

1. CALL MEETING TO ORDER

PRESENT:

ABSENT:

Alderman Colemere
Alderman Kautz
Mayor Pro Tem Ross
Alderman Kuykendall
Alderman Powers
Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

City Manager Hill led the Pledge of Allegiance to the Flag. Mayor Werner led the Invocation.

3. CITIZENS TO BE HEARD

Mayor Werner read letter submitted Citizens Lyons, Hartman and Brame regarding agenda item 6.5.

4. CITY COUNCIL COMMENTS

City Council welcomed Konrad Kuykendall as a new Alderman.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Presentation - Ald. Heintzelman for his leadership and dedication to the citizens of Shavano Park

Mayor Werner read a plaque of appreciation to former Alderman Heintzelman for his years of dedicated leadership and service to the citizens of Shavano Park. Mayor Werner stated that we will have a formal presentation of the plaque at the Pavilion dedication.

6. REGULAR AGENDA ITEMS

6.1. Oath of Office - Newly Elected Officials - Mayor Werner

Mayor Werner stated that the Oaths of Office were completed earlier during the canvassing period. This evening, for ceremonial purposes, I ask that Aldermen Powers, Kautz and Kuykendall to stand and take their Oaths of Office for those watching the meeting from home.

6.2. Discussion / action - Appointment of Mayor Pro Tem - City Council

Alderman Colemere made a motion to nominate Alderman Powers as Mayor Pro Tem.

Mayor Pro Tem Ross made a motion to nominate herself as Mayor Pro Tem.

Alderman Kautz seconded the motion to nominate both Alderman Powers and Mayor Pro Tem Ross.

All in favor of the nomination for Alderman Powers - 2 (Aldermen Colemere/Powers)

All in favor of the nomination of Mayor Tem Ross – 3 (Aldermen Kautz / Kuykendall and Mayor Pro Tem Ross.

Mayor Pro Tem Ross will serve as Mayor Pro Tem for the upcoming year carried with the following vote:

AYES: 3; NAYES: 2 (Aldermen Colemere / Powers)

6.3. Discussion / action - Accept Konrad Kuykendall's resignation from the Planning & Zoning Commission; consider appointment to fill vacancy- City Manager / Chairman Aleman

Alderman Powers made a motion to appoint Michael Janssen to fill the remainder of former Commissioner Kuykendall's term on the Planning & Zoning Commission.

Mayor Pro Tem Ross seconded the motion.

The motion to appoint Michael Janssen to fill the remainder of former Commissioner Kuykendall's term on the Planning & Zoning Commission carried with a unanimous vote.

6.4. Presentation / discussion - Update on study results concerning potential future drainage improvements - City Engineer

City Manager Hill and Chris Otto, City Engineer presented an update on study results concerning potential future drainage improvements.

6.5. Discussion / Action - Board of Adjustment Policy and Procedures - Mayor Pro Tem Ross

Mayor Pro Ross made a motion to direct staff to draft a policy based on our City Attorney's memo dated May 6, 2020 and present to City Council at the next meeting

Alderman Kautz seconded the motion.

The motion to direct staff to draft a policy based on our City Attorney's memo dated May 6, 2020 present to City Council at the next meeting carried with the following vote:

AYES: 4; NAYES: 1 (Alderman Powers)

6.6. Discussion / Action - Coronavirus Update - City Manager

City Manager Hill presented an update on the Coronavirus which included the proposed Ordinance O-2020-009 for another 30 days. The models indicate that positive cases have declined but there will not be any significant decline in cases till August. The city needs to posture for the safety of employees and the citizens while maintaining excellent city services.

Alderman Colemere made a motion to cancel the City of Shavano Park 4th of July event.

Alderman Powers seconded the motion.

The motion to cancel the City of Shavano Park 4th of July event carried with a unanimous vote.

City Manager Hill informed City Council that Governor Abbott suspended various aspects

of the Open Meeting Act which allows us to livestream meetings. Covid-19 will remain a threat, even when TOMA is reinstated. Staff asks City Council to consider outfitting the chambers allowing 2 Aldermen to attend remotely.

Alderman Colemere made a motion to pursue outfitting the Chambers allowing 2 Aldermen to participate remotely by using PEG funds.

Mayor Pro Tem Ross seconded the motion.

The motion to pursue outfitting the Chambers allowing 2 Aldermen to participate remotely by using PEG funds carried with a unanimous vote.

City Manager Hill added that City Hall has been closed to the public shortly after the emergency declarations were ordered. We are anticipating opening City Hall on June 1st. City hall has 3 access points - Police Secretary, Court Clerk and Permit Clerk's offices. The first two offices have little access with the public, they have small openings at the bottom. Staff has ordered plexiglass to outfit the Permit Clerk's office similar to the other 2 offices, providing protection to the Permit Clerk. Staff has also ordered stand alone hand sanitizing stations to be placed in the lobby.

6.7. Discussion / Action - Ordinance O-2020-009 considering an action extending a declaration of local disaster and public health emergency issued on March 23, 2020 by Mayor Bob Werner, and the corresponding addendums issued on March 30, 2020 and April 27, 2020 until June 22, 2020 to continue active preparedness and response for COVID-19 contingencies - City Manager

Alderman Kautz made a motion to approve O-2020-009.

Mayor Pro Tem seconded the motion.

The motion to approve O-2020-009 carried with a unanimous vote.

6.8. Discussion / Action - Ordinance O-2020-002 amending the City of Shavano Park Code of Ordinances, Chapter 24: Signs to clarify requirements within Sign Ordinance. Possible Executive Session pursuant to Texas Government Code, § 551.071, Consultation with Attorney (final reading) - City Manager

Alderman Colemere made a motion to approve O-2020-002 Version 2 as presented.

Alderman Powers seconded the motion.

The motion to approve O-2020-002 carried with the following vote:

AYES: 4; NAYES 1 (Mayor Pro Tem Ross)

6.9. Discussion / Action - Use of Consultant for Salary Study - Mayor Pro Tem Ross

Mayor Pro Tem Ross made a motion not to purchase Werling & Assoc. 2020 salary survey this year.

Alderman Kuykendall seconded the motion.

The motion not to purchase the Werling & Assoc. 2020 salary survey this year carried with a unanimous vote.

6.10. Discussion / Action – Update and selection of new Water Meters for future replacement - City Manager / Public Works Director

Alderman Colemere made a motion to approval the replacement of CE meters with Cellular meters and absorb cost without a fee schedule change.

Alderman Powers seconded the motion.

The motion to approve the replacement of CE meters with Cellular meters and absorb cost without a fee schedule carried with a unanimous vote.

6.11. Annual Budget Calendar - City Manager / Finance Director

Mayor Werner with the consensus of City Council scheduled the Workshops for June 10th at 5:00 p.m. and 22nd at 4:30 p.m. as outlined in the Budget Calendar.

7. CITY MANAGER’S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - City Council Minutes, April 27, 2020

8.2. Accept – Quarterly Investment Report, quarter ended March 31, 2020

- 8.3. **Approval - Resolution R-2020-011 by the City Council of the City of Shavano Park, Texas appointing members to the Board of Directors of the City of Shavano Park, Texas Higher Education Facilities Corporation; and other matters in connection therewith**
- 8.4. **Approval – Resolutions R-2020-013 approving the Municipal Maintenance Agreement (MMA) between the City of Shavano Park and TxDOT**
- 8.5. **Approval – Resolution R-2020-012 appointing Dr. Woo as the Health Authority for the City of Shavano Park in cooperation with the San Antonio Metropolitan Health District.**

Alderman Colemere made a motion to approve Consent Agenda Items 8.1 - 8.5 as presented.
Alderman Kautz seconded the motion.

The motion to approve Consent Agenda Items 8.1 – 8.5 carried with a unanimous vote.

9. ADJOURNMENT

Alderman Powers made a motion to adjourn the meeting.

Alderman Kautz seconded the motion.

The meeting adjourned at 8:38 p.m.

Robert Werner
Mayor

Zina Tedford
City Secretary

