERAL FUND	FIRE DEPARTMENT	96.00
7/09/24	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	8,340.98
7/09/24	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	8,345.36
7/09/24	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	827.00
7/09/24	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	808.17
7/09/24	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,692.96
7/09/24	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,654.41
7/10/24	TEXAS COMMISSION OF FIRE PROTECTION	CERT FEE - THORPE	GENERAL FUND	FIRE DEPARTMENT	85.00
7/12/24	ACH***NEIGHBORHOOD NEWS	AUGUST ROADRUNNER (INCREAS	GENERAL FUND	CITY ADMINISTRATION	1,203.71
7/12/24	ACH***NEIGHBORHOOD NEWS	ADJUSTMENT	GENERAL FUND	CITY ADMINISTRATION	0.01
7/12/24	ACH***GREAT AMERICA FINANCIAL SERVICES	JULY LEASE AGREEMENT	GENERAL FUND	CITY ADMINISTRATION	160.00
7/12/24	ACH***BARCOM TECHNOLOGY	SHORT PAID PREVIOUS PYMNT	GENERAL FUND	CITY ADMINISTRATION	0.60
7/12/24	ACH***BARCOM TECHNOLOGY	AUGUST CONTRACT SERVICES	GENERAL FUND	CITY ADMINISTRATION	2,178.80
7/12/24	ACH***BARCOM TECHNOLOGY	AUGUST BACKUP SERVICES	GENERAL FUND	CITY ADMINISTRATION	1,079.60
7/12/24	ACH***BARCOM TECHNOLOGY	AUGUST CID BACKUP SERVICES	GENERAL FUND	CITY ADMINISTRATION	590.00
7/12/24	ACH***VOYAGER FLEET SYSTEM	PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	86.12
7/12/24	ACH***VOYAGER FLEET SYSTEM	FIRE DEPT	GENERAL FUND	FIRE DEPARTMENT	1,129.48
7/12/24	ACH***VOYAGER FLEET SYSTEM	POLICE DEPT	GENERAL FUND	POLICE DEPARTMENT	3,880.94
7/12/24	ACH***GREAT AMERICA FINANCIAL SERVICES	JULY LEASE AGREEMENT	GENERAL FUND	POLICE DEPARTMENT	132.00
7/12/24	ACH***LEXISNEXIS RISK SOLUTIONS	JUNE INVESTIGATIONS	GENERAL FUND	POLICE DEPARTMENT	41.50
7/12/24	ACH***DeZAVALA-SHAVANO VET CLINIC	JUNE ANIMAL CONTRACT	GENERAL FUND	POLICE DEPARTMENT	1,000.00
7/12/24	ACH***BB INSPECTION SERVICES	85 INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	4,250.00
7/12/24	ACH***BB INSPECTION SERVICES	35 PLAN REVIEWS	GENERAL FUND	DEVELOPMENT SERVICES	1,750.00
7/12/24	ACH***BB INSPECTION SERVICES	6 COMMERCIAL PLAN REVIEW	GENERAL FUND	DEVELOPMENT SERVICES	570.00
7/12/24	ACH***BB INSPECTION SERVICES	2 EXPEDITED REVIEWS	GENERAL FUND	DEVELOPMENT SERVICES	300.00
7/12/24	ACH***VOYAGER FLEET SYSTEM	WATER DEPT	WATER FUND	WATER DEPARTMENT	127.35
7/15/24	OMNIBASE SERVICES OF TEXAS LP	QUARTERLY FEES DUE	GENERAL FUND	NON-DEPARTMENTAL	396.00
7/15/24	LINEBARGER, GOGGAN, BLAIR & SAMPSON, L	COLLECTED	GENERAL FUND	NON-DEPARTMENTAL	1,154.70
7/15/24	DEX IMAGING LLC	PRINTING COSTS - ADMIN	GENERAL FUND	CITY ADMINISTRATION	233.20
7/15/24	TMCA, INC	RECORDS MGMT - HETZEL	GENERAL FUND	CITY ADMINISTRATION	315.00
7/15/24	KELSEY VALENCIA	PHASE 4 INTERNSHIP	GENERAL FUND	CITY ADMINISTRATION	200.00
7/15/24	DARRELL S. DULLNIG	JULY COURT	GENERAL FUND	MUNICIPAL COURT	650.00
7/15/24	ILSA D. BAILEY	JULY COURT	GENERAL FUND	MUNICIPAL COURT	650.00
7/15/24	DEWINNE EQUIPMENT CO.	6 - SEF 50 1 GALLON	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	153.00
7/15/24	CLEAN SCAPES- SAN ANTONIO, LLC	JULY MONTHLY LANDSCAPING	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	668.62
7/15/24	PARKING LOT STORE	TARBUSTER 5 GAL PAIL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	249.95
7/15/24	CITY OF SHAVANO PARK WATER DEPT.	CITY WATER BILL - PUBLIC W	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	122.64
7/15/24	CITY OF SHAVANO PARK WATER DEPT.	GENERAL ADMIN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	773.70
7/15/24	TERRA VISTA LANDSCAPE DEVELOPMENT	LOCKHILL SELMA LANDSCAPING	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	671.00
7/15/24	CITY OF SAN ANTONIO	FIRE SAFTEY RADIO	GENERAL FUND	FIRE DEPARTMENT	504.00
7/15/24	CITY OF SHAVANO PARK WATER DEPT.	CITY WATER BILL - FIRE DEP	GENERAL FUND	FIRE DEPARTMENT	171.80
7/15/24	AT&T MOBILITY	POLICE - PHONES	GENERAL FUND	POLICE DEPARTMENT	196.60
7/15/24	AT&T MOBILITY	POLICE - MDT,CPT,TICKET WR	GENERAL FUND	POLICE DEPARTMENT	666.00
7/15/24	AT&T MOBILITY	HOTSPOTS	GENERAL FUND	POLICE DEPARTMENT	180.00
7/15/24	DEX IMAGING LLC	PRINTING COSTS - POLICE	GENERAL FUND	POLICE DEPARTMENT	8.28
7/15/24	CITY OF SAN ANTONIO	POLICE SAFETY RADIO	GENERAL FUND	POLICE DEPARTMENT	612.00
7/15/24	BRAVOS AUTO CARE 2 LLC	# 522 - MAINTENANCE	GENERAL FUND	POLICE DEPARTMENT	1,267.10
7/15/24	BRAVOS AUTO CARE 2 LLC	# 514 - MAINTENANCE	GENERAL FUND	POLICE DEPARTMENT	1,190.25
7/15/24	BRAVOS AUTO CARE 2 LLC	# 523 - MAINTENANCE	GENERAL FUND	POLICE DEPARTMENT	501.04
7/15/24	COWBOY CLEANERS	JUNE DRY CLEANING	GENERAL FUND	POLICE DEPARTMENT	121.83
7/15/24	VALVOLINE	# 527 - OIL CHANGE	GENERAL FUND	POLICE DEPARTMENT	75.58
7/15/24	VALVOLINE	# 514 STATE INSPECTION	GENERAL FUND	POLICE DEPARTMENT	7.00
7/15/24	VALVOLINE	# 526 - OIL CHANGE	GENERAL FUND	POLICE DEPARTMENT	75.58
7/15/24	MONTY JOE MCGUFFIN	4 HEALTH INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	240.00
7/15/24	MONTY JOE MCGUFFIN	1 SEPTIC INSPECTION	GENERAL FUND	DEVELOPMENT SERVICES	250.00
7/15/24	PVS DX INC.	CHLORINE CYLINDERS	WATER FUND	WATER DEPARTMENT	50.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/15/24	PVS DX INC.	CHLORINE CYLINDERS	WATER FUND	WATER DEPARTMENT	30.00
7/15/24	PVS DX INC.	CHLORINE CYLINDERS	WATER FUND	WATER DEPARTMENT	40.00
7/15/24	PVS DX INC.	CHLORINE CYLINDERS	WATER FUND	WATER DEPARTMENT	40.00
7/15/24	PVS DX INC.	CHLORINE CYLINDERS	WATER FUND	WATER DEPARTMENT	40.00
7/15/24	DSHS CENTRAL LAB MC2004	LAB TESTS CONDUCTED	WATER FUND	WATER DEPARTMENT	113.00
7/15/24	TEXAS EXCAVATION SAFETY SYSTEM	LOCATING TICKETS	WATER FUND	WATER DEPARTMENT	71.30
7/15/24	CINTAS	FIRST AID REPLACEMENTS	WATER FUND	WATER DEPARTMENT	199.38
7/15/24	CINTAS	FIRST AID REPLACEMENTS	WATER FUND	WATER DEPARTMENT	237.26
7/15/24	CINTAS	FIRST AID REPLACEMENTS	WATER FUND	WATER DEPARTMENT	238.71
7/15/24	CITY OF SHAVANO PARK WATER DEPT.	CITY WATER BILL - WATER DE	WATER FUND	WATER DEPARTMENT	44.66
7/15/24	CITY OF SHAVANO PARK WATER DEPT.	PHASE 1 STREET RECONSTR.	STREET PROJECTS FU	PUBLIC WORKS	621.67
7/16/24	DONEGAN, AMBER	1-0516-02	WATER FUND	NON-DEPARTMENTAL	250.00
7/16/24	MARTINEZ, MONICA	1-0538-03	WATER FUND	NON-DEPARTMENTAL	250.00
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	606.00
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	606.00
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	401.25
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	401.25
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	393.74
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	393.74
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	223.50
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	223.50
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 3K-6K FAMILY BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	337.87
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 3K-6K FAMILY BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	337.87
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	38.62
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	38.62
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 3K SPOUSE BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	229.50
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 3K SPOUSE BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	229.50
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	47.24
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	47.24
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	397.50
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	397.50
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K SPOUSE BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	82.63
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K SPOUSE BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	82.63
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 1K-3K EE	GENERAL FUND	CITY ADMINISTRATION	605.00
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 1K-3K EE	GENERAL FUND	CITY ADMINISTRATION	605.00
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	CITY ADMINISTRATION	438.13
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	CITY ADMINISTRATION	438.13
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	438.75
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	438.75
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K SPOUSE BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	391.00
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K SPOUSE BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	391.00
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 3K CHILD BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	199.13
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 3K CHILD BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	199.13
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 3K EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	250.00
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 3K EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	250.00
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	427.51
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	427.51
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K SPOUSE BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	191.10
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K SPOUSE BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	191.10
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 1K-3K EE	GENERAL FUND	FIRE DEPARTMENT	302.50
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 1K-3K EE	GENERAL FUND	FIRE DEPARTMENT	302.50
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	FIRE DEPARTMENT	506.25
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	FIRE DEPARTMENT	506.25
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	409.75
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	409.75
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 3K-6K FAMILY BUY DOW	GENERAL FUND	FIRE DEPARTMENT	485.13

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 3K-6K FAMILY BUY DOW	GENERAL FUND	FIRE DEPARTMENT	485.13
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 3K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	1,000.00
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 3K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	1,000.00
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	380.38
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	380.38
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	1,275.00
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	1,275.00
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	438.75
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	438.75
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	1,692.00
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	1,692.00
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 1K-3K EE	GENERAL FUND	POLICE DEPARTMENT	1,512.50
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 1K-3K EE	GENERAL FUND	POLICE DEPARTMENT	1,512.50
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	POLICE DEPARTMENT	438.13
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	POLICE DEPARTMENT	438.13
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	409.75
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	409.75
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 3K-6K EE	GENERAL FUND	POLICE DEPARTMENT	274.50
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 3K-6K EE	GENERAL FUND	POLICE DEPARTMENT	274.50
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 3K EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	250.00
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 3K EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	250.00
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 3K SPOUSE BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	821.50
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 3K SPOUSE BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	821.50
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	380.38
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	380.38
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	637.50
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	637.50
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	ADJUSTMENT TO JUNE	GENERAL FUND	POLICE DEPARTMENT	2,704.00-
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 3K CHILD BUY DOWN	WATER FUND	NON-DEPARTMENTAL	38.63
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 3K CHILD BUY DOWN	WATER FUND	NON-DEPARTMENTAL	38.63
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K CHILD BUY DOWN	WATER FUND	NON-DEPARTMENTAL	23.62
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K CHILD BUY DOWN	WATER FUND	NON-DEPARTMENTAL	23.62
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K SPOUSE BUY DOWN	WATER FUND	NON-DEPARTMENTAL	28.37
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K SPOUSE BUY DOWN	WATER FUND	NON-DEPARTMENTAL	28.37
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 3K-6K EE	WATER FUND	WATER DEPARTMENT	274.50
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	COPAY 3K-6K EE	WATER FUND	WATER DEPARTMENT	274.50
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 3K CHILD BUY DOWN	WATER FUND	WATER DEPARTMENT	199.12
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 3K CHILD BUY DOWN	WATER FUND	WATER DEPARTMENT	199.12
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K CHILD BUY DOWN	WATER FUND	WATER DEPARTMENT	380.38
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K CHILD BUY DOWN	WATER FUND	WATER DEPARTMENT	380.38
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	209.99
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	209.99
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K SPOUSE BUY DOWN	WATER FUND	WATER DEPARTMENT	199.90
7/17/24	ACH***CIGNA HEALTH & LIFE INSURANCE	HSA 4K-6K SPOUSE BUY DOWN	WATER FUND	WATER DEPARTMENT	199.90
7/19/24	ACH****TX CSDU	CASE ID # 0012763109	GENERAL FUND	NON-DEPARTMENTAL	258.46
7/19/24	ACH****TX CSDU	CASE#0014192875GARCIA	GENERAL FUND	NON-DEPARTMENTAL	156.39
7/19/24	ACH****TX CSDU	CASE ID # 0013595137	GENERAL FUND	NON-DEPARTMENTAL	233.07
7/19/24	ACH****TX CSDU	CASE ID# 0011608980	GENERAL FUND	NON-DEPARTMENTAL	137.77
7/19/24	ACH***MISSION SQUARE RETIREMENT	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	1,502.00
7/19/24	FROST BANK	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	17,715.70
7/19/24	FROST BANK	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	2,172.08
7/19/24	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	114,874.62
7/19/24	ACH***DENTON, NAVARRO, ROCHA, BERNAL	MAY LEGAL - AUSTIN	GENERAL FUND	CITY ADMINISTRATION	6,260.00
7/19/24	ACH***DENTON, NAVARRO, ROCHA, BERNAL	MAY LEGAL - FLETCHER	GENERAL FUND	CITY ADMINISTRATION	2,139.84
7/19/24	ACH***DENTON, NAVARRO, ROCHA, BERNAL	MAY LEGAL - GENERAL CITY	GENERAL FUND	CITY ADMINISTRATION	1,384.00
7/19/24	ACH***DENTON, NAVARRO, ROCHA, BERNAL	MAY LEGAL - TPIA	GENERAL FUND	CITY ADMINISTRATION	30.50

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/19/24	ACH***SAN ANTONIO EXPRESS NEWS	NOTICE RFP 2024-HR-02	GENERAL FUND	CITY ADMINISTRATION	161.50
7/19/24	FROST BANK	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	370.16
7/19/24	ACH***SAFESITE, INC.	JULY DOCUMENT STORAGE	GENERAL FUND	CITY ADMINISTRATION	244.00
7/19/24	FROST BANK	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	36.30
7/19/24	ACH***SUN COAST RESOURCES, INC	FUEL - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	672.25
7/19/24	FROST BANK	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	152.54
7/19/24	FROST BANK	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	788.45
7/19/24	FROST BANK	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	824.64
7/19/24	ACH****TX CSDU	CASE ID# 0011608980	WATER FUND	NON-DEPARTMENTAL	137.77
7/19/24	ACH***MISSION SQUARE RETIREMENT	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	90.00
7/19/24	FROST BANK	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	1,280.89
7/19/24	FROST BANK	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	167.28
7/19/24	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	8,848.01
7/19/24	ACH***COLLIERS ENGINEERS	WATER MODEL	WATER FUND	WATER DEPARTMENT	75.00
7/19/24	ACH***SUN COAST RESOURCES, INC	FUEL - WATER DEPT	WATER FUND	WATER DEPARTMENT	336.12
7/19/24	ACH***FERGUSON WATERWORKS # 1106	CURBSTOP CUL DE SAC	WATER FUND	WATER DEPARTMENT	1,614.36
7/19/24	ACH***BADGER METER, INC.	JUNE MLB HOSTING	WATER FUND	WATER DEPARTMENT	677.12
7/19/24	FROST BANK	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	167.27
7/19/24	ACH***COLLIERS ENGINEERS	JUNE ST. PROJECT PHASE-92.	STREET PROJECTS FU	PUBLIC WORKS	3,607.50
7/19/24	ACH***D & D CONTRACTORS INC.	CURBING,CEMENT,LIME SUBGRA	STREET PROJECTS FU	PUBLIC WORKS	242,982.32
7/22/24	HOME DEPOT CREDIT SERVICE	2 - 5 GALLON IGLOO COOLER	GENERAL FUND	CITY COUNCIL	49.96
7/22/24	PERMIT DEPARTMENT PETTY CASH	ARBOR DAY TAGS FOR STAFF	GENERAL FUND	CITY COUNCIL	83.61
7/22/24	PERMIT DEPARTMENT PETTY CASH	TRUPPI - JULY 4TH POSTERS	GENERAL FUND	CITY COUNCIL	24.90
7/22/24	STAPLES BUSINESS ADVANTAGE	FOOT REST - APHR CLERK	GENERAL FUND	CITY ADMINISTRATION	24.50
7/22/24	STAPLES BUSINESS ADVANTAGE	COPY PAPER	GENERAL FUND	CITY ADMINISTRATION	47.49
7/22/24	STAPLES BUSINESS ADVANTAGE	RED FOLDERS / COPY PAPER	GENERAL FUND	CITY ADMINISTRATION	52.69
7/22/24	PERMIT DEPARTMENT PETTY CASH	BASEBOARDS MAYOR OFFICE	GENERAL FUND	CITY ADMINISTRATION	27.94
7/22/24	GRANDE COMMUNICATIONS	JULY INTERNET & PHONE	GENERAL FUND	CITY ADMINISTRATION	1,129.97
7/22/24	CITY PUBLIC SERVICE	3005388800	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.50
7/22/24	CITY PUBLIC SERVICE	3000593453	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	688.41
7/22/24	CITY PUBLIC SERVICE	3001293578	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,519.92
7/22/24	CITY PUBLIC SERVICE	3004307404	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.01
7/22/24	CITY PUBLIC SERVICE	3005137797	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	17.32
7/22/24	CITY PUBLIC SERVICE	3004307404	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	38.57
7/22/24	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	927.78
7/22/24	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.36
7/22/24	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,844.41
7/22/24	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	16.78
7/22/24	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.64
7/22/24	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.50
7/22/24	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.23
7/22/24	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	17.46
7/22/24	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.66
7/22/24	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.83
7/22/24	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	19.50
7/22/24	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	14.29
7/22/24	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.64
7/22/24	HOME DEPOT CREDIT SERVICE	SPRAY BOTTLE, SCREWS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	16.20
7/22/24	HOME DEPOT CREDIT SERVICE	109 SHAVANO DR. SOIL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	14.97
7/22/24	HOME DEPOT CREDIT SERVICE	CONCRETE MIX - SIGNS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	347.80
7/22/24	HOME DEPOT CREDIT SERVICE	RAIN GAUGE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	19.98
7/22/24	HOME DEPOT CREDIT SERVICE	PLASTIC DROP / MOLD SPRAY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	21.70
7/22/24	SAN ANTONIO WATER SYSTEM	001497316-0145332	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	16.48
7/22/24	SAN ANTONIO WATER SYSTEM	001497313-0145573	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	0.00
7/22/24	SAN ANTONIO WATER SYSTEM	001497317-0145575	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.70
7/22/24	SAN ANTONIO WATER SYSTEM	001497321-0156129	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.70

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/22/24	SAN ANTONIO WATER SYSTEM	001497510-0156128	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.70
7/22/24	SAN ANTONIO WATER SYSTEM	001497512-0156127	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.70
7/22/24	SAN ANTONIO WATER SYSTEM	001497516-0156126	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.70
7/22/24	SAN ANTONIO WATER SYSTEM	001497518-0156125	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.70
7/22/24	SAN ANTONIO WATER SYSTEM	001497521-0156124	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	64.87
7/22/24	SAN ANTONIO WATER SYSTEM	001497522-0156123	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.70
7/22/24	GARDEN-VILLE	TOP SOIL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	205.00
7/22/24	AT&T MOBILITY	FIRE DEPT - HOT SPOT, CELL	GENERAL FUND	FIRE DEPARTMENT	365.55
7/22/24	HOME DEPOT CREDIT SERVICE	HAND TOOLS & HYDRANTS PAIN	GENERAL FUND	FIRE DEPARTMENT	415.76
7/22/24	O'REILLY AUTO PARTS	WASHER FLUID	GENERAL FUND	FIRE DEPARTMENT	40.74
7/22/24	RALPH N. TERPOLILLI	AUGUST MEDICAL DIRECTION	GENERAL FUND	FIRE DEPARTMENT	450.00
7/22/24	HOME DEPOT CREDIT SERVICE	#529-#530 - RATCHET BAR, T	GENERAL FUND	POLICE DEPARTMENT	161.84
7/22/24	HOME DEPOT CREDIT SERVICE	CID OFFICE CARPET	GENERAL FUND	POLICE DEPARTMENT	549.12
7/22/24	AT&T	POLICE DISPTACH LINE	GENERAL FUND	POLICE DEPARTMENT	33.75
7/22/24	VALVOLINE	# 525 - OIL CHANGE	GENERAL FUND	POLICE DEPARTMENT	75.58
7/22/24	VALVOLINE	# 528 - OIL CHANGE	GENERAL FUND	POLICE DEPARTMENT	75.58
7/22/24	CITY PUBLIC SERVICE	3004513312	WATER FUND	WATER DEPARTMENT	12.36
7/22/24	CITY PUBLIC SERVICE	3002617278	WATER FUND	WATER DEPARTMENT	9.50
7/22/24	CITY PUBLIC SERVICE	3002618145	WATER FUND	WATER DEPARTMENT	335.05
7/22/24	CITY PUBLIC SERVICE	3000593442	WATER FUND	WATER DEPARTMENT	1,686.39
7/22/24	CITY PUBLIC SERVICE	3000593443	WATER FUND	WATER DEPARTMENT	24.89
7/22/24	CITY PUBLIC SERVICE	3003644154	WATER FUND	WATER DEPARTMENT	906.40
7/22/24	CITY PUBLIC SERVICE	3000593446	WATER FUND	WATER DEPARTMENT	1,466.01
7/22/24	CITY PUBLIC SERVICE	3000593449	WATER FUND	WATER DEPARTMENT	1,324.26
7/22/24	CITY PUBLIC SERVICE	3000593450	WATER FUND	WATER DEPARTMENT	1,442.81
7/22/24	HOME DEPOT CREDIT SERVICE	SPRAY BOTTLE, SCREWS	WATER FUND	WATER DEPARTMENT	16.19
7/22/24	HOME DEPOT CREDIT SERVICE	TEKS DRILL PT SCREW	WATER FUND	WATER DEPARTMENT	25.34
7/22/24	HOME DEPOT CREDIT SERVICE	RAIN GAUGE	WATER FUND	WATER DEPARTMENT	19.98
7/22/24	MISSION CONTROLS & AUTOMATION	GENERAL PURPOSE TUBEBASE	WATER FUND	WATER DEPARTMENT	150.29
7/22/24	MISTER SOFTEE	VOID & RE-ISSUE	CRIME CONTROL DIST	POLICE DEPARTMENT	1,614.60-
7/22/24	MISTER SOFTEE	300 ICE CREAMS	CRIME CONTROL DIST	POLICE DEPARTMENT	1,614.60
7/22/24	MISTER SOFTEE	NNO 300 ICE CREAMS	CRIME CONTROL DIST	POLICE DEPARTMENT	1,560.00
7/24/24	FROST BANK	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	147.52
7/24/24	FROST BANK	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	23.93
7/24/24	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	1,363.05
7/24/24	FROST BANK	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	23.93
7/26/24	ACH***PITNEY BOWES - PURCHASE POWER	OFFICE METER REFILL	GENERAL FUND	CITY ADMINISTRATION	252.00
7/26/24	ACH***PITNEY BOWES - PURCHASE POWER	FEE	GENERAL FUND	CITY ADMINISTRATION	3.00
7/26/24	ACH***AMAZON.COM SERVICES INC	IT CABLES, ADAPTERS	GENERAL FUND	CITY ADMINISTRATION	49.76
7/26/24	ACH***AMAZON.COM SERVICES INC	MINI BINDER CLIPS, CALEND	GENERAL FUND	CITY ADMINISTRATION	13.94
7/26/24	KELSEY VALENCIA	PHASE 5 INTERNSHIP	GENERAL FUND	CITY ADMINISTRATION	200.00
7/26/24	ACH***AMAZON.COM SERVICES INC	PW OFFICE MANAGER MONITOR	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	94.99
7/26/24	ACH***AMAZON.COM SERVICES INC	TURF MISTING SYSTEM	GENERAL FUND	POLICE DEPARTMENT	168.99
7/26/24	ACH***AMAZON.COM SERVICES INC	WELL # 6 PHASE MONITOR	WATER FUND	WATER DEPARTMENT	197.42
7/26/24	ACH***AMAZON.COM SERVICES INC	CORK BOARD - MARIANA	WATER FUND	WATER DEPARTMENT	23.20
7/26/24	ACH***PAPE-DAWSON ENGINEERS	JUNE PHASE I ST. PROJECT	STREET PROJECTS FU	PUBLIC WORKS	7,250.00
7/29/24	WATER DEPARTMENT PETTY CASH	ARBOR DAY BREAKFAST TACOS	GENERAL FUND	CITY ADMINISTRATION	29.58
7/29/24	INTRUDER ALERT SYSTEMS	JULY CITY HALL ALARM MONIT	GENERAL FUND	CITY ADMINISTRATION	59.95
7/29/24	JANI KING OF SAN ANTONIO	JULY CITY HALL CLEANING	GENERAL FUND	CITY ADMINISTRATION	767.20
7/29/24	JANI KING OF SAN ANTONIO	AUGUST CLEANING - CITY HAL	GENERAL FUND	CITY ADMINISTRATION	767.20
7/29/24	HOLTS MECHANICAL	CITY HALL SERVICE CALL - R	GENERAL FUND	CITY ADMINISTRATION	431.00
7/29/24	WATER DEPARTMENT PETTY CASH	ARBOR DAY BREAKFAST TACOS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	29.58
7/29/24	WATER DEPARTMENT PETTY CASH	VEHICLE REGISTRATION	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	7.00
7/29/24	WATER DEPARTMENT PETTY CASH	VEHICLE REGISTRATION	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	7.00
7/29/24	WATER DEPARTMENT PETTY CASH	VEHICLE REGISTRATION	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	3.50
7/29/24	O'REILLY AUTO PARTS	PW/W VEHICLE LIGHTS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	51.97

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/29/24	O'REILLY AUTO PARTS	PW/W VEHICLE PARTS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	7.59
7/29/24	INTRUDER ALERT SYSTEMS	JULY PUBLIC WORKS ALARM MO	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	49.95
7/29/24	AMERICAN SIGNAL EQUIPMENT COMPANY	LONG BOW STREET SIGN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	140.00
7/29/24	SAM'S CLUB DIRECT	MOWER BATTERY	GENERAL FUND	FIRE DEPARTMENT	64.88
7/29/24	SAM'S CLUB DIRECT	HAZARD MITIGATION ABSORBAN	GENERAL FUND	FIRE DEPARTMENT	74.93
7/29/24	SAM'S CLUB DIRECT	JANITORIAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	19.96
7/29/24	SAM'S CLUB DIRECT	GATORADE - FIRE	GENERAL FUND	FIRE DEPARTMENT	107.28
7/29/24	GALLS	SALINAS UNIFORM	GENERAL FUND	FIRE DEPARTMENT	150.00
7/29/24	GALLS	VASQUEZ UNIFORM	GENERAL FUND	FIRE DEPARTMENT	57.80
7/29/24	GALLS	GARCIA UNIFORM	GENERAL FUND	FIRE DEPARTMENT	220.15
7/29/24	GALLS	UNIFORM	GENERAL FUND	FIRE DEPARTMENT	177.72
7/29/24	GALLS	UNIFORM - SALINAS	GENERAL FUND	FIRE DEPARTMENT	173.40
7/29/24	HEAT SAFETY EQUIPMENT	AIR TRAILER-QRT SAMPLE TES	GENERAL FUND	FIRE DEPARTMENT	260.00
7/29/24	HANJAK INDUSTRIES, LLC	M139B - GENERATOR REPAIR	GENERAL FUND	FIRE DEPARTMENT	3,992.44
7/29/24	OFFICE DEPOT	SPLINTER OUT	GENERAL FUND	POLICE DEPARTMENT	8.69
7/29/24	OFFICE DEPOT	CREAMER/SUGAR	GENERAL FUND	POLICE DEPARTMENT	29.48
7/29/24	OFFICE DEPOT	RPLC KEYBOARD/MOUSE	GENERAL FUND	POLICE DEPARTMENT	61.11
7/29/24	OFFICE DEPOT	NOESPARIN	GENERAL FUND	POLICE DEPARTMENT	15.74
7/29/24	OFFICE DEPOT	PLANNER	GENERAL FUND	POLICE DEPARTMENT	56.69
7/29/24	MOBILE COMMUNICATIONS AMERICA	# 524 - INVESTIGATIONS	GENERAL FUND	POLICE DEPARTMENT	405.56
7/29/24	POLICE DEPARTMENT PETTY CASH	TAPEIT MEMBERSHIP	GENERAL FUND	POLICE DEPARTMENT	25.00
7/29/24	BRAVOS AUTO CARE 2 LLC	# 526 - BATTERY REPLACED	GENERAL FUND	POLICE DEPARTMENT	272.39
7/29/24	SAM'S CLUB DIRECT	GATORADE - PUBLIC WORKS	WATER FUND	WATER DEPARTMENT	101.02
7/29/24	EDWARDS AQUIFER AUTHORITY	2024 PROGRAM FEES	WATER FUND	WATER DEPARTMENT	4,354.50
7/29/24	EDWARDS AQUIFER AUTHORITY	2024 PROGRAM FEES	WATER FUND	WATER DEPARTMENT	2,252.33
7/29/24	WATER DEPARTMENT PETTY CASH	ARBOR DAY BREAKFAST TACOS	WATER FUND	WATER DEPARTMENT	29.58
7/29/24	WATER DEPARTMENT PETTY CASH	VEHICLE REGISTRATION	WATER FUND	WATER DEPARTMENT	7.00
7/29/24	WATER DEPARTMENT PETTY CASH	VEHICLE REGISTRATION	WATER FUND	WATER DEPARTMENT	7.00
7/29/24	WATER DEPARTMENT PETTY CASH	VEHICLE REGISTRATION	WATER FUND	WATER DEPARTMENT	3.50
7/29/24	O'REILLY AUTO PARTS	PW/W VEHICLE LIGHTS	WATER FUND	WATER DEPARTMENT	51.97
7/29/24	O'REILLY AUTO PARTS	PW/W VEHICLE PARTS	WATER FUND	WATER DEPARTMENT	7.59
7/29/24	JANI KING OF SAN ANTONIO	JULY PUBLIC WORKS CLEANING	WATER FUND	WATER DEPARTMENT	230.65
7/29/24	JANI KING OF SAN ANTONIO	AUGUST CLEANING - PUBLIC W	WATER FUND	WATER DEPARTMENT	230.65
7/29/24	HOLTS MECHANICAL	WELL SITE 8 REPAIRS	WATER FUND	WATER DEPARTMENT	1,753.00
7/29/24	SUPERIOR IRRIGATION & LAWN	LANSCAPING-TOPSOIL CULDESA	WATER FUND	WATER DEPARTMENT	1,340.00
7/29/24	ROCKY HILL EQUIPMENT RENTAL	ROCKRAW-HONEYBEE CUL DE SA	WATER FUND	WATER DEPARTMENT	2,121.79
7/29/24	MOBILE COMMUNICATIONS AMERICA	CRADLEPOINTS & ANTENNAS	AMER RESCUE PLAN A	POLICE DEPARTMENT	1,940.00
7/29/24	MOBILE COMMUNICATIONS AMERICA	# 514 - CODE COMPLAINCE	AMER RESCUE PLAN A	POLICE DEPARTMENT	127.00
7/30/24	FROST BANK	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	91.06
7/30/24	FROST BANK	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	23.93
7/30/24	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	1,419.51
7/30/24	FROST BANK	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	23.93
7/31/24	FROST - VISA DEBIT CARD	MAYOR TML CONFERENCE	GENERAL FUND	CITY COUNCIL	465.00
7/31/24	FROST - VISA DEBIT CARD	ALEMAN TML CONFERENCE	GENERAL FUND	CITY COUNCIL	465.00
7/31/24	FROST - VISA DEBIT CARD	POWERS TML CONFERENCE	GENERAL FUND	CITY COUNCIL	465.00
7/31/24	FROST - VISA DEBIT CARD	BUDGET MTG FOOD	GENERAL FUND	CITY COUNCIL	84.36
7/31/24	FROST - VISA DEBIT CARD	HILL TML CONFERENCE	GENERAL FUND	CITY ADMINISTRATION	250.00
7/31/24	FROST - VISA DEBIT CARD	KUYKENDALL TML CONFERENCE	GENERAL FUND	CITY ADMINISTRATION	465.00
7/31/24	FROST - VISA DEBIT CARD	JOTFORM YEARLY SUBSCRIPTIO	GENERAL FUND	CITY ADMINISTRATION	348.00
7/31/24	FROST - VISA DEBIT CARD	JULY PASSWORD MONITORING	GENERAL FUND	CITY ADMINISTRATION	156.00
7/31/24	FROST - VISA DEBIT CARD	SMARTSHEET - 7/24 - 8/24	GENERAL FUND	CITY ADMINISTRATION	96.00
7/31/24	FROST - VISA DEBIT CARD	HETZEL TML CONFERENCE	GENERAL FUND	CITY ADMINISTRATION	465.00
7/31/24	FROST - VISA DEBIT CARD	GOVERNMENTAL MEMBER DUES	GENERAL FUND	FIRE DEPARTMENT	170.00
7/31/24	FROST - VISA DEBIT CARD	JULY NEXTIVA CLOUD FAX	GENERAL FUND	FIRE DEPARTMENT	52.89
7/31/24	FROST - VISA DEBIT CARD	TAPEIT CONFERENCE - RAMSEY	GENERAL FUND	POLICE DEPARTMENT	350.00
7/31/24	FROST - VISA DEBIT CARD	FLAG TASSELS - HONOR GUARD	GENERAL FUND	POLICE DEPARTMENT	59.90

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7/31/24	FROST - VISA DEBIT CARD	# 514 - REGISTRATION RENEW	GENERAL FUND	POLICE DEPARTMENT	9.50
7/31/24	FROST - VISA DEBIT CARD	FRANK TESTING	WATER FUND	WATER DEPARTMENT	50.00
7/31/24	FROST - VISA DEBIT CARD	FRANK TCEQ TESTING	WATER FUND	WATER DEPARTMENT	<u>113.75</u>
				TOTAL:	928,829.82
**PAYROLL EXPENSES		0/00/0000 - 99/99/9999	GENERAL FUND	NON-DEPARTMENTAL	6,069.82
			GENERAL FUND	CITY ADMINISTRATION	6,595,756.85
			GENERAL FUND	MUNICIPAL COURT	731,061.74
			GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,932,514.60
			GENERAL FUND	FIRE DEPARTMENT	16,142,899.11
			GENERAL FUND	POLICE DEPARTMENT	16,034,691.63
			GENERAL FUND	DEVELOPMENT SERVICES	158,653.61
			WATER FUND	NON-DEPARTMENTAL	95.20
			WATER FUND	WATER DEPARTMENT	3,221,337.36
			PAYROLL FUND	NON-DEPARTMENTAL	<u>985.00</u>
				TOTAL:	45,824,064.92

===== FUND TOTALS =====

10	GENERAL FUND	43,100,103.01
20	WATER FUND	3,288,331.54
40	CRIME CONTROL DISTRICT	1,560.00
52	CHILD SAFETY FUND	1,968.00
58	AMER RESCUE PLAN ACT FUND	2,067.00
60	STREET PROJECTS FUND	254,461.49
72	WATER CAPITAL REPLACEMENT	103,418.70
98	PAYROLL FUND	985.00

 GRAND TOTAL: 46,752,894.74

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF SHAVANO PARK
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 7/01/2024 THRU 7/31/2024

PAYROLL SELECTION

PAYROLL EXPENSES: YES
EXPENSE TYPE: GROSS
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: Check Date
SEQUENCE: By Date
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C O U N C I L A / P R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 26, 2024

Agenda item: 8.1

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion / action – Consideration and approval of Resolution R-2024-011 of the City Council of the City of Shavano Park accepting for filing a landowner petition requesting the creation of the Shavano Park 1604 Public Improvement District; finding the petition to be compliant with applicable laws; calling a public hearing to consider the creation of the public improvement district; authorizing and directing that notice of the public hearing be given as required by law; providing for an immediate effective date; and resolving other matters in connection therewith – City Manager / Bitterblue

X

Attachments for Reference:

- a) 8.1a Exhibit A – Landowner Petition
- b) 8.1b Resolution R-2024-011 PID Acceptance
- d) 8.1d City Policy #25 – Economic Development

BACKGROUND / HISTORY: City Policy #25 to addresses two powers granted by State Law: (1) Public Improvement Districts established under Chapter 372 of Texas Local Government Code (known as “PIDs”) and (2) Agreements established under Chapter 380 of Texas Local Government Code (known as “Chapter 380 Agreements”)

Chapter 372 (PIDs). PIDs are petitioned by property owner(s) who wish to create a special district with taxing authority. PIDs are tightly controlled by Chapter 372 of State Law. The creation of a PID enables the levying of an additional ad valorem tax on the properties within the PID and the issuance of bonds paid for by PID tax assessments. PIDs in no way place additional taxes on other properties throughout the City and do not require the expenditure of City funds. The purpose of a PID is to help fund the developer’s development of the PID (such as roads, utilities, landscaping, drainage). The businesses created within the PID would pay the additional tax to the developer for the upfront development costs.

On August 6, 2024 City staff met with Bitterblue to discuss the possible PID and coordinate the submittal of a PID petition to City Council.

On August 14, 2024 Special City Council Meeting Patrick Bourne of Sundance Analytics, a PID consultant hired by Bitterblue, presented PID background and orientation to City Council.

On August 19, 2024 the PID petition from Rogers Shavano Park 18/19 LTD. was received by City.

On August 21, 2024 the City's Bond Counsel, Norton-Rose Fullbright advised a Resolution is required for City Council to accept a PID per the Texas Attorney General's Office.

On August 23, 2024 Bitterblue informed the City that would request a \$6M cap for a possible bond issuance rather than \$4.5M as previous briefed. Bitterblue will brief City Council at the meeting.

While not being considered with this item, the land within the PID is currently zoned B-2 and will need to be rezoned to Mixed-Use District (MXD) to allow mixture of high density single-family residential and commercial developments. In addition, the land within the PID is unplatted and will need to be platted. The rezoning action is planned to be before Planning & Zoning at the September 4, 2024 meeting. The land is planned to be platted in early 2025.

DISCUSSION: The action before City Council is to accept the petition and schedule a public hearing as required by Chapter 372 of State Law. Accepting the petition does not approve creating the PID. After public notice & public hearing the City Council shall consider formally creating the PID by resolution. The City Council has broad authority to establish additional requirements in the PID agreement (such as aesthetics, required amenities or development standards).

COURSES OF ACTION: Accept the petition and schedule public hearing to formally create the PID by resolution on Sept 16 (or specify another date) or decline the petition entirely and give guidance to staff and petitioner.

FINANCIAL IMPACT: \$2,000 PID Petition Fee received; PID analysis shows \$75M in taxable property value is created in the PID generating possibly \$230,000 annual ad valorem taxes for the City. Possible additional revenues from sales tax generated by the commercial developments.

MOTION REQUESTED: I MOVE THAT THE CITY COUNCIL APPROVE RESOLUTION R-2024-011 ACCEPTING FOR FILING A LANDOWNER PETITION REQUESTING THE CREATION OF THE SHAVANO PARK 1604 PUBLIC IMPROVEMENT DISTRICT; FINDING THE PETITION TO BE COMPLIANT WITH APPLICABLE LAWS; CALLING A PUBLIC HEARING ON SEPTEMBER 16, 2024 TO CONSIDER THE CREATION OF THE PUBLIC IMPROVEMENT DISTRICT; AUTHORIZING AND DIRECTING THAT NOTICE OF THE PUBLIC HEARING BE GIVEN AS REQUIRED BY LAW



BROWN & MCDONALD
ATTORNEYS AT LAW

August 19, 2024

Ms. Kristen Hetzel
City Secretary
City of Shavano Park
900 Saddletree Court
Shavano Park, Texas, 78231

VIA HAND DELIVERY

Mr. Bill Hill
City Manager
City of Shavano Park
900 Saddletree Court
Shavano Park, Texas, 78231

VIA HAND DELIVERY

RE: Petition for Consent to the Creation of the Shavano Park 1604 Public Improvement District, in accordance with Chapter 372 of the Texas Local Government Code and The City of Shavano Park's Economic Development Policy, for Property Generally Located at the Southeast Corner of Collins Circle and Loop 1604 in the City of Shavano Park, Bexar County, Texas (the "Subject Property"); *Our File No. 1000.027*

Dear Ms. Hetzel and Mr. Hill:

On behalf of the Petitioner, Rogers Shavano Park 18/19 Ltd., we respectfully submit the enclosed Petition to the City of Shavano Park and request the creation of the Shavano Park 1604 Public Improvement District and the inclusion of the Subject Property therein, all as further described in the attached Petition. Please find enclosed:

1. A signed Petition submitted to the City of Shavano Park for the Creation of the Shavano Park 1604 Public Improvement District (**Exhibit "1"**);
2. Shavano Park 1604 Public Improvement District Layout of the Subject Property (**Exhibit "2"**);
3. Deed for Subject Property (**Exhibit "3"**);
3. Shavano Park 1604 Public Improvement District Timeline (**Exhibit "4"**); and
4. Shavano Park 1604 Public Improvement District Financial Projections (**Exhibit "5"**).

Please do not hesitate to contact our office should you have any questions or need any additional information in connection with this Petition.

Thank you,

BROWN & MCDONALD, PLLC

BY: Caroline McDonald
Caroline McDonald

Enclosures: As Stated

CC: Curtis Leeth, Asst. City Manager, City of Shavano Park

EXHIBIT 1

**PETITION TO THE CITY OF SHAVANO PARK FOR THE CREATION OF THE
SHAVANO PARK 1604 PUBLIC IMPROVEMENT DISTRICT**

PETITION FOR THE CREATION OF A PUBLIC IMPROVEMENT DISTRICT
WITHIN THE CITY OF SHAVANO PARK, TEXAS FOR THE SHAVANO
PARK 1604 PUBLIC IMPROVEMENT DISTRICT

This petition ("Petition") is submitted and filed with the City Secretary of the City of Shavano Park, Texas, by Rogers Shavano Park UT 18/19 LTD, owner of a majority of the real property (the "Petitioner") located within the proposed boundaries of the District, as hereinafter defined. Acting pursuant to the provisions of Chapter 372, Texas Local Government Code, as amended (the "Act"), the Petitioner requests that the City create a public improvement district (the "District"), to include property located within the City limits of the City (the "Property"), more particularly described by a metes and bounds description in Exhibit A and depicted in Exhibit B. In support of this Petition, the Petitioner would present the following:

Section 1. General Nature of the Authorized Improvements. The general nature of the proposed public improvements (collectively, the "Authorized Improvements") may include: (i) street and roadway improvements, including related sidewalks, drainage, utility relocation, signalization, landscaping, streetscape, lighting, signage, a retaining wall, off-street parking and right-of-way; (ii) establishment or improvement of parks and open space, together with the design, construction and maintenance of any ancillary structures, features or amenities such as trails, playgrounds, walkways, lighting and any similar items located therein; (iii) sidewalks and landscaping, including entry monuments and features, fountains, lighting and signage; (iv) acquisition, construction, and improvement of water, wastewater and drainage improvements and facilities; (v) projects similar to those listed in subsections (i) - (iv) above authorized by the Act, including similar off-site projects that provide a benefit to the property within the District; (vi) special supplemental services for improvement and promotion of the District; (vii) payment of costs associated with operating and maintaining the public improvements listed in subparagraphs (i) - (v) above; and (viii) payment of costs associated with developing and financing the public improvements listed in subparagraphs (i) - (v) above, and costs of establishing, administering and operating the District. These Authorized Improvements shall promote the interest of the City and confer a special benefit upon the Property.

Section 2. Estimated Cost of the Authorized Improvements. The estimated cost to design, acquire, and construct the Authorized Improvements, together with bond issuance costs, eligible legal and financial fees, eligible credit enhancement costs and eligible costs incurred in the establishment, administration, and operation of the District is Six Million (\$6,000,000.00) and No/100 Dollars. The City will pay none of the costs of the proposed improvements from funds other than the PID assessments. The remaining costs of the proposed improvements will be paid from sources other than the City or assessments of property owners.

Section 3. Boundaries of the Proposed District. The District is proposed to include the Property as shown in Exhibit A.

Section 4. Proposed Method of Assessment. The City shall levy assessments on each parcel within the District in a manner that results in imposing equal shares of the costs on property similarly benefited, in compliance with the Act. All assessments may be paid in full at any time (including interest and principal), and certain assessments may be paid in annual installments

{including interest and principal). If an assessment is allowed to be paid in installments, then the installments must be paid in amounts necessary to meet annual costs for those Authorized Improvements financed by the assessment and must continue for a period necessary to retire the indebtedness of those Authorized Improvements (including interest).

Section 5. Proposed Apportionment of Costs between the District and the City. The City will not be obligated to provide any funds to finance the Authorized Improvements, other than from assessments levied on the District. No municipal property in the public improvement district shall be assessed. The Petitioner may also pay certain costs of the improvements from other funds available to the Petitioner.

Section 6. Management of the District. The Petitioner proposes that the District be managed by the City, with the assistance of a consultant, who shall, from time to time advise the City regarding certain operations of the District.

Section 7. The Petitioner Requests Establishment of the District. The person signing this Petition requests the establishment of the District, is duly authorized, and has the corporate authority to execute and deliver the Petition.

Section 8. Advisory Board. The Petitioner proposes that the District be established and managed without the creation of an advisory board. If an advisory board is created, the Petitioner requests that a representative of the Petitioner be appointed to the advisory board.

Section 9. Landowner(s). This Petition has been signed by (1) the owners of taxable real property representing more than 50 percent of the appraised value of taxable real property liable for assessment under the proposal, as determined by the current roll of the appraisal district in which the property is located; and (2) record owners of real property liable for assessment under the proposal who: (A) constitute more than 50 percent of all record owners of property that is liable for assessment under the proposal; or (B) own taxable real property that constitutes more than 50 percent of the area of all taxable real property that is liable for assessment under the proposal.

This Petition is hereby filed with the City Secretary of the City of Shavano Park, or other officer performing the functions of the City Secretary, in support of the creation of the District by the City Council of the City of Shavano Park as herein provided. The undersigned request that the City Council of the City of Shavano Park call a public hearing on the advisability of the Authorized Improvements, give notice thereof as provided by law and grant all matters requested in this Petition.

Signatures on the Following Page

RESPECTFULLY SUBMITTED, on this 13th day of August, 2024.

Rogers Shavano Park Unit 18/19, LTD
A Texas Limited Partnership,

By: [Signature]
Printed Name: Alwage Lloyd Denton
Title: Manager

Address of Property in PID: Generally Located at Collis Circle and N Loop 1604 W, Shavano Park, TX
78231 BCAD Parcel #: 1161419, 1180903
Property Description: Currently Vacant Land

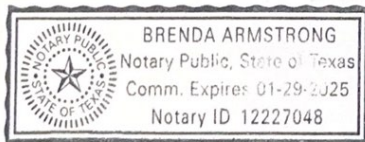
Date of Acquired Property: 06/05/03, Appraised Value: _____, Acres: 22.458

THE STATE OF TEXAS

COUNTY OF Bexar

BEFORE ME, the undersigned authority, on this day personally appeared Lloyd Denton, known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he/she executed the same for purposes and considerations therein expressed and in his capacity as Manager of Rogers Shavano Park Unit 18/19, Ltd.
NA, on behalf of said NA.

Given under my hand and seal of office this the 13 day of August, 2024.



[Signature]
Notary Public in and for the State of TX
My Commission Expires: 01.29.25

EXHIBIT 2

SHAVANO PARK 1604 PUBLIC IMPROVEMENT DISTRICT PROPERTY LAYOUT

METES AND BOUNDS DESCRIPTION
FOR A PROPERTY IMPROVEMENT DISTRICT

A 22.458 acre, or 978,279. square feet more or less, tract of land being the remaining portion of that 86.94 acre tract conveyed to Rogers Shavano Park Unit 18/19, Ltd. by deed recorded in Volume 10075, Page 1069 of the Official Public Records of Bexar County, Texas, out of the Collin McCrae Survey No. 391, Abstract 482 and the William Hutchkiss Survey No. 77, Abstract 336, in County Block 4782, in the City of Shavano Park, Bexar County, Texas. Said 22.458 acre tract being more fully described as follows, with bearings based on the Texas Coordinate System established for the South Central Zone from the North American Datum of 1983 NAD 83 (NA2011) epoch 2010.00:

BEGINNING: At a found ½" iron rod with a yellow cap stamped "Pape-Dawson" at the northeast corner of Lot 2311, Block 44, Shavano Park, Frost Bank recorded in Volume 9713, Page 66 of the Deed and Plat Records of Bexar County, Texas, same being the northwest corner of the remaining portion of said 86.94 acre tract, on the south right-of-way line of F.M. Loop 1604, a variable width public right-of-way;

THENCE: Along and with the south right-of-way line of said F.M. Loop 1604, same being the north line of the remaining portion of said 86.94 are tract, the following bearings and distances:

Northeasterly, along a non-tangent curve to the right, said curve having a radius of 2827.02 feet, a central angle of 03°37'09", a chord bearing and distance of N 81°50'47" E, 178.54 feet, for an arc length of 178.57 feet to a found TxDOT Right-of-Way Monument (Type II);

N 83°39'22" E, a distance of 16.66 feet to a found TxDOT Right-of-Way Monument (Type II);

Northeasterly, along a tangent curve to the right, said curve having a radius of 3700.01 feet, a central angle of 02°22'18", a chord bearing and distance of N 84°50'31" E, 153.14 feet, for an arc length of 153.16 feet to a found TxDOT Right-of-Way Monument (Type II);

N 86°01'40" E, a distance of 339.15 feet to a found TxDOT Right-of-Way Monument (Type II);

S 82°39'44" E, a distance of 101.98 feet to a found TxDOT Right-of-Way Monument (Type II);

N 86°01'40" E, a distance of 463.69 feet to a calculated point at the northeast corner of the remaining portion of said 86.94 acre tract, same being the northwest corner of Shavano Park Unit 19-B, Phase I, Commercial recorded in Volume 9565, Pages 6-8 of the Deed and Plat Records of Bexar County, Texas;

THENCE: Departing the south right-of-way line of said F.M. Loop 1604, along and with the east line of the remaining portion of said 86.94 acre tract, the west line of said Shavano Park Unit 19-B, Phase I, Commercial, the following bearings and distances:

S 03°34'23" E, a distance of 67.19 feet to a calculated point;

S 47°46'07" E, a distance of 40.33 feet to a calculated point;

S 00°18'11" W, a distance of 83.34 feet to a calculated point;

S 26°54'47" W, a distance of 83.14 feet to a calculated point;

S 20°20'39" E, at a distance of 98.22 feet passing a found ½" iron rod with a yellow cap stamped "Pape-Dawson" at the southwest corner of said Shavano Park Unit 19-B, Phase I, Commercial, same being the northwest corner of Shavano Park Unit 19-B, Phase II, Commercial recorded in Volume 9566, Pages 105-106 of the Deed and Plat Records of Bexar County, Texas, and continuing along and with the west line of said Shavano Park Unit 19-B, Phase II, Commercial for a total distance of 196.72 feet to a calculated point;

THENCE: S 11°12'47" W, continuing along and with the east line of the remaining portion of said 86.94 acre tract, the west line of said Shavano Park Unit 19-B, Phase II, Commercial, a distance of 160.67 feet to a calculated point on the north line of Shavano Park Unit 19-C, Phase II recorded in Volume 9645, Pages 172-177 of the Deed and Plat Records of Bexar County, Texas;

THENCE: Along and with the north line of said Shavano Park Unit 19-C, Phase II, same being the south line of the remaining portion of said 86.94 acre tract, the following bearings and distances:

S 85°48'50" W, a distance of 348.06 feet to a found ½" iron rod with a yellow cap stamped "Pape-Dawson";

S 49°03'23" W, a distance of 301.18 feet to a calculated point;

S 86°23'18" W, a distance of 613.96 feet to a calculated point at the northwest corner of said Shavano Park Unit 19-C, Phase II, on the east line of Lot 2311, Block 44, Shavano Park Unit 19-A, Phase I, Commercial recorded in Volume 9621, Pages 191-192 of the Deed and Plat Records of Bexar County, Texas;

THENCE: N 03°54'20" W, along and with the east line of said Lot 2311, Shavano Park Unit 19-A, Phase I, Commercial, a west line of the remaining portion of said 86.94 acre tract, a distance of 27.90 feet to a calculated point at the northeast corner of said Lot 2311;

THENCE: S 86°05'40" W, along and with a north line of said Lot 2311, Shavano Park Unit 19-A, Phase I, Commercial, same being a south line of the remaining portion of said 86.94 acre tract, a distance of 330.44 feet to a calculated point at the northwest corner of said Lot 2311, Shavano Park Unit 19-A, Phase I, Commercial, the southwest corner of the remaining portion of said 86.94 acre tract, on the east right-of-way line of Pond Hill Road, a variable width public right-of-way dedicated in Volume 9706, Page 85 of the Deed and Plat Records of Bexar County, Texas;

THENCE: Along and with the east right-of-way line of said Pond Hill Road, same being the west line of the remaining portion of said 86.94 acre tract, the following bearings and distances:

Northeasterly, along a non-tangent curve to the left, said curve having a radius of 414.00 feet, a central angle of 32°42'22", a chord bearing and distance of N 15°33'02" E, 233.13 feet, for an arc length of 236.32 feet to a calculated point;

Northwesterly, along a compound curve to the left, said curve having a radius of 510.00 feet, a central angle of 10°25'40", a chord bearing and distance of N 06°00'59" W, 92.69 feet, for an arc length of 92.82 feet to a calculated point;

N 11°13'49" W, a distance of 48.26 feet to a calculated point at the southwest corner of said Lot 2311, Block 44, Shavano Park, Frost Bank;

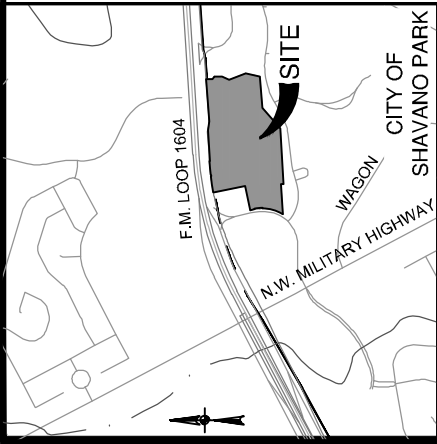
THENCE: N 78°46'11" E, departing the east right-of-way line of said Pond Hill Road, along and with the south line of said Lot 2311, Block 44, Shavano Park, Frost Bank, a distance of 273.88 feet to a calculated point at the southeast corner of said Lot 2311, Block 44, Shavano Park, Frost Bank, from which a found $\frac{3}{4}$ " iron rod bears S 37°07'06" W, a distance of 0.37 feet;

THENCE: N 11°59'24" W, along and with the east line of said Lot 2311, Block 44, Shavano Park, Frost Bank, same being a west line of the remaining portion of said 86.94 acre tract, a distance of 356.62 feet to the POINT OF BEGINNING and containing 22.458 acres in the City of Shavano Park, Bexar County, Texas. Said tract being described in conjunction with a survey made on the ground and a survey map prepared under job number 9120-24 by Pape-Dawson Engineers.

PREPARED BY: Pape-Dawson Engineers
Texas Registered Survey Firm # 10028800
DATE: August 9, 2024
JOB NO. 9120-24
DOC. ID. N:\Survey24\24-9100\9120-24\Word\9120-24 FN 22.458 AC.docx



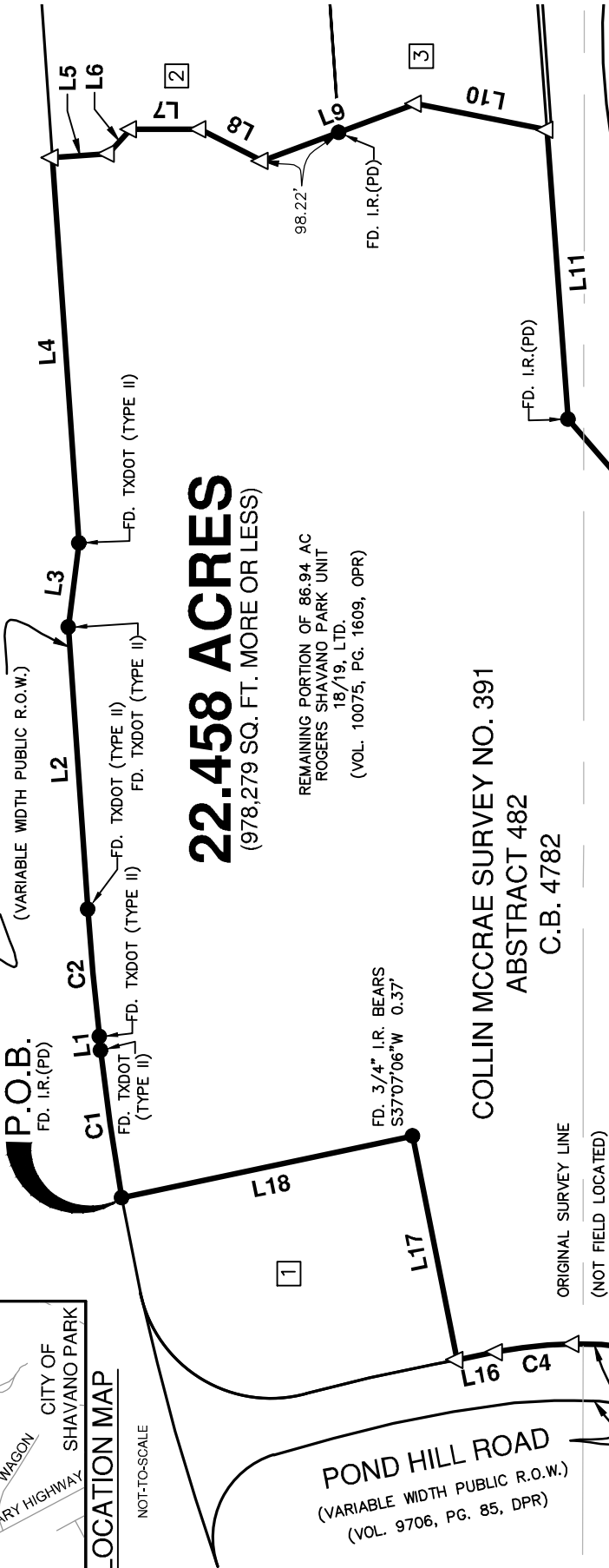
A handwritten signature in black ink that reads "G. E. Buchanan". The signature is written in a cursive style with a large, looping initial "G".



SEE SHEET 2 OF 2 FOR NOTES AND LINE/CURVE TABLES



F.M. LOOP 1604
(VARIABLE WIDTH PUBLIC R.O.W.)



22.458 ACRES

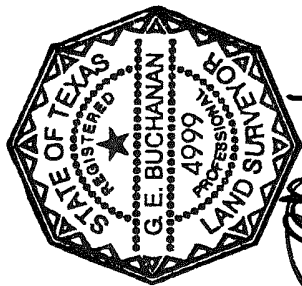
(978,279 SQ. FT. MORE OR LESS)

REMAINING PORTION OF 86.94 AC
ROGERS SHAVANO PARK UNIT
18/19, L.T.D.
(VOL. 10075, PG. 1609, OPR)

COLLIN MCCRAE SURVEY NO. 391
ABSTRACT 482
C.B. 4782

WILLIAM HUTCHKISS SURVEY NO. 77
ABSTRACT 336
C.B. 4782

POND HILL ROAD
(VARIABLE WIDTH PUBLIC R.O.W.)
(VOL. 9706, PG. 85, DPR)



G. E. Buchanan
G. E. Buchanan



2000 NW LOOP 410 | SAN ANTONIO, TX 78213 | 210.375.9000
TEXAS ENGINEERING FIRM #470 | TEXAS SURVEYING FIRM #10028800

EXHIBIT FOR A
PROPERTY IMPROVEMENT DISTRICT
AUGUST 09, 2024

SHEET 1 OF 2
JOB No.: 9120-24

CURVE TABLE				
CURVE	RADIUS	DELTA	CHORD BEARING	CHORD LENGTH
C1	2827.02'	3°37'09"	N81°50'47"E	178.54'
C2	3700.01'	2°22'18"	N84°50'31"E	153.16'
C3	414.00'	32°42'22"	N15°33'02"E	233.13'
C4	510.00'	10°25'40"	N06°00'59"W	92.69'

LEGEND:
 OPR OFFICIAL PUBLIC RECORDS OF BEXAR COUNTY, TEXAS
 DPR DEED AND PLAT RECORDS OF BEXAR COUNTY, TEXAS
 FD. FOUND
 IR 1/2" IRON ROD
 (PD) PAPE-DAWSON CAP
 TXDOT TEXAS DEPARTMENT OF TRANSPORTATION
 FOUND
 CALCULATED POINT

LINE TABLE		
LINE	BEARING	LENGTH
L1	N83°39'22"E	16.66'
L2	N86°01'40"E	339.15'
L3	S82°39'44"E	101.98'
L4	N86°01'40"E	463.69'
L5	S03°34'23"E	67.19'
L6	S47°46'07"E	40.33'
L7	S00°18'11"W	83.34'
L8	S26°54'47"W	83.14'
L9	S20°20'39"E	196.72'
L10	S11°12'47"W	160.67'
L11	S85°48'50"W	348.06'
L12	S49°03'23"W	301.18'
L13	S86°23'18"W	613.96'
L14	N03°54'20"W	27.90'
L15	S86°05'40"W	330.44'
L16	N11°13'49"W	48.26'
L17	N78°46'11"E	273.88'
L18	N11°59'24"W	356.62'

- 1 LOT 2311, BLOCK 44
SHAVANO PARK, FROST BANK
(VOL. 9713, PG. 66, DPR)
- 2 SHAVANO PARK UNIT-19B,
PHASE I, COMMERCIAL
(VOL. 9565, PGS. 6-8, DPR)
- 3 SHAVANO PARK UNIT-19B,
PHASE II, COMMERCIAL
(VOL. 9566, PGS. 105-106, DPR)
- 4 SHAVANO PARK UNIT-19C,
PHASE II
(VOL. 9645, PGS. 172-177, DPR)
- 5 LOT 2311, BLOCK 44
SHAVANO PARK UNIT-19A,
PHASE I, COMMERCIAL
(VOL. 9621, PGS. 191-192, DPR)

NOTES:
 1. THIS EXHIBIT IS ISSUED IN CONJUNCTION WITH A METES AND BOUNDS DESCRIPTION PREPARED UNDER JOB NO. 9120-24 BY PAPE-DAWSON ENGINEERS.
 2. THE BEARINGS ARE BASED ON THE TEXAS COORDINATE SYSTEM ESTABLISHED FOR THE SOUTH CENTRAL ZONE FROM THE NORTH AMERICAN DATUM OF 1983 NAD 83 (NA2011) EPOCH 2010.00.



2000 NW LOOP 410 | SAN ANTONIO, TX 78213 | 210.375.9000
 TEXAS ENGINEERING FIRM #470 | TEXAS SURVEYING FIRM #10028800

AUGUST 09, 2024

SHEET 2 OF 2
 JOB No.: 9120-24

Proposed Campus Development Plan for City of Shavano Park 22 Acre Public Improvement District



Townhome Development Summary:

- 16 ~ 30' x 80' Units
- 23 ~ 30' x 100' Units
- 39 total**

Site design elements include:

- 52 Off-street parking spaces
- Dog Park
- Tandem Pickleball Courts
- Three Trailheads

NOTE: This plan is conceptual and subject to change.
All acreages, lot configurations, street geometry, and pathway alignments are approximate.

EXHIBIT 3
DEED FOR SUBJECT PROPERTY

SCANNED

Doc# 20030144924

**SPECIAL WARRANTY DEED
WITH VENDOR'S LIEN**

DATE: Effective as of June 5, 2003

GRANTOR: THE ROGERS SHAVANO RANCH, LTD., a Texas limited partnership

GRANTOR'S MAILING ADDRESS (including county): 4040 Broadway, Suite 605, San Antonio, Bexar County, Texas 78209

GRANTEE: ROGERS SHAVANO PARK UNIT 18/19, LTD., a Texas limited partnership

GRANTEE'S MAILING ADDRESS (including county): 11 Lynn Batts Lane, Suite 100, San Antonio, Bexar County, Texas 78218

CONSIDERATION: Ten and No/100 Dollars (\$10.00) and the following notes of even date herewith, executed by Grantee and payable to the order of Grantor:

1. Note in the original principal amount of Four Million Seven Hundred Seventy-Two Thousand Five Hundred Ninety and No/100 Dollars (\$4,772,590.00), secured by a vendor's lien retained in this deed and by a deed of trust of even date herewith from Grantee to Richard B. Moore, Trustee, against a portion of the property comprising 345.89 acres, more or less, being more particularly described as Tracts 1 and 2 in Exhibit A attached hereto and incorporated herein.

2. Note in the original principal amount of Three Million Three Hundred Forty-Seven Thousand and No/100 Dollars (\$3,347,000.00), secured by a vendor's lien retained in this deed and by a deed of trust of even date herewith from Grantee to Richard B. Moore, Trustee, against a portion of the property comprising 133.88 acres, more or less, being more particularly described as Tracts 3 and 4 in Exhibit A attached hereto.

PROPERTY (including any improvements): The real property comprising 479.77 acres of land, more or less, in Bexar County, Texas, more particularly described as Tracts 1-4 in Exhibit A attached hereto and incorporated herein.

RESERVATIONS FROM AND EXCEPTIONS TO CONVEYANCE AND WARRANTY:

1. Easements, rights-of-way, and prescriptive rights, whether of record or not; all presently recorded instruments, other than liens and conveyances, that affect the Property; and taxes for the current year, and subsequent assessments for the current and prior years due to change in land usage, ownership or both, the payment of which Grantee assumes.

VOL 10075 Pg 1609

2. By acceptance of this Special Warranty Deed, Grantee takes the Property in "AS IS" condition, except for the warranties of title as provided and limited herein. Grantor has not made and does not make any representations as to the physical condition, layout, footage, expenses, zoning, operation or any other matter affecting or related to the Property, and by acceptance hereof, Grantee expressly acknowledges that no such representations have been made. Grantor makes no other warranties, express or implied, of merchantability, fitness or suitability for a particular purpose or otherwise, except as set forth and limited herein. Any implied warranties are expressly disclaimed and excluded.

Grantor, for the Consideration and subject to the Reservations From and Exceptions to Conveyance and Warranty, grants, sells, and conveys to Grantee the Property, together with all and singular the rights and appurtenances thereto in any wise belonging, to have and hold it to Grantee, Grantee's successors or assigns forever. Grantor hereby binds Grantor and Grantor's successors to warrant and forever defend all and singular the property to Grantee and Grantee's successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof, when the claim is made by, through and under Grantor, but not otherwise, except as to the Reservations From and Exceptions to Conveyance and Warranty.

The vendor's lien and superior title to the Property are retained until the notes described herein are fully paid according to their terms, at which time this deed shall become absolute.

When the context requires, singular nouns and pronouns include the plural.

THE ROGERS SHAVANO RANCH, LTD., a
Texas limited partnership

By Its General Partners:

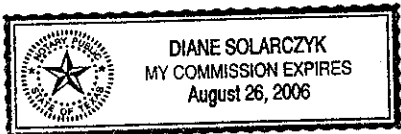
W.R. FAMILY GROUP, L.C., a Texas limited
liability company

By: 
Wallace Rogers, III, Manager

VOL 10075 PG 1610

STATE OF TEXAS §
 §
COUNTY OF BEXAR §

This instrument was acknowledged before me on June 4th, 2003, by Wallace Rogers, III, Manager of the W.R. Family Group, L.C., a Texas limited liability company, as a General Partner of The Rogers Shavano Ranch, Ltd., a Texas limited partnership, on behalf of said limited liability company and limited partnership



Diane Solarczyk
Notary Public, State of Texas

THE N.R. FAMILY GROUP, INC., a Texas corporation

By: *Jean Rogers Winchell*
Jean Rogers Winchell
President

STATE OF TEXAS §
 §
COUNTY OF BEXAR §

This instrument was acknowledged before me on June 10th, 2003, by Jean Rogers Winchell, President of the N.R. Family Group, Inc., a Texas corporation, as a General Partner of The Rogers Shavano Ranch, Ltd., a Texas limited partnership, on behalf of said corporation and limited partnership.



Diane Solarczyk
Notary Public, State of Texas

Exhibits:
Exhibit A – Property Description

AFTER RECORDING, RETURN TO:
Ms. Jamie M. Wilson
Kerr, Wilson & Negrón, P.C.
750 E. Mulberry, Suite 510
San Antonio, Texas 78212
M:\data\jmw\denton\shavano\park\unit 18-19\partnership\swdwwl.doc

10010075PG1611

EXHIBIT A

PROPERTY DESCRIPTION

479.77 acres of land, more or less, in Bexar County, Texas, described as follows:

Residential Tracts:

Tract 1: 55.99 acres of land, more or less, in Bexar County, Texas, more particularly described in **Exhibit A-1** attached hereto and incorporated herein.

Tract 2: 289.90 acres of land, more or less, in Bexar County, Texas, more particularly described in **Exhibit A-2** attached hereto and incorporated herein.

Commercial Tracts:

Tract 3: 46.94 acres of land, more or less, in Bexar County, Texas, more particularly described in **Exhibit A-3** attached hereto and incorporated.

Tract 4: 86.94 acres of land, more or less, in Bexar County, Texas, more particularly described in **Exhibit A-4** attached hereto and incorporated.

VOL 10075 PG 1612

EXHIBIT A-1

55.99 ACRE TRACT



FIELD NOTES
FOR
(SHAVANO PARK 18 - RESIDENTIAL)

A 55.99 acre, or 2,438,900 square feet, tract of land out of a 406.8124 acre tract of land as described in instrument recorded in Volume 5553, Pages 103-130 of the Official Public Record of Real Property of Bexar County, Texas, in the City of Shavano Park, Bexar County, Texas, out of the Collin C. McCrae Survey No. 391, Abstract 482, County Block 4782 and out of the William Hotchkiss Survey No. 77, Abstract 336, County Block 4783. Said 55.99 acres being further described by metes and bounds as follows:

COMMENCING: At a point being at the westernmost corner of Lot 1809, Block 21 described as Shavano Park Subdivision, Unit-18A, as recorded in Volume 9552, Page 147 of the Deed and Plat Records of Bexar County, Texas, said point also being the northwestern corner of said 55.99 acre tract

THENCE: S 30°27'19" E, a distance of 1337.84 feet to the POINT OF BEGINNING;

THENCE: In a southwesterly and southerly direction along the northwestern then western line of said Shavano Park Unit 12-A, the following courses and distances:

S 47°34'52" W, a distance of 243.22 feet to a point;

N 84°46'50" W, a distance of 90.25 feet to a point;

S 31°25'02" W, a distance of 112.42 feet to a point;

S 06°15'27" W, a distance of 87.98 feet to a point;

S 06°16'49" W, a distance of 60.00 feet to a point;

S 33°00'03" W, a distance of 118.64 feet to a point;

S 12°08'56" W, a distance of 362.09 feet to a point;

S 34°19'14" W, a distance of 380.58 feet to a point;

S 57°07'14" W, a distance of 160.70 feet to a point;

S 13°47'25" W, a distance of 103.46 feet to a point;

N 76°12'35" W, a distance of 97.34 feet to a point;

S 57°03'05" W, a distance of 149.35 feet to a point;

PAPE-DAWSON ENGINEERS, INC.

S 75°15'16" W, a distance of 226.45 feet to a point, said point being the southernmost corner of this tract;

THENCE: N 61°22'46" W, a distance of 1,318.47 feet to a point;

THENCE: N 00°10'13" W, a distance of 707.61 feet to a point in the south right of way line of Loop 1604, and said point also being the westernmost corner of this tract;

THENCE: N 62°35'16"E, a distance of 403.63 feet to a point;

THENCE: S 46°37'10"E, a distance of 83.65 feet to a point;

THENCE: S 67°37'43"E, a distance of 114.23 feet to a point;

THENCE: S 75°58'10"E, a distance of 119.55 feet to a point;

THENCE: S 89°16'30"E, a distance of 163.64 feet to a point;

THENCE: N 80°55'54"E, a distance of 232.63 feet to a point;

THENCE: N 76°32'25"E, a distance of 170.62 feet to a point;

THENCE: S 90°00'00"E, a distance of 158.93 feet to a point;

THENCE: N 89°57'50"E, a distance of 1098.60 feet to the POINT OF BEGINNING and containing 55.99 acres of land in the City of Shavano Park, Bexar County, Texas. Said tract being described is based on record information and does not reflect an on the ground survey.

Prepared by: Pape-Dawson Engineers, Inc.
Job No: 4523-01
Date: May 29, 2003
Doc Id: 4523\01\Word\FN030529a1 - Residential

V0110075PG1614

EXHIBIT A-2

289.90 ACRE TRACT



FIELD NOTES
FOR
(SHAVANO PARK - RESIDENTIAL)

A 289.9 acre (12,629,257 square feet more or less) of land being out of that 409.0636 acre tract described in instrument recorded Volume 8553, Pages 103-130 of the Official Public Records of Real Property of Bexar County, Texas, said 289.9 acre tract being more fully described as follows:

- COMMENCING: At a TxDOT monument at the east end of the cutback line for the intersection of the east right-of-way line of Northwest Military Drive (FM 1535, a 120-foot right-of-way), with the south right-of-way line of Charles Anderson Loop (FM 1604, right-of-way varies);
- THENCE: S 55°43'06" 3, a distance of 1,228.46 feet to the POINT OF BEGINNING;
- THENCE: N 33°35'56"E, a distance of 223.31 feet to a point;
- THENCE: N 23°18'49" E, a distance of 54.66 feet to a point;
- THENCE: N 03°50'13" E, a distance of 138.55 feet to a point;
- THENCE: N 86°23'18" E, a distance of 720.80 feet to a point;
- THENCE: N 49°03'23" E, a distance of 301.18 feet to a point
- THENCE: N 85°48'50" E a distance of 2,503.73 feet to a point;
- THENCE: N 86°03'17" E, a distance of 1,154.38 feet to a point;
- THENCE: Along a curve to the left, said curve having a radius of 272.50 feet, a central angle of 08°15'22", a chord bearing and distance of S76°30'04" E, 39.23 feet, and an arc length of 39.27 feet to a point;
- THENCE: S 80°37'45"E, a distance of 164.36 feet to a point;
- THENCE: S 04°04'24"E, a distance of 380.43 feet to a point;
- THENCE: S 57°17'51"E, a distance of 550.43 feet to a point;
- THENCE: N 79°51'26"E, a distance of 438.03 feet to a point;
- THENCE: Northeast, with a curve to the left, said curve having a radius of 160.00 feet, a central angle of 70°23'25", a chord bearing and distance of N 44°39'43" E, 184.44 feet, and an arc length of 196.57 feet to a point;

PAPE-DAWSON ENGINEERS, INC.

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VOL 10075 PG 1615

- THENCE: N 09°28'00"E, a distance of 51.13 feet to a point;
- THENCE: Northwest, with a curve to the left, said curve having a radius of 350.00 feet, a central angle of 44°49'52", a chord bearing and distance of N 12°56'56" W, 266.92 feet, and an arc length of 273.86 feet to a point;
- THENCE: N 35°21'51"W, a distance of 347.09 feet to a point;
- THENCE: S 85°49'21"W, a distance of 139.30 feet to a point;
- THENCE: N 73°01'17"W, a distance of 138.54 feet to a point;
- THENCE: S 85°49'21"W, a distance of 631.67 feet to a point;
- THENCE: Northwest, with a curve to the right, said curve having a radius of 189.50 feet, a central angle of 90°06'40", a chord bearing and distance of N 49°07'19" W, 268.25 feet, and an arc length of 298.03 feet to a point;
- THENCE: N 04°04'00"W, a distance of 272.53 feet to a point;
- THENCE: N 43°35'27"E, a distance of 72.02 feet to a point;
- THENCE: S 88°44'42"E, a distance of 273.28 feet departing the common line between said 17.6 acre tract and 289.9 acre tract and along said south right-of-way to a point;
- THENCE: N 86°01'24"E, a distance of 1020.35 feet to a point;
- THENCE: S 03°58'17"E, a distance of 146.87 feet to a point;
- THENCE: N 86°01'43"E, a distance of 143.83 feet to a point;
- THENCE: N 03°58'17"W, a distance of 146.88 feet to a point;
- THENCE: N 86°01'24"E, a distance of 378.92 feet to a point;
- THENCE: S 00°08'11"E, departing said south right-of-way line, a distance of 212.97 feet to a point;
- THENCE: S 14°28'24"E, a distance of 249.81 feet to a point;
- THENCE: S 08°04'49"W, a distance of 936.72 feet to a point;
- THENCE: S 04°07'07"W, a distance of 622.31 feet to a point;

VOL 10075 PG 1616

THENCE: S 06°34'01"W, a distance of 581.08 feet to a point;
THENCE: S 25°20'01"W, a distance of 501.07 feet to a point;
THENCE: S 01°03'05"W, a distance of 608.50 feet to a point;
THENCE: S 42°26'22"W, a distance of 240.00 feet to a point;
THENCE: S 86°19'52"W, a distance of 448.30 feet to a point;
THENCE: S 66°10'21"W, a distance of 1011.55 feet to a point;
THENCE: S 25°06'56"W, a distance of 961.54 feet to a point;
THENCE: N 21°10'29"W, a distance of 281.53 feet to a point;
THENCE: N 13°53'17"W, a distance of 376.28 feet to a point;
THENCE: N 01°06'42"E, a distance of 142.47 feet to a point;
THENCE: N 14°45'00"E, a distance of 196.52 feet to a point;
THENCE: N 20°46'44"E, a distance of 50.94 feet to a point;
THENCE: N 49°51'44"E, a distance of 271.30 feet to a point;
THENCE: N 31°58'46"W, a distance of 123.84 feet to a point;
THENCE: N 00°02'04"E, a distance of 38.83 feet to a point;
THENCE: N 79°44'44"E, a distance of 194.58 feet to a point;
THENCE: N 84°56'49"E, a distance of 189.76 feet to a point;
THENCE: N 67°10'49"E, a distance of 106.54 feet to a point;
THENCE: N 23°36'41"W, a distance of 407.67 feet to a point;
THENCE: N 70°24'31"E, a distance of 188.66 feet to a point;
THENCE: N 16°21'49"W, a distance of 231.51 feet to a point;
THENCE: N 05°37'49"W, a distance of 30.09 feet to a point;

VOL 10075 PG 1617

THENCE: S 63°02'51"W, a distance of 243.76 feet to a point;

THENCE: N 24°22'02"W, a distance of 179.94 feet to a point;

THENCE: S 60°41'14"W, a distance of 75.18 feet to a point;

THENCE: N 47°12'10"W, a distance of 314.64 feet to a point;

THENCE: N 75°12'55"W, a distance of 50.01 feet to a point;

THENCE: S 14°47'06"W, a distance of 69.94 feet to a point;

THENCE: Southwest, with a curve to the right, said curve having a radius of 81.73 feet, a central angle of 33°54'30", a chord bearing and distance of S 31°44'21" W, 47.67 feet, and an arc length of 48.37 feet to a point;

THENCE: S 48°41'36"W, a distance of 151.90 feet to a point;

THENCE: Southwest, with a curve to the right, said curve having a radius of 105.03 feet, a central angle of 26°59'48", a chord bearing and distance of S 62°11'30" W, 49.03 feet, and an arc length of 49.49 feet to a point;

THENCE: N 27°09'57"W, a distance of 1485.83 feet to a point;

THENCE: N 27°09'57"W, a distance of 57.15 feet to a point;

THENCE: S 62°49'55"W, a distance of 280.05 feet to a point;

THENCE: N 12°21'15"W, a distance of 168.32 feet to a point;

THENCE: N 27°10'05"W, a distance of 32.59 feet to a point;

THENCE: N 50°54'58"W, a distance of 37.89 feet to a point;

THENCE: S 62°49'55"W, a distance of 520.71 feet to a point;

THENCE: S 29°33'55"W, a distance of 252.68 feet to a point;

THENCE: S 49°46'44"E, a distance of 231.06 feet to a point;

THENCE: S 29°33'55"W, a distance of 50.88 feet to a point;

THENCE: N 49°46'44"W, a distance of 217.04 feet to a point;

THENCE: S 29°23'39"W, a distance of 347.96 feet to a point;

THENCE: N 32°53'53"W, a distance of 304.42 feet to a point;

THENCE: S 29°35'07"W, a distance of 892.02 feet to a point;

THENCE: N 22°01'07"W, a distance of 696.11 feet to a point;

THENCE: N 22°01'07"W, a distance of 27.32 feet to the POINT OF BEGINNING and containing 289.92 acres in the City of San Antonio, Bexar County, Texas. Said tract being described is based on record information and does not reflect an on the ground survey.

Prepared by: Pape-Dawson Engineers, Inc.
Job No.: 4523-02
Date: May 28, 2003
Doc. Id.: m:\4523\02\word\field notes\030528a1.doc

VOL 10075 PG 1619



EXHIBIT A-3

46.94 ACRE TRACT

FIELD NOTES
FOR
(SHAVANO PARK 18 – COMMERCIAL)

A 46.94 acre, or 2,044,900 square feet, tract of land out of a 406.8124 acre tract of land as described in instrument recorded in Volume 5553, Pages 103-130 of the Official Public Record of Real Property of Bexar County, Texas, in the City of Shavano Park, Bexar County, Texas, out of the Collin C. McCrae Survey No. 391, Abstract 482, County Block 4782 and out of the William Hotchkiss Survey No. 77, Abstract 336, County Block 4783. Said 46.94 acres being further described by metes and bounds as follows:

BEGINNING: At a point being at the westernmost corner of Lot 1809, Block 21 described as Shavano Park Subdivision, Unit-18A, as recorded in Volume 9552, Page 147 of the Deed and Plat Records of Bexar County, Texas, said point also being the northwestern corner of said 46.94 acre tract

THENCE: S 27°54'16" E, a distance of 233.84 feet along the common line between Lot 1809, Block 21 and the 46.94 acre tract of land to a point;

THENCE: S 72°28'21" E, a distance of 104.02 feet along the said common line between Lot 1809, Block 21 and the 46.94 acre tract of land to a point;

THENCE: N 62°03'23" E, a distance of 232.0 feet along the common line between Lot 1809, Block 21 and the 46.94 acre tract to a point;

THENCE: S 27°54'16" E, a distance of 1178.87 feet departing said common line and along the west line of said FM 1535 to an angle point, said point being the northeast corner of Lot 1143, Shavano Park, Unit 12-A as recorded in Volume 6400, Page 83 of the Deed and Plat Records of Bexar County, Texas;

THENCE: In a southwesterly and southerly direction along the northwestern then western line of said Shavano Park Unit 12-A, the following courses and distances:

N 86°26'57" W, a distance of 287.74 feet to a point;

THENCE: S 89°57'50"W, a distance of 1098.60 feet to a point;

THENCE: N 90°00'00"W, a distance of 158.93 feet to a point;

THENCE: S 76°32'25"W, a distance of 170.62 feet to a point;

THENCE: S 80°55'54"W, a distance of 232.63 feet to a point;

PAPE-DAWSON ENGINEERS, INC.

- THENCE: N 89°16'30"W, a distance of 163.64 feet to a point;
- THENCE: N 75°58'10"W, a distance of 119.55 feet to a point;
- THENCE: N 67°37'43"W, a distance of 114.23 feet to a point;
- THENCE: N 46°37'10"W, a distance of 83.65 feet to a point;
- THENCE: S 62°35'16"W, a distance of 403.63 feet to a point;
- THENCE: N 00°10'13" W, a distance of 431.43 feet to a point in the south right of way line of Loop 1604, and said point also being the westernmost corner of this tract;
- THENCE: N 62°05'45" E, a distance of 192.59 feet along the south right of way line of said Loop 1604 to an angle point;
- THENCE: N 67°45'51" E, a distance of 100.49 feet continuing along the south right of way line of said Loop 1604 to an angle point;
- THENCE: N 62°05'12" E, a distance of 585.92 feet continuing along the south right of way line of said Loop 1604 to an angle point;
- THENCE: N 67°00'59" E, a distance of 523.78 feet continuing along the south right of way line of said Loop 1604 to an angle point;
- THENCE: N 67°33'44" E, a distance of 264.80 feet continuing along the south right of way line of said Loop 1604 to an angle point;
- THENCE: N 62°03'25" E, a distance of 308.78 feet to the POINT OF BEGINNING and containing 46.94 acres of land in the City of Shavano Park, Bexar County, Texas. Said tract being described is based on record information and does not reflect an on the ground survey.

Prepared by: Pape-Dawson Engineers, Inc.
Job No.: 4523-01
Date: May 29, 2003
Doc. Id.: 4523\01\Word\FN\030529a2 - Commercial

WML10075PG1621

EXHIBIT A-4



86.94 ACRE TRACT

FIELD NOTES

FOR

(Shavano Park 19 – Commercial)

A 86.94 acre or 3,787,018 square feet more or less, tract of land being out of that 409.0636 acre tract described in instrument recorded Volume 8553, Pages 103-130 of the Official Public Records of Real Property of Bexar County, Texas, said 86.94 acre tract being more fully described as follows:

- BEGINNING: At a TxDOT monument at the east end of the cutback line for the intersection of the east right-of-way line of Northwest Military Drive (FM 1535, a 120-foot right-of-way), with the south right-of-way line of Charles Anderson Loop (FM 1604, right-of-way varies);
- THENCE: N 62°05'44"E, a distance of 372.64 feet to a point;
- THENCE: Northwest, with a curve to the right, said curve having a radius of 2,827.02 feet, a central angle of 21°34'04", a chord bearing and distance of N 72°52'46" E, 1057.90 feet, and an arc length of 1064.17 feet to a point;
- THENCE: N 83°39'48"E, a distance of 16.66 feet to a point;
- THENCE: Northeast, with a curve to the right, said curve having a radius of 3,700.01 feet, a central angle of 02°22'18", a chord bearing and distance of N 84°50'58" E, 153.15 feet, and an arc length of 153.16 feet to a point;
- THENCE: N 86°02'06"E, a distance of 339.04 feet to a point;
- THENCE: S 82°42'21"E, a distance of 101.78 feet to a point;
- THENCE: N 86°03'17"E, a distance of 210.00 feet to a point;
- THENCE: N 86°03'17"E, a distance of 489.96 feet to a point;
- THENCE: N 74°09'53"E, a distance of 30.70 feet to a point;
- THENCE: N 86°01'22"E, a distance of 554.14 feet to a point;
- THENCE: N 78°03'10"E, a distance of 100.98 feet to a point;
- THENCE: N 86°01'22"E, a distance of 1415.10 feet to a point;
- THENCE: S 82°39'56"E, a distance of 102.01 feet to a point;
- THENCE: N 86°01'46"E, a distance of 628.66 feet to a point;

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VOL 10075 PG 1622

- THENCE: S 51°43'26"E, a distance of 35.00 feet to a point along a common line between a 17.6 acre tract of land described as NISD Shavano Park Elementary School Subdivision recorded in Volume 9554, Page 52 of the Deed and Plat Records of Bexar County, Texas, and said 386.9 acre tract to a point;
- THENCE: S 00°00'00"W, departing said south right-of-way, a distance of 45.00 feet to a point;
- THENCE: N 90°00'00"E, a distance of 42.08 feet to a point;
- THENCE: S 04°04'00"E, a distance of 262.66 feet to a point;
- THENCE: Southeast, with a curve to the left, said curve having a radius of 272.50 feet, a central angle of 68°18'23", a chord bearing and distance of S 38 13'11" E, 305.97 feet, and an arc length of 324.87 feet to a point;
- THENCE: S 86°03'17" W, a distance of 1,154.38 feet to a point;
- THENCE: S 85°48'50" W, a distance of 2,503.73 feet to a point;
- THENCE: S 49°03'23" W, a distance of 301.18 feet to a point;
- THENCE: S 86°23'18" W, a distance of 720.80 feet to a point;
- THENCE: S 03°50'13" E, a distance of 138.55 feet to a point;
- THENCE: S 23°18'49" W, a distance of 54.66 feet to a point;
- THENCE: S 33°35'56" W, a distance of 223.31 feet to a point;
- THENCE: N 57°58'17" W, a distance of 174.04 feet to a point;
- THENCE: S 89°59'10" W, a distance of 443.03 feet to a point;
- THENCE: S 79°58'53" W, a distance of 203.32 feet to a point;
- THENCE: N 27°59'55" W, a distance of 566.19 feet to a point;
- THENCE: N 17°05'55" E, a distance of 141.44 feet to the POINT OF BEGINNING and containing 86.94 acres in the City of San Antonio, Bexar County, Texas. Said tract being described is based on record information and does not reflect an on the ground survey.

Prepared by: Pape-Dawson Engineers, Inc.
Job No.: 4523-02
Date: May 28, 2003
Doc. Id.: m:\4523\02\word\field notes\030528a2.doc

VOL 10075 Pg 1623

VOL 10075 PG 1624

ALL RIGHTS RESERVED WHICH RECORDS THE SALE OF REAL PROPERTY BECAUSE OF RACE IS INVALID AND UNENFORCEABLE UNDER FEDERAL LAW
STATE OF TEXAS, COUNTY OF BEXAR
I hereby certify that this instrument was FILED in File Number Sequence on the date and at the time stamped hereon by me and was duly RECORDED in the Official Public Record of Real Property of Bexar County, Texas on:

JUN 11 2003



Gerry Rickhoff
COUNTY CLERK BEXAR COUNTY, TEXAS

Doc# 20030144924
Pages 16
06/11/2003 09:56:13 AM
Filed & Recorded in
Official Records of
BEXAR COUNTY
GERRY RICKHOFF
COUNTY CLERK
Fees \$37.00

EXHIBIT 4

SHAVANO PARK 1604 PUBLIC IMPROVEMENT DISTRICT TIMELINE



BROWN & MCDONALD
ATTORNEYS AT LAW

<i>Shavano Park PID Rezoning and PID Process Timeline</i>	
Council Briefing on PID – Patrick only	August 14, 2024
Submit PID Petition & Professional Services Agreement Staff Agenda for August 26th Meeting Prepared	August 19, 2024
Submit MXD Zoning Case City Mails Notices for MXD for P&Z	August 21, 2024
City Council Meeting: City Council Adopts Resolution Calling Public Hearing for the Creation of PID Petition and Professional Services Agreement	August 26, 2024
Written Notification: * Written notice must be mailed out to property owners who fall under the proposed public improvement for September 16 th City Council Meeting. Publication: ** Notice of hearing must be given in newspaper of general circulation in the municipality or county for September 16 th City Council Meeting.	August 28, 2024
Agenda Posted: *** City Staff Posts Agenda for P&Z Meeting for September 4th Meeting	September 2, 2024
Planning & Zoning Meeting: Consideration for Rezoning to MXD	September 4, 2024
Agenda Posted: *** City Staff Posts City Council Agenda for Creation of PID for September 16th Meeting	September 9, 2024
City Council Meeting: City Council adopts resolution for the Creation of PID and Professional Services Agreement City Council considers MXD Zoning	September 16, 2024
Negotiate Development Agreement and Reimbursement Agreement <ul style="list-style-type: none">• City Council Consideration of Development Agreement and Reimbursement Agreement	October – December 2024

Key:

* **PID Notification Rule:** Written notice must be mailed before the 15th day before the date of the hearing. The notice must be addressed to "Property Owner" and mailed to the current address of the owner, as reflected on tax rolls, of

property subject to assessment under the proposed public improvement district. *Texas Local Government Code Sec. 372.009*

**** PID Publication Rule:** Notice of the hearing must be given in a newspaper of general circulation in the municipality or county. The final publication of notice must be made before the 15th day before the date of the hearing. *Texas Local Government Code Sec. 372.009*

***** Agenda Posted Date:** City posts Agendas the Monday before the hearing.

******Planning and Zoning Commission Notification Rule:** Notice of all public hearings on proposed changes in the zoning classification or boundary shall be provided to the owners of real property lying within 500 feet of the property for which the change in classification or boundary is proposed. Such notice shall be served by depositing the notice, properly addressed and postage paid, in a City post office not less than 11 days prior to the scheduled date of the public hearing to all such owners as indicated on the last approved City tax roll. *Shavano Park Code of Ordinances Sec.37-71(a)(5)a.*

******* Zoning Publication Rule:** After the recommendation of the Planning and Zoning Commission is submitted to the City Council as provided above, the City Council shall consider a change of zoning district boundaries (including changes in zoning classification) or any change of the zoning regulations after a public hearing at which parties in interest and citizens shall have an opportunity to be heard. Before the 15th day prior to the date of the hearing, notice of the time and place of the hearing shall be published in an official newspaper or a newspaper of general circulation in the City. *Shavano Park Code of Ordinances Sec.37-71(b)(1).*

EXHIBIT 5
SHAVANO PARK 1604 PUBLIC IMPROVEMENT DISTRICT FINANCIAL
PROJECTIONS

**Shavano Park
Preliminary PID Costs and Values
07.07.24**

Commercial Development

	<u>06.24.24</u>	<u>06.26.24</u>	Public Cost Revised <u>07.07.24</u>
Development Cost	\$1,149,000	\$1,344,417	\$1,234,417
Engineering & Fees	250,000	250,000	250,000
Soft Cost	<u>150,000</u>	<u>\$ 150,000</u>	<u>\$ 150,000</u>
 Total	 \$1,549,000	 \$1,439,000	 \$1,634,417
 Streetscape	 200,000	 200,000	 200,000
Signage	100,000	100,000	100,000
Extra Retaining Wall	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
 Total	 \$1,949,000	 \$1,839,000	 \$2,034,417
 Park and Trail	 <u>250,000</u>	 <u>300,000</u>	 <u>400,000</u>
 TOTAL:	 \$2,199,000	 \$2,139,000	 \$2,434,417

Townhomes (32 lots, 5.55 acres gross, 4.91 acres net)

Development Cost	\$ 831,264	\$ 891,462	\$ 591,280 *1
Engineering & Fees	200,000	200,000	200,000
Soft Cost	<u>135,000</u>	<u>135,000</u>	<u>135,000</u>
 Total	 \$1,166,264	 \$1,226,462	 \$ 926,280
 Streetscape	 200,000	 200,000	 200,000
Signage	<u>50,000</u>	<u>50,000</u>	<u>0</u> *2
 Total	 \$1,416,264	 \$1,476,462	 \$1,126,280
 Park and Trail	 <u>100,000</u>	 <u>100,000</u>	 <u>100,000</u>
 TOTAL:	 \$1,516,264	 \$1576,264	 \$1,226,280

Total Revised Cost 07.07.24: **\$3,660,691**

*Note *1: Removed street and alleys (private), raised contingency \$100,000*

*Note *2: removed private residential signage*

Commercial Revenue

		LAND	BUILDING	TOTAL VALUE
Tract 1	3.96 ac @ \$24 psf	\$4,139,942	80,000 sf - \$16M	\$20.2M
Tract 2	8.08 ac @ \$10 psf	\$3,519,648	80,000 sf - \$16M	\$20M
Tract 3	1.08 ac @ \$14 psf	\$658,627	10,000 sf - \$2M	\$2.7M
Total		\$8,318,217	\$34M	\$42.9M

Townhouse Revenue

32 lots at \$110,000/lot	\$3,520 pad
Market value 32 townhomes at \$1M	\$32,000,000
Total Value:	\$74.9M

Shavano Park 1604
Table of Contents
7/23/2024

Exhibit	Description	Page
A	PID Financing Summary	2
B	Land Use and PID Assessment Summary	3
C	Cost Allocation	4
D	Sources and Uses of Funds	5
E	Taxing Jurisdictions and Ad Valorem Rates	6
F	Detailed Bond Sizing Analysis	7

Shavano Park 1604
Exhibit B
PID Financing Summary
7/23/2024

Preliminary PID Bond Financing Capacity		
A. Bond Sources and Uses:^[a]		
Sources:		
Par Bond/Assessment Amount	\$	4,500,000
Uses:		
Improvement Fund	\$	3,730,100
Capitalized Interest	\$	-
Reserve Fund	\$	329,900
Underwriter Discount	\$	135,000
Cost of Issuance (6.0%)	\$	270,000
First Year Collection Costs	\$	35,000
Total Uses	\$	4,500,000
<i>Bond Issue Date^[a]</i>		<i>9/1/2025</i>
<i>Interest Rate^[a]</i>		<i>6.00%</i>
<i>Estimated Value to Lien^[b]</i>		<i>2.4 to 1</i>
B. PID Equivalent Tax Rate:		
Avg. Annual Installment	\$	389,231
PID Equivalent Tax Rate:	\$	0.52
Existing Tax Rate ^[c]	\$	2.06
Total Equivalent Tax Rate with PID	\$	2.58

Footnotes:

[a] Amounts, dates and rates represent estimates only and are subject to change based on market conditions.

[b] City Policy No. 25 allows a minimum VTL of 2:1.

[c] Represents 2023 tax rates per Bexar CAD.

**Shavano Park 1604
Exhibit B
Land Use and PID Assessment Summary
7/23/2024**

I. Assessment Allocation Methodology - Assessed Value							B. Total PID Assessments, Installments, and Equivalent Tax Rates						
A. Land Use and Estimated Values													
Description ^[a]	Units/ SqFt ^[a]	Acres ^[a]	Estimated Appraised Value ^[b]		Estimated Buildout Value		PID Assessment			Annual Installment			Avg. PID Equiv.
			Per Unit/ SqFt		Per Unit/ SqFt		Total	Per Unit/ SqFt	Per Acre	Total	Per Unit/ SqFt		Tax Rate
			Total	Total ^[c]	SqFt	Per Acre					SqFt	Per Acre	
Townhomes	32	5.55	\$ 99,000	\$ 3,168,000	\$ 1,000,000	\$ 32,000,000	\$ 1,922,563	\$ 60,080	N/A	\$ 166,294	\$ 5,197	N/A	\$ 0.52
Commercial Tract 1	80,000	3.96	\$ 21.60	\$ 3,725,948	\$ 252.50	\$ 20,200,000	\$ 1,213,618	\$ 15.17	N/A	\$ 104,973	\$ 1.31	N/A	\$ 0.52
Commercial Tract 2	80,000	8.08	\$ 9.00	\$ 3,167,683	\$ 250.00	\$ 20,000,000	\$ 1,201,602	\$ 15.02	N/A	\$ 103,934	\$ 1.30	N/A	\$ 0.52
Commercial Tract 3	10,000	1.08	\$ 12.60	\$ 592,764	\$ 270.00	\$ 2,700,000	\$ 162,216	\$ 16.22	N/A	\$ 14,031	\$ 1.40	N/A	\$ 0.52
Total / Wtd Avg		18.67		\$ 10,654,396		\$ 74,900,000	\$ 4,500,000			\$ 389,231			\$ 0.52

II. Assessment Allocation Methodology - Acreage							B. Total PID Assessments, Installments, and Equivalent Tax Rates						
A. Land Use and Estimated Values													
Description ^[a]	Units/ SqFt ^[a]	Acres ^[a]	Estimated Appraised Value ^[b]		Estimated Buildout Value		PID Assessment			Annual Installment			Avg. PID Equiv.
			Per Unit/ SqFt		Per Unit/ SqFt		Total	Per Unit/ SqFt	Per Acre	Total	Per Unit/ SqFt		Tax Rate
			Total	Total ^[c]	SqFt	Per Acre					SqFt	Per Acre	
Townhomes	32	5.55	\$ 99,000	\$ 3,168,000	\$ 1,000,000	\$ 32,000,000	\$ 1,337,708	\$ 41,803	\$ 241,028	\$ 115,706	\$ 3,616	\$ 20,848	\$ 0.36
Commercial Tract 1	80,000	3.96	\$ 21.60	\$ 3,725,948	\$ 252.50	\$ 20,200,000	\$ 954,472	\$ 11.93	\$ 241,028	\$ 82,558	\$ 1.03	\$ 20,848	\$ 0.41
Commercial Tract 2	80,000	8.08	\$ 9.00	\$ 3,167,683	\$ 250.00	\$ 20,000,000	\$ 1,947,509	\$ 24.34	\$ 241,028	\$ 168,451	\$ 2.11	\$ 20,848	\$ 0.84
Commercial Tract 3	10,000	1.08	\$ 12.60	\$ 592,764	\$ 270.00	\$ 2,700,000	\$ 260,311	\$ 26.03	\$ 241,028	\$ 22,516	\$ 2.25	\$ 20,848	\$ 0.83
Total / Wtd Avg		18.67		\$ 10,654,396		\$ 74,900,000	\$ 4,500,000		\$ 241,028	\$ 389,231		\$ 20,848	\$ 0.52

Footnotes:

- [a] Information provided by Developer.
- [b] For illustration purposes, assumes 10% appraisal discount.
- [c] Estimate per information provided by developer.

Shavano Park 1604
Exhibit C
Cost Allocation
7/23/2024

Description	Total Costs ^[a]
A. Project Costs^[a]	
Roadway ^[b]	\$ 1,434,113
Water	\$ 386,573
Wastewater	\$ 211,749
Retaining Walls ^[c]	\$ 100,000
Parks / Landscaping ^[d]	\$ 500,000
Subtotal	\$ 2,632,435
Soft Costs ^[e]	\$ 885,000
Contingency (10.0%)[f]	\$ 351,744
Construction Management (4.0%)	\$ 105,297
Subtotal	\$ 3,974,476
Total PID Improvements	\$ 3,974,476

Footnotes:

[a] Per the developer budget dated 07/07/2024. Cost estimates pending the engineer's detailed budget.

[b] Includes streetscape, retaining wall and signage for commercial property.

Assumes Townhome driveway improvements and signage are private and not PID eligible.

[c] Confirm with developer if retaining walls will be in the public ROW.

[d] Assumes improvements are dedicated to the City and maintained by the POA.

[e] Includes engineering, PID district formation expenses and other soft costs.

[f] Calculated as 10% of hard and soft costs.

Shavano Park 1604
Exhibit D
Sources and Uses of Funds
7/23/2024

Initial Owner Contribution		\$ 244,376
I. Sources and Uses of Funds^[a]		
Description	Total ^[a]	
A. Sources of Funds:		
Improvement Area Bond Par - Series A	\$	4,500,000
Owner Contribution		244,376
Total Sources	\$	4,744,376
B. Uses of Funds:		
Improvement Area Improvements		3,974,476
Total Improvements	\$	3,974,476
<u>Improvement Area Bond Cost - Series A</u>		
Capitalized Interest	\$	-
Debt Service Reserve Fund		329,900
Underwriter Discount		135,000
Cost of Issuance		270,000
First Year Collection Costs		35,000
Subtotal	\$	769,900
Total Uses	\$	4,744,376

Footnotes:

[a] Amounts represent estimates only. Actual amounts to be determined at time assessments are levied and PID bonds are issued.

Shavano Park 1604
Exhibit E
Taxing Jurisdictions and Ad Valorem Rates
7/23/2024

Description	Tax Rate ^[a]	Estimated Ad Valorem Revenues at Buildout
Estimated Taxable Property Value		\$ 74,900,000
Taxing Jurisdiction:		
City of Shavano Park	\$ 0.30774	\$ 230,499
Bexar Co Rd & Flood	0.02367	17,727
Bexar County	0.27633	206,972
Alamo Comm College	0.14915	111,713
University Health	0.27624	206,900
SA River Auth	0.01800	13,482
Northside ISD	1.01170	757,763
Total	\$ 2.06283	\$ 1,545,057

Footnotes:

[a] Tax rate per \$100 AV. Assumes 2023 tax rates.

Shavano Park 1604
Exhibit F
Detailed Bond Sizing Analysis
7/23/2024

Bond Issue Date ^[a] 9/1/2025

	Year Ending	Principal	Interest Rate [a]	Annual Interest	Principal & Interest	Admin Expense ^[a]	0.50% Additional Interest	Subtotal	Capitalized Interest	Annual PID Installment
1	2026	\$ 55,000	6.00%	\$ 270,000	\$ 325,000	\$ 35,000	\$ 22,500	\$ 382,500	\$ -	\$ 382,500
2	2027	\$ 60,000	6.00%	\$ 266,700	\$ 326,700	\$ 35,700	\$ 22,225	\$ 384,625	\$ -	\$ 384,625
3	2028	\$ 65,000	6.00%	\$ 263,100	\$ 328,100	\$ 36,414	\$ 21,925	\$ 386,439	\$ -	\$ 386,439
4	2029	\$ 70,000	6.00%	\$ 259,200	\$ 329,200	\$ 37,142	\$ 21,600	\$ 387,942	\$ -	\$ 387,942
5	2030	\$ 70,000	6.00%	\$ 255,000	\$ 325,000	\$ 37,885	\$ 21,250	\$ 384,135	\$ -	\$ 384,135
6	2031	\$ 75,000	6.00%	\$ 250,800	\$ 325,800	\$ 38,643	\$ 20,900	\$ 385,343	\$ -	\$ 385,343
7	2032	\$ 80,000	6.00%	\$ 246,300	\$ 326,300	\$ 39,416	\$ 20,525	\$ 386,241	\$ -	\$ 386,241
8	2033	\$ 85,000	6.00%	\$ 241,500	\$ 326,500	\$ 40,204	\$ 20,125	\$ 386,829	\$ -	\$ 386,829
9	2034	\$ 90,000	6.00%	\$ 236,400	\$ 326,400	\$ 41,008	\$ 19,700	\$ 387,108	\$ -	\$ 387,108
10	2035	\$ 95,000	6.00%	\$ 231,000	\$ 326,000	\$ 41,828	\$ 19,250	\$ 387,078	\$ -	\$ 387,078
11	2036	\$ 100,000	6.00%	\$ 225,300	\$ 325,300	\$ 42,665	\$ 18,775	\$ 386,740	\$ -	\$ 386,740
12	2037	\$ 110,000	6.00%	\$ 219,300	\$ 329,300	\$ 43,518	\$ 18,275	\$ 391,093	\$ -	\$ 391,093
13	2038	\$ 115,000	6.00%	\$ 212,700	\$ 327,700	\$ 44,388	\$ 17,725	\$ 389,813	\$ -	\$ 389,813
14	2039	\$ 120,000	6.00%	\$ 205,800	\$ 325,800	\$ 45,276	\$ 17,150	\$ 388,226	\$ -	\$ 388,226
15	2040	\$ 130,000	6.00%	\$ 198,600	\$ 328,600	\$ 46,182	\$ 16,550	\$ 391,332	\$ -	\$ 391,332
16	2041	\$ 135,000	6.00%	\$ 190,800	\$ 325,800	\$ 47,105	\$ 15,900	\$ 388,805	\$ -	\$ 388,805
17	2042	\$ 145,000	6.00%	\$ 182,700	\$ 327,700	\$ 48,047	\$ 15,225	\$ 390,972	\$ -	\$ 390,972
18	2043	\$ 155,000	6.00%	\$ 174,000	\$ 329,000	\$ 49,008	\$ 14,500	\$ 392,508	\$ -	\$ 392,508
19	2044	\$ 160,000	6.00%	\$ 164,700	\$ 324,700	\$ 49,989	\$ 13,725	\$ 388,414	\$ -	\$ 388,414
20	2045	\$ 170,000	6.00%	\$ 155,100	\$ 325,100	\$ 50,988	\$ 12,925	\$ 389,013	\$ -	\$ 389,013
21	2046	\$ 185,000	6.00%	\$ 144,900	\$ 329,900	\$ 52,008	\$ 12,075	\$ 393,983	\$ -	\$ 393,983
22	2047	\$ 195,000	6.00%	\$ 133,800	\$ 328,800	\$ 53,048	\$ 11,150	\$ 392,998	\$ -	\$ 392,998
23	2048	\$ 205,000	6.00%	\$ 122,100	\$ 327,100	\$ 54,109	\$ 10,175	\$ 391,384	\$ -	\$ 391,384
24	2049	\$ 220,000	6.00%	\$ 109,800	\$ 329,800	\$ 55,191	\$ 9,150	\$ 394,141	\$ -	\$ 394,141
25	2050	\$ 230,000	6.00%	\$ 96,600	\$ 326,600	\$ 56,295	\$ 8,050	\$ 390,945	\$ -	\$ 390,945
26	2051	\$ 245,000	6.00%	\$ 82,800	\$ 327,800	\$ 57,421	\$ 6,900	\$ 392,121	\$ -	\$ 392,121
27	2052	\$ 260,000	6.00%	\$ 68,100	\$ 328,100	\$ 58,570	\$ 5,675	\$ 392,345	\$ -	\$ 392,345
28	2053	\$ 275,000	6.00%	\$ 52,500	\$ 327,500	\$ 59,741	\$ 4,375	\$ 391,616	\$ -	\$ 391,616
29	2054	\$ 290,000	6.00%	\$ 36,000	\$ 326,000	\$ 60,936	\$ 3,000	\$ 389,936	\$ -	\$ 389,936
30	2055	\$ 310,000	6.00%	\$ 18,600	\$ 328,600	\$ 62,155	\$ 1,550	\$ 392,305	\$ -	\$ 392,305
		\$ -	6.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total		\$ 4,500,000	6.00%	\$ 5,314,200	\$ 9,814,200	\$ 1,419,883	\$ 442,850	\$ 11,676,933	\$ -	\$ 11,676,933

Footnotes:

[a] For illustration purposes only. Actual date and rate to be determined.

RESOLUTION NO. R-2024-011

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS, ACCEPTING FOR FILING A LANDOWNER PETITION REQUESTING THE CREATION OF THE SHAVANO PARK 1604 PUBLIC IMPROVEMENT DISTRICT; FINDING THE PETITION TO BE COMPLIANT WITH APPLICABLE LAWS; CALLING A PUBLIC HEARING TO CONSIDER THE CREATION OF THE PUBLIC IMPROVEMENT DISTRICT; AUTHORIZING AND DIRECTING THAT NOTICE OF THE PUBLIC HEARING BE GIVEN AS REQUIRED BY LAW; PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE; AND RESOLVING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, Chapter 372, Texas Local Government Code, as amended (the "Act"), authorizes the City of Shavano Park, Texas (the "City") to create a public improvement district within the corporate limits of the City; and

WHEREAS, a landowner petition, a copy of which is attached as Exhibit A (the "Petition"), was filed with the City Secretary requesting the creation of the "Shavano Park 1604 Public Improvement District" (the "District") and which Petition the City Council of the City (the "City Council") hereby finds and determines to be validly submitted, in proper form, and compliant with applicable laws of the State of Texas (the "State") concerning the creation of a public improvement district with boundaries as described in the Petition, to support a development project within the corporate limits of the City, as required and in compliance the Act; and

WHEREAS, the Petition indicated: (i) the owners of taxable real property representing more than fifty percent (50%) of the appraised value of taxable real property liable for assessment under the proposal, as determined by the current roll of the appraisal district in which the property is located; and (ii) the record owners of real property liable for assessment under the proposal who: (a) constitute more than fifty percent (50%) of all record owners of property that are liable for assessment under the proposal, or (b) own taxable real property that constitutes more than fifty percent (50%) of the area of all taxable real property that is liable for assessment under the proposal executed the Petition; and

WHEREAS, pursuant to the Act, prior to the action of the City Council concerning the creation of the District, the City Council is required to conduct a public hearing concerning any such creation and provide notice of such public hearing as follows: (i) publish notice thereof in a newspaper of general circulation in the City and in the part of the extraterritorial jurisdiction in which the District is to be located or in which the improvements are to be undertaken, which notice shall contain, at a minimum, the requisite information specified in the Act, and (ii) mail written notice thereof which shall contain, at a minimum, the requisite information specified in the Act to the current address of the owner, as reflected on tax rolls, of property subject to assessment under the proposed District; and

WHEREAS, the City Council has determined that it is in the best interest of the City to accept the Petition and to call a public hearing (the "Public Hearing") at which the City Council will consider the adequacy of the Petition and hear public testimony regarding the feasibility and advisability of creating the proposed District.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS, THAT:

Section 1. The recitals set forth in the WHEREAS clauses of this Resolution are true and correct and are incorporated as part of this Resolution.

Section 2. City staff has reviewed the Petition and determined that the same complies with the requirements of the Act and the filing of the Petition is accepted. The Petition is filed with the office of the City Secretary and is available for public inspection.

Section 3. The City Council calls the Public Hearing to consider the adequacy of the Petition and to hear public testimony on the feasibility and advisability of creating the proposed District, the nature of the improvements contemplated, the estimated costs of the improvements, the boundaries of the District, the method of assessment, and the apportionment, if any, of the costs of the improvements, to be held beginning at or after 6:30 P.M. on Monday, September 16, 2024, in the regular meeting place of the City Council in City Hall located at 900 Saddletree Court, Shavano Park, Texas 78231. Attached hereto as Exhibit B is a form of the Notice of Public Hearing, the form and substance of which is hereby adopted and approved. All residents and property owners within the District, and all other persons, are hereby invited to appear in person, or by their attorney, and speak on the creation of the District.

Section 4. The Public Hearing may be adjourned from time to time.

Section 5. The City Secretary is hereby authorized and directed to give all notices of the Public Hearing as required by law, including notices required by the Texas Open Meetings Act and by the Act. The notice of public hearing regarding creation of the District is hereby approved and authorized to be published and mailed and shall read substantially in the form and content of Exhibit B attached hereto which notice is incorporated herein by reference as a part of this Resolution for all purposes.

Section 6. The City Secretary shall cause the aforesaid notice, attached hereto as Exhibit B, to be published in a newspaper of general circulation in the City and in the part of the extraterritorial jurisdiction in which the District is to be located or in which the improvements are to be undertaken before the fifteenth (15th) day before the scheduled date of the Public Hearing. The City Secretary is hereby authorized and directed to mail notices of the hearing regarding the creation of the District substantially in the form attached hereto as Exhibit B to the current addresses of the owners, as reflected on the tax rolls, of property subject to assessment under the proposed District and to address such notices to the "Property Owner" before the fifteenth (15th) day before the scheduled date of the Public Hearing, as required and as provided by the provisions of Section 372.009(d) of the Act.

Section 7. Upon the closing of the Public Hearing, the City Council may consider the adoption of a resolution creating the proposed District or may defer the adoption of such a resolution for up to six months. The creation of the proposed District is within the sole discretion of the City Council and, in addition, is contingent upon the City Council approving a development agreement relating to the development of the property within the proposed District.

Section 8. All orders and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters resolved herein.

Section 9. This Resolution shall be construed and enforced in accordance with the laws of the State and the United States of America.

Section 10. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and this City Council hereby declares that this Resolution would have been enacted without such invalid provision.

Section 11. It is officially found, determined, and declared that the meeting at which this Resolution is adopted was open to the public and public notice of the time, place, and subject matter of the public business to be considered at such meeting, including this Resolution, was given, all as required by Chapter 551, as amended, Texas Government Code.

Section 12. This Resolution shall become effective immediately from and after it is passed and approved.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS, THIS 26th DAY OF AUGUST, 2024.

Robert Werner
MAYOR

Attest: _____
Kristen M. Hetzel
CITY SECRETARY

(CITY SEAL)

Exhibit A

[Landowner Petition]

Exhibit B

**NOTICE OF PUBLIC HEARING REGARDING
THE CREATION OF A PUBLIC IMPROVEMENT DISTRICT**

Pursuant to Section 372.009(c) and (d) of the Texas Local Government Code, as amended, notice is hereby given that the City Council of the City of Shavano Park, Texas (the “City”), will hold a public hearing to accept public comments and discuss the petition (the “Petitioner”), filed by Rogers Shavano Park UT 18/19 LTD, a Texas limited liability company (the “Petitioner”), requesting that the City create the Shavano Park 1604 Public Improvement District (the “District”) to include property owned by the Petitioner located within the corporate limits of the City.

Time and Place of Public Hearing. The public hearing will start at or 6:30 P.M. on Monday, September 16, 2024, in the regular meeting place of the City Council in City Hall located at 900 Saddletree Court, Shavano Park, Texas 78231.

General Nature of the Proposed Authorized Improvements. The general nature of the proposed public improvements are: (i) street and roadway improvements, including related sidewalks, drainage, utility relocation, signalization, landscaping, streetscape, lighting, signage, a retaining wall, off-street parking and right-of-way; (ii) establishment or improvement of parks and open space, together with the design, construction and maintenance of any ancillary structures, features or amenities such as trails, playgrounds, walkways, lighting and any similar items located therein; (iii) sidewalks and landscaping, including entry monuments and features, fountains, lighting and signage; (iv) acquisition, construction, and improvement of water, wastewater and drainage improvements and facilities; (v) projects similar to those listed in subsections (i) – (iv) above authorized by the Act, including similar off-site projects that provide a benefit to the property within the District; (vi) special supplemental services for improvement and promotion of the District; (vii) payment of costs associated with operating and maintaining the public improvements listed in subparagraphs (i) - (v) above; and (viii) associated with developing and financing the public improvements listed in subparagraphs (i) - (v) above, and costs of establishing, administering and operating the District (collectively, the “Authorized Improvements”).

Estimated Cost of the Authorized Improvements. The estimated total cost of the proposed Authorized Improvements is \$6,000,000, including issuance and other financing costs.

Proposed District Boundaries. The District is proposed to include approximately 22.458 acres of land generally located as depicted on the map attached as Exhibit A hereto, and as more particularly described by a metes and bounds description available at the City Secretary's office located at 900 Saddletree Court, Shavano Park, Texas 78231, and available for public inspection during regular business hours.

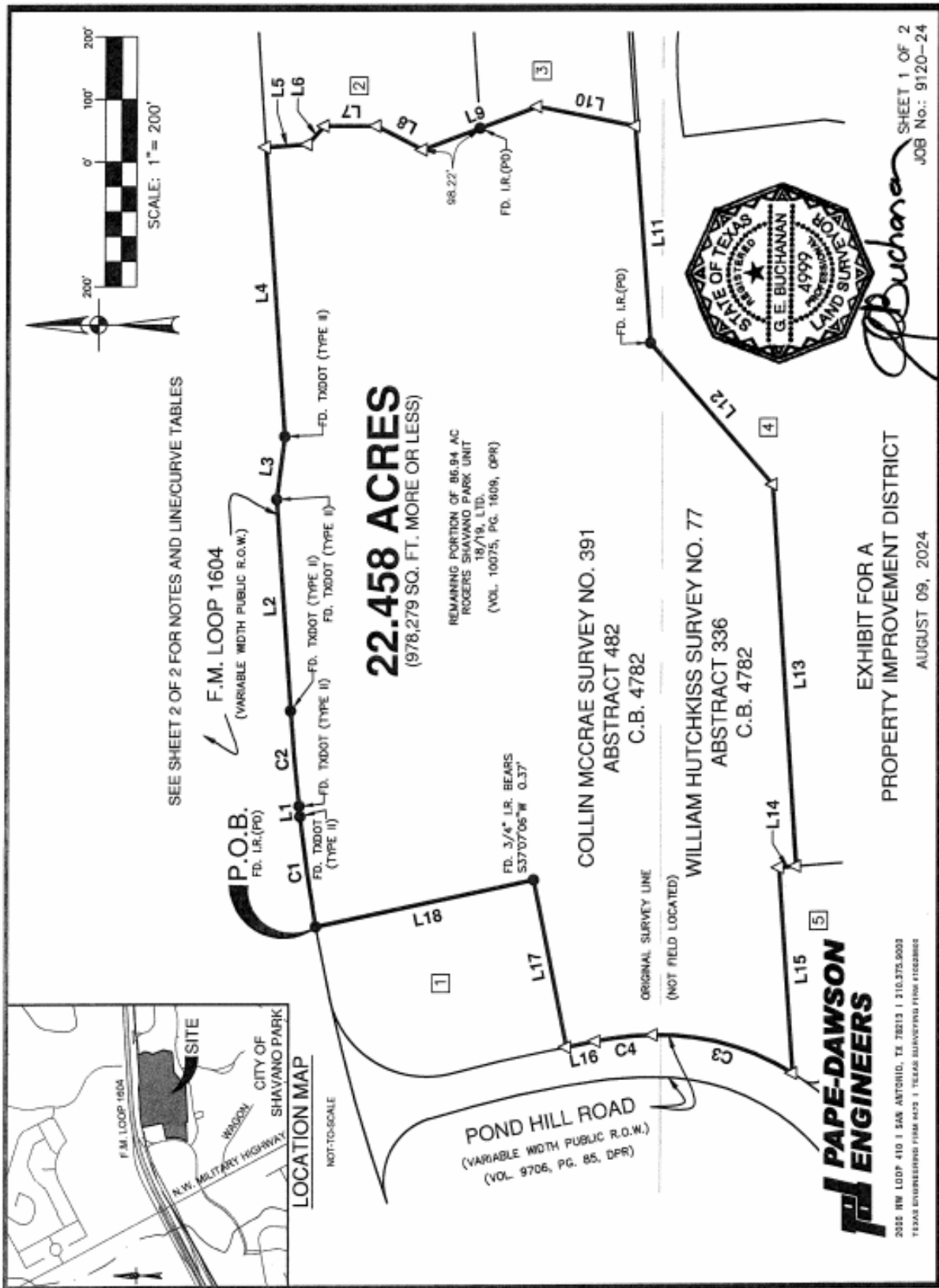
Proposed Method of Assessment. The City shall levy assessments on each parcel within the District in a manner that results in imposing equal shares of the costs on property similarly benefited, in compliance with the Act. All assessments may be paid in full at any time (including interest and principal), and certain assessments may be paid in annual installments (including interest and principal). If an assessment is allowed to be paid in installments, then the installments must be paid in amounts necessary to meet annual costs for those Authorized Improvements

financed by the assessment and must continue for a period necessary to retire the indebtedness of those Authorized Improvements (including interest).

Proposed Apportionment of Cost between the District and City. The City will not be obligated to provide any funds to finance the Authorized Improvements, other than from assessments levied on the District. No municipal property in the public improvement district shall be assessed. The Petitioner may also pay certain costs of the improvements from other funds available to the Petitioner.

During the public hearing any interested person may speak for or against the establishment of the District and the advisability of the improvements to be made for the benefit of the property within the District.

Exhibit C – PROPERTY MAP



DATE: AUG 08, 2024, 2:54PM, USER: G. STEINBERG
FILE: S:\Survey\9120-24\9120-24\9120-24 EX-21-458 AC.dwg



CITY OF SHAVANO PARK
900 Saddletree Court Shavano Park, TX 78231

CITY POLICY NO. 25

SUBJECT: Economic Development Policy

March 25, 2024

1. References.

- a. Chapter 372 of the Texas Local Government Code
- b. Chapter 380 of the Texas Local Government Code
- c. Resolution R-2024-006

2. Purpose. The purpose of this policy is to outline conditions that must be satisfied by a developer seeking to establish a public improvement district (“PID”) or create an economic incentives agreement under Chapter 380 of Texas Local Government Code (“Chapter 380 Agreement”).

The intent of this policy is to provide parameters for establishment and use of PIDs and Chapter 380 agreements within the City and to outline the issues to be addressed before the City Council can support the establishment of a PID or Chapter 380 Agreement. The City Council supports the use of these economic incentive tools to create sustainable developments with a higher level of public improvements (and maintenance of those improvements) than exists in a development that meets the City’s minimum standards. These projects should be self-supporting, should not place administrative burdens on the City nor involve management or oversight by the City for their daily activities. This policy shall serve to supplement all other applicable City rules, regulations, and policies. Even if all conditions of this policy are satisfied, the City Council, in its sole discretion, may choose to approve, modify or deny a Petition’s proposed PID or an application for a Chapter 380 Agreement.

Developers may propose PIDs and Chapter 380 Agreements for the same property(ies) but both petition and application must be submitted separately. City Council may consider and approve a petition for a PID and an application for a Chapter 380 Agreement submitted for the same property(ies) together or separately at their discretion.

3. Staff Point-of-Contact. The staff point of contact for this policy is the Assistant City Manager at 210.477.0950 or acm@shavanopark.org.

4. Background.

- a. PIDs are economic development financing tools authorized pursuant to Chapter 372 of the Texas Local Government Code (the “PID Act”) that allow for financing costs of certain qualified public improvements that confer a special benefit on the property within the PID. A City, through a PID may provide a means to fund certain public improvements that meet or exceed community needs and that might not otherwise be constructed as quickly, or at all, by levying assessments on properties that directly benefit from the eligible public improvements.

- b. Chapter 380 of the Texas Local Government Code (“Chapter 380 Agreements”) allows Texas

municipalities to provide a grant or a loan of city funds or services to promote economic development. These development incentives typically take the form of property tax abatements, loans or grants, commitments for infrastructure, or payments of portions of the incremental sales tax generated by the project. Negotiations on these incentives between the local jurisdiction and the developer occur on a case-by-case basis. This policy establishes guidelines for these negotiations.

5. Definitions.

- a. "Petitioner" and "Developer" may be used interchangeably and shall refer to any person(s) or entity(ies) which is responsible for requesting the PIDs creation or for managing the development of the property within the limits of the PID.
- b. "City" is defined as meaning the City of Shavano Park, Texas.
- c. "PID Act" is defined as meaning Chapter 372 of the Texas Local Government Code.
- d. "Chapter 380 agreement" is defined as meaning an economic incentives agreement under Chapter 380 of the Texas Local Government Code.

6. Attachments.

The following documents are included as attachments to this policy and incorporated by reference.

- a. Attachment A – PID Process Outline
- b. Attachment B – Petition Template
- c. Attachment C – Chapter 380 Agreement Application

7. Organization.

This policy is divided into two sections: the Section I. is for Public Improvement Districts and the Section II. is for Chapter 380 Agreements. At the end of both sections are the above attachments.

8. Miscellaneous Provision

The following provisions shall be included in all PID and Chapter 380 Agreements:

- a. **Severance.** If any section, subsection, sentence, clause, phrase, or word of this Policy is declared unconstitutional or invalid for any purpose, the remainder of this Policy shall not be affected.
- b. **Waivers.** Waivers to or deviations from this policy may only be approved by the City unless otherwise stated herein.
- c. **No Personal Liability of Public Officials.** No public official, employee or City consultant shall be personally responsible for any liability arising under or growing out of any approved or disapproved PID or Chapter 380 Agreement. Any obligation or liability of the Petitioner or Developer whatsoever that may arise at any time under the approved PID or Chapter 380 Agreement or obligation or liability which may be incurred by the Petitioner or Developer pursuant to any other instrument transaction or undertaking as a result of the PID or Chapter 380 Agreement shall be satisfied out of the assets of the Petitioner or Developer only, and the City shall have no liability.
- d. **Indemnification.** All PID and Chapter 380 Agreement agreements shall include

Indemnification language as follows:

***“Indemnification. DEVELOPER COVENANTS AND AGREES TO FULLY INDEMNIFY AND HOLD HARMLESS CITY (AND ITS ELECTED OFFICIALS, EMPLOYEES, OFFICERS, ATTORNEYS, OUTSIDE CONSULTANTS, DIRECTORS, AND REPRESENTATIVES), INDIVIDUALLY AND COLLECTIVELY, FROM AND AGAINST ANY AND ALL COSTS, CLAIMS, LIENS, DAMAGES, LOSSES, EXPENSES, FEES, FINES, PENALTIES, PRECEEDINGS, ACTIONS, DEMANDS, CAUSES OF ACTION, LIABILITY AND SUITS OF ANY KIND AND NATURE BROUGHT BY ANY THIRD-PARTY AND RELATING TO DEVELOPER’S ACTIONS ON THE PROJECT INCLUDING, BUT NOT LIMITED TO PERSONAL INJURY OR DEATH AND PROPERTY DAMAGE, MADE UPON CITY OR DIRECTLY OR INDIRECTLY ARISING OUT OF, RESULTING FROM OR RELATED TO DEVELOPER OR DEVELOPER’S AGENTS’ OR REPRESENTATIVES’ NEGLIGENCE, WILLFUL MISCONDUCT OR CRIMINAL CONDUCT IN ITS ACTIVITIES UNDER THIS AGREEMENT, INCLUDING ANY SUCH ACTS OR OMISSIONS OF DEVELOPER OR DEVELOPER’S AGENTS OR REPRESENTATIVES, AND ANY AGENT, OFFICER, DIRECTOR, REPRESENTATIVE, EMPLOYEE, CONSULTANTS OR SUBCONSULTANT OF DEVELOPER OR DEVELOPER’S AGENTS OR REPRESENTATIVES, AND THEIR RESPECTIVE OFFICERS, AGENTS, EMPLOYEES, DIRECTORS AND REPRESENTATIVES WHILE IN THE EXERCISE OR PERFORMANCE OF THE RIGHTS OR DUTIES UNDER THIS AGREEMENT, ALL WITHOUT, HOWEVER WAIVING ANY GOVERNMENTAL IMMUNITY AVAILABLE TO CITY, UNDER STATE LAW AND WITHOUT WAIVING ANY DEFENSES OF THE PARTIES UNDER STATE LAW. THE PROVISIONS OF THIS INDEMNIFICATION ARE SOLELY FOR THE BENEFIT OF THE CITY AND ARE NOT INTENDED TO CREATE OR GRANT ANY RIGHTS, CONTRACTUAL OR OTHERWISE, TO ANY OTHER PERSON OR ENTITY. DEVELOPER SHALL PROMPTLY ADVISE CITY IN WRITING OF ANY CLAIM OR DEMAND AGAINST THE CITY, RELATED TO OR ARISING OUT OF DEVELOPER OR DEVELOPER’S AGENTS’ OR REPRESENTATIVES’ ACTIVITIES UNDER THIS AGREEMENT AND SHALL SEE TO THE INVESTIGATION AND DEFENSE OF SUCH CLAIM OR DEMAND AT THE DEVELOPER’S COST TO THE EXTENT REQUIRED UNDER THE INDEMNITY IN THIS PARAGRAPH CITY SHALL HAVE THE RIGHT, AT ITS OPTION AND AT ITS OWN EXPENSE, TO PARTICIPATE IN SUCH A DEFENSE WITHOUT RELIEVING DEVELOPER OF ANY OF ITS OBLIGATIONS UNDER THIS PARAGRAPH.*”**

IT IS THE EXPRESS INTENT OF THIS SECTION THAT THE INDEMNITY PROVIDED TO THE CITY SHALL SERVE THE TERMINATION AND OR EXPIRATION OF ANY AGREEMENT TO WHICH THE DEVELOPER OR ITS AGENTS OR REPRESENTATIVES ARE A PARTY RELATED TO THE PID AND SHALL BE BROADLY INTERPRETED AT ALL TIMES TO PROVIDE THE MAXIMUM INDEMNIFICATION OF THE CITY AND / OR THEIR OFFICERS, ATTORNEYS, EMPLOYEES AND ELECTED OFFICIALS PERMITTED BY LAW.”

Section I. PUBLIC IMPROVEMENT DISTRICTS

1. Types of PIDs.

- a. **Capital PIDs** are those that are established to construct infrastructure within a development. There are two types of Capital PIDs:
 - i. *Reimbursement PID*: The developer pays for the infrastructure up front and is reimbursed from assessments collected over time.
 - ii. *Bonded PID*: The City issues special assessment revenue bonds for the construction of improvements and/or reimbursement to the Developer and such bonds are repaid from assessments collected annually

PID BONDS THAT MAY BE ISSUED BY THE CITY SHALL NEVER CONSTITUTE AN INDEBTEDNESS OR GENERAL OBLIGATION OF THE CITY, THE STATE OR ANY OTHER POLITICAL SUBDIVISION OF THE STATE, WITHIN THE MEANING OF ANY CONSTITUTIONAL PROVISION OR STATUTORY LIMITATION WHATSOEVER. BUT THE PID BONDS WILL BE LIMITED AND SPECIAL OBLIGATIONS OF THE CITY PAYABLE SOLELY FROM THE PID SPECIAL ASSESSMENTS TO BE COLLECTED. NEITHER THE FAITH AND CREDIT NOR THE TAXING POWER OF THE CITY, THE STATE OR ANY OTHER POLITICAL SUBDIVISION OF THE STATE WILL BE PLEDGED TO THE PAYMENT OF ANY PID BONDS.

Capital PIDs shall only be created for a commercial development or a mixed use development with significant non-residential component.

Capital PIDs will have a termination date of either the maturity of the bonds for Bonded PIDs, or full repayment of the reimbursement obligation for Reimbursement PIDs.

The maximum term for PID special assessments to be levied for a single-phase development shall not exceed 30 years. The maximum term for PID special assessments to be levied for a multiple-phase development shall not exceed 30 years for each phase of development requiring a separate PID assessment levy.

- b. **Operation and Maintenance PIDs** (“O&M PIDs”) are used to fund ongoing required or enhanced operation and maintenance for public improvements such as parks, public open space, trails and other public improvements.
 - (i) There may be no termination date with an O&M PID until City Council decides otherwise.
 - (ii) The assessment is determined annually based on a budget to maintain and operate the PID.
 - (iii) Payment of the assessment is on an annual basis, and no pre-payment can occur since there is no principal amount.
 - (iv) The City may create advisory boards for Maintenance PIDs.
 - (v) Development projects may include both Capital PIDs and Maintenance PIDs.

2. General.

A PID may be created and utilized to construct qualified public improvements and/or reimburse a portion of the Developer’s actual and documented costs required for public improvements to serve

the development. Such incremental costs shall be associated with the construction of qualified public improvements.

PIDS MUST BE SELF-SUFFICIENT AND NOT REQUIRE THE CITY TO INCUR ANY COSTS ASSOCIATED WITH THE FORMATION OF THE PID. BOND ISSUANCE COSTS, PID ADMINISTRATION OR THE CONSTRUCTION OF PID IMPROVEMENTS.

PID petition signatures will reflect that a reasonable attempt was made to obtain the full support of the PID by all the property owners, who will be responsible for the payment of the special assessments, located within the proposed PID. Priority will be given to PIDs with the support of 100% of the landowners, who will be responsible for the payment of the special assessments, within a PID.

A PID petition will be more likely to be approved if the development project includes one or more aspects of the following types of improvements which:

- a. Generate economic development benefits to the City consistent with the City's Town Plan and other city initiatives;
- b. Provide for improvements in the public right-of-way that are consistent with the City's Town Plan, and create new or enhanced public roads and streets (e.g., entryways, gateways, landscaping, street trees, fountains, specialty lighting, art, decorative and landscaped streets and sidewalks, bike lanes, multi-use trails, signage, terminating vistas, decorative pedestrian lighting, pedestrian safety elements, ADA accessibility, underground utilities, street lighting, etc.);
- c. Meet community needs (e.g., sales-tax generating developments, commercial development compatible with nearby residential communities, enhanced drainage improvements, pedestrian and trail connectivity)
- d. Exceed development requirements of the City; in particular enhanced architectural standards, enhanced landscaping, low impact development features, impervious cover limitations, parking lot shading, and which provide for a superior design of lots or buildings;
- e. Provide for increased recreation and open space opportunities for public use as well as protect and preserve natural amenities and environmental assets such as the lakes, trees, creeks, ponds, floodplains, slopes, hills, viewscapes, and wildlife habitats;
- f. Protect and preserve the rural and community amenities or features that further the look and feel of the hill country or would otherwise be of special benefit to the property users or community; or which establish a unified architectural or design theme throughout the development that complements the community's character and heritage.

Any requested adjustments or deviations from the terms of this PID Policy for a proposed PID shall be clearly requested and explained (including a detailed description of the basis for such a

request under the PID Act) prior to submitting the PID petition. Any adjustments or deviations granted are at the sole discretion of the City Council.

Property owned by the City or that is intended to be conveyed or dedicated to the City and located within the boundaries of the PID shall not be subject to any assessment by the PID.

No PIDs will be allowed to be created that overlap the boundaries of another PID.

3. Petition Requirements

In accordance with Texas Local Government Code §372.005(a), all petitions requesting establishment of a PID shall include at a minimum the following additional requirements, the satisfaction of which shall be determined in the sole discretion of the City Council:

- a. The appraised value of taxable real property liable for assessment in the district.
- b. The cost of the improvements within the district.
- c. Description of all City-owned and City-maintained land within the PID as well as any project costs for which the City is expected to be responsible.

4. Required Fees, Additional Documents and Information

The following must be provided or addressed before the City Council will consider a petition:

- a. A non-refundable application fee of **\$2,000** will be required with the filing of a petition to create a PID. This fee is regulatory in character and approximates the City staff costs of evaluating the PID petition. In addition to the application fee, any other related City-required cost, limited to actual costs as are documented by the City, is the responsibility of the Petitioner.

Additionally, if the City Council determines it is in its best interest to establish a PID, a Professional Services Agreement (“PSA”) will be entered into with the Petitioner. The PSA will require the Petitioner to initially deposit funds to pay for the City's third-party consultants including, but not limited to, Bond Counsel, Financial Advisor, PID Administrator, Appraiser, and Market Study Analysis. Additional deposits will be required when the deposit balance meets a minimum threshold as described below. Funds that have been expended for payment to the City’s consultants are non-refundable except for potential reimbursements from bond proceeds or special assessments. Unused balances will be refunded to Petitioner. **For Capital PIDs, the initial amount is \$30,000 with additional \$10,000 increments when deposit balance reaches \$5,000.**

- b. Current tax roll, or other acceptable evidence of ownership, with notations indicating the owners registering support for the petition.
- c. A copy of the Preliminary PID Finance Plan shall be submitted with the petition. This Finance Plan shall include at a minimum:
 - (i) Description and estimated costs of the proposed public improvements to be financed;

- (ii) Description of the proposed development;
 - (iii) Proposed timetable of the development including anticipated construction timelines;
 - (iv) Detailed development financing plan showing breakdown of proposed private (loan and equity) and public financing structure;
 - (v) Targeted gross assessment amount;
 - (vi) Estimated ad valorem tax revenue generated by the proposed development;
 - (vii) Estimated number of bond issuances;
 - (viii) Proposed maturity dates for assessments; and
 - (ix) Any other such supporting information related to the success of the PID.
- d. A copy of a Project Feasibility Report which demonstrates the economic feasibility of the proposed development project and includes the following information:
- (i) An assessment revenue pro forma for the proposed development project;
 - (ii) A financial review of the development projections and schedule;
 - (iii) Analysis of above describing the timing and amount of assessment revenue which will be generated based upon varying levels of assessments; and
 - (iv) Comparison of the development project with other similar projects in the area that will not have an assessment.
- e. A preliminary appraisal within any proposed Capital PID showing the estimated appraised value of the property ‘as-is’ and ‘as improved’ with the proposed public improvements. Appraisal should include rationale supporting the ‘as improved’ valuation.
- f. A preliminary market study for any proposed Capital PID.

5. Additional Submission Requirements for Bonded PIDs

If it is proposed that debt obligations secured by and payable from assessments (“PID Bonds”) are to be issued to reimburse for authorized improvements that a developer would ordinarily fund at its own costs, the petition must demonstrate how creation of the PID and financing of the public infrastructure provides a special benefit to the property that, but for the PID, would not occur. Examples of “special benefits” under which the City is willing to consider a PID include, but are not limited to, the following: accelerated development of neighborhood amenities, high quality development (i.e. amenities, sustainability, etc.) or furtherance of a major City Town Plan objective.

The following requirements must be met in connection with a PID Bond issuance:

- a. Value-to-lien ratio of 2:1 based on third party appraisals approved by the City. The City will evaluate the value-to-lien ratio requirements on a case-by-case basis and may increase or reduce the required value-to-lien ratio for the issuance of PID Bonds based on proposed project profile, developer profile, proposed public and private financing structure of the development, prevailing market and industry trends and other relevant factors.
- b. To the extent feasible, preliminary design and engineering work for public improvements to be funded with PID Bonds shall be completed prior to the levy of assessment.

- c. Petitioner is required to provide evidence of financing of the non-public improvements which may include closed loan(s) from a bank or a financial institution, or an acceptable letter of credit, in an amount necessary to fund the Private Improvements for the applicable PID Phase for which PID Bonds are being sold. Any loan agreement for such Private Improvements shall have no conditions to funding other than those customarily included in similar financings and such loan must meet the approval of the City's financial advisor and the City.
- d. Petitioner is required to demonstrate committed capital (acceptable to the City) in the form of cash deposit, proof of bank financing and/or equity capital, or letter of credit, which represents the difference between budgeted costs to complete the public improvements assumed to be complete in the appraisal and the net proceeds of the PID Bonds. The form of acceptable committed capital (cash deposit or letter of credit) will be determined by the City (in consultation with its financial advisors, consultants and participating underwriters) on a case-by-case basis. Terms of any letter of credit used to satisfy the requirements of this paragraph will include:
 - (i) an irrevocable and unconditional letter of credit issued by one or more banks satisfactory to the City and on terms and conditions satisfactory to the City to provide a funding source for the agreed upon cost of infrastructure improvements that will be constructed with funds other than bond proceeds;
 - (ii) the City being named as the beneficiary;
 - (iii) provisions that would enable the City, upon presentment of a properly executed draft request to the provider of the letter of credit, to draw upon the letter of credit to fund any obligation of the Developer, including funding to pay for a portion of the costs to the public infrastructure improvements that are not being funded with the proceeds of any bonds issued by the City; and
 - (iv) a commitment by an acceptable letter of credit provider with a long-term rating by a nationally recognized ratings service of at least an A or better.
- e. In the event that issuance of PID Bonds in a calendar year causes other City debt issuances not to qualify as "qualified tax-exempt obligations" under section 265(b)(3) of the Internal Revenue Code of 1986, as amended, the Petitioner will be required to pay the additional costs of the City incurred as a result thereof.

6. Maximum Assessment

The initial maximum assessment per \$100 valuation at the time of assessment levy, when added to the total (City, County, School, etc.) tax rate, may not exceed \$3.00 per \$100 valuation. Any PID with a total tax rate above the \$3.00 maximum requires approval by City Council.

7. PID Administration

The City will contract with a qualified third-party company to manage and administer the PID, subject to approval by City Council. The PID Administrator shall have authority and responsibility to:

- a. Prepare and submit a budget and five-year service and assessment plan to the City Council for consideration and adoption. The budget shall provide for sufficient funding to pay for all costs above and beyond the City's ordinary costs, including additional administrative

and/or operational costs as well as additional maintenance costs resulting from the PID.

- b. Provide for the calculation of the assessment and allocation to the respective parcels in the PID and shall provide for the billing of the assessments to the property owners or provide information to the appropriate County tax office. The PID Administrator and Developer will coordinate to ensure that the billing/assessment information provided to the tax office includes all pertinent properties.
- c. Prepare annual updates and reports for the Service and Assessment Plan as required by the PID Act and submit an annual Service and Assessment Plan in a form appropriate for consideration and adoption by the City Council each year and assist the City Council and staff in adopting the annual Service and Assessment Plan updates. The PID Administrator will coordinate with City staff to ensure timely filing of annual Service and Assessment Plan updates with County as required by the PID Act. Prepare annual reports reflecting the expenditure of Bond Proceeds or the reimbursement of Developer expenditures as appropriate.
- d. Prepare annual reports reflecting the imposition and collection of the assessments and the balances in the various accounts related to the PID to be provided on a monthly or other periodic basis as may be required by the City.
- e. Design and implement a property buyer disclosure program consistent with the PID Act and this policy.
- f. Prepare, provide or undertake any other reports, information or tasks required by the City or the development project under the PID Act, the governing documents or the applicable contract for PID administration

The costs for a PID Administrator shall be paid for with PID funds. A contract with a PID Administrator to manage the PID shall not preclude the City from entering into a contract with another taxing unit for the collection of the assessments levied for the PID.

Provision for the costs associated with providing administrative services, whether the services are by third parties or the City, shall be included in any budget proposed by the Developer.

The PID Administrator may be required to submit reports of all activities and expenditures to the City until the project is built out at the frequency to be determined and adjusted from time to time by the City. The City may request, at the cost of the PID, an independent audit by a qualified public account at any time.

8. Disclosure to Property Buyers

To satisfy disclosure to property buyers within a PID, the City will require the petitioner to comply with the following:

- a. A landowner's agreement must be recorded in the official public records of Bexar County which, among other things, will notify any prospective owner of the existence or proposal of assessments on the property. All closing statements and sales contracts for lots must specify who is responsible for payment of any existing assessment or a pro rata share thereof until such

time as the PID assessment is paid in full.

- b. Signage and information flyers for use at sales offices and model homes as approved by the City and provided by the PID Administrator.
- c. PID disclosure documents in accordance with Section 5.014 of the Texas Property Code to be signed both at contract signing and at closing with such agreements maintained on file and available for inspection by the City.
- d. Requirement to provide notice of the PID to builders in addendum to contracts and to disclose the PID on any listing.
- e. Comply with any property buyer disclosure program designed and implemented by the City or the PID Administrator.

Section II. CHAPTER 380 AGREEMENTS

1. Requirements for Consideration

All proposed developments shall be considered on a case-by-case basis by City Council of the City of Shavano Park. However, eligible projects that satisfy the requirements of policy shall be preferred projects for an agreement under Chapter 380 of the Texas Local Government Code (“Chapter 380 Agreement”). All proposed projects must comply with the letter and intent of Chapter 380 of the Texas Local Government Code by promoting local economic development and stimulating business and commercial activity within the City of Shavano Park.

- a. All applications for consideration as a Chapter 380 Agreement must be submitted to the City Secretary of the City of Shavano Park on the form provided in Attachment C of this policy. No other applications for a Chapter 380 Agreement shall be considered.
- b. Proposed projects should:
 - (i) Be mixed-used or commercial developments in areas of the City zoned for mixed-use or commercial development.
 - (ii) Make a unique or unequaled contribution to the development efforts within the City limits due to its financial magnitude, significance to the community or superior functional or visual characteristics (e.g., architecture, landscape, land use, parking, signage, streetscapes).
 - (iii) Enhance the City’s fiscal ability to provide high quality municipal services for the safety, comfort and enjoyment of Shavano Park residents.
 - (iv) Enhance the City’s public infrastructure by including the improvement and/or construction of items such as sidewalks, trails, gateways, drainage, parking, streets, or decorative features.
- c. Preference is given to projects that bring new wealth to the community by attracting new business and development or by expanding existing developments.
- d. Incentives will be provided only to the extent that additional revenues are realized by the City. Furthermore, the public benefit or the amount of revenue realized by the City and attributable directly to the program must be commensurate with the value of any incentives granted under this program. No applicants proposing upfront contributions from City funds shall be considered.
- e. The City Council retains sole discretion to determine whether the standards set forth in this Policy and/or executed agreements have been or will be met.

2. Required Agreement Terms

An agreement established under Chapter 380 shall at a minimum include:

- a. A description and location of the proposed development and any subprojects included in the development.
- b. A timetable and list of the kind of improvements or development that the program will

include.

- c. Details on the kind and amount of revenues, incomes or other public benefits the proposed development will provide.
- d. A proposed duration and/or specified dollar amount sought for the agreement.
- e. A provision identifying the method for calculating the source of funding for any grant, loan, refund, in-kind or other incentive provided in the agreement.
- f. A provision providing benchmarks or other tangible means for measuring whether the applicant and other responsible parties have met their obligations under the agreement.
- g. A provision providing access to and authorizing inspection of the property and the applicant's pertinent business records by municipal employees in order to determine compliance with the agreement.
- h. A provision for the cancellation of the agreement and/or nonpayment of incentives if the program is determined to not be in compliance with the agreement.
- i. A provision for recapturing City funds granted or loaned, or for recapturing the value of other public assets granted or loaned, if the applicant does not meet their duties and obligations under the terms of the agreement.
- j. A provision that allows assignment of the agreement with prior written approval of the City Council and at sole discretion of the City Council provided that:
 - (i) all the duties, liabilities, obligations and rights under the agreement are assigned from the assignor to the assignee; and
 - (ii) the assignment document is in a form and contains content acceptable to the City Attorney of the City of Shavano Park.
- k. Provision relating to administration, delinquent taxes and reporting requirements are included.
- l. A provision that the agreement may be amended by the parties to the agreement by using the same procedure for approval as is required for entering into the agreement.
- m. A provision providing for auditing of the program, including authorizing City auditors access to both non-privileged and/or confidential documents for the purpose of conducting the audit.
- n. Other provisions as the City Council shall deem appropriate.

ATTACHMENT A
PUBLIC IMPROVEMENT DISTRICT (PID) PROCESS OUTLINE

Party Abbreviations used in outline:

<p>AP – Appraiser BC – Bond Counsel CA – City Attorney CC – City Council CE – City Engineer CS – City Staff DC – Developer’s Counsel DEV – Developer’s team FA – City’s Financial Advisor</p>	<p>MSC – Market Study Consultant PA – PID Administrator (can be third party or city staff) UW – Underwriter UWC – Underwriter Counsel</p> <p>Note - Team implies City Staff along with contracted legal and financial professionals together with the Developer.</p>
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TASK	PARTY RESPONSIBLE
PRELIMINARY PHASE	
Developer to meet with city staff to discuss proposed development and potential PID elements	CS / DEV
City staff undergoes internal review to determine PID feasibility	CS / CA / FA
Developer executes Professional Services Agreement for third party consultants (possible PID administrator appointment)	CS / DEV
Developer pays initial PID Administration costs to the City	DEV
PHASE 1 – PLAN OF FINANCE	
Preparation of PID bond projections and feasibility analysis:	
Prepare and distribute draft PID projections	PA / DEV
Conference call to discuss projections	CS / PA / FA / DEV
Prepare and distribute updated PID projections	PA / DEV
Conference call to discuss updated projections	CS / PA / FA / DEV
Revise and distribute final PID projections	PA / DEV
Preparation of Preliminary Service and Assessment Plan (SAP):	
Draft assessment methodology	PA / DEV
Conference call to discuss assessment methodology	CS / PA / DEV
Revise assessment methodology and prepare assessment roll	PA / DEV
Conference call to finalize content of Preliminary SAP	CS / PA / DEV
PHASE 2 – GOVERNMENT APPROVAL	
Draft Development Agreement	CS / CA / DEV
Conference call to discuss Development Agreement	CS / CA / DEV
Finalize Development Agreement	CS / CA / DEV
Adopt Development Agreement	CC
Draft PID creation petition	DEV
File PID creation petition	DEV
Hold public hearing on PID Creation	CC

Draft PID creation resolution	CS / DEV
Adopt resolution creating PID	CC
Generate Opinion of Probable Costs	CE / DEV
Draft Service and Assessment Plan (SAP) & prepare assessment roll	CS / PA / CA / DEV
Public hearing on resolution determining opinion of probable costs with Preliminary SAP & sets of levy and assessments hearing date	CC
Filing of proposed Assessment Roll	CS
Public notice of Levy and Assessment Hearing in newspaper	CS
Mail notice of Levy and Assessment Hearing to all property owners in the proposed PID	CS
Public Hearing on proposed Levy and Assessment	CC
Prepare Agreements and Ordinances for Council	CS / BC / CA / FA
Discussion on, and adopting of, the Construction, Funding and Acquisition Agreements	CC / BC / CA / FA
Discussion of, and adoption of, Bond Ordinances and Final Offering Statements	CC / BC / CA / FA
Posting of Final Official Statements	UW

PHASE 3 – ISSUANCE OF BONDS

Prepare first draft of market study	DEV
Conference call to discuss market study	CS / DEV
Prepare second draft of market study	DEV
Conference call to discuss second draft of market study	CS / DEV
Prepare final market study	DEV
Prepare Opinion of Probable Cost	DEV
Appraisal	
Select appraiser	CS / DEV / UW
Send letter of instructions to appraiser	UW
Prepare first draft of appraisal	AP
Meeting to discuss appraisal	AP / CS / PA / BC / DEV
Prepare second draft of appraisal	AP
Conference call to discuss second draft of appraisal	AP / CS / PA / BC / DEV
Prepare final appraisal	AP
Market Study	
Select Market Study Consultant	CS / DEV / UW
Send letter of instructions to Market Study Consultant	UW
Prepare first draft of market study	MSC
Meeting to discuss market study	MSC / CS / PA / BC / DEV
Prepare second draft of market study	MSC
Conference call to discuss second draft of market study	MSC / CS / PA / BC / DEV
Prepare final market study	MSC

Preparation of bond documents

Prepare first draft of trust indenture	BC
Conference call to review trust indenture	Team
Prepare second draft of trust indenture	BC
Prepare first draft of construction, acquisition, & funding agreement	BC / CA / DC
Meeting to review documents	Team
Select trustee	CS / FA / BC / UW
Prepare third draft of trust indenture & second draft of funding agreement	Team
Conference call to review documents	Team
Receive comments from trustee on trust indenture	BC / DC
Prepare fourth draft of trust indenture & third draft of funding agreement	BC / DC
Prepare form of legal opinions & other documents (including bond ordinance and assessment ordinance)	BC / CA / UWC / DC
Conference call to review documents	Team
Final revisions to documents	BC / DC / UWC
Marketing and closing of bond issue	
Prepare first draft of preliminary offering statement (POS)	UWC
Conference call to review first draft of POS	Team
Prepare second draft of POS and first draft of bond purchase agreement (BPA)	UWC
Conference call to review second draft of POS and BPA	Team
Send term sheet to potential investors and prepare short list of target investors	UW
Preparation of final POS and BPA	UWC
Print POS	UW
Mail POS to potential investors	UW
Site visit with potential investors	Team / Investors
Price bonds	UW
Levy Assessment	CC
Prepare final offering statement	Team
Bond closing	Team

ATTACHMENT B
PETITION TEMPLATE

PETITION FOR THE CREATION OF A PUBLIC IMPROVEMENT DISTRICT WITHIN
THE CITY OF SHAVANO PARK, TEXAS FOR THE

DISTRICT PUBLIC IMPROVEMENT

This petition ("Petition") is submitted and filed with the City Secretary of the City of Shavano Park, Texas, by _____, a _____ owner of a majority of the real property (the "Petitioner") located within the proposed boundaries of the District, as hereinafter defined. Acting pursuant to the provisions of Chapter 372, Texas Local Government Code, as amended (the "Act"), the Petitioner requests that the City create a public improvement district (the "District"), to include property located within the City limits of the City (the "Property"), more particularly described by a metes and bounds description in Exhibit A and depicted in Exhibit B. In support of this Petition, the Petitioner would present the following:

Section 1. General Nature of the Authorized Improvements. The general nature of the proposed public improvements (collectively, the "Authorized Improvements") may include: (i) street and roadway improvements, including related sidewalks, drainage, utility relocation, signalization, landscaping, lighting, signage, off-street parking and right-of-way; (ii) establishment or improvement of parks and open space, together with the design, construction and maintenance of any ancillary structures, features or amenities such as trails, playgrounds, walkways, lighting and any similar items located therein; (iii) sidewalks and landscaping, including entry monuments and features, fountains, lighting and signage; (iv) acquisition, construction, and improvement of water, wastewater and drainage improvements and facilities; (v) projects similar to those listed in subsections (i) - (iv) above authorized by the Act, including similar off-site projects that provide a benefit to the property within the District; (vi) special supplemental services for improvement and promotion of the District; (vii) payment of costs associated with operating and maintaining the public improvements listed in subparagraphs (i) - (v) above; and (viii) payment of costs associated with developing and financing the public improvements listed in subparagraphs (i) - (v) above, and costs of establishing, administering and operating the District. These Authorized Improvements shall promote the interest of the City and confer a special benefit upon the Property.

Section 2. Estimated Cost of the Authorized Improvements. The estimated cost to design, acquire, and construct the Authorized Improvements, together with bond issuance costs, eligible legal and financial fees, eligible credit enhancement costs and eligible costs incurred in the establishment, administration, and operation of the District is \$_____.00. The City will pay none of the costs of the proposed improvements from funds other than the PID assessments. The remaining costs of the proposed improvements will be paid from sources other than the City or assessments of property owners.

Section 3. Boundaries of the Proposed District. The District is proposed to include the Property as shown in Exhibit A.

Section 4. Proposed Method of Assessment. The City shall levy assessments on each parcel within the District in a manner that results in imposing equal shares of the costs on property similarly benefited, in compliance with the Act. All assessments may be paid in full at any time (including interest and principal), and certain assessments may be paid in annual installments {including interest and principal). If an assessment is allowed to be paid in installments, then the installments must be paid in amounts necessary to meet annual costs for those Authorized Improvements financed by the assessment and must continue for a period necessary to retire the indebtedness of those Authorized Improvements (including interest).

Section 5. Proposed Apportionment of Costs between the District and the City. The City will not be obligated to provide any funds to finance the Authorized Improvements, other than from assessments levied on the District. No municipal property in the public improvement district shall be assessed. The Petitioner may also pay certain costs of the improvements from other funds available to the Petitioner.

Section 6. Management of the District. The Petitioner proposes that the District be managed by the City, with the assistance of a consultant, who shall, from time to time advise the City regarding certain operations of the District.

Section 7. The Petitioner Requests Establishment of the District. The person signing this Petition requests the establishment of the District, is duly authorized, and has the corporate authority to execute and deliver the Petition.

Section 8. Advisory Board. The Petitioner proposes that the District be established and managed without the creation of an advisory board. If an advisory board is created, the Petitioner requests that a representative of the Petitioner be appointed to the advisory board.

Section 9. Landowner(s). This Petition has been signed by (1) the owners of taxable real property representing more than 50 percent of the appraised value of taxable real property liable for assessment under the proposal, as determined by the current roll of the appraisal district in which the property is located; and (2) record owners of real property liable for assessment under the proposal who: (A) constitute more than 50 percent of all record owners of property that is liable for assessment under the proposal; or (B) own taxable real property that constitutes more than 50 percent of the area of all taxable real property that is liable for assessment under the proposal.

This Petition is hereby filed with the City Secretary of the City of Shavano Park, or other officer performing the functions of the City Secretary, in support of the creation of the District by the City Council of the City of Shavano Park as herein provided. The undersigned request that the City Council of the City of Shavano Park call a public hearing on the advisability of the Authorized Improvements, give notice thereof as provided by law and grant all matters requested in this Petition.

RESPECTFULLY SUBMITTED, on this _____ day of _____, 20____.

1	<p>Printed Name: _____, Signature: _____ Address of Property in PID: _____, Shavano Park, TX 78____ BCAD Parcel #: _____ Property Description: _____ Date of Acquired Property: ___ / ___ / ___, Appraised Value: _____, Acres: _____ State of Texas § County of Bexar §</p> <p>Before me, the undersigned notary public for the State of Texas, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she executed the same for the purpose and consideration therein expressed.</p> <p>SUBSCRIBED AND SWORN this the _____ day of _____, 20____.</p> <p>_____ Notary Public in and for the State of Texas</p>
2	<p>Printed Name: _____, Signature: _____ Address of Property in PID: _____, Shavano Park, TX 78____ BCAD Parcel #: _____ Property Description: _____ Date of Acquired Property: ___ / ___ / ___, Appraised Value: _____, Acres: _____ State of Texas § County of Bexar §</p> <p>Before me, the undersigned notary public for the State of Texas, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she executed the same for the purpose and consideration therein expressed.</p> <p>SUBSCRIBED AND SWORN this the _____ day of _____, 20____.</p> <p>_____ Notary Public in and for the State of Texas</p>
3	<p>Printed Name: _____, Signature: _____ Address of Property in PID: _____, Shavano Park, TX 78____ BCAD Parcel #: _____ Property Description: _____ Date of Acquired Property: ___ / ___ / ___, Appraised Value: _____, Acres: _____ State of Texas § County of Bexar §</p> <p>Before me, the undersigned notary public for the State of Texas, on this day personally appeared _____, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he/she executed the same for the purpose and consideration therein expressed.</p> <p>SUBSCRIBED AND SWORN this the _____ day of _____, 20____.</p> <p>_____ Notary Public in and for the State of Texas</p>

EXHIBIT A
Metes and Bounds

EXHIBIT B
Property Description

ATTACHMENT C
CHAPTER 380 AGREEMENT APPLICATION



This application is to request the City of Shavano Park consider a Chapter 380 Agreement. The application will become a part of any Chapter 380 Agreement with the City of Shavano Park. Knowingly providing false information will result in voiding the application and termination of any Chapter 380 Agreement.

Date of application (MM/DD/YY): ____/____/____

SECTION I – APPLICANT INFORMATION AND BUSINESS DESCRIPTION

Company name: _____

Address: _____

City: _____ State: _____ Zip: _____

Principal contact name: _____

Title: _____

Mailing Address: _____

Telephone: () _____ E-mail address: _____

Indicate ownership of applicant company: Private Public

1.1 Indicate applicant's North American Industrial Classification System (NAICS) code for the operations at the project location: _____

1.2 Indicate applicant's type of business entity, i.e., proprietorship, partnership, joint venture, or corporation: _____

1.3 Identify applicant's state of registration or incorporation, if applicable: _____

1.4 Identify business headquarters location (city, state): _____

Does/will the applicant own or lease the project land and/or facility: Own Lease

If leased, indicate lease term: _____ Years Expiration date: ____/____/____

1.5 Indicate applicant's existing Bexar Appraisal District tax account numbers:

Real property: _____

Personal property: _____

Inventory and supplies: _____

1.6 Identify the owner or owners of the real and/or personal property if applicant is not the owner:

1.7 Is the company delinquent in the payment of ad valorem taxes to the City of Shavano Park:

Yes No If yes, please explain: _____

SECTION II – PROJECT DESCRIPTION

2.1 Type of project (check):

New construction Expansion or modernization Lease development or improvements

2.2 Fully describe the proposed project, including capital improvements (real and personal property) to be undertaken, the facility’s use, and the product or service to be produced (attach additional pages as necessary):

2.3 Indicate any other incentives sought in connection with the proposed project:

2.4 List other communities that are being considered for the proposed project:

2.5 Indicate project street (or county) address: _____

2.6 Identify the jurisdictions where the proposed project will be located: _____

SECTION III – PROJECT VALUATIONS

3.1 As provided by the Bexar County Appraisal District, indicate the appraised values of the following:

Land (excluding acquisition costs)	Value: \$ _____	Date	/ /
Existing real property	Value: \$ _____	Date	/ /
Existing personal property	Value: \$ _____	Date	/ /

3.2 Are any of the appraised values described above currently being contested:

Yes No If yes, please explain: _____

3.3 Indicate the estimated project improvement values:

Real property: \$ _____ Personal property: \$ _____ Inventory/supplies: \$ _____

SECTION IV – PROJECT CONSTRUCTION

- 5.1** Schedule for undertaking and completing the proposed improvements (MM/YY): Start date: / / Completion date: / /
- 5.2** Indicate the construction contract amounts for the following:
Facility exterior: \$ Facility interior: \$

SECTION V – OTHER PROJECT INFORMATION

- 6.1** Has the company or any of its affiliates been cited, currently under investigation, or have litigation pending for any violations of Federal, State, County and/or City laws, codes or ordinances:
Yes No If yes, indicate the nature/status of the violation(s): _____
- 6.2** Has the company received a tax abatement or Chapter 380 Agreement before: Yes No
- If yes, indicate the granting governmental entities:
- If yes, indicate the time period (MM/YY): / / to / /
- If yes, is/was the company in compliance with all terms and conditions: Yes No
- 6.3** Is any legal or financial interest in the proposed project presently held by a member of the Shavano Park City Council or other City official or employee: Yes No
- If yes, name of individual(s)

**APPLICATION
ATTACHMENTS**

The following information supports various application sections and is needed to fully evaluate the company for tax abatement assistance. *Applications will not be considered until all the information is received:*

SECTION I – APPLICANT INFORMATION AND BUSINESS DESCRIPTION

1. Provide information regarding the applicant company’s description, including corporate structure, annual financial statement or prior year report, and organization chart identifying affiliates and subsidiaries, if any.

SECTION II – PROJECT DESCRIPTION

2. Indicate property legal description and attach field notes and a site plan with map showing the location of existing and proposed improvements in the development.

SECTION III – OTHER PROJECT INFORMATION

3. Describe all benefits the proposed development will provide to the City of Shavano Park community. Describe how the projects aligns with the City’s vision to be a premier city in Bexar County.

CERTIFICATION

I certify that I am authorized to sign this application and that the information provided in this application is true and correct. I understand that the information provided will become a part of the Chapter 380 Agreement with the City of Shavano Park. I furthermore understand that the City of Shavano Park may request additional information during their consideration of this application.

Signature: _____ Date (MM/DD/YY): / /

Printed Name:

Title:

Company Name:

Submit one copy of this application and all attachments to: City Secretary, at 900 Saddletree Court, City of Shavano Park, TX 78231.

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 26, 2024

Agenda item: 8.2 / 8.3

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

8.2. Public Hearing - The purpose of the public hearing is to receive comments from members of the public on proposed amendments to the Loop 1604 Urban Corridor Sign Plan to allow limited digital billboard signage and setting forth terms and conditions relating to said signage.

8.3. Discussion / action - Ordinance O-2024-007 amending the Loop 1604 Urban Corridor Sign Plan to allow limited digital billboard signage and setting forth terms and conditions relating to said signage (first reading) – City Manager

X

Attachments for Reference:

- 1) 8.3a Ordinance O-2024-007
- 2) 8.3b Ordinance O-2014-010
- 3) 8.3c Memo of Understanding – City & RSR

BACKGROUND / HISTORY: In November 2013, Shavano Park approved the Urban Sign Corridor Ordinance establishing the Loop 1604 and the Lockhill Selma Sign Corridors. The Ordinance allows for approving an Urban Sign Corridor Plan. The Loop 1604 Urban Sign Corridor Plan was created on February 24, 2014 by Ordinance O-2014-10. In the past decade, this Loop 1604 Urban Sign Corridor controlled the install of the many multi-business pylon signs that exist today along Loop 1604 frontage road. These large pylon signs are not normally allowed under the City's Sign Code (Chapter 24), but the ordinance allowed these large pylon signs in limited locations and sizes and only with a design compatible with City branding. The Loop 1604 Urban Sign Corridor has been instrumental in creating a Loop 1604 frontage road that is not covered in business signage, but with limited large signs of standardized design.

In the past decade, Loop 1604 has been extensively developed and is increasingly urbanized. From the City's limited knowledge, digital billboard companies actively want to place digital signage along Loop 1604. These proposed Loop 1604 Urban Sign Corridor Amendments aim to control the development of digital billboard signage in limited locations and sizes and only with a design compatible with City branding, while providing the City with revenue opportunities.

At the August 7, 2024 Planning & Zoning Commission meeting the Commission, after a public hearing, voted to recommend disapproval of the Loop 1604 Urban Sign Corridor Amendments on a 5-4 vote.

City Council approval of this Ordinance will require an affirmative vote by three-fourths majority of all City Council members to overrule the recommendation of the Planning & Zoning Commission per Sec. 36-71(c) which states:

(c) Zoning change request pursuant to denial by Commission. An applicant who wishes to submit a zoning change request to the City Council for its consideration where the Planning and Zoning Commission has recommended denial shall make such request in writing to the City Manager within six months from the date of the Commission's final consideration. In the event the applicant fails to present the application for a zoning change to the City Council within the prescribed period, a new original application and fees shall be required. The affirmative vote of three-fourths of all of the members of the City Council is required to overrule a recommendation of the Planning and Zoning Commission that a proposed change to a regulation or boundary (including a change in zoning classification) be denied.

DISCUSSION: The action under consideration is the proposed amendment of the Loop 1604 Urban Corridor Sign Plan.

- **Attachment 8.3a— Ordinance O-2024-007 Loop 1604 Urban Sign Corridor Amendments** – These are the proposed amendments to the Loop 1604 Urban Sign Corridor plan created by Ordinance O-2014-010. The Ordinance is structured to amend and become controlling over the previous Ordinance, so Exhibit A is the authorized new digital billboards with Exhibit B being the original Loop 1604 Urban Sign Corridor plan un-edited.

Amendments proposal allowing up to three digital billboard signs at three specific locations along Loop 1604 Urban Sign Corridor that meet the City's branding and technical requirements. Some of these technical requirements are:

- The maximum height of all signs shall be 60 feet
- For 60-foot signs, the maximum allowable sign area shall be 680 square feet
- LEDs with Light Blocking Technology that enables the intended viewers to see the digital billboard image without creating light pollution in adjacent areas
- Automatic brightness adjustment to ambient lighting conditions
- Internal service access for safety and improved appearance (no visible catwalks)
- Constructed to comply with all applicable City building codes
- Engineered foundation, anchoring mechanisms and support systems
- All signs must comply with the Texas Federal-State Agreement for outdoor advertising, as amended

- **Attachment 8.3b – Ordinance O-2014-010** – the current Loop 1604 Urban Sign Corridor plan. This Ordinance controls the large pylon signs that are currently standing long Loop 1604.
- **6c – Memorandum of Understanding (MOU) between City & Rogers-Shavano Ranch (RSR) (Bitterblue)** – MOU governs the way ahead for any digital billboard sign. Basic process within the MOU is: (1) City secures a small ground lease of RSR owned land on three sites along Loop 1604 along with Utility & Access Easement rights to the ground lease, (2) City issues a Request for Proposals for billboard companies to proposed three digital billboard signs that meet the City’s design, location and size specifications and companies propose a detailed business plan, and (3) City Council considers awarding firm a sub-lease of the City’s leased rights to construct and operate a digital billboard sign. Included for background and reference.

COURSES OF ACTION: (1) Approve Ordinance O-2024-007 by three-fourths affirmative vote (first reading); (2) Table action on this item until the RFP bids are received on September 16, 2024; or, (3) decline entirely and provide guidance to staff

FINANCIAL IMPACT: A single digital billboard could generate upwards of \$2M in funding over 25 years for the City.

MOTION REQUESTED:

Option 1: Motion to approve Ordinance O-2024-007 amending the Loop 1604 Urban Corridor Sign Plan to allow limited digital billboard signage and setting forth terms and conditions relating to said signage (first reading) with the planned second reading on September 16, 2024 after the RFP bids are received.

Option 2: Motion to approve Ordinance O-2024-007 amending the Loop 1604 Urban Corridor Sign Plan to allow limited digital billboard signage and setting forth terms and conditions relating to said signage (first reading) with the planned second reading in November 2024 or when all other supporting documents are approved.

ORDINANCE NO. O-2024-007

AN ORDINANCE AMENDING THE CITY OF SHAVANO PARK ORDINANCE O-2014-010, WHICH ADOPTED A LOOP 1604 URBAN CORRIDOR SIGN PLAN, TO GRANT A PERMIT FOR THE CONSTRUCTION OF DIGITAL BILLBOARD SIGNAGE WITHIN THE LOOP 1604 URBAN CORRIDOR; PROVIDING A CUMULATIVE AND CONFLICTS CLAUSE, PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Shavano Park has previously adopted regulations related to signs to ensure the orderly development of land and use of property within its corporate limits and to provide for uniform sign standards and regulations in order to ensure public safety, efficient communication and promote a positive city image reflecting order, harmony, and pride, thereby strengthening the economic stability of the City of Shavano Park's business, cultural, historical, and residential areas; and

WHEREAS, the City Council of the City of Shavano Park has designated certain urban corridors within which property owners or other property parties may apply for a permit to construct or erect signs so long as the signs meet the requirements of Chapter 24, Article II of the City of Shavano Park Code of Ordinances; and

WHEREAS, the City Council of the City of Shavano Park has adopted Ordinance O-2014-010 which grants a permit to Rogers Shavano Park Unit 18/19 Ltd. for the erection or construction of signs as described and subject to the ordinance; and

WHEREAS, Rogers Shavano Park Unit 18/19 Ltd. is a company that owns land within the City of Shavano Park and intends to lease certain portions of land to the City to which the City of Shavano Park intends to sublease to a sign company through a Request for Proposals process for development of signage; and

WHEREAS, The City of Shavano Park, in coordination with Rogers Shavano Park Unit 18/19 Ltd., have submitted an application for a permit to place additional signage within the Loop 1604 Signage Corridor in accordance with Sec. 24-54 of the City of Shavano Park Code of Ordinances; and

WHEREAS, the City of Shavano Park Planning & Zoning Commission on August 7, 2024 held a public hearing and made a recommendation for disapproval of the application for

a permit submitted by Rogers Shavano Park Unit 18/19 Ltd. for the placement of signage within the Loop 1604 Urban Signage Corridor; and

WHEREAS, the City Council of the City of Shavano Park on August 26, 2024 held a public hearing on the application prior to approving the application in accordance with Chapter 211 of the Local Government Code and Sec. 24-53 the City of Shavano Park Code of Ordinances; and

WHEREAS, the City Council of the City of Shavano Park has determined it is in the best interest of the City to grant a permit authorizing the placement of additional signage as specific in the application within the designation Loop 1604 Urban Signage Corridor within the City of Shavano Park with the regulations, terms and conditions imposed by this ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

I

PERMIT FOR PLACEMENT OF SIGNS WITHIN THE LOOP 1604 URBAN SIGNAGE CORRIDOR ISSUED

The City Council hereby issues a permit for the erection or construction of signs as described and subject to the terms and conditions provided in the documents attached hereto (Attachments "A" and "B") which are incorporated by reference as if fully set out herein.

II

CUMULATIVE CLAUSE

That this ordinance shall be cumulative of all provisions of the City of Shavano Park, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

III

SEVERABILITY

That it is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are

severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

**IV
PROPER NOTICE AND MEETING**

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

**V
EFFECTIVE DATE**

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND APPROVED by the City Council of the City of Shavano Park this the 26th day of August, 2024.

PASSED AND APPROVED by the City Council of the City of Shavano Park this the _____ day of _____, 2024.

ROBERT WERNER, MAYOR

Attest:

KRISTEN M. HETZEL, CITY SECRETARY

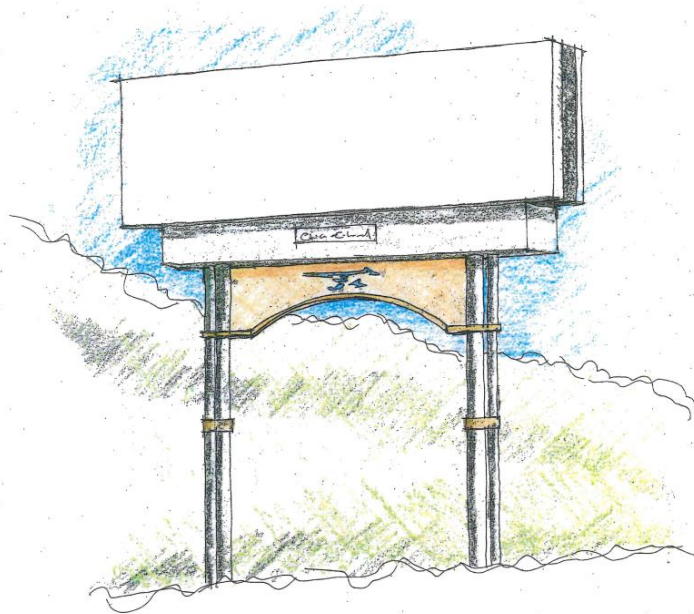
Attachment A
Ordinance O-2024-007

- 1. Term and Extensions.** The permit of digital billboards under the amended Loop 1604 Urban Sign Corridor shall be for a period of twenty-five (25) years commencing on the date specified in this ordinance as the effective date and ending on the 25th anniversary of the effective date; provided however that the term shall automatically renew for additional successive periods of one (1) year each, unless earlier terminated in accordance with the terms of the lease the digital billboards shall be constructed upon.

- 2. Signs.** This ordinance permits three digital billboard signs as part of the City of Shavano Park Loop 1604 Urban Sign Corridor. The specific signs shall be approved by the City Council of the City of Shavano Park after proposals received and evaluated as part of the City's Request for Proposals process. Such digital billboard signs shall reflect Shavano Park branding as determined by the City Council of the City of Shavano Park.

Such signs shall not violate the standards of the Loop 1604 Urban Corridor established under Sec. 24-57 of the City of Shavano Park Code of Ordinances, nor shall such signs violate the standards of Article III. – Signs Along Interstate and Primary Highway Systems, of the City of Shavano Park Code of Ordinances.

Figure 1. Concept Art for possible Digital Billboard on Loop 1604



- 3. Signage Replacement Schedule.** The conditions triggering a default, and cures for said default, along with the requirements to replace or make operational any signage

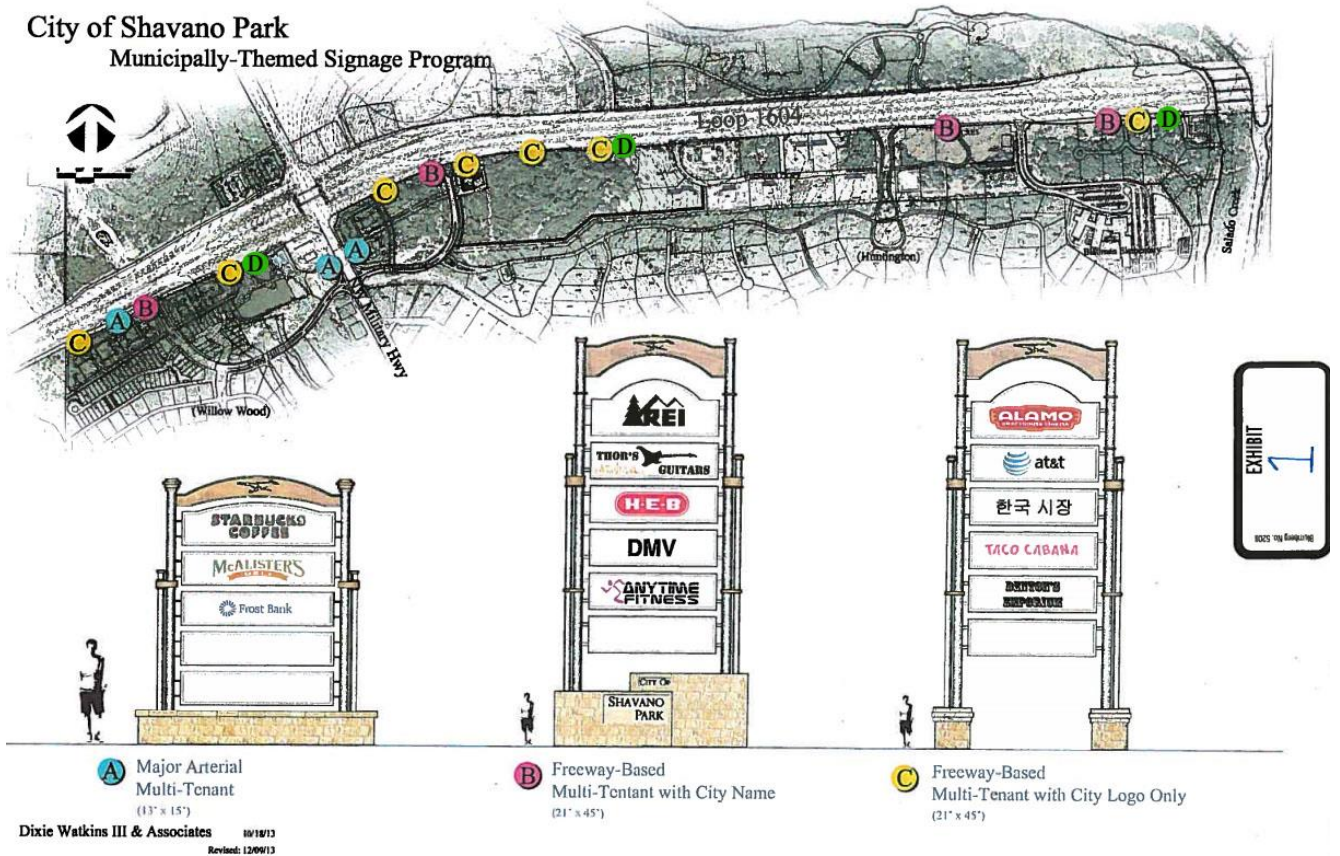
throughout term shall be governed by the sublease agreement between the City and a digital billboard company.

- 4. Technical Requirements.** All engineering and technical drawings shall be approved by City Council after proposals received and evaluated as part of the City's Request for Proposals process.
- 5. Height and Sign Area.** The maximum height of all signs shall be 60 feet. For 60-foot signs, the maximum allowable sign area shall be 680 square feet.
- 6. Lighting Requirements.** All signage subject to this ordinance shall be compliant with City of Shavano Park "Dark Sky Ordinance" codified under Chapter 14, Article X of the City of Shavano Park Code of Ordinance and compliant with any other lighting requirements as approved by City Council.
- 7. Maintenance of Signs.** Throughout the term, a digital billboard company which constructs and operates the signs shall, at its sole cost and expense, keep and maintain all of the improvements now or hereafter located on the land in good repair and condition and shall make all repairs, replacements and renewals, foreseen or unforeseen, ordinary or extraordinary, necessary to put or maintain the improvements in good condition. A digital billboard company shall likewise keep the land, and improvements free from waste or nuisance and in a safe and sanitary condition, and shall make all repairs, replacements and alterations required by any governmental authority or otherwise.
- 8. Enforcement.** The enforcement of this Ordinance shall be governed by City Policy No. 24 – Enforcement of Sign Standards along Federal-aid Primary Highways.
- 9. Property Description.** The properties subject to this ordinance is described in Exhibit B. No additional properties to those approved previously are included for the construction and operational of permitted digital billboard signs.
- 10. Locations.** This ordinance permits the following locations along Loop 1604 to be subleased by the City of Shavano Park for the construction of digital billboards. Only the following three locations for digital billboard signs are approved by this ordinance. Any additional signage locations in the Loop 1604 Urban Sign Corridor shall require a separate application. See Exhibit 1 for the Location Map.

Location of digital signs is marked with 

Exhibit 1 – Loop 1604 Urban Sign Corridor Plan Map

City of Shavano Park
Municipally-Themed Signage Program



In addition to the amended Signage program map, detailed exhibits for the three digital billboard locations are as follows:

Exhibit 2 – Location #1 Digital Billboard



Exhibit 3 – Location #2 Digital Billboard

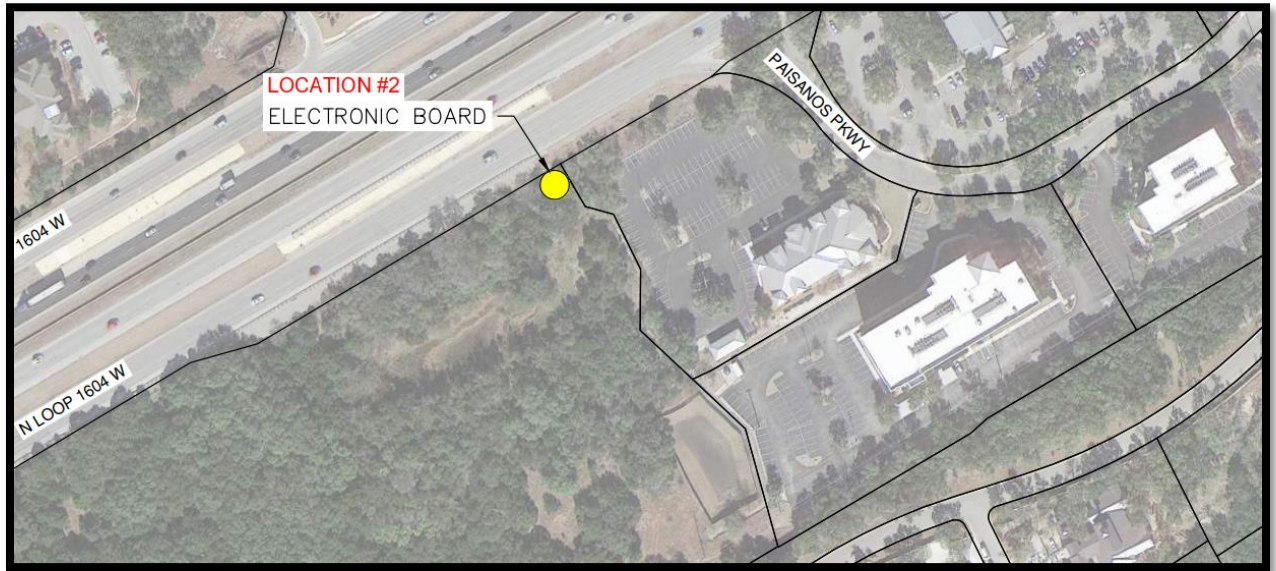
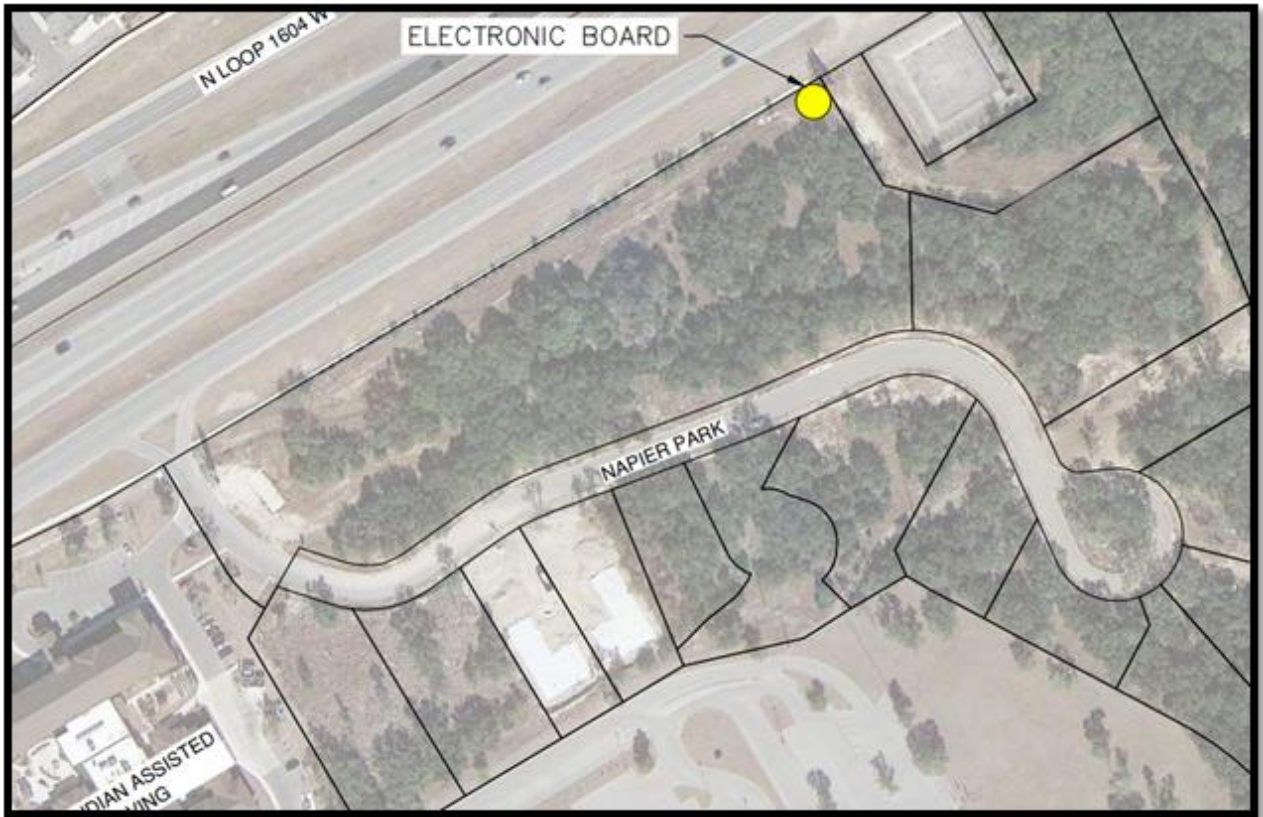


Exhibit 4 – Location #3 Digital Billboard



KENNETH W. BROWN, AICP
DANIEL ORTIZ
JAMES B. GRIFFIN
JAMES MCKNIGHT
NINA PRADO



PAUL M. JUAREZ
OF COUNSEL

112 E. PECAN STREET
SUITE 1360
SAN ANTONIO, TEXAS 78205
TELEPHONE: 210.299.3704
FAX: 210.299.4731

January 14, 2014

Mr. Bill Hill
City Manager
City of Shavano Park
900 Saddletree Court
Shavano Park, Texas 78231

Via Hand Delivery

RE: Final Amended Application for Urban Corridor Signage Program for a 50+-Acre Commercial Property Located along Loop 1604, in the City of Shavano Park, Texas (the "Subject Property").

Dear Mr. Hill:

Please accept this correspondence as a final amendment to the previously submitted and accepted application for an Urban Corridor Signage Ordinance for the Subject Property pursuant to City of Shavano Park Ordinance No. O-2013-006. Included with this application please find the following exhibits, which have been revised to reflect the items discussed at the January 8th Planning and Zoning Commission hearing:

1. Terms and Conditions of the Loop 1604 Urban Corridor Signage Grant;
2. Illustration of the Location and Type of each Sign (**Exhibit "1"**);
3. Sign Specification Sheet, including height, size, and components for each Sign (**Exhibit "2.1, 2.2, & 2.3"**);
4. Legal Description and Location Map for the Subject Property (**Exhibit "3"**);

Please do not hesitate to contact our office should you have any questions regarding the attached information.

Thank you,

BROWN & ORTIZ, P.C.

BY: _____

James B. Griffin



Terms and Conditions of Loop 1604 Urban Corridor Signage

Application made by and for Rogers Shavano Park Unit 18/19 Ltd.

- 1. Term.** The term of the Loop 1604 Urban Signage Corridor Application shall be from the date specified in the enabling ordinance (“Effective Date”) and shall continue for a period of twenty (20) years thereafter (such application hereinafter referred to as “Grant”). The term of this Grant shall be automatically extended for a period of five (5) years if the signage subject to this Grant is not in need of repair or replacement as described herein.
- 2. Terms for Extensions.** An extension under this Paragraph 2 shall be a renewal of the Grant under the terms identified in this Paragraph. At any time during the period that this Grant is in effect, the City Council may renew the term of this Grant for a period of not less than ten (10) years nor more than twenty (20) years (which may be conditioned upon complete redesign and replacement). As part of the renewal agreement, the City Council may approve changes to the sign lighting, sign height and area, sign components, signage design, or any other aspects of the signage originally approved on the Effective Date of this Grant, as noted in Exhibits 1 and 2.
- 3. Property Descriptions and Acreage Information.** Legal descriptions and acreage information for the properties included in the Loop 1604 Urban Corridor and verifying that the acreage limitation included in Sec. 24-54 (3) of the City of Shavano Park Code of Ordinances has been met is attached hereto as Exhibit 3.
- 4. Signage Replacement Schedule.** Sign faces and canisters (also known as “cans”) may be replaced by applicant or his designee at any time during the term of this Grant without prior approval by the City, so long as such sign face or canister is within the minimum and maximum size range as stated in Exhibit 2 to this Grant. Similarly, any other sign structures or components of the signs may be replaced at any time during the term of this Grant without prior approval by the City Manager, so long as such components are substantially the same as those approved for the original signage, as noted in Exhibit 2 to this Grant. Replacement of a sign face, canister, structure and/or component that does not substantially comply with the dimensions or components as stated in Exhibit 2 to this Grant shall not be permitted, unless approved by the City Manager.
- 5. Technical Drawing of Proposed Signage.** The technical drawing of the Loop 1604 Urban Corridor Signage is attached hereto as Exhibit 2, and all signage subject to this Grant shall substantially comply with the descriptions contained therein.
- 6. Master Component List.** The list for non-masonry components, including heights, widths, grades, finishes and types of components is attached hereto as Exhibit 2 and all signage subject to this Grant shall substantially comply with the listing contained therein.

7. **Lighting Limitations.** All signage subject to this Grant shall be internally illuminated (back-lit), unless otherwise approved by the City Council.
8. **Maintenance of Signage.** The applicant or its designee, successors or assigns, shall use all reasonable efforts to properly maintain signage and signage components subject to this Grant. Maintenance shall include replacement or repair of sign faces, canisters, and components when such are visibly fading, peeling, or rusting, when viewed at a distance of twenty five (25) feet as determined by the City Manager. Any such adverse determination may be appealed to the Planning and Zoning Commission. The applicant or its designee, successors, or assigns, shall complete any required maintenance or replacement within sixty (60) days of receiving written notice from the City Manager that such maintenance or replacement is required, during which time no citation shall be issued under Paragraph 13. Unless the determination is appealed or good cause for a delay in completing the required maintenance or replacement is shown, the failure to complete the required maintenance or replacement within sixty (60) days shall be deemed a violation of this Grant.
9. **Property Description.** The area subject to this Grant is described in Exhibit 3. A reference to this Grant and the inclusion of the various tracts in the 1604 Urban Corridor Signage Ordinance shall be included in all subsequent deeds and/or in restrictive covenants applicable to the tracts within the property subject to this Grant and described in Exhibit 3. Such reference language shall be substantially as provided below or such other language as the City Manager may authorize that complies with the intent of this Paragraph.

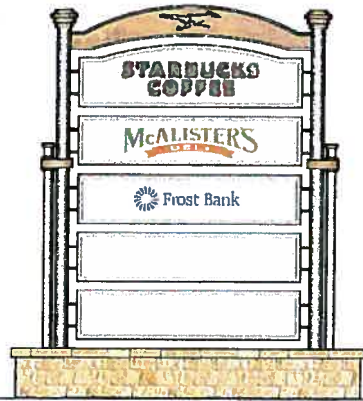
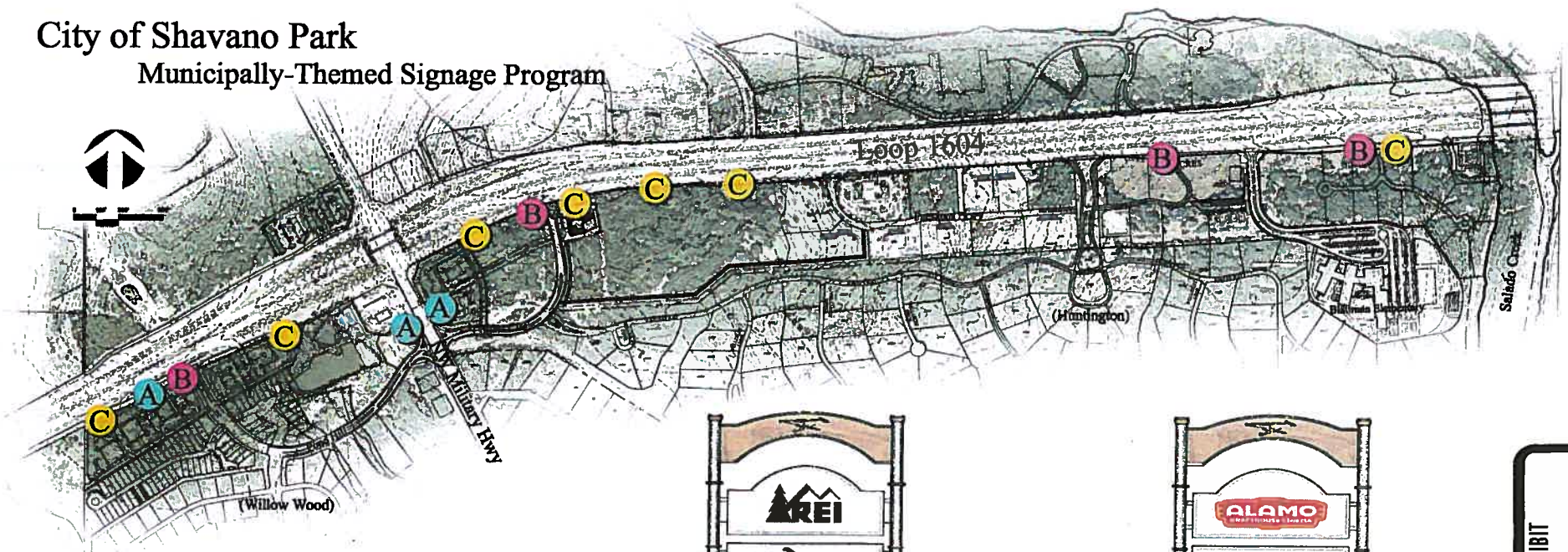
This Property is included within the City of Shavano Park Loop 1604 Urban Corridor and subject to a Loop 1604 Urban Signage Corridor Grant ("Grant"), approved by the City of Shavano Park in City Ordinance No. _____. The owner of the Property expressly acknowledges that the Property is subject to the Grant and hereby agrees to comply with all terms and conditions of the Grant. This Property shall be released from the Grant, and the owner of the Property released from all obligations thereunder, upon the expiration of the term of this Grant (including any extension agreements to the term of the Grant).

10. **Location and Type of Signage.** The location and type of each signage allowable along the Loop 1604 Urban Corridor is illustrated in Exhibit 1.
11. **Height and Sign Area.** The height and sign area of each sign subject to this Grant are included in Exhibit 2 and all signage subject to this Grant shall comply with the height and area limitations contained therein.
12. **Architectural Drawings.** The architectural renderings for each sign in the Loop 1604 Urban Corridor are included in Exhibit 2 and all signage subject to this Grant shall substantially conform to the renderings contained therein.

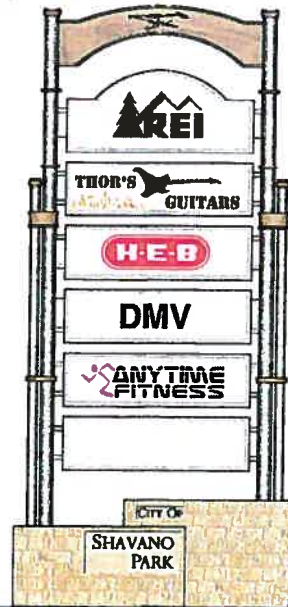
13. **Enforcement.** The Building Official shall give written notice of any noncompliance to the applicant or its designee. Applicant or its designee shall have thirty (30) days from the date such written notice is received to correct any noncompliant signage.

14. **Penalties.** The applicant or its designee, if found to be in violation of the provisions of this Grant, shall be guilty of a Class C misdemeanor and shall pay such penalties as determined under the Shavano Park Code of Ordinances. Each day's continued violation shall constitute a separate violation. Payment of any penalty herein provided shall not relieve the applicant or its designee from the responsibility of correcting the conditions in violation of this Grant.

City of Shavano Park Municipally-Themed Signage Program



A Major Arterial
Multi-Tenant
(13' x 15')



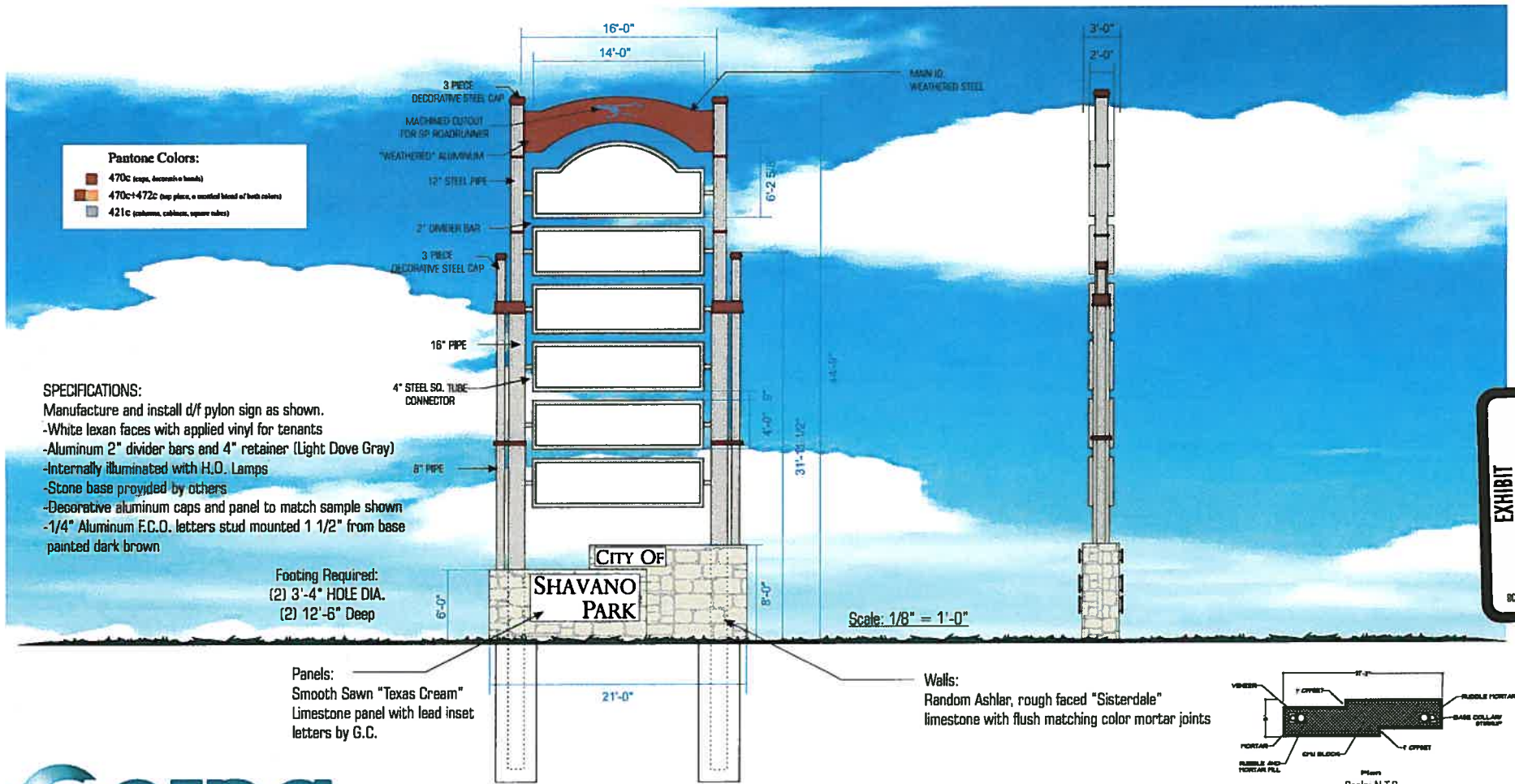
B Freeway-Based
Multi-Tenant with City Name
(21' x 45')



C Freeway-Based
Multi-Tenant with City Logo Only
(21' x 45')



NOTE: MINIMUM CAN DIMENSION IS 4' X 14" & MAXIMUM CAN DIMENSION IS 8' X 20"



- Pantone Colors:**
- 470c (caps, decorative bands)
 - 470c+472c (top plate, a vertical band of both colors)
 - 421c (columns, cables, square rods)

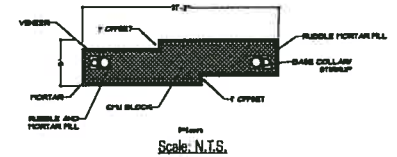
SPECIFICATIONS:

- Manufacture and install d/f pylon sign as shown.
- White lexan faces with applied vinyl for tenants
- Aluminum 2" divider bars and 4" retainer (Light Dove Gray)
- Internally illuminated with H.O. Lamps
- Stone base provided by others
- Decorative aluminum caps and panel to match sample shown
- 1/4" Aluminum F.C.O. letters stud mounted 1 1/2" from base painted dark brown

Footing Required:
 (2) 3'-4" HOLE DIA.
 (2) 12'-6" Deep

Panels:
 Smooth Sawn "Texas Cream"
 Limestone panel with lead inset
 letters by G.C.

Walls:
 Random Ashlar, rough faced "Sisterdale"
 limestone with flush matching color mortar joints



2438 FREEDOM DRIVE + SAN ANTONIO, TX 78217 + PH: 210 826 2800
 FAX: 210.477.2323 + WWW.AETNASIGN.COM + FOLLOW US ON

CLIENT	Shavano Park Commercial	PROJECT NO.	9935.1
ADDRESS	NW Military/1604	DESIGNER	Jeanette M.
CITY	Shavano Oaks, TX	DATE	10-7-13
DATE	10-7-13	DESIGNER	Kaitlin B.

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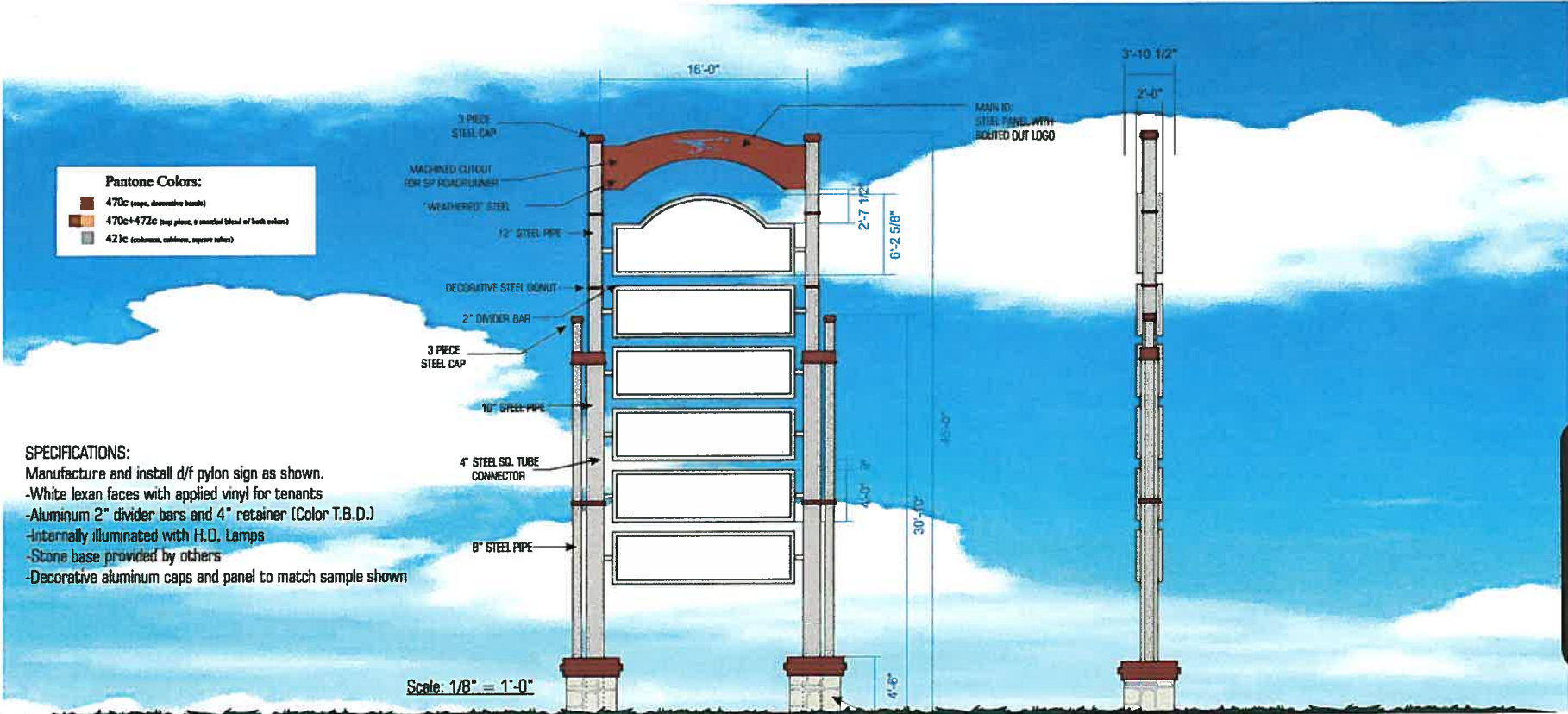
All signs will be manufactured to accommodate LED VIB (Current design) other LED instructed by customer. Aetna Sign Group will supply all materials, brackets, and hardware. Weather & other conditions are to be provided. All other necessary hardware to accommodate installation.

COMPUTER FILE: aetna\dwg\misc\9935_Shavano Park Commercial
 REVISION HISTORY

National Building Codes may require all signs that utilize high voltage transformers (over 7500 volts) and low voltage LED (120V AC) transformers. This type of transformer must be a dedicated electrical GFI circuit with ground for the transformer to block. You are responsible for the proper electrical services to the application. Please contact your local Sign Group representative for further information.

EXHIBIT
 2.1
 Drawing No. 9935

NOTE: MINIMUM CAN DIMENSION IS 4' X 14' & MAXIMUM CAN DIMENSION IS 8' X 20'



Pantone Colors:
 470c (caps, decorative bands)
 470c+472c (top plate, a matched blend of both colors)
 421c (columns, columns, square tubes)

SPECIFICATIONS:
 Manufacture and install d/f pylon sign as shown.
 -White lexan faces with applied vinyl for tenants
 -Aluminum 2" divider bars and 4" retainer (Color T.B.D.)
 -Internally illuminated with H.O. Lamps
 -Stone base provided by others
 -Decorative aluminum caps and panel to match sample shown

Scale: 1/8" = 1'-0"

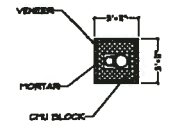
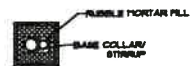


PHOTO
 Scale: N.T.S.



Footing Required:
 (2) 3'-4" HOLE DIA.
 (2) 12'-6" Deep

Walls:
 Random Ashlar, rough faced "Sisterdale"
 limestone with flush matching color mortar joints



2458 FREEDOM DRIVE + SAN ANTONIO, TX 78217 + PH: 210.826.2800
 FAX: 210.477.2323 + WWW.AETNASIGN.COM + FOLLOW US ON

CLIENT	Shavano Park Commercial	DRAWN	9935.2
ADDRESS	NW Military/1604	DATE RPT	Jeanette M.
CITY	Shavano Oaks, TX	DESIGNED	Kaitlin B.
DATE	10-7-13	CLIENT APPROVAL	

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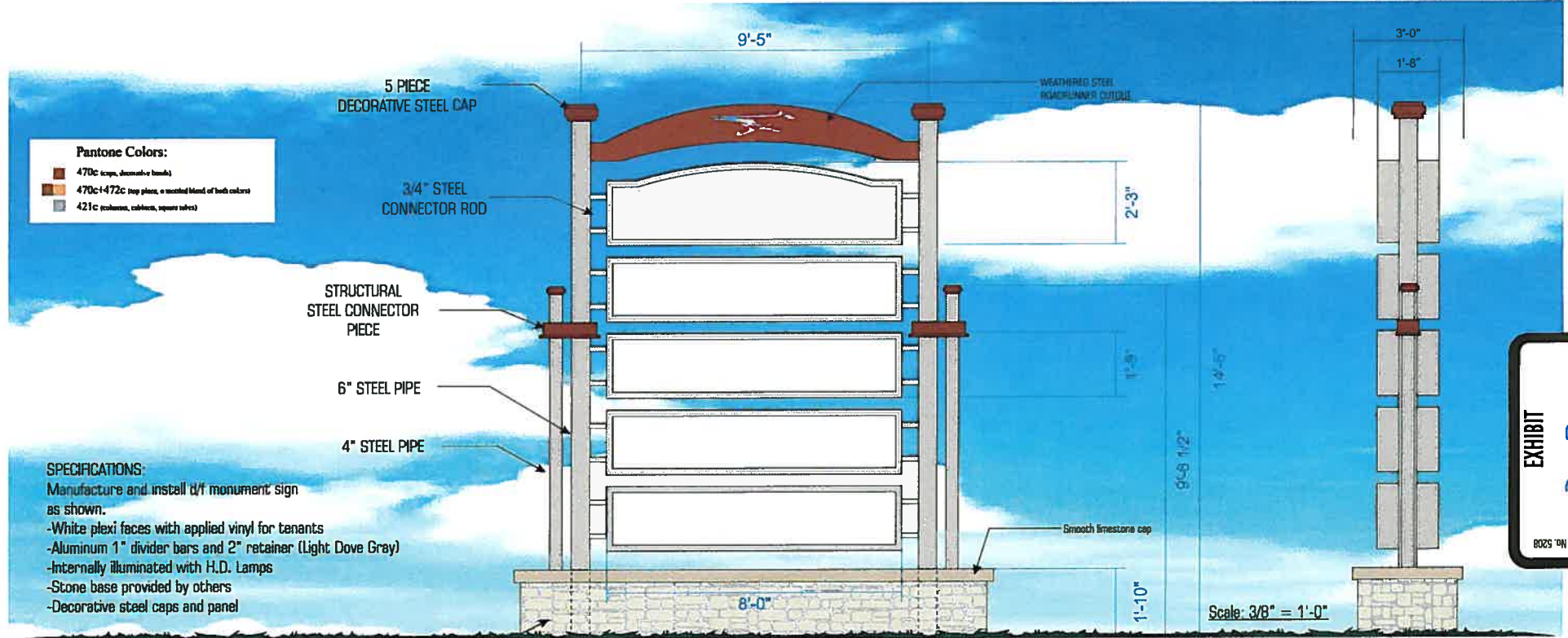
All signs will be manufactured to accommodate 300 LED's unless otherwise instructed by customer. Aetna Sign Group will supply from Montana, Texas, or other states. Aetna Sign Group will supply from Montana, Texas, or other states. Aetna Sign Group will supply from Montana, Texas, or other states. Aetna Sign Group will supply from Montana, Texas, or other states.

COMPUTER FILE: art\drwg\misc\9935_Shavano Park Commercial
 REVISION HISTORY:

National Building Codes require all signs that are over 100 square feet in area to be illuminated with LED's. Aetna Sign Group, LTD. is not responsible for the design of signs that do not meet these requirements. Please contact your Aetna Sign Group representative if you need additional information.

EXHIBIT
 2.2
 Brunkberg No. 5205

NOTE: MINIMUM CAN DIMENSION IS 1'9" X 8" & MAXIMUM CAN DIMENSION IS 6' X 12"



- Pantone Colors:**
- 470C (caps, decorative bands)
 - 470C+472C (top piece, a mottled blend of both colors)
 - 421C (columns, cables, square tubes)

- SPECIFICATIONS:**
 Manufacture and install d/f monument sign as shown.
 -White plexi faces with applied vinyl for tenants
 -Aluminum 1" divider bars and 2" retainer (Light Dove Gray)
 -Internally illuminated with H.D. Lamps
 -Stone base provided by others
 -Decorative steel caps and panel

Walls:
 Random Ashlar, rough faced "Sisterdale" limestone with flush matching color mortar joints

Footing Required:
 (2) 2'-8" HOLE DIA.
 (2) 4'-6" Deep

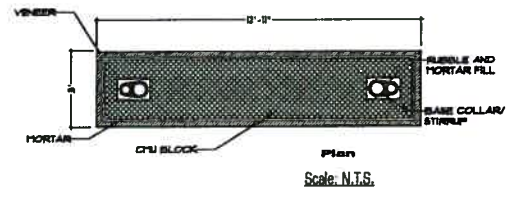


EXHIBIT
 2.3
 Plumbing No. 5208



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 FAX: 210.477.2323 + WWW.AETNASIGN.COM + FOLLOW US ON

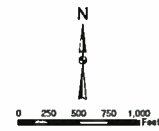
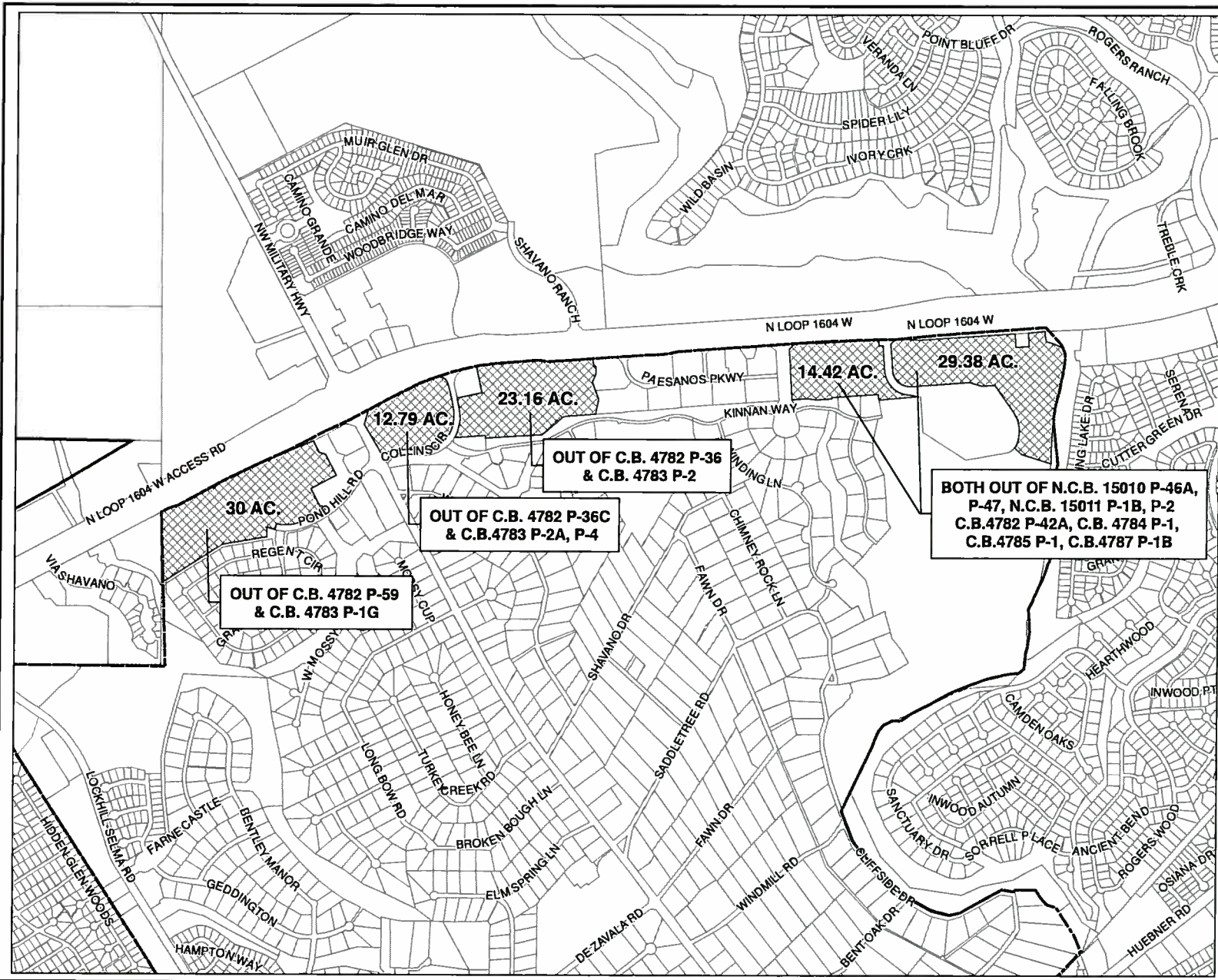
PROJECT	Shavano Park Commercial	DRAWN	9935.3
ADDRESS	NW Military/1604	CHECKED BY	Jeanette M.
CITY	Shavano Oaks, TX	DESIGNED BY	Kaitlin B.
DATE	10-7-13	DATE REVISED	

COMPUTER FILE: art\lrv\wg\misc\9935_Shavano Park Commercial
 REVISION HISTORY:

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Notation: Electrical Codes and States all signs that utilize neon or halogen lamps sized at 7.500, 2.000 and 1.000 must comply with 16 CFR 101.11. This drawing is the property of Aetna Sign Group, LTD. and is not to be reproduced, used, copied, or exhibited in any fashion. You are not authorized to show this drawing to anyone outside your organization, nor is it to be reproduced, used, copied, or exhibited in any fashion. Violation of any of the above shall subject the violator(s) to all statutory and common law damages available to Aetna Sign Group, LTD., including, but not limited to, the value of man hours incurred in the production of this design, attorney's fees, and any and all other costs incurred by Aetna Sign Group, LTD. in the enforcement of it's copyrights.

All signs will be manufactured to specifications 990.000 unless otherwise indicated by customer. Aetna Sign Group will supply transformers, boxes, wiring, and all other electrical materials. Installation is to provide all other necessary materials to accomplish installation.



Legend

- Bitterblue Commercial Properties
- Bexar County Parcels
- City of Shavano Park

All 109.75 acres of land are out of a 479.77 acre tract conveyed to Rogers Shavano Park Unit 18/19, Ltd. from The Rogers Shavano Ranch, Ltd. in Special Warranty Deed with Vendor's Lien described in Volume 10075 Pages 1609-1624 of the Official Public Records of Bexar County, Texas.

REVISIONS:

EXHIBIT 3

BITTERBLUE COMMERCIAL PROPERTIES
SHAVANO PARK/1604 FRONTAGE

JOB NO.	0000-00
DATE	Jan 2014
DESIGNER	CC
CHECKED	CC, SHAWA, PWB
SHEET	1

Date: Jan 21, 2014 1:06 PM User: Chong...
C:\Users\chong\Documents\00000000.dwg

ORDINANCE No. O-2014-010

AN ORDINANCE AMENDING CHAPTER 24 OF THE CITY OF SHAVANO PARK CODE OF ORDINANCES AND GRANTING A PERMIT FOR THE CONSTRUCTION OF SIGNAGE WITHIN THE LOOP 1604 URBAN CORRIDOR AND SETTING FORTH THE DIMENSIONS, DESCRIPTIONS AND OTHER TERMS AND CONDITIONS RELATING TO SAID SIGNAGE AS REQUIRED BY THE CITY'S CODE; PROVIDING FOR SEVERABILITY; PROPER NOTICE AND MEETING; AND AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Shavano Park has previously adopted regulations related to signs to ensure the orderly development of land and use of property within its corporate limits and extraterritorial jurisdiction ("ETJ") and to provide for uniform sign standards and regulations in order to ensure public safety, efficient communication and promote a positive city image reflecting order, harmony, and pride, thereby strengthening the economic stability of the City of Shavano Park's business, cultural, historical, and residential areas; and

WHEREAS, the City Council has designated certain urban corridors within which property owners or other proper parties may apply for a permit to construct or erect signs so long as the signs meet the requirements of sections 24-54 through 24-58 of the City's Code and if approved by the City's Planning and Zoning Commission and City Council; and

WHEREAS, Rogers Shavano Park Unit 18/19 Ltd. is a company that owns land within the City of Shavano Park and has submitted an application for a permit to place signs within the Loop 1604 Urban Signage Corridor in accordance with section 24-54 (2) of the City's Code; and

WHEREAS, the City's Planning and Zoning Commission held a public hearings and made a recommendation for approval of the application for a permit submitted by Rogers Shavano Park Unit 18/19 Ltd. for the placement of signage within the Loop 1604 urban signage corridor on January 22nd and February 5, 2014; and

WHEREAS, the City Council also held multiple public hearings on the application prior to approving the application in accordance with Chapter 211 of the Local Government Code and section 24-53 of the City's Code of Ordinances.

WHEREAS, additionally, the City mailed written notices to all property owners within 500 feet of the property on which the signs will be placed by the applicant if approved by the Planning and Zoning Commission informing the public of the public hearing that was held before the Planning and Zoning Commission and published notice of the public hearing on the application before the City Council in a newspaper of general circulation in city in accordance with applicable law; and

WHEREAS, the City Council finds it necessary and in the best interest of the City to amend the City's Code of Ordinances Chapter 24 by granting Rogers Shavano Park Unit 18/19 Ltd. a

permit authorizing the placement of signage as specified in the application within the designated Loop 1604 urban signage corridor within the City of Shavano Park with the regulations, terms and conditions imposed by this ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS THAT:

I

**PERMIT FOR PLACEMENT OF SIGNS BY ROGERS SHAVANO PARK UNIT 18/19 LTD.
WITHIN LOOP 1604 URBAN SIGNAGE CORRIDOR ISSUED**

The City Council hereby issues a permit to Rogers Shavano Park Unit 18/19 Ltd. for the erection or construction of signs as described and subject to the terms and conditions provided in the documents attached hereto (Attachment "A" and exhibits) which are incorporated by reference as if fully set out herein.

II

CUMULATIVE CLAUSE

That this ordinance shall be cumulative of all provisions of the City of Shavano Park, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

III

SEVERABILITY

It is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

IV

PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

V

EFFECTIVE DATE

V
EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by State and Local law.

First Reading by the City Council of the City of Shavano Park on the 27th day of January, 2014.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Shavano Park this, the 24th day of February, 2014.


APPROVED



A. DAVID MARNE


MAYOR

Attest:



ZINA TEDFORD, City Secretary

Approved as to Form:



CHARLES E. ZECH, City Attorney

NON-BINDING MEMORANDUM OF UNDERSTANDING

This **NON-BINDING MEMORANDUM OF UNDERSTANDING** (this “MOU”) is effective as of the last date of signatures to the parties to this MOU (the “Effective Date”), by and between **THE CITY OF SHAVANO PARK, TEXAS**, a Type A General Law City in the State of Texas (sometimes referred to as the “CITY”), and **ROGERS SHAVANO PARK UNIT 18/19, LTD.**, a **Texas limited partnership** registered in the State of Texas (sometimes referred to as “Landowner”). CITY and LANDOWNER are each referred to herein individually as a “Party” and collectively as the “Parties.”

BACKGROUND:

- a. LANDOWNER owns certain real property along Loop 1604 and as generally depicted in Exhibit “A” to this MOU (the “Property”).
- b. The CITY and LANDOWNER have been negotiating the possible development of the Property for economic development purposes; particularly, the lease of the Property by CITY as Tenant, and the subsequent sublease of the Property by CITY to a third party; the third party of which would construct, install, maintain, and operate electronic billboards for profit, and which will be selected through a “Request for Proposals” (RFP) procurement process (the “Project”).
- c. The CITY and LANDOWNER wish to collaborate on the Project criteria and requirements within the RFP in order to solicit developers for the Property in a manner that supports the goals of the Project.
- d. As planning, discussions, and negotiations regarding the Project have taken place between and among the Parties for the past several months, the Parties have identified development priorities for the Property. These priorities include (1) the lease and sublease structure; (2) the allocation of responsibilities and oversight; (3) the roles and duties of each Party within the Project; (4) allocation of risk among the Parties and the successful RFP candidate; (5) general lease and sublease content and drafts; and (6) other necessary items (the “Development Priorities”).

ACCORDINGLY, the Parties agree as follows:

Section 1 General Description of the Project.

The Parties intend to pursue the development of the Property in a manner that supports the goals of the Project, with one or more private developers or companies, to be identified and selected pursuant to a competitive solicitation process as more fully described in this MOU. The RFP will be developed to accomplish the purposes of the Project in accordance with terms the Parties find agreeable and beneficial. Fee title to the Property will remain with LANDOWNER for the entire term of the transaction.

Section 2 Solicitation Process and Contents.

The CITY, with input from LANDOWNER, will be responsible for preparing, issuing, and administering a solicitation for the Project (the "Solicitation"). The Solicitation will take the form of an RFP in accordance with applicable Texas municipal procurement statutes, and will fully describe the Project's objectives and the criteria by which respondents will be evaluated.

- a. *Contents of the Solicitation.* The Solicitation will include, but not be limited to, the following:
 - i. The Solicitation will identify priorities and objectives for the development of the Property and for the accomplishment of the Project. The uses shall be the installation, maintenance, and operation of electronic billboards, along with all necessary facilities, equipment, and infrastructure required to undertake same.
 - ii. The Solicitation will include assumptions and conditions for the development of the Land, such as encumbrances, entitlements, land use and permitting, environmental conditions, and utilities.
 - iii. The Solicitation will provide for a selection process of the proposal that best meets the criteria defined in the RFP. The Solicitation will list the key terms and evaluation criteria by which respondents will be evaluated, including: (a) the manner in which the proposal achieves the Project objectives and priorities; (b) the overall transactional structure for the Project; (c) key contract terms such as revenue sharing, rent, and lease terms; (d) commitments and obligations expected from LANDOWNER and the CITY as landlord and subtenant, respectively; (e) prior experience, general qualifications, references, and financial capacity of the respondent and other key transaction parties; and (f) adherence to Project requirements.
 - iv. The Solicitation will otherwise comply with applicable State laws, including but not limited to Chapters 252, 253, and 271 of the Texas Local Government Code, as amended.

- b. *Timeline.* The Parties will endeavor to pursue the Solicitation, negotiations, and execution of definitive documents for the Project in a diligent and timely manner in accordance with the milestone’s timeline set forth below:

Milestone	Target Date
LANDOWNER and CITY consent to Final Draft of RFP, and drafts of Lease and Sublease	August 1, 2024
MOU approved and executed by CITY and LANDOWNER	August 1, 2024
CITY releases RFP to public for minimum of 30 days	August 8, 2024
CITY commences evaluation and pre-selection activities (technical analysis, facilitating committee review, and scoring); notifies LANDOWNER of same.	September 8, 2024
CITY receives input from LANDOWNER on respondents to RFP; commences negotiations with selected respondent(s)	September 30, 2024
CITY submits selected RFP to City Council for approval.	October 21, 2024
City Council considers Sign Bid Proposal and Sub-Lease Agreement for approval.	October 28, 2024
Selected respondent notified	October 29, 2024
Lease Agreement executed between CITY and LANDOWNER	November 1, 2024
Sub-Lease Agreement executed between CITY and selected respondent.	November 12, 2024

- c. *Milestone Evaluation:* The schedule outlined above constitutes the expected scope and timeline based on conditions known currently about the Project (as of the Effective Date). Adherence to these milestones is dependent on regular communication between the Parties, accountability to the respective roles and responsibilities of each Party, and is subject to modification among the Parties as they may agree to from time to time. Each Party will use its best efforts to meet the milestones as provided herein.

Section 3 Roles and Responsibilities of the Parties. The CITY and the LANDOWNER will assume and undertake their respective roles and responsibilities relating to the Project as set forth below:

(a) *City.* The CITY will:

- (i) Coordinate the internal requirements in preparation for the Solicitation and RFP approval, including the activities of various departments and employees; and coordinate review with LANDOWNER as necessary to realize the Project in accordance with the timeline as proposed above.
- (ii) Maintain responsibility for the preparation, issuance, and administration of the Solicitation and RFP process; provide technical assistance to respondents; conduct interviews, and provide summaries to LANDOWNER for the review of responses. Provide a draft Solicitation to LANDOWNER with sufficient time for review.
- (iii) Coordinate the preparation of interim and definitive leases and subleases, and ancillary documents for the Project (the "Transaction Documents").
- (iv) Advise and coordinate the review and scoring of, including the review of responses for compliance with qualifications outlined in the Solicitation; provide financial and technical analysis; and administer the scoring process.
- (v) Finalize all Transaction Documents, adopting resolutions, and other items necessary for presentation of the RFP selection to the City of Shavano Park City Council for approval.

(b) *LANDOWNER.* LANDOWNER will:

- (i) Coordinate with and provide input to the CITY in the development of the Solicitation, and provide feedback regarding the selection procedure and Transaction Documents to which the LANDOWNER is a party or a beneficiary.
- (ii) Coordinate with and provide input to the CITY during the Solicitation process; and provide feedback regarding any final documents to be included in the Solicitation.

- (iii) Provide relevant information and documentation relating to the Property and the Project in connection with the preparation of the Solicitation.
 - (iv) Grant CITY a limited, non-exclusive license to enter upon the Property, for purposes of conducting on-site investigations as may needed to complete the Solicitation.
- (c) LANDOWNER understands and agrees that all documents, processes, and decisions concerning the Solicitation and RFP are subject to the final discretion of CITY management; all of which are ultimately subject to final approval by the City Council of the City of Shavano Park.

Section 4 Designated Representatives. For ease of communication and accountability, each of the CITY and LANDOWNER shall identify a primary point-of-contact for purposes of coordinating all aspects of the Project (each such person being a "Designated Representative"). The Designated Representatives shall participate in regularly scheduled planning and progress meetings relating to the Project, and will coordinate all communication, requests, reviews, and approvals relating to such matters.

Section 5 Term and Termination.

- (a) This MOU shall commence on the Effective Date and remain in effect until terminated as follows (the "Term"):
 - (i) The Parties may agree in writing to terminate this MOU at any time by mutual consent.
 - (ii) This MOU will automatically terminate upon the earlier of (i) the finalization and execution of the Transaction Documents with the successful respondent to the RFP, without any further action of the Parties, whereupon the Transaction Documents shall control or (ii) December 31, 2024 (unless otherwise extended upon written and signed approval by both Parties).

Section 6 General Matters.

- (a) *Confidentiality.* To the fullest extent permitted by law, the Parties agree to maintain confidentiality with respect to any documentation, materials, or work product received or exchanged by the Parties in connection with the transactions contemplated in this MOU ("Confidential Information"); subject, however, to Chapter 552 of the Texas Government Code, as amended (the "Texas Public Information Act"). If either Party receives a request for release of any Confidential Information pursuant to the Texas Public Information Act,

such Party shall notify the other Party and give the other Party the opportunity to submit briefings to the Office of the Texas Attorney General in the manner provided by the Texas Public Information Act.

- (b) *No Violation of Prevailing Law.* Neither Party shall be required to perform any act or refrain from performing any act under this MOU if that performance or non-performance would constitute a violation of the constitution or laws of the State of Texas.
- (c) *Notices.* Any notice, demand, statement, request or consent made hereunder shall be in writing and may be personally served or sent by mail or courier service and shall be deemed to have been given when delivered by mail or by courier service to the addresses set forth below. Notices delivered by email to the Parties' designated representatives shall also be deemed to have been delivered only if receipt is acknowledged in writing by the recipient.

To CITY: The City of Shavano Park
 Attn: Bill Hill, City Manager
 900 Saddletree Court
 Shavano Park, TX 78231
 Email: citymanager@shavanopark.org

With copy to: Denton Navarro Rodriguez Bernal Santee and Zech, P.C.
 Attn: Dan Santee, Allison Bastian-Rodriguez
 2517 N. Main Ave.
 San Antonio, Texas 78212
 Email: tdsantee@rampagelaw.com;
 abrodriguez@rampagelaw.com

To LANDOWNER: Rogers Shavano Park Unit 18/19, Ltd.
 Attn: Lloyd A. Denton, Jr.
 11 Lynn Batts Lane, Suite 100
 San Antonio, TX 78218
 Email: laddiedenton@bitterblue.com

With copy to: Kreager Mitchell, PLLC
 Attn: Alan Gretzinger
 7373 Broadway, Suite 500
 San Antonio, TX 78209
 agretzinger@kreagermitchell.com

- (d) *Governing Law.* This MOU shall be governed by and construed in accordance with the laws of the State of Texas.
- (e) *Non-Binding Effect.* Notwithstanding anything to the contrary, this MOU is non-binding

on the parties hereto and shall not create any binding legal rights or obligations. Neither party shall have any obligation to enter into any definitive Transaction Document or otherwise pursue the transactions contemplated by this MOU.

- (f) *Severability.* If any agreement, condition, covenant or term hereof or any application hereof should be held by a court of competent jurisdiction to be invalid, void or unenforceable, in whole or in part, all agreements, conditions, covenants and terms hereof and all applications thereof not held invalid, void or unenforceable shall continue in full force and effect and shall in no way be affected, impaired or invalidated thereby.
- (g) *Counterparts; e-Signatures.* This MOU may be signed in as many counterparts as may be convenient or required. It shall not be necessary that the signature and acknowledgment of, or on behalf of, each party, or that the signature and acknowledgment of all persons required to bind any party, appear on each counterpart. All counterparts shall collectively constitute a single instrument. It shall not be necessary in making proof of this MOU to produce or account for more than a single counterpart containing the respective signatures and acknowledgment of, or on behalf of, each of the parties hereto. Any signature and acknowledgment page to any counterpart may be detached from such counterpart without impairing the legal effect of the signatures and acknowledgments thereon and thereafter attached to another counterpart identical thereto except having attached to it additional signature and acknowledgment pages. The Parties agree that digital or facsimile signatures shall be given the same legal effect as original signatures, and the Parties hereby agree to accept delivery of digital signatures by e-mail in "pdf" form, or via *via* DocuSign, Adobe Sign, or any similar means of digital delivery.

(Signature page follows)

By their signatures below, the undersigned certify that they have the lawful authority to enter into and bind the respective Parties to this Memorandum of Understanding, and have therefore signed and delivered this Memorandum of Understanding to be effective as of the Effective Date.

THE CITY OF SHAVANO PARK

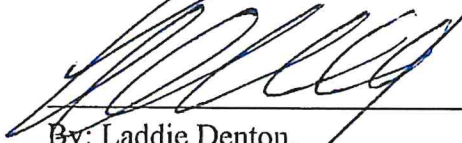


By: Bill Hill, City Manager

07/31/24

Date

ROGERS SHAVANO PARK
UNIT 18/19, LTD.,



By: Laddie Denton,
Authorized Representative

07.31.24

Date

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 26, 2024

Agenda item: 8.4

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion / Action - Approval of parking options in the vicinity of City Hall to include along De Zavala - City Engineer / City Manager

X

Attachments for Reference:

- 1) Option 1 – Current Overflow
- 2) Option 2 – Increased Overflow
- 3) Option 3 – Largest Overflow

BACKGROUND / HISTORY: The size of city events at City Hall is increasing in recent years. The recent Winter Holiday Festival on December 2, 2023 stretched event parking to the limit, with cars parked down De Zavala and on residential streets of Bikeway, Elm Spring, Saddletree and others.

The event parking will lose the option of parking along NW Military when the roadway project is complete in summer of 2024 and De Zavala Road will begin construction likely in late 2024. In addition, De Zavala plans currently call for raised curbs and sidewalk attached to the road, so parking in the shoulder on De Zavala will not be an option after construction is complete unless the design is modified.

At the January 22, 2024 City Council Meeting, the Council approved a \$11,250 task order to study parking options in vicinity of City Hall.

At the May 13, 2024 City Council Meeting, city staff briefed the parking options from the City Engineer analysis, discussion was held and guidance given but no action taken.

At the July 22, 2024 City Council Meeting, the City Engineer and city staff briefed the parking options, discussion was held and guidance given but no action taken.

DISCUSSION: Council guidance has been to focus further analysis on parking along De Zavala (north side), parking along De Zavala (south side) and parking overflow adjacent to City Hall accessible from De Zavala.

- Parking along De Zavala's north side is being incorporated into the De Zavala construction plans / federal project

- Staff needs decision whether to include overflow parking between Option 2 (smaller, more trees preserved) and Option 3 (larger) in the De Zavala construction plans / federal project
 - **Option 2 – Details**
 - 1 ingress/egress to De Zavala Road
 - **79** 9x20 parking spaces (no compact parking)
 - **55** parking spaces on De Zavala (north) – **total 134**
 - Predicted 63 trees will need to be removed
 - Munitract trail may need to be redirected around parking lot
 - Trail’s walking bridge may need to be removed
 - 20-30 feet of the southern rain garden may be need to be relocated

 - **Option 3 – Details**
 - 1 ingress/egress to De Zavala Road
 - **92** 9x20 parking spaces & **26** 9x18 compact spaces
 - **55** parking spaces on De Zavala (north) – **total 173**
 - Predicted 22 additional trees will need to be removed (85 total)
 - Muni-tract trail will need to be redirected around parking lot
 - Trail’s walking bridge will need to be removed
 - 40-50 ft of southern rain garden will be need to be relocated

- Initial engineer assessment is that parking on De Zavala’s south side is impractical due to a drainage swale running along the rock wall of the Estates

COURSES OF ACTION: Give guidance to staff & City Engineer

FINANCIAL IMPACT: Costs vary based on parking options.

MOTION REQUESTED: Motion to approve Option _____ design for the City Hall overflow parking to include in the Phase 1B De Zavala road project.

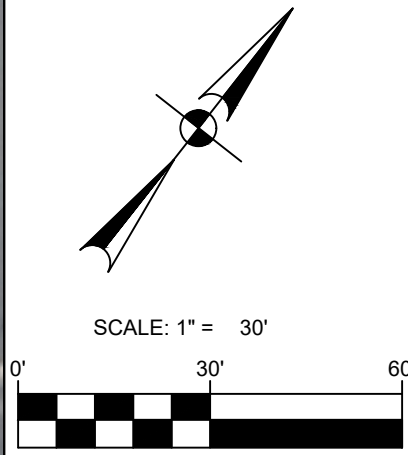
Date: Mar 13, 2024, 5:34pm User ID: jharcasmrns
 File: C:\Users\jarcasmrns\OneDrive - Collins Engineering & Design\Desktop\Shavano Park\2220102-SHAVANO PARKING.dwg



NW MILITARY HWY
(FM 1535)

DE ZAVALA ROAD

PARKING SUMMARY	
9' x 18' Parking	44
8' x 16' Compact	9
Total Spaces Provided	53



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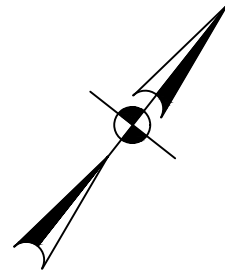
CITY OF SHAVANO PARK
 SHAVANO PARK, TEXAS
 OVERFLOW PARKING LOT EXHIBIT

JOB NO. 622-15-01
 DATE: MARCH 2024
 DRAWN: JHC CHECKED: JHC
 SHEET NUMBER:

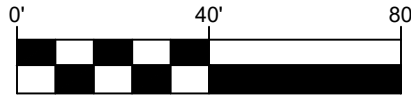
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Date: May 07, 2024, 2:05PM, User: P:\hickel\office
 File: X:\000-KFW Projects\Shavano Park\2220102-SHAVANO PARKING.dwg

MATCHLINE A

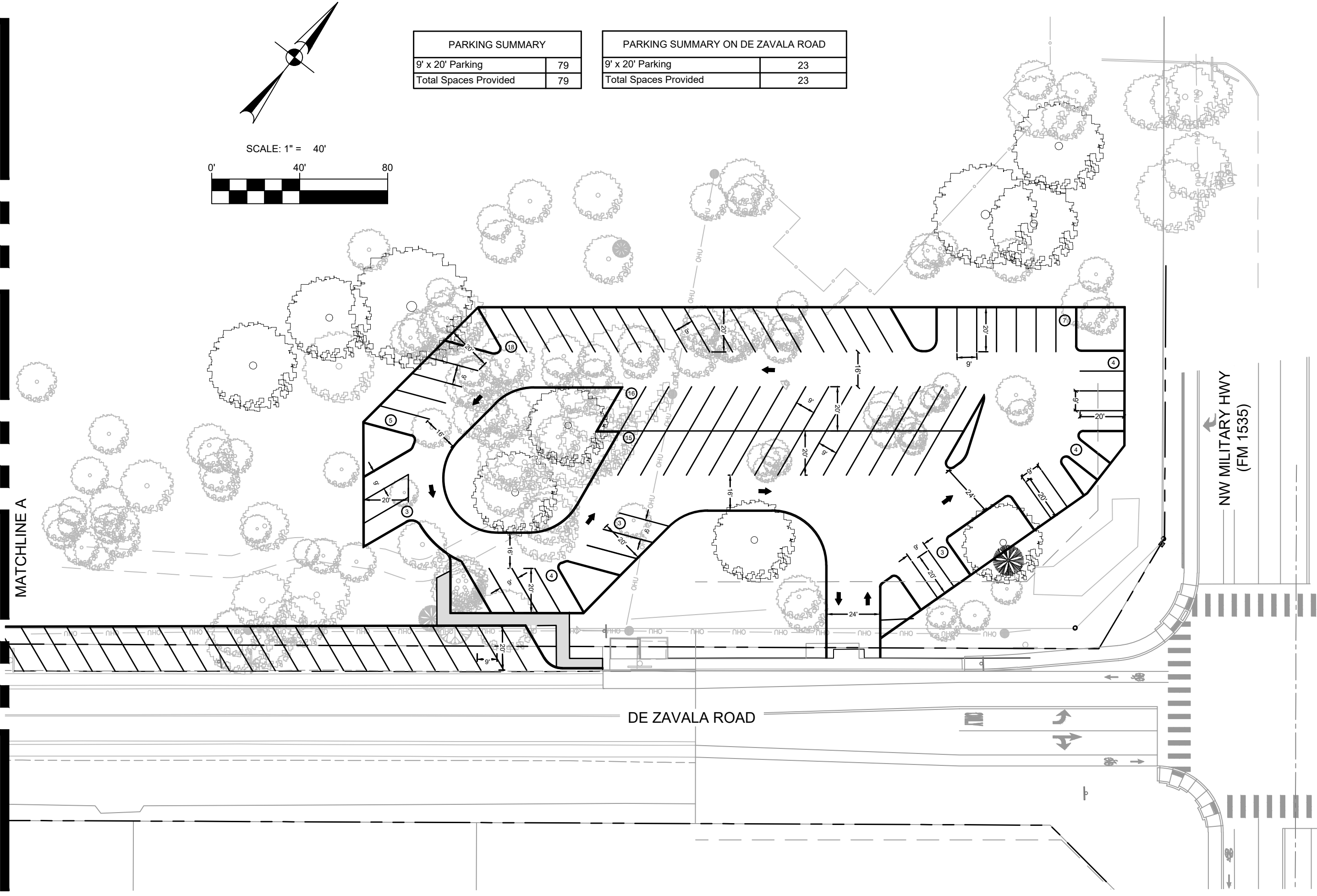


SCALE: 1" = 40'



PARKING SUMMARY	
9' x 20' Parking	79
Total Spaces Provided	79

PARKING SUMMARY ON DE ZAVALA ROAD	
9' x 20' Parking	23
Total Spaces Provided	23



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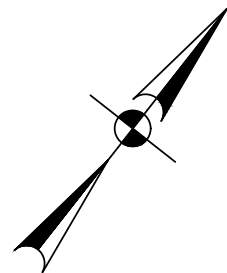
CITY OF SHAVANO PARK
 SHAVANO PARK, TEXAS
 OVERFLOW PARKING LOT EXHIBIT - REDESIGN OPT 2

JOB NO. 622-15-01
 DATE: FEBRUARY 2024
 DRAWN: JHC CHECKED: JHC
 SHEET NUMBER:
 1 of 2

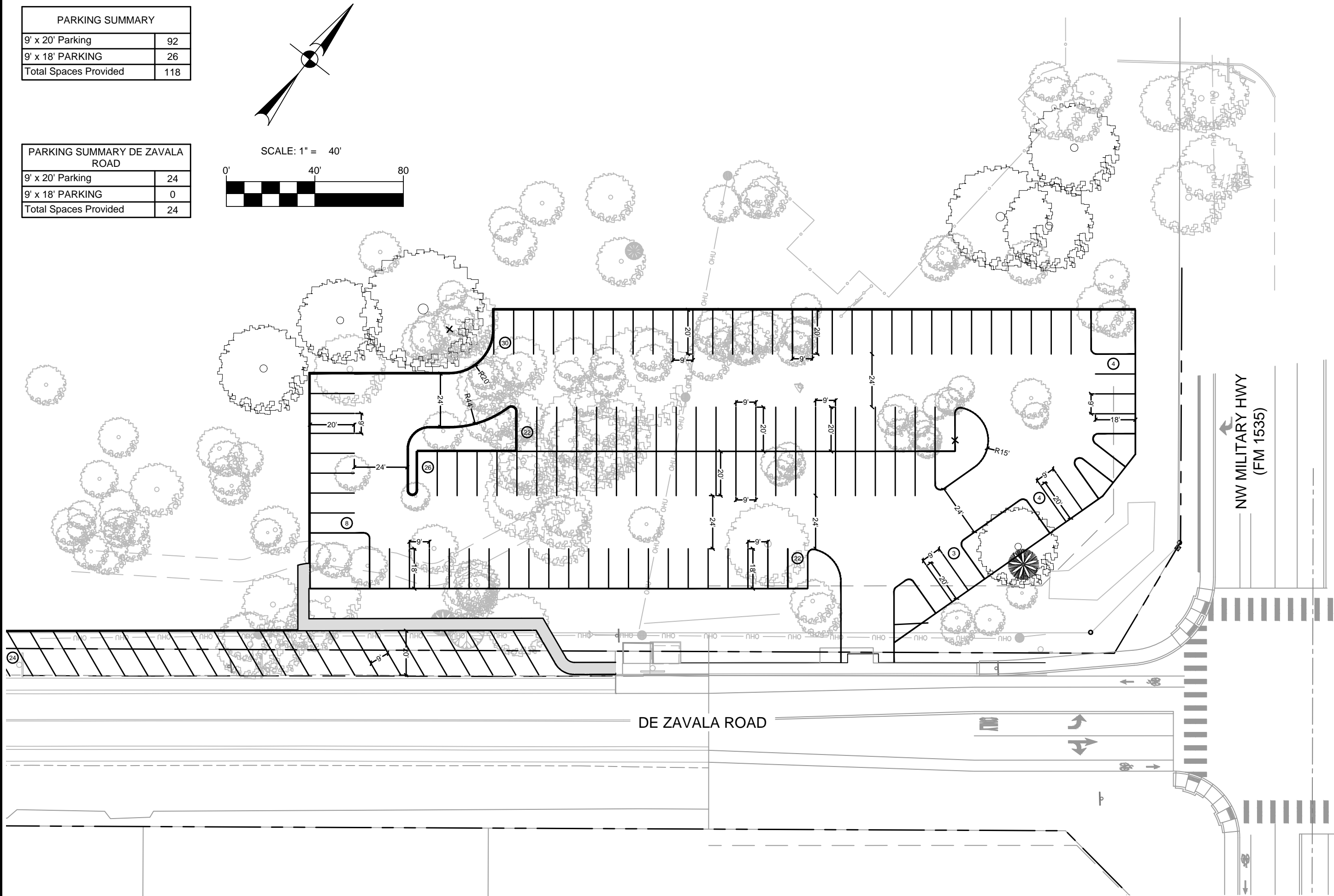
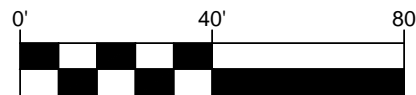
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PARKING SUMMARY	
9' x 20' Parking	92
9' x 18' PARKING	26
Total Spaces Provided	118

PARKING SUMMARY DE ZAVALA ROAD	
9' x 20' Parking	24
9' x 18' PARKING	0
Total Spaces Provided	24



SCALE: 1" = 40'



Date: May 07, 2024, 2:01pm, User: D:\hickel\scott\files, File: X:\000-KFW Projects\Shavano Park\220102-SHAVANO PARKING.dwg



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**CITY OF SHAVANO PARK
SHAVANO PARK, TEXAS
OVERFLOW PARKING LOT EXHIBIT - REDESIGN OPTION 3**

JOB NO. 622-15-01
DATE: FEBRUARY 2024
DRAWN: JHC CHECKED: JHC
SHEET NUMBER:

THIS DOCUMENT HAS BEEN PRODUCED FROM MATERIAL THAT WAS STORED AND/OR TRANSMITTED ELECTRONICALLY AND MAY HAVE BEEN INADVERTENTLY ALTERED. RELY ONLY ON FINAL HARD COPY MATERIALS BEARING THE CONSULTANT'S ORIGINAL SIGNATURE AND SEAL.

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 26, 2024

Agenda item: 8.X

Prepared by: Alderman Miller

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion/Action - Approve expanding the scope of the N.W. Military Beautification Committee to include not only N.W. Military Highway but also both Lockhill Selma and De Zavala roads.

Attachments for Reference: 1) N/A

BACKGROUND / HISTORY: At the July 26, 2021, City Council meeting, the Council approved a motion to establish a beautification committee to provide input for landscaping improvements to the Northwest Military Highway following the completion of the TxDOT project. At the September 20, 2021, City Council meeting, the Mayor and each Alderman nominated a representative to be on the committee and the committee was established:

Council Member	Nominee	Nominee Address
Mayor	Ryan Schultz	311 Red Cedar (Shavano Creek)
MPT Kautz	Chris Dillard	511 Geddington (Bentley Manor)
Ald Powers	Jack Kennett	107 Elm Springs
Ald. Kuykendall	George Fillis	123 Warbler Way
Ald. Miller	Doug Wealty	16502 NW Military Hwy
Ald. Aleman	Carlos Ortiz	211 Box Oak (Shavano Creek)

The council's intent was to recognize N.W. Military as a key gateway in Shavano Park. The landscaping and maintenance of this road has a significant impact on the City's image. Maintaining N.W. Military's attractive appearance creates a positive City image, enhances property values, and creates an atmosphere of enjoyment for Shavano Park residents. The City Council requested this committee to provide recommendations for both improvements and the on-going maintenance standards of this road.

DISCUSSION: In addition to N.W. Military, both Lockhill Selma and De Zavala roads are also gateways into Shavano Park. Both roads also have a significant impact on the City's image. By expanding the scope of the Beautification Committee to include these roads, a uniform and consistent appearance can be created throughout Shavano Park's key gateways creating a positive city image, enhancing property values, and creating an atmosphere of enjoyment for Shavano Park's residents.

COURSES OF ACTION: Approve or disapprove expanding the scope of the committee established on September 20, 2021 to include not only N.W. Military but also Lockhill Selma and De Zavala roads or provide further guidance.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: I MOVE THAT THE CITY OF SHAVANO PARK; TEXAS, EXPAND THE SCOPE OF THE N.W. MILITARY BUEAUTIFICAITON COMMITTEE TO INCLUDE BOTH LOCKHILL SELMA AND DE ZAVALA ROADS.

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 26, 2024

Agenda item: 8.6

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion / action - Approval of Ordinance O-2024-008 amending the FY 2023-24 Budget to adjust the revenues and expenditures to include resourcing the Fire Department's STRAC Trauma Grant, the purchase of vacant land at 15400 Northwest Military Highway, City Hall parking options engineering task order, legal services as a result of code compliance and personnel issues, City Hall air conditioning unit replacement, Shavano Creek community mailboxes, Northwest Military Highway radar signs, and various other General Fund and Water Utility Fund departmental expenditures. (Administrative).

X

Attachments for Reference:

- a) Ordinance O-2024-008
- b) Proposed FY 2023-24 Budget Amendment #1, Budget Comparison Report (Incode)

BACKGROUND / HISTORY:

Several items require the budget to be amended. See discussion below.

DISCUSSION:

Attached is item b) the "Budget Comparison Report" for the proposed budget amendment related to the following funds: General, Water Utility, American Rescue Plan Act, Street Projects, Capital Replacement and Water Utility Capital Replacement Funds. The Y-T-D Actual column includes all revenues and expenditures/expenses posted as of July 31, 2024. The "Current Budget" column is the original adopted budget. The "Selected Budget" Column includes the amounts to be adjusted. Only the line items that have an amount in the "Difference" column are being amended.

City Staff is proposing the following as amendment #1 to the FY 2023-24 budget:

General Fund (10):

Fire Department: The Southwest Texas Regional Advisory Council (STRAC) has provided the Shavano Park Fire Department with a trauma grant award of \$6,560, which must be used for EMS related purposes. This amendment proposes an increase to the STRAC revenue (10-599-7037), of \$6,560 with an offsetting increase to Grant Expenditures (10-604-9000).

Investment Income: Investment earnings have exceeded FY24 budgeted amount, with just over \$185,000 recognized thru July, with a budgeted amount of \$137,005. At this time, year-end projections estimate over \$210,000 of investment income will be received this fiscal year. This amendment proposes using \$10,000 towards the City Hall vicinity parking options engineering task order (10-601-3012) which was approved by Council at their January 2024 regular meeting, \$40,000 towards Professional Services – Legal (10-601-3015) as the City is involved in code compliance and personnel related issues, \$5,000 towards Public Works Equipment Maintenance & Repair (10-603-5010) as the crack sealing machine underwent significant repairs this year, \$5,000 towards Police

Department Vehicle Maintenance (10-605-5020) as several patrol units have needed significant repairs during the year and \$21,000 applied to Capital – Police Equipment (10-605-8030) for the new static radar signs on Northwest Military Highway, with offsetting amounts of \$4,500 to Insurance Proceeds (10-599-7097) and \$76,500 to Interest Income (10-599-7000)

If approved as presented, these amendments would increase General Fund FY2024 budgeted revenues and budgeted expenditures by \$87,560 to \$6,819,335.

Water Utility Fund (20)

Due to the continued drought restrictions imposing limits on pumping, the Water Utility plans to lease at least 150 AF of water for calendar year 2024. Using an estimated \$150/AF, the total lease price would be \$22,500, with \$16,875 for FY24 and \$5,625 for FY25. Additional water management fees to the EAA for this leased water would be 150 AF * \$88/AF = \$13,200, \$9,900 for FY24 and \$3,300 for FY25. Also, the impact of additional calendar year 2023 water leases on FY24 operations is \$4,875. This amendment proposes an increase of \$21,750 (\$16,875+\$4,875) to Water Rights/Lease Payments (20-606-4099), and an increase of \$9,900 to EAA – Water Management Fees (20-606-4085) with an offsetting amount to Interest Income (20-599-7000) as that revenue line was very conservatively budgeted for FY24.

If these amendments are approved, the Water Utility's budgeted revenues and expenses would increase by \$31,650 to \$1,586,365.

58 American Rescue Plan Act Fund:

At its March 2024 regular meeting, Council authorized funding to assist in the replacement of selected community mailboxes in Shavano Creek. This amendment proposes an increase of \$13,879 to Other Contractual (58-600-4090) with the offsetting increase to ARPA Federal Funding (58-599-7021). This amount represents the net cost of the mailboxes purchase and installation to the City.

The purchase of 15400 Northwest Military Highway, a vacant lot across the street from City Hall, was finalized early in FY24. The City had budgeted for this event to close in FY23 with funds from both the ARPA Fund (58) and Capital Replacement Fund (70). This amendment proposes an increase of \$65,000 to \$130,000 to Capital – Land (58-600-8070) for the American Rescue Plan Act Fund's share of the purchase with the offsetting increase of ARPA Federal Funding (58-599-7021). Please refer to 70 Capital Replacement Fund for the proposed budget amendment to that fund for this event.

If the above amendments are approved, the budgeted revenues and budgeted expenditures would increase \$78,879 to \$314,340.

60 Street Projects Fund:

The City has contracted with Freeland Turk Engineering for the street projects. Phase IC engineering services and has incurred \$9,788 to date. This amendment proposes increasing Engineering – Phase IC (60-603-3014) to \$10,000 with the offset to Fund Balance Reserve 60-599-8099.

The City had budgeted \$4,635,000 for FY24 for the Phase I street reconstruction project. The contractor has been making very good progress on the contract and this amendment proposes an

additional \$750,000 to 60-603-8085 Capital – Streets for construction costs, construction inspection services and other construction costs, offset by an increase in the same amount to Fund Balance Reserve 60-599-8099.

The City allowed residents in the Phase I construction area the option to improve their asphalt driveways to concrete, if the resident paid the incremental cost of the reconstruction materials. Several residents opted to improve their driveways and the City received \$25,362 under these contracts. This amendment proposes increasing Other Income (60-599-7011) to \$25,362 with the offsetting expenditure to Capital – Streets (60-603-8085).

The City is projecting income on invested bond proceeds of \$325,000 this fiscal year and has been using this money towards project costs. This amendment proposes an increase of \$325,000 to Interest Income (60-599-8100) with a corresponding decrease in Fund Balance Reserve (60-599-8099).

If the above amendments are approved, the budgeted revenues/use of fund balance and budgeted expenditures would increase \$785,362 to \$5,630,362.

70 Capital Replacement Fund:

One of the City Hall air conditioning units was replaced during the fiscal year. The new unit included the capability to address the high humidity issues in the Police Department. The actual invoice including installation, amounted to \$20,566 which exceeded the budgeted amount of \$12,000, This amendment proposes an increase in Capital – Building (70-601-8081) by \$8,566 to \$20,566.

The purchase of 15400 Northwest Military Highway, a vacant lot across the street from City Hall, was finalized early in FY24. The City had budgeted for this event to close in FY23 with funds from both the ARPA Fund (58) and Capital Replacement Fund (70). This amendment proposes an increase of \$198,174 to Capital – Land (70-600-8070) for the Capital Replacement Fund’s share of the purchase. Please refer to the 58 American Rescue Plan Act Fund for the proposed budget amendment for that fund for this event.

If the above amendments are approved, the budgeted expenditures would increase \$206,740 and the budgeted revenues over expenditures would decrease to \$121,515 from \$328,255.

72 Water Utility Capital Replacement Fund:

The Water Utility received change order #17 of \$14,391 from TxDOT regarding the Northwest Military Highway expansion project for what is (hopefully) the final settlement of the project. The Water Utility verified the additional line items and confirmed the expenses. This budget amendment proposes an increase of \$14,391 to Water System Improvements (72-606-8080). If approved, this amendment would increase budgeted expenses by \$14,391 to \$53,391 and reduce the budgeted revenues over the budgeted expenses to \$16,386.

COURSES OF ACTION:

1. Approve Ordinance O-2024-008 amending the FY 2023-24 Budget as presented.

2. Modify the proposed budget amendment and approve with changes.
 3. Decline the proposed budget amendment and provide further guidance to staff.
-

FINANCIAL IMPACT: If approved as presented, the General Fund’s budgeted revenues and expenditures would increase \$87,560, the Water Utility’s budgeted revenues and expenses would increase \$31,650, the American Rescue Plan Act fund budgeted revenues and expenditures would increase \$78,879, the Street Projects Fund budgeted revenues/use of fund balance and expenditures would increase \$785,362 the Capital Replacement Fund’s budgeted expenditures would increase \$206,740 and the Water Capital Replacement Fund’s budgeted expenses would increase by \$14,391. The FY24 budget in all other funds would remain unchanged.

MOTION REQUESTED: Approve Ordinance O-2024-008 amending the City of Shavano Park FY 2023-24 Budget as proposed in Exhibit “A”.

ORDINANCE NO. O-2024-008

AN ORDINANCE APPROVING THE FIRST BUDGET AMENDMENT FOR FISCAL YEAR 2023-24 OF THE CITY OF SHAVANO PARK, TEXAS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

WHEREAS, the Council previously adopted a budget for the City's 2023-24 fiscal year; and

WHEREAS, Chapter 102 of the Local Government Code provides the City with the authority to make changes in its budget for municipal purposes; and

WHEREAS, the City Council hereby finds and determines it necessary to amend the budget for municipal purposes, listed in the original budget; and

WHEREAS, the City Council hereby finds and determines that the budget amendment provided for herein is in the best interests of the municipal tax payers.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

That the City of Shavano Park fiscal year 2023-24 budget shall be amended as reflected in the revised budget attached thereto as Exhibit "A".

PASSED AND APPROVED by the City Council of the City of Shavano Park this the 26th day of August, 2024.

ROBERT WERNER, MAYOR

Attest:

KRISTEN HETZEL, City Secretary

10 -GENERAL FUND

REVENUES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
NON-DEPARTMENTAL					
TAXES					
10-599-1010 CURRENT ADVALOREM TAXES	4,354,943	4,386,300	4,386,300	0	
10-599-1020 DELINQUENT ADVALOREM TAXES	5,372	25,000	25,000	0	
10-599-1030 PENALTY & INTEREST REVENUE	16,827	20,000	20,000	0	
10-599-1040 MUNICIPAL SALES TAX	594,818	744,000	744,000	0	
10-599-1060 MIXED BEVERAGE TAX	<u>20,930</u>	<u>30,500</u>	<u>30,500</u>	<u>0</u>	
TOTAL TAXES	4,992,890	5,205,800	5,205,800	0	
FRANCHISE REVENUES					
10-599-2020 FRANCHISE FEES - ELECTRIC	235,514	365,000	365,000	0	
10-599-2022 FRANCHISE FEES - GAS	30,951	49,000	49,000	0	
10-599-2024 FRANCHISE FEES - CABLE	51,972	73,000	73,000	0	
10-599-2026 FRANCHISE FEES - PHONE	6,700	9,000	9,000	0	
10-599-2028 FRANCHISE FEES - REFUSE	<u>40,114</u>	<u>40,000</u>	<u>40,000</u>	<u>0</u>	
TOTAL FRANCHISE REVENUES	365,252	536,000	536,000	0	
PERMITS & LICENSES					
10-599-3010 BUILDING PERMITS	251,060	320,000	320,000	0	
10-599-3012 PLAN REVIEW FEES	38,018	23,000	23,000	0	
10-599-3018 CERT OF OCCUPANCY PERMITS	2,100	3,500	3,500	0	
10-599-3020 PLATTING FEES	2,650	2,500	2,500	0	
10-599-3025 VARIANCE/RE-ZONE FEES	0	1,000	1,000	0	
10-599-3040 CONTRACTORS' LICENSES	8,295	9,500	9,500	0	
10-599-3045 INSPECTION FEES	12,725	13,500	13,500	0	
10-599-3048 COMMERCIAL SIGN PERMITS	2,600	2,000	2,000	0	
10-599-3050 GARAGE SALE & OTHER PERMITS	1,570	2,000	2,000	0	
10-599-3055 HEALTH INSPECTIONS	<u>1,800</u>	<u>4,000</u>	<u>4,000</u>	<u>0</u>	
TOTAL PERMITS & LICENSES	320,817	381,000	381,000	0	
COURT FEES					
10-599-4010 MUNICIPAL COURT FINES	103,624	115,000	115,000	0	
10-599-4021 ARREST FEES	3,659	4,000	4,000	0	
10-599-4028 STATE COURT COST ALLOCATION	0	6,000	6,000	0	
10-599-4030 WARRANT FEES	9,936	12,000	12,000	0	
10-599-4036 JUDICIAL FEE - CITY	<u>46</u>	<u>200</u>	<u>200</u>	<u>0</u>	
TOTAL COURT FEES	117,265	137,200	137,200	0	
POLICE/FIRE REVENUES					
10-599-6010 POLICE REPORT REVENUE	0	200	200	0	
10-599-6040 TOWING CONTRACT	8,400	8,500	8,500	0	
10-599-6060 EMS FEES	<u>166,289</u>	<u>185,000</u>	<u>185,000</u>	<u>0</u>	
TOTAL POLICE/FIRE REVENUES	174,689	193,700	193,700	0	

10 -GENERAL FUND

REVENUES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>MISC./GRANTS/INTEREST</u>						
10-599-7000 INTEREST INCOME		185,448	137,005	213,505	76,500	
ORIGINAL BUDGET	0	0.00		137,005.00		
AMEND #1 - FUND ADD'L EXPEND	0	0.00		76,500.00		
10-599-7001 UNREAL G/L ON INVESTMENTS		3,036	0	0	0	
10-599-7025 US DOJ VEST GRANT		0	3,000	3,000	0	
REIMBURSED 50% EA VEST	6	500.00		3,000.00		
10-599-7027 OPIOID ABATEMENT		194	0	0	0	
10-599-7030 FORESTRY SERVICE GRANT		0	5,000	5,000	0	
10-599-7037 STRAC		6,559	0	6,560	6,560	
AMEND #1 - TRAUMA GRANT	0	0.00		6,560.00		
10-599-7040 PUBLIC RECORDS REVENUE		15	500	500	0	
10-599-7050 ADMINISTRATIVE INCOME		9,874	10,500	10,500	0	
VARIOUS MISC COLLECTIONS	0	0.00		2,500.00		
LOCKHILL SELMA COA	0	0.00		8,000.00		
10-599-7055 BEXAR COUNTY ELECTION		394	1,000	1,000	0	
10-599-7060 CC SERVICE FEES		7,345	8,000	8,000	0	
10-599-7072 PAVILION & CH GROUNDS RENT		7,591	7,500	7,500	0	
10-599-7075 SITE LEASE/LICENSE FEES		27,446	32,000	32,000	0	
CCATT-AT&T	0	0.00		29,400.00		
SUBLEASE	0	0.00		2,600.00		
10-599-7086 DONATIONS- ADMINISTRATION		5,151	4,000	4,000	0	
10-599-7090 SALE OF CITY ASSETS		5,669	21,500	21,500	0	
2 PATROL VEHICLES	2	7,000.00		14,000.00		
OTHER MISC EQUIPMENT	1	7,500.00		7,500.00		
10-599-7097 INSURANCE PROCEEDS		4,504	0	4,500	4,500	
AMEND #1 - PROCEEDS REC'D	0	0.00		4,500.00		
TOTAL MISC./GRANTS/INTEREST		263,226	230,005	317,565	(87,560)	
<u>TRANSFERS IN</u>						
10-599-8020 TRF IN -WATER FUND		0	22,050	22,050	0	
10-599-8050 TRF IN -COURT RESTRICTED		0	9,020	9,020	0	
INCODE - COURT	0	0.00		3,820.00		
COURT SECURITY - SPPD	0	0.00		5,200.00		
10-599-8058 TRF IN - ARPA FUND INTEREST		7,094	10,000	10,000	0	
10-599-8099 FUND BALANCE RESERVE		0	7,000	7,000	0	
STARR FAMILY FY23 DONATIONS	0	0.00		7,000.00		
TOTAL TRANSFERS IN		7,094	48,070	48,070	0	
TOTAL NON-DEPARTMENTAL		6,241,233	6,731,775	6,819,335	87,560	
TOTAL REVENUES		6,241,233	6,731,775	6,819,335	87,560	

10 -GENERAL FUND
 CITY COUNCIL

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>SUPPLIES</u>						
10-600-2020 GENERAL OFFICE SUPPLIES		78	200	200	0	
10-600-2035 COUNCIL/EMPLOYEE APPREC.		362	650	650	0	
10-600-2037 CITY SPONSORED EVENTS		25,517	28,500	28,500	0	
EVENTS (3) ARBOR, JULY, HOLIDAY	3	9,000.00		27,000.00		
EVENTS (2) GARAGE SALE, TNT	2	750.00		1,500.00		
10-600-2040 MEETING SUPPLIES		1,654	700	700	0	
COUNCIL MEETINGS	6	70.00		420.00		
GENERAL SUPPLIES	0	0.00		280.00		
10-600-2080 UNIFORMS		60	0	0	0	
TOTAL SUPPLIES		27,671	30,050	30,050	0	
<u>SERVICES</u>						
10-600-3018 CITY WIDE CLEAN UP		1,220	1,400	1,400	0	
SHRED	2	700.00		1,400.00		
10-600-3020 ASSOCIATION DUES & PUBS		4,519	6,848	6,848	0	
TML -MEMBERSHIP	0	0.00		1,233.00		
AACOG	0	0.00		600.00		
ARBOR DAY FOUNDATION	0	0.00		15.00		
GREATER SATX, ECON DEVELOP	0	0.00		5,000.00		
10-600-3030 TRAINING/EDUCATION		1,860	4,300	4,300	0	
TML CONFERENCE	6	550.00		3,300.00		
OTHER TRAININGS	2	500.00		1,000.00		
10-600-3040 TRAVEL/LODGING/MEALS		4,616	4,350	4,350	0	
2023 TML CONF - MILES/PARKING	0	0.00		1,000.00		
2023 TML CONF - MEALS	0	0.00		650.00		
2023 TML CONF - LODGING	3	900.00		2,700.00		
TOTAL SERVICES		12,215	16,898	16,898	0	
<u>CONTRACTUAL</u>						
10-600-4088 ELECTION SERVICES		3,249	4,250	4,250	0	
TOTAL CONTRACTUAL		3,249	4,250	4,250	0	
<u>CAPITAL OUTLAY</u>						
10-600-8015 NON-CAPITAL-COMPUTER EQUIPMENT		0	1,000	1,000	0	
LAPTOP REPLACEMENT (if needed)	0	0.00		1,000.00		
TOTAL CAPITAL OUTLAY		0	1,000	1,000	0	
<u>INTERFUND TRANSFERS</u>						
TOTAL CITY COUNCIL		43,134	52,198	52,198	0	

10 -GENERAL FUND
 ADMINISTRATION

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
PERSONNEL					
10-601-1010 SALARIES	538,767	667,450	667,450	0	
10-601-1020 MEDICARE	7,772	9,795	9,795	0	
10-601-1025 TWC (SUI)	702	540	540	0	
10-601-1030 HEALTH INSURANCE	40,274	46,900	46,900	0	
10-601-1033 DENTAL INSURANCE	2,758	3,310	3,310	0	
10-601-1035 VISION CARE INSURANCE	411	495	495	0	
10-601-1036 LIFE INSURANCE	435	650	650	0	
10-601-1037 WORKERS' COMP INSURANCE	988	1,440	1,440	0	
10-601-1040 TMRS RETIREMENT	78,740	97,250	97,250	0	
10-601-1070 SPECIAL ALLOWANCES	6,142	7,875	7,875	0	
TOTAL PERSONNEL	676,988	835,705	835,705	0	
SUPPLIES					
10-601-2020 GENERAL OFFICE SUPPLIES	5,886	7,000	7,000	0	
10-601-2025 BENEFITS CITYWIDE	1,200	1,800	1,800	0	
TUITION REIMBURSEMENT	0	0.00	1,800.00		
10-601-2030 POSTAGE/METER RENTAL		14,790	17,500	0	
ROADRUNNER POSTAGE	12	1,100.00	13,200.00		
POSTAGE METER LEASE	4	176.00	704.00		
METER REFILLS	0	0.00	3,596.00		
10-601-2035 EMPLOYEE APPRECIATION		1,115	2,500	0	
EMPLOYEE ENGAGEMENT	0	0.00	750.00		
ADMIN PROF DAY	0	0.00	175.00		
ALL-STAFF LUNCHEONS	0	0.00	1,200.00		
ADMIN ONLY LUNCH	0	0.00	275.00		
OTHER - FUNERAL FLOWERS	0	0.00	100.00		
10-601-2050 PRINTING & COPYING		737	750	0	
10-601-2060 MED EXAMS/SCREENING/TESTING		0	200	0	
DRUG SCREENS/PHYS/BACK GROUND	0	0.00	200.00		
10-601-2070 JANITORIAL SUPPLIES		2,178	2,000	0	
10-601-2080 UNIFORMS		58	0	0	
TOTAL SUPPLIES	25,964	31,750	31,750	0	
SERVICES					
10-601-3010 ADVERTISING EXPENSE		2,720	10,000	0	
10-601-3012 PROF. SERVICES-ENGINEERS		11,291	1,000	11,000	
GENERAL	0	0.00	1,000.00		
AMEND #1 - CH PARKING TASK ORD	0	0.00	10,000.00		
10-601-3013 PROFESSIONAL SERVICES		540	2,100	0	
CONTINUING DISCLOSURE - YEARLY	0	0.00	1,500.00		
SA AREA WAGE SURVEY	0	0.00	600.00		
COMPENSATION UPDATE	0	0.00	0.00		
10-601-3015 PROF. SERVICES-LEGAL		75,305	38,000	78,000	40,000
ORIGINAL BUDGET	0	0.00	38,000.00		
AMEND #1 - GENERAL CITY	0	0.00	40,000.00		
10-601-3016 CODIFICATION EXPENSE		5,356	5,000	5,000	0
10-601-3020 ASSOCIATION DUES & PUBL.		1,708	2,724	2,724	0

10 -GENERAL FUND
 ADMINISTRATION

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
TCMA	0	0.00		275.00		
GFOAT	0	0.00		75.00		
GFOA	0	0.00		505.00		
SHRM	0	0.00		219.00		
TMHRA	0	0.00		150.00		
SCENIC CITY	0	0.00		750.00		
OTHER DUES/PUBLICATIONS	0	0.00		750.00		
10-601-3030 TRAINING/EDUCATION		4,736	5,300	5,300	0	
	0	0.00		5,300.00		
TML CONFERENCE - 2	0	0.00		0.00		
GFOAT FALL/SPRING CONF.	0	0.00		0.00		
TMCA CONFERENCE	0	0.00		0.00		
HR/PAYROLL	0	0.00		0.00		
ELECTIONS	0	0.00		0.00		
TML LEADERSHIP ACADEMY - ACM	0	0.00		0.00		
VARIOUS DAY SEMINARS	0	0.00		0.00		
10-601-3040 TRAVEL/MILEAGE/LODGING/PERDIEM		6,675	4,000	4,000	0	
10-601-3050 LIABILITY INSURANCE		12,255	15,000	15,000	0	
10-601-3070 PROPERTY INSURANCE		1,716	2,100	2,100	0	
10-601-3075 BANK/CREDIT CARD FEES		10,026	8,000	8,000	0	
10-601-3080 SPECIAL SERVICES		1,000	2,000	2,000	0	
INTERN STIPEND	0	0.00		2,000.00		
10-601-3085 WEBSITE TECHNOLOGY		2,200	2,500	2,500	0	
ANNUAL MAINTENANCE - REVIZE	0	0.00		2,200.00		
WEB PHOTOGRAPHY	0	0.00		300.00		
10-601-3087 CITIZENS COMMUNICATION/EDUCATI		10,752	6,600	6,600	0	
VARIOUS PUBLIC MAILINGS	0	0.00		1,030.00		
SURVEY MONKEY	0	0.00		370.00		
FIESTA MEDALS	0	0.00		2,000.00		
I INFO	0	0.00		200.00		
TEXTING SERVICE	0	0.00		3,000.00		
TOTAL SERVICES		146,280	104,324	154,324	50,000	
CONTRACTUAL						
10-601-4050 DOCUMENT STORAGE/ARCHIVES		2,645	4,100	4,100	0	
MONTHLY STORAGE	12	250.00		3,000.00		
ARCHIVE SERVICES	0	0.00		600.00		
SHREDDING SERVICES	0	0.00		500.00		
10-601-4060 IT SERVICES		52,230	56,700	56,700	0	
IT CONTRACT	1	26,000.00		26,000.00		
BACKUPS SERVICES	0	0.00		21,000.00		
VARIOUS NON-CONTRACT	0	0.00		2,500.00		
EMAIL SECURITY	0	0.00		1,900.00		
FIREWALL LICENSE	0	0.00		1,700.00		
SSL CERTIFICATES	0	0.00		700.00		
CYBER TRAINING/AWARD	0	0.00		1,100.00		
PASSWORD MONITORING	0	0.00		1,800.00		
10-601-4075 COMPUTER SOFTWARE/INCODE		11,705	11,583	11,583	0	
INCODE - GL	0	0.00		2,299.00		
INCODE - GL IMPORT	0	0.00		233.00		

10 -GENERAL FUND
 ADMINISTRATION

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
INCODE - AP	0	0.00		1,642.00		
INCODE - PAYROLL	0	0.00		2,782.00		
INCODE - CASH RECEIPTS	0	0.00		1,316.00		
INCODE - ACUSERV	0	0.00		526.00		
INCODE - BASIC NETWORK	0	0.00		1,576.00		
INCODE - POSITIVE PAY	0	0.00		598.00		
TYLER ONLINE	0	0.00		1,902.00		
LESS ALLOCATED TO COURT	0	0.00		(1,416.00)		
PHOTOSHOP	0	0.00		125.00		
10-601-4083 AUDIT SERVICES		18,800	18,800	18,800	0	_____
10-601-4084 BEXAR COUNTY APPRAISAL DIST		19,371	22,647	22,647	0	_____
10-601-4085 BEXAR COUNTY TAX ASSESSOR		<u>3,418</u>	<u>3,500</u>	<u>3,500</u>	<u>0</u>	_____
TOTAL CONTRACTUAL		108,169	117,330	117,330	0	_____
MAINTENANCE						
10-601-5005 EQUIPMENT LEASES		2,984	2,920	2,920	0	_____
MONTHLY COPIER LEASE	12	160.00		1,920.00		
PRINT/COPY	0	0.00		1,000.00		
10-601-5010 EQUIPMENT MAINT & REPAIR		0	300	300	0	_____
10-601-5015 ELECTRONIC EQPT MAINT		370	300	300	0	_____
10-601-5030 BUILDING MAINTENANCE		29,938	31,490	31,490	0	_____
CH JANITORIAL SERVICES	12	770.00		9,240.00		
CH CARPET/TILE CLEANING	0	0.00		2,500.00		
SECURITY SYSTEM	0	0.00		500.00		
PEST CONTROL	0	0.00		1,900.00		
FIRE EXTINGUISHERS	0	0.00		500.00		
SEPTIC MAINTENANCE	0	0.00		3,000.00		
FLOOR MATS	0	0.00		1,600.00		
VARIOUS REPAIRS	0	0.00		7,500.00		
AC FILTERS/MAINTENANCE	0	0.00		3,000.00		
SUPPLIES	0	<u>0.00</u>		<u>1,750.00</u>		
TOTAL MAINTENANCE		33,292	35,010	35,010	0	_____
UTILITIES						
10-601-7042 UTILITIES - PHONE/CELL/VOIP		10,580	14,790	14,790	0	_____
ISP CONTRACT	0	0.00		14,250.00		
FIRE ALARMS	1	<u>540.00</u>		<u>540.00</u>		
TOTAL UTILITIES		10,580	14,790	14,790	0	_____
CAPITAL OUTLAY						
10-601-8005 OFFICE FURNITURE		1,929	1,500	1,500	0	_____
ACM OFFICE	0	0.00		1,500.00		
10-601-8015 NON-CAPITAL-COMPUTER		266	600	600	0	_____
COMPUTER/MONITOR	0	0.00		600.00		
10-601-8026 NON-CAPITAL - FURNITURE		0	750	750	0	_____
PAVILION REPLACE TABLES/CHAIRS	0	0.00		750.00		
10-601-8080 CAPITAL - IMPROVEMENTS		7,661	7,000	7,000	0	_____
STARR FAMILY DONATIONS FY23	0	<u>0.00</u>		<u>7,000.00</u>		
TOTAL CAPITAL OUTLAY		9,856	9,850	9,850	0	_____

CITY OF SHAVANO PARK
BUDGET COMPARISON REPORT
AS OF: JULY 31ST, 2024

10 -GENERAL FUND
ADMINISTRATION

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<hr/>					
<u>INTERFUND TRANSFERS</u>					
10-601-9030 TRANSFER TO DEBT SERVICE FUND	<u>0</u>	<u>28,940</u>	<u>28,940</u>	<u>0</u>	<u> </u>
TOTAL INTERFUND TRANSFERS	0	28,940	28,940	0	
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TOTAL ADMINISTRATION	1,011,130	1,177,699	1,227,699	50,000	

10 -GENERAL FUND
 COURT

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
PERSONNEL					
10-602-1010 SALARIES	51,458	63,680	63,680	0	_____
10-602-1020 MEDICARE	762	940	940	0	_____
10-602-1025 TWC (SUI)	117	90	90	0	_____
10-602-1036 LIFE INSURANCE	73	110	110	0	_____
10-602-1037 WORKERS' COMP INSURANCE	96	140	140	0	_____
10-602-1040 TMRS RETIREMENT	7,563	9,345	9,345	0	_____
10-602-1070 SPECIAL ALLOWANCES	<u>969</u>	<u>1,200</u>	<u>1,200</u>	<u>0</u>	=====
TOTAL PERSONNEL	61,037	75,505	75,505	0	_____
SUPPLIES					
10-602-2020 OFFICE SUPPLIES	477	750	750	0	_____
10-602-2050 PRINTING & COPYING	<u>304</u>	<u>500</u>	<u>500</u>	<u>0</u>	=====
TOTAL SUPPLIES	781	1,250	1,250	0	_____
SERVICES					
10-602-3015 JUDGE/PROSECUTOR	13,000	15,600	15,600	0	_____
JUDGE	0	0.00	7,800.00		_____
PROSECUTOR	0	0.00	7,800.00		_____
10-602-3020 ASSOCIATION DUES & PUBS	75	150	150	0	_____
T.M.C.A.	0	0.00	150.00		_____
10-602-3030 TRAINING/EDUCATION	650	1,500	1,500	0	_____
TMCEC	0	0.00	1,100.00		_____
LEGISLATIVE UPDATE	0	0.00	0.00		_____
COURT CASE MANAGMENT	0	0.00	0.00		_____
REGIONAL CLERKS SEMINAR	0	0.00	0.00		_____
ANNUAL JUDGES	2	200.00	400.00		_____
10-602-3040 TRAVEL/MILEAGE/LODGING	540	2,000	2,000	0	_____
10-602-3050 LIABILITY INSURANCE	114	140	140	0	_____
10-602-3070 PROPERTY INSURANCE	69	85	85	0	_____
10-602-3075 BANK/CREDIT CARD FEES	<u>2,091</u>	<u>1,800</u>	<u>1,800</u>	<u>0</u>	=====
TOTAL SERVICES	16,540	21,275	21,275	0	_____
CONTRACTUAL					
10-602-4075 COMPUTER SOFTWARE/INCODE	5,502	5,500	5,500	0	_____
INCODE COURT CASE MGMT	0	0.00	2,625.00		_____
INCODE TICKET INTERFACE	0	0.00	1,460.00		_____
INCODE - GL/CASH	0	<u>0.00</u>	<u>1,415.00</u>		_____
TOTAL CONTRACTUAL	5,502	5,500	5,500	0	_____

10 -GENERAL FUND
COURT

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>UTILITIES</u>						
10-602-7042 UTILITIES - PHONE/CELL/VOIP		0	180	180	0	
SECURITY MONITORING	0	<u>0.00</u>		<u>180.00</u>		
TOTAL UTILITIES		0	180	180	0	
<u>CAPITAL OUTLAY</u>						
TOTAL COURT		83,859	103,710	103,710	0	

10 -GENERAL FUND
 PUBLIC WORKS

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
PERSONNEL					
10-603-1010 SALARIES	216,293	268,885	268,885	0	_____
10-603-1015 OVERTIME	2,087	10,000	10,000	0	_____
10-603-1020 MEDICARE	3,244	4,010	4,010	0	_____
10-603-1025 TWC (SUI)	527	360	360	0	_____
10-603-1030 HEALTH INSURANCE	29,875	36,680	36,680	0	_____
10-603-1033 DENTAL INSURANCE	1,219	1,140	1,140	0	_____
10-603-1035 VISION CARE INSURANCE	257	315	315	0	_____
10-603-1036 LIFE INSURANCE	286	432	432	0	_____
10-603-1037 WORKERS' COMP INSURANCE	4,057	5,870	5,870	0	_____
10-603-1040 TMRS RETIREMENT	32,445	39,778	39,778	0	_____
10-603-1070 SPECIAL ALLOWANCES	<u>6,542</u>	<u>7,800</u>	<u>7,800</u>	<u>0</u>	_____
TOTAL PERSONNEL	296,834	375,270	375,270	0	_____
SUPPLIES					
10-603-2020 OFFICE SUPPLIES	1,141	750	750	0	_____
10-603-2035 EMPLOYEE APPRECIATION	57	400	400	0	_____
PW/W EMPLOYEES	8 50.00		400.00		_____
10-603-2050 PRINTING & COPYING	0	200	200	0	_____
10-603-2060 MEDICAL EXAMS/SCREENINGS	115	200	200	0	_____
10-603-2070 JANITORIAL SUPPLIES	1,611	2,000	2,000	0	_____
10-603-2080 UNIFORMS	876	2,400	2,400	0	_____
10-603-2090 SMALL TOOLS	482	3,000	3,000	0	_____
10-603-2091 SAFETY GEAR	<u>1,456</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>	_____
TOTAL SUPPLIES	5,737	10,450	10,450	0	_____
SERVICES					
10-603-3012 PROFESSIONAL - ENGINEERING	190	4,000	4,000	0	_____
GENERAL	0 0.00		4,000.00		_____
10-603-3013 PROFESSIONAL SERVICES	21,752	26,800	26,800	0	_____
TREE SERVICE/MUNICIPAL PROPERTY	0 0.00		10,000.00		_____
LANDSCAPE MAINT @ CITY HALL	0 0.00		6,800.00		_____
LOCKHILL SELMA MEDIAN	0 0.00		10,000.00		_____
10-603-3014 PROF SERV - CH & MONUMENTS	1,576	7,500	7,500	0	_____
LANDSCAPING/LIGHTING	0 0.00		7,500.00		_____
10-603-3020 ASSOCIATION DUES & PUBS	150	300	300	0	_____
MS4	0 0.00		100.00		_____
GENERAL	0 0.00		200.00		_____
10-603-3030 TRAINING/EDUCATION	298	600	600	0	_____
10-603-3040 TRAVEL/MILEAGE/LODGING/PERDIEM	241	250	250	0	_____
10-603-3050 LIABILITY INSURANCE	3,799	4,650	4,650	0	_____
10-603-3060 UNIFORM SERVICE	2,946	2,800	2,800	0	_____
10-603-3070 PROPERTY INSURANCE	<u>2,288</u>	<u>2,800</u>	<u>2,800</u>	<u>0</u>	_____
TOTAL SERVICES	33,240	49,700	49,700	0	_____

10 -GENERAL FUND
 PUBLIC WORKS

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
CONTRACTUAL					
10-603-4075 COMPUTER SOFTWARE	0	700	700	0	
PAVER	0	0.00	700.00		
10-603-4086 CONTRACT LABOR	<u>888</u>	<u>0</u>	<u>0</u>	<u>0</u>	
TOTAL CONTRACTUAL	888	700	700	0	
MAINTENANCE					
10-603-5005 EQUIPMENT LEASES	0	2,500	2,500	0	
10-603-5010 EQUIPMENT MAINT & REPAIR	17,562	12,000	17,000	5,000	
ORIGINAL BUDGET	0	0.00	12,000.00		
AMEND #1 - CRACK SEALING	0	0.00	5,000.00		
10-603-5020 VEHICLE MAINTENANCE	2,282	6,600	6,600	0	
10-603-5030 BUILDING MAINTENANCE	4,422	6,300	6,300	0	
SECURITY SYSTEM	0	0.00	1,000.00		
JANITORIAL SUPPLIES-MATS	0	0.00	1,000.00		
VARIOUS	0	0.00	2,000.00		
CLEANING, 2X MONTH	0	0.00	2,300.00		
10-603-5060 VEHICLE & EQPT FUELS	<u>8,205</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>	
TOTAL MAINTENANCE	32,470	37,400	42,400	5,000	
DEPT MATERIALS-SERVICES					
10-603-6011 CHEMICALS	178	500	500	0	
10-603-6080 STREET MAINTENANCE	3,132	25,000	25,000	0	
MAINTENANCE	0	0.00	25,000.00		
10-603-6081 SIGN MAINTENANCE	1,935	3,000	3,000	0	
GENERAL SIGN MAINTENANCE	0	0.00	1,000.00		
BARRICADES	0	0.00	2,000.00		
10-603-6083 DRAINAGE MAINT	0	300	300	0	
10-603-6084 PAVILION/PLAY/PATH MAINT	888	2,000	2,000	0	
GENERAL MAINTENANCE	0	0.00	2,000.00		
10-603-6086 EAGLE SCOUT PROJECTS	<u>0</u>	<u>950</u>	<u>950</u>	<u>0</u>	
TOTAL DEPT MATERIALS-SERVICES	6,133	31,750	31,750	0	
UTILITIES					
10-603-7040 UTILITIES - ELECTRIC	30,937	42,000	42,000	0	
10-603-7041 UTILITIES - GAS	336	300	300	0	
10-603-7042 UTILITIES - PHONE	641	1,000	1,000	0	
10-603-7044 UTILITIES - WATER	8,901	20,000	20,000	0	
10-603-7045 STREET LIGHTS	25,819	29,000	29,000	0	
10-603-7046 UTILITIES - SAWS	<u>2,541</u>	<u>6,000</u>	<u>6,000</u>	<u>0</u>	
TOTAL UTILITIES	69,174	98,300	98,300	0	

10 -GENERAL FUND
 PUBLIC WORKS

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>CAPITAL OUTLAY</u>						
10-603-8015 NON-CAPITAL-COMPUTER		382	400	400	0	_____
COMPUTER/MONITOR	1	400.00		400.00		_____
10-603-8020 NON-CAPITAL-MAINT EQPT		0	1,000	1,000	0	_____
REPLACEMENT WEED EATERS	0	<u>0.00</u>	<u>1,000</u>	<u>1,000.00</u>		_____
TOTAL CAPITAL OUTLAY		382	1,400	1,400	0	_____
<u>INTERFUND TRANSFERS</u>						
10-603-9010 TRF TO CAPITAL REPLACEMENT		0	50,583	50,583	0	_____
FUTURE EQUIPMENT REPLACEMENT	0	<u>0.00</u>	<u>50,583</u>	<u>50,583.00</u>		_____
TOTAL INTERFUND TRANSFERS		0	50,583	50,583	0	_____
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TOTAL PUBLIC WORKS		444,857	655,553	660,553	5,000	

10 -GENERAL FUND
 FIRE DEPARTMENT

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
PERSONNEL						
10-604-1010 SALARIES		1,080,410	1,348,360	1,348,360	0	
10-604-1015 OVERTIME		34,233	44,000	44,000	0	
10-604-1017 INCENTIVE AGREEMENTS		0	3,300	3,300	0	
10-604-1020 MEDICARE		16,050	20,635	20,635	0	
10-604-1025 TWC (SUI)		2,133	2,070	2,070	0	
FULL TIME	17	90.00		1,530.00		
PART TIME	6	90.00		540.00		
10-604-1030 HEALTH INSURANCE		122,434	159,000	159,000	0	
10-604-1033 DENTAL INSURANCE		5,941	7,020	7,020	0	
10-604-1035 VISION CARE INSURANCE		1,252	1,500	1,500	0	
10-604-1036 LIFE INSURANCE		1,211	1,836	1,836	0	
10-604-1037 WORKERS' COMP INSURANCE		30,256	44,379	44,379	0	
10-604-1040 TMRS RETIREMENT		162,021	204,910	204,910	0	
10-604-1070 SPECIAL ALLOWANCES		<u>21,799</u>	<u>30,600</u>	<u>30,600</u>	<u>0</u>	
TOTAL PERSONNEL		1,477,740	1,867,610	1,867,610	0	
SUPPLIES						
10-604-2020 OFFICE SUPPLIES		897	1,200	1,200	0	
10-604-2035 EMPLOYEE APPRECIATION		0	765	765	0	
17 FF	17	45.00		765.00		
10-604-2060 MEDICAL EXAMS/SCREENINGS		683	1,000	1,000	0	
DRUG TESTING	0	0.00		200.00		
HEALTH SCREENING	0	0.00		400.00		
IMMUNIZATIONS	0	0.00		250.00		
FIRE FIGHTER CANDIDATE TESTING	0	0.00		150.00		
10-604-2070 JANITORIAL SUPPLIES		2,211	3,000	3,000	0	
10-604-2080 UNIFORMS & ACCESSORIES		9,646	13,000	13,000	0	
UNIFORMS - (17) FIRE FIGHTERS	0	0.00		9,500.00		
HONOR GUARD UNIFORMS	0	<u>0.00</u>		<u>3,500.00</u>		
TOTAL SUPPLIES		13,437	18,965	18,965	0	
SERVICES						
10-604-3017 PROFESSIONAL - MEDICAL DIRECTO		4,500	5,400	5,400	0	
MEDICAL DIRECTOR	12	400.00		4,800.00		
OTHER PROF. SERV.	0	0.00		200.00		
EMERGENCY MANAGEMENT PLAN	0	0.00		400.00		
10-604-3020 ASSOCIATION DUES & PUBS		14,362	13,720	13,720	0	
TCFP DUES & CERT FEES	0	0.00		4,045.00		
STRAC DUES	0	0.00		5,500.00		
ICC CODE BOOK UPDATE	0	0.00		200.00		
NATIONAL FIRE CODE UPDATE	0	0.00		1,300.00		
TX AMBULANCE ASSOC.	0	0.00		250.00		
TDSHS RECERT FEES & CE	0	0.00		1,150.00		
NFPA MEMBERSHIP	0	0.00		150.00		
ALAMO AREA FIRE CHIEFS	0	0.00		25.00		
TX FIRE CHIEFS/BEST PRACTICES	0	0.00		500.00		
UT/UNIV. HOSP INF CTR	0	0.00		600.00		

10 -GENERAL FUND
 FIRE DEPARTMENT

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
10-604-3030 TRAINING/EDUCATION		7,143	7,000	7,000	0	
CE SOLUTIONS - EMS	0	0.00		2,000.00		
CE - FIRE FIGHTERS	0	0.00		2,500.00		
FIRERMS & EPCR TESTING	0	0.00		2,500.00		
10-604-3040 TRAVEL/MILEAGE/LODGING/PERDIEM		1,380	3,500	3,500	0	
TRAVEL-MILEAGE-LODGING	0	0.00		3,000.00		
FOOD FOR TRAINING/MEETINGS	0	0.00		500.00		
10-604-3050 LIABILITY INSURANCE		21,161	25,900	25,900	0	
10-604-3070 PROPERTY INSURANCE		15,033	18,400	18,400	0	
10-604-3080 SPECIAL SERVICES		16,767	15,900	15,900	0	
EMERGICON	12	1,200.00		14,400.00		
DELINQUENT COLLECTIONS	0	0.00		1,500.00		
10-604-3090 COMMUNICATIONS SERVICES		4,163	6,108	6,108	0	
DATA CARDS-MDTS	12	264.00		3,168.00		
PHONE SERVICE	0	0.00		2,700.00		
MDT SERVICE	0	0.00		240.00		
TOTAL SERVICES		84,509	95,928	95,928	0	
CONTRACTUAL						
10-604-4045 RADIO ACCESS FEES - COSA		4,860	5,800	5,800	0	
COSA/HARRIS RADIO	0	0.00		5,800.00		
10-604-4075 COMPUTER SOFTWARE/MAINTENANCE		157	0	0	0	
TOTAL CONTRACTUAL		5,017	5,800	5,800	0	
MAINTENANCE						
10-604-5010 EQUIPMENT MAINT & REPAIR		5,661	5,000	5,000	0	
FIRE EQUIPMENT	0	0.00		3,000.00		
EMS	0	0.00		1,000.00		
VARIOUS EQUIPMENT	0	0.00		1,000.00		
10-604-5020 VEHICLE MAINTENANCE		21,477	30,100	30,100	0	
FIRE ENGINES	2	6,000.00		12,000.00		
EMS UNITS	2	2,800.00		5,600.00		
BRUSH, SUPPORT, CHIEF TRUCKS	3	2,500.00		7,500.00		
APPARATUS TOOL MOUNTS	0	0.00		5,000.00		
10-604-5030 BUILDING MAINTENANCE		8,139	5,350	5,350	0	
FIRE STATION	0	0.00		4,250.00		
LIVING QUARTERS	0	0.00		1,100.00		
10-604-5060 VEHICLE & EQPT FUELS		10,826	13,500	13,500	0	
TOTAL MAINTENANCE		46,103	53,950	53,950	0	
DEPT MATERIALS-SERVICES						
10-604-6015 ELECTRONIC EQPT MAINT		4,744	6,500	6,500	0	
STRAC TABLET EPCR USER FEES	2	800.00		1,600.00		
RADIO TOWER MAINTENANCE	0	0.00		300.00		
MDT MAINTENANCE	0	0.00		1,500.00		
ZOLL CARDIAC MONITOR CALB	2	500.00		1,000.00		
GAS MONITORING	0	0.00		400.00		
MISC VARIOUS EQUIPMENT	0	0.00		1,700.00		
10-604-6030 INVESTIGATIVE SUPPLIES/PROCESS		112	750	750	0	
10-604-6040 EMS SUPPLIES		19,996	29,940	29,940	0	

10 -GENERAL FUND
 FIRE DEPARTMENT

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
EMS OXYGEN	12	120.00		1,440.00		
DISPOSABLE MEDICAL SUPPLIES	0	0.00		14,000.00		
MEDICATIONS	0	0.00		13,000.00		
BIO HAZARD WASTE DISPOSAL	0	0.00		1,500.00		
10-604-6045 FIRE FIGHTING EQPT SUPPLIES		3,076	9,500	9,500	0	
FIRE HOSE REPLACEMENT	1	3,000.00		3,000.00		
SMALL EQUIPMENT REPLACEMENT	1	2,000.00		2,000.00		
FIRE NOZZLE REPLACEMENT	1	2,000.00		2,000.00		
CLASS A & B FOAM	0	0.00		1,000.00		
VARIOUS SUPPLIES	0	0.00		1,500.00		
10-604-6060 PPE MAINTENANCE		15,179	18,050	18,050	0	
GEAR REPLACEMENT	5	3,050.00		15,250.00		
REPAIRS	0	0.00		1,000.00		
AIR QUALITY TESTING	0	0.00		500.00		
MISC. PPE	0	0.00		500.00		
RETROFIT RADIO POCKETS	0	0.00		800.00		
TOTAL DEPT MATERIALS-SERVICES		43,107	64,740	64,740	0	
UTILITIES						
10-604-7044 UTILITIES - WATER		1,687	2,000	2,000	0	
TOTAL UTILITIES		1,687	2,000	2,000	0	
CAPITAL OUTLAY						
10-604-8015 NON-CAPITAL-COMPUTER EQUIPMEN		90	400	400	0	
COMPUTER/MONITOR	0	0.00		400.00		
TOTAL CAPITAL OUTLAY		90	400	400	0	
INTERFUND TRANSFERS						
10-604-9000 GRANT EXPENDITURES		7,833	5,000	11,560	6,560	
TEXAS FOREST SERVICE	0	0.00		5,000.00		
AMEND #1 - STRAC TRAUMA GRANT	0	0.00		6,560.00		
10-604-9010 TRF TO CAPITAL REPLACEMENT		0	272,561	272,561	0	
TOTAL INTERFUND TRANSFERS		7,833	277,561	284,121	6,560	
TOTAL FIRE DEPARTMENT						
		1,679,524	2,386,954	2,393,514	6,560	

10 -GENERAL FUND
 POLICE DEPARTMENT

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
PERSONNEL					
10-605-1010 SALARIES	1,147,871	1,471,200	1,471,200	0	
10-605-1015 OVERTIME	4,831	34,000	34,000	0	
10-605-1017 INCENTIVE AGREEMENTS	7,600	8,250	8,250	0	
10-605-1020 MEDICARE	16,899	22,600	22,600	0	
10-605-1025 TWC (SUI)	2,230	1,710	1,710	0	
10-605-1030 HEALTH INSURANCE	141,257	174,600	174,600	0	
10-605-1033 DENTAL INSURANCE	6,727	8,020	8,020	0	
10-605-1035 VISION CARE INSURANCE	1,422	1,660	1,660	0	
10-605-1036 LIFE INSURANCE	1,312	2,052	2,052	0	
10-605-1037 WORKERS' COMP INSURANCE	26,700	41,400	41,400	0	
10-605-1040 TMRS RETIREMENT	171,550	223,340	223,340	0	
10-605-1070 SPECIAL ALLOWANCES	31,601	42,275	42,275	0	
TOTAL PERSONNEL	1,560,000	2,031,107	2,031,107	0	
SUPPLIES					
10-605-2020 OFFICE SUPPLIES	2,498	3,000	3,000	0	
10-605-2035 EMPLOYEE APPRECIATION	33	855	855	0	
19 FTE	19	45.00	855.00		
10-605-2050 PRINTING & COPYING	689	1,300	1,300	0	
FORMS, MIRANDA, LEGISLATIVE	0	0.00	1,300.00		
10-605-2060 MEDICAL/SCREENING/TESTING/BACK	359	1,000	1,000	0	
PSYCHOLOGICAL EVALUATIONS	0	0.00	400.00		
DRUG SCREEN-PHYSICALS	0	0.00	200.00		
POLYGRAPS	0	0.00	400.00		
10-605-2070 JANITORIAL/BUILDING SUPPLIES	500	500	500	0	
10-605-2080 UNIFORMS & ACCESSORIES	10,623	25,000	25,000	0	
UNIFORMS	0	0.00	17,000.00		
8- BULLET PROOF VESTS	0	0.00	8,000.00		
TOTAL SUPPLIES	14,702	31,655	31,655	0	
SERVICES					
10-605-3020 ASSOCIATION DUES & PUBS	1,320	3,180	3,180	0	
NATIONAL ASSN. OF POLICE CHIEF	0	0.00	60.00		
TX POLICE CHIEF ASSN. - CAPT	0	0.00	50.00		
TEXAS POLICE ASSOCIATION	0	0.00	30.00		
CRIMINAL LAW & TRAFFIC MANUALS	0	0.00	1,200.00		
TX POLICE CHIEF ASSN - CHIEF	0	0.00	350.00		
NOTARY PUBLIC - RENEWAL	0	0.00	130.00		
TX BEST PRACTICE MBRSH/UPDATE	0	0.00	1,000.00		
PERF	0	0.00	360.00		
	0	0.00	0.00		
10-605-3030 TRAINING/EDUCATION	1,492	3,000	3,000	0	
	0	0.00	3,000.00		
FIREARMS TRAINING 22 OFFICERS	0	0.00	0.00		
~ 20 VARIOUS TRAINING CLASES	0	0.00	0.00		
10-605-3040 TRAVEL/MILEAGE/LODGING/PERDIEM	1,334	4,000	4,000	0	
10-605-3050 LIABILITY INSURANCE	21,537	23,300	23,300	0	

10 -GENERAL FUND
 POLICE DEPARTMENT

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
10-605-3060 UNIFORM MAINTENANCE		1,817	6,000	6,000	0	
21 OFFICERS AT ~\$350 EA	0	0.00		6,000.00		
10-605-3071 PROPERTY INSURANCE		9,069	11,100	11,100	0	
10-605-3072 ANIMAL CONTROL SERVICES		10,000	12,500	12,500	0	
DEZAVALA SHAVANO VET CLINIC	12	1,000.00		12,000.00		
ANIMAL CONTROL EQUIPMENT	0	0.00		500.00		
10-605-3087 CITIZENS COMMUNICATION/ED		28	600	600	0	
10-605-3090 COMMUNICATIONS SERVICES		7,851	9,400	9,400	0	
CONNECTIVITY - ROUTERS	0	0.00		4,700.00		
CONNECTIVITY - TICKET WRITERS	0	0.00		3,300.00		
MOBILE HOTSPOTS	0	0.00		1,400.00		
TOTAL SERVICES		54,448	73,080	73,080	0	
CONTRACTUAL						
10-605-4045 CONTRACT/RADIO FEES COSA		6,264	8,000	8,000	0	
10-605-4075 COMPUTER SOFTWARE/INCODE		20,100	20,944	20,944	0	
INCODE - TDEX INTERFACE	0	0.00		769.00		
INCODE - CALLS FOR SERVICE	0	0.00		877.00		
INCODE - PUBLIC SAFETY RECORDS	0	0.00		9,343.00		
INCODE - CASE MANAGEMENT	0	0.00		1,817.00		
INCODE - PERSONNEL	0	0.00		812.00		
INCODE - PROPERTY ROOM	0	0.00		1,298.00		
INCODE - BRAZOS TECHNOLOGY	0	0.00		3,045.00		
LEADS ONLINE	0	0.00		1,758.00		
PRODUCTIVITY (TCLEDDS)	0	0.00		500.00		
ACCURINT (LEXIS-NEXIS)	0	0.00		725.00		
TOTAL CONTRACTUAL		26,364	28,944	28,944	0	
MAINTENANCE						
10-605-5005 EQUIPMENT LEASES		1,500	2,000	2,000	0	
MONTHLY COPY FEES - PER	0	0.00		2,000.00		
10-605-5010 EQUIPMENT MAINT & REPAIR		1,421	1,500	1,500	0	
10-605-5015 ELECTRONIC EQPT MAINT		1,426	2,350	2,350	0	
MIDWEST RADAR-CERTIFICATION	0	0.00		350.00		
DAILY WELLS - RADIO REPAIRS	0	0.00		2,000.00		
10-605-5020 VEHICLE MAINTENANCE		29,164	28,000	33,000	5,000	
ORIGINAL	0	0.00		28,000.00		
AMENDMENT #1	0	0.00		5,000.00		
10-605-5030 BUILDING MAINTENANCE		2,609	3,000	3,000	0	
MISC BUILDING MAINTENANCE	0	0.00		3,000.00		
10-605-5060 VEHICLE & EQPT FUELS		38,801	44,000	44,000	0	
TOTAL MAINTENANCE		74,921	80,850	85,850	5,000	

10 -GENERAL FUND
 POLICE DEPARTMENT

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>DEPT MATERIALS-SERVICES</u>						
10-605-6030 INVESTIGATIVE SUPPLIES		2,808	5,000	5,000	0	_____
10-605-6032 POLICE SAFETY SUPPLIES		414	3,000	3,000	0	_____
FLARES	0	0.00		500.00		
SABA	0	0.00		1,700.00		
GLOVES, TRAFFIC CONES, MISC.	0	0.00		800.00		
10-605-6035 FIREARMS EQUIPMENT/SUPPLIES		7,470	8,800	8,800	0	_____
AMMUNITION	0	0.00		6,300.00		
TARGETS/SHOOTING PADS	0	0.00		2,000.00		
CLEANING SUPPLIES	0	0.00		500.00		
TOTAL DEPT MATERIALS-SERVICES		10,691	16,800	16,800	0	_____
<u>UTILITIES</u>						
10-605-7042 UTILITES- PHONE		3,029	4,100	4,100	0	_____
CELL PHONES	0	0.00		2,000.00		
AT&T DISPATCH LINE	0	0.00		1,200.00		
WAVE APP	0	0.00		900.00		
TOTAL UTILITIES		3,029	4,100	4,100	0	_____
<u>CAPITAL OUTLAY</u>						
10-605-8015 NON-CAPITAL-COMPUTER EQUIP.		778	400	400	0	_____
COMPUTER/MONITOR & EQUIP	1	400.00		400.00		
10-605-8030 CAPITAL - POLICE EQUIPMENT		21,728	0	21,000	21,000	_____
AMEND #1 - NWM RADAR SIGNS	0	0.00		21,000.00		
TOTAL CAPITAL OUTLAY		22,506	400	21,400	21,000	_____
<u>INTERFUND TRANSFERS</u>						
TOTAL POLICE DEPARTMENT		1,766,663	2,266,936	2,292,936	26,000	_____

10 -GENERAL FUND
 DEVELOPMENT SERVICES

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>SUPPLIES</u>					
10-607-2020 OFFICE SUPPLIES	151	250	250	0	_____
10-607-2050 PRINTING & COPYING	<u>133</u>	<u>300</u>	<u>300</u>	<u>0</u>	=====
TOTAL SUPPLIES	284	550	550	0	
<u>SERVICES</u>					
10-607-3015 PROF -BLDG INSPECTION SERVICE	67,180	78,000	78,000	0	_____
10-607-3016 PROF -HEALTH INSPECTOR	1,980	2,800	2,800	0	_____
10-607-3017 PROF -SANITARY INSPECTION SERV	<u>3,200</u>	<u>4,000</u>	<u>4,000</u>	<u>0</u>	=====
TOTAL SERVICES	72,360	84,800	84,800	0	
<u>CONTRACTUAL</u>					
10-607-4075 COMPUTER SOFTWARE/MAINTENANCE	3,375	3,375	3,375	0	_____
DIGITAL PERMITTING 0	0.00		6,000.00		
LESS ALLOC TO TREE FUND 35(<u>7.50)</u>		<u>(2,625.00)</u>		
TOTAL CONTRACTUAL	3,375	3,375	3,375	0	_____
<hr/>					
TOTAL DEVELOPMENT SERVICES	76,019	88,725	88,725	0	
<hr/>					
TOTAL EXPENDITURES	<u>5,105,186</u>	<u>6,731,775</u>	<u>6,819,335</u>	<u>87,560</u>	=====
<hr/>					
REVENUE OVER/(UNDER) EXPENDITURES	<u>1,136,047</u>	<u>0</u>	<u>0</u>	<u>0</u>	=====

20 -WATER FUND

REVENUES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
NON-DEPARTMENTAL						
=====						
<u>WATER SALES</u>						
20-599-5015 WATER CONSUMPTION		562,628	682,950	682,950	0	_____
CALCULATED	0	0.00		678,000.00		_____
ADD'L 165AF CY LEASE	0	0.00		4,950.00		_____
20-599-5016 LATE CHARGES		11,905	12,000	12,000	0	_____
20-599-5018 DEBT SERVICE		165,260	189,900	189,900	0	_____
20-599-5019 WATER SERVICE FEE		56,777	66,000	66,000	0	_____
20-599-5036 EAA PASS THRU CHARGE		74,359	92,365	92,365	0	_____
CALCULATED	0	0.00		88,900.00		_____
ADDL 165AF CY2023 LEASE	0	0.00		3,465.00		_____
20-599-5040 TAPPING FEES		<u>2,800</u>	<u>0</u>	<u>0</u>	<u>0</u>	=====
TOTAL WATER SALES		873,730	1,043,215	1,043,215	0	=====
<u>MISC./GRANTS/INTEREST</u>						
20-599-7000 INTEREST INCOME		72,064	30,000	61,650	31,650	_____
ORIGINAL BUDGET	0	0.00		30,000.00		_____
AMEND #1 - FUND WATER LEASE	0	0.00		31,650.00		_____
20-599-7001 UNREAL G/L ON INVESTMENTS		457	0	0	0	_____
20-599-7011 OTHER INCOME		214	0	0	0	_____
20-599-7012 LEASE OF WATER RIGHTS		10,264	8,000	8,000	0	_____
DOCTOR'S LEASE	0	0.00		8,000.00		_____
20-599-7024 BEXAR COUNTY ILA - ARPA		11,928	400,000	400,000	0	_____
20-599-7060 CC SERVICE FEES		7,152	9,000	9,000	0	_____
20-599-7075 SITE/TOWER LEASE REVENUE		21,283	25,500	25,500	0	_____
T-MOBILE	0	0.00		25,500.00		_____
20-599-7090 SALE OF FIXED ASSETS		<u>6,289</u>	<u>0</u>	<u>0</u>	<u>0</u>	=====
TOTAL MISC./GRANTS/INTEREST		129,651	472,500	504,150	(31,650)	=====
<u>TRANSFERS IN</u>						
20-599-8072 TRF IN-CAPITAL REPLACEMENT		39,000	39,000	39,000	0	_____
STAKE BODY TRUCK	0	<u>0.00</u>	<u>0</u>	<u>39,000.00</u>	<u>0</u>	=====
TOTAL TRANSFERS IN		39,000	39,000	39,000	0	_____
<u>TOTAL NON-DEPARTMENTAL</u>						
		1,042,380	1,554,715	1,586,365	31,650	_____
=====						
TOTAL REVENUES		1,042,380	1,554,715	1,586,365	31,650	=====

20 -WATER FUND
 WATER DEPARTMENT

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
PERSONNEL					
20-606-1010 SALARIES	225,393	280,000	280,000	0	
20-606-1015 OVERTIME	14,873	16,000	16,000	0	
20-606-1020 MEDICARE	3,569	4,500	4,500	0	
20-606-1025 TWC (SUI)	527	360	360	0	
20-606-1030 HEALTH INSURANCE	30,006	37,600	37,600	0	
20-606-1033 DENTAL INSURANCE	1,787	1,480	1,480	0	
20-606-1035 VISION CARE INSURANCE	353	350	350	0	
20-606-1036 LIFE INSURANCE	286	435	435	0	
20-606-1037 WORKERS' COMP INSURANCE	4,552	6,800	6,800	0	
20-606-1040 TMRS RETIREMENT	35,811	44,300	44,300	0	
20-606-1070 SPECIAL ALLOWANCES	<u>8,239</u>	<u>11,500</u>	<u>11,500</u>	<u>0</u>	
TOTAL PERSONNEL	325,395	403,325	403,325	0	
SUPPLIES					
20-606-2020 OFFICE SUPPLIES	1,000	1,000	1,000	0	
20-606-2030 POSTAGE	3,836	4,195	4,195	0	
POSTAGE	12	325.00	3,900.00		
ANNUAL BULK MAIL PERMIT #1024	0	0.00	295.00		
20-606-2035 EMPLOYEE APPRECIATION	57	400	400	0	
20-606-2050 PRINTING & COPYING	582	800	800	0	
20-606-2060 MED EXAMS/SCREENING/TESTING	0	100	100	0	
20-606-2070 JANITORIAL SUPPLIES	0	200	200	0	
20-606-2075 BANK/CREDITCARD FEES	10,815	9,000	9,000	0	
ELAVON - 2 ACCOUNTS	0	0.00	9,000.00		
20-606-2080 UNIFORMS	818	1,800	1,800	0	
BOOTS - ANNUAL ALLOWANCE	4	200.00	800.00		
RAINWARE/ WINTER COATS/HATS	0	0.00	500.00		
OTHER	0	0.00	500.00		
20-606-2090 SMALL TOOLS	875	3,000	3,000	0	
20-606-2091 SAFETY SUPPLIES/EQUIPMENT	<u>887</u>	<u>1,400</u>	<u>1,400</u>	<u>0</u>	
TOTAL SUPPLIES	18,870	21,895	21,895	0	
SERVICES					
20-606-3012 ENGINEERING SERVICES	0	20,000	20,000	0	
BASIC MISC SERVICES	0	0.00	5,000.00		
GPS MAINS & METERS	0	0.00	15,000.00		
20-606-3013 PROFESSIONAL SERVICES	0	2,000	2,000	0	
WATER BILL PRINT-OUTSOURCE	0	0.00	2,000.00		
20-606-3020 ASSOCIATION DUES & PUBS	180	2,115	2,115	0	
TWUA	0	0.00	360.00		
S.A.R.A. ANNUAL FEE	0	0.00	200.00		
S.A.R.A DUES - SEPARATE	0	0.00	200.00		
REG WTR RES DEV (RWRD) DUES	0	0.00	300.00		
AWWA - AMER WTR WKS ASSN	0	0.00	100.00		
TRWA - TX RURAL WATER ASSN	0	0.00	325.00		
WATER LICENSE RENEWALS	5	111.00	555.00		
TX MUNI UTILITIES ASSN	0	0.00	75.00		

20 -WATER FUND
 WATER DEPARTMENT

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
20-606-3030 TRAINING/EDUCATION	3,954	3,750	3,750	0	
20-606-3040 TRAVEL/MILEAGE/LODGING/PERDIEM	331	1,000	1,000	0	
20-606-3050 INSURANCE - LIABILITY	3,922	4,800	4,800	0	
20-606-3060 UNIFORM SERVICES	2,946	3,200	3,200	0	
20-606-3070 INSURANCE - PROPERTY	2,206	2,700	2,700	0	
20-606-3075 CONSERV. ED./REBATES	0	100	100	0	
20-606-3080 SPECIAL SERVICES	656	2,300	2,300	0	
SA HAZARDOUS MAT'L PERMITS	0	0.00	300.00		
ONE CALL LOCATES/PAINT	0	0.00	2,000.00		
20-606-3082 WATER ANALYSIS FEES	5,800	7,000	7,000	0	
WATER ANALYSIS FEES	0	0.00	2,145.00		
TCEQ ANNUAL WATER TESTING FEE	0	0.00	3,000.00		
DSHS CENTRAL LAB - TCEQ & PCS	0	0.00	1,805.00		
TIER II REPORT FEES - ANNUAL	0	0.00	50.00		
20-606-3090 COMMUNICATIONS SERVICES	641	750	750	0	
TOTAL SERVICES	20,635	49,715	49,715	0	
CONTRACTUAL					
20-606-4075 COMPUTER SOFTWARE/INCODE	12,647	13,646	13,646	0	
INCODE-UTILITY SOFTWARE	0	0.00	3,696.00		
INCODE-BILLPAY WEB HOST	0	0.00	1,200.00		
INCODE-BILL PAY ONLINE	0	0.00	375.00		
BEACON SERVICE AGREEMENT	0	0.00	900.00		
BEACON METER FEE	12	600.00	7,200.00		
SCADA ANTIVIRUS - 2 COMPUTERS	0	0.00	75.00		
SOFTWARE LICENSE	1	200.00	200.00		
20-606-4085 EAA -WATER MANAGEMENT FEES	71,832	87,549	97,449	9,900	
MONTHLY EAA FEES	1,001	40.00	40,040.00		
MONTHLY HABITAT FEE	1,001	44.00	44,044.00		
ADDL 165AF CY23	0	0.00	3,465.00		
AMEND #1 - FY24 150AF	0	0.00	9,900.00		
20-606-4086 CONTRACT LABOR	888	0	0	0	
20-606-4099 WATER RIGHTS/LEASE PAYMENTS	9,825	4,950	26,700	21,750	
ORIGINAL BUDGET - FY23 LEASE	0	0.00	4,950.00		
AMEND #1 - ADD'L FY23 LEASE	0	0.00	4,875.00		
AMEND #1 - FY24 LEASE	0	0.00	16,875.00		
TOTAL CONTRACTUAL	95,192	106,145	137,795	31,650	
MAINTENANCE					
20-606-5005 EQUIPMENT LEASES	0	5,000	5,000	0	
20-606-5010 EQUIPMENT MAINT & REPAIR	3,096	7,000	7,000	0	
20-606-5015 ELECTRONIC EQPT MAINTENANCE	0	500	500	0	
20-606-5020 VEHICLE MAINTENANCE	4,235	3,500	3,500	0	
20-606-5030 BUILDING MAINTENANCE	644	3,000	3,000	0	
GENERAL	0	0.00	3,000.00		
20-606-5060 VEHICLE & EQPT FUELS	4,924	8,000	8,000	0	
TOTAL MAINTENANCE	12,899	27,000	27,000	0	

20 -WATER FUND
 WATER DEPARTMENT

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>DEPT MATERIALS-SERVICES</u>					
20-606-6011 CHEMICALS	4,464	9,000	9,000	0	_____
20-606-6050 WATER METERS & BOXES	2,510	2,000	2,000	0	_____
METER BOX REPLACEMENT	0	0.00	2,000.00		_____
20-606-6055 FIRE HYDRANTS & VALVES	4,083	10,000	10,000	0	_____
HYDRANTS AND VALVES	0	0.00	10,000.00		_____
20-606-6060 HUEBNER STORAGE TANK	1,780	5,000	5,000	0	_____
GENERAL	0	0.00	5,000.00		_____
20-606-6061 WELL SITE #1	13,107	8,750	8,750	0	_____
WELL SITE	0	0.00	6,750.00		_____
ELEVATED STORAGE TANK	0	0.00	2,000.00		_____
20-606-6062 WELL SITE #2-EAA MONITORED	0	500	500	0	_____
20-606-6064 WELL SITE #4-NOT OPERATION	4	1,000	1,000	0	_____
20-606-6065 WELL SITE #5-EDWARDS BLENDING	2,516	1,000	1,000	0	_____
20-606-6066 WELL SITE #6-MUNI TRACT	6,792	21,000	21,000	0	_____
OPERATIONS	0	0.00	6,000.00		_____
ENCL/IMPR CHLORINE BLDG	0	0.00	15,000.00		_____
20-606-6067 WELL SITE #7	715	4,000	4,000	0	_____
GENERAL	0	0.00	4,000.00		_____
20-606-6068 WELL SITE #8	1,921	10,500	10,500	0	_____
GENERAL	0	0.00	4,000.00		_____
SHADE -DRIVE SHAFT	0	0.00	6,500.00		_____
20-606-6069 WELL SITE #9-TRINITY	0	500	500	0	_____
20-606-6070 SCADA SYSTEM MAINTENANCE	7,438	5,000	5,000	0	_____
ANNUAL MAINTENANCE CONTRACT	0	0.00	3,000.00		_____
	0	0.00	2,000.00		_____
20-606-6071 SHAVANO DRIVE PUMP STATION	2,302	2,000	2,000	0	_____
20-606-6072 WATER SYSTEM MAINTENANCE	4,066	30,935	30,935	0	_____
USUAL & CUSTOMARY	0	0.00	30,935.00		_____
20-606-6080 STREET MAINT SUPPLIES	0	4,000	4,000	0	_____
TOTAL DEPT MATERIALS-SERVICES	51,698	115,185	115,185	0	=====
<u>UTILITIES</u>					
20-606-7040 UTILITIES - ELECTRIC	55,198	76,000	76,000	0	_____
20-606-7042 UTILITIES - PHONE/CELL	0	1,000	1,000	0	_____
20-606-7044 UTILITIES - WATER	414	500	500	0	_____
TOTAL UTILITIES	55,612	77,500	77,500	0	=====
<u>CAPITAL OUTLAY</u>					
20-606-8015 NON-CAPITAL - COMPUTERS	1,045	700	700	0	_____
20-606-8020 NON-CAPITAL MAINTENANCE EQUIP	0	2,320	2,320	0	_____
RESPIRATORS (MASK-CARTRIDGE)	1	320.00	320.00		_____
CHLORINE GAS MONITOR	1	1,000.00	1,000.00		_____
AIRPACKS	0	0.00	1,000.00		_____
20-606-8050 CAPITAL - VEHICLES	39,000	39,000	39,000	0	_____
STAKE BODY TRUCK 50/50	0	0.00	39,000.00		_____
20-606-8080 WATER SYSTEM IMPROVEMENTS	91,419	400,000	400,000	0	_____
BEXAR CO ARPA PROJECTS	0	0.00	400,000.00		_____
INCL WATER MODEL & WELL #1 &	0	0.00	0.00		_____

20 -WATER FUND
 WATER DEPARTMENT

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
REPL DEAD ENDS: CUL-DU-SACS	0	0.00			0.00	
20-606-8087 WATER METER REPLACEMENT		0	3,000	3,000	0	
METERS/ENDPOINTS	0	<u>0.00</u>		<u>3,000.00</u>		
TOTAL CAPITAL OUTLAY		131,465	445,020	445,020	0	
<u>INTERFUND TRANSFERS</u>						
20-606-9010 TRF TO GENERAL FUND		0	22,050	22,050	0	
20-606-9020 TRF TO CAPITAL REP. FUND 72		0	69,777	69,777	0	
INFRASTRUCTURE	0	0.00		36,000.00		
VEHICLES/EQUIPMENT	0	0.00		25,777.00		
METER REPLACEMENT	0	<u>0.00</u>		<u>8,000.00</u>		
TOTAL INTERFUND TRANSFERS		0	91,827	91,827	0	
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TOTAL WATER DEPARTMENT		711,765	1,337,612	1,369,262	31,650	

20 -WATER FUND
 DEBT SERVICE

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>CAPITAL OUTLAY</u>					
20-607-8016 2017 GO REFUNDING (2009) PRINC	75,000	75,000	75,000	0	_____
20-607-8017 2017 GO REFUNDING (2009) INTER	30,750	60,375	60,375	0	_____
20-607-8030 BOND AGENT FEES	200	400	400	0	_____
20-607-8056 2018 GO REFUNDING (2009) PRIN	49,320	49,320	49,320	0	_____
20-607-8057 2018 GO REFUNDING (2009) INT	1,866	3,068	3,068	0	_____
20-607-8060 SIB LOAN - PRINCIPAL	0	21,765	21,765	0	_____
SIB LOAN, ONE HALF PMT	0	0.00	21,765.00	0	_____
20-607-8061 SIB LOAN - INTEREST	0	7,175	7,175	0	_____
SIB LOAN, ONE HALF	0	0.00	7,175.00	0	_____
TOTAL CAPITAL OUTLAY	157,136	217,103	217,103	0	_____
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TOTAL DEBT SERVICE	157,136	217,103	217,103	0	
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TOTAL EXPENDITURES	868,901	1,554,715	1,586,365	31,650	=====
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REVENUE OVER/(UNDER) EXPENDITURES	173,479	0	0	0	=====

58 -AMER RESCUE PLAN ACT FUND

REVENUES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
NON DEPARTMENTAL =====					
MISC./GRANTS/INTEREST					
58-599-7000 INTEREST INCOME	7,094	10,000	10,000	0	
58-599-7021 ARPA FEDERAL FUNDING	260,866	225,461	304,340	78,879	
ORIGINAL BUDGET	0	0.00	225,461.00		
AMEND #1 - ADD'L FOR LAND	0	0.00	65,000.00		
AMEND #1 - SHAV CRK MAILBOXES	0	0.00	13,879.00		
TOTAL MISC./GRANTS/INTEREST	267,960	235,461	314,340	(78,879)	
TOTAL NON DEPARTMENTAL	267,960	235,461	314,340	78,879	
TOTAL REVENUES	267,960	235,461	314,340	78,879	

58 -AMER RESCUE PLAN ACT FUND
 CITY COUNCIL

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>CONTRACTUAL</u>						
58-600-4090 OTHER CONTRACTUAL		13,879	0	13,879	13,879	
AMEND #1 - SHAV CRK MAILBOXES	0	<u>0.00</u>		<u>13,879.00</u>		
TOTAL CONTRACTUAL		13,879	0	13,879	13,879	
<u>CAPITAL OUTLAY</u>						
58-600-8070 CAPITAL - LAND		130,000	65,000	130,000	65,000	
ORIGINAL BUDGET	0	0.00		65,000.00		
AMEND #1 - ADD'L AMT APPLIED	0	<u>0.00</u>		<u>65,000.00</u>		
TOTAL CAPITAL OUTLAY		130,000	65,000	130,000	65,000	
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TOTAL CITY COUNCIL		143,879	65,000	143,879	78,879	

58 -AMER RESCUE PLAN ACT FUND
 CITY ADMINISTRATION

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>SERVICES</u>					
<u>CONTRACTUAL</u>					
<u>CAPITAL OUTLAY</u>					
58-601-8045 CAPITAL - COMPUTER EQUIPMENT	43,522	43,700	43,700	0	
PHONE SYSTEM UPGRADE	0	0.00	35,000.00		
WIN 11 PCs	3	1,400.00	4,200.00		
SEIM	0	0.00	4,500.00		
TOTAL CAPITAL OUTLAY	43,522	43,700	43,700	0	
<u>INTERFUND TRANSFERS</u>					
58-601-9010 TRF - GENERAL FUND	7,094	10,000	10,000	0	
TOTAL INTERFUND TRANSFERS	7,094	10,000	10,000	0	
TOTAL CITY ADMINISTRATION	50,616	53,700	53,700	0	

58 -AMER RESCUE PLAN ACT FUND
 PUBLIC WORKS/GOV. BLDG.

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>MAINTENANCE</u>						
58-603-5030 BUILDING MAINTENANCE		1,950	2,000	2,000	0	
KEY PAD - PED YARD GATE	0	<u>0.00</u>		<u>2,000.00</u>		
TOTAL MAINTENANCE		1,950	2,000	2,000	0	
<u>CAPITAL OUTLAY</u>						
58-603-8050 VEHICLES		3,611	3,611	3,611	0	
STAKE BODY TRUCK - BALANCE	0	<u>0.00</u>		<u>3,611.00</u>		
TOTAL CAPITAL OUTLAY		3,611	3,611	3,611	0	
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TOTAL PUBLIC WORKS/GOV. BLDG.		5,561	5,611	5,611	0	

58 -AMER RESCUE PLAN ACT FUND
 FIRE DEPARTMENT

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>MAINTENANCE</u>						
<u>CAPITAL OUTLAY</u>						
58-604-8015 NON CAPITAL - COMPUTERS		18,822	18,800	18,800	0	
WIN 11 TABLETS	8	2,000.00		16,000.00		
WIN 11 PCs	2	1,400.00		2,800.00		
58-604-8030 ELECTRONIC EQUIPMENT		11,576	12,000	12,000	0	
MOBILE ROUTERS	6	2,000.00		12,000.00		
58-604-8080 IMPROVEMENT PROJECTS		0	42,000	42,000	0	
PARKING LOT REPAIR & REPAVE	0	0.00		42,000.00		
TOTAL CAPITAL OUTLAY		30,398	72,800	72,800	0	
TOTAL FIRE DEPARTMENT		30,398	72,800	72,800	0	

58 -AMER RESCUE PLAN ACT FUND
 POLICE DEPARTMENT

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>CAPITAL OUTLAY</u>						
58-605-8015 NON CAPITAL - COMPUTERS		22,649	22,650	22,650	0	
WIN 11 MDTs	4	4,000.00		16,000.00		
INTERVIEW ROOM	1	6,650.00		6,650.00		
58-605-8030 POLICE EQUIPMENT		9,300	9,300	9,300	0	
DRUG DROP OFF CONTAINER	0	0.00		1,500.00		
AFIS DEVICES	2	3,900.00		7,800.00		
TOTAL CAPITAL OUTLAY		31,948	31,950	31,950	0	
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TOTAL POLICE DEPARTMENT		31,948	31,950	31,950	0	

58 -AMER RESCUE PLAN ACT FUND
WATER DEPARTMENT

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>CAPITAL OUTLAY</u>						
58-606-8015 NON CAPITAL - COMPUTERS		5,558	6,400	6,400	0	
WIN 11 PCs	1	1,400.00		1,400.00		
SCADA SERVERS	2	2,500.00		5,000.00		
TOTAL CAPITAL OUTLAY		5,558	6,400	6,400	0	
<u>INTERFUND TRANSFERS</u>						
TOTAL WATER DEPARTMENT		5,558	6,400	6,400	0	

58 -AMER RESCUE PLAN ACT FUND
DEBT SERVICE

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>CAPITAL OUTLAY</u>	_____	_____	_____	_____	_____
TOTAL EXPENDITURES	267,960 =====	235,461 =====	314,340 =====	78,879 =====	=====

60 -STREET PROJECTS FUND

REVENUES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
NON-DEPARTMENTAL						
=====						
MISC./GRANTS/INTEREST						
60-599-7011 OTHER INCOME		25,362	0	25,362	25,362	
AMEND #1 - DRIVEWAY UPGRADES	0	0.00		25,362.00		
TOTAL MISC./GRANTS/INTEREST		25,362	0	25,362	(25,362)	
TRANSFERS IN						
60-599-8010 INTEREST INCOME		289,171	0	325,000	325,000	
AMEND #1 - FY24 PROJECTIONS	0	0.00		325,000.00		
60-599-8011 UNREAL G/L ON INVESTMENTS		12,828	0	0	0	
60-599-8099 FUND BALANCE RESERVE		0	4,845,000	5,280,000	435,000	
ENGINEERING - PHASE I	0	0.00		135,000.00		
ENGINEERING - DEZAVALA	0	0.00		75,000.00		
PHASE I CONSTRUCTION	0	0.00		4,500,000.00		
CONSTRUCTION INSPECTION	0	0.00		135,000.00		
AMEND #1 - PH 1C ENGINEERING	0	0.00		10,000.00		
AMEND #1 - ADD'L FUNDING	0	0.00		750,000.00		
AMEND #1 - INVESTMENT INCOME	0	0.00		(325,000.00)		
TOTAL TRANSFERS IN		301,999	4,845,000	5,605,000	(760,000)	
TOTAL NON-DEPARTMENTAL		327,361	4,845,000	5,630,362	785,362	
=====						
TOTAL REVENUES		327,361	4,845,000	5,630,362	785,362	=====

60 -STREET PROJECTS FUND
ADMINISTRATION

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>SERVICES</u>	_____	_____	_____	_____	_____
<u>INTERFUND TRANSFERS</u>	_____	_____	_____	_____	_____

60 -STREET PROJECTS FUND
 PUBLIC WORKS

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
SERVICES					
60-603-3012 ENGINEERING - PHASE IA	106,775	135,000	135,000	0	
60-603-3013 ENGINEERING - PH 1B DEZAVALA	3,158	75,000	75,000	0	
60-603-3014 ENGINEERING - PHASE 1C	9,788	0	10,000	10,000	
AMEND #1 - TASK ORDER	0	0.00	10,000.00		
TOTAL SERVICES	119,720	210,000	220,000	10,000	
CAPITAL OUTLAY					
60-603-8085 CAPITAL - STREETS - PHASE 1A	4,699,811	4,635,000	5,410,362	775,362	
PHASE I CONSTRUCTION	0	0.00	4,500,000.00		
CONSTRUCTION INSPECTION	0	0.00	135,000.00		
AMEND #1 - ADD'L FUNDING	0	0.00	750,000.00		
AMEND #1 - DRIVEWAY UPGRADES	0	0.00	25,362.00		
TOTAL CAPITAL OUTLAY	4,699,811	4,635,000	5,410,362	775,362	
TOTAL PUBLIC WORKS	4,819,531	4,845,000	5,630,362	785,362	
TOTAL EXPENDITURES	4,819,531	4,845,000	5,630,362	785,362	
REVENUE OVER/(UNDER) EXPENDITURES	(4,492,170)	0	0	0	

70 -CAPITAL REPLACEMENT FUND

REVENUES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
OTHER SOURCES					
=====					
<u>MISC./GRANTS/INTEREST</u>					
<u>TRANSFERS IN</u>					
70-599-8010 INTEREST INCOME	83,757	60,000	60,000	0	
70-599-8011 UNREAL G/L ON INVESTMENTS	2,224	0	0	0	
70-599-8020 TRF IN - GENERAL FUND	0	323,144	323,144	0	
ADMINISTRATION	0	0.00		0.00	
FIRE VEHICLES/EQUIPMENT	0	0.00		272,561.00	
PUBLIC WORKS VEHICLES/EQUIPMEN	0	0.00		50,583.00	
TOTAL TRANSFERS IN	85,981	383,144	383,144	0	
TOTAL OTHER SOURCES	85,981	383,144	383,144	0	
TOTAL REVENUES	85,981	383,144	383,144	0	
	=====	=====	=====	=====	=====

70 -CAPITAL REPLACEMENT FUND
 COUNCIL

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>CONTRACTUAL</u>					
<u>CAPITAL OUTLAY</u>					
70-600-8070 CAPITAL - LAND	198,174	0	198,174	198,174	
AMEND #1 - LAND PURCHASE	0	0.00	198,174.00		
TOTAL CAPITAL OUTLAY	198,174	0	198,174	198,174	
<hr/>					
TOTAL COUNCIL	198,174	0	198,174	198,174	

70 -CAPITAL REPLACEMENT FUND
ADMIN

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>CAPITAL OUTLAY</u>						
70-601-8081 CAPITAL - BUILDING		20,566	12,000	20,566	8,566	
CITY HALL HVAC	1	12,000.00		12,000.00		
AMEND #1 - CITY HALL RTU	0	<u>0.00</u>		<u>8,566.00</u>		
TOTAL CAPITAL OUTLAY		20,566	12,000	20,566	8,566	
<u>INTERFUND TRANSFERS</u>						
TOTAL ADMIN		20,566	12,000	20,566	8,566	

70 -CAPITAL REPLACEMENT FUND
 PUBLIC WORKS

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>CAPITAL OUTLAY</u>					
70-603-8050 CAPITAL - VEHICLES	35,389	35,389	35,389	0	
STAKE BODY TRUCK	0	<u>0.00</u>	<u>35,389.00</u>		
TOTAL CAPITAL OUTLAY	<u>35,389</u>	<u>35,389</u>	<u>35,389</u>	<u>0</u>	
<u>INTERFUND TRANSFEERS</u>					
TOTAL PUBLIC WORKS	35,389	35,389	35,389	0	

70 -CAPITAL REPLACEMENT FUND
 FIRE

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>CAPITAL OUTLAY</u>					
70-604-8060 EQUIPMENT	7,077	7,500	7,500	0	
STAIR MACHINE	0 0.00		7,500.00		
TOTAL CAPITAL OUTLAY	7,077	7,500	7,500	0	
<u>INTERFUND TRANSFERS</u>					
TOTAL FIRE	7,077	7,500	7,500	0	
TOTAL EXPENDITURES	261,206	54,889	261,629	206,740	
REVENUE OVER/(UNDER) EXPENDITURES	(175,225)	328,255	121,515	(206,740)	

72 -WATER CAPITAL REPLACEMENT

REVENUES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
NON-DEPARTMENTAL =====						
<u>MISC./GRANTS/INTEREST</u>						
<u>TRANSFERS IN</u>						
72-599-8020 TRANSFER FROM WATER FUND		0	69,777	69,777	0	
INFRASTRUCTURE	0	0.00		36,000.00		
VEHICLES/EQUIPMENT	0	0.00		25,777.00		
METER REPLACEMENT	0	0.00		8,000.00		
TOTAL TRANSFERS IN		0	69,777	69,777	0	
TOTAL NON-DEPARTMENTAL		0	69,777	69,777	0	
TOTAL REVENUES		0	69,777	69,777	0	
		=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
 WATER DEPARTMENT

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>CAPITAL OUTLAY</u>					
72-606-8080 WATER SYSTEM IMPROVEMENTS	14,391	0	14,391	14,391	
AMEND #1 - TXDOT CHANGE ORDER	0	0.00	14,391.00		
TOTAL CAPITAL OUTLAY	14,391	0	14,391	14,391	
<u>INTERFUND TRANSFERS</u>					
72-606-9020 TRANSFER TO WATER UTILITY	39,000	39,000	39,000	0	
TOTAL INTERFUND TRANSFERS	39,000	39,000	39,000	0	
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TOTAL WATER DEPARTMENT	53,391	39,000	53,391	14,391	

72 -WATER CAPITAL REPLACEMENT
DEBT SERVICE

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>CAPITAL OUTLAY</u>	_____	_____	_____	_____	_____
TOTAL EXPENDITURES	53,391 =====	39,000 =====	53,391 =====	14,391 =====	=====
REVENUE OVER/(UNDER) EXPENDITURES	(53,391) =====	30,777 =====	16,386 =====	(14,391) =====	=====