

**1. CALL MEETING TO ORDER**

Meeting was called to order by Mayor Werner at 6:30 p.m.

PRESENT:

Alderman Aleman  
Mayor Pro Tem Kautz  
Alderman Kuykendall  
Alderman Miller  
Alderman Powers  
Mayor Werner

ABSENT: None

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

Alderman Aleman led the Pledge of Allegiance. Alderman Miller gave the Invocation.

**3. CITIZENS TO BE HEARD**

No one signed up to address City Council.

**4. CITY COUNCIL COMMENTS**

City Council welcomed everyone to the meeting.

**5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS**

**5.1 Proclamation – Recognition of the Clark High School Basketball Team State Championship**

Mayor Werner presented the UIL Girls Basketball State Champions – 6A, the Clark High School Girls’ Basketball Team, with the proclamation. Coach Houy discussed the girl’s hard work and winning game. Council recognized Mrs. Kuykendall for hosting a celebratory event for the champions.

**5.2 Proclamation – Child Abuse Month**

Mayor Werner read the proclamation. Finance Director Morey discussed the City employee’s participation in “Cardboard Kids”.

**5.3 Commendation – Police Officer Cantu for exceptional performance of duties**

Police Chief Fox presented Police Officer Cantu with a commendation for his exceptional duties in response to an automobile accident.

**6. REGULAR AGENDA ITEMS**

**6.1 Public Hearing – The purpose of the public meeting is to receive comments from members of the public regarding an application for a Special Use Permit for the purposes of electric vehicle charging stations at 3611 Paesano’s Parkway by USIO, Inc.**

Mayor Werner opened the public hearing at 6:49 p.m.

City Manager Hill gave an overview of the application. Michael White, an employee of the applicant, was available for questions. No one wished to speak.

Mayor Werner closed the public hearing at 6:51 p.m.

**6.2 Discussion / Action – Ordinance O-2023-006 granting a special use permit for electric vehicle charging stations at County Block 478E, Block 25, Lot 2025 of Shavano Park Unit-19B Phase ii (3611 Paesano’s Parkway) (first reading)**

Alderman Powers made the Motion to approve Ordinance O-2023-006 granting a special use permit for electric vehicle charging stations at County Block 478E, Block 25, Lot 2025 of Shavano Park Unit-19B Phase II (3611 Paesano’s Parkway) (first reading).

Mayor Pro Tem Kautz seconded the Motion.

The Motion carried with a unanimous vote (5-0).

**6.3 Discussion /Action – Selection of Shavano Park Auditors and authorizing City Manager Hill to negotiate terms**

Mayor Pro Tem Kautz made a Motion to select ABIP, P.C. as the City’s auditors and to authorize the City Manager to negotiate the terms of the contract.

Alderman Kuykendall seconded the Motion.

The Motion carried with a unanimous vote (5-0).

**6.4 Discussion – Phase I (Zoning District A-1) Street Reconstruction planning update**

City Engineer Torres, Collier Engineering, and CPS Energy planner Deez Loving, provided an update on the planning for the Phase 1 Road construction project.

**6.5 Discussion – Phase IA (DeZavala) planning update**

City Engineer Torres, Collier Engineering, provided an update on the planning for the De Zavala Road construction project.

**6.6 Presentation / Discussion – 2023 Town Plan Update**

Planning and Zoning Chairwoman Carla Laws provided an update on the 2023 Town Plan.

**6.7 Discussion / Action – Boards and Commissions Member Selection**

Alderman Miller discussed the potential for a more established process for selecting boards and commission members. No action was taken.

**6.8 Discussion / Action – Annual Budget Calendar**

Finance Director Morey presented the proposed budget calendar to the Council. Alderman Powers made a Motion to schedule the first two budget workshops for June 14, 2023 at 6:00 p.m. and June 26, 2023, at 5:00 p.m.

Mayor Pro Tem Kautz seconded the Motion.

The Motion carried with a unanimous vote (5-0).

**6.9 Discussion / Action – Authorization of Employee Recruiting Incentive Pay**

City Manager Hill discussed the City’s current vacancies and proposed an Employee Recruitment Hiring Incentive pay.

Alderman Lee made a Motion to authorize a “Employee Recruiting Incentive Pay” in the amount of \$1,000 when the applicant/new employee has been employed for 6 months and an additional \$1,000 when the applicant/new employee has been employed for 18 months. This incentive would be eligible for all positions and would not be in effect retroactively.

Mayor Pro Tem Kautz seconded the Motion.

The Motion carried with a unanimous vote (5-0).

**6.10 Discussion / Action – Salary review of the Assistant City Manager**

City Manager Hill discussed the Assistant City Manager’s current pay grade and salary and made a recommendation to reclassify the position to a pay grade 35.

Mayor Pro Tem Kautz motioned for the Assistant City Manager position to be reclassified to a pay grade 35, step 1 effective as of the next pay period.

Alderman Miller seconded the Motion.

The Motion carried with a unanimous vote (5-0).

**6.11 Discussion / Action – Annual Review / Salary of the City Manager**

At this time, Mayor Werner with the consent of Council deviated to Agenda Item 7.

Mayor Pro Tem Kautz made a Motion to move to executive session.

Alderman Kuykendall seconded the Motion.

Council entered into executive session at 8:29 p.m. Council closed the executive session at 8:56 p.m.

No action was taken on the agenda item.

**7. CITY MANAGER’S REPORT**

**7.1 Building Permit Activity Report**

**7.2 Fire Department Activity Report**

**7.3 Municipal Court Activity Report**

**7.4 Police Department Activity Report**

**7.5 Public Works Activity Report**

**7.6 Finance Report**

No action was taken on the agenda item.

**8. CONSENT AGENDA**

**8.1 Approval – Regular City Council Minutes, March 27, 2023**

**8.2 Accept – Planning and Zoning Commission Minutes, MARCH 1, 2023**

**Approval – Ordinance 0-2023-004 amending Chapter 4 – Animals to adopt procedures to safely and humanely regulate dangerous, aggressive and public nuisance dogs (final reading)**

**8.4 Accept – Quarterly Investment Report, three months ending March 31, 2023**

Alderman Aleman made a Motion to approve the consent agenda.

Mayor Pro Tem Kautz seconded the Motion.

The Motion carried with a unanimous vote (5-0).

At this time, Mayor Werner returned back to agenda item 6.11

**9. ADJOURNMENT**

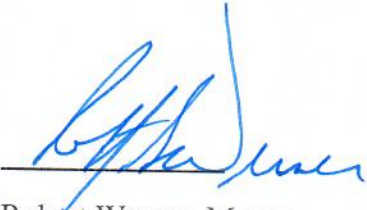
Alderman Powers made a Motion to adjourn the meeting.

Alderman Kuykendall seconded the Motion.

The Motion to adjourn the meeting carried with a unanimous vote (5-0).

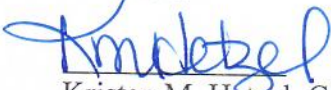
The meeting ended at 8:57 p.m.

PASSED AND APPROVED THIS 22<sup>ND</sup> DAY OF MAY 2023.

A handwritten signature in blue ink, appearing to read "Robert Werner", written over a horizontal line.

Robert Werner, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to read "Kristen M. Hetzel", written over a horizontal line.

Kristen M. Hetzel, City Secretary