

**AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS**

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Regular Meeting on Monday, April 24, 2023 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers.

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- The Mayor will recognize those citizens who have signed up prior to the start of the meeting.
- Pursuant to Resolution No. R-2019-011 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Members of the public may only speak once and cannot pass the individual’s time allotment to someone else
- Direct your comments to the entire Council, not to an individual member
- Show the Council members the same respect and courtesy that you expect to be shown to you

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments for items not on the agenda. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV’T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended

- by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

- 5.1. Proclamation – Recognition of the Clark High School Basketball Team State Championship – Ald. Kuykendall and Mayor Werner**
- 5.2. Proclamation – Child Abuse Prevention Month**
- 5.3. Commendation – Police Officer Cantu for exceptional performance of duties**

6. REGULAR AGENDA ITEMS

- 6.1. Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding an application for a Special Use Permit for the purposes of electric vehicle charging stations at 3611 Paesano's Parkway by USIO, Inc.**
- 6.2. Discussion / action - Ordinance O-2023-006 granting a special use permit for electric vehicle charging stations at County Block 4782E, Block 25, Lot 2025 of Shavano Park Unit-19B Phase II (3611 Paesano's Parkway) (first reading) - Assistant City Manager**
- 6.3. Discussion / Action - Selection of Shavano Park Auditors and authorizing City Manager Hill to negotiate terms - Finance Director**
- 6.4. Discussion - Phase I (Zoning District A-1) Street Reconstruction planning update - City Manager / City Engineer**
- 6.5. Discussion - Phase IA (DeZavala) planning update - City Engineer**
- 6.6. Presentation / discussion – 2023 Town Plan Update - City Manager / Chairman Carla Laws**
- 6.7. Discussion / action - Boards and Commissions Member Selection - Alderman Miller**
- 6.8. Discussion/ action - Annual Budget Calendar - Finance Director**
- 6.9. Discussion / action – Authorization of Employee Recruiting Incentive Pay - City Manager**
- 6.10. Discussion / action - Salary review of the Assistant City Manager - City Manager**

6.11. Discussion / action - Annual review / salary of the City Manager - Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters Review - City Council

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - Regular City Council Minutes, March 27, 2023

8.2. Accept - Planning and Zoning Commission Minutes, March 1, 2023

8.3. Approval - Ordinance O-2023-004 amending Chapter 4 –Animals to adopt procedures to safely and humanely regulate dangerous, aggressive and public nuisance dogs (final reading)

8.4. Accept - Quarterly Investment Report, three months ending March 31, 2023

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this

opinion. The Council may vote and/or act upon each of the items set out in this agenda. In addition, the City Council for the City of Shavano Park has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberations related to Real Property); and Section 551.074 (Personnel Matters).

Attendance by Other Elected or Appointed Officials – NOTICE OF POTENTIAL QUORUM:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-581-1116 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 18th day of April 2023 at 11:29 p.m. at a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code.

Bill Hill
City Manager

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item. Alderman, please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. **2023 Update to Town History (TBD'ed)**
- b. **Consideration for Well #1: place back into operation or plug the Well to meet TCEQ requirements – (TBD'ed)**
- c. **Records Retention Policy - Annual January**
- d. **FY 2021 - 22 Budget Amendment (Annual February or March)**
- e. **Set City Manager Annual Performance and Salary Review for April – Annual March**
- f. **Considerations for moving the May City Council meeting – Annual March / April**
- g. **City Manager Annual Review / Salary for April - Annual April**
- h. **Arbor Day Proclamation – Annual April**
- i. **Resolution R-2022-0XX appointing Dr. Woo as the Health authority for the City of Shavano Park in cooperation with the San Antonio Metropolitan Health District - Biennial**
- j. **Consideration for calling a Special Meeting to Canvass the May Elections and/or to reschedule the Regular City Council Meeting - Annual April**
- k. **Resolution No. R-2022-00X canvassing the 2021 General Election / Oath of Office - Newly Election Officials / Appointment of Mayor Pro Tem**
- l. **Annual Budget Calendar - Annual May**
- m. **Annual appointment of members to the Higher Education Facilities Corporation Board - Annual May**
- n. **Annual update on bond revenue opportunities by Bond Counsel – Annual May**
- o. **Annual Compensation Review - Annual June Workshop**
- p. **Resolution R-2022-0XX designating authorized signers of all banking depository accounts - Annual June**
- q. **Resolution R-2022-0XX authorizing the City Manager to establish accounts or memberships at banks or state/federal credit unions as authorized in the City of Shavano**

Park Investment Policy for the sole purpose of acquiring Certificates of Deposit - Annual June

- r. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities - February / August**
- s. City Council consideration for moving the September City Council meeting to meet budget approval milestones – Annual August**
- t. City Council adoption of organizational chart - Annual August**
- u. Annual Report on Republic Service Recycling and CPI Fee adjustments - Annual September**
- v. Public Hearing - Crime Control & Prevention District Budget of the City of Shavano Park Crime Control and Prevention District for FY 2022-23 - Annual September**
- w. Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY 2022-23 - Annual September**
- x. Public Hearing - Proposed Annual Operating and Capital Budget - FY 2020-21 Annual September**
- y. Ordinance No. O-2022-0XX approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2020 and ending September 30, 2021; making appropriations for each fund and department; establishing a Sinking Fund for existing city financial obligations; providing for the levying and collection of a sufficient tax to pay the interest and on such Sinking Fund obligations; repealing conflicting ordinances; providing a savings and severability clause; and declaring an effective date (Record Vote) (final reading) - City Manager - Annual September**
- z. Resolution adopting the City of Shavano Park Effective Tax Rate (Record Vote) - Annual September**
- aa. Record vote to ratify the property tax increase reflected in the FY 2022-23 budget (Record Vote) - Annual September**
- bb. Selection - Boards, Commissions, and Committees - Annual September**
 - a. Planning & Zoning Commissions - X (#) appointments, two-year terms**
 - b. Water Advisory Committee - Three (3) appointments (Water System Users only), two-year term.**
 - c. Board of Adjustments - X (#) appointments, X (#) Alternate two-year terms**
 - d. Investment Committee - One (1) appointment for two-year term**
 - e. Tree Committee – X (#) appointments (2-year term) X (#) appointment (1-year term)**
- cc. Setting the dates for the City sponsored events (City-wide Garage Sale / Arbor / Earth Day**

/ Independence Day / National Night Out / Trunk or Treat / Holiday Festival) – Annual October

dd. Resolution R-2022-0XX designating the San Antonio Express News as the City of Shavano Park's official newspaper for posting of public notices for the City as required by law - Annual October

ee. Disposal of City Equipment / Furniture - Annual October or November as needed

ff. Adoption of Official City Holiday Schedule - Annual October or November

gg. Approval of the yearly tax roll - Annual November

hh. Crime Control Prevention District funding placed on ballot - January 2024

ii. Street Maintenance Fund funding placed on the ballot - January 2026

jj. Accepting the FY 2022 Financial Statement Audit - Annual January

kk. Quarterly and Annual Investment Reports, ending September 30, 2021 - Annual January

ll. Appointment of Council Appointed Positions - Annual January

mm. Annual Crime Report – Annual January

nn. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual January / February

oo. Shavano Park Police Department Racial Profiling Report - Annual January / February

pp. City of Shavano Park Investment Policy - Annual February

qq. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities – February / August

rr. Revisions to Employee Handbook - Annual February

CITY COUNCIL STAFF SUMMARY

Meeting Date: April 24, 2023

Agenda item: 6.1 / 6.2

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

6.1. Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding an application for a Special Use Permit for the purposes of electric vehicle charging stations at 3611 Paesanos Parkway by USIO, Inc.

6.2. Discussion / action - Ordinance O-2023-006 granting a special use permit for electric vehicle charging stations at County Block 4782E, Block 25, Lot 2025 of Shavano Park Unit-19B Phase II (3611 Paesanos Parkway) (first reading) – City Manager / Assistant City Manager

X

Attachments for Reference:

- 1) 6.2a USIO Special Use Permit Application
- 2) 6.2b Ordinance O-2023-006 SUP 3611 Paesanos

BACKGROUND / HISTORY: On March 24, 2023 the City received an application from USIO, Inc. for the placement of an electric vehicle charging station at their company location of 3611 Paesanos Parkway (see attachment 5a). Application requests a special use permit to operate a single, high speed, DC electric vehicle charging station at USIO building. Usage will be free for USIO employees and the station will be open to the public 24x7 and will be a “fast” EV charging station that is open to all electric car brands.

Electric Vehicle (EV) Charging Stations (CC) are listed as an allowed “CC” (City Council) use under B-1 and B-2 zoning districts in Chapter 36, Article VI. Tables. This means they require a special use permit granted by Planning & Zoning Commission and City Council under Sec. 36-101:

Sec. 36-101. Special use permits for certain uses in districts O-1, B-1, and B-2.

The City Council may, after public hearing and notice to all parties affected, and after recommendation of the Planning and Zoning Commission containing such requirements and safeguards as are necessary to protect adjoining property, authorize the development of the uses designated as "CC" uses for zoning districts O-1, B-1, and B-2.

- (1) **Public hearing.** City Council and the Commission shall hold public hearings in compliance with Article III of this chapter. The purpose of such hearings shall be to determine that such use will not adversely affect the character of the area or the neighborhood in which it is proposed to locate; will not substantially depreciate the value of adjacent and nearby properties; will be in keeping with the spirit and intent of this chapter; will comply with applicable standards of the district in which located; and will not adversely affect traffic, public health, public utilities, public safety, and the general welfare.
- (2) **Application.** All applications for CC uses shall be submitted to the Zoning Administrative Official with site plans drawn to scale and showing the general arrangement of the project, together with the

essential requirements, such as off-street parking facilities, locations of buildings and uses to be permitted, means of ingress and egress to public streets, the type of visual screening such as walls, planting and fences, the location and existing ownership of adjacent residences and buildings, and the location and area of coverage of all outside lighting, especially any which might shine into an adjacent residential area. The Zoning Administrative Official shall file the application and report same to the Planning and Zoning Commission.

- (3) *Criteria.* In recommending a CC use under the conditions specified, the Planning and Zoning Commission shall determine that such uses are harmonious with and adaptable to buildings, structures, and uses of abutting property and other property in the vicinity of the premises under consideration, and shall make recommendations as to requirements for the paving of streets, alleys, and sidewalks, means of ingress and egress to public streets, provisions for drainage, adequate off-street parking and protective screening and open space, and other matters.
- (4) *Conditions.* No CC use shall be permitted unless the applicant and owner of the property shall in writing accept and agree to be bound by and comply with the terms imposed for such CC use, in writing and in such form as may be approved by the City Council.
- (5) *Board without jurisdiction.* The Board of Adjustment shall not have jurisdiction to hear, review, reverse, or modify any decision, determination, or ruling with respect to the granting, extension, revocation, modification, or any other action taken relating to CC uses.
- (6) *Amendment.* Every CC use granted under the provisions of this section shall be considered as an amendment to the Zoning Ordinance as applicable to such property. In granting such CC use, the City Council may impose conditions which shall be complied with by the grantee for use of the buildings on such property.
- (7) *Note on map.* Final action of the City Council shall be noted, as soon as practicable, on the official Zoning District Map and on any other administrative copies, as to the location of property and type of use permitted by each CC use approved as herein provided.

At the April 4, 2023 Planning & Zoning meeting the Commission, after a public hearing, approved a recommendation to issue a special use permit to USIO, Inc. Electrical Vehicle Charging Stations (CC) use at 3611 Paesanos Parkway.

DISCUSSION: 3611 Paesanos Parkway is currently zoned B-2 and lies within a business subdivision called Shavano Park Unit 19B, Phase II (a portion of the Paesanos Parkway business community).

Staff reviewed Sec. 36-101(1)'s criteria for determining whether the proposed use will adversely affect the character of the area of neighborhood. Our review concludes that electric vehicle chargers at 3611 Paesanos Parkway will not substantially depreciate the value of adjacent properties, will comply with all the City's zoning regulations and will not adversely affect traffic, public health, utilities, safety or the general welfare of the immediate vicinity. Ordinance O-2023-006 granting the special use permit is attachment 6.2b.

COURSES OF ACTION: Approve Ordinance O-2023-006 granting a special use permit to USIO, Inc. for Electrical Vehicle Charging Stations (CC) use at 3611 Paesanos Parkway; impose additional conditions; or decline entirely and provide guidance to staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Approve Ordinance O-2023-006 granting a special use permit for electric vehicle charging stations at County Block 4782E, Block 25, Lot 2025 of Shavano Park Unit-19B Phase II (3611 Paesanos Parkway) (first reading).



USIO
Nasdaq Listed



March 24, 2023

Trish Nichols
City Secretary
City of Shavano Park Planning and Zoning Commission
900 Saddletree
Shavano Park, Texas 78231

Via Email: citysecretary@shavanopark.org

RE: 3611 Paesanos Parkway

Application for Special Use Permit (districts O-1, B-1 and B-2) for an Electric Vehicle Charging Station

Dear Zoning Commission Members,

Usio is a fintech Nasdaq listed, public company that provides payment processing services to many industries including municipalities, counties, utilities and financial institutions. While we have employees throughout the USA, our corporate office is located in Shavano Park and we have over 70 employees officing at Paesanos Parkway. Our company is celebrating its 25th year of existence and is positioned to exceed \$80MM in sales in 2023.

We are seeking the approval of a special use permit to operate a single, high speed, DC electric vehicle charging station at our building. While usage will be free for our employees, the station will be open to the public 24x7 and will be 1 of 11 “fast” EV charging stations that are open to all electric car brands. It will also be the only one in Shavano Park. Currently, there are 10 “fast” chargers located in the San Antonio area – 8 at Wal-mart of Thousand Oaks Rd, 1 at North Star Mall and 1 at La Cantera Mall. None of which are convenient for Shavano Park citizens or for persons that work in Shavano Park.

We plan to locate the charging station behind our building where there is ample parking spaces and it is not visible from the street. See the attached diagrams and photos.



Main 210.249.4100
Fax 210.249.4130



3611 Paesanos Parkway, Suite 300
San Antonio, Texas 78231



www.usio.com
info@usio.com

We respectfully request that the City of Shavano Park Planning and Zoning Commission and City Council approve our request to both our benefit and the citizens of Shavano Park.

Thank you for your consideration. Please email or call me with any questions.

Very truly yours,



Louis Hoch, MBA, CPP
President and CEO

Louis.hoch@usio.com
210.249.4050 Direct
210.834.2500 Cell



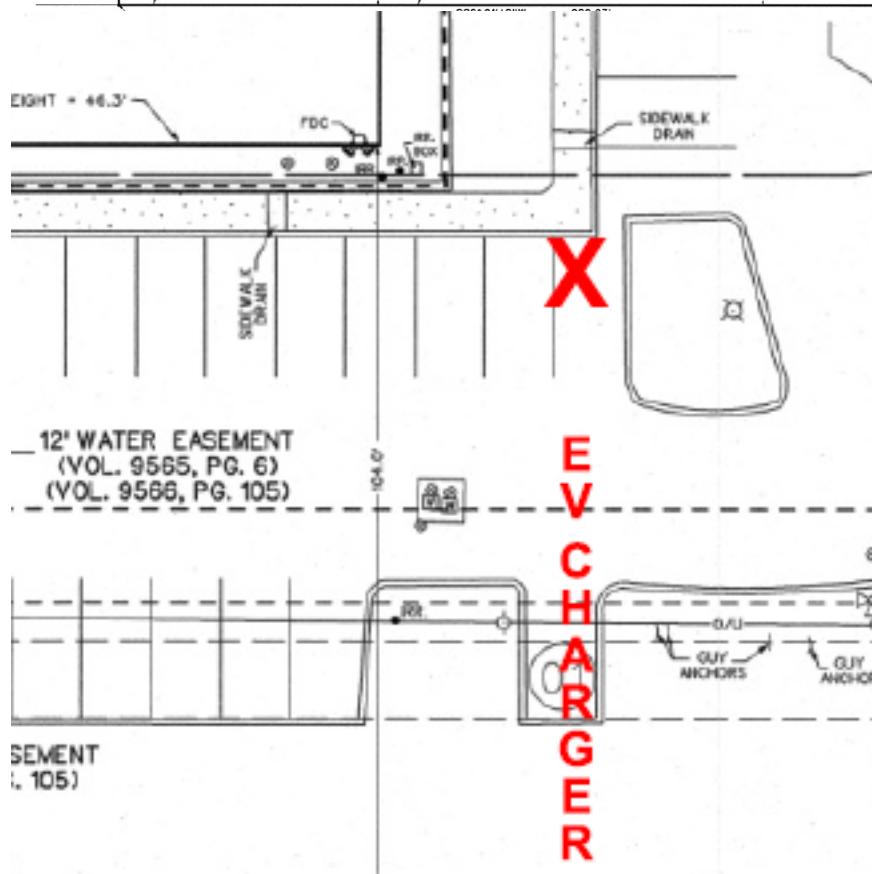
Main 210.249.4100
Fax 210.249.4130



3611 Paesanos Parkway, Suite 300
San Antonio, Texas 78231



www.usio.com
info@usio.com





Main 210.249.4100
Fax 210.249.4130



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San Antonio, Texas 78231



www.usio.com
info@usio.com



Main 210.249.4100
Fax 210.249.4130



3611 Paesanos Parkway, Suite 300
San Antonio, Texas 78231



www.usio.com
info@usio.com

Back of building



Main 210.249.4100
Fax 210.249.4130



3611 Paesanos Parkway, Suite 300
San Antonio, Texas 78231



www.usio.com
info@usio.com



Main 210.249.4100
Fax 210.249.4130



3611 Paesanos Parkway, Suite 300
San Antonio, Texas 78231



www.usio.com
info@usio.com



Main 210.249.4100
Fax 210.249.4130



3611 Paesanos Parkway, Suite 300
San Antonio, Texas 78231



www.usio.com
info@usio.com

ORDINANCE NO. O-2023-006

AN ORDINANCE GRANTING A SPECIAL USE PERMIT FOR ELECTRIC VEHICLE CHARGING STATIONS TO LOT 2025, BLOCK 25, COUNTY BLOCK 4782E OF SHAVANO PARK UNIT-19B PHASE II (3611 PAESANOS PARKWAY); PROVIDING FOR PENALTIES; PROVIDING FOR A CUMULATIVE & CONFLICTS CLAUSE, PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 211 of Texas Local Government Code empowers the City Council of the City of Shavano Park to enact zoning regulations and provides for their administration, enforcement and amendment; and

WHEREAS, USIO, Inc. requested a special use permit for Electric Vehicle Charging Stations at 3611 Paesanos Parkway, a property in a B-2 zoned business district; and

WHEREAS, the City Council may authorize the development of the uses designated as "CC" uses for zoning districts O-1, B-1, and B-2 as required under Chapter 36 Section 101 of the City's Code of Ordinances; and

WHEREAS, the City Council of the City of Shavano Park has complied with all notice of a public hearing as required by the Code of Ordinances of the City of Shavano Park; and

WHEREAS, it is the intent of the City Council to provide harmony between existing zoning districts and proposed land uses; and

WHEREAS, the City Council determines that such use will not adversely affect the character of the area or the neighborhood in which it is proposed to locate; will not substantially depreciate the value of adjacent and nearby properties; will be in keeping with the spirit and intent of Chapter 36 of the Code of Ordinances of the City of Shavano Park; will comply with applicable standards of the district in which located; and will not adversely affect traffic, public health, public utilities, public safety, and the general welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS, THAT:

**I
SECTION**

THAT a special use permit for Electric Vehicle Charging Stations is granted to Lot 2025, Block 25, County Block 4782E of Shavano Park Unit-19B Phase II (3611 Paesanos Parkway, Shavano Park, Texas 78231) as depicted in **Exhibit "A"**, attached hereto and incorporated by reference.

II SECTION

THAT City Manager is directed to amend the City's official zoning map to reflect the granting of the "CC" special use permit at Lot 2025, Block 25, County Block 4782E of Shavano Park Unit-19B Phase II (3611 Paesanos Parkway, Shavano Park, Texas 78231).

III CUMULATIVE CLAUSE

This Ordinance shall be cumulative of all provisions of ordinances of the City of Shavano Park, Texas, except where the provisions of the Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

IV SEVERABILITY

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

V EFFECTIVE DATE

This Ordinance shall become effective immediately upon its passage, approval and publication as provided by law.

VI OPEN MEETINGS

That it is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meeting Act, Chapter. 551, Local Government Code.

PASSED AND APPROVED on the first reading by the City Council of the City of Shavano Park this the 24th day of April, 2023.

PASSED AND APPROVED on the second reading by the City Council of the City of Shavano Park this the _____ day of _____, 2023.

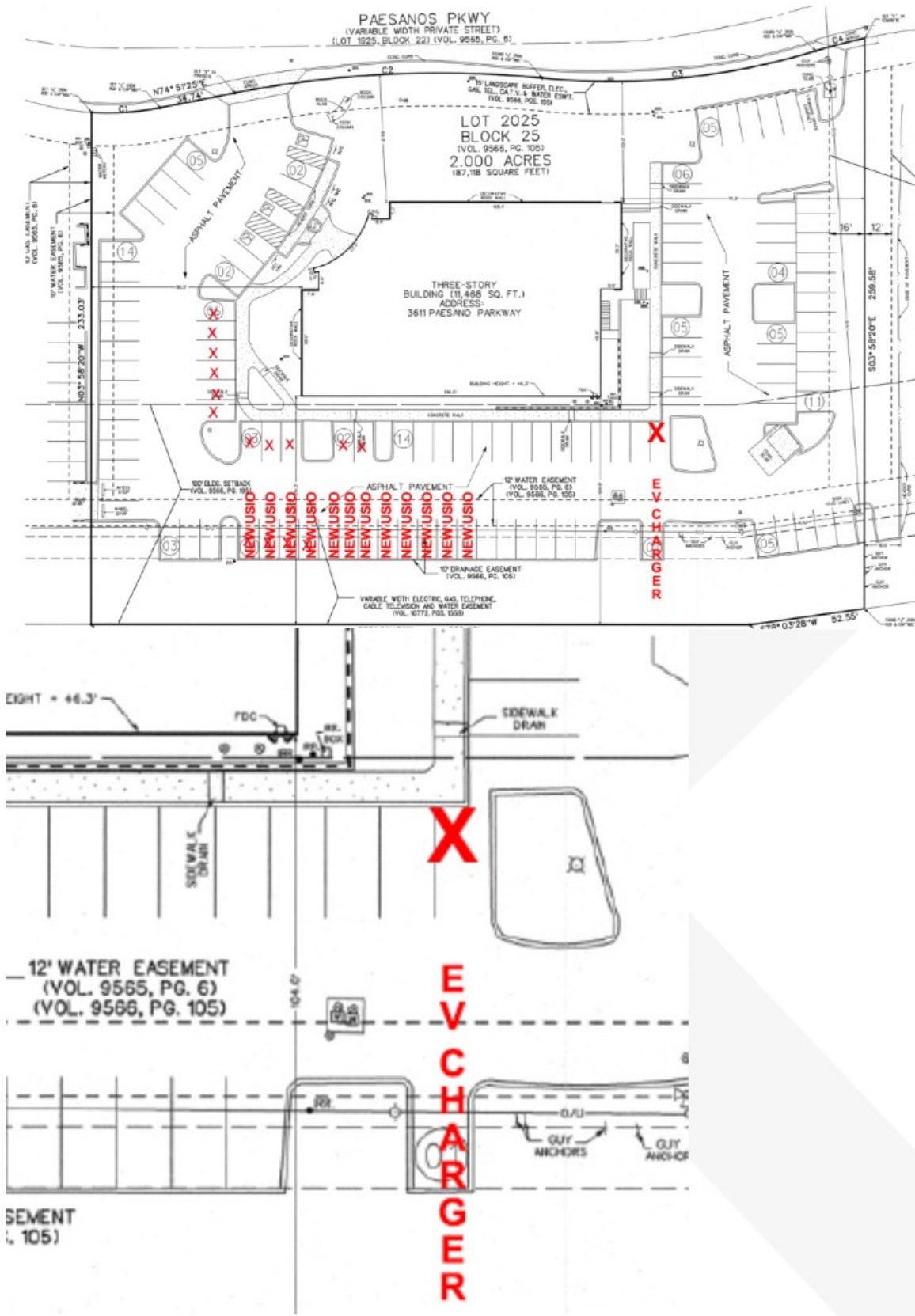
CITY OF SHAVANO PARK, TEXAS

Robert B. Werner, Mayor

ATTEST:

Kristen Hetzel, City Secretary

EXHIBIT "A"



CITY COUNCIL STAFF SUMMARY

Meeting Date: April 24, 2023

Agenda item: 6.3

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion / action – Selection of Shavano Park Auditors and authorizing City Manager Hill to negotiate terms – Finance Director

X

Attachments for Reference:

- a) Scoring Committee Results
- b) Auditing Services RFQ/P
- c) abip, PC audit proposal

BACKGROUND / HISTORY: On March 8, 2023 the City issued a Request for Proposals for Professional Auditing Services from qualified and experienced public accounting firms, whose principal officers were independent certified public accountants (attachment b). The deadline for questions on the RFP was March 24, 2023 with a final deadline for the proposal submission being April 10, 2023.

DISCUSSION: The City received two bids in response to the RFP, they are (in alphabetical order):

- abip, PC – the City’s auditing firm for FY2013-FY2016
- Armstrong, Vaughan & Associates – the City’s auditing firm for FY2017-FY2022

The firms were evaluated using the following criteria with a sealed cost bid submitted separately. Cost was not considered as part of the evaluation.

- Independence (requirement)
- Licensed to Practice in Texas (requirement)
- No Conflict of Interest with other City Services (requirement)
- Submittal of most recent quality control review report (requirement)
- Submitted proposal followed RFP instructions regarding content (required)
- Firm Knowledge and Understanding of Governmental Accounting (40%)
- Professional Personnel Qualifications and Experience (30%)
- Record of Quality Audit Work (30%)

The scoring committee, composed of the City Manager, Assistant City Manager and Finance Director, reviewed and scored the firms individually and then met to discuss and reach a recommendation.

Both of the firms scored high in all categories and presented well thought out, organized proposal documents. It is the opinion of the scoring committee that the City would receive quality audit services from either firm.

The scoring committee recommends selecting abip, PC (attachment 3) for the City's professional auditing services (attachment 2).

COURSES OF ACTION: Approve selection of abip, PC and authorize City Manager to negotiate terms of contract; or alternatively decline and provide further guidance to staff.

FINANCIAL IMPACT: Varies; depending on results of negotiation between the City Manager and the auditing firm.

MOTION REQUESTED: Approve selection of abip, PC and authorize City Manager to negotiate terms of contract.

Scoring Sheet - Audit RFP - Average Scores of Reviewers

| | Professional Personnel Qualifications & Experience | Firm Knowledge & Understanding - Gov't Accounting | Record of quality audit work (review external quality control review report) | Total Score | Independent | Licensed to Practice in Texas | No Conflict of Interest with other City services | Submitted most recent quality control review report | RFP instructions adhered to w/r/t proposal preparation and submittal |
|---|--|---|--|-------------|-------------|-------------------------------|--|---|--|
| Companies: | 30 | 40 | 30 | | Y / N | Y / N | Y / N | Y / N | Y / N |
| ABIP | 29.33 | 39.00 | 29.33 | 97.67 | Y | Y | Y | Y | Y |
| Armstrong, Vaughn & Associates | 28.33 | 39.00 | 29.00 | 96.33 | Y | Y | Y | Y | Y |

CITY OF SHAVANO PARK, TEXAS

Request for Proposal
Professional Auditing Services

Fiscal Years Ending September 30, 2023 –
September 30, 2025

Michael Del Toro, CPA
Partner

www.abipcpa.com
mdeltoro@abipcpa.com
(210) 341-2581

abip, PC
7330 San Pedro Ave, Suite 901
San Antonio, TX 78216

April 10, 2023



CLIENT **FOCUSED.** RELATIONSHIP **DRIVEN.**

April 10, 2023

City of Shavano Park, Texas
900 Saddletree Court
Shavano Park, Texas 78231

abip, PC (abip) is pleased to have the opportunity to submit this response to the request for proposal to provide professional auditing services to **The City of Shavano Park, Texas** ("the City") for the fiscal years ending September 30, 2023 through September 30, 2025, with the City's option to renew for an additional two year term. The remainder of this document highlights the qualifications and benefits **abip's** Texas municipality entities audit professionals will provide to your City for an efficient, cost-effective audit.

The City needs an accounting firm that understands the challenges facing Texas municipalities financial reporting. You also want to work with professionals who share your same commitment to quality service and are dedicated to building a long-term, responsive relationship with your City.

With **abip**, you get audit services from senior professionals who focus on Texas municipalities and local governmental entities. You also experience a collaborative culture, have direct access to top technical resources, and receive straightforward, proactive communication delivered through a centralized, committed, and knowledgeable client service team. In addition to addressing your immediate audit needs, **abip** is ready to leverage our resources and capabilities to support your financial and internal control strategies.

The Audit Will Be Performed in Accordance with the Following Standards:

- Generally Accepted Auditing Standards adopted by the AICPA
- Financial, Compliance, and Internal Control Requirements with *Government Auditing Standards*
- Compliance with Policies and Procedures Established by the City
- Applicable State and Federal Laws and Regulations

abip's evaluation of the City's internal controls will provide public confidence that your financial statements are fairly stated and that the City has complied with relevant laws and regulations.

We are Different from Other Firms

Our Professionals are Focused on Texas Municipalities and Other Local Governments

- No need to train or educate our team on the basics of your City
- Minimal interruptions to your staff's day-to-day operations
- Team member continuing education is focused on local government accounting and auditing
- Federal and state agency experience you can rely on

Our Partners and Senior Managers are Actively Involved in all Aspects of the Engagement

- Engagement team stability
- No surprises – technical issues and questions are resolved during the audit
- Prompt and clear communication throughout the audit
- Year-round resource for information and advice

We are a Full-Service Firm with Extensive Resources Such as Cybersecurity and Forensics

- That makes **abip** a one-stop-shop for various resources

Your Engagement Team

Your team, led by Michael Del Toro, is made up of industry leaders who are experienced with the technical assignments like yours. They understand that you have key concerns when it comes to choosing your accounting professionals and are dedicated to addressing your requirements.

Our office is located at 7330 San Pedro Avenue, Suite 901, San Antonio, Texas 78216, telephone **(210) 341-2581**, fax (210) 341-2588. I will serve as your engagement partner for the City's audit should we be selected as your independent auditors. As an authorized representative of the firm, I am empowered to submit this request for proposal and to sign a contract with the City. If we can be of any assistance or answer any questions concerning this request for proposal, please feel free to call or email me at **mdeltoro@abipcpa.com**.

Sincerely



Michael Del Toro, CPA
Partner

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Firm Profile

abip is a regional firm with fully staffed offices in Houston and San Antonio, Texas. The services you have requested will be coordinated from and provided by the San Antonio office. **abip** has over 100 employees on staff. **abip** provides accounting, auditing, consulting, and tax planning and preparation services to various industries such as nonprofit, governmental, employee benefit plans, real estate, oil and gas, health care, construction, manufacturing, technology, and professional service companies.

The partners of your engagement team have over 50 combined years of experience auditing clients similar to the City of Shavano Park, Texas. Our partners and managers are highly involved in the day to day fieldwork which will allow us to supervise our staff, catch any major issue early and be available for questions from you.

Principal Supervisory and Management Staff

Michael Del Toro, CPA – Partner

As audit partner, Michael will coordinate the services of our firm and will have overall responsibility for the audit and any matters related to the audit. Mike has over twenty-five (25) years of experience in auditing and accounting for nonprofit entities and governmental entities. Mike is licensed to practice as a certified public accountant in the State of Texas.

Janet Pitman – Concurring Partner

As concurring partner, Janet will provide a technical review of the audit as well as provide technical assistance throughout the audit as needed. Janet has over thirty (30) years of experience in auditing and accounting for nonprofit and governmental entities. Janet is licensed to practice as a certified public accountant in the State of Texas.

Jeremy Barbatto, CPA – Engagement Manager

As engagement manager, Jeremy will perform work under the direct supervision of the partners. His functions will be gathering data and performing detail tests, such as vouching expenses and determining eligibility of costs and assisting other team members assigned to the engagement. Jeremy is licensed to practice as a certified public accountant in the State of Texas.

abip's Commitment to Quality Control

The AICPA peer review involves a rigorous inspection of our engagements every three years. At the conclusion of the peer review, the peer reviewer expresses an opinion on the design of our quality control system for our accounting and auditing practice and our compliance with that system. Our latest peer review, conducted in 2020, received the highest possible rating of "pass." The peer review included a review of engagements performed under *Governmental Auditing Standards*, including compliance audits under the Single Audit Act.



Report on the Firm's System of Quality Control

August 30, 2021

To the Shareholders of ABIP, PC
and the Peer Review Committee of the TSCPA

We have reviewed the system of quality control for the accounting and auditing practice of ABIP, PC (the firm) in effect for the year ended December 31, 2020. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations


Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act and audits of employee benefit plans.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

ABIP, PC
August 30, 2021
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Opinion

In our opinion, the system of quality control for the accounting and auditing practice of ABIP, PC in effect for the year ended December 31, 2020, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. ABIP, PC has received a peer review rating of *pass*.


Briggs & Veselka Co.
Austin, Texas

www.bvccpa.com

Member of the Center for Public Company Audit Firms
of the American Institute of Certified Public Accountants



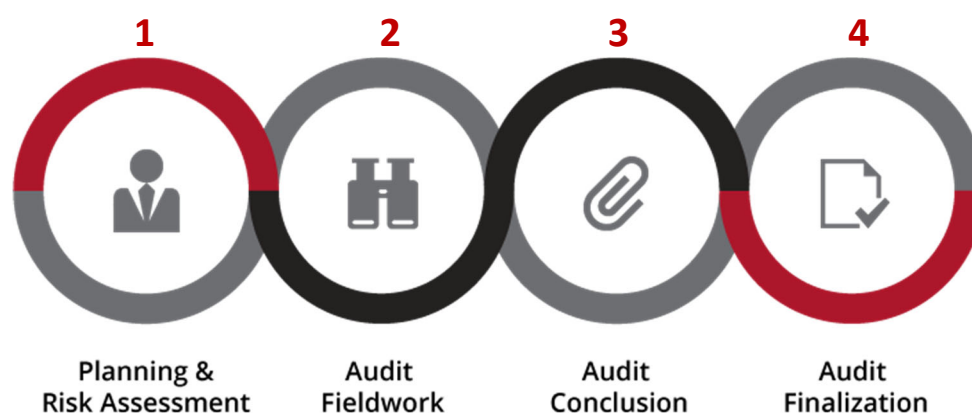
Federal/State Desk Reviews

The firm has had no federal or state desk reviews or field reviews of its audits during the past three (3) years. The firm has never had any disciplinary action taken, nor are there any pending reprimands from the AICPA, state board, state society, SEC, state or federal regulatory bodies or other professional organizations.

Specific Audit Approach and Strategy

Overall Audit Phases

abip's audit approach is divided into four phases:



| Summary of Segmentation | Partners | Managers | Staff | Est. Hours |
|--------------------------------------|-----------|-----------|------------|------------|
| Phase 1 – Planning & Risk Assessment | 1 | 2 | 29 | 32 |
| Phase 2 – Audit Fieldwork | 6 | 16 | 66 | 88 |
| Phase 3 – Audit Conclusion | 5 | 5 | 5 | 15 |
| Phase 4 – Audit Finalization | 8 | 7 | - | 15 |
| Total | 20 | 30 | 100 | 150 |

Phase 1 – Planning & Risk Assessment

Planning and risk assessment is essential to ensure a quality audit, efficient use of professional team members, timely delivery of reports and other letters, and to reach the objectives agreed to in the engagement letter. Efficient planning minimizes disruption to your operations.

Planning Procedures Include, But Are Not Limited To:

- Preliminary consideration of audit risk and materiality
- The effects of computer processing
- Understanding of the City's:
 - Environment
 - Determining laws and regulations that affect the City's financial reporting and compliance that are material to the financial statements
 - Operations
 - Organizational charts
 - Annual budget
 - Internal control structure over major financial process
- Preliminary analytical review of the current year financial statements to prior year results and the current year annual budget
- Review of the City's minutes from City Council meetings and subcommittees
- Consideration of risk of material misstatement due to fraud

Planning and risk assessment activities conclude with an audit strategy focused on areas of the City based on risk and/or materiality through a specifically **tailored audit program**.

| Phase 1 - Planning & Risk Assessment | Partners | Managers | Staff | Est. Hours | Timeline |
|--------------------------------------|----------|----------|-----------|------------|------------------|
| Financial Audit Planning | - | 2 | 22 | 24 | July/August 2023 |
| Analytical Review - Preliminary | 1 | - | - | 1 | |
| Minutes, Contracts, Ordinances | - | - | 4 | 4 | |
| Working Trial Balance | - | - | 2 | 2 | |
| Confirmations | - | - | 1 | 1 | |
| Total for Phase 1 | 1 | 2 | 29 | 32 | |

Phase 2 – Audit Fieldwork

Audit fieldwork is the completion of the audit approach specifically tailored for the City through the risk assessment. The approach focuses on procedures to test management's assertions over the financial statements.

The Assertions Are:

| Assertion | Description |
|-----------------------------|--|
| Existence or Occurrence | Assets and liabilities actually exist at the balance sheet date, and transactions reported in the operating statement actually occurred during the period covered. |
| Completeness | Transactions and accounts that should be included in the financial statements are included, and there are no undisclosed assets, liabilities, or transactions. |
| Accuracy | Amounts and other data relating to recorded transactions and events have been recorded accurately. |
| Rights and Obligations | Clear title to the assets, the liabilities are obligations of the City, and the City was actually a party to the reported transactions. |
| Cutoff | Transactions and events have been recorded in the correct accounting period. |
| Valuation or Allocation | Assets and liabilities are valued properly, and the revenues and expenses are measured properly. |
| Presentation and Disclosure | Assets, liabilities, revenues, and expenses are properly described and disclosed in the financial statements. |

Audit Procedures Include:

- Inquiry of City personnel
- Analytical procedures
- Observation of processes
- Scanning general ledger activity
- Inspection of policies and procedures
- Reperformance of calculations
- Confirmation of accounts

| Phase 2 – Audit Fieldwork | Partners | Managers | Staff | Est. Hours | Timeline |
|--------------------------------------|----------|-----------|-----------|------------|------------------------|
| Cash | - | - | 3 | 3 | November-December 2023 |
| Investments and Investment Policy | - | - | 3 | 3 | |
| Revenues, Receivables and Receipts | - | - | 8 | 8 | |
| Capital Assets | - | - | 8 | 8 | |
| Accounts Payable | - | - | 8 | 8 | |
| Payroll and Related Liabilities | - | - | 10 | 10 | |
| Debt | - | - | 2 | 2 | |
| Fund Equity | - | - | 2 | 2 | |
| Annual Report Preparation and Review | - | 10 | 12 | 22 | |
| Single Audit (if necessary) | 4 | 4 | 10 | 18 | |
| Managers Review | - | 2 | - | 2 | |
| Partners Review | 2 | - | - | 2 | |
| Total for Phase 2 | 6 | 16 | 66 | 88 | |

Phase 3 – Audit Conclusion

The audit conclusion is the finalization of the audit approach. It consists of the following:

- Final reviews of the fieldwork procedures to ensure an effective audit in accordance with professional standards
- Final analytical review of financial reporting
- Conclude on audit completion checklists

| Phase 3 – Audit Conclusion | Partners | Managers | Staff | Est. Hours | Timeline |
|----------------------------|----------|----------|----------|------------|---------------|
| Partners Final Review | 3 | - | - | 3 | December 2023 |
| Single Audit | 1 | 2 | 5 | 8 | |
| Analytical Review – Final | 1 | - | - | 1 | |
| Audit Completion Checklist | - | 3 | - | 3 | |
| Total for Phase 3 | 5 | 5 | 5 | 15 | |

Phase 4 – Audit Finalization

Audit finalization is formalizing the finale of the audit services. Finalization consists of:

- Reviewing the annual comprehensive financial report draft
- Completion of the disclosure checklist
- Obtaining the representation letter from the City's management
- Finalizing the independent auditors reporting letters and the management letter
- Presentation of audit results and auditor reports to City management and City Council

| Phase 4 – Audit Finalization | Partners | Managers | Staff | Est. Hours | Timeline |
|--|----------|----------|----------|------------|---------------|
| Annual Report Review | 4 | - | - | 4 | December 2023 |
| Disclosure Checklists | - | 3 | - | 3 | |
| Representation Letter | 1 | - | - | 1 | |
| Management Letter | 1 | 2 | - | 3 | |
| Meetings With Management, City Council, Etc. | 2 | 2 | - | 4 | |
| Total for Phase 4 | 8 | 7 | - | 15 | |

Sampling

abip uses a comprehensive and systematic sampling plan that focuses directly on the assessment of audit risk and integrates statistical theory with the use of audit judgment. The sampling plan is taken from the guidance of the AICPA Audit Guide and Governmental Auditing Standards. Statistical sampling is used when the data set is in a logical order or sequence, and nonstatistical sampling is used if the data is not in sequential order.

The Sample Size is Based on Various Factors Such As:

- Size of the Data Set
- Audit Risk in the Sample
- Tolerable Misstatement
- Unusual Items in the Data Set
- Number of Exceptions Allowed From the Sample Test (if any)

| Area of the Audit | Data set is more than 250 | Data set is less than 250 |
|---|---|--|
| Account Balance Testing (Receivables, Revenue, Payables, Expenses, etc.) | All material and unusual transactions. Addition samples based on the dollar value of the remaining balance in the account being tested. | All material and unusual transactions. Addition samples based on the dollar value of the remaining balance in the account being tested |
| Testing Coding or Classifications of Transactions | 25 or 60 samples depending on risk and deviations expected. | Judgment based on risk -25 samples or less |
| Obtain an Understanding of Control Processes and Procedures | Sample size based on auditor judgment. Typically between 3 to 5 samples per process or procedure. | Sample size based on auditor judgment. Typically between 3 to 5 samples per process or procedure |

Computer Audit Tools

abip uses a paperless audit tool to manage and coordinate the audit in a secure, cloud-based environment. The advantage of a paperless environment is that we do not maintain physical documents, and client information is not maintained locally on workstations. The City has 24/7 access to our online document portal to easily share files for the engagement. **abip** also utilizes electronic tools such as trial balance software to manage the reporting and analytical review of the City's financial information, sampling tools, and risk assessment management.

Analytical Procedures

abip uses analytical procedures in the audit during the planning and risk assessment phase to obtain an understanding of financial results during the fiscal year and assess the risk of material misstatement based on knowledge obtained from the City. Analytical procedures are also used as an audit tool to quickly conclude whether an account is materially stated. Analytical procedures are typically used as follows:

| Audit Area | Type of Procedure | Example |
|-----------------------|---|---|
| Planning of the Audit | Compare current year results to the prior year and the budget | Assessment of the variance for each account against expectation developed from knowledge of City |
| Revenues & Expenses | Compare current year results to the prior year and the budget | Assessment of the variance for each account against expectations developed from knowledge of the City |
| | Reasonableness test of results based on nonfinancial factors | Revenues and expenses based on consumption data times rates appear reasonable |
| | Reasonable averages per transaction | Average utility charges by month appear reasonable |
| | Reasonableness of ratio to other account balances | Salary-related expense ratios appear reasonable compared to the prior year |

Understanding the Internal Controls

abip will obtain an understanding of the City's internal control by performing the following:

| Objective for Identifying Controls | Procedure |
|---|--|
| Identify the Significant Transaction Activities and Compliance Material to the Financial Statements | Perform preliminary analytics, assess prior knowledge of the City, review prior year financial reports, review the City's annual budget, read minutes of City Council meetings and review the schedule of federal awards |
| Review the City's Written Policies and Procedures | Inquire of City management and staff of written policies and procedures and review minutes |
| Obtain an Understanding of the City's Environment, Significant Activities, and Compliance Material to the Financial Statements to Assess Controls | Make inquiries of management and others, observe entity procedures and controls, inspect documents and records, and trace sampled transactions through the system |

Compliance with Laws and Regulations

abip will obtain an understanding of the laws and regulations that will be subject to the Audit by performing the following:

| Objective for Identifying Laws and Regulations | Procedure |
|--|--|
| Identify the Significant Operations and Sources of Revenue | Perform preliminary analytics, assess prior knowledge of the City, review prior year financial reports, review the City's annual budget, read minutes of City Council meetings, review the schedule of federal awards, review notices of grant awards |
| Identify Regulatory Requirements | Read oversight reports and communications from Federal, State, and other grantors |
| Reviewing Guidance Publications | <ul style="list-style-type: none"> • Texas Public Funds Investment Act • AICPA Audit Guide, Audits of State and Local Governmental Units • The Single Audit Act of 1996 • Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) • <i>Government Auditing Standards</i> (Yellow Book), as amended • Federal Cognizant Agency Audit Organization Guidelines • Texas Local Government Code • State of Texas Single Audit Circular |

Firm Audit Philosophy

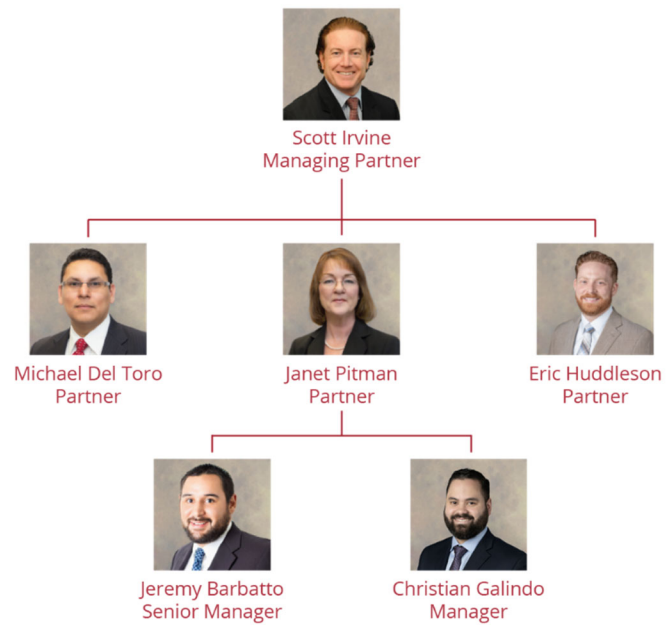
Our audit will be performed in accordance with the following standards:

- Generally Accepted Auditing Standards adopted by the AICPA
- Financial, Compliance, and Internal Control Requirements with *Government Auditing Standards*
- Compliance with Policies and Procedures Established by the City
- Applicable State and Federal Laws and Regulations

We will perform specific audit procedures on the accounts of the City in order to form an opinion on the fair presentation of the basic financial statements in conformity with generally accepted accounting principles and an “in relation to” opinion on the fair presentation of the combining and individual fund financial statements and schedules. In addition, we will perform limited procedures on the required supplementary information that is presented in the financial statements. The specific audit procedures are determined each year based on the results of our planning and risk assessment for the year.

Organizational Structure

We are a regional CPA and Advisory Firm with 12 partners in Houston and San Antonio. The Audit leadership team is made up of **3 Partners** (Michael Del Toro, Janet Pitman, and Eric Huddleson) and 1 **Senior Manager and 1 Manager** (Jeremy Barbatto and Christian Galindo) overseen by our **Managing Partner**, Scott Irvine.



abip Key Texas Municipality Team

| Team Member | Title | Engagement Role | Experience Similar to City of Shavano Park, TX |
|------------------------------|--------------------|--|---|
| Michael Del Toro, CPA | Partner | <ul style="list-style-type: none"> Overall responsibility for the Engagement Directing the planning, testing, communications, and financial statement decisions Provide accounting and auditing technical assistance Coordinate all meetings with management | City of San Marcos, TX * City of Boerne, TX * City of Del Rio, TX * City of Alamo Heights, TX * City of Live Oak, TX * City of Leon Valley, TX * City of Fair Oaks Ranch, TX * City of Cibolo, TX * City of Schertz, TX * City of Rollingwood, TX City of Universal City, TX City of Hill Country Village, TX City of Shavano Park, TX City of Somerset, TX City of Floresville, TX City of Windcrest, TX City of Fredericksburg, TX City of Woodcreek, TX |
| Janet Pitman, CPA | Concurring Partner | <ul style="list-style-type: none"> Review the Audit to ensure it was performed in accordance with the Firms quality control standards Provide accounting and auditing technical assistance Review final Annual Financial Report | City of San Marcos, TX * City of Boerne, TX * City of Del Rio, TX * City of Alamo Heights, TX * City of Live Oak, TX * City of Leon Valley, TX * City of Fair Oaks Ranch, TX * City of Cibolo, TX * City of Schertz, TX * City of Rollingwood, TX City of Universal City, TX City of Hill Country Village, TX City of Shavano Park, TX City of Somerset, TX City of Floresville, TX City of Windcrest, TX City of Fredericksburg, TX City of Woodcreek, TX |
| Jeremy Barbatto, CPA | Engagement Manager | <ul style="list-style-type: none"> Serve as the day-to-day contact for the City and manage the overall work plan developed by the Partner Oversee the staff on the engagement and filter questions from staff to the City Lead the audit planning and risk assessment for the financial audit and single audit and direct the staff through the process Provide technical assistance to the staff assigned to the engagement | City of San Marcos, TX * City of Boerne, TX * City of Del Rio, TX * City of Alamo Heights, TX * City of Live Oak, TX * City of Leon Valley, TX * City of Fair Oaks Ranch, TX * City of Cibolo, TX * City of Schertz, TX * City of Rollingwood, TX City of Universal City, TX City of Hill Country Village, TX City of Shavano Park, TX City of Somerset, TX City of Floresville, TX City of Windcrest, TX City of Fredericksburg, TX City of Woodcreek, TX |

| Team Member | Title | Engagement Role | Experience Similar to City of Shavano Park, TX |
|-------------------|---------|---|---|
| Christian Galindo | Manager | <ul style="list-style-type: none"> Serve as an additional resource for technical guidance to the engagement manager and staff Assist the engagement manager with reviewing staff work | City of Eagle Pass, TX City of Eagle Pass, TX Water Works System City of Castle Hills, TX Maverick County Solid Waste Authority Bexar County ESD No. 2 / D2FR SAM Ministries Workforce Solutions Rural Capital Area North Central Texas Council of Governments (Transit Programs/Grants) Youth Empowerment Services – YES, Inc. Alliance of Community Assistance Ministries |

** Denotes client who issues an Annual Comprehensive Financial Report and receives GFOA's Certificate of Achievement for Excellence in Financial Reporting.*



Michael Del Toro, CPA

Partner

Educational Background

- Certified Public Accountant - Texas
- BBA in Accounting – University of the Incarnate Word, 1997

Career Experience

abip, PC

- Partner – January 2013 to Present

Thompson, Williams, Biediger, Kastor & Young, L.C.

- Partner – January 2009 to December 2012
- Audit Manager – January 2007 to December 2008
- Audit Supervisor – February 2005 to December 2006

Burnside & Rishebarger, PLLC

- Audit Supervisor – March 2004 – January 2005

Harte-Hanks, Inc.

- Internal Audit – June 2001 – February 2004

Padgett, Stratemann & Co., LLP

- Audit In-Charge – January 1999 – May 2001

Garza Gonzales & Associates

- Staff Auditor – October 1997 – December 1998

Engagement Experience

Mike has over twenty-five (25) years of experience in auditing and accounting for government entities. He has been associated with the financial and compliance audits for Judson Independent School District, Comal Independent School District, San Marcos Consolidated Independent School District, Lago Vista Independent School District, Southwest Independent School District, Jourdan Independent School District, Education Service Center, Region 20, Northside Independent School District, Southside Independent School District, Laredo Independent School District, City of San Marcos, Texas, Bexar County, Texas, VIA Metropolitan Transit, San Antonio River Authority, and various other government entities. Mike attends seminars of the Texas Association of School Business Officials and its local chapter, the Alamo Area Association of School Business Officials. In addition, Mike is a member of the Special Review Committee for the GFOA's Certificate of Achievement for Excellence in Financial Reporting.

PROFESSIONAL ASSOCIATIONS

- American Institute of Certified Public Accountants
- Texas Society of Certified Public Accountants
- Government Finance Officers Association
- Alamo Area Association of School Business Officials
- Texas Association of School Business Officials



Janet A. Pitman, CPA

Partner

Educational Background

- Certified Public Accountant - Texas
- BBA in Accounting – University of Texas at San Antonio – 1991

Career Experience

abip, PC

- Partner – January 2013 to Present

Thompson, Williams, Biediger, Kastor & Young, L.C.

- Partner – January 2009 to December 2012
- Manager – October 2003 to December 2008

Bexar County Auditor's Office

- Accounting Manager – May 2001 to September 2003

Padgett, Stratemann & Co., L.L.P.

- Manager – June 1996 to April 2001
- Audit Team Member – September 1991 to May 1996

Engagement Experience

Janet has over thirty (30) years of experience in auditing and accounting of government entities. She has been associated with the financial and compliance audits of Judson ISD, North East ISD, Comal ISD, San Marcos CISD, Navarro ISD, Marion ISD, Medina ISD, Southside ISD, Southwest ISD, Jourdanton ISD, Education Service Center, Region 20, Guadalupe-Blanco River Authority, and various other government entities. She has been the manager in charge of the financial and compliance audits for Southside ISD, Northside ISD, Randolph Field ISD, Fort Sam Houston ISD, Lackland ISD, LaVernia ISD, Bandera ISD, Schertz-Cibolo-Universal City ISD, Laredo ISD, and various other government entities. While at Bexar County, she was the project manager for the implementation of GASB 34. Janet has presented to and attends seminars of the Texas Association of School Business Officials and its local chapter, the Alamo Area Association of School Business Officials. In addition, Janet is a member of the Special Review Committee for the GFOA's Certificate of Achievement for Excellence in Financial Reporting.

PROFESSIONAL ASSOCIATIONS

- American Institute of Certified Public Accountants
- Texas Society of Certified Public Accountants
- San Antonio CPA Society, a Chapter of the Texas Society of CPAs
- Government Finance Officers Association
- Alamo Area Association of School Business Officials
- Texas Association of School Business Officials



Jeremy Barbatto, CPA

Senior Audit Manager

Educational Background

- Certified Public Accountant – Texas
- Masters in Accountancy – Texas State University, 2010
- BBA in Accounting – Texas State University, 2008

Career Experience

abip, PC

- January 2013 to Present

Thompson, Williams, Biediger, Kastor & Young, L.C.

- August 2010 to December 2012

Engagement Experience

Jeremy has over twelve (12) years of experience in auditing and accounting of government entities. Jeremy has been assigned to the financial and compliance audits for North East Independent School District, Comal Independent School District, San Marcos Consolidated Independent School District, Judson Independent School District, Southwest Winners, Education Service Center Region 20, Southwest Independent School District, Workforce Solutions – Alamo, Guadalupe-Blanco River Authority, City of Live Oak, Texas, City of Alamo Heights, Texas, City of Cibolo, Texas, City of Universal City, Texas, City of Hill Country Village, Texas, and various other government entities. In addition, Jeremy is a member of the Special Review Committee for the GFOA's Certificate of Achievement for Excellence in Financial Reporting.

PROFESSIONAL ASSOCIATIONS

- American Institute of Certified Public Accountants
- Texas Society of Certified Public Accountants
- San Antonio CPA Society, a Chapter of the Texas Society of CPAs
- Alamo Area Association of School Business Officials
- Government Finance Officers Association



Christian Galindo

Manager

Educational Background

- Graduated from Universidad Rafael Urdaneta, Venezuela with BS in Accounting - 2012
- CPA candidate

Career Experience

abip, PC

- Manager - January 2023 to Present

Martinez, Rosario and Company, LLP

- Senior Manager – August 2020 to January 2023

Sentry Wellhead Systems, LLC

- Controller – October 2018 to August 2020

Infornet USA/One Stop Tax

- Office Manager – January 2017 to October 2018

Bahsas Group

- Chief Accountant - Venezuela

University Rafael Urdaneta (Venezuela)

- Professor of Accounting I and Accounting II

Engagement Experience

Christian has over 10 years of experience providing accounting and tax services, audits, compilations, process improvement, KPI analyses, financial statement analysis, gross margin and pricing analysis just to name a few. Christian works with numerous types of clients including non-profit organizations, local governments, healthcare, real estate, professional services, and oil and gas.

PROFESSIONAL ASSOCIATIONS

- American Institute of Certified Public Accountants
- Texas Society of Certified Public Accountants
- The Association of Certified Fraud Examiners
- Government Finance Officers Association

Independence

At **abip**, we take the utmost care in determining that our firm and staff are independent with respect to the governmental client. We determine independence prior to making a decision to submit our qualifications by complying with our quality control standards and standards prescribed by *Government Auditing Standards*.

We are independent with respect to the City; there have been no prohibited transactions including direct or indirect financial interest with the City, and no one on our staff is related to City personnel or any member of the City Council.

History Servicing Texas Municipalities Similar to City of Shavano Park, Texas

| Local Government |
|-------------------------------------|
| City of Fredericksburg, Texas |
| City of Hill Country Village, Texas |
| City of Rollingwood, Texas |
| City of Universal City, Texas |
| City of Woodcreek, Texas |
| City of Fair Oaks Ranch, Texas |

Current Audit Clients

| Current Audit Clients |
|---|
| Municipalities |
| City of Alamo Heights, Texas |
| City of Boerne, Texas |
| City of Cibolo, Texas |
| City of Del Rio, Texas |
| City of Fair Oaks Ranch, Texas |
| City of Fredericksburg, Texas |
| City of Gonzales, Texas |
| City of Hill Country Village, Texas |
| City of Pleasanton, Texas |
| City of Port Aransas, Texas |
| City of Rollingwood, Texas |
| City of San Marcos, Texas |
| City of Universal City, Texas |
| |
| School Districts |
| Comal Independent School District |
| Harlandale Independent School District |
| Judson Independent School District |
| North East Independent School District |
| San Marcos Consolidated Independent School District |
| Ingram Independent School District |
| Largo Vista Independent School District |
| Marion Independent School District |
| Medina Independent School District |
| |
| Other |
| Hays County, Texas |
| Comal County, Texas |
| Guadalupe Blanco River Authority |
| Alamo Workforce Development |
| Workforce Solutions – Coastal Bend |

Projected Workload

abip is committed to the timeline established by the City and can manage to complete the engagement within that timeline.

References

| Client Name | Services Provided | Contact Person | Telephone Number |
|-----------------------------------|--|---|------------------|
| City of San Marcos, Texas | Financial and Federal Single Audit ACFR Certificate Awarded | Ismael Garcia, Accounting Manager igarcia@sanmarcostx.gov | (512) 393-8179 |
| City of Boerne, Texas | Financial and Federal Single Audit ACFR Certificate Awarded | Sam Singery, CPA Assistant Finance Director ssingery@boerne-tx.gov | (830) 248-1508 |
| City of Alamo Heights, Texas | Financial and Federal Single Audit ACFR Certificate Awarded | Robert Galindo, CPA Director of Finance rgalindo@alamoheightstx.gov | (210) 882-1502 |
| City of Del Rio, Texas | Financial and Federal Single Audit ACFR Certificate Awarded | Alberta Barrett, CPA Finance Director alberta.barrett@cityofdelrio.com | (830) 774-8500 |
| City of Fair Oaks Ranch, Texas | Financial and Federal Single Audit ACFR Certificate Awarded | Summer Fleming, CPA Interim Finance Director sfleming@fairoaksranchtx.org | (210) 698-0900 |

Canceled Contracts / Legal Proceedings

abip has not had a contract canceled or terminated for unsatisfactory performance in the history of the firm nor have we had legal proceedings.

Additional Data

There is no additional information we wish to present.

APPENDIX A EXECUTION OF OFFER

THIS EXECUTION OF OFFER MUST BE COMPLETED, SIGNED AND RETURNED WITH AUDIT FIRM'S PROPOSAL. FAILURE TO COMPLETE, SIGN AND RETURN THIS EXECUTION OF OFFER WITH THE AUDIT FIRM'S PROPOSAL MAY RESULT IN THE REJECTION OF THE PROPOSAL.

- A. By signature hereon, Audit firm represents and warrants that:
1. Audit firm acknowledges and agrees that (a) this RFP is a solicitation for proposal and is not a contract or an offer to contract; (b) the submission of a proposal by Audit firm in response to this RFP will not create a contract between the City of Shavano Park and Audit firm; (c) the City of Shavano Park has made no representation or warranty, written or oral, that one or more contracts with the City of Shavano Park will be awarded under this RFP;
 2. Audit firm has the necessary experience, knowledge, abilities, skills, and resources to perform the all the services as requested in this RFP;
 3. Audit firm is aware of, is fully informed about, and is in full compliance with all applicable federal, state and local laws, rules, regulations and ordinances;
 4. Audit firm understands (a) the requirements and specifications set forth in this RFP and (b) the terms and conditions set forth in the Agreement under which Audit firm will be required to operate;
 5. If selected by the City of Shavano Park, Audit firm will: provide copies of all insurance policies, a Certificate of Insurance reflecting the insurance companies that are providing coverage and insurance limits for Commercial General Liability, Workers' Compensation, Professional Liability and Auto Liability, copies of all applicable policies and endorsements.
 6. All statements, information and representations prepared and submitted in response to this RFP are current, complete, true and accurate. Audit firm acknowledges that the City of Shavano Park will rely on such statements, information, and representations in selecting the successful Audit firm. If selected by the City of Shavano Park, Audit firm will notify the City of Shavano Park immediately of any material change in any matters with regard to which Audit firm has made a statement or representation or provided information.
- B. Audit firm offers and agrees to furnish the products, services, and price as described in its proposal to the City of Shavano Park and complies with all terms, conditions, requirements and specifications set forth in this RFP.
- C. Audit firm affirms that it has not given or offered to give, nor does Audit firm intend to give at any time hereafter, any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor or service to a public servant in connection with its submitted proposal. Failure to sign this Execution of Offer, or signing with a false

statement, may void the submitted proposal or any resulting contracts, and the Audit firm may be removed from all proposal lists at the City of Shavano Park.

- D. Audit firm hereby certifies that neither Audit firm nor any firm, corporation, partnership or institution represented by Audit firm, or anyone acting for such firm, corporation or institution, has violated the antitrust laws of the State of Texas, codified in Section 15.01, *et seq.*, *Texas Business and Commerce Code*, or the Federal antitrust laws, nor communicated directly or indirectly the proposal made to any competitor or any other person engaged in such line of business.
- E. Audit firm certifies that the individual signing this document and the documents made a part of this RFP is authorized to sign such documents on behalf of Audit firm and to bind Audit firm under any agreements and other contractual arrangements that may result from the submission of Audit firm's proposal.
- F. Audit firm certifies that (i) no relationship, whether by blood, marriage, business association, capital funding agreement or by any other such kinship or connection exists between the owner of any Audit firm that is a sole proprietorship, the officers or directors of any Audit firm that is a corporation, the partners of any Audit firm that is a partnership, the joint ventures of any Audit firm that is a joint venture or the members or managers of any Audit firm that is a limited liability company, on one hand, and an employee of the City of Shavano Park, on the other hand, other than the relationships which have been previously disclosed to the City of Shavano Park in writing and (ii) Audit firm has not been an employee of the City of Shavano Park within the immediate twelve (12) months prior to the Submittal Deadline. All disclosures by Audit firm in connection with this certification will be subject to administrative review and approval before the City of Shavano Park enters into a contract with Audit firm.
- G. Audit firm shall and has disclosed, as part of its proposal, any exceptions to the certifications stated in the Execution of Offer. All such disclosures will be subject to administrative review and approval prior to the time the City of Shavano Park makes an award or enters into any contract or agreement with Audit firm.

I certify that the above statements are true and correct.

Submitted and Certified By: Michael Del Toro

Signature of Duly Authorized Representative: 

Printed Name/Title/Date: Michael Del Toro, Partner, April 10, 2023

CITY COUNCIL STAFF SUMMARY

Meeting Date: April 24, 2023

Agenda item: 6.4 / 6.5

Prepared by: Bill Hill

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

6.4 Discussion – Phase I (Zoning District A-1) Street Reconstruction planning update - City Manager / City Engineer

6.5 Discussion Phase IA (DeZavala) planning update - City Engineer



Attachments for Reference: 1)

BACKGROUND / HISTORY:

DeZavala project will be funded with Federal funds under a Community Project Funding Request approved by Congress as Consolidated Appropriations Act, 2023 (the FY2023 Federal Budget). The City received a total of \$4M in federal funding for all of Shavano Park Street Projects Phase 1 (includes De Zavala).

DISCUSSION:

On March 27th, City Council approved D&D Contractors for award of base bid with Alternates #1, #2 and #3 and authorized City Manager to negotiate construction contract of \$6,282,548.69 for Shavano Park Street Maintenance Phase 1A.

KWF re-submitted the 60% plans for DeZavala on March 17th. Updated 60% plans take into account the hill re-grading to improve line of sight near Bikeway, Water Pollution Abatement Plan (WPAP) submittal and other City Council guidance at December, January and February meetings. Updated opinion of probable construction costs (OPCC) is now \$2.97M dollars, an increase of \$1.1M dollars over the December 2022 previous 60% submittal \$1.8M OPCC.

On April 10th, the City released a Request for Proposal for Construction Inspection Services for the Street Maintenance Project.

The City of Shavano Park, Texas (the City) is inviting qualified firms and individuals to submit Bid Proposals for professional Construction Inspection Services for the Shavano Park Street Maintenance Phase 1 project. The required professional services are providing inspection

services for the reconstruction of residential streets as described in the project description (Section II) and the plan set under Exhibit A.

[Request for Proposal – Construction Inspection Services](#)

Exhibit A (500MB Construction Plan File): [DROPBOX LINK](#)

SCOPE OF SERVICES

The City intends to select a qualified firm or individual that will operate as an extension of, and in complete cooperation with, the City's staff and the Engineer of Record (KFW Engineers and Surveying) to provide Construction Inspection services for the Shavano Park Street Maintenance Phase 1 project. City staff at this time anticipates 10 – 20 work hours per week for this project; continuous work site presence is not required

The City Manager and KFW Engineers will provide update on project to Council.

COURSES OF ACTION: TBD'ed

FINANCIAL IMPACT: Varies

MOTION REQUESTED: N/A.

CITY COUNCIL STAFF SUMMARY

Meeting Date: April 24, 2023

Agenda item: 6.6

Prepared by: Carla Laws

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Presentation / discussion – 2023 Town Plan Update – City Manager / Chairman Carla Laws

X

Attachments for Reference:

1) 6.5a Town Plan update powerpoint

BACKGROUND / HISTORY:

At the July 25, 2020 City Council meeting the Council unanimous approved the following motion: “Motion to task the Planning & Zoning Commission to review the City’s current Comprehensive Plan, and after public hearings, return to Council with proposed amendments for 2023 and future years.”

At the August 3, 2022 Planning & Zoning meeting, Commission and staff began the Town Plan update process.

Planning & Zoning Chairman Carla Laws last presented an update on the Town Plan update at the October 24, 2022 City Council meeting.

DISCUSSION:

Focus areas for the 2023 Town Plan are as follows:

- Commercial Development
- Community Engagement
- Property Maintenance Standards and Zoning
- Municipal Talent Management and Retention
- Public Infrastructure
- Long-Term City Finances

The Planning and Zoning Commission has completed all focus areas of the Town Plan except the last, Long-term City finances. Planning & Zoning Commission has hosted public hearings and released public surveys to all residents for each focus area of the Town Plan.

Chairman Laws will cover the Town Plan schedule, anticipated completion date and review the summaries and issues/action steps of each focus area of the Town Plan. Chairman presentation is attached as item 6.5a for read ahead.

COURSES OF ACTION: N/A; discussion item only.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: N/A; discussion item only. Give guidance to Staff and Chairman Laws.

**6.5. Presentation / Discussion –
2023 Town Plan Update
– City Manager / Chairman Carla Laws**



| Month | SWOTS / Vision / Goals / History / Existing Conditions | COMMERCIAL DEVELOPMENT | COMMUNITY ENGAGEMENT AND POLICING | PROPERTY MAINTENANCE STANDARDS AND ZONING | MUNICIPAL TALENT MANAGEMENT AND RETENTION | PUBLIC INFRA- STRUCTURE | LONG- TERM CITY FINANCES | FINAL DOCUMENT REVIEW |
|--------------|---|-----------------------------------|--|--|--|------------------------------------|---|--|
| Aug | Intro | | | | | | | |
| Sept | Review + PH | | | | | | | |
| Oct | Final | Intro | | | | | | |
| Nov | | Review + PH | Intro | | | | | |
| Dec | | Final | Review + PH | Intro | | | | |
| Jan | | | Final | Review + PH | Intro | | | |
| Feb | | | | Final | Review + PH | Intro | | |
| Ma | | | | | Final | Additional Review | | |
| Apr | | | | | | Review +PH | Intro | |
| May | | | | | | Final | Review +PH | Intro |
| June | | | | | | | Final | Review + PH |
| July | | | | | | | | PZ Final Council 1 st + PH |
| Aug | | | | | | | | Council 2 nd |

2023 Town Plan Focus Areas



Together We Can!

- **Commercial Development**
 - Vision for the final commercial developments of the City
- **Community Engagement and Policing**
 - Vision for City events, municipal tract, Neighborhood Watch, citizen volunteers and other community engagement efforts
- **Property Maintenance Standards and Zoning**
 - Vision for maintaining the beauty and property values of the community
- **Municipal Talent Management and Retention**
 - Vision on how to attract, develop and retain top talent
- **Public Infrastructure**
 - Vision for City streets, NW Military Highway, hike & bike paths, water system, internet and drainage infrastructure
- **Long-term City Finances**
 - Vision for debt management, revenues and taxes

Commercial Development



Together We Can!

Commercial Development

The City has only 48 acres remaining of land zoned for future commercial development.

Annexation of more land is not a possibility because the City is surrounded by the jurisdiction of the City of San Antonio. These 48 acres are important to the City's future as they are the final opportunities to add sales tax-generating businesses. Sales tax revenues are an important funding source to repair City infrastructure, cover annual operating expenses and provide incentives necessary to retain a professional City staff. Residents also desire more local access to commercial services such as restaurants and retail. The City's vision for future commercial development is to work with the City developer to create business developments that add sales tax revenue and local services while preserving residential neighborhoods' quality of life.

Commercial Development



Together We Can!

Issues:

- Residents want more local access to commercial services – restaurants, retail, and medical
- Managing the tension between business development and maintaining residential quality of life
- Residents desire to maintain the high-end aesthetics of existing commercial developments
- Sales tax revenues are a critical funding source to repair infrastructure and cover annual operations, and there are few commercial tracts left to be developed
- Zoning of remaining commercial lots to encourage business developments that are compatible with the City

Action Steps:

- City continues to work closely with Bitterblue to influence optimal businesses for remaining commercial tracts
- Maintain strict restrictions on business signage
- Maintain restricted allowable business uses while monitoring market changes for necessary additions
- Maintain up-to-date building codes while being responsive to local developers during code adoption
- Maintain commercial property maintenance standards that are reasonable and enforceable
- Explore possible commercial developments for the 22-acre tract
- Re-zone the 22-acre lot into a Planned Unit Development to increase development flexibility
- Consider a Planned Unit Development or Mixed-Used District zoning for the 4.45-acre tract of land on Pond Hill West to increase development flexibility

Community Engagement



Community Engagement

Community engagement is essential to keeping City government close to the people it serves. Shavano Park enjoys a small-town sense of community fostered through City events and festivities, the use of Municipal Tract facilities and resident volunteerism. The City depends on input from well-qualified volunteers serving on boards, commissions, and committees. Resident participation in Police programs like Neighborhood Watch helps the City maintain low crime rates. This Town Plan envisions that the City Council continue to prioritize community policing, continue efforts to grow the sense of community and preserve the strong tradition of volunteerism. By maintaining this vision, Shavano Park will ensure it retains its safe and secure neighborhoods and the small-town sense of community so beloved by residents.

Community Engagement



Together We Can!

Issues:

- Protect and foster Shavano Park's sense of community
- City depends on volunteers serving on City boards and commissions
- Preserve Shavano Park's low crime rate
- Important role of residents and businesses in preventing and investigating crimes
- Sustain the growing scope of City events and festivities
- Maintenance of the Municipal Tract's facilities
- Effective communications to all residents and businesses
- Increase awareness, interest and participation of residents

Action Steps:

- Encourage residents to sign up to receive City communications
- Maintain and grow the City Neighborhood Watch program
- Enhance Police engagement with residents and business community
- Continue neighborhood patrol as a Police priority
- Explore parking improvements to accommodate growing scope of City events
- Use City events to engage and inform residents
- Maintain and incrementally improve Municipal Tract facilities based upon feedback from residents
- Recruit well-qualified volunteers for citizen Boards and Commissions

Property Maintenance and Zoning



Together We Can!

Property Maintenance Standards and Zoning

The City of Shavano Park is a premier community with a mix of residential districts. The City has both original neighborhoods with a rural aesthetic and modern, gated subdivisions with homeowner associations. Zoning regulations control where and what type of residential developments may occur, and property maintenance standards dictate property owner responsibilities and minimum conditions allowed. Together they play a key role in preserving the City's property values and natural beauty. The City's regulatory zoning power is the most significant way for the City to safeguard its single-family residential character. For example, zoning ordinances presently prevent the redevelopment of existing residences to multi-family uses, short-term rental uses, and the subdivision of lots. The City's regulatory power for property maintenance is likewise the City's most influential way to ensure the City's neighborhoods remain protected for the future, preserving property values and growing long-term value in the City. This focus area is our City's vision for preserving the unique character of our City.

Property Maintenance and Zoning



Together We Can!

Issues:

- Importance of the single-family character of the City's residential zoning districts
- Pressure for denser residential developments by sub-dividing lots or allowing multi-family uses
- Pressure to have multiple accessory buildings for habitation on a single lot
- Prevalence of short-term rentals (nationally) and their consequences
- Balancing the interest of the community vs individual property rights
- Preserving City property values
- Increasing trend towards the redevelopment of older residential properties

Action Steps:

- Maintain minimum lot size and single-family occupancy in residential zoning districts
- Maintain prohibition on short-term rental in residential zoning districts
- Adopt and maintain property maintenance standards that are reasonable, understandable, and enforceable while avoiding overly burdensome regulations
- City Council and Planning and Zoning Commission must remain attentive to resident and business feedback on property maintenance standards
- Avoid new regulations that make "tear down and rebuild" of old residential properties more expensive or overly complicated

Municipal Talent Management and Retention



Together We Can!

Municipal Talent Management and Retention

Shavano Park's development into a premier community of Bexar County in the last ten to twenty years owes much to the leadership and talent of the City's paid professional staff.

While the City presently has high-performing and professional Police, Fire, Public Works/Water and Administration departments led by a City Manager, this was not always the case. Staff is a significant budgetary cost to the City, a cost that is anticipated to grow in future years due to inflation, labor market competition, and rising healthcare costs. These challenges may be compounded by the fact that Shavano Park is a small and quiet town that, while desirable to live in, is professionally unattractive to some Police and Fire candidates, making recruitment more difficult. This Town Plan encourages future City Councils to make fiscally prudent decisions necessary to hire and retain the professional staff of the City.

Municipal Talent Management and Retention



Together We Can!

Issues:

- Small cities struggle to keep up with labor market competition from larger cities
- City has limited control over Inflation rates, health insurance costs or labor competition
- High customer service expectations by community
- Small city size limits promotion opportunities within departments
- Employees and candidates desire working with up to date and functional equipment
- Many Police & Fire candidates prefer careers in communities with more crime and fires
- Administrative staff required to perform multiple job tasks and roles
- Budget priorities compete with fiscal requirements and constraints

Action Steps:

- Make fiscally prudent decisions necessary to hire and retain a professional City staff
- Annually identify positions and job skills which are hardest to hire and retain and focus resources on those positions
- Maintain City website as digital face of the City for potential applicants
- Offer increased training opportunities and hiring incentives
- Maintain annual compensation study / reviews and periodic employee surveys
- Put a premium on developing and retaining key leadership positions in City departments
- Focus on team-building and consider offering affordable work perks
- Encourage Directors to propose innovative incentives and to stress work/life balance



Public Infrastructure

Public Infrastructure describes the facilities, systems, and structures that often are taken for granted but are essential to quality of life in a community. Although most Shavano Park public infrastructure is owned and operated by the City, other systems are provided by private or outside agencies. Shavano Park furnishes and maintains public buildings, streets, drainage, greenbelts, and the water system. In the past, the City rarely had the necessary funds available to provide an infrastructure of the highest quality. With the City's growth into a premier City of Bexar County, the residents and businesses now expect high quality infrastructure. Because much of the City's infrastructure was constructed in the 1950s to the 1970s, the City likely will face significant infrastructure maintenance requirements in the next five to ten years. This Town Plan encourages future City Councils to pursue grant funding and responsible budgeting for these challenges, but it also acknowledges the role debt financing will play in the future renewal of the City's public infrastructure.

Table of Contents

This focus area of the Town Plan covers a multitude of topics:

1. **City Streets**
2. **NW Military**
3. **Bike & Pedestrian Pathways**
4. **Water System**
5. **Drainage**
6. **Municipal Tract**
7. **Fiber Internet Service**



Issues:

- Residents and businesses demand quality infrastructure yet funds are limited
- Deteriorating streets and water service lines nearing expected end-of-life
- No comprehensive street assessment for Phases 2, 3, or 4 of the City's Street Maintenance Plan
- City will have little to no street or water fund reserves after completion of Bond/Federal projects in 2024/2025
- Two remaining pre-planned drainage projects (Elm Springs and Turkey Creek) will cost more than \$4 million
- Residents desire bike and pedestrian connectivity
- Preference to keep the Muni-tract natural and support wildlife while providing amenities for citizens
- Not all residences have natural gas or fiber internet service available
- Some drainage problems exceed City's ability to pay

Action Steps:

- Successfully complete the \$10M Bond project and \$4M Federal projects to build resident trust in City's capability to tackle large infrastructure projects
- Monitor the conditions of the streets and as needed conduct a comprehensive street assessment with projected costs and timelines for Phases 2, 3, and 4
- Complete a comprehensive water model to better anticipate future capital requirements
- Prioritize and sequence infrastructure maintenance and replacement
- Long-term financial planning to ensure the City's debt burden remains manageable
- Consider pedestrian and bicycle improvements including Cliffside Dr. access point
- Pursue grant funding options at State and Federal level for street, drainage, and water system renewal
- Consider Capital Replacement / Sinking Funds for future water infrastructure replacement
- City must explore new means to fund large drainage projects

DRAFT Long-term City Finances



Together We Can!

Long-term City Finances

The wise stewardship of public monies by City leaders in the past is a key reason the City of Shavano Park is a premier community of Bexar County today. The City's history of fiscal conservatism means the City in 2023 offers excellent municipal services while having one of the lowest property tax rates in Bexar County and a manageable debt burden. These conditions have stimulated the development of quality neighborhoods and businesses and a rise in property values over the last decade. The City faces challenges in maintaining this current position in the future. The City's deteriorating streets will require debt-financing to repair while the annual cost of maintaining a professional City staff and providing excellent municipal services is predicted to rise. In addition, the City's known drainage problems will require multi-million-dollar grant funding or debt financing to complete. The water system also has aging infrastructure with few available reserves. Long-term financing will be key to anticipating major expenses, saving for coming bills and ensuring property tax rates stay manageable. This Town Plan encourages future City Councils and City staff to incorporate long-term financial planning into the annual budget process.

DRAFT Long-term City Finances



Together We Can!

Issues:

- Residents and businesses demand both quality infrastructure and quality municipal services yet resources are limited
- Primary fiscal pressures on City finances come from deteriorating infrastructure and rising personnel costs
- City has a AAA/Stable Bond Rating
- City receives about \$1M in sales tax revenue annually
- As City is built out, a significant drop in permitting revenues is anticipated
- City has Fund Balance reserves of \$2.5M to act as a 'rainy day fund'
- City has Capital Replacement reserves at \$1.7M and saves money in each annual budget for future capital replacement
- City Capital Replacement reserves have no money set aside for drainage projects
- Street Maintenance Fund reserves are anticipated to be exhausted in 2026
- Property values under the over 65 Tax Freeze have increased by 9.28% annually over the last 5 years; this reduces revenues City would receive from a property tax increase in future
- Water Utility fund has \$1.3M funds available on hand and is saving for well sites and storage tanks, but has limited reserves to replace aging service mains across the system

DRAFT Long-term City Finances



Together We Can!

Action Steps:

- Pursue sales-tax generating businesses to reduce tax burden on property owners
- Seek other revenue opportunities to reduce tax burden on property owners
- Pursue grant funding at State and Federal level for street, drainage, and water system renewal
- Continue the wise financial management practices and policies behind the AAA/Stable Bond Rating
- Future City Councils should protect the General Fund's Fund Balance
- Future City Councils should prioritize fully funding Capital Replacement Fund each year
- Future City Councils and City staff should incorporate long-term financial planning into the annual budget process
- City staff should propose a standardized bond project cycle to allow regular infrastructure renewal without increasing property tax rates
- City should communicate future fiscal challenges and infrastructure needs transparently to residents
- Complete mapping of water lines and conduct water model analysis
- Develop a water mains replacement schedule and develop options for future funding
- Water Advisory Committee to conduct periodic Water Rate studies to ensure water user fees cover the Utility's expenses
- Water debt fee should be annually reviewed to ensure debt costs are covered

CITY COUNCIL STAFF SUMMARY

Meeting Date: April 24, 2023

Agenda item: 6.7

Prepared by: Alderman Miller

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion / action - Boards and Commissions Member Selection - Alderman Miller

X

Attachments for Reference:

1) Action Summary

BACKGROUND / HISTORY: The City selection process for Boards and Commissions is outlined by Ordinance (see below).

Sec. 2-87. Boards and Commissions applications, appointments, Chairpersons and vacancies.

- (a) *Applications.* Solicitation for applications shall be made to all residents to serve on standing commissions, committees and boards.
 - (1) The application document issued by the City Secretary shall contain current vacancies on the standing commissions, committees and boards.
 - (2) An application must be submitted to the City Secretary by September 1 each year. The application will remain on file one year, unless withdrawn by the individual.
- (b) *Appointments.*
 - (1) *Multiple vacancies on a Commission, Committee or Board.* When multiple vacancies occur or are present on any commission, committee or board, Council shall fill them under this subsection.
 - a. The City Secretary shall assemble and distribute committee applicant packets to the City Council by the second Monday of September.
 - b. For each specific board the Alderman shall consider each application.
 - c. Each Alderman shall nominate the same number of applicants as vacancies for each committee, in ranked order and submitted to the City Secretary by the third Monday of September.
 - d. At the next regularly scheduled City Council meeting, the City Secretary shall present the information provided by each Council member.
 - e. The City Council will then consider the information and shall appoint to each vacancy a qualified applicant to serve on the appropriate board or committee.
 - (2) *Single vacancy.* When a single vacancy occurs or is present on any commission, committee or board, Council shall fill such vacancy under this subsection.
 - a. In the case of single vacancy on a commission, committee or board, the Council shall fill such vacancy following notice to the City Manager from three or more Council members that they wish to fill such vacancy.
 - b. The Chairman of a commission, committee or board may request to the City Manager to bring the board vacancy before Council.

- c. Following receipt of the required notices to the City Manager, Council shall consider such vacancy at its next regularly scheduled meeting.
 - d. The City Secretary shall assemble and distribute committee applicant packets to the City Council at the same time city staff provides packages to Council members. Only applications on file as of such date shall be consider by Council. At the request of any Council Member, the City Secretary shall make a special solicitation for the position, and Council shall only consider applications received by the above deadline.
 - e. Council shall appoint the replacement on the affirmative majority vote following a nomination and second by Council Members from among the pool of applicants then on file.
- (3) *Vote by Mayor.* The Mayor shall only vote in the event of a tie.
- (c) *Chairpersons.* Every commission, committee or board established by the City Council shall choose its' chairperson from among its members.
- (Ord. No. 0-2015-012 , § I, 3-23-2015; Ord. No. 0-2015-015 , § I, 7-27-2015)

DISCUSSION: The City Council appoints multiple positions each year to commissions, boards and committees whose terms have expired. The process in making these appointments would benefit from improvements in the following 6 areas:

- Transparency
- Interviews
- Selection Criteria
- Equitable
- Follow Up
- Input

COURSES OF ACTION: To be discussed

FINANCIAL IMPACT: N/A

MOTION REQUESTED: TBD'ed if appropriate

Shavano Park's Appointment Process

OBJECTIVE: The City Council appoints multiple positions each year to commissions, boards and committees whose terms have expired. The process in making these appointments would benefit from improvements in the following 6 areas:



Transparency: The selection process to fill appointments lacks transparency. Trust is lost by applicants when the process is not transparent.



Interviews: There is no formal process to ensure all candidates have had the opportunity to fully explain the benefits they would bring to the Board or Commission.



Selection Criteria: The qualifications and selection criteria is not well defined. It is not clear why certain candidates are selected over other individuals.



Equitable: Several applicants feel the current process is politically driven as opposed to selecting the best candidate for the position.



Follow-Up: Applicants don't feel there is adequate follow up from the selection process. Many feel uninformed on who and why individuals were chosen.



Input: The current process lacks input from Board and Commission Chairs and City Manager on the attributes needed to fill the required positions.

MOTION: Modify the current Board, Commission and Committee appointment process.

Proposed Selection Process:



Solicit Input: Solicit Input from City Council, City Manager, Board, Commission, and Committee Chairs on qualifications needed for each position.



Criteria: Develop a listing of selection criteria for each of the appointment positions. Validate the selection criteria with City Council.



Interviews: Establish a 2 person team composed of City Council members to interview each of the candidates who applied for one of the positions. Based on the interview and selection criteria the team would provide recommendations to Council.



Selection: Recommendations provided to City Council and the selection made based on a voting process.



Follow-Up: Ensure a personal call is made to each of the applicants to inform them on who was selected and answer any questions they may have.

NOTES:

1. Consideration needs to be given on how best to encourage more individuals in the community to apply to open positions.
2. Modifications would be required to our current city ordinance to include changes in the process.
3. Greater transparency is needed in the selection criteria used. The current overall process is clear to most applicants.
4. The City's Board, Commission, and Committee positions play a key role in governing our city's affairs. The goal of these improvements is to help ensure qualified candidates are selected to fill open positions.

CITY COUNCIL STAFF SUMMARY

Meeting Date: April 24, 2023

Agenda item: 6.8

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action - FY 2023-24 Budget Calendar – City Manager/ Finance Director

X

Attachments for Reference: a) Proposed FY 2023-24 Budget Calendar

BACKGROUND / HISTORY: Staff drafted the FY 2023-24 Budget Calendar to allow Council and Staff to arrange their schedules for the required meetings over the next several months.

DISCUSSION: Attached is the Proposed FY 2023-24 Budget Calendar.

Council should consider the proposed budget calendar meeting schedule and provide guidance. Council should also approve the dates for the first two budget workshops (currently proposed for Wednesday, June 14th at 5:00 pm and Monday, June 26th at 4:30 pm, prior to the regular June meeting).

Prior to the first workshop, Staff will present to Council each Directorate's / Department's draft goals and objectives for the upcoming fiscal year. Some of these will be service related and some will be resources related. Critical objectives will be planned by staff to be fully funded in the budget. In a number of cases, the funding of other objectives (requirements) in the budget will be based upon the staff's ability to operate within the projected revenues. Thus, planned objectives may be deferred to future years.

This calendar provides for the City Council establishing overarching Goals and Objectives as you have in the past. Typically, the eight goals established in previous years do not vary significantly, but the objectives do change as priorities and requirements evolve and other objectives are accomplished. This is an important element of guidance provided to staff for the entire year, but also those objectives that require fiscal funding must be included in the budget.

Council assumptions developed early on assist staff in prioritizing and developing the budget. For example, an assumption may be that employee compensation wages may rise by 5% or that medical insurance costs may rise by 10%. The actual rates may not be determined until after the City Manager proposes the initial budget. Should Council want to lower the tax rate, the

development of an assumed amount (target) would be helpful. The ability to do this ultimately comes down to balancing services and resource requirements with projected revenues.

Note: Staff intends to present the budget as early as possible. Considering the certified tax rolls are not provided to the City until approximately July 25th (last year the certified rolls were provided on July 25th) and the No-New-Revenue, Voter-Approval and Deminimis tax rates are not provided until after that date (City received calculations on July 29th) – presenting the record City Manager budget is scheduled for August 3rd.

Staff anticipates the requirement to approve the budget and tax rate at the normally scheduled City Council meeting on September 18th will meet the timetable from the Bexar County Tax Assessor's Office for timely preparation and mailing of the tax bills on October 1. This schedule anticipates scheduling a special City Council meeting on September 11th for the first reading of the budget/public hearing.

COURSES OF ACTION: 1.) Approve the first two budget workshops of June 14 and June 26 or approve alternate dates or times
2.) Accept the Budget Calendar as submitted or provide further guidance for remainder of the Budget Calendar

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Accept the FY 2023-24 Budget Calendar as submitted and approve June budget workshop dates as presented.

CITY OF SHAVANO PARK

PROPOSED BUDGET CALENDAR FOR FY 2023-24

2023

*****Planning*****

| | |
|---------------------|---|
| 20 - 28 April | Receive Preliminary Property Tax Report; pass to Council |
| 1 – 12 May | Department Budget Meetings with General Fund Departments - FY 2023 -24 Goals, Objectives, Unfunded Requirements |
| Monday 8 May | Water Advisory Committee FY 2023-24 Goals and Objectives, Revenues |

*****Preparation*****

| | |
|---------------------------|--|
| Wednesday 14 June | Council Workshop 5:00pm – Set Initial Goals, Objectives and Budget Guidance |
| Monday 19 June | Water Advisory Committee Meeting / Budget Workshop (Expenses, G&O) |
| 19-30 June | Prepare Revenues for Preliminary Budget |
| Monday 26 June | Council Workshop – Budget Basics, Staff Analysis of Council Objectives, Compensation, Employee insurance (before regular City Council meeting – 4:30pm) |
| Monday 10 July | Water Advisory Committee Meeting - Recommendation of initial Water Utility Fund Budget |
| Wednesday 12 July | Budget Work Shop 5:00pm – Capital Replacement Funds; Expense Estimates |
| 25 July | Bexar County Appraisal District Provides Certified Tax Roll; pass to Council |
| ~ July 25 - August 5 | Bexar County Tax Assessor Collector Calculates & Provides No-New-Revenue, Voter-Approval and Deminimis Tax Rates |
| Thursday 3 August | Special Council Meeting 5:30pm - <ul style="list-style-type: none"> - City Manager Submits Proposed FY 2023-24 Budget (No anticipated Council action) - Receive No-New-Revenue, Voter-Approval and Deminimis Tax Rate Calculations |
| Thursday 10 August | Special Council Meeting / Workshop 5:30pm <ul style="list-style-type: none"> - Discuss tax rate; if proposed tax rate will exceed the No-New-Revenue Rate, take record vote and schedule Public Hearing. |

*****Review*****

| | |
|-------------------------------------|--|
| Tuesday 15 August | Special Council Budget Workshop 5:30pm (if needed) |
| Monday 28 August | Budget Work Shop 5:00pm (if needed) / Regular Council Meeting |
| Wednesday 23 August or 30 August | Publication - Notice of Budget Hearings |

Wednesday, 30 August or
6 September

Publication - Notice of 2023 Tax Year Proposed Tax Rate (No-New-Revenue, Voter-Approval, Deminimis)

*******Public Adoption*******

Monday 11 September

Special Council Meeting 6:30pm –

- 1st Reading of Budget/Public Hearing
- Announce meeting to adopt tax rate.

Monday 18 September

Regular Council Meeting –

- 2nd Reading of Budget/Public Hearing
- Adopt Budget by Ordinance
- Levy Tax Rate by Resolution and take record vote

CITY COUNCIL STAFF SUMMARY

Meeting Date: April 24, 2023

Agenda item: 6.9

Prepared by: Bill Hill

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

6.9 Discussion / action – Authorization of Employee Recruiting Incentive Pay - City Manager

☒

Attachments for Reference: 1) N/A

BACKGROUND / HISTORY: Over the past two years, the City has maintained several vacant positions and recruiting quality candidate can be a challenge.

DISCUSSION: This agenda item proposes offering current employees a “Employee Recruiting Incentive Pay” for the successful recruitment of, the hiring of a new employee.

A “Employee Recruiting Incentive Pay” would be paid to the recruiter of a new employee upon the new employee’s retention of six months. Payment amount could range from \$1,000 to \$3,000 or other.

COURSES OF ACTION: Varies

FINANCIAL IMPACT: Varies

MOTION REQUESTED: To approve the authorization of a “Employee Recruiting Incentive Pay” of \$_____.

CITY COUNCIL STAFF SUMMARY

Meeting Date: April 24, 2023

Agenda item: 6.10

Prepared by: Bill Hill

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion / action - Salary review of the Assistant City Manager – City Manager

☒

Attachments for Reference: 1) N/A

BACKGROUND / HISTORY: The City redesignated the Assistant to the City Manager to a new title of Assistant City Manager.

DISCUSSION: City Council should review the salary of the Assistant City Manager and adjust as appropriate. The City Manager will have more information prepared for the meeting.

COURSES OF ACTION: Varies

FINANCIAL IMPACT: Varies

MOTION REQUESTED: TBD'ed

CITY COUNCIL STAFF SUMMARY

Meeting Date: April 24, 2023

Agenda item: 6.11

Prepared by: Mayor Werner

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action - Annual review / salary of the City Manager - Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters Review - City Council

X

Attachments for Reference: 1) Review Template

BACKGROUND / HISTORY: The periodic assessment of the City Manager is a key element to effective and efficient municipal government operations. A fair and balanced evaluation process is important for objectively assessing performance and providing guidance to improve performance as necessary.

City Council conducts an annual assessment of the City Manager each spring (traditionally in April).

DISCUSSION:

Earlier in April, the proposed review schedule was developed.

Review Schedule:

- 28 Mar - City Council reviews format and timeline; agrees on review date
- 5 April - City Manager passes to Council annual Performance Accomplishments
- 17 April - Alderman complete the review and pass to Mayor (Sealed envelope can be placed in Mayor's office inbox)
- 18 April - Mayor begins assembly of reviews for presentation
- 21 April - Mayor distributes assembly of reviews to Alderman
- 24 April - Council / City Manager review

The review form created in 2017 is attached. This format accounts for the City Manager duties and responsibilities as outlined in the Texas Local Government Code and the City of Shavano Park, Texas Code of Ordinances.

The City Manager passed to Council annual Performance Accomplishments to include the status of City Council Goals and Objectives from FY 2022 and FY2023.

Mayor / Alderman have completed the review and passed to Mayor Werner, who assembled the reviews. The Mayor will package the results and pass to City Council.

COURSES OF ACTION: Council will provide the CM their annual review

FINANCIAL IMPACT: N/A; Compensation recommendations possible

MOTION REQUESTED: N/A



City Manager Assessment

The periodic assessment of the City Manager is a key element to effective and efficient municipal government operations. A fair and balanced evaluation process is important for objectively assessing performance and providing guidance to improve performance as necessary.

The duties and responsibilities of the City Manager of Shavano Park are included in the Texas Local Government Code and the City of Shavano Park, Texas Code of Ordinances. This assessment form allows Council to assess the Manager's performance of his statutory duties, point out where improvement is needed and provide encouragement to continue performing well those duties in which he excels.

The form allows for assessment the City Manager in five broad statutory categories and performance objectives within that category, with the standards of "did not meet expectations", "marginally met expectations but improvement needed", "achieves expectations", "exceeded expectations" and "outstanding". Each category allows narrative comments to support the assessment values assigned each performance objective. Finally, there is a narrative block which allows the Alderman to identify City Manager strengths and achievements during the assessment period and identify any areas the City Manager needs improvement in for the next assessment period.

Scoring Scale: Narrative Description

Score

| | |
|---|---|
| OUTSTANDING – The City Manager far exceeded the requirements of the job, task, or project. Performance consistently shows outstanding achievement far above expectations | 4 |
| EXCEEDED EXPECTATIONS – The City Manager exceeded the requirements to achieve success in all of the aspects of the category or performance objective | 3 |
| ACHIEVES EXPECTATIONS - The City Manager accomplished the requirements for the category or performance objective in all aspects | 2 |
| MARGINALLY MET EXPECTATIONS BUT IMPROVEMENT NEEDED – Adequate accomplishment of most aspects of the requirements for the category or performance objectives, but standard of achievement was below expectations or there were significant deficiencies noted in that area of City management | 1 |
| DID NOT MEET EXPECTATIONS – The City Manager's performance of the requirements for the category or performance objectives did not accomplish the goal of "efficient administration of City affairs" within that category or performance objective | 0 |

| CATEGORY OR PERFORMANCE OBJECTIVE | |
|---|--------------|
| EFFICIENT ADMINISTRATION OF CITY AFFAIRS § 2-63(e)(1) | SCORE |
| <ul style="list-style-type: none"> Effectively supports the established City Goals and Objectives | |
| <ul style="list-style-type: none"> Engages in and promotes strategic planning | |
| <ul style="list-style-type: none"> Sets a professional example by handling affairs of the public office in a fair and impartial manner | |
| <ul style="list-style-type: none"> Supports City Commissions, Boards and Committees in their efficient operations § 2-85 & 112 | |
| <ul style="list-style-type: none"> Ensures effective records management and information continuity § 2-63(e)(3) | |
| <ul style="list-style-type: none"> Supervises advertisement and submission of contracts § 2-63(e)(7) & (14) | |
| ENFORCES ALL APPLICABLE LAWS AND ORDINANCES § 2-63(e)(2) | SCORE |
| <ul style="list-style-type: none"> Implements governing body actions in accordance with the intent of Council | |
| <ul style="list-style-type: none"> Understands, supports, and enforces local government's laws, policies, and ordinances | |
| <ul style="list-style-type: none"> Reviews ordinances and policy procedures periodically to suggest improvements to their effectiveness | |
| EXERCISES EFFICIENT SUPERVISION AND CONTROL OVER DEPARTMENT HEADS § 2-63(e)(9) | SCORE |
| <ul style="list-style-type: none"> Builds teamwork; develops leaders; drives excellence in performance | |
| <ul style="list-style-type: none"> Appoints and removes department heads with Council advice and consent. Appoints and removes City employees timely, fairly and with cause § 2-63(e)(8) | |
| <ul style="list-style-type: none"> Provides effective guidance and supervises department heads | |
| <ul style="list-style-type: none"> Provides excellent public safety and emergency services | |
| <ul style="list-style-type: none"> Provides excellent infrastructure and water services | |
| PLAN AND EXECUTE CITY BUDGET AND MANAGE CITY FINANCIAL AFFAIRS § 2-63(e)(12) | SCORE |
| <ul style="list-style-type: none"> Prepare and submit the City Manager's Proposed Budget in a transparent, timely manner that is balanced and provides services at a level directed by council | |
| <ul style="list-style-type: none"> Ensure all franchise agreements are in favor of the City are faithfully kept and timely reports violations to Council § 2-63(e)(11) | |
| <ul style="list-style-type: none"> Submits timely, accurate, clear and transparent financial reports to Council § 2-63(e)(13) | |
| <ul style="list-style-type: none"> Efficiently manages revenues and disbursements of the City, to include payroll § 2-63(e)(4), (5), (6), & (15) | |
| KEEPS COUNCIL INFORMED OF PERTINENT CITY BUSINESS § 2-63(e)(10) | SCORE |
| <ul style="list-style-type: none"> Provides Council with timely information about occurrences, events and plans for the City | |
| <ul style="list-style-type: none"> Timely responds to Council and Aldermen requests for information | |
| <ul style="list-style-type: none"> Effectively prepares for and attends Council meetings § 2-63(e)(10) | |
| <ul style="list-style-type: none"> Demonstrates a dedication to service to the community and its citizens and strives to understand their interests and concerns | |

What would you identify as the City Manager's strengths expressed in terms of the principle results achieved during this assessment period:

What performance areas would you identify for improvements during the next assessment period:

Alderman's Signature

Date Signed

City Manager's Comments

City Manager's Signature

Date Signed

PERFORMANCE ACCOMPLISHMENTS (2021-2022 Review)

HILL, WILLIAM (Bill)

Duty Title. CITY MANAGER

April 1, 2022 – March 31, 2023

Sec. 2-63. City Manager (Powers and Duties). The City Manager shall be the administrative officer of the City who shall serve under the direction and supervision of the City Council and shall be responsible to the City Council for the proper administration for the affairs of the City in accordance with Tex. Local Government Code § 25.021.

1. EFFICIENT ADMINISTRATION OF CITY AFFAIRS § 2-63(e)(1)

a. Effectively supports the established City Goals and Objectives

1. Successfully supported the accomplishment of or have initiated most all designated City Council Objectives both from FY 2021-22 and FY2022-2023.
2. See two attachments for the applicable summary status of each objectives within the two budget documents. The justification details are located within this document below.

b. Engages in and promotes strategic planning

1. Assisted communication efforts behind the May 2023 Street Project Bond; voters approved by 81%
2. Successful submission of a Federal funded Community Development Project Funding request to office of Congressman Tony Gonzales; City awarded \$4 in 2023 Federal Budget. Coordinated with Council and City Engineers in development of 60% plans for DeZavala
3. Coordinated submission of *Bexar County ARPA grant*; City to be awarded up to \$750,000.
4. Coordinating the Town Plan 2023 update process with Planning & Zoning Commission
5. Staff assistance to *Internet Working Group*: success in getting AT&T to agree to 2023 expansion south of Bent Oak; working towards AT&T expansion in Bentley Manor and Willow Wood
6. Continued implementation of several areas within the 2018 Town Plan (Municipal Tract trails, NW Military Hwy, Phase I road reconstruction plan).
7. As the City Budget Officer, supported by the Finance Director, I personally led the FY2022-23 budget development process. The budget is a strategic document includes long term goals supported by yearly objectives.
8. Updated the City's zoning map (annually)

c. Sets a professional example by handling affairs of the public office in a fair and impartial manner

1. I set a positive and professional example in my day-to-day activities.
2. I treat everybody with dignity and respect.
3. I treat each issue objectively and supported outcomes.
4. Established and maintained a positive working climate focused on high standards, mission accomplishment and accountability while ensuring for the care and welfare of all personnel and citizens.

d. Supports City Commissions, Boards and Committees in their efficient operations § 2-85 & 112

1. Attended nearly all of Planning and Zoning Commission, Water Advisory Committee, Tree Committee, Investment Committee, and Board of Adjustment Meetings.
2. Supported each meeting. Personally prepared or supervised the preparation of supporting materials to ensure members were provided the information required to make informed decisions. Ensured Committee / Board packets were provided in a timely manner.
3. Coordinated each agenda with the Board or Committee Chairman as appropriate.
4. Well educated on all topics of discussions and facilitated many of those discussions as appropriate.
5. Followed up questions and answers with the Committees as appropriate

6. Reviewed for accuracy the Boards and Committees minutes.
7. Coordinated the City platting and zoning process – 3 actions completed

e. Ensures effective records management and information continuity § 2-63(e)(3)

1. **Zero known successful breaches of the City's network defenses**
2. *Cybersecurity Awareness Training* – Compliance achieved
3. Major IT Security Hardening efforts implemented by ACM:
 - a. Sunset TLS 1.1 across city network (strengthening encryption security)
 - b. Disabled insecure, unneeded legacy protocols: SMBv1, LLMNR, NetBios
 - c. Hardened email and police remote reporting by implementing HSTS and Cache-Control
 - d. Disabled non-admin use of powershell.exe and powershell_iso.exe across network
 - e. Locked down old police video server which is running legacy operating system
 - f. Diversified local admin passwords across City network
 - g. Blocking/investigation of known cyber threats to City using MS-ISAC reports
4. City email server was upgraded and new backup configurations for both City-wide and Criminal Investigations data with minimal impact to City operations and in-budget
5. Transitioned to new email security service *SpamTitan* to improve performance and security
6. Website improvements continued. Examples:
 - *Street Bond Project page* created: <https://www.shavanopark.org/streetbond>
 - *Police Community Security Camera Program page* created: <https://www.shavanopark.org/departments/police/securitycamera.php>
 - Moved to *jotforms* platform – example: <https://form.jotform.com/222055974232050>
7. Effectively utilized City Youtube, Facebook, Twitter and Nextdoor accounts
8. In accordance with our records management policy, Staff completed twice a year a review of all current and historic documents and in some cases scheduled them for destruction or organized for storage in permanent or semi-permanent off-site location. Implemented automatic email deletion after 4 Years (per policy)
9. Assists in the effective maintenance of the City of Shavano Park Codes of Ordinances
10. Continued an initiative that scans and archives our historic documents, Building Plans, Ordinances, Plats, PUDS, etc.
11. I continue to personally drive the effort and gathered much of the historic information that has enabled us to record a comprehensive history of Shavano Park and to build a digital based archives of that history.

f. Supervises advertisement and submission of contracts § 2-63(e)(7) & (14)

1. Coordinated review of the Street Maintenance Phase 1A RFP, contractor Q&A and contractual obligations for awarded contractor
2. Completed RFP / RFQs for – *Audit and Depository Services; and Phase I Street Project*
3. Completed contract documents for *Republic Services*
4. Staff continues to maintain an accurate City Contract Listing in Excel spreadsheet with links to current contract documents and status.
5. Successfully entered into numerous Pavilion rental contracts and managed the use

2. ENFORCES ALL APPLICABLE LAWS AND ORDINANCES § 2-63(e)(2)

a. Implements governing body actions in accordance with the intent of Council

1. To my knowledge, all governing body actions have been fully implemented within the intent of Council.
2. Have not made any exceptions to ordinances that I'm aware of.
3. Reinforced discipline (doing the right thing) by all staff

b. Understands, supports, and enforces local government's laws, policies, and ordinances

1. I work very closely with the Fire Chief, Public Works Director, Police Chief, the Code Enforcement Officer, and the Building Inspector to address numerous questions regarding ordinance compliance and citizen complaints.
2. I am fully familiar with all City Policies and Ordinances.
3. To my knowledge, all policies and ordinances have been fully implemented.
4. Have not made any exceptions to ordinances that I'm aware of.

c. Reviews ordinances and policy procedures periodically to suggest improvements to their effectiveness

1. Initiated a number of corrections to inconsistent ordinances and gained Council approval
2. Help facilitate the initiative to become a Municipal Court of Record
3. Major Ordinances / Policies approved: *Property Maintenance Code adoption; Willow Wood Traffic Enforcement, Court of Record, Petroleum Tank regulations, Willow Wood pool regulation clarification; Budget Amendment and Purchasing Policy; Willow Wood Speed Enforcement; Junked Vehicles*
4. Employee Handbook revised and approved (Mar 2023)

3. EXERCISES EFFICIENT SUPERVISION AND CONTROL OVER DEPARTMENT HEADS § 2-63(e)(9)

a. Builds teamwork; develops leaders; drives excellence in performance

1. **Teamwork.** Achieved cohesion and effectiveness through Communication, Coordination, Cooperation, and Collaboration (4x C's). Developed and fostered the necessary interface with Citizens, business owners, developers, Mayor, Council, Committees, Work Groups, CoSA, SAWS, VIA, CPS Energy, Republic Services, TXDOT, AACOG, other agencies, and appropriate stakeholders to facilitate the CoSP planning and support tasks and missions.
 - Facilitate the staff working well as a team!!!
 - Work hard to avoid a zero defect environment, while at the same time maintaining high performance standards.
2. **Leadership.** Led and developed staff to anticipate potential requirements that proactively plans and prepares to respond to all mission requirements. Mentored and developed Directors and staff employees to improve effectiveness and efficiency as well as accept increased responsibilities. Emphasized values and high standards in ethics. Maintain a sense of trust within the citizens of CoSP, Staff, and with City Council and Committees.
3. Drove **excellence** in performance by focusing on:
 - ✓ **Security and Safety Readiness.** Reinforced discipline (doing the right thing) and safe operations from start to finish

- ✓ **Mission-focused Resourcing.** Led the CoSP Staff to be disciplined and responsive stewards of resources while accomplishing prioritized mission requirements.
- ✓ **Staff Customer Support and Responsiveness.** Emphasized and demanded that CoSP Staff be responsive, respectful, and flexible to the needs of our Citizens, Council, and to business partners.
 - Was effectively responsive and accountable to the citizens for our actions
 - Personally answered directly back to citizen concerns.
- ✓ **Partnering. Created and maintained effective partnerships**
 - Successfully partnered with TxDOT in collaboration for NW Military Hwy improvement
 - Participated in Bexar County Suburban Cities Council
 - Participated in Greater Bexar Council Coalition of Cities
 - Attended AACOG as required; built relationships and understanding context of contemporary municipal issues.
 - Worked effectively with Bitterblue Inc. / Denton Communities.
 - Worked effectively with SAWS.
 - Collaborated effectively with VIA and CPS Energy when required

b. Appoints and removes department heads with Council advice and consent. Appoints and removes City employees timely, fairly and with cause§ 2-63(e)(8)

1. Compassionately worked toward the successful transition of the City Secretary during this rating period
2. Supported the Police Chief and Fire Chief with the transition out and hiring of several new employees.

c. Provides effective guidance and supervises department heads

1. Updated the Employee Handbook March 2023 to maintain relevant and applicable policy and guidance across the staff.
2. Annually during the budget process, directed an effort with department heads to draft Directorate level goals and objectives for the upcoming year.
3. Coordinated, integrated, synchronized, directed, and supervised the City of Shavano Park (CoSP) Directors to focus in execution of the mission in order to provide citizens a high quality of service and the City Council maximum flexibility to govern. The results can be specifically seen in the many accomplishments of Police, Fire, and Public Works below and accomplished objectives.

d. Provides excellent public safety and emergency services

Police Department Achievements for the 2022-2023 Evaluation Period

1. Alarm installed on Property Room
2. Replacement of 5 PD desktops
3. Patrol Rifles Implemented amongst all certified officers
4. Patrol Car Video/BWC System upgraded and installed in all patrol cars and officers
5. Telecommunicator Appreciation Week observed with BCSO Dispatch
6. Requested TCOLE Audit and no issues noted
7. Emergency Management Training 100% amongst officers
8. DEA Drug Take-Back completed for April and October
9. Blattman Elementary Initiatives started

- a. Officer lunch with students
 - b. Officers assisting with Bike Rodeo
 - c. Officers participating with pep rally's
 - d. Popsicles with the police
 - e. Emergency preparedness response plan
 - i. Alternate egress/ingress coordination
 - f. Walk-thru with staff
 - g. Officers assisting with Bear Bash
 - h. Officers assisting with Bear Fall Fest
 - i. Officers assisting with Bear Facts night
 - j. Officers attending PTA meetings
10. Animal Control Officer Training and certification completed
 11. Teacher Appreciation Week Recognition observed with Blattman Elementary
 12. Law Enforcement Officers Safety Act (LEOSA) policy completed
 13. RFP Towing Contract and initiated generating revenue for the city
 14. Risk Assessment completed
 15. Replace Property Room PC
 16. BolaWrap policy and training implemented
 17. Code Compliance Quick Reference Manual completed and installed on shared access
 - a. With tree identification
 18. CRASE (Citizen Response to Active Shooter Events) training classes implemented for citizens
 19. Female Self Defense Awareness Course hosted
 20. FY '23 Budget Preparation (Humidifier System, 2x Patrol Vehicles, Secondary Gate, CID Backup,)
 21. Security Camera Registration Program implemented
 22. Ballistic Shield Grant completed and awarded
 23. Two patrol cars replaced
 24. National Night Out completed
 25. Strobes installed in PD for building duress alarms
 26. Court of Record obtained
 27. LEADrugs – Youth Drug Education (K-8) Instructor training completed
 28. Multi-Agency Coordination for School Responses
 - a. ALERRT Training completed for ½ department
 - b. 'GO-Bags' installed in all patrol units
 29. Transition to 8 hour shifts for more productive shift coverage and reduce fatigue
 30. Property Room Audit completed
 31. Annual Crime Report completed
 32. Racial Profiling Report completed
 33. Secondary Gate installed and security locks upgraded
 34. Safe Trade Station installed
 35. Hiring Incentives for new employees accomplished
 36. Completed and Submitted 2022 Annual Report to TBP
 37. Revised Officer Field Training Program Manual
 38. Enhanced Departmental firearms training to include competitive drills
 39. P25 radio upgrades done to all mobile radios
 40. New portable radios put into service
 41. Drug incinerator purchased and implemented
 42. CJIS and TX GANG audits completed and no issues noted
 43. Partnering and participating with Public Safety Threat Assessment Group

- 44. Partnered with East Central ISD PD for training reporting to TCOLE on certification specific courses
- 45. Staff volunteered with operations for 9-11 Memorial tower climb

Fire Department Achievements for 2022-2023 Evaluation Period

- Provided effective and efficient fire protection and prevention to over 1 billion dollars of property within Shavano Park
- Provided effective and compassionate emergency medical care to our residents and guests
- Effectively managed 2 million-dollars of equipment and vehicles
- Efficiently managed \$1.89-million-dollar budget
- Maintained average response time of 4.32 minutes while responding to **515** fire calls and **553** EMS calls with **342** patient transports for a total of **1,068** emergency incidents for an overall increase of **3.2%** in total call volume from the previous year
- Department members participated in 3,968 hours of Fire, EMS, and Law Enforcement continue education and certification training
- Have maintained a perfect inspection record without a single deficiency noted from the:
 - 1. Texas Commission of Fire Protection (fire)
 - 2. Texas Commission on Law Enforcement (law enforcement)
 - 3. Texas Department of State Health Services (EMS)
- Continued participation and the re-designation as a FireWise Community certification while partnering with the National Fire Protection Association and the Texas A&M Forestry Service
- Maintained an ISO classification score of 2 for the city
- Maintained the reputation of the Shavano Park Fire Department within the City and to our outside partners and guest
- Maintained a positive social presence in our community and at all City events including our semi-annual “Chipper” day events
- Reviewed all commercial building plans and inspected all commercial buildings in the city
- Implementation of new Part Time Firefighter positions in the Department while managing staffing shortages
- Purchase and installation of new security cameras throughout the Fire Department buildings and property
- Purchase of two new computer tablets to replace older laptops used for fire dispatch communications reporting for the Brush Truck and Support Truck
- Awarded a \$20,000 Personal Protective Equipment grant through the Texas Forestry Service allowing the department to outfit and replace all Wildland Firefighting Gear for every Firefighter
- Implementation of Firefighter/Paramedic hiring incentive/sign on bonus
- Creation and implementation of Community Hands Only CPR training
- Chief Dover obtained TCFP Certification as Master Arson Investigator – Nov 2022
- Assist the Police Department with logistics for CPR, First Aid, and Stop the Bleed classes
- Continued work on new Hazard Mitigation Plan with Bexar County Emergency Management

e. Provides excellent infrastructure and water services

Public Works Department Achievements for 2022-2023 Evaluation Period

1. Public Works maintained excellent transportation infrastructure (streets repairs and transportation maintenance)
 - Completed crack sealing in the north west quadrant of the City
 - Trimmed trees throughout City where needed for safety and annual ground maintenance
 - Continued working with TxDOT for NW Military Reconstruction Project
 - Assisted with RFQ for City towing/wrecker services
 - Completed a risk assessment for Public Works and Water Department
2. Public Works successfully maintained all City Facilities
 - Continued maintenance on the municipal tract to improve fire wise conditions of the municipal tract
 - Continued landscaping renovations around City Monuments
 - Continued improving the walking trail surfaces around the muni tract
 - Continued to initiate an energy saving program to reduce City Hall power consumption.
 - Converted 3 facilities to one power source and initiated the installation of the generator for Public Works and Fire Department
 - Assisted contractor in scrubbing and cleaning all City Hall floors
 - Completed annual playground inspections with vendor
 - Oversaw landscape contracts with Lockhill Selma and City Hall contractors
 - Replaced #1 RTU at City Hall (Police Dept A/C unit)
 - Conversion of fuel tanks at PW and PD to meet EAA/TCEQ requirements, and added fuel monitoring stations at both fuel tanks
 - Initiated contact with Crown Castle to get them the proper Easement for utility access to the cell tower (Next to FD/PW)
 - Participated in several city sponsored events (6) and chipper days (2)
 - Assisted with setup for city/state elections
 - Completed study of City Hall A/C Units to determine efficiency and humidity levels
 - Installed signs and restriped city hall parking lot area designated for Safe Exchange Zone
 - Assisted in TCEQ – OSSF audit, pending final letter
3. Public Works maintained 100% compliance of all State and Federal regulations and laws associated with a water system.
 - Checked/inspected all backflows for the Water System
 - Submitted the annual CCR (Consumer Confidence Report) to the state and residents
 - Continued work on residential Backflow Program
 - Submitted yearly EAA groundwater report for 2022
 - Submitted yearly Texas Water Development Board water use survey and boundary map
 - Submitted quarterly and annual chlorine reports to State and Homeland Security
 - Public Works maintained a Superior Water System rating
 - Maintained a cleared pathway to Well # 6
 - Passed annual Ground/Elevated Storage Tank inspections
 - Added 2 new fire hydrants, 1 post hydrant
 - Assisted EAA, Strike (TCEQ), and Third Costal (TCEQ) with collecting water samples from multiple City Wells, and distribution samples
 - Secured additional water resources to assist with the water restrictions implemented by EAA
 - Executed 2 water subleases for additional revenue

- Installed 420 ft of 6” water main, 7 services, 2 fire hydrants on End Gate
 - Installed 280 ft of 8 “water main and 1 fire hydrant along NW Military and Fawn Dr.
 - Relocated Water main crossings at Bent Oak/NW Military and Windmill/NW Military
 - Installed 700 feet of 8” water main along NW Military and across Shavano Dr, and installed 1 new fire hydrant
 - Installed new fuel tank at Huebner for drive shaft engine
4. Added/repaired water system infrastructure
- Realigned the water main at Chimney Rock and Shavano Dr, from under the road to the ROW
 - Extended water main on Elm Spring cul-de-sac and replaced 5 long services
 - Completed 78 long water services in preparation for the street bond phase 1A
 - Completed approximately 400 meter swaps to cellular – 652 active cellular by 3/1/23
 - Replaced 3 chlorine leak detectors at Well (5, 6, & 7)
 - SCADA Monitoring - Replaced several pressure gauges and tank gauges
 - Added 3 new isolation valves on Wagon Trail
 - Addressed 6 significant water main breaks due to contractor hitting along NW Military
 - Upgraded Huebner power supply from 400A service to 600A in order to run all 3 pumps
 - Replaced booster pump #1 at Huebner
5. Public Works provided and maintained essential public water infrastructure and services while anticipating future requirements.
- All well meters were calibrated per TCEQ/EAA requirements (annual requirement)
 - Well #1 – installed proper cap and permitted Well in accordance with EAA
 - Plugged inoperative Wells # 3 and #4 to meet TCEQ requirements
 - Replaced Shavano Drive booster pump #1 & #2
 - Assisted TxDOT contractor with 3800 feet of water main replacement along NW Military
6. Public Works mitigated storm water runoff (improve drainage culverts and infrastructure)
- Inspected all storm drain inlets in Shavano Creek
 - Completed a stormwater Audit with TCEQ
 - Completed permit application; advertise, affidavit, implement program
7. Public Works resourced and maintained appropriate equipment and assets.
- Purchased a connex box to store all brass water parts

4. PLAN AND EXECUTE CITY BUDGET AND MANAGE CITY FINANCIAL AFFAIRS § 2-63(e)(12)

a. Prepare and submit the City Manager's Proposed Budget in a transparent, timely manner that is balanced and provides services at a level directed by council

1. The City maintained its excellent AAA Bond rating in advance of Series 2022 Bond issue.
2. Coordinated and developed with staff and Council an accurate and quality FY 2022-23 budget that reflects actual expenses programmed based upon mission requirements and council objectives.
3. Focused on methods to improve quality, costs, and effectiveness
4. Expanded the performance measures for each department in this year's budget (fourth year).
5. Incorporated the effect of capital purchases on operations into the FY23 budget document
6. Effectively executed portions of the FY2021-22 and the FY 2022-23 Budgets
7. External audit resulted in no audit entries, lead auditor commended finance staff on preparedness, and the City received discount on audit fees for the fifth year.
8. Earned the 2022 GFOA Distinguished Budget Award (with new and revised criteria). Continuing to improve this document to make more user friendly. No 'Information not present' category indicated by any of the three external reviewers and numerous 'Outstanding' ratings in certain areas.
9. Continued to update and fund the Capital Replacement Fund.
10. Updated the Investment Policy in February 2023 as required on an annual basis.

b. Ensure all franchise agreements are in favor of the City are faithfully kept and timely reports violations to Council § 2-63(e)(11)

1. Monitored and tracked all franchise agreements
2. There were no violations of franchise agreements and report to council was not required.

c. Submits timely, accurate, clear and transparent financial reports to Council § 2-63(e)(13)

1. Ensured that detailed monthly financial reports were submitted and delivered to Council as part of the City Council meetings. No monthly report was asked/required to be briefed during a council meeting.
2. Reviewed / edited (as necessary) every financial report and staff summary.
3. Investment Committee – continuing to improve the required quarterly report as well as develop charts for the Committee, as a visual representation of where the City has its funds invested and the trends in the balances

d. Efficiently manages revenues and disbursements of the City, to include payroll § 2-63(e)(4), (5), (6), & (15)

1. Opened a Frost Brokerage account and successfully invested over \$2M in Treasury Bills
2. FY22 Financial audit – no audit adjustments, earned an unqualified audit report with no material findings, and also received a \$1,750 discount on audit fee
3. Efficiently managed revenues and disbursements of the City, to include payroll by personally providing oversight into the daily operations and payroll.
4. Personally reviewed and signed every check, check requests over \$1000, and all department payroll submissions.
5. Zero reported issues with revenues, disbursements or payroll.
6. Finance Director with HR/Finance Clerk, in 2020 established an authorized listing of routine vendors to pay via ACH, developed procedures to ensure strong internal controls over the process. In 2022 expanded the ACH vendors list with no issues.

5. KEEPS COUNCIL INFORMED OF PERTINENT CITY BUSINESS § 2-63(e)(10)

a. Provides Council with timely information about occurrences, events and plans for the City

1. Routinely and frequently provided updates to City Council on a wide range of actions and situations affecting the City of Shavano Park.
2. Provided a weekly update to Council that summarized key activities and accomplishments.
3. Transparency. Continue transparency in operations to continue building confidence and trust.

b. Timely responds to Council and Aldermen requests for information

1. I have responded almost immediately to every Aldermen's request for information or support.
2. I believe my responses were effective and accurate.
3. In many cases, I tried to provide proactive information.
4. I shared responses with the entire Council

c. Effectively prepares for and attends Council meetings § 2-63(e)(10)

1. I planned in advance how to support each meeting. Personally prepared or supervised the preparation of supporting materials to ensure Aldermen were provided the information required to make an informed decision. Ensured Council packets were provided in a timely manner.
2. Coordinated each agenda with the Mayor.
3. Was personally well educated on all topics of discussions and facilitated many of those discussions
4. Followed up questions and answers with the Council as appropriate.
5. Assisted in the effective completion of Council minutes.

d. Demonstrates a dedication to service to the community and its citizens and strives to understand their interests and concerns

1. I exhibit a high level of dedication and commitment to the service of the community and its citizens.
2. I make a concerted effort to understand both sides of an ongoing challenge or concern.
3. Initiated surveys of citizens for feedback for Town Plan development.
4. I understood the City's strategic objectives and ongoing priorities and effectively assisted in effective communications – be it good or bad news.
5. I have strived to positively tell the Shavano Park story in a positive light.
6. Proactively informed all stakeholders on relevant actions in order to maintain confidence and trust.
7. Improvements in the monthly Roadrunner achieved with quality input from Directors and Council
8. Increased *TextMyGov* texting communication system. 44,245 messages since launch. Webpage: <https://www.shavanopark.org/textalerts> Program Sign-ups as of 3/01/23:
 - o Emergency Alerts: 308; City Events: 115; Neighborhood Watch 142; Water Alerts 161; Road Projects 9
9. Effectively used i-INFO, YouTube, Nextdoor, Twitter, and Facebook to communicate key City messages.
10. Continued use of i-INFO notices:

Personal Goals – Not on Review Form

6. PERSONAL GROWTH. I continued to develop and prepare myself professionally to meet the changing needs of the City of Shavano Park. I learn and improve in some aspect every day!

7. FITNESS. I maintain a high level of fitness (physical / mental / spiritual) and moral / ethical conduct while performing all duties in a highly professional manner. I live up to my core values.

Council:

In September **2021**, Council approved City Council objectives developed during the budget cycle. Since the rating period is April 1 to March 31 each year, objectives ranged over two budget (objectives cycle) spanning six months each. Highlighted in blue below are the objectives completed for this rating period. Green will be addressed next year and purple are City Council focused.

Blue Highlight – City Objective Status for Current rating period (after March 31, 2022)

Purple Highlight – Council Action required / Objective

1. Provide excellent municipal services while anticipating future requirements

- Provide exceptional customer service to citizens and visitors (Yes / I believe we do an exception job serving our citizens and visitors, and this is a continuous / yearly requirement)
- Consistently enforce ordinances / policies (Yes / accomplished, but is a continuous requirement)
- Engage residents to participate in municipal planning (Yes / Successfully completed with the highlight of the 2018 Town Plan and reinforced periodically since then of various projects)
- Review Contracts / Professional Services and request RFQs as appropriate (Yes / Ongoing annually)
- Fully fund Capital Replacement requirements as scheduled (Council Decision, but Yes this was achieved the last five years)
- Resource compensation study recommendations adopted by City Council to ensure City pay scale is within current market range Comp Study was completed and fully implemented during this year's budget.

2. Protect and provide a city-wide safe and secure environment

- Effectively conduct “Community Policing” to keep Shavano Park citizens safe (Yes / Successfully completed, but this is a continuous / annual requirement)
- Actively respond to citizen concerns (Yes / Completed, but is a continuous requirement)
- Proactively pursue reduction of neighborhood crime across the city (Yes / Completed, but is a continuous requirement). Crime increased last year, but effort focused on reduction continue with crime trending lower so far this year.
- Consistently maintain average police and fire response times to 3-4 minutes (Yes / Completed)
- Routinely emphasize friendly “customer service” and image of City while patrolling (Yes / Completed, but is a continuous requirement)
- Proactively enforce city ordinances, criminal statutes and Texas Transportation Code provisions (Yes / Ongoing annually)
- Proactively identify visible Code of Ordinance violations, improve internal staff reporting, and

effectively engage residents in order to achieve compliance of the Code of Ordinance (Yes / Ongoing annually)

- Assess security implications of the Huntington path / gate to the San Antonio linear park (Will be completed once the path is built and open)
- Effectively communicate to citizens police security efforts in crime control measures and trends (Yes / Ongoing annually)
- Continue fire safety measures / improvements by reducing the risk of a forest fire for all municipal areas in coordination with the Texas A&M Forest Service (Yes / Ongoing annually)
- Implement Winter Storm Uri safety recommendations (Yes, implemented the majority).
- Consider joining the Bexar County Emergency Action Plan (Ongoing)
- Conduct risk assessments for all departments (Yes, completed)

3. Preserve City property values, protect fiscal resources and maintain financial discipline

- Investigate revenue enhancement options (Council / CM as opportunities arise). Several opportunities are being explored with Bitterblue currently.
- Continue growth of the Oak Wilt Fund (Yes / Fund continues to build despite expenditures in 2020 on Oak Wilt mitigation.
- Maintain the City's online financial transparency webpage (<https://shavanopark.org/finances>) (Yes / completed and awarded Texas Comptroller Transparency Star for the first time ever 2021 Budget). Continuing website improvements.
- Earn Government Finance Officers Association Budget Award (Yes FY 2018 / FY 2019 / 2020 / 2021 and 2022 awarded)
- Maintain Reserves in accordance with our Fund Balance Policy (Council, but Yes / Completed with Budget)
- Investigate bonding options (funds available and costs) (Completed in Budget Workshops January 10th and February 3rd during City Council budget workshops and implemented Bond Election and \$10M bond issuance)
- Coordinate with Bexar County for funding support of NW Military Hwy water line relocation (\$750,000 approved by Bexar County)

4. Maintain excellent infrastructure (buildings, streets and utilities)

- Consider options for using the American Rescue Plan Act Funds (Completed 2nd year funding options and present in FY23 Budget Workshops; implemented in Budget approval)
- Consider options for street repairs / restoration based upon the 2021 street assessment and develop a 25-30 year restoration plan (Considered 5, 7 and 1 year funding and construction options. Presented during January and February Workshops. Final solution approved in Bond Election; Engineering planning and Bid Process)

- Complete installation of an Emergency Generator for Fire / PW (Utility coordination, electrical engineering, coordination with CPS and generator planning completed. All equipment ordered and installed minus the generator, which is due to be delivered Mid-April.
- Continue to implement asphalt preservation applications on the west side of NW Military from DeZavala to Mossy Cup West; applications include crack seal to assist in maintaining pavement conditions (Ongoing, XXXXXX)
- Restripe DeZavala pedestrian / bike lanes with thermoplastic materials (deferred pending bond election and federal funding decisions)
- Level and seal the Pavilion concrete floor; tile / seal the outdoor pavilion restrooms (Completed)
- Implement Winter Storm Uri infrastructure recommendations as appropriate (Majority of recommendations completed or ongoing. Will continue to make incremental improvements)
- Protect existing trees, landscaping, and grounds of the overflow City Hall Parking area, while coordinating options for a future environmentally friendly parking in partnership with TxDOT (Drafted lease agreement with Dan Williams for use of the Parking area after July 2nd Event)
- Maintain essential public water infrastructure to include a capital replacement program.
 - Develop requirements and cost estimate for the Arrow Mound cul-de-sac dead end main and water lines and consider remediation (Completed reconstruction)
 - Evaluate water system isolation valves and develop recommendations (Ongoing)
- Coordinate with TxDOT city requirements for NW Military Hwy improvement project scheduled for 2021-23 (Completed NW Quadrant; efforts continue)
- Provide oversight and quality control with TxDOT over the contractor responsible for the City's requirements for relocation and improvements to portions of the water mains on NW Military (Completed; Ongoing)

5. Enhance and support commercial business activities and opportunities

- Continue to survey Shavano Park businesses concerning city support (Completed annually)
- Continue to maintain an updated business directory supplement and include in the Shavano Park resident directory (Completed annually)

6. Enhance the City Image while maintaining a rural atmosphere

- Review the International Property Maintenance Code and consider options for adopting (Completed; revised Ordinances approved)
- Emphasize friendly customer service and make opportunities to engage with public (Maintains excellent friendly customer service and completed numerous engagements with public – this is a continuous service requirement)
- Continue Tree City USA recognition (Approved 2021; 2022 pending approval)
- Continue and promote Firewise recognition; investigate additional muni-tract Firewise projects (Successfully recognized again in 2022)
- Maintain and promote National Wildlife Federation recognition as a Community Wildlife

Habitat (Successfully maintained again in 2020)

- Continue to support the landscaping plan for the City Monument at City Hall and other city properties (Incrementally continued improvements to City Hall Property; trails; Lockhill Selma Median; improvement project for the Roadrunner Butterfly Garden was completed in April)
- Form a citizen's committee to develop recommendations and funding requirements for possible foliage replacement on NW Military Highway (Formed; gathering situational awareness; completed 1st meeting; submitted grant for Governor's Award for highway beautification)
- Develop and implement a plan to maintain the Lockhill Selma median (Assumed maintenance responsibility; worked with Bitterblue to repair all irrigation systems; assumed SAWS water meter billing; completed a Memorandum of agreement with Bitterblue for Commercial Owners reimbursement and have received 1st quarterly payment. Signed maintenance contract with landscaping company).
- Conduct initial planning to identify considerations, including future operating cost, for a potential future splash pad play area (Completed initial planning and presented to City Council at the January 10th 2022 City Council Workshop; No further action taken)
- Continue to coordinate with Bitterblue, Inc. and TxDOT for completion of sidewalk / trail from NW Military Highway to link up with the Salado Creek Greenway Trail (Coordination continues; this may take several years to complete).
- Support the City of San Antonio completion of sidewalks on the east side of Lockhill-Selma between DeZavala and Huebner (In 2022, San Antonio has completed building sidewalks for much of the area)
- Improve and maintain the nature trail adjacent to City Hall (Incremental improvement continue to be made; Boy Scout Eagle project completed on the north loop).
- Incremental improvements to the Cliffside trail accessibility and safety for pedestrians and cyclists; reduce rock obstacles at vicinity of the north-west trail turn (Pending for next year)

7. Promote effective communications and outreach with citizens

- Maintain and continue to improve the City Communications Plan (ongoing)
- Ensure timely communication to citizens and businesses on the progress of NW Military Highway construction and traffic control (ongoing)
- Conduct up to seven City sponsored events (City-wide Garage Sale, Picnic in the Park, Arbor / Earth Day, Independence Day, National Night Out, Trunk or Treat, Holiday Event) (Completed and ongoing with no issues)
- Support the City of Shavano Park celebration of Fiesta in coordination with Arbor / Earth Day with Fiesta Medals (2022 ordered and received)
- Maintain City website and evaluate additional website applications (Incremental improvements continue to be made)
- Conduct written engagements with Citizens (Water System, Town Plan, RR Stickers, Key Numbers, i-INFO) (Yes, Ongoing with numerous engagement with citizens)
- Continue to conduct website surveys (Completed 5 surveys of Town Hall Focus areas)

- Complete the publishing of a Community Directory in 2021 (final draft completed in April 2023)
- Consider further implementation options for the 2018 comprehensive Town Plan (Various aspects have been completed or are ongoing)
- Improve outreach in order to grow the Neighborhood Watch Program (Ongoing Police Department initiatives have improved this program)

8. Mitigate storm water runoff

- Support the mitigation of stormwater problems throughout the City (Ongoing and continuous)
- Assess the previously approved Drainage Study for implementation opportunities (planning at 60% plans for DeZavala / Muni-tract / Ripple Creek)
- Investigate funding options for the DeZavala culvert drainage project (applied for and secured \$4M federal funds grant)
- Continue drainage improvements (Improvements are being made with the construction / improvement project for NW Mil Hwy; planning ongoing for DeZavala / Muni-tract / Ripple Creek)
- Provide maintenance of our storm water system, including inlets and channels, ensuring proper drainage into our watersheds to include brush clearing projects (Periodic Maintenance ongoing)

FY 2022-23 City Council Objectives

In September 2022, Council approved City Council objectives developed during the budget cycle. Since the rating period is April 1 to March 31 each year, objectives ranged over two budget (objectives cycle) spanning six months each. Highlighted in blue below are the objectives completed for this rating period. Some of the objectives will be addressed next year and purple are City Council focused.

Blue Highlight – City Objective Status for Current rating period (after March 31, 2022)

Purple Highlight – Council Action required / Objective

1. Provide excellent municipal services while anticipating future requirements

- Provide exceptional customer service to citizens and visitors (Yes / I believe we do an exception job serving our citizens and visitors, and this is a continuous / yearly requirement)
- Consistently enforce ordinances / policies (Yes / accomplished, but is a continuous requirement)
- Engage residents to participate in municipal planning (Yes / Successfully completed with the ongoing development of the 2023 Town Plan)
- Review Contracts / Professional Services and request RFQs as appropriate (Yes / Ongoing annually)
- Fully fund Capital Replacement requirements as scheduled (Council Decision, but Yes this was achieved the last six years)
- Resource compensation study recommendations adopted by City Council to ensure City pay scale is within current market range (Werling Comp Study was completed and fully implemented during this year's budget. Coordination ongoing for next year's)

2. Protect and provide a city-wide safe and secure environment

- During major road construction, ensure traffic control plan is implement safely (Yes, completed and ongoing)
- Effectively conduct "Community Policing" to keep Shavano Park citizens safe (Yes, completed and ongoing)
- Actively respond to citizen concerns (Yes, completed and ongoing)
- Proactively pursue reduction of neighborhood crime across the city (Yes / Completed, but is a continuous requirement). Crime increased last year, but effort focused on reduction continue with crime trending lower so far this year.
- Consistently maintain average police and fire response times to 3-4 minutes (Yes, completed and ongoing)
- Routinely emphasize friendly "customer service" and image of City while patrolling (Yes, completed and ongoing)

- Proactively enforce city ordinances, criminal statutes and Texas Transportation Code provisions (Yes, completed and ongoing)
- Proactively identify visible Code of Ordinance violations, improve internal staff reporting, and effectively engage residents in order to achieve compliance of the Code of Ordinance (Yes, completed and ongoing)
- Assess security implications of the Huntington path / gate to the San Antonio linear park (Will be completed once the path is built and open)
- Effectively communicate to citizens police security efforts in crime control measures and trends (Yes, completed and ongoing)
- Continue fire safety measures / improvements by reducing the risk of a forest fire for all municipal areas in coordination with the Texas A&M Forest Service (Yes, completed and ongoing)
- Continue to implement Winter Storm Uri safety recommendations (Yes, completed and ongoing)
- Continue participating in the Bexar County Hazard Mitigation Plan. Consider joining the Bexar County inter-jurisdictional emergency management program allowing shared emergency management duties in a catastrophic event (Yes, completed and ongoing)
- Reassess risk assessments for **Error! Hyperlink reference not valid.** all departments annually (Completed Summer 2022 and will be reviewed in 2023)

3. Preserve City property values, protect fiscal resources and maintain financial discipline

- Investigate revenue enhancement options (Council / CM as opportunities arise). Several opportunities are being explored with Bitterblue currently.
- Continue growth of the Tree Preservation & Beautification Fund (formerly Oak Wilt Fund) (Yes / Fund continues to build despite expenditures in 2020 on Oak Wilt mitigation)
- Maintain the City's online financial transparency webpage (<https://shavanopark.org/finances>) (Yes, completed and ongoing)
- Earn Government Finance Officers Association Budget Award (Yes, completed for 2022)
- Maintain Reserves in accordance with our Fund Balance Policy (Yes, completed and ongoing)
- Ensure detailed accounting and records for both ARPA and Street Bond funds (Yes, completed and ongoing)

4. Maintain excellent infrastructure (buildings, streets and utilities)

- Update the 2018 Town Plan as a Comprehensive Planning document (Yes, ongoing)
- Complete engineer planning for Phase I Street Maintenance Program; compete contract; and initiate reconstruction of streets identified in Phase I (Yes, completed and ongoing)
- Complete engineer planning for DeZavala Drainage and Road Improvement Project; pending Federal funding compete contract; and initiate construction (Yes, ongoing)

- Ensure the City IT infrastructure facilitates efficient work and communications and is hardened to cyber threats (Yes, completed and ongoing)
- Pursue high speed internet opportunities for residential neighborhoods (Yes, ongoing)
- Consider options for using the 3rd year American Rescue Plan Act Funds (Yes, ongoing)
- Consider options for street repairs / restoration for Phase II of the 25-30 year restoration program (Yes, ongoing in the 2023 Town Plan)
- Complete installation of an Emergency Generator for Fire / PW (Yes, ongoing and only awaiting the generator for final installation)
- Continue to implement asphalt preservation applications within Shavano Creek and major arterials; applications include crack seal to assist in maintaining pavement conditions (Yes, ongoing)
- Continue to implement Winter Storm Uri infrastructure recommendations as appropriate (Yes, ongoing)
- Protect existing trees, landscaping, and grounds of the overflow City Hall Parking area, while streets and road construction crews use the area (Yes, ongoing)
- Maintain essential public water infrastructure to include a capital replacement program. (Yes, ongoing)
 - Continue to evaluate water system isolation valves and develop recommendations
 - Conduct water line replacement of all long water services on the old Shavano Park side in preparation for the street bond program
 - Extend and reroute water mains and services in cul-de-sacs to prepare for street bond program
- Continue coordination with TxDOT city requirements for NW Military Hwy improvement project scheduled for 2021-23 (Yes, ongoing)
- Assess the mold and humidity situation within City Hall and remediate as appropriate (Yes, ongoing)

5. Enhance and support commercial business activities and opportunities

- Actively participate with City developers to shape and influence commercial activities that posture the City of Shavano Park for future success (Yes, ongoing)
- Pursue high speed internet opportunities for businesses (Yes, ongoing)
- Continue to survey Shavano Park businesses concerning city support
- Continue to maintain an updated business directory supplement and include in the Shavano Park resident directory
- Emplace a City Hall Playground Shade Cover (Yes, ongoing)

6. Enhance the City Image while maintaining a rural atmosphere

- Emphasize friendly customer service and make opportunities to engage with public (Yes,

ongoing)

- Continue Tree City USA recognition (Yes, ongoing)
- Continue and promote Firewise recognition; investigate additional muni-tract Firewise projects (Yes, ongoing)
- Maintain and promote National Wildlife Federation recognition as a Community Wildlife Habitat (Yes, ongoing)
- Continue to support the landscaping plan for the City Monument at City Hall and other city properties (Yes, ongoing)
- Citizen's committee to begin development of recommendations and funding requirements for possible foliage replacement on NW Military Highway (Yes, ongoing)
- Maintain the Lockhill Selma median (Yes, ongoing)
- Consider building a splash pad play area
- Continue to coordinate with Bitterblue, Inc. and TxDOT for completion of sidewalk / trail from NW Military Highway to link up with the Salado Creek Greenway Trail
- Support the City of San Antonio completion of sidewalks on the east side of Lockhill-Selma between DeZavala and Huebner
- Improve and maintain the nature trail adjacent to City Hall; Implement a \$10,000 project as the Starr Family Municipal Tract Trail Project (Yes, ongoing. Plan designed and Contractors are currently developing bids for the project)
- Incremental improvements to the Cliffside trail accessibility and safety for pedestrians and cyclists; reduce rock obstacles at vicinity of the north-west trail turn

7. Promote effective communications and outreach with citizens

- Maintain and continue to improve the City Communications Plan (Yes, ongoing)
- Ensure timely communication to citizens and businesses on the progress of NW Military Highway / Phase I Street program construction and traffic control (Yes, ongoing)
- Conduct up to six City sponsored events (City-wide Garage Sale, Arbor / Earth Day, Independence Day, National Night Out, Trunk or Treat, Holiday Event) (Yes, ongoing)
- Support the City of Shavano Park celebration of Fiesta in coordination with Arbor / Earth Day with Fiesta Medals (Yes, ongoing)
- Maintain City website and evaluate additional website applications (Yes, ongoing)
- Conduct written engagements with Citizens (Water System, Town Plan, RR Stickers, Key Numbers, i-INFO) (Yes, ongoing)
- Continue to conduct website surveys (Yes, ongoing)
- Complete the publishing of a Community Directory in 2023 (Yes, ongoing)
- Consider further implementation options for the 2018 comprehensive Town Plan (Yes, ongoing)
- Improve outreach in order to grow the Neighborhood Watch Program (Yes, ongoing)

8. Mitigate storm water runoff

- Complete the engineering plan for the DeZavala culvert and storm water drainage project (Yes, ongoing at 60% Plans)
- Pending Federal funding, initiate construction on the DeZavala culvert and storm water drainage project
- Support the mitigation of stormwater problems throughout the City (Yes, ongoing)
- Continue to assess the previously approved Drainage Study for implementation opportunities (Yes, ongoing during Town Plan 2023 development)
- Provide maintenance of our storm water system, including inlets and channels, ensuring proper drainage into our watersheds to include brush clearing projects (Yes, ongoing)
- Collaborate with TxDOT regarding Northwest Military Highway drainage improvements (Yes, ongoing)
- Engage as an active participant with the Texas Water Development Board (TWDB) Region 12 San Antonio Regional Flood Planning Group (Yes, completed)
- Successfully register the City's three remaining drainage projects for inclusion in the pending Region 12 Regional Flood Plan (Yes, completed)
- Submit a request for funding to update the CoSP Drainage Plan for inclusion in the pending Region 12 Regional Flood Plan (Yes, completed with our two remaining unfunded projects approved for inclusion in the Regional Plan for funding)

THIS REPORT WAS PRINTED ON Monday, April 03, 2023

City of Shavano Park

| Permit | Type | Issued | Status | Location | Contractor | Owner Name | Project Description | Square Footage | Fees Due | Fees Paid |
|--|------|------------|-------------------------|--------------------|------------------------------------|---------------------|---|----------------|----------|-----------|
| Accessory Building - Residential | | | | | | | | | | |
| 2023-165-AB | | 03/22/2023 | Permit Issued | 101 Bent Oak Dr | Land Design | Cris Valladares | This will be a greenhouse manufactured and assembled by Texas Greenhouse Company. The greenhouse will sit on a 2' tall concrete stone footer/wall that will be constructed by Land Design. Mike Logsdon with Land Design will GC/oversee the project. | 313.00 | 0.00 | 502.24 |
| | | | | | | | | | | |
| 1 Permit for type Accessory Building - Residential | | | | | | | | 313.00 | 0.00 | 502.24 |
| Building (R) - Residential | | | | | | | | | | |
| 2023-64-BR | | 03/06/2023 | Permit Issued | 103 Whittingham | Pulliam Custom Homes | Tom Turner | New Build | 12,020.00 | 0.00 | 14,892.23 |
| 2023-150-BR | | 03/24/2023 | Permit Issued | 530 Pond Bluff | Bellaire Grand | Bellaire Grand | Single Family Residence | 2,512.00 | 0.00 | 3,194.76 |
| 2023-151-BR | | 03/24/2023 | Permit Issued | 514 Pond Bluff | Bellaire Grand | Bellaire Grand | Single Family Residence | 3,024.00 | 0.00 | 3,824.52 |
| 3 Permit for type Building (R) - Residential | | | | | | | | 17,556.00 | 0.00 | 21,911.51 |
| Driveway Permit - Other | | | | | | | | | | |
| 2023-158-DW | | 03/16/2023 | Project Closed/Complete | 102 Pepper Bush Ln | Iron Rock Concrete LLC | Michael Montgomery | Driveway Extension | 0.00 | 0.00 | 261.38 |
| 2023-144-DW | | 03/17/2023 | Permit Issued | 602 Pond Bluff | Efrain Gutierrez Construction, LLC | Bellaire Homes, LTD | Building a new driveway | 0.00 | 0.00 | 261.38 |
| 2023-145-DW | | 03/17/2023 | Permit Issued | 704 Pond Bluff | Efrain Gutierrez Construction, LLC | Bellaire Homes, LTD | Building a new driveway | 0.00 | 0.00 | 261.38 |

THIS REPORT WAS PRINTED ON Monday, April 03, 2023

City of Shavano Park

| | | | | | | | | | |
|---|------------|-------------------------|-----------------------|------------------------------------|---------------------|--|------------|-------|----------|
| 2023-146-DW | 03/17/2023 | Permit Issued | 526 Pond Bluff | Efrain Gutierrez Construction, LLC | Bellaire Hagen, Ltd | Building a new driveway | 0.00 | 0.00 | 261.38 |
| 2023-148-DW | 03/17/2023 | Permit Issued | 610 Pond Bluff | Efrain Gutierrez Construction, LLC | Bellaire Hagen, Ltd | Building a new driveway | 0.00 | 0.00 | 261.38 |
| 2023-152-DW | 03/20/2023 | Project Closed/Complete | 104 Cliffside Dr | Eagle Ready Mix | Dean Travis | Remove broken and damaged asphalt , reform the same area, tie 3/8s" rebar on the driveway and tie 1/2" on the approach and pour concrete up to the street (Cliffside Dr) | 0.00 | 0.00 | 261.38 |
| 2023-149-DW | 03/30/2023 | Permit Issued | 606 Pond Bluff | Efrain Gutierrez Construction, LLC | Bellaire Hagen, Ltd | Building a new driveway | 0.00 | 55.00 | 261.38 |
| 7 Permit for type Driveway Permit - Other | | | | | | | 0.00 | 55.00 | 1,829.66 |
| Electric (C) - Commercial | | | | | | | | | |
| 2023-137-EC | 03/06/2023 | Permit Issued | 4118 POND HILL | HEARD ELECTRIC LTD | WILLOW AESTHETICS | Miscellaneous electrical power and lighting, relocating and adding. Miscellaneous electrical power and lighting, relocating and adding. | 32,000.00 | 0.00 | 773.88 |
| 2023-163-EC | 03/20/2023 | Permit Issued | 4500 lockhill-selma | IES Commercial, Inc. | SWBC | Wire Office Remodel Remodel Office | 586,988.00 | 0.00 | 3,759.89 |
| 2 Permit for type Electric (C) - Commercial | | | | | | | 618,988.00 | 0.00 | 4,533.77 |
| Electric (R) - Residential | | | | | | | | | |
| 2023-132-ER | 03/01/2023 | Permit Issued | 151 KINNAN WAY | IES RESIDENTIAL | WESTON DEAN | ELECTRICAL WORK - 151 KANNAN WAY | 0.00 | 0.00 | 107.63 |
| 2023-131-ER | 03/01/2023 | Permit Issued | 109 BENT OAK | IES RESIDENTIAL | JLP | ELECTRIC WORK - 109 BENT OAK | 0.00 | 0.00 | 107.63 |
| 2023-138-ER | 03/06/2023 | Permit Issued | 104 Ponca Bend | Mustang Colt Services | Tim Jenison | Generator Install Generator Install | 0.00 | 0.00 | 210.13 |
| 2023-159-ER | 03/15/2023 | Permit Issued | 530 PONDBLUFF | IES RESIDENTIAL | BELLAIRE HOMES | ELECTRIC WORK | 0.00 | 0.00 | 574.01 |
| 2023-160-ER | 03/15/2023 | Permit Issued | 514 POND BLUFF | IES RESIDENTIAL | BELLAIRE HOMES | ELECTRICAL WORK | 0.00 | 0.00 | 517.63 |
| 2023-169-ER | 03/23/2023 | Permit Issued | 16003 NW Military Hwy | SA Classic Electric | Sally Cain | Loosen panel and meter box so siding | 0.00 | 0.00 | 158.88 |

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can be repaired behind electrical equipment. No other electrical upgrades are being done. Need permit released to CPS permit department for Temporary Disconnect on service. Home owner is having the siding repaired on home. Needs panel and meter box loosened and pulled out to complete siding work and then service will be rehooked up and put back into place.

| | | | | | | | | | |
|-------------|------------|---------------|-----------------------|------------------------------------|-------------------------|---|------|------|--------|
| 2023-170-ER | 03/24/2023 | Permit Issued | 15910 NW MILITARY HWY | SKYLYNN | CHISTOPHER HOOTER WARD | METERLOOP UPGRADE TO A 200AMP SERVICE AND INSTALL NEW SERVICE ENTRANCE CABLE AND INSTALL NEW ARC FAULT/GFCI BREAKERS. METERLOOP UPGRADE TO A 200AMP SERVICE AND INSTALL NEW SERVICE ENTRANCE CABLE AND INSTALL NEW ARC FAULT/GFCI BREAKERS. | 0.00 | 0.00 | 158.88 |
| 2023-171-ER | 03/24/2023 | Permit Issued | 135 Whittingham | | Raul Orega | wiring swimming pool | 0.00 | 0.00 | 158.88 |
| 2023-180-ER | 03/31/2023 | Permit Issued | 206 Box Oak | Keith Zars Pools Ltd. - ELECTRICAL | Alex and Tina Rodriguez | wiring swimming pool electric for inground gunite swimming pool electric for | 0.00 | 0.00 | 158.88 |

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| | | | | | | | | | |
|--|------------|-------------------------|---------------------|-------------------------------------|--------------------|--|-----------|------|----------|
| inground gunite swimming pool | | | | | | | | | |
| 9 Permit for type Electric (R) - Residential | | | | | | | 0.00 | 0.00 | 2,152.55 |
| Fence (R) - Residential | | | | | | | | | |
| 2023-139-FNR | 03/08/2023 | Permit Issued | 204 Happy Trail | Robin Hallett | Robin Hallett | Replacement of 260' of existing wooden privacy fence with 260' of new wooden privacy fence. | 0.00 | 0.00 | 107.63 |
| 1 Permit for type Fence (R) - Residential | | | | | | | 0.00 | 0.00 | 107.63 |
| Garage Permit - Residential | | | | | | | | | |
| 2023-155-GG | 03/27/2023 | Permit Issued | 135 Long Bow Rd | OIV Construction | Moses Ahmadi | Build new residential detached garage. | 999.00 | 0.00 | 1,367.11 |
| 1 Permit for type Garage Permit - Residential | | | | | | | 999.00 | 0.00 | 1,367.11 |
| HVAC (C) - Commercial | | | | | | | | | |
| 2023-141-HC | 03/08/2023 | Permit Issued | 4118 Pond Hill #202 | Gillette Air Conditioning Co., Inc. | Pond Hill Holdings | HVAC-Install EFs, grilles & ductwork | 13,610.00 | 0.00 | 415.13 |
| 1 Permit for type HVAC (C) - Commercial | | | | | | | 13,610.00 | 0.00 | 415.13 |
| HVAC (R) - Residential | | | | | | | | | |
| 2023-133-HR | 03/02/2023 | Permit Issued | 126 Elm Spring | Aramendia | John Hancus | 4 TON 16 SEER GAS UPFLOW COMPLETE HVAC | 0.00 | 0.00 | 210.13 |
| 2023-162-HR | 03/20/2023 | Permit Issued | 602 Happy Trl | North East Air Conditioning | Henrietta Freeman | Install 2.5-ton condensing unit, evaporator coil, and gas furnace. | 0.00 | 0.00 | 210.13 |
| 2 Permit for type HVAC (R) - Residential | | | | | | | 0.00 | 0.00 | 420.26 |
| Irrigation (R) - Residential | | | | | | | | | |
| 2023-140-IR | 03/09/2023 | Project Closed/Complete | 107 fawn drive | Orchid Landscaping | David weekly homes | Install an irrigation system to permit address Install an irrigation system to permit address | 0.00 | 0.00 | 107.63 |
| 1 Permit for type Irrigation (R) - Residential | | | | | | | 0.00 | 0.00 | 107.63 |
| Other No Fee, HVAC, EL, PL, GAS, etc. - Other | | | | | | | | | |

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| | | | | | | | |
|----------------------|------------|----------------------------|--------------------|--|------|------|--|
| City of Shavano Park | | | | | | | |
| 2023-61-ON | 03/01/2023 | Project Closed/Complete | 106 RUSTLERS BUTTE | EMERGENCY GAS LEAK REPAIR 106 RUSTLERS BUTTE CROSS ST IS HAPPY TRAIL WILL BE DIGGING IN THE STREET IN FRONT OF THE ADDRESS JOSE HERNANDEZ: 210- 760-9865 EMERGENCY GAS LEAK REPAIR 106 RUSTLERS BUTTE CROSS ST IS HAPPY TRAIL WILL BE DIGGING IN THE STREET IN FRONT OF THE ADDRESS JOSE HERNANDEZ: 210- 760-9865 | 0.00 | 0.00 | |
| 2023-61-ON | 03/01/2023 | Project Closed/Complete | 106 RUSTLERS BUTTE | EMERGENCY GAS LEAK REPAIR 106 RUSTLERS BUTTE CROSS ST IS HAPPY TRAIL WILL BE DIGGING IN THE STREET IN FRONT OF THE ADDRESS JOSE HERNANDEZ: 210- 760-9865 EMERGENCY GAS LEAK REPAIR 106 RUSTLERS BUTTE CROSS ST IS HAPPY TRAIL WILL BE DIGGING IN THE STREET IN FRONT OF THE ADDRESS JOSE HERNANDEZ: 210- 760-9865 | 0.00 | 0.00 | |
| 2023-61-ON | 03/01/2023 | Project Closed/Complete | 106 RUSTLERS BUTTE | EMERGENCY GAS LEAK REPAIR 106 RUSTLERS BUTTE CROSS ST IS HAPPY TRAIL WILL BE DIGGING IN THE STREET IN FRONT OF THE ADDRESS JOSE HERNANDEZ: 210- 760-9865 | 0.00 | 0.00 | |

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City of Shavano Park

106 RUSTLERS
 BUTTE CROSS ST
 IS HAPPY TRAIL
 WILL BE DIGGING
 IN THE STREET IN
 FRONT OF THE
 ADDRESS
 JOSE
 HERNANDEZ: 210-
 760-9865
 EMERGENCY
 GAS LEAK REPAIR
 106 RUSTLERS
 BUTTE CROSS ST
 IS HAPPY TRAIL
 WILL BE DIGGING
 IN THE STREET IN
 FRONT OF THE
 ADDRESS
 JOSE
 HERNANDEZ: 210-
 760-9865

3 Permit for type Other No Fee, HVAC, EL, PL, GAS, etc. - Other

0.00

0.00

Plumbing (C) - Commercial

2023-174-PC 03/28/2023 Permit Issued 4118 Pond Hill Ste. 202 Thompson-Harrison Plumbing Services

Add 1 toilet, add 1 shower, add 4 hand wash sink, change water heater. Renew all faucets . Add 2 washing machines. Add 1 toilet, add 1 shower, add 4 hand wash sink, change water heater. Renew all faucets . Add 2 washing machines.

28,600.00

0.00

755.00

1 Permit for type Plumbing (C) - Commercial

28,600.00

0.00

755.00

Plumbing (R) - Residential

2023-134-PR 03/03/2023 Permit Issued 103 whittingham Cedillo plumbing N/a

Plumbing for new residential construction. 30 fixtures 1 water softener 3 water heaters sewer and water connections

0.00

0.00

517.63

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City of Shavano Park

| | | | | | | | | | |
|-------------|------------|-------------------------|------------------------|-----------------------|---------------------|---|--------|-------|--------|
| 2023-136-PR | 03/06/2023 | Project Closed/Complete | 122 Cinnamon Oak | PDI Service Group LLC | Sonya Hernandez | New residential construction Installing a gas drop for a generator that is adding 366,000 btus. The generator has been installed by an electrical company. The gas main is 2in. Installing and hooking up a generator that the homeowner had installed. | 200.00 | 0.00 | 471.51 |
| 2023-135-PR | 03/08/2023 | Permit Issued | 132 Whittingham | 5 Stars Maintenance | 5 Stars Maintenance | New Construction Rough In, Top Out, Trim Out & Gas New Construction Rough In , Top Out, Trim Out , Gas | 0.00 | 5.00 | 568.88 |
| 2023-164-PR | 03/21/2023 | Project Closed/Complete | 202 Cliffside Drive | Shafer Services | Jonathan Schmidt | Proposal to install approximately 100ft of new gas line to feed new whole home generator. | 0.00 | 0.00 | 266.51 |
| 2023-172-PR | 03/24/2023 | Permit Issued | 105 Pepper Bush Street | Armor Pro Services | Manuel Velasquez | Tunnel under foundation to repair bellies in drain line and repair belly in sewer line before septic system. We will dig 2 tunnels to repair bellies in drain lines under foundation. 1 Tunnel will consist of 15ft and the 2nd tunnel will consist of 3 feet. We will also dig up 17ft of sewer line to repair belly. | 0.00 | 0.00 | 158.88 |
| 2023-167-PR | 03/27/2023 | Permit Issued | 109 BENT OAK | | | new plumbing residential construction | 0.00 | 55.00 | 517.63 |
| 2023-176-PR | 03/30/2023 | Permit Issued | 103 Cherry Bark | George Plumbing | Marcus Shipley | Installation of a testable vacuum breaker for the pool | 0.00 | 0.00 | 158.88 |

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fill line
Installation of a
3/4" testable
vacuum breaker for
the pool fill line.

| | | | | | | | | | |
|--|------------|---------------|---------------------|----------------------------------|------------------------|--|--------|-------|----------|
| 7 Permit for type Plumbing (R) - Residential | | | | | | | 200.00 | 60.00 | 2,659.92 |
| Remodel (R) - Residential | | | | | | | | | |
| 2023-156-RM | 03/27/2023 | Permit Issued | 135 Long Bow Rd | OIV Construction | Moses Ahmadi | Convert attached garage into new main bedroom with bathroom and walking in closet. Associated work include reducing existing closet and utility room. Plan set shows ultimate condition for entire home, however only the bottom right section of page A101 will be complete in this project. Page A100 shows the current lay out of home. | 803.00 | 0.00 | 741.39 |
| 1 Permit for type Remodel (R) - Residential | | | | | | | 803.00 | 0.00 | 741.39 |
| Roof (R) - Residential | | | | | | | | | |
| 2023-166-RR | 03/22/2023 | Permit Issued | 16006 NW Military | Radiant Roofing San Antonio, LLC | Cathrine Navarrete | Shingle to metal re-roof | 0.00 | 0.00 | 158.88 |
| 2023-173-RR | 03/28/2023 | Permit Issued | 100 happy trail | Yuras Roofing Company | Teresa Ogden | repair residential roof using shingle manufacturer specification | 0.00 | 0.00 | 158.88 |
| 2 Permit for type Roof (R) - Residential | | | | | | | 0.00 | 0.00 | 317.76 |
| Septic (R) - Residential | | | | | | | | | |
| 2023-116-SEPR | 03/07/2023 | Permit Issued | 111 Fawn | | Yantis | | 0.00 | 0.00 | 435.63 |
| 1 Permit for type Septic (R) - Residential | | | | | | | 0.00 | 0.00 | 435.63 |
| Sign Permit - Other | | | | | | | | | |
| 2023-98-SN | 03/03/2023 | Permit Issued | 3178 N. Loop 1604 W | Aetna Sign Group | Bitterblue Development | install one (1) new d/f pylon sign as | 671.25 | 0.00 | 261.38 |

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shown.
 -Aluminum cabinets
 with white lexan
 faces
 4" retainers
 Cabinet secured to
 steel pipe
 support with 4"
 steel square tube
 connector
 -Internally
 illuminated with
 white LEDs
 -.125 aluminum 3
 piece caps,
 decorative
 aluminum rings and
 pipe connector
 bracket

| | | | | | | | | | |
|--|------------|---------------|-----------------------|---|---------------------------|--|--------|------|--------|
| 2023-153-SN | 03/27/2023 | Permit Issued | 3421 Paesanos Parkway | Southwest Signs dba Apex Sign Group | Colliers International | building wall sign | 105.28 | 0.00 | 210.13 |
| 2023-154-SN | 03/27/2023 | Permit Issued | 3421 PAESANO'S PKWY. | Southwest Signs dba Apex Sign Group | Colliers International | Tenant panel replacement for existing freestanding sign. | 89.00 | 0.00 | 158.88 |
| 3 Permit for type Sign Permit - Other | | | | | | | 865.53 | 0.00 | 630.39 |
| Solar Panels - Other | | | | | | | | | |
| 2023-76-SO | 03/20/2023 | Permit Issued | 411 Happy Trail | Wells Solar and Electrical Services LLC | David Golden | Installation of 25.2kW for 63 panels, grid-tied, ground mounted solar array with a rapid shutdown inverter. | 0.00 | 0.00 | 261.38 |
| 1 Permit for type Solar Panels - Other | | | | | | | 0.00 | 0.00 | 261.38 |
| Swimming Pool - Other | | | | | | | | | |
| 2021-41-SP | 03/30/2023 | Permit Issued | 207 Wellesley Hill | KEITH ZARS POOLS | Burdick Custome Homes | install inground gunite swimming pool with gas heater spa and backflow preventer electric for inground gunite swimming pool electric for | 0.00 | 0.00 | 620.13 |

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City of Shavano Park

| | | | | | | | | | |
|------------|------------|---------------|--------------------|-----------------------|-----------------------|--|---------------|---------------|-----------------|
| | | | | | | inground gunite swimming pool gas extension from meter to spa/pool heater and install backflow preventer gas extension from meter to spa/pool heater and install backflow preventer | | | |
| 2021-41-SP | 03/30/2023 | Permit Issued | 207 Wellesley Hill | Keith Zars Pools Ltd. | Burdick Custome Homes | install inground gunite swimming pool with gas heater spa and backflow preventer electric for inground gunite swimming pool electric for inground gunite swimming pool gas extension from meter to spa/pool heater and install backflow preventer gas extension from meter to spa/pool heater and install backflow preventer | ----- 0.00 | ----- 0.00 | ----- 620.13 |
| 2021-41-SP | 03/30/2023 | Permit Issued | 207 Wellesley Hill | KEITH ZARS POOLS | Burdick Custome Homes | install inground gunite swimming pool with gas heater spa and backflow preventer electric for inground gunite swimming pool electric for inground gunite swimming pool gas extension from meter to spa/pool heater and install backflow preventer gas extension from meter to spa/pool heater and install backflow preventer | ----- 0.00 | ----- 0.00 | ----- 620.13 |
| 2023-75-SP | 03/02/2023 | Permit Issued | 112 whittingham | MAVERICK POOLS | Adam Wilson | Will Be building a 18' x 30' | ----- 0.00 | ----- 0.00 | ----- 722.63 |
| | | | | | | | ----- | ----- | ----- |

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City of Shavano Park

Rectangular gunite pool With a 6' x 8' Spa with infinity edge and spa will be in the middle of the pool on one side of it

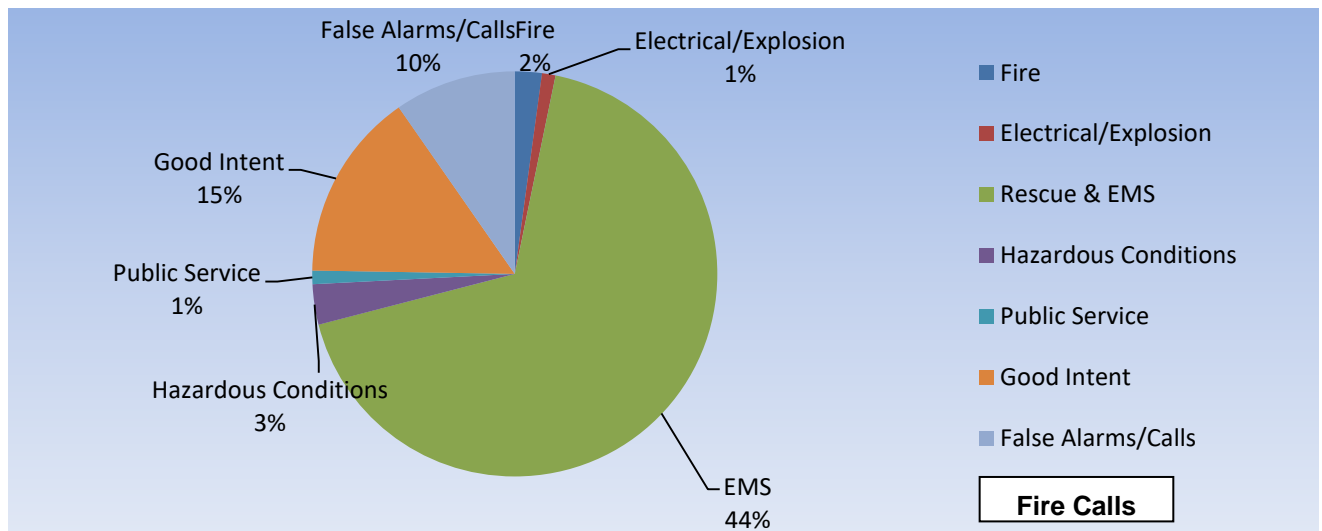
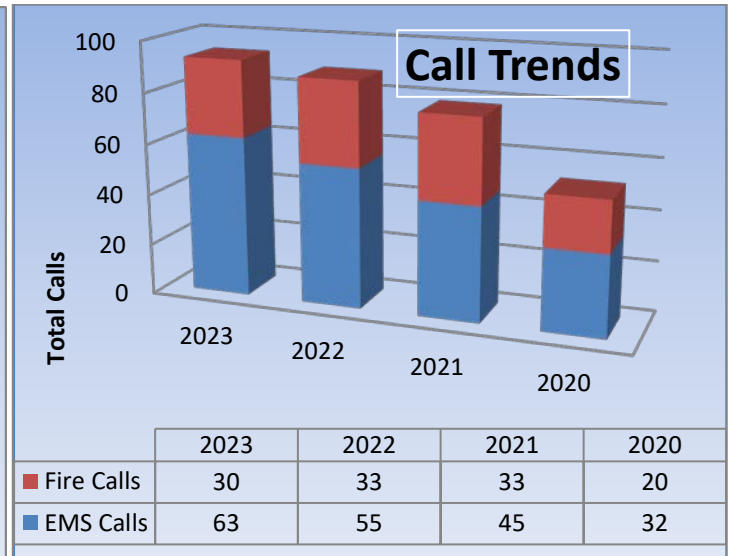
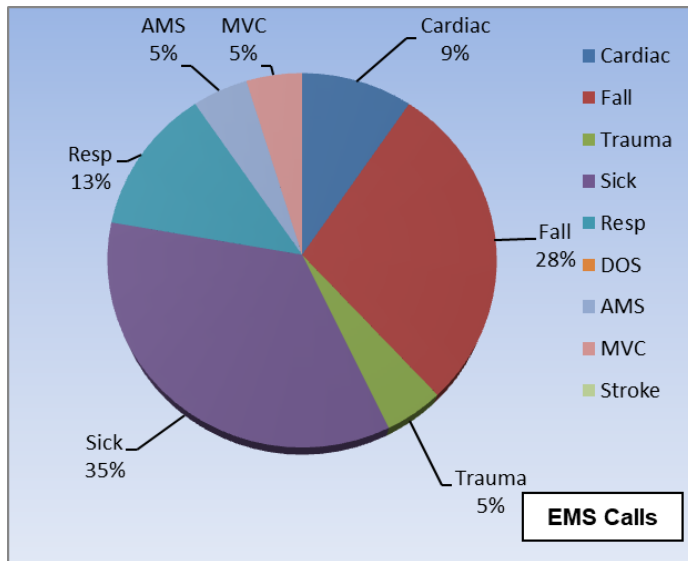
| | | | | | | | | | |
|---|------------|---------------|-----------------|-----------------------------------|-------------------------|---|------|------|----------|
| 2023-102-SP | 03/20/2023 | Permit Issued | 135 Whittingham | Pool Concepts by Pete Ordaz, Inc. | Raul Ortega | Installation of in-ground gunite pool, spa and decorative concrete decking. | 0.00 | 0.00 | 722.63 |
| 2023-120-SP | 03/22/2023 | Permit Issued | 124 Penns Way | Champlin Premier Custom Pools | Flint Bourgeois | Swimming pool & patio | 0.00 | 0.00 | 722.63 |
| 2023-168-SP | 03/27/2023 | Permit Issued | 206 Box Oak | Keith Zars Pools Ltd. | Alex and Tina Rodriguez | install inground gunite swimming pool with gas spa/pool heater and backflow preventer | 0.00 | 0.00 | 722.63 |
| 7 Permit for type Swimming Pool - Other | | | | | | | 0.00 | 0.00 | 4,750.91 |

Shavano Park Fire Department

Summary of Events for March 2023



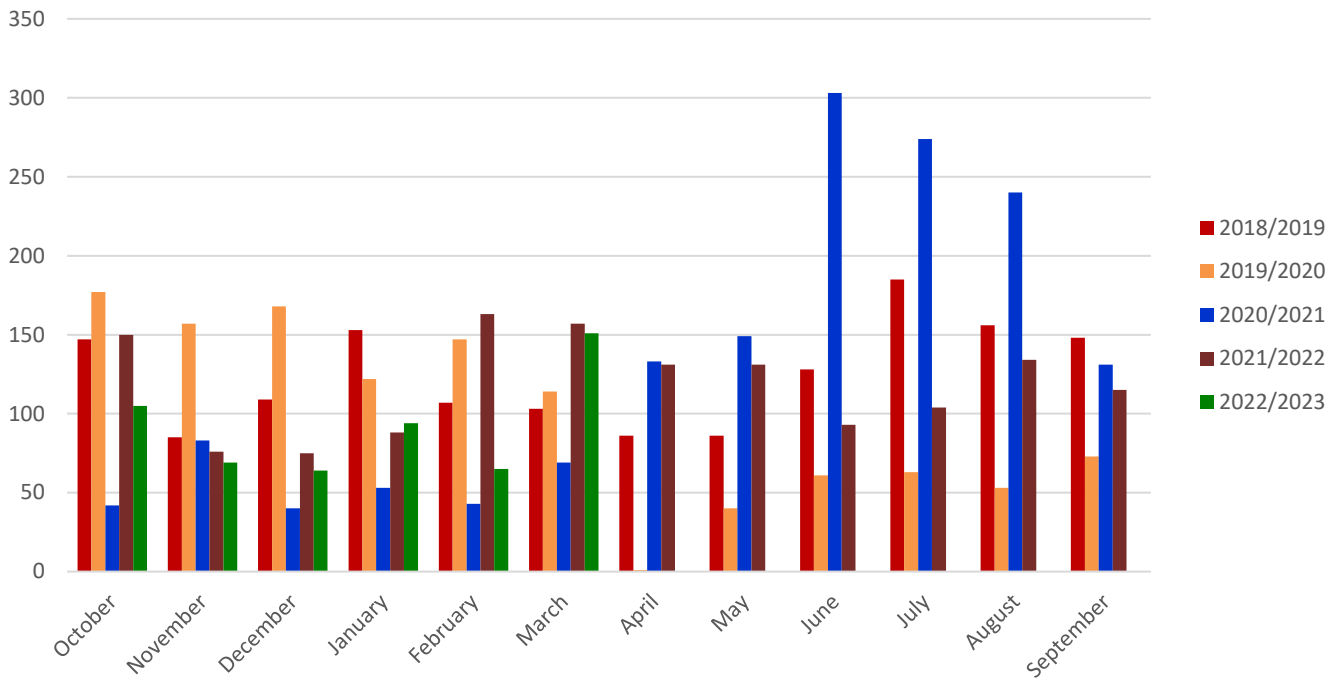
- Shavano Park FD responded to **93** requests for service in March.
- This is a **5% increase** from the previous **March**.
- Shavano Park FD responded to **2** automatic aid requests from Leon Valley, and Bexar-Bulverde Fire Departments.
- Shavano Park FD received **3** automatic aid responses for Castle Hills FD and Hollywood Park FD.
- Shavano Park FD Responded/stood-by for **14** mutual aid requests from other departments
- The average response time for calls within Shavano Park is **4 minutes 19 seconds** this month.
- Fire Fighters completed a total of **212 hours of fire** and **118 hours of EMS** training in the month of March.
- Certified Fire Inspector inspected 3 commercial buildings.
- Fire crews performed **2** pre-incident fire inspections.
- Certified Plans Examiners reviewed **3** sets of commercial building/renovation plans/changes to previously submitted plans
- ALS Care (Paramedics) accounted for **74%** of EMS responses in March



City of Shavano Park

Municipal Court Activity March 2023

Cases Filed Per Month



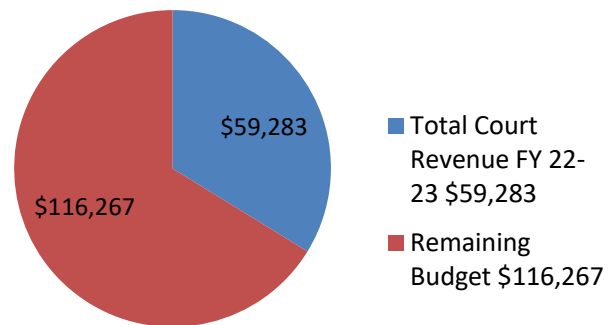
There was 1 case filed in April 2020.

(Insufficient to register on the above chart)

There were no in-person Municipal Court proceedings March - May, July - December 2020 and January - February 2021 due to the coronavirus.

| Cases Resolved | Current Month | Prior Year |
|----------------------|---------------|------------|
| Fine | 23 | 31 |
| Not Guilty By Judge | 0 | 0 |
| Guilty | 4 | 29 |
| Dismissed | 0 | 0 |
| Compliance Dismissal | 11 | 26 |
| Defensive Driving | 6 | 14 |
| Deferred Disposition | 11 | 20 |
| Proof of Insurance | 0 | 0 |
| TOTAL | 55 | 120 |

| Court Revenue | Current 22/23 | Prior 21/22 |
|---------------|------------------|-------------------|
| October | \$ 9,566 | \$ 14,631 |
| November | 11,489 | 14,428 |
| December | 6,109 | 10,631 |
| January | 9,163 | 10,362 |
| February | 10,196 | 17,310 |
| March | 12,761 | 15,372 |
| April | - | 15,218 |
| May | - | 9,098 |
| June | - | 12,581 |
| July | - | 8,071 |
| August | - | 7,236 |
| September | - | 14,655 |
| | \$ 59,283 | \$ 149,594 |



Budget FY 22-23 \$175,550

Monthly Activity Report
City of Shavano Park Police Department
March 2023

Activity Report: 9 criminal offenses out of 8 incidents were handled by the Police Department for the month of March.
21 total Criminal Offenses were handled to by the Department for CY 2023.

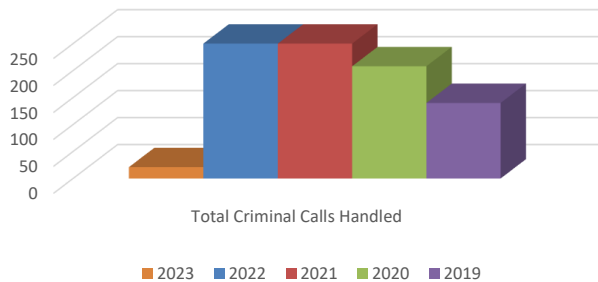
| Criminal Incidents | Calendar Year | | | | | |
|--|---------------|-----------|------------|------------|------------|------------|
| | Mar | 2023 | 2022 | 2021 | 2020 | 2019 |
| Alcohol Beverage Code Violations | 0 | 0 | 5 | 0 | 0 | 0 |
| Arrest of Wanted Persons (Outside Agency) | 0 | 0 | 26 | 27 | 10 | 18 |
| Assault / Assault Family Violence | 0 | 0 | 7 | 11 | 9 | 4 |
| Burglary Building | 3 | 3 | 5 | 6 | 5 | 5 |
| Burglary of Habitation | 0 | 0 | 0 | 2 | 0 | 0 |
| Burglary Vehicle | 0 | 2 | 35 | 23 | 10 | 13 |
| Criminal Mischief / Reckless Damage | 1 | 1 | 9 | 17 | 9 | 9 |
| Criminal Mischief Mail Box | 0 | 0 | 1 | 3 | 0 | 0 |
| Criminal Trespass | 0 | 0 | 0 | 6 | 3 | 3 |
| Cruelty to Animals | 0 | 0 | 0 | 1 | 0 | 0 |
| Disorderly Conduct | 0 | 0 | 0 | 3 | 0 | 0 |
| Deadly Conduct | 0 | 0 | 2 | 1 | 0 | 0 |
| Duty on Striking Fixture/Landscaping | 0 | 1 | 1 | 4 | 0 | 3 |
| Driving Under the Influence - Minor | 0 | 0 | 2 | 1 | 0 | 0 |
| Driving While Intoxicated | 1 | 3 | 20 | 28 | 15 | 10 |
| Driving while License Suspended / Invalid (ENHANCED) | 0 | 0 | 0 | 1 | 1 | 5 |
| Endangerment of Child | 0 | 0 | 0 | 0 | 0 | 1 |
| Engaging in Organized Crime | 0 | 0 | 0 | 1 | 0 | 0 |
| Evading Arrest/Escape Custody | 0 | 1 | 10 | 9 | 5 | 3 |
| Exploitation Child/Elderly/Disabled | 0 | 0 | 0 | 1 | 0 | 0 |
| Failure to Identify | 0 | 0 | 1 | 0 | 1 | 1 |
| Fraud / Forgery / False Reports / Tamper w/Govt. Record | 0 | 3 | 15 | 12 | 8 | 7 |
| Graffiti | 0 | 0 | 0 | 0 | 1 | 3 |
| Harassment / Retaliation / Terroristic Threat / Viol. Protect. Order | 0 | 0 | 9 | 3 | 4 | 3 |
| Illegal Dumping | 0 | 0 | 0 | 6 | 0 | 0 |
| Injury to Child/Elderly/Disabled | 0 | 0 | 3 | 1 | 0 | 0 |
| Property Damage/Leaving Scene of Accident | 0 | 0 | 3 | 7 | 1 | 1 |
| Minor In Possession Alcohol/Tobacco | 0 | 0 | 4 | 3 | 13 | 0 |
| Murder | 0 | 0 | 0 | 1 | 0 | 0 |
| Narcotics Violation (class B and up) | 0 | 1 | 18 | 7 | 31 | 13 |
| Narcotics Violation (class C) | 3 | 4 | 23 | 17 | 24 | 15 |
| Unlawful Possession/Carry Weapon | 0 | 0 | 11 | 4 | 7 | 2 |
| Public Intoxication | 0 | 0 | 0 | 0 | 1 | 1 |
| Reckless Driving | 0 | 0 | 0 | 2 | 0 | 0 |
| Resisting Arrest/Interference/Hindering/Unlawful Restraint | 0 | 0 | 2 | 2 | 2 | 2 |
| Robbery | 0 | 0 | 1 | 2 | 2 | 1 |
| Sexual Offense | 0 | 0 | 1 | 0 | 1 | 2 |
| Solicitation of a Minor / Indecency with a Minor | 0 | 0 | 1 | 0 | 0 | 0 |
| Stalking | 0 | 0 | 0 | 2 | 0 | 0 |
| Suicide | 0 | 0 | 1 | 1 | 1 | 0 |
| Tampering with Evidence | 0 | 0 | 0 | 1 | 2 | 1 |
| Theft | 1 | 2 | 21 | 25 | 29 | 14 |
| Theft of Mail | 0 | 0 | 6 | 3 | 7 | 0 |
| Theft of Motor Vehicle | 0 | 0 | 3 | 5 | 2 | 0 |
| Unauthorized Use of Motor Vehicle | 0 | 0 | 4 | 1 | 4 | 0 |
| Total Criminal Calls Handled | 9 | 21 | 250 | 250 | 208 | 140 |

Monthly Activity Report
City of Shavano Park Police Department
March 2023

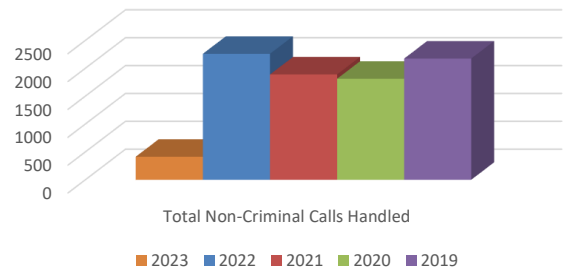
Non-Criminal Incidents

| | Mar | Calendar Year | | | | |
|---|-------------|---------------|--------------|-------------|-------------|-------------|
| | | 2023 | 2022 | 2021 | 2020 | 2019 |
| Accidents Major (With Injuries) | 0 | 0 | 5 | 6 | 2 | 8 |
| Accidents Minor (Non-Injury) | 5 | 8 | 68 | 78 | 36 | 74 |
| Alarm Call | 34 | 58 | 419 | 417 | 401 | 505 |
| Animal Calls / Complaints | 5 | 16 | 129 | 97 | 107 | 147 |
| Assist Fire Department / EMS | 48 | 90 | 404 | 372 | 373 | 426 |
| Assist Other Law Enforcement Agencies | 4 | 16 | 82 | 32 | 59 | 89 |
| Assist the Public | 12 | 16 | 78 | 37 | 80 | 105 |
| City Ordinance Violations | 23 | 42 | 42 | 47 | 57 | 34 |
| animal 9 junk vehicle 4 parking 7 noise 1 | | | | | | |
| POD 1 tree trimming 1 | | | | | | |
| Criminal Trespass Warning | 0 | 1 | 2 | 10 | 11 | 10 |
| Deceased Person / Natural / Unattended | 4 | 10 | 20 | 17 | 23 | 15 |
| Disturbance / Keep the Peace | 3 | 13 | 72 | 63 | 71 | 46 |
| Emergency Detention | 1 | 2 | 8 | 12 | 12 | 9 |
| Impounded Vehicles | 8 | 10 | 94 | 0 | 0 | 0 |
| Information | 28 | 44 | 271 | 131 | 127 | 164 |
| Missing Person / Runaway | 1 | 1 | 2 | 0 | 3 | 4 |
| Recovered Property / Found Property | 1 | 2 | 19 | 18 | 11 | 9 |
| Suspicious Activity, Circumstances, Persons, Vehicles | 16 | 29 | 186 | 164 | 154 | 194 |
| Traffic Hazard | 2 | 4 | 46 | 30 | 21 | 72 |
| Welfare Concern | 6 | 13 | 88 | 69 | 48 | 65 |
| 911 Hang-up Calls | 23 | 38 | 225 | 290 | 217 | 199 |
| Total Non-Criminal Calls Handled | 224 | 413 | 2260 | 1890 | 1813 | 2175 |
| Officer Initiated Contacts | | | | | | |
| Community Policing Contacts / Crime Prevention | | | | 2754 | 899 | 1496 |
| Out of Town / Patrol-By Requests | 22 | 60 | 285 | 196 | 211 | 430 |
| House Checks | 398 | 1360 | 5504 | | | |
| Business Checks | 484 | 1176 | 4151 | | | |
| Citizen Policing Contacts | 453 | 1237 | 4408 | | | |
| Crime Prevention Activites | 18 | 35 | 384 | | | |
| Field Interview Contacts | 4 | 6 | 585 | | | |
| Total Officer Initiated Contacts | 1379 | 3874 | 15317 | 2950 | 1110 | 1926 |

Criminal Calls



Non Criminal Calls



City of Shavano Park Police Department

March 2023 Breakdown

Burglary of Building

1. 16800 blk. N.W. Military Hwy.
2. 100 blk. Whittingham Road
3. 3000 blk. Napier Park

Narcotics

1. 15200 blk. N.W. Military Hwy. - poss. Drug para.
2. 100 blk. Whittingham Road poss. Drug para.
3. 15400 blk. N.W. Military Hwy. - poss. Drug para.

Criminal Mischief

1. 4150 N. Loop 1604 W.

Theft

1. 16800 blk. N.W. Military Hwy.

DWI

1. 15600 blk. N.W. Military Hwy.

March 2023

| Officer | A | B | C | D | E | F | G | H | I | J | K | L | M | N | O | Grand Total |
|------------------|----|----|----|----|----|----|---|----|----|----|---|----|----|----|---|-------------|
| Warnings | 24 | 4 | 10 | 2 | 17 | 10 | 0 | 34 | 3 | 19 | 0 | 11 | 9 | 4 | 0 | 147 |
| Citations | 12 | 0 | 12 | 11 | 23 | 14 | 0 | 24 | 6 | 28 | 1 | 25 | 8 | 2 | 2 | 168 |
| Cases | 23 | 7 | 15 | 17 | 22 | 31 | 0 | 15 | 18 | 22 | 4 | 15 | 31 | 12 | 0 | 232 |
| Activity Totals | 59 | 11 | 37 | 30 | 62 | 55 | 0 | 73 | 27 | 69 | 5 | 51 | 48 | 18 | 2 | 547 |
| Vehicles Stopped | 36 | 4 | 17 | 7 | 31 | 17 | 0 | 45 | 6 | 38 | 1 | 27 | 12 | 4 | 1 | 246 |

Cantu Casares De Anda Flores Garza Gutierrez Kelley Nakazono Page Quintanilla Ramsey Schumacher Torres Villanueva Fox

| Officer | P | Q | R | S | T | U | V | W | X | Y | Z | Total B |
|------------------|---|---|---|---|---|---|---|---|---|---|---|---------|
| Warnings | 0 | | | | | | | | | | | 0 |
| Citations | 5 | | | | | | | | | | | 5 |
| Cases | 0 | | | | | | | | | | | 0 |
| Activity Totals | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 |
| Vehicles Stopped | 5 | | | | | | | | | | | 5 |

Dover

| Grand Total |
|-------------|
| 147 |
| 173 |
| 232 |
| 552 |
| 251 |

PUBLIC WORKS DEPARTMENT
Monthly Report -MARCH 2023

WATER UTILITY

- Completed locating main & long services along 100-200 blk of Fawn & 100 & 400 blk of Cliffside, Bent Oak, and Windmill in preparation of relocating long services
- Completed meter readings this week
- Performed dead flushing this week
- PWD submitted the annual water use survey to the TWDB (Texas Water Development Board)
- Continued to back fill meter boxes and trenches at the 100-200 blk of Fawn
- Completed locating long service line on Bent Oak & Windmill
- Begun locating long service lines on the 100 blk of Cliffside

GROUND MAINTENANCE

- Mowed and cleaned up trees along the Pond Hill to Lockhill Selma trail, received complaints
- Cleaning underbrush at well sites and repairing fences

FACILITIES

- Located City Fiber crossing on Saddletree
- Tested City Halls sprinkler system and repaired 3 damaged sprinkler heads

STREETS

- Resumed crack sealing in the estates - Happy Trail completed

OTHER

- Addressed signs on Dezavala and Lockhill Selma regarding large truck traffic
- Located gas lines on Dezavala for KFW to continue working on design

| Water Utility | MAR | MO | FY |
|----------------------------------|-----|--------------|------------|
| # of Gallons Pumped | | 15,713,284 | 87,273,776 |
| # of Gallons Pumped from Trinity | | 0 | 0 |
| Total Pumped | | 15,713,284 | 87,273,776 |
| # of Gallons Sold | | 15,405,000 | 80,550,000 |
| Water Lossed in gallons | | 318,784 | 5,131,543 |
| Flushing | | 10,500 | 54,000 |
| % of Loss | | 2% | 6% |
| Water Revenue | | \$ 60,463.83 | 312,679 |
| EAA Fees Collected | | \$ 7,699.00 | 40,176 |
| Water Service Fees | | \$ 5,505.12 | 32,859 |
| Debt Service Collected | | \$ 15,851.16 | 94,813 |
| Late Fees | | \$ 748.10 | 6,413 |
| Cellular Access Fee | | \$ 8.90 | 53 |
| Water Used by City | | 226,000 | 1,129,000 |
| Water Cost Used by City | | \$ 2,012.72 | 10,166 |
| # of Water Complaints | | 1 | 2 |
| # of Bill Adjustments | | 5 | 14 |
| # of locate tickets | | 43 | 205 |

CITY OF SHAVANO PARK

MONTHLY COMPARISON TO LAST YEAR # OF WATER ACCOUNTS IN EACH TIER

| Tiers | Breakdown of Tiers in Thousands of Gallons | # of Units In Tier | Rate per 1,000 Gallons | | MAR 2022 | MAR 2023 |
|--------|--|--------------------------|------------------------------|--|-------------|-------------|
| Tier 1 | 0-5,000 | 5 | \$3.07 | | 175 | 178 |
| Tier 2 | 5,001 - 30,000 | 25 | \$3.40 | | 371 | 365 |
| Tier 3 | 30,001 - 50,000 | 20 | \$3.83 | | 111 | 96 |
| Tier 4 | 50,001 - 70,000 | 20 | \$4.58 | | 27 | 38 |
| Tier 5 | 70,001 - 100,000 | 30 | \$6.29 | | 16 | 18 |
| Tier 6 | Over 100,001 | | \$11.94 | | 8 | 12 |
| | | | | | 708 | 707 |

Other Fees

| | MAR 2022 | MAR 2023 |
|--------------------------------|-------------|-------------|
| EAA Fee @ \$.50/ 1,000 Gallons | \$7,217.00 | \$7,699.00 |
| Debt Service Fee @ \$ 22.58 | \$15,806.00 | \$15,851.16 |

| | | | | |
|---------------|-------|---------|------------|------------|
| Water Svc Fee | 5/8 | \$5.10 | \$948.60 | \$193.80 |
| | 3/4 | \$7.34 | \$3,574.58 | \$4,668.24 |
| | 1 | \$13.06 | \$222.02 | \$235.08 |
| | 1 1/2 | \$29.38 | \$117.52 | \$146.90 |
| | 2 | \$52.22 | \$261.10 | \$261.10 |

Water Sales Only

| | |
|--------------------|--------------------|
| \$54,466.42 | \$60,463.83 |
|--------------------|--------------------|

CITY COUNCIL STAFF SUMMARY

Meeting Date: April 24, 2023

Agenda item: 7.6

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Presentation of March 2023 Monthly Reports

X

Attachments for Reference:

- a) Power Point Presentation
- b) Revenue & Expenditure Report (Incode)
- c) Monthly Check Register

BACKGROUND / HISTORY: The information provided is for the FY 2022-23 budget period, month ending March 31, 2023. The “Current Budget” column contains the original adopted budget. This summary highlights key points related to the current month’s activity for the General Fund and for the Water Utility Fund. Staff is also prepared to present the accompanying power point briefing.

DISCUSSION:

10 - General Fund (Page 1 of Revenue and Expenditure Report)

As of March 31, 2023, General Fund revenues total \$4,763,121 or 76.67% of the budget. General Fund expenditures total \$2,920,315 or 47.01% of the budget with 6 months or 50% of the year complete.

Revenues (GF) (Page 2 & 3)

- Current M&O Property tax (10-599-1010) collections for the month are \$70,085, with 89.06% of the annual budgeted amount collected to date. Collection percentage is comparable with that of the same period, prior year, which was 89.53% collected.
- Sales Tax revenue received this month totaled \$44,860 based on taxable January 2023 sales reported by monthly filers.
- Franchise Fees are paid quarterly and generally received two months after the quarter. Next receipts due in May.
- Permits and Licenses revenues total \$44,474 for the month, with \$38,724 in building permits and \$1,900 in plan review fees.
- Court fees for the month are \$11,937, below the amount recognized in March 2022 of \$14,339.
- Police/Fire revenues total \$14,206 for the month, including \$11,958 from the EMS billing service provider and \$1,698 in delinquent EMS collections.
- Interest income at 309.34% of budget collected as rates have gone up in reaction to the Federal Reserve actions. Also, the City has a more diversified investment portfolio and this line item was very conservatively budgeted.

Expenditures (GF) (Pages 4-14)

-The Council (600) is at 60.61% spent year to date. No significant expenditures this month.

-The Administration Department (601) is under budget with \$110,654 spent this month, 48.25% of the annual budget utilized to date. Larger or unusual expenditures this month include: \$4,032 for attorney services mainly related to code compliance ordinances and personnel in Prof Services – Legal (3015), the purchase of Fiesta medals is recorded in Citizens Communication/Education (3087), and the quarterly assessment for appraisal services is reflected in Bexar County Appraisal District (4084).

-The Court Department (602) expenditures for the month are \$9,556 for 51.66% of the annual budget spent year to date, just a bit ahead of budget. No unusual or significant expenditures this month and the payments of the annual insurance premiums in Liability (3050) and Property (3070) Insurance and the annual Incode fees in Computer Software/Incode (4075) during October are contributing to this Department being ahead of budget.

-The Public Works Department (603) expenditures for the month are \$52,254, below budget with 43.40% of the annual budget utilized. Equipment Maintenance & Repair (5010) includes \$1,811 for annual preventive maintenance on the roller, the mini excavator, the backhoe and the UTV.

-The Fire Department (604) is below budget for day-to-day operations at \$214,402 for the month, 45.68% total spent year to date. Larger expenditures this month include: Special Services (3080) records the commission paid on EMS billing and collection services and is at 72.70% year to date when compared with the revenue line of EMS Fees (6060) which is at 58.85%. The collection percentage is higher on accounts that take longer to collect (requiring more effort) and the \$1,698 of delinquent collections this month would have created \$340 of commission fees. Vehicle Maintenance (5020) includes \$12,978 for annual preventive maintenance and repairs of scene lights and door sensors on the Platform, also \$1,199 for tires on Chief 139, EMS Supplies (6040) reflects normal restocking of needed items.

-The Police Department (605) is below budget for day-to-day expenses at \$204,085 for the month and 47.86% of the budget spent year to date. Larger or unusual expenditures this month include: \$2,968 for a bullet resistant vest for one of our new patrol officers and autism awareness shirts in Uniforms & Accessories, Computer software/Incode (4075) reflects \$2,237 for the annual maintenance for the Brazos software (ticket writers), and Vehicle Maintenance (5020) includes \$1,348 for mobile radio repairs.

-The Development Services Department (607) reflects the Professional Services paid for engineering, contracted permit, sanitary, and health inspection services with March expenditures of \$8,140 for those services and \$3,375 for the General Fund's share of the on line permitting annual fees. The department is at 52.92% of the annual budgeted amount recorded to date.

20-WATER FUND

As of March 31, 2023, the Water Fund total revenues are \$574,168 or 53.40% of the total annual budgeted amount. Water Fund (Water Department & Debt Service) expenses total \$685,284 or 63.74% of budget.

Revenues (Water)

- Water consumption (5015) billed in March for the month of February use is \$31,352, with 49.99% of annual budget recognized to date. This is \$4,603 more revenue recognized than for the same month prior year.
- The Debt Service (5018) and Water Service Fee (5019) are on target with annual budgeted amounts as these are flat fees and are not related to volume charges recognized, at 49.89% and 51.29% respectively.
- The EAA Pass Thru (5036) fees are charged to customers based on usage, \$4,585 was recorded for the month and 49.77% of the annual budgeted amount has been recognized to date.
- Interest Income (7000) – the Utility is seeing the effect of higher rates and more diversified investments.
- Lease of Water Rights – received the quarterly payment on the lease agreement with the area dentist.
- Sale of Fixed Assets – scrap metal sold including the old meter bodies.

Expenses (Water)

Water Department (606) expenses for the day-to-day operations are over budget with a total of \$68,262 incurred this month, 61.94% of the annual budget utilized. Expenses include \$2,714 for the annual maintenance agreement in SCADA System Maintenance (6072), \$3,008 for meter risers in Water System Maintenance (6072) and top soil, sand and rocksaw rental (with operator) expenses for long service and main crossing relocation in the Phase I street reconstruction project area are recorded in Water System Improvements (8080).

The next debt payments are due in August, principal of \$28,940 on the SIB loan and interest on the Water Utility's share of the bonds of \$32,616.

PAYROLL

The City is on a bi-weekly payroll; there have been 13 pay periods out of 26 so 50% should be expensed in the line items directly related to salaries when fully staffed. Total salaries and overtime accounts are at 47.97% of budget thru March, with higher overtime expenditures noted in the Fire and Police departments. Position vacancies at the end of March include one Firefighter/Paramedic, one Police Sergeant and two Police Corporals. Workers Comp Insurance (1037) is at 47.60%, in line with the related compensation accounts. Total TMRS (1040) expenditures for all departments are at 46.14%, below expected but this line is budgeted at the higher calendar year 2023 rate of 14.57% (versus the CY2022 rate of 14.16%), also considering the vacancies to date and that part time

firefighters are not eligible to participate. Health insurance related line items are at approximately 44.97%, when 50% is expected but reasonable considering the position vacancies so far this fiscal year.

COURSES OF ACTION: None related to the report - informational.

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: N/A



Monthly Financial Report (March 31, 2023)

**Brenda Morey,
Finance Director**



- Cash and Investments
- General Fund Overview
- General Fund Revenues
- General Fund Expenditures
- Water Fund Overview
- Water Fund Revenues & Expenses
- Special Revenue Funds
- Capital Replacement Fund

Total Cash & Investment Update *

Together We Can!



| CASH AND INVESTMENTS BY FUND | March 31, 2023 |
|---|-----------------------|
| General Fund (10) | \$ 4,215,991 |
| Water Fund (20) | 1,068,643 |
| Debt Service Fund (30) | 107,735 |
| Crime Control District Fund (40) | 298,059 |
| PEG Funds (42) | 142,823 |
| Tree Protection & Beautification Fund (45) | 109,602 |
| Street Maintenance Fund (48) | 526,628 |
| Court Security/Technology (50) | 71,834 |
| Child Safety Fund (52) | 4,544 |
| LEOSE Fund (53) | 1,211 |
| American Rescue Plan Act Fund (58) | 503,425 |
| Street Projects Fund (60) | 9,320,554 |
| GF Capital Replacement Fund (70) | 1,751,944 |
| Total Cash & Investments ** | \$ 18,122,993 |

***Total cash and investments represents all Funds per general ledger, not cash at bank.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

Total Cash & Investment Update *

Together We Can!



| SECURITY TYPE | | March 31, 2023 |
|---|--------------|-------------------|
| OPERATING BANK ACCOUNTS | | |
| Frost Bank | \$ | 1,071,441 |
| SAVINGS BANK ACCOUNTS | | |
| Frost Bank | | 590,858 |
| US TREASURY BILLS | | 2,766,466 |
| POOLS | | |
| TexStar | \$ 1,941,579 | |
| TexPool | 10,965,534 | |
| SUBTOTAL - POOLS | | 12,907,113 |
| CERTIFICATES OF DEPOSIT | | |
| Security Service Credit Union | \$ 263,060 | |
| United SA Credit Union | 264,377 | |
| Generation Credit Union | 259,678 | |
| SUBTOTAL - CERTIFICATES OF DEPOSIT | | 787,115 |
| Total Cash & Investments ** | \$ | 18,122,993 |

***Total cash and investments represents holdings in all Funds.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

10- General Fund Overview



Together We Can!

- General Fund current property tax collections year to date through March 2023 are \$3,578,497, 89.06% of budget
- March 2023 Sales Tax revenue was \$44,860.
(Collections are for taxable sales during January 2023 as reported by monthly filers)
- Building Permits and Licenses revenue for the month was \$44,474 with \$38,724 collected in building permit fees and \$1,900 collected in plan review fees.
- Major Projects/Improvements in FY 2022-23

| | <u>Budget</u> | <u>Expended</u> | <u>Balance</u> | <u>Status</u> |
|---------------------------------|---------------|-----------------|----------------|---------------|
| Household Hazardous Waste Event | \$ 27,500 | \$ 26,093 | \$ 1,407 | Completed |
| Starr Family Donation Project | \$ 10,000 | \$ - | \$ 10,000 | In process |

Unassigned General Fund fund balance at September 30, 2022 = \$2,533,957 (Audited)

Unassigned General Fund fund balance at September 30, 2021 = \$2,441,857 (Audited)

10 - General Fund Revenues

Together We Can!



| | FY 2022-23 ADOPTED BUDGET | FY 2022-23 MARCH 2023 | FY 2022-23 YEAR TO DATE | FY 2022-23 % BUDGET COLLECTED |
|------------------------|---------------------------------|-----------------------------|-------------------------------|-------------------------------------|
| CURRENT PROPERTY TAXES | \$ 4,018,000 | \$ 70,085 | \$ 3,578,497 | 89.06% |
| DEL. TAXES & PENALTIES | 35,000 | 7,232 | 19,114 | 54.61% |
| SALES TAX | 702,000 | 44,860 | 337,449 | 48.07% |
| MIXED BEVERAGE | 28,000 | 2,062 | 14,916 | 53.27% |
| FRANCHISE REVENUES | 493,000 | - | 259,489 | 52.63% |
| PERMITS & LICENSES | 412,300 | 44,474 | 193,625 | 46.96% |
| COURT FEES | 162,300 | 11,937 | 54,430 | 33.54% |
| POLICE/FIRE REVENUES | 172,200 | 14,206 | 100,046 | 58.10% |
| MISC/INTEREST/GRANTS | 149,070 | 22,070 | 194,963 | 130.79% |
| TRANSFERS IN/FUND BAL. | 40,550 | 1,993 | 10,592 | 26.12% |
| TOTAL REVENUES | \$ 6,212,420 | \$ 218,919 | \$ 4,763,121 | 76.67% |

10- General Fund Expenditures

Together We Can!



| | FY 2022-23 ADOPTED BUDGET | FY 2022-23 MARCH 2023 | FY 2022-23 YEAR TO DATE | FY 2022-23 % BUDGET SPENT |
|---|---------------------------------|-----------------------------|-------------------------------|---------------------------------|
| CITY COUNCIL | \$ 67,958 | \$ 1,213 | \$ 41,189 | 60.61% |
| ADMINISTRATION | 1,092,793 | 110,654 | 527,315 | 48.25% |
| COURT | 100,750 | 9,556 | 52,046 | 51.66% |
| PUBLIC WORKS | 622,489 | 52,254 | 270,159 | 43.40% |
| FIRE DEPARTMENT | 2,135,911 | 214,402 | 975,665 | 45.68% |
| POLICE DEPARTMENT | 2,099,919 | 204,085 | 1,004,932 | 47.86% |
| DEVELOPMENT SERVICES | 92,600 | 11,515 | 49,008 | 52.92% |
| TOTAL EXPENDITURES | \$ 6,212,420 | \$ 603,679 | \$ 2,920,314 | 47.01% |
| REVENUES OVER/(UNDER) EXPENDITURES | \$ - | \$ (384,760) | \$ 1,842,807 | |

Expenditures total \$2,920,314 through March 2023 or 47.01% of the adopted budget spent with 50.0% of budget complete (6 months).

20 - Water Fund Overview



Together We Can!

- Total revenues for the fiscal year through March 2023 are \$574,168, 53.40% of budget.
- Water consumption revenue of \$31,352 for March 2023 (actual February 2023 use) is \$4,603 more revenue recognized when compared to the same month, prior year.
- Water Department expenses are ahead of budget for the fiscal year at \$533,867 with a total of 61.94% of the budget spent with 50.0% of year complete.
- Major Projects/Improvements in FY 2022-23:

| | <u>Budget</u> | <u>Expended</u> | <u>Balance</u> | <u>Status</u> |
|------------------------------|---------------|-----------------|----------------|------------------|
| Replace spider water lines | | | | |
| in one cul de sac | \$ 37,647 | \$ 185,677 | \$ (148,030) | ** |
| Replace two pumps at Shavano | | | | |
| Drive pump station | \$ 30,000 | \$ 14,922 | \$ 15,078 | 1 of 2 completed |

** applying budgeted amount towards relocating long services and prioritized water crossings in advance of the street reconstruction project expected to begin in the latter part of FY2023.

20 - Utility Fund Revenues & Expenses

Together We Can!



| | FY 2022-23 ADOPTED BUDGET | FY 2022-23 MARCH 2023 | FY 2022-23 YEAR TO DATE | FY 2022-23 % OF BUDGET |
|---|---------------------------------|-----------------------------|-------------------------------|------------------------------|
| | | | | <u>COLLECTED</u> |
| WATER CONSUMPTION | \$ 656,000 | \$ 31,352 | \$ 327,923 | 49.99% |
| DEBT SERVICE | 189,900 | 15,761 | 94,746 | 49.89% |
| WATER SERVICE FEE | 64,000 | 5,467 | 32,827 | 51.29% |
| EAA PASS THRU CHARGE | 85,700 | 4,585 | 42,657 | 49.77% |
| MISC/INTEREST/GRANTS | 79,524 | 14,965 | 76,015 | 95.59% |
| TOTAL REVENUES | \$ 1,075,124 | \$ 72,130 | \$ 574,168 | 53.40% |
| | | | | <u>SPENT</u> |
| WATER DEPARTMENT | \$ 861,952 | 68,262 | 533,867 | 61.94% |
| DEBT SERVICE | 213,172 | - | 151,416 | 71.03% |
| TOTAL EXPENSES | \$ 1,075,124 | \$ 68,262 | \$ 685,283 | 63.74% |
| REVENUES OVER/(UNDER) EXPENSES | \$ - | \$ 3,868 | \$ (111,115) | |

Special Revenue Fund

Together We Can!



40- Crime Control Prevention District

| | FY 2022-23 ADOPTED BUDGET | FY 2022-23 MARCH 2023 | FY 2022-23 YEAR TO DATE | FY 2022-23 % OF BUDGET |
|---|---------------------------------|-----------------------------|-------------------------------|------------------------------|
| BEGINNING FUND BALANCE | \$ 367,069 | \$ 345,422 | \$ 367,069 | |
| Crime Control Sales Tax | \$ 175,500 | \$ 11,222 | \$ 84,409 | COLLECTED |
| Interest/Misc. | - | 990 | 7,165 | 48.10% |
| TOTAL REVENUES | \$ 175,500 | \$ 12,212 | \$ 91,574 | 52.18% |
| Fire Expenditures | \$ 1,200 | \$ - | \$ - | SPENT |
| Police Expenditures | 172,890 | 30,715 | 131,724 | 0.00% |
| TOTAL EXPENDITURES | \$ 174,090 | \$ 30,715 | \$ 131,724 | 76.19% |
| REVENUES OVER/(UNDER) EXPENDITURES | \$ 1,410 | \$ (18,503) | \$ (40,150) | 75.66% |
| PROJECTED ENDING FUND BALANCE | \$ 368,479 | \$ 326,919 | \$ 326,919 | |



40 – Crime Control Prevention District

- Supported by dedicated sales tax and interest income on invested balances.
- Major Projects/Improvements in FY 2022-23:

| | <u>Budget</u> | <u>Expended</u> | <u>Balance</u> | <u>Status</u> |
|---|---------------|-----------------|----------------|---------------|
| National Night Out | \$ 6,000 | \$ 4,235 | \$ 1,765 | In progress |
| Replace two patrol vehicles | \$ 130,000 | \$ 94,870 | \$ 35,130 | In progress |
| Payment on vehicle/body worn camera system | \$ 29,490 | \$ 29,490 | \$ - | Completed |

Special Revenue Fund

Together We Can!



42- PEG Fund

| | FY 2022-23 ADOPTED BUDGET | FY 2022-23 MARCH 2023 | FY 2022-23 YEAR TO DATE | FY 2022-23 % OF BUDGET |
|---|---------------------------------|-----------------------------|-------------------------------|------------------------------|
| BEGINNING FUND BALANCE | <u>\$ 136,036</u> | <u>\$ 146,498</u> | <u>\$ 136,036</u> | |
| Franchise Fee- PEG | \$ 15,200 | \$ - | \$ 8,313 | <u>COLLECTED</u> 54.69% |
| Misc/Interest | - | 431 | 2,580 | ■ #DIV/0! |
| TOTAL REVENUES | \$ 15,200 | \$ 431 | \$ 10,893 | 71.66% |
| PEG Expenditures | <u>10,800</u> | <u>-</u> | <u>-</u> | <u>SPENT</u> 0.00% |
| REVENUES OVER/(UNDER) EXPENDITURES | \$ 4,400 | \$ 431 | \$ 10,893 | |
| PROJECTED ENDING FUND BALANCE | <u><u>\$ 140,436</u></u> | <u><u>\$ 146,929</u></u> | <u><u>\$ 146,929</u></u> | |

Special Revenue Fund

Together We Can!



45- Tree Protection & Beautification Fund

| | FY 2022-23 ADOPTED BUDGET | FY 2022-23 MARCH 2023 | FY 2022-23 YEAR TO DATE | FY 2022-23 % OF BUDGET |
|---|---------------------------------|-----------------------------|-------------------------------|------------------------------|
| BEGINNING FUND BALANCE | \$ 109,777 | \$ 112,157 | \$ 109,777 | |
| Tree Trimming Permits Revenue | \$ 12,250 | \$ 70 | \$ 2,450 | <u>COLLECTED</u> 20.00% |
| Expenditures | <u>25,000</u> | <u>2,625</u> | <u>2,625</u> | <u>SPENT</u> 10.50% |
| REVENUES OVER/(UNDER) EXPENDITURES | \$ (12,750) | \$ (2,555) | \$ (175) | |
| PROJECTED ENDING FUND BALANCE | <u><u>\$ 97,027</u></u> | <u><u>\$ 109,602</u></u> | <u><u>\$ 109,602</u></u> | |

Special Revenue Fund

Together We Can!



48- Street Maintenance Fund

| | FY 2022-23 ADOPTED BUDGET | FY 2022-23 MARCH 2023 | FY 2022-23 YEAR TO DATE | FY 2022-23 % OF BUDGET |
|---|---------------------------------|-----------------------------|-------------------------------|------------------------------|
| BEGINNING FUND BALANCE | \$ 867,905 | \$ 544,614 | \$ 867,905 | |
| Sales Tax Revenues | \$ 175,500 | \$ 11,215 | \$ 84,362 | COLLECTED 48.07% |
| Materials/Supplies | \$ 50,000 | \$ - | \$ - | SPENT 0.00% |
| Transfer to Debt Service Fund | 633,292 | 0 | 396,438 | 0.00% |
| Total Expenditures | 683,292 | 0 | 396,438 | |
| REVENUES OVER/(UNDER) EXPENDITURES | \$ (507,792) | \$ 11,215 | \$ (312,076) | |
| PROJECTED ENDING FUND BALANCE | \$ 360,113 | \$ 555,829 | \$ 555,829 | |

Special Revenue Fund

Together We Can!



58- American Rescue Plan Act Fund

| | FY 2022-23 ADOPTED BUDGET | FY 2022-23 MARCH 2023 | FY 2022-23 YEAR TO DATE | FY 2022-23 % OF BUDGET |
|---|---------------------------------|-----------------------------|-------------------------------|------------------------------|
| BEGINNING FUND BALANCE | \$ 5 | \$ 5 | \$ 5 | |
| ARPA Federal Funding | \$ 281,042 | \$ - | \$ 70,482 | COLLECTED 25.08% |
| Interest Income | - | 1,993 | 10,592 | #DIV/0! |
| TOTAL REVENUES | \$ 281,042 | \$ 1,993 | \$ 81,074 | 28.85% |
| Council | \$ 122,000 | \$ - | \$ - | 0.00% |
| Administration | 49,000 | 1,993 | 37,861 | 77.27% |
| Public Works | 40,500 | - | 4,991 | 12.32% |
| Fire | 29,000 | - | 13,006 | 44.85% |
| Police | 40,542 | - | 25,216 | 62.20% |
| TOTAL EXPENDITURES | \$ 281,042 | \$ 1,993 | \$ 81,074 | 28.85% |
| REVENUES OVER/(UNDER) EXPENDITURES | \$ - | \$ - | \$ - | |
| PROJECTED ENDING FUND BALANCE | \$ 5 | \$ 5 | \$ 5 | |



58 – American Rescue Plan Act Fund Overview

- Supported via allocated funds from the U.S. Treasury – American Rescue Plan Act.
- Major Projects/Improvements in FY 2022-23:

| | <u>Budget</u> | <u>Expended</u> | <u>Balance</u> | <u>Status</u> |
|--|---------------|-----------------|----------------|---------------|
| Land purchase, down payment | \$ 65,000 | \$ - | \$ 65,000 | In progress |
| Playground shade cover | \$ 57,000 | \$ - | \$ 57,000 | Planning |
| Back up Power Supply (joint with Public Works & Fire Departments) | \$ 38,000 | \$ 4,991 | \$ 33,009 | In progress |
| Replace email server | \$ 20,500 | \$ 20,489 | \$ 11 | Complete |
| Upgrade City Hall HVAC | \$ 20,000 | \$ - | \$ 20,000 | Planning |
| Police Department secondary gate | \$ 18,000 | \$ 5,643 | \$ 12,357 | Completed |

Capital Projects Fund



Together We Can!

60- Street Projects Fund

| | FY 2022-23 ADOPTED BUDGET | FY 2022-23 MARCH 2023 | FY 2022-23 YEAR TO DATE | FY 2022-23 % OF BUDGET |
|---|---------------------------------|-----------------------------|-------------------------------|------------------------------|
| BEGINNING FUND BALANCE | \$ 9,512,798 | \$ 9,308,419 | \$ 9,512,798 | |
| Interest Income | \$ - | \$ 36,498 | \$ 186,786 | COLLECTED #DIV/0! |
| Public Works | 1,384,900 | 24,364 | 379,031 | 27.37% |
| REVENUES OVER/(UNDER) EXPENDITURES | \$ (1,384,900) | \$ 12,134 | \$ (192,245) | |
| PROJECTED ENDING FUND BALANCE | \$ 8,127,898 | \$ 9,320,553 | \$ 9,320,553 | |

Governmental Fund



Together We Can!

70- Capital Replacement Fund

| | FY 2022-23 ADOPTED BUDGET | FY 2022-23 MARCH 2023 | FY 2022-23 YEAR TO DATE | FY 2022-23 % OF BUDGET |
|---|---------------------------------|-----------------------------|-------------------------------|------------------------------|
| BEGINNING FUND BALANCE | \$ 1,714,750 | \$ 1,745,294 | \$ 1,714,750 | |
| Interest Income | \$ 1,500 | \$ 6,750 | \$ 37,294 | COLLECTED 2486.27% |
| Transfers In - General Fund | 297,241 | - | - | 0.00% |
| TOTAL REVENUES | \$ 298,741 | \$ 6,750 | \$ 37,294 | 12.48% |
| Council | \$ 260,000 | \$ - | \$ - | 0.00% |
| Administration | 9,000 | - | - | 0.00% |
| TOTAL EXPENDITURES | \$ 269,000 | \$ - | \$ - | 0.00% |
| REVENUES OVER/(UNDER) EXPENDITURES | \$ 29,741 | \$ 6,750 | \$ 37,294 | |
| PROJECTED ENDING FUND BALANCE | \$ 1,744,491 | \$ 1,752,044 | \$ 1,752,044 | |



70 – Capital Replacement Fund Overview

- Supported via budgeted transfers from the General Fund and interest earnings on invested balances.
- Major Projects/Improvements in FY 2022-23:

| | <u>Budget</u> | <u>Expended</u> | <u>Balance</u> | <u>Status</u> |
|----------------------------|---------------|-----------------|----------------|---------------|
| Land purchase | \$ 260,000 | \$ - | \$ 260,000 | In process |
| City Hall HVAC replacement | \$ 9,000 | \$ - | \$ 9,000 | Not started |



Questions

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2023

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-------------------------------------|---------------------|-------------------|------------------------|---------------------|----------------|
| <hr/> | | | | | |
| <u>REVENUE SUMMARY</u> | | | | | |
| NON-DEPARTMENTAL | <u>6,212,420.00</u> | <u>218,918.55</u> | <u>4,763,121.13</u> | <u>1,449,298.87</u> | <u>76.67</u> |
| TOTAL REVENUES | <u>6,212,420.00</u> | <u>218,918.55</u> | <u>4,763,121.13</u> | <u>1,449,298.87</u> | <u>76.67</u> |
| <hr/> | | | | | |
| <u>EXPENDITURE SUMMARY</u> | | | | | |
| CITY COUNCIL | 67,958.00 | 1,212.68 | 41,189.48 | 26,768.52 | 60.61 |
| ADMINISTRATION | 1,092,793.00 | 110,654.35 | 527,315.07 | 565,477.93 | 48.25 |
| COURT | 100,750.00 | 9,555.86 | 52,046.34 | 48,703.66 | 51.66 |
| PUBLIC WORKS | 622,489.00 | 52,254.46 | 270,159.29 | 352,329.71 | 43.40 |
| FIRE DEPARTMENT | 2,135,911.00 | 214,402.21 | 975,664.48 | 1,160,246.52 | 45.68 |
| POLICE DEPARTMENT | 2,099,919.00 | 204,085.16 | 1,004,932.23 | 1,094,986.77 | 47.86 |
| DEVELOPMENT SERVICES | <u>92,600.00</u> | <u>11,515.00</u> | <u>49,008.00</u> | <u>43,592.00</u> | <u>52.92</u> |
| TOTAL EXPENDITURES | <u>6,212,420.00</u> | <u>603,679.72</u> | <u>2,920,314.89</u> | <u>3,292,105.11</u> | <u>47.01</u> |
| <hr/> | | | | | |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00 | (384,761.17) | 1,842,806.24 | (1,842,806.24) | 0.00 |

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|-------------------|----------------|
| <u>NON-DEPARTMENTAL</u> | | | | | |
| <u>TAXES</u> | | | | | |
| 10-599-1010 CURRENT ADVALOREM TAXES | 4,018,000.00 | 70,084.80 | 3,578,496.96 | 439,503.04 | 89.06 |
| 10-599-1020 DELINQUENT ADVALOREM TAXES | 20,000.00 | 2,810.83 | 11,423.11 | 8,576.89 | 57.12 |
| 10-599-1030 PENALTY & INTEREST REVENUE | 15,000.00 | 4,420.68 | 7,691.03 | 7,308.97 | 51.27 |
| 10-599-1040 MUNICIPAL SALES TAX | 702,000.00 | 44,860.08 | 337,448.58 | 364,551.42 | 48.07 |
| 10-599-1060 MIXED BEVERAGE TAX | <u>28,000.00</u> | <u>2,062.14</u> | <u>14,915.99</u> | <u>13,084.01</u> | <u>53.27</u> |
| TOTAL TAXES | 4,783,000.00 | 124,238.53 | 3,949,975.67 | 833,024.33 | 82.58 |
| <u>FRANCHISE REVENUES</u> | | | | | |
| 10-599-2020 FRANCHISE FEES - ELECTRIC | 335,000.00 | 0.00 | 170,319.21 | 164,680.79 | 50.84 |
| 10-599-2022 FRANCHISE FEES - GAS | 45,000.00 | 0.00 | 31,325.53 | 13,674.47 | 69.61 |
| 10-599-2024 FRANCHISE FEES - CABLE | 66,000.00 | 0.00 | 35,287.33 | 30,712.67 | 53.47 |
| 10-599-2026 FRANCHISE FEES - PHONE | 11,000.00 | 0.00 | 4,818.02 | 6,181.98 | 43.80 |
| 10-599-2028 FRANCHISE FEES - REFUSE | <u>36,000.00</u> | <u>0.00</u> | <u>17,738.57</u> | <u>18,261.43</u> | <u>49.27</u> |
| TOTAL FRANCHISE REVENUES | 493,000.00 | 0.00 | 259,488.66 | 233,511.34 | 52.63 |
| <u>PERMITS & LICENSES</u> | | | | | |
| 10-599-3010 BUILDING PERMITS | 350,000.00 | 38,723.69 | 158,606.48 | 191,393.52 | 45.32 |
| 10-599-3012 PLAN REVIEW FEES | 23,000.00 | 1,900.00 | 14,124.00 | 8,876.00 | 61.41 |
| 10-599-3018 CERT OF OCCUPANCY PERMITS | 4,000.00 | 500.00 | 1,900.00 | 2,100.00 | 47.50 |
| 10-599-3020 PLATTING FEES | 3,000.00 | 250.00 | 2,400.00 | 600.00 | 80.00 |
| 10-599-3025 VARIANCE/RE-ZONE FEES | 1,000.00 | 0.00 | 350.00 | 650.00 | 35.00 |
| 10-599-3040 CONTRACTORS' LICENSES | 9,000.00 | 620.00 | 4,385.00 | 4,615.00 | 48.72 |
| 10-599-3045 INSPECTION FEES | 14,000.00 | 850.00 | 7,400.00 | 6,600.00 | 52.86 |
| 10-599-3048 COMMERCIAL SIGN PERMITS | 1,800.00 | 600.00 | 1,300.00 | 500.00 | 72.22 |
| 10-599-3050 GARAGE SALE & OTHER PERMITS | 2,000.00 | 230.00 | 660.00 | 1,340.00 | 33.00 |
| 10-599-3055 HEALTH INSPECTIONS | <u>4,500.00</u> | <u>800.00</u> | <u>2,500.00</u> | <u>2,000.00</u> | <u>55.56</u> |
| TOTAL PERMITS & LICENSES | 412,300.00 | 44,473.69 | 193,625.48 | 218,674.52 | 46.96 |
| <u>COURT FEES</u> | | | | | |
| 10-599-4010 MUNICIPAL COURT FINES | 135,000.00 | 10,109.77 | 47,136.90 | 87,863.10 | 34.92 |
| 10-599-4021 ARREST FEES | 4,500.00 | 269.17 | 1,540.05 | 2,959.95 | 34.22 |
| 10-599-4028 STATE COURT COST ALLOCATION | 6,500.00 | 0.00 | 0.00 | 6,500.00 | 0.00 |
| 10-599-4030 WARRANT FEES | 16,000.00 | 1,550.00 | 5,719.00 | 10,281.00 | 35.74 |
| 10-599-4036 JUDICIAL FEE - CITY | <u>300.00</u> | <u>8.52</u> | <u>34.43</u> | <u>265.57</u> | <u>11.48</u> |
| TOTAL COURT FEES | 162,300.00 | 11,937.46 | 54,430.38 | 107,869.62 | 33.54 |
| <u>POLICE/FIRE REVENUES</u> | | | | | |
| 10-599-6010 POLICE REPORT REVENUE | 200.00 | 0.30 | 38.30 | 161.70 | 19.15 |
| 10-599-6030 POLICE DEPT. REVENUE | 1,000.00 | 0.00 | 6.00 | 994.00 | 0.60 |
| 10-599-6040 TOWING CONTRACT | 6,000.00 | 550.00 | 2,900.00 | 3,100.00 | 48.33 |
| 10-599-6060 EMS FEES | <u>165,000.00</u> | <u>13,656.05</u> | <u>97,102.00</u> | <u>67,898.00</u> | <u>58.85</u> |
| TOTAL POLICE/FIRE REVENUES | 172,200.00 | 14,206.35 | 100,046.30 | 72,153.70 | 58.10 |

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|-------------------|----------------|
| <u>MISC./GRANTS/INTEREST</u> | | | | | |
| 10-599-7000 INTEREST INCOME | 24,970.00 | 16,619.90 | 77,241.33 (| 52,271.33) | 309.34 |
| 10-599-7021 GRANTS | 25,000.00 | 0.00 | 57,359.58 (| 32,359.58) | 229.44 |
| 10-599-7025 US DOJ VEST GRANT | 3,000.00 | 0.00 | 737.88 | 2,262.12 | 24.60 |
| 10-599-7027 OPIOID ABATEMENT | 0.00 | 997.80 | 997.80 (| 997.80) | 0.00 |
| 10-599-7030 FORESTRY SERVICE GRANT | 5,000.00 | 0.00 | 20,000.00 (| 15,000.00) | 400.00 |
| 10-599-7040 PUBLIC RECORDS REVENUE | 500.00 | 0.00 | 132.00 | 368.00 | 26.40 |
| 10-599-7050 ADMINISTRATIVE INCOME | 10,500.00 | 0.00 | 2,134.03 | 8,365.97 | 20.32 |
| 10-599-7055 BEXAR COUNTY ELECTION | 500.00 | 0.00 | 1,216.46 (| 716.46) | 243.29 |
| 10-599-7060 CC SERVICE FEES | 8,000.00 | 680.09 | 3,888.78 | 4,111.22 | 48.61 |
| 10-599-7070 RECYCLING REVENUE | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 0.00 |
| 10-599-7072 PAVILION & CH GROUNDS RENT | 6,000.00 | 1,120.00 | 2,795.00 | 3,205.00 | 46.58 |
| 10-599-7075 SITE LEASE/LICENSE FEES | 28,600.00 | 2,652.19 | 15,913.14 | 12,686.86 | 55.64 |
| 10-599-7084 DONATIONS- FIRE DEPARTMENT | 3,000.00 | 0.00 | 3,000.00 | 0.00 | 100.00 |
| 10-599-7086 DONATIONS- ADMINISTRATION | 2,500.00 | 0.00 | 2,010.00 | 490.00 | 80.40 |
| 10-599-7090 SALE OF CITY ASSETS | 27,500.00 | 0.00 | 7,093.00 | 20,407.00 | 25.79 |
| 10-599-7097 INSURANCE PROCEEDS | 0.00 | 0.00 | 443.97 (| 443.97) | 0.00 |
| TOTAL MISC./GRANTS/INTEREST | 149,070.00 | 22,069.98 | 194,962.97 (| 45,892.97) | 130.79 |
| <u>TRANSFERS IN</u> | | | | | |
| 10-599-8020 TRF IN -WATER FUND | 22,050.00 | 0.00 | 0.00 | 22,050.00 | 0.00 |
| 10-599-8050 TRF IN -COURT RESTRICTED | 8,500.00 | 0.00 | 0.00 | 8,500.00 | 0.00 |
| 10-599-8058 TRF IN - ARPA FUND INTEREST | 0.00 | 1,992.54 | 10,591.67 (| 10,591.67) | 0.00 |
| 10-599-8099 FUND BALANCE RESERVE | 10,000.00 | 0.00 | 0.00 | 10,000.00 | 0.00 |
| TOTAL TRANSFERS IN | 40,550.00 | 1,992.54 | 10,591.67 | 29,958.33 | 26.12 |
| TOTAL NON-DEPARTMENTAL | 6,212,420.00 | 218,918.55 | 4,763,121.13 | 1,449,298.87 | 76.67 |
| TOTAL REVENUES | 6,212,420.00 | 218,918.55 | 4,763,121.13 | 1,449,298.87 | 76.67 |
| | ===== | ===== | ===== | ===== | ===== |

10 -GENERAL FUND
CITY COUNCIL

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>SUPPLIES</u> | | | | | |
| 10-600-2020 GENERAL OFFICE SUPPLIES | 200.00 | 0.00 | 147.52 | 52.48 | 73.76 |
| 10-600-2035 COUNCIL/EMPLOYEE APPREC. | 650.00 | 0.00 | 0.00 | 650.00 | 0.00 |
| 10-600-2037 CITY SPONSORED EVENTS | 24,000.00 | 444.68 | 12,445.87 | 11,554.13 | 51.86 |
| 10-600-2040 MEETING SUPPLIES | <u>720.00</u> | <u>0.00</u> | <u>0.00</u> | <u>720.00</u> | <u>0.00</u> |
| TOTAL SUPPLIES | 25,570.00 | 444.68 | 12,593.39 | 12,976.61 | 49.25 |
| <u>SERVICES</u> | | | | | |
| 10-600-3018 CITY WIDE CLEAN UP | 29,220.00 | 0.00 | 26,092.93 | 3,127.07 | 89.30 |
| 10-600-3020 ASSOCIATION DUES & PUBS | 1,768.00 | 0.00 | 600.00 | 1,168.00 | 33.94 |
| 10-600-3030 TRAINING/EDUCATION | 3,800.00 | 0.00 | 0.00 | 3,800.00 | 0.00 |
| 10-600-3040 TRAVEL/LODGING/MEALS | <u>1,350.00</u> | <u>0.00</u> | <u>668.54</u> | <u>681.46</u> | <u>49.52</u> |
| TOTAL SERVICES | 36,138.00 | 0.00 | 27,361.47 | 8,776.53 | 75.71 |
| <u>CONTRACTUAL</u> | | | | | |
| 10-600-4088 ELECTION SERVICES | <u>4,250.00</u> | <u>0.00</u> | <u>0.00</u> | <u>4,250.00</u> | <u>0.00</u> |
| TOTAL CONTRACTUAL | 4,250.00 | 0.00 | 0.00 | 4,250.00 | 0.00 |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 10-600-8005 NON CAPITAL - OFFICE FURNIT | 1,000.00 | 768.00 | 1,234.62 (| 234.62) | 123.46 |
| 10-600-8015 NON-CAPITAL-COMPUTER EQUIPM | <u>1,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>1,000.00</u> | <u>0.00</u> |
| TOTAL CAPITAL OUTLAY | 2,000.00 | 768.00 | 1,234.62 | 765.38 | 61.73 |
| <hr/> | | | | | |
| TOTAL CITY COUNCIL | 67,958.00 | 1,212.68 | 41,189.48 | 26,768.52 | 60.61 |

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|-------------------|----------------|
| <u>PERSONNEL</u> | | | | | |
| 10-601-1010 SALARIES | 572,942.00 | 66,108.32 | 284,068.56 | 288,873.44 | 49.58 |
| 10-601-1015 OVERTIME | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 10-601-1020 MEDICARE | 8,430.00 | 954.93 | 4,075.30 | 4,354.70 | 48.34 |
| 10-601-1025 TWC (SUI) | 1,350.00 | 54.00 | 54.00 | 1,296.00 | 4.00 |
| 10-601-1030 HEALTH INSURANCE | 40,500.00 | 3,375.00 | 20,250.00 | 20,250.00 | 50.00 |
| 10-601-1031 HSA | 133.00 | 11.10 | 66.60 | 66.40 | 50.08 |
| 10-601-1033 DENTAL INSURANCE | 2,733.00 | 223.16 | 1,338.96 | 1,394.04 | 48.99 |
| 10-601-1035 VISION CARE INSURANCE | 444.00 | 35.92 | 215.52 | 228.48 | 48.54 |
| 10-601-1036 LIFE INSURANCE | 842.00 | 70.20 | 421.20 | 420.80 | 50.02 |
| 10-601-1037 WORKERS' COMP INSURANCE | 1,240.00 | 333.04 | 613.39 | 626.61 | 49.47 |
| 10-601-1040 TMRS RETIREMENT | 84,698.00 | 9,764.34 | 41,423.49 | 43,274.51 | 48.91 |
| 10-601-1070 SPECIAL ALLOWANCES | <u>7,875.00</u> | <u>908.70</u> | <u>3,937.70</u> | <u>3,937.30</u> | <u>50.00</u> |
| TOTAL PERSONNEL | 721,687.00 | 81,838.71 | 356,464.72 | 365,222.28 | 49.39 |
| <u>SUPPLIES</u> | | | | | |
| 10-601-2020 GENERAL OFFICE SUPPLIES | 7,000.00 | 762.76 | 3,136.12 | 3,863.88 | 44.80 |
| 10-601-2025 BENEFITS CITYWIDE | 1,200.00 | 0.00 | 0.00 | 1,200.00 | 0.00 |
| 10-601-2030 POSTAGE/METER RENTAL | 14,754.00 | 1,206.64 | 6,719.45 | 8,034.55 | 45.54 |
| 10-601-2035 EMPLOYEE APPRECIATION | 1,500.00 | 0.00 | 884.49 | 615.51 | 58.97 |
| 10-601-2050 PRINTING & COPYING | 1,000.00 | 0.00 | 126.00 | 874.00 | 12.60 |
| 10-601-2060 MED EXAMS/SCREENING/TESTING | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 10-601-2070 JANITORIAL SUPPLIES | <u>2,000.00</u> | <u>1,562.77</u> | <u>1,562.77</u> | <u>437.23</u> | <u>78.14</u> |
| TOTAL SUPPLIES | 27,654.00 | 3,532.17 | 12,428.83 | 15,225.17 | 44.94 |
| <u>SERVICES</u> | | | | | |
| 10-601-3010 ADVERTISING EXPENSE | 11,000.00 | 238.50 | 1,556.25 | 9,443.75 | 14.15 |
| 10-601-3012 PROF. SERVICES-ENGINEERS | 2,500.00 | 21.25 | 21.25 | 2,478.75 | 0.85 |
| 10-601-3013 PROFESSIONAL SERVICES | 5,460.00 | 80.00 | 480.00 | 4,980.00 | 8.79 |
| 10-601-3015 PROF. SERVICES-LEGAL | 43,000.00 | 4,032.20 | 19,125.26 | 23,874.74 | 44.48 |
| 10-601-3016 CODIFICATION EXPENSE | 5,000.00 | 3,150.00 | 4,710.15 | 289.85 | 94.20 |
| 10-601-3020 ASSOCIATION DUES & PUBL. | 1,724.00 | 702.32 | 2,376.32 (| 652.32) | 137.84 |
| 10-601-3030 TRAINING/EDUCATION | 4,500.00 | 950.00 | 1,904.00 | 2,596.00 | 42.31 |
| 10-601-3040 TRAVEL/MILEAGE/LODGING/PERD | 4,000.00 | 0.00 | 244.45 | 3,755.55 | 6.11 |
| 10-601-3050 LIABILITY INSURANCE | 15,500.00 | 0.00 | 13,912.25 | 1,587.75 | 89.76 |
| 10-601-3070 PROPERTY INSURANCE | 2,000.00 | 0.00 | 1,795.13 | 204.87 | 89.76 |
| 10-601-3075 BANK/CREDIT CARD FEES | 8,000.00 | 634.68 | 4,272.27 | 3,727.73 | 53.40 |
| 10-601-3080 SPECIAL SERVICES | 2,000.00 | 0.00 | 1,000.00 | 1,000.00 | 50.00 |
| 10-601-3085 WEBSITE TECHNOLOGY | 2,500.00 | 0.00 | 2,200.00 | 300.00 | 88.00 |
| 10-601-3087 CITIZENS COMMUNICATION/EDUC | <u>9,500.00</u> | <u>1,615.00</u> | <u>4,735.41</u> | <u>4,764.59</u> | <u>49.85</u> |
| TOTAL SERVICES | 116,684.00 | 11,423.95 | 58,332.74 | 58,351.26 | 49.99 |
| <u>CONTRACTUAL</u> | | | | | |
| 10-601-4050 DOCUMENT STORAGE/ARCHIVES | 4,100.00 | 242.50 | 1,455.00 | 2,645.00 | 35.49 |
| 10-601-4060 IT SERVICES | 55,500.00 | 4,196.40 | 35,744.01 | 19,755.99 | 64.40 |
| 10-601-4075 COMPUTER SOFTWARE/INCODE | 10,759.00 | 0.00 | 10,986.09 (| 227.09) | 102.11 |
| 10-601-4083 AUDIT SERVICES | 16,000.00 | 0.00 | 14,250.00 | 1,750.00 | 89.06 |
| 10-601-4084 BEXAR COUNTY APPRAISAL DIST | 20,291.00 | 5,174.00 | 10,348.00 | 9,943.00 | 51.00 |

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|-------------------|----------------|
| 10-601-4085 BEXAR COUNTY TAX ASSESSOR | <u>3,700.00</u> | <u>0.00</u> | <u>3,638.25</u> | <u>61.75</u> | <u>98.33</u> |
| TOTAL CONTRACTUAL | 110,350.00 | 9,612.90 | 76,421.35 | 33,928.65 | 69.25 |
| <u>MAINTENANCE</u> | | | | | |
| 10-601-5005 EQUIPMENT LEASES | 2,920.00 | 166.13 | 1,179.58 | 1,740.42 | 40.40 |
| 10-601-5010 EQUIPMENT MAINT & REPAIR | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 |
| 10-601-5015 ELECTRONIC EQPT MAINT | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 |
| 10-601-5030 BUILDING MAINTENANCE | <u>35,650.00</u> | <u>2,208.26</u> | <u>12,741.14</u> | <u>22,908.86</u> | <u>35.74</u> |
| TOTAL MAINTENANCE | 39,170.00 | 2,374.39 | 13,920.72 | 25,249.28 | 35.54 |
| <u>UTILITIES</u> | | | | | |
| 10-601-7042 UTILITIES - PHONE/CELL/VOIP | <u>16,650.00</u> | <u>1,872.23</u> | <u>9,507.71</u> | <u>7,142.29</u> | <u>57.10</u> |
| TOTAL UTILITIES | 16,650.00 | 1,872.23 | 9,507.71 | 7,142.29 | 57.10 |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 10-601-8015 NON-CAPITAL-COMPUTER | 600.00 | 0.00 | 239.00 | 361.00 | 39.83 |
| 10-601-8026 NON-CAPITAL - FURNITURE | 750.00 | 0.00 | 0.00 | 750.00 | 0.00 |
| 10-601-8080 CAPITAL - IMPROVEMENTS | <u>10,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>10,000.00</u> | <u>0.00</u> |
| TOTAL CAPITAL OUTLAY | 11,350.00 | 0.00 | 239.00 | 11,111.00 | 2.11 |
| <u>INTERFUND TRANSFERS</u> | | | | | |
| 10-601-9010 TRANSFERS/CAP. REPLACE. | 20,308.00 | 0.00 | 0.00 | 20,308.00 | 0.00 |
| 10-601-9030 TRANSFER TO DEBT SERVICE FU | <u>28,940.00</u> | <u>0.00</u> | <u>0.00</u> | <u>28,940.00</u> | <u>0.00</u> |
| TOTAL INTERFUND TRANSFERS | 49,248.00 | 0.00 | 0.00 | 49,248.00 | 0.00 |
| <hr/> | | | | | |
| TOTAL ADMINISTRATION | 1,092,793.00 | 110,654.35 | 527,315.07 | 565,477.93 | 48.25 |

10 -GENERAL FUND
COURT

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>PERSONNEL</u> | | | | | |
| 10-602-1010 SALARIES | 59,256.00 | 6,837.61 | 29,478.42 | 29,777.58 | 49.75 |
| 10-602-1020 MEDICARE | 877.00 | 101.16 | 436.17 | 440.83 | 49.73 |
| 10-602-1025 TWC (SUI) | 225.00 | 9.00 | 9.00 | 216.00 | 4.00 |
| 10-602-1036 LIFE INSURANCE | 140.00 | 11.70 | 70.20 | 69.80 | 50.14 |
| 10-602-1037 WORKERS' COMP INSURANCE | 129.00 | 34.70 | 64.12 | 64.88 | 49.71 |
| 10-602-1040 TMRS RETIREMENT | 8,808.00 | 1,016.40 | 4,325.81 | 4,482.19 | 49.11 |
| 10-602-1070 SPECIAL ALLOWANCES | <u>1,200.00</u> | <u>138.45</u> | <u>599.95</u> | <u>600.05</u> | <u>50.00</u> |
| TOTAL PERSONNEL | 70,635.00 | 8,149.02 | 34,983.67 | 35,651.33 | 49.53 |
| <u>SUPPLIES</u> | | | | | |
| 10-602-2020 OFFICE SUPPLIES | 500.00 | 0.00 | 241.43 | 258.57 | 48.29 |
| 10-602-2050 PRINTING & COPYING | <u>750.00</u> | <u>0.00</u> | <u>165.98</u> | <u>584.02</u> | <u>22.13</u> |
| TOTAL SUPPLIES | 1,250.00 | 0.00 | 407.41 | 842.59 | 32.59 |
| <u>SERVICES</u> | | | | | |
| 10-602-3015 JUDGE/PROSECUTOR | 15,600.00 | 1,300.00 | 7,800.00 | 7,800.00 | 50.00 |
| 10-602-3020 ASSOCIATION DUES & PUBS | 150.00 | 0.00 | 75.00 | 75.00 | 50.00 |
| 10-602-3030 TRAINING/EDUCATION | 1,500.00 | 0.00 | 800.00 | 700.00 | 53.33 |
| 10-602-3040 TRAVEL/MILEAGE/LODGING | 2,000.00 | 0.00 | 564.60 | 1,435.40 | 28.23 |
| 10-602-3050 LIABILITY INSURANCE | 135.00 | 0.00 | 121.17 | 13.83 | 89.76 |
| 10-602-3070 PROPERTY INSURANCE | 78.00 | 0.00 | 70.01 | 7.99 | 89.76 |
| 10-602-3075 BANK/CREDIT CARD FEES | <u>1,800.00</u> | <u>106.84</u> | <u>899.18</u> | <u>900.82</u> | <u>49.95</u> |
| TOTAL SERVICES | 21,263.00 | 1,406.84 | 10,329.96 | 10,933.04 | 48.58 |
| <u>CONTRACTUAL</u> | | | | | |
| 10-602-4075 COMPUTER SOFTWARE/INCODE | <u>5,202.00</u> | <u>0.00</u> | <u>5,098.19</u> | <u>103.81</u> | <u>98.00</u> |
| TOTAL CONTRACTUAL | 5,202.00 | 0.00 | 5,098.19 | 103.81 | 98.00 |
| <u>UTILITIES</u> | | | | | |
| 10-602-7042 UTILITIES - PHONE/CELL/VOIP | <u>2,400.00</u> | <u>0.00</u> | <u>1,227.11</u> | <u>1,172.89</u> | <u>51.13</u> |
| TOTAL UTILITIES | 2,400.00 | 0.00 | 1,227.11 | 1,172.89 | 51.13 |
| <u>CAPITAL OUTLAY</u> | | | | | |
| <hr/> | | | | | |
| TOTAL COURT | 100,750.00 | 9,555.86 | 52,046.34 | 48,703.66 | 51.66 |

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|-------------------|----------------|
| PERSONNEL | | | | | |
| 10-603-1010 SALARIES | 238,491.00 | 27,305.45 | 116,941.00 | 121,550.00 | 49.03 |
| 10-603-1015 OVERTIME | 9,500.00 | 468.80 | 3,714.18 | 5,785.82 | 39.10 |
| 10-603-1020 MEDICARE | 3,993.00 | 404.99 | 1,741.97 | 2,251.03 | 43.63 |
| 10-603-1025 TWC (SUI) | 900.00 | 36.00 | 36.00 | 864.00 | 4.00 |
| 10-603-1030 HEALTH INSURANCE | 32,400.00 | 2,700.00 | 16,200.00 | 16,200.00 | 50.00 |
| 10-603-1031 HSA | 178.00 | 14.80 | 88.80 | 89.20 | 49.89 |
| 10-603-1033 DENTAL INSURANCE | 1,535.00 | 125.65 | 753.90 | 781.10 | 49.11 |
| 10-603-1035 VISION CARE INSURANCE | 325.00 | 26.52 | 159.12 | 165.88 | 48.96 |
| 10-603-1036 LIFE INSURANCE | 562.00 | 46.80 | 280.80 | 281.20 | 49.96 |
| 10-603-1037 WORKERS' COMP INSURANCE | 5,317.00 | 1,355.65 | 2,564.87 | 2,752.13 | 48.24 |
| 10-603-1040 TMRS RETIREMENT | 40,124.00 | 4,173.79 | 17,892.99 | 22,231.01 | 44.59 |
| 10-603-1070 SPECIAL ALLOWANCES | <u>7,650.00</u> | <u>882.72</u> | <u>3,825.12</u> | <u>3,824.88</u> | <u>50.00</u> |
| TOTAL PERSONNEL | 340,975.00 | 37,541.17 | 164,198.75 | 176,776.25 | 48.16 |
| SUPPLIES | | | | | |
| 10-603-2020 OFFICE SUPPLIES | 750.00 | 291.02 | 313.38 | 436.62 | 41.78 |
| 10-603-2035 EMPLOYEE APPRECIATION | 400.00 | 0.00 | 0.00 | 400.00 | 0.00 |
| 10-603-2050 PRINTING & COPYING | 175.00 | 210.00 | 210.00 (| 35.00) | 120.00 |
| 10-603-2060 MEDICAL EXAMS/SCREENINGS | 200.00 | 0.00 | 0.00 | 200.00 | 0.00 |
| 10-603-2070 JANITORIAL SUPPLIES | 2,500.00 | 341.36 | 341.36 | 2,158.64 | 13.65 |
| 10-603-2080 UNIFORMS | 2,200.00 | 0.00 | 369.98 | 1,830.02 | 16.82 |
| 10-603-2090 SMALL TOOLS | 3,500.00 | 83.76 | 1,127.00 | 2,373.00 | 32.20 |
| 10-603-2091 SAFETY GEAR | <u>1,500.00</u> | <u>710.35</u> | <u>1,966.99</u> (| <u>466.99)</u> | <u>131.13</u> |
| TOTAL SUPPLIES | 11,225.00 | 1,636.49 | 4,328.71 | 6,896.29 | 38.56 |
| SERVICES | | | | | |
| 10-603-3012 PROFESSIONAL - ENGINEERING | 4,000.00 | 0.00 | 0.00 | 4,000.00 | 0.00 |
| 10-603-3013 PROFESSIONAL SERVICES | 26,800.00 | 698.55 | 13,359.31 | 13,440.69 | 49.85 |
| 10-603-3014 PROF SERV - CH & MONUMENTS | 7,500.00 | 0.00 | 1,095.57 | 6,404.43 | 14.61 |
| 10-603-3020 ASSOCIATION DUES & PUBS | 300.00 | 0.00 | 150.00 | 150.00 | 50.00 |
| 10-603-3030 TRAINING/EDUCATION | 600.00 | 750.00 | 1,128.00 (| 528.00) | 188.00 |
| 10-603-3040 TRAVEL/MILEAGE/LODGING/PERD | 250.00 | 0.00 | 0.00 | 250.00 | 0.00 |
| 10-603-3050 LIABILITY INSURANCE | 4,900.00 | 0.00 | 4,398.07 | 501.93 | 89.76 |
| 10-603-3060 UNIFORM SERVICE | 2,000.00 | 321.69 | 1,572.34 | 427.66 | 78.62 |
| 10-603-3070 PROPERTY INSURANCE | <u>2,700.00</u> | <u>0.00</u> | <u>2,423.42</u> | <u>276.58</u> | <u>89.76</u> |
| TOTAL SERVICES | 49,050.00 | 1,770.24 | 24,126.71 | 24,923.29 | 49.19 |
| CONTRACTUAL | | | | | |
| 10-603-4075 COMPUTER SOFTWARE | <u>1,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>1,000.00</u> | <u>0.00</u> |
| TOTAL CONTRACTUAL | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| MAINTENANCE | | | | | |
| 10-603-5005 EQUIPMENT LEASES | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 |
| 10-603-5010 EQUIPMENT MAINT & REPAIR | 12,000.00 | 1,897.35 | 7,543.37 | 4,456.63 | 62.86 |
| 10-603-5020 VEHICLE MAINTENANCE | 6,431.00 | 395.43 | 4,809.48 | 1,621.52 | 74.79 |
| 10-603-5030 BUILDING MAINTENANCE | 4,500.00 | 789.95 | 5,007.92 (| 507.92) | 111.29 |
| 10-603-5060 VEHICLE & EQPT FUELS | <u>10,000.00</u> | <u>838.61</u> | <u>6,890.70</u> | <u>3,109.30</u> | <u>68.91</u> |
| TOTAL MAINTENANCE | 35,431.00 | 3,921.34 | 24,251.47 | 11,179.53 | 68.45 |

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|--|-------------------|-------------------|------------------------|-------------------|----------------|
| <u>DEPT MATERIALS-SERVICES</u> | | | | | |
| 10-603-6011 CHEMICALS | 500.00 | 41.91 | 561.87 (| 61.87) | 112.37 |
| 10-603-6080 STREET MAINTENANCE | 25,000.00 | 0.00 | 8,471.79 | 16,528.21 | 33.89 |
| 10-603-6081 SIGN MAINTENANCE | 3,000.00 | 114.00 | 899.00 | 2,101.00 | 29.97 |
| 10-603-6083 DRAINAGE MAINT | 300.00 | 0.00 | 0.00 | 300.00 | 0.00 |
| 10-603-6084 PAVILION/PLAY/PATH MAINT | 2,000.00 | 54.96 | 199.88 | 1,800.12 | 9.99 |
| 10-603-6086 EAGLE SCOUT PROJECTS | <u>750.00</u> | <u>0.00</u> | <u>0.00</u> | <u>750.00</u> | <u>0.00</u> |
| TOTAL DEPT MATERIALS-SERVICES | 31,550.00 | 210.87 | 10,132.54 | 21,417.46 | 32.12 |
| <u>UTILITIES</u> | | | | | |
| 10-603-7040 UTILITIES - ELECTRIC | 39,500.00 | 4,966.68 | 20,323.97 | 19,176.03 | 51.45 |
| 10-603-7041 UTILITIES - GAS | 500.00 | 20.19 | 156.34 | 343.66 | 31.27 |
| 10-603-7042 UTILITIES - PHONE | 1,000.00 | 54.24 | 279.29 | 720.71 | 27.93 |
| 10-603-7044 UTILITIES - WATER | 20,000.00 | 1,772.97 | 8,815.76 | 11,184.24 | 44.08 |
| 10-603-7045 STREET LIGHTS | 28,000.00 | 196.73 | 12,532.86 | 15,467.14 | 44.76 |
| 10-603-7046 UTILITIES - SAWS | <u>6,000.00</u> | <u>134.56</u> | <u>983.91</u> | <u>5,016.09</u> | <u>16.40</u> |
| TOTAL UTILITIES | 95,000.00 | 7,145.37 | 43,092.13 | 51,907.87 | 45.36 |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 10-603-8015 NON-CAPITAL-COMPUTER | 400.00 | 28.98 | 28.98 | 371.02 | 7.25 |
| 10-603-8020 NON-CAPITAL-MAINT EQPT | <u>1,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>1,000.00</u> | <u>0.00</u> |
| TOTAL CAPITAL OUTLAY | 1,400.00 | 28.98 | 28.98 | 1,371.02 | 2.07 |
| <u>INTERFUND TRANSFERS</u> | | | | | |
| 10-603-9010 TRF TO CAPITAL REPLACEMENT | <u>56,858.00</u> | <u>0.00</u> | <u>0.00</u> | <u>56,858.00</u> | <u>0.00</u> |
| TOTAL INTERFUND TRANSFERS | 56,858.00 | 0.00 | 0.00 | 56,858.00 | 0.00 |
| TOTAL PUBLIC WORKS | 622,489.00 | 52,254.46 | 270,159.29 | 352,329.71 | 43.40 |

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|-------------------|----------------|
| PERSONNEL | | | | | |
| 10-604-1010 SALARIES | 1,220,000.00 | 137,302.12 | 578,564.05 | 641,435.95 | 47.42 |
| 10-604-1015 OVERTIME | 40,000.00 | 4,599.54 | 42,747.28 (| 2,747.28) | 106.87 |
| 10-604-1020 MEDICARE | 17,760.00 | 2,059.67 | 8,921.00 | 8,839.00 | 50.23 |
| 10-604-1025 TWC (SUI) | 5,175.00 | 162.29 | 185.41 | 4,989.59 | 3.58 |
| 10-604-1030 HEALTH INSURANCE | 137,700.00 | 9,450.00 | 56,700.00 | 81,000.00 | 41.18 |
| 10-604-1031 HSA | 755.00 | 44.40 | 259.00 | 496.00 | 34.30 |
| 10-604-1033 DENTAL INSURANCE | 6,768.00 | 448.92 | 2,696.36 | 4,071.64 | 39.84 |
| 10-604-1035 VISION CARE INSURANCE | 1,405.00 | 96.34 | 577.68 | 827.32 | 41.12 |
| 10-604-1036 LIFE INSURANCE | 2,387.00 | 187.20 | 1,041.30 | 1,345.70 | 43.62 |
| 10-604-1037 WORKERS' COMP INSURANCE | 40,235.00 | 10,750.92 | 19,830.77 | 20,404.23 | 49.29 |
| 10-604-1040 TMRS RETIREMENT | 187,968.00 | 20,134.54 | 85,107.76 | 102,860.24 | 45.28 |
| 10-604-1070 SPECIAL ALLOWANCES | <u>30,400.00</u> | <u>2,988.90</u> | <u>12,178.68</u> | <u>18,221.32</u> | <u>40.06</u> |
| TOTAL PERSONNEL | 1,690,553.00 | 188,224.84 | 808,809.29 | 881,743.71 | 47.84 |
| SUPPLIES | | | | | |
| 10-604-2020 OFFICE SUPPLIES | 1,200.00 | 0.00 | 568.18 | 631.82 | 47.35 |
| 10-604-2035 EMPLOYEE APPRECIATION | 765.00 | 0.00 | 94.09 | 670.91 | 12.30 |
| 10-604-2060 MEDICAL EXAMS/SCREENINGS | 1,000.00 | 397.00 | 1,151.00 (| 151.00) | 115.10 |
| 10-604-2070 JANITORIAL SUPPLIES | 3,000.00 | 269.38 | 2,213.13 | 786.87 | 73.77 |
| 10-604-2080 UNIFORMS & ACCESSORIES | <u>8,500.00</u> | <u>585.91</u> | <u>2,221.56</u> | <u>6,278.44</u> | <u>26.14</u> |
| TOTAL SUPPLIES | 14,465.00 | 1,252.29 | 6,247.96 | 8,217.04 | 43.19 |
| SERVICES | | | | | |
| 10-604-3017 PROFESSIONAL - MEDICAL DIRE | 5,400.00 | 450.00 | 2,700.00 | 2,700.00 | 50.00 |
| 10-604-3020 ASSOCIATION DUES & PUBS | 8,420.00 | 0.00 | 6,547.30 | 1,872.70 | 77.76 |
| 10-604-3030 TRAINING/EDUCATION | 7,000.00 | 457.18 | 6,702.69 | 297.31 | 95.75 |
| 10-604-3040 TRAVEL/MILEAGE/LODGING/PERD | 4,000.00 | 0.00 | 525.43 | 3,474.57 | 13.14 |
| 10-604-3050 LIABILITY INSURANCE | 27,500.00 | 0.00 | 24,683.02 | 2,816.98 | 89.76 |
| 10-604-3070 PROPERTY INSURANCE | 17,800.00 | 0.00 | 15,976.65 | 1,823.35 | 89.76 |
| 10-604-3080 SPECIAL SERVICES | 13,000.00 | 1,281.80 | 9,450.43 | 3,549.57 | 72.70 |
| 10-604-3090 COMMUNICATIONS SERVICES | <u>6,108.00</u> | <u>615.94</u> | <u>3,363.18</u> | <u>2,744.82</u> | <u>55.06</u> |
| TOTAL SERVICES | 89,228.00 | 2,804.92 | 69,948.70 | 19,279.30 | 78.39 |
| CONTRACTUAL | | | | | |
| 10-604-4045 RADIO ACCESS FEES - COSA | 5,800.00 | 468.00 | 2,862.00 | 2,938.00 | 49.34 |
| 10-604-4075 COMPUTER SOFTWARE/MAINTENAN | <u>0.00</u> | <u>0.00</u> | <u>977.96</u> (| <u>977.96</u>) | <u>0.00</u> |
| TOTAL CONTRACTUAL | 5,800.00 | 468.00 | 3,839.96 | 1,960.04 | 66.21 |
| MAINTENANCE | | | | | |
| 10-604-5010 EQUIPMENT MAINT & REPAIR | 5,000.00 | 57.78 | 1,326.94 | 3,673.06 | 26.54 |
| 10-604-5020 VEHICLE MAINTENANCE | 18,100.00 | 14,966.77 | 28,798.96 (| 10,698.96) | 159.11 |
| 10-604-5030 BUILDING MAINTENANCE | 6,350.00 | 1,308.55 | 1,927.72 | 4,422.28 | 30.36 |
| 10-604-5060 VEHICLE & EQPT FUELS | <u>15,000.00</u> | <u>931.78</u> | <u>5,856.81</u> | <u>9,143.19</u> | <u>39.05</u> |
| TOTAL MAINTENANCE | 44,450.00 | 17,264.88 | 37,910.43 | 6,539.57 | 85.29 |

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|-------------------|----------------|
| <u>DEPT MATERIALS-SERVICES</u> | | | | | |
| 10-604-6015 ELECTRONIC EQPT MAINT | 6,500.00 | 286.52 | 1,646.99 | 4,853.01 | 25.34 |
| 10-604-6030 INVESTIGATIVE SUPPLIES/PROC | 750.00 | 0.00 | 282.45 | 467.55 | 37.66 |
| 10-604-6040 EMS SUPPLIES | 27,940.00 | 3,904.09 | 11,349.15 | 16,590.85 | 40.62 |
| 10-604-6045 FIRE FIGHTING EQPT SUPPLIES | 10,000.00 | 0.00 | 3,449.96 | 6,550.04 | 34.50 |
| 10-604-6060 PPE MAINTENANCE | <u>15,750.00</u> | <u>0.00</u> | <u>5,498.95</u> | <u>10,251.05</u> | <u>34.91</u> |
| TOTAL DEPT MATERIALS-SERVICES | 60,940.00 | 4,190.61 | 22,227.50 | 38,712.50 | 36.47 |
| <u>UTILITIES</u> | | | | | |
| 10-604-7044 UTILITIES - WATER | <u>2,000.00</u> | <u>196.67</u> | <u>1,103.64</u> | <u>896.36</u> | <u>55.18</u> |
| TOTAL UTILITIES | 2,000.00 | 196.67 | 1,103.64 | 896.36 | 55.18 |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 10-604-8015 NON-CAPITAL-COMPUTER EQUIPM | 400.00 | 0.00 | 0.00 | 400.00 | 0.00 |
| 10-604-8023 NON CAPITAL - FITNESS EQPT | <u>3,000.00</u> | <u>0.00</u> | <u>2,999.00</u> | <u>1.00</u> | <u>99.97</u> |
| TOTAL CAPITAL OUTLAY | 3,400.00 | 0.00 | 2,999.00 | 401.00 | 88.21 |
| <u>INTERFUND TRANSFERS</u> | | | | | |
| 10-604-9000 GRANT EXPENDITURES | 5,000.00 | 0.00 | 22,578.00 (| 17,578.00) | 451.56 |
| 10-604-9010 TRF TO CAPITAL REPLACEMENT | <u>220,075.00</u> | <u>0.00</u> | <u>0.00</u> | <u>220,075.00</u> | <u>0.00</u> |
| TOTAL INTERFUND TRANSFERS | 225,075.00 | 0.00 | 22,578.00 | 202,497.00 | 10.03 |
| TOTAL FIRE DEPARTMENT | 2,135,911.00 | 214,402.21 | 975,664.48 | 1,160,246.52 | 45.68 |

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|-------------------|----------------|
| <u>PERSONNEL</u> | | | | | |
| 10-605-1010 SALARIES | 1,355,493.00 | 134,998.92 | 605,625.35 | 749,867.65 | 44.68 |
| 10-605-1015 OVERTIME | 32,500.00 | 5,057.49 | 28,799.07 | 3,700.93 | 88.61 |
| 10-605-1017 INCENTIVE AGREEMENTS | 0.00 | 1,650.00 | 1,650.00 | (1,650.00) | 0.00 |
| 10-605-1020 MEDICARE | 20,747.00 | 2,090.37 | 9,350.54 | 11,396.46 | 45.07 |
| 10-605-1025 TWC (SUI) | 4,275.00 | 144.00 | 144.00 | 4,131.00 | 3.37 |
| 10-605-1030 HEALTH INSURANCE | 145,800.00 | 10,800.00 | 65,475.00 | 80,325.00 | 44.91 |
| 10-605-1031 HSA | 755.00 | 48.10 | 288.60 | 466.40 | 38.23 |
| 10-605-1033 DENTAL INSURANCE | 7,160.00 | 518.94 | 3,172.60 | 3,987.40 | 44.31 |
| 10-605-1035 VISION CARE INSURANCE | 1,487.00 | 110.52 | 671.68 | 815.32 | 45.17 |
| 10-605-1036 LIFE INSURANCE | 2,668.00 | 187.20 | 1,158.30 | 1,509.70 | 43.41 |
| 10-605-1037 WORKERS' COMP INSURANCE | 38,102.00 | 8,629.35 | 17,340.37 | 20,761.63 | 45.51 |
| 10-605-1040 TMRS RETIREMENT | 208,467.00 | 21,000.92 | 93,810.54 | 114,656.46 | 45.00 |
| 10-605-1070 SPECIAL ALLOWANCES | <u>42,800.00</u> | <u>4,081.71</u> | <u>18,638.48</u> | <u>24,161.52</u> | <u>43.55</u> |
| TOTAL PERSONNEL | 1,860,254.00 | 189,317.52 | 846,124.53 | 1,014,129.47 | 45.48 |
| <u>SUPPLIES</u> | | | | | |
| 10-605-2020 OFFICE SUPPLIES | 3,000.00 | 42.76 | 655.52 | 2,344.48 | 21.85 |
| 10-605-2035 EMPLOYEE APPRECIATION | 855.00 | 0.00 | 117.86 | 737.14 | 13.78 |
| 10-605-2050 PRINTING & COPYING | 1,300.00 | 50.00 | 437.00 | 863.00 | 33.62 |
| 10-605-2060 MEDICAL/SCREENING/TESTING/B | 1,000.00 | 296.00 | 377.68 | 622.32 | 37.77 |
| 10-605-2070 JANITORIAL/BUILDING SUPPLIE | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 10-605-2080 UNIFORMS & ACCESSORIES | <u>25,000.00</u> | <u>3,374.34</u> | <u>10,032.34</u> | <u>14,967.66</u> | <u>40.13</u> |
| TOTAL SUPPLIES | 31,655.00 | 3,763.10 | 11,620.40 | 20,034.60 | 36.71 |
| <u>SERVICES</u> | | | | | |
| 10-605-3020 ASSOCIATION DUES & PUBS | 3,180.00 | 0.00 | 1,125.00 | 2,055.00 | 35.38 |
| 10-605-3030 TRAINING/EDUCATION | 3,000.00 | 0.00 | 1,482.00 | 1,518.00 | 49.40 |
| 10-605-3040 TRAVEL/MILEAGE/LODGING/PERD | 5,000.00 | 0.00 | 1,296.28 | 3,703.72 | 25.93 |
| 10-605-3050 LIABILITY INSURANCE | 23,600.00 | 0.00 | 21,182.53 | 2,417.47 | 89.76 |
| 10-605-3060 UNIFORM MAINTENANCE | 6,000.00 | 207.84 | 2,067.23 | 3,932.77 | 34.45 |
| 10-605-3071 PROPERTY INSURANCE | 11,300.00 | 0.00 | 10,142.48 | 1,157.52 | 89.76 |
| 10-605-3072 ANIMAL CONTROL SERVICES | 12,500.00 | 1,078.98 | 6,078.98 | 6,421.02 | 48.63 |
| 10-605-3087 CITIZENS COMMUNICATION/ED | 600.00 | 0.00 | 0.00 | 600.00 | 0.00 |
| 10-605-3090 COMMUNICATIONS SERVICES | <u>9,400.00</u> | <u>660.06</u> | <u>3,960.36</u> | <u>5,439.64</u> | <u>42.13</u> |
| TOTAL SERVICES | 74,580.00 | 1,946.88 | 47,334.86 | 27,245.14 | 63.47 |
| <u>CONTRACTUAL</u> | | | | | |
| 10-605-4045 CONTRACT/RADIO FEES COSA | 8,000.00 | 630.00 | 3,780.00 | 4,220.00 | 47.25 |
| 10-605-4075 COMPUTER SOFTWARE/INCODE | <u>19,780.00</u> | <u>2,270.71</u> | <u>19,560.53</u> | <u>219.47</u> | <u>98.89</u> |
| TOTAL CONTRACTUAL | 27,780.00 | 2,900.71 | 23,340.53 | 4,439.47 | 84.02 |
| <u>MAINTENANCE</u> | | | | | |
| 10-605-5005 EQUIPMENT LEASES | 2,000.00 | 136.75 | 928.75 | 1,071.25 | 46.44 |
| 10-605-5010 EQUIPMENT MAINT & REPAIR | 2,000.00 | 0.00 | 463.66 | 1,536.34 | 23.18 |
| 10-605-5015 ELECTRONIC EQPT MAINT | 2,350.00 | 0.00 | 184.20 | 2,165.80 | 7.84 |
| 10-605-5020 VEHICLE MAINTENANCE | 28,000.00 | 2,961.29 | 14,877.09 | 13,122.91 | 53.13 |
| 10-605-5030 BUILDING MAINTENANCE | 3,000.00 | 0.00 | 573.98 | 2,426.02 | 19.13 |

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|---------------------|----------------|
| 10-605-5060 VEHICLE & EQPT FUELS | <u>46,000.00</u> | <u>2,588.43</u> | <u>21,283.56</u> | <u>24,716.44</u> | <u>46.27</u> |
| TOTAL MAINTENANCE | 83,350.00 | 5,686.47 | 38,311.24 | 45,038.76 | 45.96 |
| <u>DEPT MATERIALS-SERVICES</u> | | | | | |
| 10-605-6030 INVESTIGATIVE SUPPLIES | 5,000.00 | 0.00 | 443.46 | 4,556.54 | 8.87 |
| 10-605-6032 POLICE SAFETY SUPPLIES | 3,000.00 | 0.00 | 0.00 | 3,000.00 | 0.00 |
| 10-605-6035 FIREARMS EQUIPMENT/SUPPLIES | <u>8,800.00</u> | <u>0.00</u> | <u>1,975.35</u> | <u>6,824.65</u> | <u>22.45</u> |
| TOTAL DEPT MATERIALS-SERVICES | 16,800.00 | 0.00 | 2,418.81 | 14,381.19 | 14.40 |
| <u>UTILITIES</u> | | | | | |
| 10-605-7042 UTILITES- PHONE | <u>5,100.00</u> | <u>341.48</u> | <u>2,048.43</u> | <u>3,051.57</u> | <u>40.17</u> |
| TOTAL UTILITIES | 5,100.00 | 341.48 | 2,048.43 | 3,051.57 | 40.17 |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 10-605-8015 NON-CAPITAL-COMPUTER EQUIP. | <u>400.00</u> | <u>129.00</u> | <u>1,373.85</u> | <u>(973.85)</u> | <u>343.46</u> |
| TOTAL CAPITAL OUTLAY | 400.00 | 129.00 | 1,373.85 | (973.85) | 343.46 |
| <u>INTERFUND TRANSFERS</u> | | | | | |
| 10-605-9000 GRANT EXPENDITURES | <u>0.00</u> | <u>0.00</u> | <u>32,359.58</u> | <u>(32,359.58)</u> | <u>0.00</u> |
| TOTAL INTERFUND TRANSFERS | 0.00 | 0.00 | 32,359.58 | (32,359.58) | 0.00 |
| <hr/> | | | | | |
| TOTAL POLICE DEPARTMENT | 2,099,919.00 | 204,085.16 | 1,004,932.23 | 1,094,986.77 | 47.86 |

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2023

10 -GENERAL FUND
DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>SUPPLIES</u> | | | | | |
| 10-607-2020 OFFICE SUPPLIES | 125.00 | 0.00 | 0.00 | 125.00 | 0.00 |
| 10-607-2050 PRINTING & COPYING | <u>300.00</u> | <u>0.00</u> | <u>198.00</u> | <u>102.00</u> | <u>66.00</u> |
| TOTAL SUPPLIES | 425.00 | 0.00 | 198.00 | 227.00 | 46.59 |
| <u>SERVICES</u> | | | | | |
| 10-607-3012 PROF -ENGINEERING REVIEW | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 10-607-3015 PROF -BLDG INSPECTION SERVI | 80,000.00 | 7,900.00 | 43,175.00 | 36,825.00 | 53.97 |
| 10-607-3016 PROF -HEALTH INSPECTOR | 2,800.00 | 240.00 | 1,260.00 | 1,540.00 | 45.00 |
| 10-607-3017 PROF -SANITARY INSPECTION S | <u>4,000.00</u> | <u>0.00</u> | <u>1,000.00</u> | <u>3,000.00</u> | <u>25.00</u> |
| TOTAL SERVICES | 88,800.00 | 8,140.00 | 45,435.00 | 43,365.00 | 51.17 |
| <u>CONTRACTUAL</u> | | | | | |
| 10-607-4075 COMPUTER SOFTWARE/MAINTENAN | <u>3,375.00</u> | <u>3,375.00</u> | <u>3,375.00</u> | <u>0.00</u> | <u>100.00</u> |
| TOTAL CONTRACTUAL | 3,375.00 | 3,375.00 | 3,375.00 | 0.00 | 100.00 |
| <hr/> | | | | | |
| TOTAL DEVELOPMENT SERVICES | 92,600.00 | 11,515.00 | 49,008.00 | 43,592.00 | 52.92 |
| <hr/> | | | | | |
| TOTAL EXPENDITURES | 6,212,420.00 | 603,679.72 | 2,920,314.89 | 3,292,105.11 | 47.01 |
| | ===== | ===== | ===== | ===== | ===== |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00 | (384,761.17) | 1,842,806.24 | (1,842,806.24) | 0.00 |
| | ===== | ===== | ===== | ===== | ===== |

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2023

20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-------------------------------------|------------------------------|---------------------------|----------------------------|----------------------------|-----------------------|
| <hr/> | | | | | |
| <u>REVENUE SUMMARY</u> | | | | | |
| NON-DEPARTMENTAL | <u>1,075,124.00</u> | <u>72,130.01</u> | <u>574,168.37</u> | <u>500,955.63</u> | <u>53.40</u> |
| TOTAL REVENUES | <u>1,075,124.00</u> ===== | <u>72,130.01</u> ===== | <u>574,168.37</u> ===== | <u>500,955.63</u> ===== | <u>53.40</u> ===== |
| <u>EXPENDITURE SUMMARY</u> | | | | | |
| WATER DEPARTMENT | 861,952.00 | 68,262.15 | 533,867.26 | 328,084.74 | 61.94 |
| DEBT SERVICE | <u>213,172.00</u> | <u>0.00</u> | <u>151,416.40</u> | <u>61,755.60</u> | <u>71.03</u> |
| TOTAL EXPENDITURES | <u>1,075,124.00</u> ===== | <u>68,262.15</u> ===== | <u>685,283.66</u> ===== | <u>389,840.34</u> ===== | <u>63.74</u> ===== |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00 | 3,867.86 (| 111,115.29) | 111,115.29 | 0.00 |

20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|--|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>NON-DEPARTMENTAL</u> | | | | | |
| <u>WATER SALES</u> | | | | | |
| 20-599-5015 WATER CONSUMPTION | 656,000.00 | 31,351.98 | 327,923.11 | 328,076.89 | 49.99 |
| 20-599-5016 LATE CHARGES | 8,000.00 | 1,122.98 | 7,196.81 | 803.19 | 89.96 |
| 20-599-5018 DEBT SERVICE | 189,900.00 | 15,760.84 | 94,745.68 | 95,154.32 | 49.89 |
| 20-599-5019 WATER SERVICE FEE | 64,000.00 | 5,466.80 | 32,826.54 | 31,173.46 | 51.29 |
| 20-599-5036 EAA PASS THRU CHARGE | <u>85,700.00</u> | <u>4,585.00</u> | <u>42,657.00</u> | <u>43,043.00</u> | <u>49.77</u> |
| TOTAL WATER SALES | 1,003,600.00 | 58,287.60 | 505,349.14 | 498,250.86 | 50.35 |
| <u>MISC./GRANTS/INTEREST</u> | | | | | |
| 20-599-7000 INTEREST INCOME | 1,100.00 | 3,869.83 | 22,435.69 (| 21,335.69) | 2,039.61 |
| 20-599-7011 OTHER INCOME | 0.00 | 8.90 | 78.40 (| 78.40) | 0.00 |
| 20-599-7012 LEASE OF WATER RIGHTS | 23,000.00 | 2,000.00 | 9,750.00 | 13,250.00 | 42.39 |
| 20-599-7060 CC SERVICE FEES | 6,000.00 | 510.98 | 4,045.69 | 1,954.31 | 67.43 |
| 20-599-7075 SITE/TOWER LEASE REVENUE | 24,424.00 | 2,026.95 | 12,161.70 | 12,262.30 | 49.79 |
| 20-599-7090 SALE OF FIXED ASSETS | <u>0.00</u> | <u>5,425.75</u> | <u>5,425.75</u> (| <u>5,425.75</u>) | <u>0.00</u> |
| TOTAL MISC./GRANTS/INTEREST | 54,524.00 | 13,842.41 | 53,897.23 | 626.77 | 98.85 |
| <u>TRANSFERS IN</u> | | | | | |
| 20-599-8072 TRF IN-CAPITAL REPLACEMENT | <u>17,000.00</u> | <u>0.00</u> | <u>14,922.00</u> | <u>2,078.00</u> | <u>87.78</u> |
| TOTAL TRANSFERS IN | 17,000.00 | 0.00 | 14,922.00 | 2,078.00 | 87.78 |
| <hr/> | | | | | |
| TOTAL NON-DEPARTMENTAL | 1,075,124.00 | 72,130.01 | 574,168.37 | 500,955.63 | 53.40 |
| <hr/> | | | | | |
| TOTAL REVENUES | 1,075,124.00 | 72,130.01 | 574,168.37 | 500,955.63 | 53.40 |
| | ===== | ===== | ===== | ===== | ===== |

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|-------------------|----------------|
| <u>PERSONNEL</u> | | | | | |
| 20-606-1010 SALARIES | 238,000.00 | 27,409.23 | 118,191.53 | 119,808.47 | 49.66 |
| 20-606-1015 OVERTIME | 15,000.00 | 342.04 | 5,993.41 | 9,006.59 | 39.96 |
| 20-606-1020 MEDICARE | 3,673.00 | 413.40 | 1,832.55 | 1,840.45 | 49.89 |
| 20-606-1025 TWC (SUI) | 900.00 | 36.00 | 36.00 | 864.00 | 4.00 |
| 20-606-1030 HEALTH INSURANCE | 32,400.00 | 2,700.00 | 16,200.00 | 16,200.00 | 50.00 |
| 20-606-1031 HSA | 133.00 | 11.10 | 66.60 | 66.40 | 50.08 |
| 20-606-1033 DENTAL INSURANCE | 1,480.00 | 125.65 | 753.90 | 726.10 | 50.94 |
| 20-606-1035 VISION CARE INSURANCE | 330.00 | 27.88 | 167.28 | 162.72 | 50.69 |
| 20-606-1036 LIFE INSURANCE | 562.00 | 46.80 | 280.80 | 281.20 | 49.96 |
| 20-606-1037 WORKERS' COMP INSURANCE | 5,830.00 | 1,549.45 | 2,834.78 | 2,995.22 | 48.62 |
| 20-606-1040 TMRS RETIREMENT | 36,299.00 | 4,249.17 | 18,740.52 | 17,558.48 | 51.63 |
| 20-606-1070 SPECIAL ALLOWANCES | <u>13,000.00</u> | <u>1,401.96</u> | <u>6,075.16</u> | <u>6,924.84</u> | <u>46.73</u> |
| TOTAL PERSONNEL | 347,607.00 | 38,312.68 | 171,172.53 | 176,434.47 | 49.24 |
| <u>SUPPLIES</u> | | | | | |
| 20-606-2020 OFFICE SUPPLIES | 1,200.00 | 32.79 | 169.51 | 1,030.49 | 14.13 |
| 20-606-2030 POSTAGE | 3,895.00 | 608.72 | 2,116.32 | 1,778.68 | 54.33 |
| 20-606-2035 EMPLOYEE APPRECIATION | 370.00 | 0.00 | 0.00 | 370.00 | 0.00 |
| 20-606-2050 PRINTING & COPYING | 600.00 | 598.78 | 898.78 | (298.78) | 149.80 |
| 20-606-2060 MED EXAMS/SCREENING/TESTING | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 20-606-2070 JANITORIAL SUPPLIES | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 20-606-2075 BANK/CREDITCARD FEES | 8,500.00 | 678.85 | 5,427.57 | 3,072.43 | 63.85 |
| 20-606-2080 UNIFORMS | 1,600.00 | 0.00 | 610.77 | 989.23 | 38.17 |
| 20-606-2090 SMALL TOOLS | 3,000.00 | 162.86 | 1,924.74 | 1,075.26 | 64.16 |
| 20-606-2091 SAFETY SUPPLIES/EQUIPMENT | <u>1,400.00</u> | <u>0.00</u> | <u>331.20</u> | <u>1,068.80</u> | <u>23.66</u> |
| TOTAL SUPPLIES | 20,765.00 | 2,082.00 | 11,478.89 | 9,286.11 | 55.28 |
| <u>SERVICES</u> | | | | | |
| 20-606-3012 ENGINEERING SERVICES | 10,000.00 | 0.00 | 1,080.00 | 8,920.00 | 10.80 |
| 20-606-3013 PROFESSIONAL SERVICES | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 20-606-3020 ASSOCIATION DUES & PUBS | 2,115.00 | 0.00 | 1,419.75 | 695.25 | 67.13 |
| 20-606-3030 TRAINING/EDUCATION | 3,750.00 | 0.00 | (282.50) | 4,032.50 | 7.53- |
| 20-606-3040 TRAVEL/MILEAGE/LODGING/PERD | 1,000.00 | 43.23 | 84.48 | 915.52 | 8.45 |
| 20-606-3050 INSURANCE - LIABILITY | 5,100.00 | 0.00 | 4,577.58 | 522.42 | 89.76 |
| 20-606-3060 UNIFORM SERVICES | 3,000.00 | 321.64 | 1,579.82 | 1,420.18 | 52.66 |
| 20-606-3070 INSURANCE - PROPERTY | 2,600.00 | 0.00 | 2,333.67 | 266.33 | 89.76 |
| 20-606-3075 CONSERV. ED./REBATES | 100.00 | 0.00 | 0.00 | 100.00 | 0.00 |
| 20-606-3080 SPECIAL SERVICES | 2,300.00 | 40.85 | 304.95 | 1,995.05 | 13.26 |
| 20-606-3082 WATER ANALYSIS FEES | 7,000.00 | 153.00 | 2,889.07 | 4,110.93 | 41.27 |
| 20-606-3090 COMMUNICATIONS SERVICES | <u>0.00</u> | <u>54.24</u> | <u>279.34</u> | <u>(279.34)</u> | <u>0.00</u> |
| TOTAL SERVICES | 38,965.00 | 612.96 | 14,266.16 | 24,698.84 | 36.61 |

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|-------------------|----------------|
| <u>CONTRACTUAL</u> | | | | | |
| 20-606-4075 COMPUTER SOFTWARE/INCODE | 12,130.00 | (2.03) | 7,945.80 | 4,184.20 | 65.51 |
| 20-606-4085 EAA -WATER MANAGEMENT FEES | 84,084.00 | 2,946.52 | 38,679.08 | 45,404.92 | 46.00 |
| 20-606-4099 WATER RIGHTS/LEASE PAYMENTS | 0.00 | 0.00 | 6,250.00 | (6,250.00) | 0.00 |
| TOTAL CONTRACTUAL | 96,214.00 | 2,944.49 | 52,874.88 | 43,339.12 | 54.96 |
| <u>MAINTENANCE</u> | | | | | |
| 20-606-5005 EQUIPMENT LEASES | 5,000.00 | 0.00 | 845.00 | 4,155.00 | 16.90 |
| 20-606-5010 EQUIPMENT MAINT & REPAIR | 7,000.00 | 95.34 | 586.82 | 6,413.18 | 8.38 |
| 20-606-5015 ELECTRONIC EQPT MAINTENANCE | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 20-606-5020 VEHICLE MAINTENANCE | 3,000.00 | 35.04 | 270.17 | 2,729.83 | 9.01 |
| 20-606-5030 BUILDING MAINTENANCE | 2,500.00 | 0.00 | 31.88 | 2,468.12 | 1.28 |
| 20-606-5060 VEHICLE & EQPT FUELS | 6,500.00 | 455.43 | 4,478.38 | 2,021.62 | 68.90 |
| TOTAL MAINTENANCE | 24,500.00 | 585.81 | 6,212.25 | 18,287.75 | 25.36 |
| <u>DEPT MATERIALS-SERVICES</u> | | | | | |
| 20-606-6011 CHEMICALS | 9,000.00 | 200.00 | 2,670.93 | 6,329.07 | 29.68 |
| 20-606-6050 WATER METERS & BOXES | 2,000.00 | 0.00 | 945.37 | 1,054.63 | 47.27 |
| 20-606-6055 FIRE HYDRANTS & VALVES | 10,000.00 | 0.00 | 712.49 | 9,287.51 | 7.12 |
| 20-606-6060 HUEBNER STORAGE TANK | 5,000.00 | 630.00 | 1,818.83 | 3,181.17 | 36.38 |
| 20-606-6061 WELL SITE #1 | 8,750.00 | 0.00 | 250.94 | 8,499.06 | 2.87 |
| 20-606-6062 WELL SITE #2-EAA MONITORED | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 20-606-6064 WELL SITE #4-NOT OPERATION | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| 20-606-6065 WELL SITE #5-EDWARDS BLENDI | 1,000.00 | 0.00 | 3,676.64 | (2,676.64) | 367.66 |
| 20-606-6066 WELL SITE #6-MUNI TRACT | 8,500.00 | 0.00 | 687.84 | 7,812.16 | 8.09 |
| 20-606-6067 WELL SITE #7 | 4,000.00 | 0.00 | 365.72 | 3,634.28 | 9.14 |
| 20-606-6068 WELL SITE #8 | 4,000.00 | 537.04 | 1,456.37 | 2,543.63 | 36.41 |
| 20-606-6069 WELL SITE #9-TRINITY | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| 20-606-6070 SCADA SYSTEM MAINTENANCE | 5,000.00 | 2,714.25 | 3,482.05 | 1,517.95 | 69.64 |
| 20-606-6071 SHAVANO DRIVE PUMP STATION | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| 20-606-6072 WATER SYSTEM MAINTENANCE | 30,000.00 | 3,042.30 | 25,232.25 | 4,767.75 | 84.11 |
| 20-606-6080 STREET MAINT SUPPLIES | 4,000.00 | 0.00 | 3,744.65 | 255.35 | 93.62 |
| TOTAL DEPT MATERIALS-SERVICES | 95,250.00 | 7,123.59 | 45,044.08 | 50,205.92 | 47.29 |
| <u>UTILITIES</u> | | | | | |
| 20-606-7040 UTILITIES - ELECTRIC | 74,700.00 | 4,970.18 | 30,953.67 | 43,746.33 | 41.44 |
| 20-606-7042 UTILITIES - PHONE/CELL | 1,350.00 | 0.00 | 0.00 | 1,350.00 | 0.00 |
| 20-606-7044 UTILITIES - WATER | 400.00 | 43.08 | 246.47 | 153.53 | 61.62 |
| TOTAL UTILITIES | 76,450.00 | 5,013.26 | 31,200.14 | 45,249.86 | 40.81 |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 20-606-8015 NON-CAPITAL - COMPUTERS | 700.00 | 0.00 | 0.00 | 700.00 | 0.00 |
| 20-606-8020 NON-CAPITAL MAINTENANCE EQU | 2,320.00 | 0.00 | 0.00 | 2,320.00 | 0.00 |
| 20-606-8080 WATER SYSTEM IMPROVEMENTS | 37,647.00 | 10,567.36 | 185,676.83 | (148,029.83) | 493.20 |
| 20-606-8087 WATER METER REPLACEMENT | 3,000.00 | 1,020.00 | 1,020.00 | 1,980.00 | 34.00 |
| 20-606-8093 CAPITAL - SHAV DR PUMP STA | 30,000.00 | 0.00 | 14,921.50 | 15,078.50 | 49.74 |
| TOTAL CAPITAL OUTLAY | 73,667.00 | 11,587.36 | 201,618.33 | (127,951.33) | 273.69 |

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|-------------------|----------------|
| <u>INTERFUND TRANSFERS</u> | | | | | |
| 20-606-9010 TRF TO GENERAL FUND | 22,050.00 | 0.00 | 0.00 | 22,050.00 | 0.00 |
| 20-606-9020 TRF TO CAPITAL REP. FUND 72 | <u>66,484.00</u> | <u>0.00</u> | <u>0.00</u> | <u>66,484.00</u> | <u>0.00</u> |
| TOTAL INTERFUND TRANSFERS | 88,534.00 | 0.00 | 0.00 | 88,534.00 | 0.00 |
| | | | | | |
| TOTAL WATER DEPARTMENT | 861,952.00 | 68,262.15 | 533,867.26 | 328,084.74 | 61.94 |

20 -WATER FUND
DEBT SERVICE

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 20-607-8016 2017 GO REFUNDING (2009) PR | 70,000.00 | 0.00 | 70,000.00 | 0.00 | 100.00 |
| 20-607-8017 2017 GO REFUNDING (2009) IN | 62,200.00 | 0.00 | 31,450.00 | 30,750.00 | 50.56 |
| 20-607-8030 BOND AGENT FEES | 400.00 | 0.00 | 200.00 | 200.00 | 50.00 |
| 20-607-8056 2018 GO REFUNDING (2009) PR | 47,265.00 | 0.00 | 47,265.00 | 0.00 | 100.00 |
| 20-607-8057 2018 GO REFUNDING (2009) IN | 4,367.00 | 0.00 | 2,501.40 | 1,865.60 | 57.28 |
| 20-607-8060 SIB LOAN - PRINCIPAL | <u>28,940.00</u> | <u>0.00</u> | <u>0.00</u> | <u>28,940.00</u> | <u>0.00</u> |
| TOTAL CAPITAL OUTLAY | 213,172.00 | 0.00 | 151,416.40 | 61,755.60 | 71.03 |
| <hr/> | | | | | |
| TOTAL DEBT SERVICE | 213,172.00 | 0.00 | 151,416.40 | 61,755.60 | 71.03 |
| <hr/> | | | | | |
| TOTAL EXPENDITURES | 1,075,124.00 | 68,262.15 | 685,283.66 | 389,840.34 | 63.74 |
| | ===== | ===== | ===== | ===== | ===== |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00 | 3,867.86 (| 111,115.29) | 111,115.29 | 0.00 |
| | ===== | ===== | ===== | ===== | ===== |

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-------------------------------------|----------------------------|--------------------------|----------------------------|----------------------------|-----------------------|
| <hr/> | | | | | |
| <u>REVENUE SUMMARY</u> | | | | | |
| NON-DEPARTMENTAL | <u>959,103.00</u> | <u>6,813.54</u> | <u>696,088.44</u> | <u>263,014.56</u> | <u>72.58</u> |
| TOTAL REVENUES | <u>959,103.00</u> ===== | <u>6,813.54</u> ===== | <u>696,088.44</u> ===== | <u>263,014.56</u> ===== | <u>72.58</u> ===== |
| <u>EXPENDITURE SUMMARY</u> | | | | | |
| DEBT SERVICE | <u>959,103.00</u> | <u>0.00</u> | <u>703,428.47</u> | <u>255,674.53</u> | <u>73.34</u> |
| TOTAL EXPENDITURES | <u>959,103.00</u> ===== | <u>0.00</u> ===== | <u>703,428.47</u> ===== | <u>255,674.53</u> ===== | <u>73.34</u> ===== |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00 | 6,813.54 (| 7,340.03) | 7,340.03 | 0.00 |

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|--|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>NON-DEPARTMENTAL</u> | | | | | |
| <u>TAXES</u> | | | | | |
| 30-599-1010 CURRENT ADVALOREM TAXES | 245,067.00 | 5,776.86 | 294,963.37 (| 49,896.37) | 120.36 |
| 30-599-1020 DELINQUENT ADVALOREM TAXES | 0.00 | 135.93 | 537.27 (| 537.27) | 0.00 |
| 30-599-1030 PENALTY & INTEREST | <u>0.00</u> | <u>354.80</u> | <u>559.81</u> (| <u>559.81</u>) | <u>0.00</u> |
| TOTAL TAXES | 245,067.00 | 6,267.59 | 296,060.45 (| 50,993.45) | 120.81 |
| <u>TRANSFERS IN</u> | | | | | |
| 30-599-8010 INTEREST INCOME | 0.00 | 545.95 | 3,589.99 (| 3,589.99) | 0.00 |
| 30-599-8012 TRANSFER FROM GENERAL FUND | 28,940.00 | 0.00 | 0.00 | 28,940.00 | 0.00 |
| 30-599-8030 FUND BALANCE - TRANSFER IN | 51,804.00 | 0.00 | 0.00 | 51,804.00 | 0.00 |
| 30-599-8048 TRANSFER IN - STREET MAINT | <u>633,292.00</u> | <u>0.00</u> | <u>396,438.00</u> | <u>236,854.00</u> | <u>62.60</u> |
| TOTAL TRANSFERS IN | 714,036.00 | 545.95 | 400,027.99 | 314,008.01 | 56.02 |
| <hr/> | | | | | |
| TOTAL NON-DEPARTMENTAL | 959,103.00 | 6,813.54 | 696,088.44 | 263,014.56 | 72.58 |
| <hr/> | | | | | |
| TOTAL REVENUES | 959,103.00 | 6,813.54 | 696,088.44 | 263,014.56 | 72.58 |
| | ===== | ===== | ===== | ===== | ===== |

30 -DEBT SERVICE FUND
DEBT SERVICE

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 30-607-8054 BOND AGENT FEES | 500.00 | 0.00 | 18.87 | 481.13 | 3.77 |
| 30-607-8056 2018 GO REFUNDING (2009) PR | 178,763.00 | 0.00 | 182,735.00 (| 3,972.00) | 102.22 |
| 30-607-8057 2018 GO REFUNDING (2009) IN | 21,746.00 | 0.00 | 9,670.85 | 12,075.15 | 44.47 |
| 30-607-8058 2022 GO BOND - PRINCIPAL | 265,000.00 | 0.00 | 265,000.00 | 0.00 | 100.00 |
| 30-607-8059 2022 GO BONDS - INTEREST | 464,154.00 | 0.00 | 246,003.75 | 218,150.25 | 53.00 |
| 30-607-8060 SIB LOAN - PRINCIPAL | <u>28,940.00</u> | <u>0.00</u> | <u>0.00</u> | <u>28,940.00</u> | <u>0.00</u> |
| TOTAL CAPITAL OUTLAY | 959,103.00 | 0.00 | 703,428.47 | 255,674.53 | 73.34 |
| <hr/> | | | | | |
| TOTAL DEBT SERVICE | 959,103.00 | 0.00 | 703,428.47 | 255,674.53 | 73.34 |
| <hr/> | | | | | |
| TOTAL EXPENDITURES | 959,103.00 | 0.00 | 703,428.47 | 255,674.53 | 73.34 |
| | ===== | ===== | ===== | ===== | ===== |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00 | 6,813.54 (| 7,340.03) | 7,340.03 | 0.00 |
| | ===== | ===== | ===== | ===== | ===== |

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-------------------------------------|----------------------------|---------------------------|----------------------------|---------------------------|-----------------------|
| <hr/> | | | | | |
| <u>REVENUE SUMMARY</u> | | | | | |
| NON-DEPARTMENTAL | <u>175,500.00</u> | <u>12,212.22</u> | <u>91,574.65</u> | <u>83,925.35</u> | <u>52.18</u> |
| TOTAL REVENUES | <u>175,500.00</u> ===== | <u>12,212.22</u> ===== | <u>91,574.65</u> ===== | <u>83,925.35</u> ===== | <u>52.18</u> ===== |
| <u>EXPENDITURE SUMMARY</u> | | | | | |
| FIRE DEPARTMENT | 1,200.00 | 0.00 | 0.00 | 1,200.00 | 0.00 |
| POLICE DEPARTMENT | <u>172,890.00</u> | <u>30,715.00</u> | <u>131,724.52</u> | <u>41,165.48</u> | <u>76.19</u> |
| TOTAL EXPENDITURES | <u>174,090.00</u> ===== | <u>30,715.00</u> ===== | <u>131,724.52</u> ===== | <u>42,365.48</u> ===== | <u>75.66</u> ===== |
| REVENUES OVER/ (UNDER) EXPENDITURES | 1,410.00 (| 18,502.78) (| 40,149.87) | 41,559.87 | 2,847.51- |

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|--|-------------------|-------------------|------------------------|---------------------|----------------|
| <hr/> | | | | | |
| <u>NON-DEPARTMENTAL</u> | | | | | |
| <u>TAXES</u> | | | | | |
| 40-599-1050 SALES - CRIME CONTROL DIST | <u>175,500.00</u> | <u>11,222.49</u> | <u>84,409.45</u> | <u>91,090.55</u> | <u>48.10</u> |
| TOTAL TAXES | 175,500.00 | 11,222.49 | 84,409.45 | 91,090.55 | 48.10 |
| <u>MISC./GRANTS/INTEREST</u> | | | | | |
| 40-599-7085 POLICE DEPT - DONATIONS | <u>0.00</u> | <u>0.00</u> | <u>500.00</u> | (<u>500.00</u>) | <u>0.00</u> |
| TOTAL MISC./GRANTS/INTEREST | 0.00 | 0.00 | 500.00 | (500.00) | 0.00 |
| <u>TRANSFERS IN</u> | | | | | |
| 40-599-8005 INTEREST INCOME | <u>0.00</u> | <u>989.73</u> | <u>6,665.20</u> | (<u>6,665.20</u>) | <u>0.00</u> |
| TOTAL TRANSFERS IN | 0.00 | 989.73 | 6,665.20 | (6,665.20) | 0.00 |
| <hr/> | | | | | |
| TOTAL NON-DEPARTMENTAL | 175,500.00 | 12,212.22 | 91,574.65 | 83,925.35 | 52.18 |
| <hr/> | | | | | |
| TOTAL REVENUES | 175,500.00 | 12,212.22 | 91,574.65 | 83,925.35 | 52.18 |
| | ===== | ===== | ===== | ===== | ===== |

40 -CRIME CONTROL DISTRICT
FIRE DEPARTMENT

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|--------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>SERVICES</u> | | | | | |
| 40-604-3030 TRAINING/EDUCATION | <u>1,200.00</u> | <u>0.00</u> | <u>0.00</u> | <u>1,200.00</u> | <u>0.00</u> |
| TOTAL SERVICES | 1,200.00 | 0.00 | 0.00 | 1,200.00 | 0.00 |
| <u>CAPITAL OUTLAY</u> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| <u>INTERFUND TRANSFERS</u> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| <hr/> | | | | | |
| TOTAL FIRE DEPARTMENT | 1,200.00 | 0.00 | 0.00 | 1,200.00 | 0.00 |

40 -CRIME CONTROL DISTRICT
POLICE DEPARTMENT

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>SERVICES</u> | | | | | |
| 40-605-3030 TRAINING/EDUCATION | 6,400.00 | 1,052.50 | 3,130.00 | 3,270.00 | 48.91 |
| 40-605-3087 CITIZENS COMMUNICATION/EDUC | <u>7,000.00</u> | <u>0.00</u> | <u>4,234.98</u> | <u>2,765.02</u> | <u>60.50</u> |
| TOTAL SERVICES | 13,400.00 | 1,052.50 | 7,364.98 | 6,035.02 | 54.96 |
| <u>CONTRACTUAL</u> | | | | | |
| <hr/> | | | | | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 40-605-8030 POLICE EQUIPMENT PURCHASE | 29,490.00 | 29,490.00 | 29,490.00 | 0.00 | 100.00 |
| 40-605-8050 CAPITAL - VEHICLES | <u>130,000.00</u> | <u>172.50</u> | <u>94,869.54</u> | <u>35,130.46</u> | <u>72.98</u> |
| TOTAL CAPITAL OUTLAY | 159,490.00 | 29,662.50 | 124,359.54 | 35,130.46 | 77.97 |
| <u>INTERFUND TRANSFERS</u> | | | | | |
| <hr/> | | | | | |
| TOTAL POLICE DEPARTMENT | 172,890.00 | 30,715.00 | 131,724.52 | 41,165.48 | 76.19 |
| <hr/> | | | | | |
| TOTAL EXPENDITURES | 174,090.00 | 30,715.00 | 131,724.52 | 42,365.48 | 75.66 |
| | ===== | ===== | ===== | ===== | ===== |
| REVENUES OVER/ (UNDER) EXPENDITURES | 1,410.00 | (18,502.78) | (40,149.87) | 41,559.87 | 2,847.51- |
| | ===== | ===== | ===== | ===== | ===== |

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2023

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-------------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>REVENUE SUMMARY</u> | | | | | |
| NON-DEPARTMENTAL | <u>15,200.00</u> | <u>431.02</u> | <u>10,893.38</u> | <u>4,306.62</u> | <u>71.67</u> |
| TOTAL REVENUES | <u>15,200.00</u> | <u>431.02</u> | <u>10,893.38</u> | <u>4,306.62</u> | <u>71.67</u> |
| | ===== | ===== | ===== | ===== | ===== |
| <u>EXPENDITURE SUMMARY</u> | | | | | |
| ADMINISTRATION | <u>10,800.00</u> | <u>0.00</u> | <u>0.00</u> | <u>10,800.00</u> | <u>0.00</u> |
| TOTAL EXPENDITURES | <u>10,800.00</u> | <u>0.00</u> | <u>0.00</u> | <u>10,800.00</u> | <u>0.00</u> |
| | ===== | ===== | ===== | ===== | ===== |
| REVENUES OVER/ (UNDER) EXPENDITURES | 4,400.00 | 431.02 | 10,893.38 (| 6,493.38) | 247.58 |

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|----------------------------------|-------------------|-------------------|------------------------|---------------------|----------------|
| <hr/> | | | | | |
| <u>NON-DEPARTMENTAL</u> | | | | | |
| <u>FRANCHISE REVENUES</u> | | | | | |
| 42-599-2024 FRANCHISE - PEG FEES | <u>15,200.00</u> | <u>0.00</u> | <u>8,313.50</u> | <u>6,886.50</u> | <u>54.69</u> |
| TOTAL FRANCHISE REVENUES | 15,200.00 | 0.00 | 8,313.50 | 6,886.50 | 54.69 |
| <u>MISC./GRANTS/INTEREST</u> | | | | | |
| 42-599-7000 INTEREST | <u>0.00</u> | <u>431.02</u> | <u>2,579.88</u> | (<u>2,579.88</u>) | <u>0.00</u> |
| TOTAL MISC./GRANTS/INTEREST | 0.00 | 431.02 | 2,579.88 | (2,579.88) | 0.00 |
| <u>TRANSFERS IN</u> | | | | | |
| <hr/> | | | | | |
| TOTAL NON-DEPARTMENTAL | 15,200.00 | 431.02 | 10,893.38 | 4,306.62 | 71.67 |
| <hr/> | | | | | |
| TOTAL REVENUES | <u>15,200.00</u> | <u>431.02</u> | <u>10,893.38</u> | <u>4,306.62</u> | <u>71.67</u> |
| | ===== | ===== | ===== | ===== | ===== |

42 -PEG FUNDS
ADMINISTRATION

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 42-601-8030 CAPITAL-ELECTRONIC EQUIPMEN | <u>10,800.00</u> | <u>0.00</u> | <u>0.00</u> | <u>10,800.00</u> | <u>0.00</u> |
| TOTAL CAPITAL OUTLAY | 10,800.00 | 0.00 | 0.00 | 10,800.00 | 0.00 |
| <hr/> | | | | | |
| TOTAL ADMINISTRATION | 10,800.00 | 0.00 | 0.00 | 10,800.00 | 0.00 |
| <hr/> | | | | | |
| TOTAL EXPENDITURES | 10,800.00 | 0.00 | 0.00 | 10,800.00 | 0.00 |
| | ===== | ===== | ===== | ===== | ===== |
| REVENUES OVER/ (UNDER) EXPENDITURES | 4,400.00 | 431.02 | 10,893.38 (| 6,493.38) | 247.58 |
| | ===== | ===== | ===== | ===== | ===== |

45 -TREE PROTECT & BEAUT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-------------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>REVENUE SUMMARY</u> | | | | | |
| NON-DEPARTMENTAL | <u>25,000.00</u> | <u>70.00</u> | <u>2,450.00</u> | <u>22,550.00</u> | <u>9.80</u> |
| TOTAL REVENUES | <u>25,000.00</u> | <u>70.00</u> | <u>2,450.00</u> | <u>22,550.00</u> | <u>9.80</u> |
| | ===== | ===== | ===== | ===== | ===== |
| <u>EXPENDITURE SUMMARY</u> | | | | | |
| ADMINISTRATION | 22,375.00 | 0.00 | 0.00 | 22,375.00 | 0.00 |
| DEVELOPMENT SERVICES | <u>2,625.00</u> | <u>2,625.00</u> | <u>2,625.00</u> | <u>0.00</u> | <u>100.00</u> |
| TOTAL EXPENDITURES | <u>25,000.00</u> | <u>2,625.00</u> | <u>2,625.00</u> | <u>22,375.00</u> | <u>10.50</u> |
| | ===== | ===== | ===== | ===== | ===== |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00 (| 2,555.00) (| 175.00) | 175.00 | 0.00 |

45 -TREE PROTECT & BEAUT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-----------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>NON-DEPARTMENTAL</u> | | | | | |
| <u>PERMITS & LICENSES</u> | | | | | |
| 45-599-3015 TREE TRIMMING PERMITS | <u>12,250.00</u> | <u>70.00</u> | <u>2,450.00</u> | <u>9,800.00</u> | <u>20.00</u> |
| TOTAL PERMITS & LICENSES | 12,250.00 | 70.00 | 2,450.00 | 9,800.00 | 20.00 |
| <u>MISC./GRANTS/INTEREST</u> | | | | | |
| <hr/> | | | | | |
| <u>TRANSFERS IN</u> | | | | | |
| 45-599-8099 FUND BALANCE RESERVE | <u>12,750.00</u> | <u>0.00</u> | <u>0.00</u> | <u>12,750.00</u> | <u>0.00</u> |
| TOTAL TRANSFERS IN | 12,750.00 | 0.00 | 0.00 | 12,750.00 | 0.00 |
| <hr/> | | | | | |
| TOTAL NON-DEPARTMENTAL | 25,000.00 | 70.00 | 2,450.00 | 22,550.00 | 9.80 |
| <hr/> | | | | | |
| TOTAL REVENUES | 25,000.00 | 70.00 | 2,450.00 | 22,550.00 | 9.80 |
| | ===== | ===== | ===== | ===== | ===== |

45 -TREE PROTECT & BEAUT FUND
ADMINISTRATION

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>SERVICES</u> | | | | | |
| 45-601-3087 CITIZENS COMMUNICATION/EDUC | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| TOTAL SERVICES | 500.00 | 0.00 | 0.00 | 500.00 | 0.00 |
| <u>DEPT MATERIALS-SERVICES</u> | | | | | |
| 45-601-6085 SUPPLIES/MATERIAL/CHEMICALS | 21,875.00 | 0.00 | 0.00 | 21,875.00 | 0.00 |
| TOTAL DEPT MATERIALS-SERVICES | 21,875.00 | 0.00 | 0.00 | 21,875.00 | 0.00 |
| <hr/> | | | | | |
| TOTAL ADMINISTRATION | 22,375.00 | 0.00 | 0.00 | 22,375.00 | 0.00 |

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2023

45 -TREE PROTECT & BEAUT FUND

DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-------------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| CONTRACTUAL | | | | | |
| 45-607-4075 COMPUTER SOFTWARE | 2,625.00 | 2,625.00 | 2,625.00 | 0.00 | 100.00 |
| TOTAL CONTRACTUAL | 2,625.00 | 2,625.00 | 2,625.00 | 0.00 | 100.00 |
| <hr/> | | | | | |
| TOTAL DEVELOPMENT SERVICES | 2,625.00 | 2,625.00 | 2,625.00 | 0.00 | 100.00 |
| <hr/> | | | | | |
| TOTAL EXPENDITURES | 25,000.00 | 2,625.00 | 2,625.00 | 22,375.00 | 10.50 |
| | ===== | ===== | ===== | ===== | ===== |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00 | (2,555.00) | (175.00) | 175.00 | 0.00 |
| | ===== | ===== | ===== | ===== | ===== |

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-------------------------------------|----------------------------|---------------------------|----------------------------|----------------------------|-----------------------|
| <hr/> | | | | | |
| <u>REVENUE SUMMARY</u> | | | | | |
| NON-DEPARTMENTAL | <u>683,292.00</u> | <u>11,215.01</u> | <u>84,362.13</u> | <u>598,929.87</u> | <u>12.35</u> |
| TOTAL REVENUES | <u>683,292.00</u> ===== | <u>11,215.01</u> ===== | <u>84,362.13</u> ===== | <u>598,929.87</u> ===== | <u>12.35</u> ===== |
| <u>EXPENDITURE SUMMARY</u> | | | | | |
| PUBLIC WORKS | <u>683,292.00</u> | <u>0.00</u> | <u>396,438.00</u> | <u>286,854.00</u> | <u>58.02</u> |
| TOTAL EXPENDITURES | <u>683,292.00</u> ===== | <u>0.00</u> ===== | <u>396,438.00</u> ===== | <u>286,854.00</u> ===== | <u>58.02</u> ===== |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00 | 11,215.01 (| 312,075.87) | 312,075.87 | 0.00 |

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|--|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>NON-DEPARTMENTAL</u> | | | | | |
| <u>TAXES</u> | | | | | |
| 48-599-1040 SALES - STREET MAINTENANCE | <u>175,500.00</u> | <u>11,215.01</u> | <u>84,362.13</u> | <u>91,137.87</u> | <u>48.07</u> |
| TOTAL TAXES | 175,500.00 | 11,215.01 | 84,362.13 | 91,137.87 | 48.07 |
| <u>PERMITS & LICENSES</u> | | | | | |
| <hr/> | | | | | |
| <u>TRANSFERS IN</u> | | | | | |
| 48-599-8099 FUND BALANCE RESERVE | <u>507,792.00</u> | <u>0.00</u> | <u>0.00</u> | <u>507,792.00</u> | <u>0.00</u> |
| TOTAL TRANSFERS IN | 507,792.00 | 0.00 | 0.00 | 507,792.00 | 0.00 |
| <hr/> | | | | | |
| TOTAL NON-DEPARTMENTAL | 683,292.00 | 11,215.01 | 84,362.13 | 598,929.87 | 12.35 |
| <hr/> | | | | | |
| TOTAL REVENUES | <u>683,292.00</u> | <u>11,215.01</u> | <u>84,362.13</u> | <u>598,929.87</u> | <u>12.35</u> |
| | ===== | ===== | ===== | ===== | ===== |

48 -STREET MAINTENANCE FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-------------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>DEPT MATERIALS-SERVICES</u> | | | | | |
| 48-603-6080 STREET MAINTENANCE | <u>50,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>50,000.00</u> | <u>0.00</u> |
| TOTAL DEPT MATERIALS-SERVICES | 50,000.00 | 0.00 | 0.00 | 50,000.00 | 0.00 |
| <u>INTERFUND TRANSFERS</u> | | | | | |
| 48-603-9030 TRANS TO DEBT SERVICE | <u>633,292.00</u> | <u>0.00</u> | <u>396,438.00</u> | <u>236,854.00</u> | <u>62.60</u> |
| TOTAL INTERFUND TRANSFERS | 633,292.00 | 0.00 | 396,438.00 | 236,854.00 | 62.60 |
| <hr/> | | | | | |
| TOTAL PUBLIC WORKS | 683,292.00 | 0.00 | 396,438.00 | 286,854.00 | 58.02 |
| <hr/> | | | | | |
| TOTAL EXPENDITURES | 683,292.00 | 0.00 | 396,438.00 | 286,854.00 | 58.02 |
| | ===== | ===== | ===== | ===== | ===== |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00 | 11,215.01 (| 312,075.87) | 312,075.87 | 0.00 |
| | ===== | ===== | ===== | ===== | ===== |

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-------------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>REVENUE SUMMARY</u> | | | | | |
| NON-DEPARTMENTAL | <u>69,250.00</u> | <u>823.27</u> | <u>4,529.80</u> | <u>64,720.20</u> | <u>6.54</u> |
| TOTAL REVENUES | <u>69,250.00</u> | <u>823.27</u> | <u>4,529.80</u> | <u>64,720.20</u> | <u>6.54</u> |
| | ===== | ===== | ===== | ===== | ===== |
| <u>EXPENDITURE SUMMARY</u> | | | | | |
| OPERATING EXPENSES | <u>63,500.00</u> | <u>0.00</u> | <u>0.00</u> | <u>63,500.00</u> | <u>0.00</u> |
| TOTAL EXPENDITURES | <u>63,500.00</u> | <u>0.00</u> | <u>0.00</u> | <u>63,500.00</u> | <u>0.00</u> |
| | ===== | ===== | ===== | ===== | ===== |
| REVENUES OVER/ (UNDER) EXPENDITURES | 5,750.00 | 823.27 | 4,529.80 | 1,220.20 | 78.78 |

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|--------------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>NON-DEPARTMENTAL</u> | | | | | |
| <u>COURT FEES</u> | | | | | |
| 50-599-4022 COURT EFFICIENCY REVENUE | 150.00 | 15.00 | 56.67 | 93.33 | 37.78 |
| 50-599-4023 COURT SECURITY REVENUE | 4,800.00 | 290.71 | 1,597.18 | 3,202.82 | 33.27 |
| 50-599-4024 TRUANCY PREVENTION FUND | 4,000.00 | 253.16 | 1,454.04 | 2,545.96 | 36.35 |
| 50-599-4025 COURT TECHNOLOGY REVENUE | 4,200.00 | 259.34 | 1,392.82 | 2,807.18 | 33.16 |
| 50-599-4026 JURY FUND | <u>100.00</u> | <u>5.06</u> | <u>29.09</u> | <u>70.91</u> | <u>29.09</u> |
| TOTAL COURT FEES | 13,250.00 | 823.27 | 4,529.80 | 8,720.20 | 34.19 |
| <u>TRANSFERS IN</u> | | | | | |
| 50-599-8099 FUND BALANCE RESERVE | <u>56,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>56,000.00</u> | <u>0.00</u> |
| TOTAL TRANSFERS IN | 56,000.00 | 0.00 | 0.00 | 56,000.00 | 0.00 |
| <hr/> | | | | | |
| TOTAL NON-DEPARTMENTAL | 69,250.00 | 823.27 | 4,529.80 | 64,720.20 | 6.54 |
| <hr/> | | | | | |
| TOTAL REVENUES | 69,250.00 | 823.27 | 4,529.80 | 64,720.20 | 6.54 |
| | ===== | ===== | ===== | ===== | ===== |

50 -COURT RESTRICTED FUND
OPERATING EXPENSES

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|--------------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 50-602-8080 CAPITAL IMPROVEMENTS | <u>55,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>55,000.00</u> | <u>0.00</u> |
| TOTAL CAPITAL OUTLAY | 55,000.00 | 0.00 | 0.00 | 55,000.00 | 0.00 |
| <u>INTERFUND TRANSFERS</u> | | | | | |
| 50-602-9010 TRANSFER TO GENERAL FUND | <u>8,500.00</u> | <u>0.00</u> | <u>0.00</u> | <u>8,500.00</u> | <u>0.00</u> |
| TOTAL INTERFUND TRANSFERS | 8,500.00 | 0.00 | 0.00 | 8,500.00 | 0.00 |
| <hr/> | | | | | |
| TOTAL OPERATING EXPENSES | 63,500.00 | 0.00 | 0.00 | 63,500.00 | 0.00 |
| <hr/> | | | | | |
| TOTAL EXPENDITURES | 63,500.00 | 0.00 | 0.00 | 63,500.00 | 0.00 |
| | ===== | ===== | ===== | ===== | ===== |
| REVENUES OVER/ (UNDER) EXPENDITURES | 5,750.00 | 823.27 | 4,529.80 | 1,220.20 | 78.78 |
| | ===== | ===== | ===== | ===== | ===== |

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-------------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>REVENUE SUMMARY</u> | | | | | |
| NON DEPARTMENTAL | <u>5,000.00</u> | <u>341.38</u> | <u>1,981.44</u> | <u>3,018.56</u> | <u>39.63</u> |
| TOTAL REVENUES | <u>5,000.00</u> | <u>341.38</u> | <u>1,981.44</u> | <u>3,018.56</u> | <u>39.63</u> |
| | ===== | ===== | ===== | ===== | ===== |
| <u>EXPENDITURE SUMMARY</u> | | | | | |
| FIRE DEPARTMENT | 2,000.00 | 182.99 | 182.99 | 1,817.01 | 9.15 |
| POLICE DEPARTMENT | <u>3,000.00</u> | <u>69.37</u> | <u>105.25</u> | <u>2,894.75</u> | <u>3.51</u> |
| TOTAL EXPENDITURES | <u>5,000.00</u> | <u>252.36</u> | <u>288.24</u> | <u>4,711.76</u> | <u>5.76</u> |
| | ===== | ===== | ===== | ===== | ===== |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00 | 89.02 | 1,693.20 (| 1,693.20) | 0.00 |

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>NON DEPARTMENTAL</u> | | | | | |
| <u>MISC./GRANTS/INTEREST</u> | | | | | |
| 52-599-7010 SCHOOL CROSSING GUARD FUNDS | <u>4,000.00</u> | <u>341.38</u> | <u>1,981.44</u> | <u>2,018.56</u> | <u>49.54</u> |
| TOTAL MISC./GRANTS/INTEREST | 4,000.00 | 341.38 | 1,981.44 | 2,018.56 | 49.54 |
| <u>TRANSFERS IN</u> | | | | | |
| 52-599-8089 FUND BALANCE RESERVE | <u>1,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>1,000.00</u> | <u>0.00</u> |
| TOTAL TRANSFERS IN | 1,000.00 | 0.00 | 0.00 | 1,000.00 | 0.00 |
| <hr/> | | | | | |
| TOTAL NON DEPARTMENTAL | 5,000.00 | 341.38 | 1,981.44 | 3,018.56 | 39.63 |
| <hr/> | | | | | |
| TOTAL REVENUES | 5,000.00 | 341.38 | 1,981.44 | 3,018.56 | 39.63 |
| | ===== | ===== | ===== | ===== | ===== |

52 -CHILD SAFETY FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>SERVICES</u> | | | | | |
| 52-604-3087 CITIZENS COMMUNICATION/EDUC | <u>2,000.00</u> | <u>182.99</u> | <u>182.99</u> | <u>1,817.01</u> | <u>9.15</u> |
| TOTAL SERVICES | 2,000.00 | 182.99 | 182.99 | 1,817.01 | 9.15 |
| <hr/> | | | | | |
| TOTAL FIRE DEPARTMENT | 2,000.00 | 182.99 | 182.99 | 1,817.01 | 9.15 |

52 -CHILD SAFETY FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>SERVICES</u> | | | | | |
| 52-605-3087 CITIZENS COMMUNICATION/EDUC | <u>3,000.00</u> | <u>69.37</u> | <u>105.25</u> | <u>2,894.75</u> | <u>3.51</u> |
| TOTAL SERVICES | 3,000.00 | 69.37 | 105.25 | 2,894.75 | 3.51 |
| <hr/> | | | | | |
| TOTAL POLICE DEPARTMENT | 3,000.00 | 69.37 | 105.25 | 2,894.75 | 3.51 |
| <hr/> | | | | | |
| TOTAL EXPENDITURES | 5,000.00 | 252.36 | 288.24 | 4,711.76 | 5.76 |
| | ===== | ===== | ===== | ===== | ===== |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00 | 89.02 | 1,693.20 (| 1,693.20) | 0.00 |
| | ===== | ===== | ===== | ===== | ===== |

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-------------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>REVENUE SUMMARY</u> | | | | | |
| NON-DEPARTMENTAL | <u>1,300.00</u> | <u>0.00</u> | <u>1,281.31</u> | <u>18.69</u> | <u>98.56</u> |
| TOTAL REVENUES | <u>1,300.00</u> | <u>0.00</u> | <u>1,281.31</u> | <u>18.69</u> | <u>98.56</u> |
| | ===== | ===== | ===== | ===== | ===== |
| <u>EXPENDITURE SUMMARY</u> | | | | | |
| POLICE DEPARTMENT | <u>1,300.00</u> | <u>0.00</u> | <u>70.00</u> | <u>1,230.00</u> | <u>5.38</u> |
| TOTAL EXPENDITURES | <u>1,300.00</u> | <u>0.00</u> | <u>70.00</u> | <u>1,230.00</u> | <u>5.38</u> |
| | ===== | ===== | ===== | ===== | ===== |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00 | 0.00 | 1,211.31 (| 1,211.31) | 0.00 |

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-----------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>NON-DEPARTMENTAL</u> | | | | | |
| <u>POLICE/FIRE REVENUES</u> | | | | | |
| 53-599-6020 LEOSE FUNDS | <u>1,300.00</u> | <u>0.00</u> | <u>1,281.31</u> | <u>18.69</u> | <u>98.56</u> |
| TOTAL POLICE/FIRE REVENUES | 1,300.00 | 0.00 | 1,281.31 | 18.69 | 98.56 |
| <u>TRANSFERS IN</u> | | | | | |
| <hr/> | | | | | |
| TOTAL NON-DEPARTMENTAL | 1,300.00 | 0.00 | 1,281.31 | 18.69 | 98.56 |
| <hr/> | | | | | |
| TOTAL REVENUES | <u>1,300.00</u> | <u>0.00</u> | <u>1,281.31</u> | <u>18.69</u> | <u>98.56</u> |
| | ===== | ===== | ===== | ===== | ===== |

53 -LEOSE
POLICE DEPARTMENT

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-------------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>SERVICES</u> | | | | | |
| 53-605-3030 TRAINING/EDUCATION | <u>1,300.00</u> | <u>0.00</u> | <u>70.00</u> | <u>1,230.00</u> | <u>5.38</u> |
| TOTAL SERVICES | 1,300.00 | 0.00 | 70.00 | 1,230.00 | 5.38 |
| <hr/> | | | | | |
| TOTAL POLICE DEPARTMENT | 1,300.00 | 0.00 | 70.00 | 1,230.00 | 5.38 |
| <hr/> | | | | | |
| TOTAL EXPENDITURES | 1,300.00 | 0.00 | 70.00 | 1,230.00 | 5.38 |
| | ===== | ===== | ===== | ===== | ===== |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00 | 0.00 | 1,211.31 (| 1,211.31) | 0.00 |
| | ===== | ===== | ===== | ===== | ===== |

58 -AMER RESCUE PLAN ACT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|----------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>REVENUE SUMMARY</u> | | | | | |
| NON DEPARTMENTAL | <u>281,042.00</u> | <u>1,992.54</u> | <u>81,073.49</u> | <u>199,968.51</u> | <u>28.85</u> |
| TOTAL REVENUES | <u>281,042.00</u> | <u>1,992.54</u> | <u>81,073.49</u> | <u>199,968.51</u> | <u>28.85</u> |
| | ===== | ===== | ===== | ===== | ===== |
| <u>EXPENDITURE SUMMARY</u> | | | | | |
| CITY COUNCIL | 122,000.00 | 0.00 | 0.00 | 122,000.00 | 0.00 |
| CITY ADMINISTRATION | 49,000.00 | 1,992.54 | 37,860.67 | 11,139.33 | 77.27 |
| PUBLIC WORKS/GOV. BLDG. | 40,500.00 | 0.00 | 4,991.00 | 35,509.00 | 12.32 |
| FIRE DEPARTMENT | 29,000.00 | 0.00 | 13,006.05 | 15,993.95 | 44.85 |
| POLICE DEPARTMENT | <u>40,542.00</u> | <u>0.00</u> | <u>25,215.77</u> | <u>15,326.23</u> | <u>62.20</u> |
| TOTAL EXPENDITURES | <u>281,042.00</u> | <u>1,992.54</u> | <u>81,073.49</u> | <u>199,968.51</u> | <u>28.85</u> |
| | ===== | ===== | ===== | ===== | ===== |

58 -AMER RESCUE PLAN ACT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|----------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>NON DEPARTMENTAL</u> | | | | | |
| <u>MISC./GRANTS/INTEREST</u> | | | | | |
| 58-599-7000 INTEREST INCOME | 0.00 | 1,992.54 | 10,591.67 (| 10,591.67) | 0.00 |
| 58-599-7021 ARPA FEDERAL FUNDING | <u>281,042.00</u> | <u>0.00</u> | <u>70,481.82</u> | <u>210,560.18</u> | <u>25.08</u> |
| TOTAL MISC./GRANTS/INTEREST | 281,042.00 | 1,992.54 | 81,073.49 | 199,968.51 | 28.85 |
| <hr/> | | | | | |
| TOTAL NON DEPARTMENTAL | 281,042.00 | 1,992.54 | 81,073.49 | 199,968.51 | 28.85 |
| <hr/> | | | | | |
| TOTAL REVENUES | 281,042.00 | 1,992.54 | 81,073.49 | 199,968.51 | 28.85 |
| | ===== | ===== | ===== | ===== | ===== |

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2023

58 -AMER RESCUE PLAN ACT FUND
CITY COUNCIL

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|------------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| CAPITAL OUTLAY | | | | | |
| 58-600-8070 CAPITAL - LAND | 65,000.00 | 0.00 | 0.00 | 65,000.00 | 0.00 |
| 58-600-8080 CAPITAL - IMPROVEMENTS | <u>57,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>57,000.00</u> | <u>0.00</u> |
| TOTAL CAPITAL OUTLAY | 122,000.00 | 0.00 | 0.00 | 122,000.00 | 0.00 |
| <hr/> | | | | | |
| TOTAL CITY COUNCIL | 122,000.00 | 0.00 | 0.00 | 122,000.00 | 0.00 |

58 -AMER RESCUE PLAN ACT FUND
CITY ADMINISTRATION

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>SERVICES</u> | | | | | |
| <hr/> | | | | | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 58-601-8045 CAPITAL - COMPUTER EQUIPMEN | 22,500.00 | 0.00 | 20,489.00 | 2,011.00 | 91.06 |
| 58-601-8080 CAPITAL - IMPROVEMENT PROJ | 6,500.00 | 0.00 | 6,780.00 (| 280.00) | 104.31 |
| 58-601-8081 CAPITAL - BUILDINGS | <u>20,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>20,000.00</u> | <u>0.00</u> |
| TOTAL CAPITAL OUTLAY | 49,000.00 | 0.00 | 27,269.00 | 21,731.00 | 55.65 |
| <u>INTERFUND TRANSFERS</u> | | | | | |
| 58-601-9010 TRF - GENERAL FUND | <u>0.00</u> | <u>1,992.54</u> | <u>10,591.67</u> (| <u>10,591.67)</u> | <u>0.00</u> |
| TOTAL INTERFUND TRANSFERS | 0.00 | 1,992.54 | 10,591.67 (| 10,591.67) | 0.00 |
| <hr/> | | | | | |
| TOTAL CITY ADMINISTRATION | 49,000.00 | 1,992.54 | 37,860.67 | 11,139.33 | 77.27 |

58 -AMER RESCUE PLAN ACT FUND
PUBLIC WORKS/GOV. BLDG.

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|----------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>MAINTENANCE</u> | | | | | |
| 58-603-5030 BUILDING MAINTENANCE | <u>2,500.00</u> | <u>0.00</u> | <u>0.00</u> | <u>2,500.00</u> | <u>0.00</u> |
| TOTAL MAINTENANCE | 2,500.00 | 0.00 | 0.00 | 2,500.00 | 0.00 |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 58-603-8081 CAPITAL - BUILDINGS | <u>38,000.00</u> | <u>0.00</u> | <u>4,991.00</u> | <u>33,009.00</u> | <u>13.13</u> |
| TOTAL CAPITAL OUTLAY | 38,000.00 | 0.00 | 4,991.00 | 33,009.00 | 13.13 |
| <hr/> | | | | | |
| TOTAL PUBLIC WORKS/GOV. BLDG. | 40,500.00 | 0.00 | 4,991.00 | 35,509.00 | 12.32 |

58 -AMER RESCUE PLAN ACT FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|--------------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>MAINTENANCE</u> | | | | | |
| 58-604-5030 BUILDING MAINTENANCE | <u>2,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>2,000.00</u> | <u>0.00</u> |
| TOTAL MAINTENANCE | 2,000.00 | 0.00 | 0.00 | 2,000.00 | 0.00 |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 58-604-8005 FURNITURE | 4,000.00 | 0.00 | 3,050.00 | 950.00 | 76.25 |
| 58-604-8015 NON CAPITAL - COMPUTERS | 5,500.00 | 0.00 | 3,906.46 | 1,593.54 | 71.03 |
| 58-604-8030 ELECTRONIC EQUIPMENT | 7,500.00 | 0.00 | 0.00 | 7,500.00 | 0.00 |
| 58-604-8040 CAPITAL - FIRE EQUIPMENT | 0.00 | 0.00 | 6,049.59 (| 6,049.59) | 0.00 |
| 58-604-8081 CAPITAL - BUILDING | <u>10,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>10,000.00</u> | <u>0.00</u> |
| TOTAL CAPITAL OUTLAY | 27,000.00 | 0.00 | 13,006.05 | 13,993.95 | 48.17 |
| <hr/> | | | | | |
| TOTAL FIRE DEPARTMENT | 29,000.00 | 0.00 | 13,006.05 | 15,993.95 | 44.85 |

58 -AMER RESCUE PLAN ACT FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 58-605-8030 POLICE EQUIPMENT | 14,042.00 | 0.00 | 13,086.00 | 956.00 | 93.19 |
| 58-605-8045 CAPITAL - COMPUTER EQUIPMEN | 8,500.00 | 0.00 | 6,486.60 | 2,013.40 | 76.31 |
| 58-605-8080 CAPITAL - IMPROVEMENT PROJ | <u>18,000.00</u> | <u>0.00</u> | <u>5,643.17</u> | <u>12,356.83</u> | <u>31.35</u> |
| TOTAL CAPITAL OUTLAY | 40,542.00 | 0.00 | 25,215.77 | 15,326.23 | 62.20 |
| <hr/> | | | | | |
| TOTAL POLICE DEPARTMENT | 40,542.00 | 0.00 | 25,215.77 | 15,326.23 | 62.20 |

58 -AMER RESCUE PLAN ACT FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| CAPITAL OUTLAY | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| INTERFUND TRANSFERS | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| <hr/> | | | | | |

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2023

58 -AMER RESCUE PLAN ACT FUND
DEBT SERVICE

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|--------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| CAPITAL OUTLAY | | | | | |
| TOTAL EXPENDITURES | 281,042.00 | 1,992.54 | 81,073.49 | 199,968.51 | 28.85 |
| | ===== | ===== | ===== | ===== | ===== |
| | ===== | ===== | ===== | ===== | ===== |

60 -STREET PROJECTS FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-------------------------------------|------------------------------|---------------------------|----------------------------|------------------------------|-----------------------|
| <hr/> | | | | | |
| <u>REVENUE SUMMARY</u> | | | | | |
| NON-DEPARTMENTAL | <u>1,384,900.00</u> | <u>36,498.26</u> | <u>186,786.56</u> | <u>1,198,113.44</u> | <u>13.49</u> |
| TOTAL REVENUES | <u>1,384,900.00</u> ===== | <u>36,498.26</u> ===== | <u>186,786.56</u> ===== | <u>1,198,113.44</u> ===== | <u>13.49</u> ===== |
| <u>EXPENDITURE SUMMARY</u> | | | | | |
| PUBLIC WORKS | <u>1,384,900.00</u> | <u>24,364.10</u> | <u>379,030.92</u> | <u>1,005,869.08</u> | <u>27.37</u> |
| TOTAL EXPENDITURES | <u>1,384,900.00</u> ===== | <u>24,364.10</u> ===== | <u>379,030.92</u> ===== | <u>1,005,869.08</u> ===== | <u>27.37</u> ===== |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00 | 12,134.16 (| 192,244.36) | 192,244.36 | 0.00 |

60 -STREET PROJECTS FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|----------------------------------|---------------------|-------------------|------------------------|---------------------|----------------|
| <hr/> | | | | | |
| <u>NON-DEPARTMENTAL</u> | | | | | |
| <u>TRANSFERS IN</u> | | | | | |
| 60-599-8010 INTEREST INCOME | 0.00 | 36,498.26 | 186,786.56 (| 186,786.56) | 0.00 |
| 60-599-8099 FUND BALANCE RESERVE | <u>1,384,900.00</u> | <u>0.00</u> | <u>0.00</u> | <u>1,384,900.00</u> | <u>0.00</u> |
| TOTAL TRANSFERS IN | 1,384,900.00 | 36,498.26 | 186,786.56 | 1,198,113.44 | 13.49 |
| <hr/> | | | | | |
| TOTAL NON-DEPARTMENTAL | 1,384,900.00 | 36,498.26 | 186,786.56 | 1,198,113.44 | 13.49 |
| <hr/> | | | | | |
| TOTAL REVENUES | 1,384,900.00 | 36,498.26 | 186,786.56 | 1,198,113.44 | 13.49 |
| | ===== | ===== | ===== | ===== | ===== |

60 -STREET PROJECTS FUND
ADMINISTRATION

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|----------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <u>SERVICES</u> | | | | | |
| <u>INTERFUND TRANSFERS</u> | | | | | |

60 -STREET PROJECTS FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-------------------------------------|---------------------|-------------------|------------------------|---------------------|----------------|
| <hr/> | | | | | |
| <u>SERVICES</u> | | | | | |
| 60-603-3012 ENGINEERING - PHASE I | 262,000.00 | 1,525.00 | 270,635.90 (| 8,635.90) | 103.30 |
| 60-603-3013 ENGINEERING - DEZAVALA | <u>122,900.00</u> | <u>22,839.10</u> | <u>108,395.02</u> | <u>14,504.98</u> | <u>88.20</u> |
| TOTAL SERVICES | 384,900.00 | 24,364.10 | 379,030.92 | 5,869.08 | 98.48 |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 60-603-8085 CAPITAL - STREETS | <u>1,000,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>1,000,000.00</u> | <u>0.00</u> |
| TOTAL CAPITAL OUTLAY | 1,000,000.00 | 0.00 | 0.00 | 1,000,000.00 | 0.00 |
| <hr/> | | | | | |
| TOTAL PUBLIC WORKS | 1,384,900.00 | 24,364.10 | 379,030.92 | 1,005,869.08 | 27.37 |
| <hr/> | | | | | |
| TOTAL EXPENDITURES | 1,384,900.00 | 24,364.10 | 379,030.92 | 1,005,869.08 | 27.37 |
| | ===== | ===== | ===== | ===== | ===== |
| REVENUES OVER/ (UNDER) EXPENDITURES | 0.00 | 12,134.16 (| 192,244.36) | 192,244.36 | 0.00 |
| | ===== | ===== | ===== | ===== | ===== |

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-------------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>REVENUE SUMMARY</u> | | | | | |
| OTHER SOURCES | <u>298,741.00</u> | <u>6,749.50</u> | <u>37,293.81</u> | <u>261,447.19</u> | <u>12.48</u> |
| TOTAL REVENUES | <u>298,741.00</u> | <u>6,749.50</u> | <u>37,293.81</u> | <u>261,447.19</u> | <u>12.48</u> |
| | ===== | ===== | ===== | ===== | ===== |
| <u>EXPENDITURE SUMMARY</u> | | | | | |
| COUNCIL | 260,000.00 | 0.00 | 0.00 | 260,000.00 | 0.00 |
| ADMIN | <u>9,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>9,000.00</u> | <u>0.00</u> |
| TOTAL EXPENDITURES | <u>269,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>269,000.00</u> | <u>0.00</u> |
| | ===== | ===== | ===== | ===== | ===== |
| REVENUES OVER/ (UNDER) EXPENDITURES | 29,741.00 | 6,749.50 | 37,293.81 (| 7,552.81) | 125.40 |

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-----------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>OTHER SOURCES</u> | | | | | |
| <u>MISC./GRANTS/INTEREST</u> | | | | | |
| <hr/> | | | | | |
| <u>TRANSFERS IN</u> | | | | | |
| 70-599-8010 INTEREST INCOME | 1,500.00 | 6,749.50 | 37,293.81 (| 35,793.81) | 2,486.25 |
| 70-599-8020 TRF IN - GENERAL FUND | <u>297,241.00</u> | <u>0.00</u> | <u>0.00</u> | <u>297,241.00</u> | <u>0.00</u> |
| TOTAL TRANSFERS IN | 298,741.00 | 6,749.50 | 37,293.81 | 261,447.19 | 12.48 |
| <hr/> | | | | | |
| TOTAL OTHER SOURCES | 298,741.00 | 6,749.50 | 37,293.81 | 261,447.19 | 12.48 |
| <hr/> | | | | | |
| TOTAL REVENUES | 298,741.00 | 6,749.50 | 37,293.81 | 261,447.19 | 12.48 |
| | ===== | ===== | ===== | ===== | ===== |

70 -CAPITAL REPLACEMENT FUND
COUNCIL

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|----------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>CONTRACTUAL</u> | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 70-600-8070 CAPITAL - LAND | <u>260,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>260,000.00</u> | <u>0.00</u> |
| TOTAL CAPITAL OUTLAY | 260,000.00 | 0.00 | 0.00 | 260,000.00 | 0.00 |
| <hr/> | | | | | |
| TOTAL COUNCIL | 260,000.00 | 0.00 | 0.00 | 260,000.00 | 0.00 |

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2023

70 -CAPITAL REPLACEMENT FUND

ADMIN

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|--------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| CAPITAL OUTLAY | | | | | |
| 70-601-8081 CAPITAL - BUILDING | 9,000.00 | 0.00 | 0.00 | 9,000.00 | 0.00 |
| TOTAL CAPITAL OUTLAY | 9,000.00 | 0.00 | 0.00 | 9,000.00 | 0.00 |
| <hr/> | | | | | |
| INTERFUND TRANSFERS | | | | | |
| <hr/> | | | | | |
| TOTAL ADMIN | 9,000.00 | 0.00 | 0.00 | 9,000.00 | 0.00 |

70 -CAPITAL REPLACEMENT FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| CAPITAL OUTLAY | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| INTERFUND TRANSFERS | <hr/> | <hr/> | <hr/> | <hr/> | <hr/> |
| <hr/> | | | | | |

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2023

70 -CAPITAL REPLACEMENT FUND
FIRE

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-------------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| CAPITAL OUTLAY | | | | | |
| INTERFUND TRANSFERS | | | | | |
| TOTAL EXPENDITURES | 269,000.00 | 0.00 | 0.00 | 269,000.00 | 0.00 |
| REVENUES OVER/ (UNDER) EXPENDITURES | 29,741.00 | 6,749.50 | 37,293.81 | (7,552.81) | 125.40 |

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-------------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>REVENUE SUMMARY</u> | | | | | |
| NON-DEPARTMENTAL | <u>66,484.00</u> | <u>0.00</u> | <u>0.00</u> | <u>66,484.00</u> | <u>0.00</u> |
| TOTAL REVENUES | <u>66,484.00</u> | <u>0.00</u> | <u>0.00</u> | <u>66,484.00</u> | <u>0.00</u> |
| | ===== | ===== | ===== | ===== | ===== |
| <u>EXPENDITURE SUMMARY</u> | | | | | |
| WATER DEPARTMENT | <u>127,000.00</u> | <u>0.00</u> | <u>14,922.00</u> | <u>112,078.00</u> | <u>11.75</u> |
| TOTAL EXPENDITURES | <u>127,000.00</u> | <u>0.00</u> | <u>14,922.00</u> | <u>112,078.00</u> | <u>11.75</u> |
| | ===== | ===== | ===== | ===== | ===== |
| REVENUES OVER/ (UNDER) EXPENDITURES | (60,516.00) | 0.00 | (14,922.00) | (45,594.00) | 24.66 |

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 50.00

| REVENUES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|--------------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| NON-DEPARTMENTAL | | | | | |
| <hr/> | | | | | |
| MISC./GRANTS/INTEREST | | | | | |
| <hr/> | | | | | |
| TRANSFERS IN | | | | | |
| 72-599-8020 TRANSFER FROM WATER FUND | 66,484.00 | 0.00 | 0.00 | 66,484.00 | 0.00 |
| TOTAL TRANSFERS IN | 66,484.00 | 0.00 | 0.00 | 66,484.00 | 0.00 |
| <hr/> | | | | | |
| TOTAL NON-DEPARTMENTAL | 66,484.00 | 0.00 | 0.00 | 66,484.00 | 0.00 |
| <hr/> | | | | | |
| TOTAL REVENUES | 66,484.00 | 0.00 | 0.00 | 66,484.00 | 0.00 |
| | ===== | ===== | ===== | ===== | ===== |

72 -WATER CAPITAL REPLACEMENT
WATER DEPARTMENT

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|---------------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| <u>CAPITAL OUTLAY</u> | | | | | |
| 72-606-8080 WATER SYSTEM IMPROVEMENTS | <u>110,000.00</u> | <u>0.00</u> | <u>0.00</u> | <u>110,000.00</u> | <u>0.00</u> |
| TOTAL CAPITAL OUTLAY | 110,000.00 | 0.00 | 0.00 | 110,000.00 | 0.00 |
| <u>INTERFUND TRANSFERS</u> | | | | | |
| 72-606-9020 TRANSFER TO WATER UTILITY | <u>17,000.00</u> | <u>0.00</u> | <u>14,922.00</u> | <u>2,078.00</u> | <u>87.78</u> |
| TOTAL INTERFUND TRANSFERS | 17,000.00 | 0.00 | 14,922.00 | 2,078.00 | 87.78 |
| <hr/> | | | | | |
| TOTAL WATER DEPARTMENT | 127,000.00 | 0.00 | 14,922.00 | 112,078.00 | 11.75 |

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: MARCH 31ST, 2023

72 -WATER CAPITAL REPLACEMENT

DEBT SERVICE

% OF YEAR COMPLETED: 50.00

| EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | BUDGET BALANCE | % OF BUDGET |
|-------------------------------------|-------------------|-------------------|------------------------|-------------------|----------------|
| <hr/> | | | | | |
| CAPITAL OUTLAY | | | | | |
| <hr/> | | | | | |
| TOTAL EXPENDITURES | 127,000.00 | 0.00 | 14,922.00 | 112,078.00 | 11.75 |
| | ===== | ===== | ===== | ===== | ===== |
| REVENUES OVER/ (UNDER) EXPENDITURES | (60,516.00) | 0.00 | (14,922.00) | (45,594.00) | 24.66 |
| | ===== | ===== | ===== | ===== | ===== |

| DATE | VENDOR NAME | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---------|---------------------------------|----------------------------|--------------|---------------------|----------|
| 3/03/23 | ACH****TX CSDU | CASE ID # 0013595137 | GENERAL FUND | NON-DEPARTMENTAL | 233.07 |
| 3/03/23 | ACH****TX CSDU | CASE ID# 0011608980 | GENERAL FUND | NON-DEPARTMENTAL | 275.54 |
| 3/03/23 | ACH***COLONIAL SUPPLEMENTAL INS | COLONIAL-AFTER TAX | GENERAL FUND | NON-DEPARTMENTAL | 419.66 |
| 3/03/23 | ACH***COLONIAL SUPPLEMENTAL INS | COLONIAL-AFTER TAX | GENERAL FUND | NON-DEPARTMENTAL | 419.66 |
| 3/03/23 | ACH***COLONIAL SUPPLEMENTAL INS | COLONIAL-PRE-TAX | GENERAL FUND | NON-DEPARTMENTAL | 519.20 |
| 3/03/23 | ACH***COLONIAL SUPPLEMENTAL INS | COLONIAL-PRE-TAX | GENERAL FUND | NON-DEPARTMENTAL | 519.20 |
| 3/03/23 | ACH***MISSION SQUARE RETIREMENT | ICMA-FLAT AMOUNTS | GENERAL FUND | NON-DEPARTMENTAL | 1,355.06 |
| 3/03/23 | ACH***TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | NON-DEPARTMENTAL | 8,459.41 |
| 3/03/23 | ACH***TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | NON-DEPARTMENTAL | 9,246.83 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | COPAY 1K-3K CHILD BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 135.39 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | COPAY 1K-3K CHILD BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 135.39 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | COPAY 1K-3K FAMILY BUY DOW | GENERAL FUND | NON-DEPARTMENTAL | 455.10 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | COPAY 1K-3K FAMILY BUY DOW | GENERAL FUND | NON-DEPARTMENTAL | 455.10 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | COPAY 1K-3K SPOUSE BUY DOW | GENERAL FUND | NON-DEPARTMENTAL | 415.86 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | COPAY 1K-3K SPOUSE BUY DOW | GENERAL FUND | NON-DEPARTMENTAL | 415.86 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | COPAY 3K-6K CHILD BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 65.80 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | COPAY 3K-6K CHILD BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 65.80 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | COPAY 3K-6K SPOUSE BUY DOW | GENERAL FUND | NON-DEPARTMENTAL | 133.44 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | COPAY 3K-6K SPOUSE BUY DOW | GENERAL FUND | NON-DEPARTMENTAL | 133.44 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | HSA 3K CHILD BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 63.52 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | HSA 3K CHILD BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 63.52 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | HSA 3K FAMILY BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 506.20 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | HSA 3K FAMILY BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 506.20 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | HSA 3K SPOUSE BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 125.03 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | HSA 3K SPOUSE BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 125.03 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | HSA 4K-6K FAMILY BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 209.61 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | HSA 4K-6K FAMILY BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 209.61 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | HSA 4K-6K SPOUSE BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 38.98 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | HSA 4K-6K SPOUSE BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 38.98 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | ADJUSTMENT MARCH 2023 | GENERAL FUND | NON-DEPARTMENTAL | 802.68 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | DENTAL-EMPLOYEE CHILD | GENERAL FUND | NON-DEPARTMENTAL | 36.75 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | DENTAL-EMPLOYEE CHILD | GENERAL FUND | NON-DEPARTMENTAL | 36.75 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | GENERAL FUND | NON-DEPARTMENTAL | 138.72 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | GENERAL FUND | NON-DEPARTMENTAL | 138.72 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | DENTAL-EMPLOYEE SPOUSE | GENERAL FUND | NON-DEPARTMENTAL | 93.42 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | DENTAL-EMPLOYEE SPOUSE | GENERAL FUND | NON-DEPARTMENTAL | 93.42 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | HSA Contribution | GENERAL FUND | NON-DEPARTMENTAL | 637.30 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | HSA Contribution | GENERAL FUND | NON-DEPARTMENTAL | 637.30 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | GENERAL FUND | NON-DEPARTMENTAL | 8.41 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | GENERAL FUND | NON-DEPARTMENTAL | 8.41 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | LIFE-VOLUNTARY | GENERAL FUND | NON-DEPARTMENTAL | 295.45 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | LIFE-VOLUNTARY | GENERAL FUND | NON-DEPARTMENTAL | 295.45 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | VISION - EMPLOYEE & CHILDR | GENERAL FUND | NON-DEPARTMENTAL | 6.93 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | VISION - EMPLOYEE & CHILDR | GENERAL FUND | NON-DEPARTMENTAL | 6.93 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | GENERAL FUND | NON-DEPARTMENTAL | 23.32 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | GENERAL FUND | NON-DEPARTMENTAL | 23.32 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | GENERAL FUND | NON-DEPARTMENTAL | 13.56 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | GENERAL FUND | NON-DEPARTMENTAL | 13.56 |
| 3/03/23 | ACH***AFLAC | AFLAC - AFTER TAX | GENERAL FUND | NON-DEPARTMENTAL | 121.84 |
| 3/03/23 | ACH***AFLAC | AFLAC - AFTER TAX | GENERAL FUND | NON-DEPARTMENTAL | 121.84 |
| 3/03/23 | ACH***AFLAC | AFLAC - PRE-TAX | GENERAL FUND | NON-DEPARTMENTAL | 192.77 |
| 3/03/23 | ACH***AFLAC | AFLAC - PRE-TAX | GENERAL FUND | NON-DEPARTMENTAL | 192.77 |
| 3/03/23 | LEGALSHIELD | ADJUSTMENT TO FEBRUARY | GENERAL FUND | NON-DEPARTMENTAL | 0.01- |
| 3/03/23 | LEGALSHIELD | PREPAID LEGAL SERVICES | GENERAL FUND | NON-DEPARTMENTAL | 112.90 |
| 3/03/23 | LEGALSHIELD | PREPAID LEGAL SERVICES | GENERAL FUND | NON-DEPARTMENTAL | 112.90 |
| 3/03/23 | ACH***TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | CITY ADMINISTRATION | 3,255.22 |

| DATE | VENDOR NAME | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---------|----------------------------|----------------------------|--------------|------------------------|----------|
| 3/03/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | CITY ADMINISTRATION | 3,254.80 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K EE | GENERAL FUND | CITY ADMINISTRATION | 268.69 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K EE | GENERAL FUND | CITY ADMINISTRATION | 268.69 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K EE HRA | GENERAL FUND | CITY ADMINISTRATION | 68.81 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K EE HRA | GENERAL FUND | CITY ADMINISTRATION | 68.81 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K SPOUSE BUY DOW | GENERAL FUND | CITY ADMINISTRATION | 675.00 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K SPOUSE BUY DOW | GENERAL FUND | CITY ADMINISTRATION | 675.00 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K CHILD BUY DOWN | GENERAL FUND | CITY ADMINISTRATION | 326.41 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K CHILD BUY DOWN | GENERAL FUND | CITY ADMINISTRATION | 326.41 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K EMPLOYEE ONLY | GENERAL FUND | CITY ADMINISTRATION | 2.10 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K EMPLOYEE ONLY | GENERAL FUND | CITY ADMINISTRATION | 2.10 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K CHILD HSA | GENERAL FUND | CITY ADMINISTRATION | 11.09 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K CHILD HSA | GENERAL FUND | CITY ADMINISTRATION | 11.09 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K HSA FUNDS | GENERAL FUND | CITY ADMINISTRATION | 1.72 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K HSA FUNDS | GENERAL FUND | CITY ADMINISTRATION | 1.72 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K SPOUSE BUY DOWN | GENERAL FUND | CITY ADMINISTRATION | 337.50 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K SPOUSE BUY DOWN | GENERAL FUND | CITY ADMINISTRATION | 337.50 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL EMPLOYEE ONLY | GENERAL FUND | CITY ADMINISTRATION | 14.38 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL EMPLOYEE ONLY | GENERAL FUND | CITY ADMINISTRATION | 14.38 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | GENERAL FUND | CITY ADMINISTRATION | 21.32 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | GENERAL FUND | CITY ADMINISTRATION | 21.32 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE SPOUSE | GENERAL FUND | CITY ADMINISTRATION | 76.04 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE SPOUSE | GENERAL FUND | CITY ADMINISTRATION | 76.04 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HRA/HSA FEE | GENERAL FUND | CITY ADMINISTRATION | 5.57 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HRA/HSA FEE | GENERAL FUND | CITY ADMINISTRATION | 5.57 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE ONLY | GENERAL FUND | CITY ADMINISTRATION | 23.47 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE ONLY | GENERAL FUND | CITY ADMINISTRATION | 23.47 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | GENERAL FUND | CITY ADMINISTRATION | 11.70 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | GENERAL FUND | CITY ADMINISTRATION | 11.70 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE ONLY | GENERAL FUND | CITY ADMINISTRATION | 6.19 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE ONLY | GENERAL FUND | CITY ADMINISTRATION | 6.19 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | GENERAL FUND | CITY ADMINISTRATION | 4.28 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | GENERAL FUND | CITY ADMINISTRATION | 4.28 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | GENERAL FUND | CITY ADMINISTRATION | 7.52 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | GENERAL FUND | CITY ADMINISTRATION | 7.52 |
| 3/03/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | MUNICIPAL COURT | 338.80 |
| 3/03/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | MUNICIPAL COURT | 338.80 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE ONLY | GENERAL FUND | MUNICIPAL COURT | 5.85 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE ONLY | GENERAL FUND | MUNICIPAL COURT | 5.85 |
| 3/03/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 1,434.15 |
| 3/03/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 1,269.76 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K EE | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 101.62 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K EE | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 101.62 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K EE HRA | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 61.35 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K EE HRA | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 61.35 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K SPOUSE BUY DOW | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 164.48 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K SPOUSE BUY DOW | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 164.48 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 3K CHILD BUY DOWN | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 337.50 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 3K CHILD BUY DOWN | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 337.50 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 3K FAMILY BUY DOWN | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 173.04 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 3K FAMILY BUY DOWN | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 173.04 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K EMPLOYEE ONLY | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 277.14 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K EMPLOYEE ONLY | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 277.14 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K HSA FUNDS | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 227.20 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K HSA FUNDS | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 227.20 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL EMPLOYEE ONLY | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 42.33 |

| DATE | VENDOR NAME | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---------|----------------------------|----------------------------|--------------|------------------------|----------|
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL EMPLOYEE ONLY | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 42.33 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 10.93 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 10.93 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE SPOUSE | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 9.26 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE SPOUSE | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 9.26 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HRA/HSA FEE | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 7.36 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HRA/HSA FEE | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 7.36 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE ONLY | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 20.26 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE ONLY | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 20.26 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 3.00 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 3.00 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE ONLY | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 9.17 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE ONLY | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 9.17 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 2.19 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 2.19 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 1.83 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 1.83 |
| 3/03/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | FIRE DEPARTMENT | 6,084.65 |
| 3/03/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | FIRE DEPARTMENT | 7,427.37 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K FAMILY BUY DOW | GENERAL FUND | FIRE DEPARTMENT | 337.50 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K FAMILY BUY DOW | GENERAL FUND | FIRE DEPARTMENT | 337.50 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 3K EMPLOYEE ONLY | GENERAL FUND | FIRE DEPARTMENT | 1,594.95 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 3K EMPLOYEE ONLY | GENERAL FUND | FIRE DEPARTMENT | 1,594.95 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 3K FAMILY BUY DOWN | GENERAL FUND | FIRE DEPARTMENT | 337.50 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 3K FAMILY BUY DOWN | GENERAL FUND | FIRE DEPARTMENT | 337.50 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 3K HSA FUNDS | GENERAL FUND | FIRE DEPARTMENT | 767.55 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 3K HSA FUNDS | GENERAL FUND | FIRE DEPARTMENT | 767.55 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K EMPLOYEE ONLY | GENERAL FUND | FIRE DEPARTMENT | 741.84 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K EMPLOYEE ONLY | GENERAL FUND | FIRE DEPARTMENT | 741.84 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K FAMILY BUY DOWN | GENERAL FUND | FIRE DEPARTMENT | 337.50 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K FAMILY BUY DOWN | GENERAL FUND | FIRE DEPARTMENT | 337.50 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K HSA FUNDS | GENERAL FUND | FIRE DEPARTMENT | 608.16 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K HSA FUNDS | GENERAL FUND | FIRE DEPARTMENT | 608.16 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE CHILD | GENERAL FUND | FIRE DEPARTMENT | 18.30 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE CHILD | GENERAL FUND | FIRE DEPARTMENT | 18.30 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL EMPLOYEE ONLY | GENERAL FUND | FIRE DEPARTMENT | 142.20 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL EMPLOYEE ONLY | GENERAL FUND | FIRE DEPARTMENT | 142.20 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | GENERAL FUND | FIRE DEPARTMENT | 63.96 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | GENERAL FUND | FIRE DEPARTMENT | 63.96 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HRA/HSA FEE | GENERAL FUND | FIRE DEPARTMENT | 22.20 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HRA/HSA FEE | GENERAL FUND | FIRE DEPARTMENT | 22.20 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE ONLY | GENERAL FUND | FIRE DEPARTMENT | 58.50 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE ONLY | GENERAL FUND | FIRE DEPARTMENT | 58.50 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | GENERAL FUND | FIRE DEPARTMENT | 29.25 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | GENERAL FUND | FIRE DEPARTMENT | 29.25 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION - EMPLOYEE & CHILDR | GENERAL FUND | FIRE DEPARTMENT | 3.85 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION - EMPLOYEE & CHILDR | GENERAL FUND | FIRE DEPARTMENT | 3.85 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE ONLY | GENERAL FUND | FIRE DEPARTMENT | 27.72 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE ONLY | GENERAL FUND | FIRE DEPARTMENT | 27.72 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | GENERAL FUND | FIRE DEPARTMENT | 12.84 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | GENERAL FUND | FIRE DEPARTMENT | 12.84 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | GENERAL FUND | FIRE DEPARTMENT | 3.76 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | GENERAL FUND | FIRE DEPARTMENT | 3.76 |
| 3/03/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | POLICE DEPARTMENT | 6,494.75 |
| 3/03/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | POLICE DEPARTMENT | 6,955.85 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K CHILD BUY DOWN | GENERAL FUND | POLICE DEPARTMENT | 337.50 |

| DATE | VENDOR NAME | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---------|----------------------------------|----------------------------|--------------|-------------------|----------|
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K CHILD BUY DOWN | GENERAL FUND | POLICE DEPARTMENT | 337.50 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K EE | GENERAL FUND | POLICE DEPARTMENT | 1,074.76 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K EE | GENERAL FUND | POLICE DEPARTMENT | 1,074.76 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K EE HRA | GENERAL FUND | POLICE DEPARTMENT | 275.24 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K EE HRA | GENERAL FUND | POLICE DEPARTMENT | 275.24 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K CHILD BUY DOWN | GENERAL FUND | POLICE DEPARTMENT | 675.00 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K CHILD BUY DOWN | GENERAL FUND | POLICE DEPARTMENT | 675.00 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K EE | GENERAL FUND | POLICE DEPARTMENT | 210.46 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K EE | GENERAL FUND | POLICE DEPARTMENT | 210.46 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K EE HRA | GENERAL FUND | POLICE DEPARTMENT | 127.04 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K EE HRA | GENERAL FUND | POLICE DEPARTMENT | 127.04 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K SPOUSE BUY DOW | GENERAL FUND | POLICE DEPARTMENT | 337.50 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K SPOUSE BUY DOW | GENERAL FUND | POLICE DEPARTMENT | 337.50 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 3K EMPLOYEE ONLY | GENERAL FUND | POLICE DEPARTMENT | 455.70 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 3K EMPLOYEE ONLY | GENERAL FUND | POLICE DEPARTMENT | 455.70 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 3K HSA FUNDS | GENERAL FUND | POLICE DEPARTMENT | 219.30 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 3K HSA FUNDS | GENERAL FUND | POLICE DEPARTMENT | 219.30 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 3K SPOUSE BUY DOWN | GENERAL FUND | POLICE DEPARTMENT | 337.50 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 3K SPOUSE BUY DOWN | GENERAL FUND | POLICE DEPARTMENT | 337.50 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K CHILD BUY DOWN | GENERAL FUND | POLICE DEPARTMENT | 326.41 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K CHILD BUY DOWN | GENERAL FUND | POLICE DEPARTMENT | 326.41 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K EMPLOYEE ONLY | GENERAL FUND | POLICE DEPARTMENT | 370.92 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K EMPLOYEE ONLY | GENERAL FUND | POLICE DEPARTMENT | 370.92 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K CHILD HSA | GENERAL FUND | POLICE DEPARTMENT | 11.09 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K CHILD HSA | GENERAL FUND | POLICE DEPARTMENT | 11.09 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K HSA FUNDS | GENERAL FUND | POLICE DEPARTMENT | 304.08 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K HSA FUNDS | GENERAL FUND | POLICE DEPARTMENT | 304.08 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE CHILD | GENERAL FUND | POLICE DEPARTMENT | 36.60 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE CHILD | GENERAL FUND | POLICE DEPARTMENT | 36.60 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL EMPLOYEE ONLY | GENERAL FUND | POLICE DEPARTMENT | 127.98 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL EMPLOYEE ONLY | GENERAL FUND | POLICE DEPARTMENT | 127.98 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | GENERAL FUND | POLICE DEPARTMENT | 42.64 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | GENERAL FUND | POLICE DEPARTMENT | 42.64 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE SPOUSE | GENERAL FUND | POLICE DEPARTMENT | 38.02 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE SPOUSE | GENERAL FUND | POLICE DEPARTMENT | 38.02 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HRA/HSA FEE | GENERAL FUND | POLICE DEPARTMENT | 22.20 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HRA/HSA FEE | GENERAL FUND | POLICE DEPARTMENT | 22.20 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE ONLY | GENERAL FUND | POLICE DEPARTMENT | 70.20 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE ONLY | GENERAL FUND | POLICE DEPARTMENT | 70.20 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | GENERAL FUND | POLICE DEPARTMENT | 17.55 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | GENERAL FUND | POLICE DEPARTMENT | 17.55 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION - EMPLOYEE & CHILDR | GENERAL FUND | POLICE DEPARTMENT | 7.70 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION - EMPLOYEE & CHILDR | GENERAL FUND | POLICE DEPARTMENT | 7.70 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE ONLY | GENERAL FUND | POLICE DEPARTMENT | 24.64 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE ONLY | GENERAL FUND | POLICE DEPARTMENT | 24.64 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | GENERAL FUND | POLICE DEPARTMENT | 8.56 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | GENERAL FUND | POLICE DEPARTMENT | 8.56 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | GENERAL FUND | POLICE DEPARTMENT | 11.28 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | GENERAL FUND | POLICE DEPARTMENT | 11.28 |
| 3/03/23 | ACH****COLONIAL SUPPLEMENTAL INS | COLONIAL-AFTER TAX | WATER FUND | NON-DEPARTMENTAL | 53.16 |
| 3/03/23 | ACH****COLONIAL SUPPLEMENTAL INS | COLONIAL-AFTER TAX | WATER FUND | NON-DEPARTMENTAL | 53.16 |
| 3/03/23 | ACH****COLONIAL SUPPLEMENTAL INS | COLONIAL-PRE-TAX | WATER FUND | NON-DEPARTMENTAL | 64.09 |
| 3/03/23 | ACH****COLONIAL SUPPLEMENTAL INS | COLONIAL-PRE-TAX | WATER FUND | NON-DEPARTMENTAL | 64.09 |
| 3/03/23 | ACH****MISSION SQUARE RETIREMENT | ICMA-FLAT AMOUNTS | WATER FUND | NON-DEPARTMENTAL | 64.94 |
| 3/03/23 | ACH****TMRS | ADJUSTMENT TO FEBRUARY 202 | WATER FUND | NON-DEPARTMENTAL | 0.06 |
| 3/03/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | WATER FUND | NON-DEPARTMENTAL | 723.20 |

| DATE | VENDOR NAME | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---------|----------------------------|----------------------------|------------|------------------|----------|
| 3/03/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | WATER FUND | NON-DEPARTMENTAL | 728.08 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K CHILD BUY DOWN | WATER FUND | NON-DEPARTMENTAL | 32.90 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K CHILD BUY DOWN | WATER FUND | NON-DEPARTMENTAL | 32.90 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K SPOUSE BUY DOW | WATER FUND | NON-DEPARTMENTAL | 46.00 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K SPOUSE BUY DOW | WATER FUND | NON-DEPARTMENTAL | 46.00 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 3K FAMILY BUY DOWN | WATER FUND | NON-DEPARTMENTAL | 163.06 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 3K FAMILY BUY DOWN | WATER FUND | NON-DEPARTMENTAL | 163.06 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | WATER FUND | NON-DEPARTMENTAL | 10.38 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | WATER FUND | NON-DEPARTMENTAL | 10.38 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE SPOUSE | WATER FUND | NON-DEPARTMENTAL | 7.38 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE SPOUSE | WATER FUND | NON-DEPARTMENTAL | 7.38 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA Contribution | WATER FUND | NON-DEPARTMENTAL | 97.46 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA Contribution | WATER FUND | NON-DEPARTMENTAL | 97.46 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | WATER FUND | NON-DEPARTMENTAL | 1.99 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | WATER FUND | NON-DEPARTMENTAL | 1.99 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | LIFE-VOLUNTARY | WATER FUND | NON-DEPARTMENTAL | 10.89 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | LIFE-VOLUNTARY | WATER FUND | NON-DEPARTMENTAL | 10.89 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | WATER FUND | NON-DEPARTMENTAL | 1.74 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | WATER FUND | NON-DEPARTMENTAL | 1.74 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | WATER FUND | NON-DEPARTMENTAL | 3.16 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | WATER FUND | NON-DEPARTMENTAL | 3.16 |
| 3/03/23 | ACH****AFLAC | AFLAC - AFTER TAX | WATER FUND | NON-DEPARTMENTAL | 17.01 |
| 3/03/23 | ACH****AFLAC | AFLAC - AFTER TAX | WATER FUND | NON-DEPARTMENTAL | 17.01 |
| 3/03/23 | LEGALSHIELD | PREPAID LEGAL SERVICES | WATER FUND | NON-DEPARTMENTAL | 4.68 |
| 3/03/23 | LEGALSHIELD | PREPAID LEGAL SERVICES | WATER FUND | NON-DEPARTMENTAL | 4.68 |
| 3/03/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | WATER FUND | WATER DEPARTMENT | 1,505.32 |
| 3/03/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | WATER FUND | WATER DEPARTMENT | 1,515.48 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K EE | WATER FUND | WATER DEPARTMENT | 268.69 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K EE | WATER FUND | WATER DEPARTMENT | 268.69 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K EE HRA | WATER FUND | WATER DEPARTMENT | 68.81 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K EE HRA | WATER FUND | WATER DEPARTMENT | 68.81 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K CHILD BUY DOWN | WATER FUND | WATER DEPARTMENT | 337.50 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K CHILD BUY DOWN | WATER FUND | WATER DEPARTMENT | 337.50 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K EE | WATER FUND | WATER DEPARTMENT | 108.84 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K EE | WATER FUND | WATER DEPARTMENT | 108.84 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K EE HRA | WATER FUND | WATER DEPARTMENT | 65.69 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K EE HRA | WATER FUND | WATER DEPARTMENT | 65.69 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K SPOUSE BUY DOW | WATER FUND | WATER DEPARTMENT | 173.02 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K SPOUSE BUY DOW | WATER FUND | WATER DEPARTMENT | 173.02 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 3K FAMILY BUY DOWN | WATER FUND | WATER DEPARTMENT | 164.46 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 3K FAMILY BUY DOWN | WATER FUND | WATER DEPARTMENT | 164.46 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K EMPLOYEE ONLY | WATER FUND | WATER DEPARTMENT | 91.68 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K EMPLOYEE ONLY | WATER FUND | WATER DEPARTMENT | 91.68 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K HSA FUNDS | WATER FUND | WATER DEPARTMENT | 75.16 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K HSA FUNDS | WATER FUND | WATER DEPARTMENT | 75.16 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL EMPLOYEE ONLY | WATER FUND | WATER DEPARTMENT | 42.83 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL EMPLOYEE ONLY | WATER FUND | WATER DEPARTMENT | 42.83 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | WATER FUND | WATER DEPARTMENT | 10.39 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | WATER FUND | WATER DEPARTMENT | 10.39 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE SPOUSE | WATER FUND | WATER DEPARTMENT | 9.75 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE SPOUSE | WATER FUND | WATER DEPARTMENT | 9.75 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HRA/HSA FEE | WATER FUND | WATER DEPARTMENT | 5.57 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | HRA/HSA FEE | WATER FUND | WATER DEPARTMENT | 5.57 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE ONLY | WATER FUND | WATER DEPARTMENT | 8.92 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE ONLY | WATER FUND | WATER DEPARTMENT | 8.92 |
| 3/03/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | WATER FUND | WATER DEPARTMENT | 14.55 |

| DATE | VENDOR NAME | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---------|--|----------------------------|--------------|------------------------|-----------|
| 3/03/23 | ACH***TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | WATER FUND | WATER DEPARTMENT | 14.55 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | VISION-EMPLOYEE ONLY | WATER FUND | WATER DEPARTMENT | 6.20 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | VISION-EMPLOYEE ONLY | WATER FUND | WATER DEPARTMENT | 6.20 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | WATER FUND | WATER DEPARTMENT | 2.09 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | WATER FUND | WATER DEPARTMENT | 2.09 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | WATER FUND | WATER DEPARTMENT | 5.69 |
| 3/03/23 | ACH***TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | WATER FUND | WATER DEPARTMENT | 5.69 |
| 3/06/23 | TML INTERGOVERNMENTAL RISK POOL | FY22 WORKERS COMP AUDIT | GENERAL FUND | NON-DEPARTMENTAL | 9,837.00 |
| 3/06/23 | BEXAR APPRAISAL DISTRICT | 2ND QTR FY2023 APPRAISAL S | GENERAL FUND | CITY ADMINISTRATION | 5,174.00 |
| 3/06/23 | INTRUDER ALERT SYSTEMS | ALARM MONITORING | GENERAL FUND | CITY ADMINISTRATION | 35.95 |
| 3/06/23 | FILTER TECHNOLOGY COMPANY INC | FILTERS - ADMIN | GENERAL FUND | CITY ADMINISTRATION | 1,186.00 |
| 3/06/23 | FILTER TECHNOLOGY COMPANY INC | FILTERS - ADMIN | GENERAL FUND | CITY ADMINISTRATION | 202.80 |
| 3/06/23 | STAPLES BUSINESS ADVANTAGE | BANKER BOXES | GENERAL FUND | CITY ADMINISTRATION | 56.39 |
| 3/06/23 | STAPLES BUSINESS ADVANTAGE | APHR CHAIR, COPY PAPER | GENERAL FUND | CITY ADMINISTRATION | 135.58 |
| 3/06/23 | SORCERERS APPRINTICE | TRISH BUSINESS CARDS | GENERAL FUND | CITY ADMINISTRATION | 65.00 |
| 3/06/23 | AT&T MOBILITY | WATER DEPT | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 45.01 |
| 3/06/23 | INTRUDER ALERT SYSTEMS | ALARM MONITORING | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 49.95 |
| 3/06/23 | FILTER TECHNOLOGY COMPANY INC | FILTERS - PUBLIC WORKS | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 71.28 |
| 3/06/23 | ASCO | EXCAVATOR | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 66.24 |
| 3/06/23 | T MOBILE | COMMUNICAITON/SECURITY | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 35.04 |
| 3/06/23 | ALAMO AREA FIRE CHIEFS ASSOCIATION | JAN-DEC 2023 MEMBERSHIP DU | GENERAL FUND | FIRE DEPARTMENT | 25.00 |
| 3/06/23 | INTERNATIONAL CODE COUNCIL | GOVERNMENTAL MEMBER DUES | GENERAL FUND | FIRE DEPARTMENT | 145.00 |
| 3/06/23 | GEAR CLEANING SOLUTIONS, LLC | ANNUAL BUNKER INSP. (A-SHI | GENERAL FUND | FIRE DEPARTMENT | 1,138.38 |
| 3/06/23 | FILTER TECHNOLOGY COMPANY INC | FILTERS - FIRE DEPT | GENERAL FUND | FIRE DEPARTMENT | 89.22 |
| 3/06/23 | VM-3 SERVICES INC. | JANITORIAL SUPPLIES | GENERAL FUND | FIRE DEPARTMENT | 208.51 |
| 3/06/23 | MVBA, LLC | JACKSON COLLECTION COMMISI | GENERAL FUND | FIRE DEPARTMENT | 30.00 |
| 3/06/23 | CITY OF SAN ANTONIO | SAFETY RADIO SERVICE-FIRE | GENERAL FUND | FIRE DEPARTMENT | 468.00 |
| 3/06/23 | OFFICE DEPOT | BATTERY, STICKY SMALL RIO | GENERAL FUND | POLICE DEPARTMENT | 36.17 |
| 3/06/23 | OFFICE DEPOT | BLUE SHARPIES | GENERAL FUND | POLICE DEPARTMENT | 36.24 |
| 3/06/23 | GALLS | 5X BALLISTIC SHIELDS | GENERAL FUND | POLICE DEPARTMENT | 32,359.58 |
| 3/06/23 | CITY OF SAN ANTONIO | SAFETY RADIO SERVICE-POLIC | GENERAL FUND | POLICE DEPARTMENT | 630.00 |
| 3/06/23 | BRAVOS AUTO CARE 2 LLC | # 516 - TIRE REPAIR | GENERAL FUND | POLICE DEPARTMENT | 20.00 |
| 3/06/23 | AT&T MOBILITY | PUBLIC WORKS | WATER FUND | WATER DEPARTMENT | 45.02 |
| 3/06/23 | FILTER TECHNOLOGY COMPANY INC | FILTERS - WATER DEPT | WATER FUND | WATER DEPARTMENT | 31.88 |
| 3/06/23 | T MOBILE | COMMUNICAITON/SECURITY | WATER FUND | WATER DEPARTMENT | 35.04 |
| 3/06/23 | MK1 CONSTRUCTION SERVICES | FLOWABLE FILL - SHAVANO/NW | WATER FUND | WATER DEPARTMENT | 1,143.12 |
| 3/06/23 | FERGUSON WATERWORKS # 1106 | LONG SERVICES PROJECT | WATER FUND | WATER DEPARTMENT | 3,446.13 |
| 3/06/23 | FERGUSON WATERWORKS # 1106 | PIPE: SHAVANO/NW MILITARY | WATER FUND | WATER DEPARTMENT | 2,716.95 |
| 3/06/23 | FERGUSON WATERWORKS # 1106 | HYDRANT RISER | WATER FUND | WATER DEPARTMENT | 712.49 |
| 3/07/23 | ACH***GREAT AMERICA FINANCIAL SERVICES | LEASE AGREEMENT | GENERAL FUND | CITY ADMINISTRATION | 160.00 |
| 3/07/23 | ACH***ELEVON INC | PERMIT CC FEES | GENERAL FUND | CITY ADMINISTRATION | 0.95 |
| 3/07/23 | ACH***ELEVON INC | PERMITS - MPN ONLINE | GENERAL FUND | CITY ADMINISTRATION | 579.73 |
| 3/07/23 | ACH***ELEVON INC | COURT CC FEES | GENERAL FUND | MUNICIPAL COURT | 106.84 |
| 3/07/23 | ACH***GREAT AMERICA FINANCIAL SERVICES | LEASE AGREEMENT | GENERAL FUND | POLICE DEPARTMENT | 132.00 |
| 3/07/23 | ACH***ELEVON INC | CC FEES 5424 (OFFICE) | WATER FUND | WATER DEPARTMENT | 64.13 |
| 3/07/23 | ACH***ELEVON INC | CC FEES 5425 (ONLINE) | WATER FUND | WATER DEPARTMENT | 614.72 |
| 3/08/23 | TX DEPARTMENT OF STATE HEALTH SERVICES | EMS CERT RENEWAL - WOODRUF | GENERAL FUND | FIRE DEPARTMENT | 126.00 |
| 3/08/23 | TX DEPARTMENT OF STATE HEALTH SERVICES | EMS CERT RENEWAL - GROSE | GENERAL FUND | FIRE DEPARTMENT | 34.00 |
| 3/10/23 | ACH***NEIGHBORHOOD NEWS | APRIL ROADRUNNER | GENERAL FUND | CITY ADMINISTRATION | 1,029.94 |
| 3/10/23 | ACH***AMAZON.COM SERVICES INC | KLEENEX & WATER FILTERS | GENERAL FUND | CITY ADMINISTRATION | 138.13 |
| 3/10/23 | ACH***AMAZON.COM SERVICES INC | BOOTS FOR JOE | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 249.99 |
| 3/10/23 | ACH***AMAZON.COM SERVICES INC | RPLC COFFEE POTS | GENERAL FUND | FIRE DEPARTMENT | 55.98 |
| 3/10/23 | ACH***AMAZON.COM SERVICES INC | TRAINING BLUE GUNS | GENERAL FUND | POLICE DEPARTMENT | 209.85 |
| 3/10/23 | ACH***BB INSPECTIONS | 72 INSEPCTIONS | GENERAL FUND | DEVELOPMENT SERVICES | 3,600.00 |
| 3/10/23 | ACH***BB INSPECTIONS | 16 PLAN REVIEWS | GENERAL FUND | DEVELOPMENT SERVICES | 800.00 |
| 3/10/23 | ACH***AMAZON.COM SERVICES INC | BOOTS FOR JOE | WATER FUND | WATER DEPARTMENT | 89.99 |

| DATE | VENDOR NAME | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---------|--|-----------------------------|--------------------|------------------------|-----------|
| 3/10/23 | ACH***KFW ENGINEERS | DE ZAVALA PROJECT - 42.56% | STREET PROJECTS FU | PUBLIC WORKS | 25,235.00 |
| 3/10/23 | ACH***KFW ENGINEERS | SHORT PAID ORIGINAL INVOIC | STREET PROJECTS FU | PUBLIC WORKS | 5,000.00 |
| 3/10/23 | ACH***KFW ENGINEERS | DE ZAVALA PROEJCT - 57.50 | STREET PROJECTS FU | PUBLIC WORKS | 22,211.25 |
| 3/13/23 | LINEBARGER, GOGGAN, BLAIR & SAMPSON, L | MUNICIPAL COURT FEES COLLE | GENERAL FUND | NON-DEPARTMENTAL | 502.20 |
| 3/13/23 | LINEBARGER, GOGGAN, BLAIR & SAMPSON, L | MUNICIPAL COURT FEES COLLE | GENERAL FUND | NON-DEPARTMENTAL | 1,426.50 |
| 3/13/23 | AFFORDABLE GLASS & MIRROR | GLASSS TOP CONFERENCE ROOM | GENERAL FUND | CITY COUNCIL | 768.00 |
| 3/13/23 | STAPLES BUSINESS ADVANTAGE | CLASP & WINDOW ENVELOPES | GENERAL FUND | CITY ADMINISTRATION | 61.58 |
| 3/13/23 | JANI KING OF SAN ANTONIO | MARCH MONTHLY CLEANING | GENERAL FUND | CITY ADMINISTRATION | 767.25 |
| 3/13/23 | DARRELL S. DULLNIG | MARCH COURT DATE | GENERAL FUND | MUNICIPAL COURT | 650.00 |
| 3/13/23 | GERALD S. REAMEY | MARCH COURT DATE | GENERAL FUND | MUNICIPAL COURT | 650.00 |
| 3/13/23 | CITY PUBLIC SERVICE | CTY BLDG & SHAVANO CREEK L | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 792.78 |
| 3/13/23 | CITY PUBLIC SERVICE | CTY BLDG & SHAVANO CREEK L | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 9.95 |
| 3/13/23 | CITY PUBLIC SERVICE | CTY BLDG & SHAVANO CREEK L | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 2,051.92 |
| 3/13/23 | CITY PUBLIC SERVICE | CTY BLDG & SHAVANO CREEK L | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 35.30 |
| 3/13/23 | CITY PUBLIC SERVICE | CTY BLDG & SHAVANO CREEK L | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 9.64 |
| 3/13/23 | CITY PUBLIC SERVICE | CTY BLDG & SHAVANO CREEK L | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 9.10 |
| 3/13/23 | CITY PUBLIC SERVICE | CTY BLDG & SHAVANO CREEK L | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 11.36 |
| 3/13/23 | CITY PUBLIC SERVICE | CTY BLDG & SHAVANO CREEK L | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 23.27 |
| 3/13/23 | CITY PUBLIC SERVICE | CTY BLDG & SHAVANO CREEK L | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 11.36 |
| 3/13/23 | CITY PUBLIC SERVICE | CTY BLDG & SHAVANO CREEK L | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 11.11 |
| 3/13/23 | CITY PUBLIC SERVICE | CTY BLDG & SHAVANO CREEK L | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 24.90 |
| 3/13/23 | CITY PUBLIC SERVICE | CTY BLDG & SHAVANO CREEK L | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 16.63 |
| 3/13/23 | CITY PUBLIC SERVICE | CTY BLDG & SHAVANO CREEK L | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 12.11 |
| 3/13/23 | CITY PUBLIC SERVICE | 3004307404 | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 30.93 |
| 3/13/23 | CITY PUBLIC SERVICE | 3000593453 | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 513.99 |
| 3/13/23 | CITY PUBLIC SERVICE | 3001293578 | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 2,651.45 |
| 3/13/23 | CITY PUBLIC SERVICE | 3004307404 | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 9.72 |
| 3/13/23 | CITY PUBLIC SERVICE | 3005137797 | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 12.36 |
| 3/13/23 | ULINE, INC. | STORAGE TUBES | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 291.02 |
| 3/13/23 | ASCO | REPAIRS: SKID STEER | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 394.11 |
| 3/13/23 | ASCO | REPAIRS: MINI EXCAVATOR | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 328.65 |
| 3/13/23 | ASCO | REPAIRS: KUBOTA MUFFLER | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 1,448.71 |
| 3/13/23 | CLEAN SCAPES, LP | REMOVAL OF 2 YUCCAS | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 500.00 |
| 3/13/23 | CITY OF SHAVANO PARK WATER DEPT. | CITY WATER BILL - PUBLIC W | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 38.37 |
| 3/13/23 | CITY OF SHAVANO PARK WATER DEPT. | GENERAL ADMIN | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 975.69 |
| 3/13/23 | DISCOUNT TIRE | CH139 - REPLACEMENT TIRES | GENERAL FUND | FIRE DEPARTMENT | 1,198.88 |
| 3/13/23 | HANK STORBECK GARAGE, INC. | B139 STATE INSPECTION | GENERAL FUND | FIRE DEPARTMENT | 7.00 |
| 3/13/23 | WELDERS SUPPLY COMPANY | MEDICAL OXYGEN | GENERAL FUND | FIRE DEPARTMENT | 45.50 |
| 3/13/23 | RIVER CITY LOCK & KEY | RPLC CABLE FOR DOOR LOCKS | GENERAL FUND | FIRE DEPARTMENT | 260.00 |
| 3/13/23 | A-1 FIRE & SAFE | EXTINGUISHER HYDRO, RECHARG | GENERAL FUND | FIRE DEPARTMENT | 48.00 |
| 3/13/23 | METRO FIRE APARATUS SPECIALISTS INC. | E139 - BALL VALVE REBUILD | GENERAL FUND | FIRE DEPARTMENT | 266.00 |
| 3/13/23 | GALLS | NAMESTRIPS | GENERAL FUND | FIRE DEPARTMENT | 11.98 |
| 3/13/23 | VALVOLINE | CH139 STATE INSPECTION | GENERAL FUND | FIRE DEPARTMENT | 7.00 |
| 3/13/23 | CITY OF SHAVANO PARK WATER DEPT. | CITY WATER BILL - FIRE DEP | GENERAL FUND | FIRE DEPARTMENT | 175.55 |
| 3/13/23 | GALLS | PATCH REMOVAL | GENERAL FUND | POLICE DEPARTMENT | 18.96 |
| 3/13/23 | GALLS | UTILITY SHIRT/PATCH REMOVA | GENERAL FUND | POLICE DEPARTMENT | 59.37 |
| 3/13/23 | GALLS | NAMESTRIPS/PATCH REMOVAL | GENERAL FUND | POLICE DEPARTMENT | 65.32 |
| 3/13/23 | GALLS | RANGER BELT | GENERAL FUND | POLICE DEPARTMENT | 84.88 |
| 3/13/23 | GALLS | NAMESTRIPS SHIRT - DE ANDA | GENERAL FUND | POLICE DEPARTMENT | 89.36 |
| 3/13/23 | GALLS | HANDCUFF STRAP - KELLEY | GENERAL FUND | POLICE DEPARTMENT | 18.00 |
| 3/13/23 | BRAVOS AUTO CARE 2 LLC | # 523 - TIRE REPAIR | GENERAL FUND | POLICE DEPARTMENT | 20.00 |
| 3/13/23 | BRAVOS AUTO CARE 2 LLC | # 523 - TIRE REPAIR | GENERAL FUND | POLICE DEPARTMENT | 20.00 |
| 3/13/23 | COWBOY CLEANERS | FEBRUARY DRY CLEANING | GENERAL FUND | POLICE DEPARTMENT | 242.97 |
| 3/13/23 | CITY PUBLIC SERVICE | 3000593442 | WATER FUND | WATER DEPARTMENT | 452.89 |
| 3/13/23 | CITY PUBLIC SERVICE | 3000593443 | WATER FUND | WATER DEPARTMENT | 24.02 |
| 3/13/23 | CITY PUBLIC SERVICE | 3003644154 | WATER FUND | WATER DEPARTMENT | 1,735.50 |

| DATE | VENDOR NAME | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---------|--|----------------------------|--------------------|------------------------|------------|
| 3/13/23 | CITY PUBLIC SERVICE | 3000593446 | WATER FUND | WATER DEPARTMENT | 722.81 |
| 3/13/23 | CITY PUBLIC SERVICE | 3000593449 | WATER FUND | WATER DEPARTMENT | 680.96 |
| 3/13/23 | CITY PUBLIC SERVICE | 3000593450 | WATER FUND | WATER DEPARTMENT | 658.06 |
| 3/13/23 | CITY PUBLIC SERVICE | 3004513312 | WATER FUND | WATER DEPARTMENT | 12.73 |
| 3/13/23 | CITY PUBLIC SERVICE | 3002617278 | WATER FUND | WATER DEPARTMENT | 46.54 |
| 3/13/23 | CITY PUBLIC SERVICE | 3002618145 | WATER FUND | WATER DEPARTMENT | 147.11 |
| 3/13/23 | EDWARDS AQUIFER AUTHORITY | "PLAYER" LEASE CREDIT | WATER FUND | WATER DEPARTMENT | 2,160.00- |
| 3/13/23 | EDWARDS AQUIFER AUTHORITY | "PLAYER" LEASE CREDIT | WATER FUND | WATER DEPARTMENT | 1,200.00- |
| 3/13/23 | EDWARDS AQUIFER AUTHORITY | 2023 PROGRAM FEES | WATER FUND | WATER DEPARTMENT | 4,054.19 |
| 3/13/23 | EDWARDS AQUIFER AUTHORITY | 2023 PROGRAM FEES | WATER FUND | WATER DEPARTMENT | 2,252.33 |
| 3/13/23 | HOME DEPOT CREDIT SERVICE | FUSE | WATER FUND | WATER DEPARTMENT | 28.68 |
| 3/13/23 | SAN ANTONIO RIVER AUTHORITY | PARTICIPANT FEE FOR 2023 | WATER FUND | WATER DEPARTMENT | 100.00 |
| 3/13/23 | ASCO | DRIVE SHAFT MAINTENANCE | WATER FUND | WATER DEPARTMENT | 575.11 |
| 3/13/23 | ASCO | DRIVE SHAFT MAINTENANCE WE | WATER FUND | WATER DEPARTMENT | 221.26 |
| 3/13/23 | SUNSTATE EQUIPMENT CO. | HYDROTEST | WATER FUND | WATER DEPARTMENT | 258.00 |
| 3/13/23 | PRECISION CALIBRATE METER SVCS | METER CALIBRATION FOR WELL | WATER FUND | WATER DEPARTMENT | 250.00 |
| 3/13/23 | PRECISION CALIBRATE METER SVCS | METER CALIBRATION FOR WELL | WATER FUND | WATER DEPARTMENT | 250.00 |
| 3/13/23 | PRECISION CALIBRATE METER SVCS | METER CALIBRATION FOR WELL | WATER FUND | WATER DEPARTMENT | 250.00 |
| 3/13/23 | PRECISION CALIBRATE METER SVCS | METER CALIBRATION FOR WELL | WATER FUND | WATER DEPARTMENT | 250.00 |
| 3/13/23 | TEXAS EXCAVATION SAFETY SYSTEM | LOCATING TICKETS | WATER FUND | WATER DEPARTMENT | 41.80 |
| 3/13/23 | CITY OF SHAVANO PARK WATER DEPT. | CITY WATER BILL - WATER DE | WATER FUND | WATER DEPARTMENT | 38.37 |
| 3/13/23 | APPLIED CONCEPTS, INC. | RADARS FOR NEW PATROL UNIT | CRIME CONTROL DIST | POLICE DEPARTMENT | 5,343.00 |
| 3/14/23 | ACH***USPS | MARCH UTILITY BILLING | WATER FUND | WATER DEPARTMENT | 318.72 |
| 3/15/23 | FROST BANK | FEDERAL WITHHOLDING | GENERAL FUND | NON-DEPARTMENTAL | 165.31 |
| 3/15/23 | FROST BANK | MEDICARE TAXES | GENERAL FUND | NON-DEPARTMENTAL | 23.93 |
| 3/15/23 | CITY OF SHAVANO PARK GF/PAYROLL | GENERAL FUND DUE TO PAYROL | GENERAL FUND | NON-DEPARTMENTAL | 1,460.76 |
| 3/15/23 | FROST BANK | MEDICARE TAXES | GENERAL FUND | POLICE DEPARTMENT | 23.93 |
| 3/16/23 | TX DEPARTMENT OF STATE HEALTH SERVICES | EMS CERT RENEWAL - DOVER | GENERAL FUND | FIRE DEPARTMENT | 64.00 |
| 3/17/23 | ACH***TX CSDU | CASE ID # 0013595137 | GENERAL FUND | NON-DEPARTMENTAL | 233.07 |
| 3/17/23 | ACH***TX CSDU | CASE ID# 0011608980 | GENERAL FUND | NON-DEPARTMENTAL | 275.54 |
| 3/17/23 | ACH***MISSION SQUARE RETIREMENT | ICMA-FLAT AMOUNTS | GENERAL FUND | NON-DEPARTMENTAL | 1,355.06 |
| 3/17/23 | FROST BANK | FEDERAL WITHHOLDING | GENERAL FUND | NON-DEPARTMENTAL | 15,111.73 |
| 3/17/23 | FROST BANK | MEDICARE TAXES | GENERAL FUND | NON-DEPARTMENTAL | 1,901.89 |
| 3/17/23 | CITY OF SHAVANO PARK GF/PAYROLL | GENERAL FUND DUE TO PAYROL | GENERAL FUND | NON-DEPARTMENTAL | 101,329.00 |
| 3/17/23 | ACH***BARCOM TECHNOLOGY | SHIPPING RMA CID NAS | GENERAL FUND | CITY ADMINISTRATION | 35.72 |
| 3/17/23 | ACH***BARCOM TECHNOLOGY | FIREWALL ANNUAL LICENSE | GENERAL FUND | CITY ADMINISTRATION | 2,263.68 |
| 3/17/23 | ACH***BARCOM TECHNOLOGY | APRIL CONTRACT SERVICES | GENERAL FUND | CITY ADMINISTRATION | 2,211.80 |
| 3/17/23 | ACH***BARCOM TECHNOLOGY | APRIL CID BACKUP SERVICES | GENERAL FUND | CITY ADMINISTRATION | 590.00 |
| 3/17/23 | ACH***BARCOM TECHNOLOGY | NON-CONTRACT IT TICKETS FE | GENERAL FUND | CITY ADMINISTRATION | 90.00 |
| 3/17/23 | ACH***AMAZON.COM SERVICES INC | AA BATTERIES | GENERAL FUND | CITY ADMINISTRATION | 41.79 |
| 3/17/23 | FROST BANK | MEDICARE TAXES | GENERAL FUND | CITY ADMINISTRATION | 315.51 |
| 3/17/23 | ACH***SAFESITE, INC. | MARCH DOCUMENT STORAGE | GENERAL FUND | CITY ADMINISTRATION | 242.50 |
| 3/17/23 | FROST BANK | MEDICARE TAXES | GENERAL FUND | MUNICIPAL COURT | 33.72 |
| 3/17/23 | FROST BANK | MEDICARE TAXES | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 133.20 |
| 3/17/23 | ACH***VOYAGER FLEET SYSTEM | FUEL - FIRE DEPT | GENERAL FUND | FIRE DEPARTMENT | 1,032.14 |
| 3/17/23 | ACH***AMAZON.COM SERVICES INC | STORAGE BAGS-WILDLAND GEAR | GENERAL FUND | FIRE DEPARTMENT | 299.85 |
| 3/17/23 | ACH***AMAZON.COM SERVICES INC | TRAINING SCHOOL BOOKS -BIN | GENERAL FUND | FIRE DEPARTMENT | 208.18 |
| 3/17/23 | ACH***BOUND TREE MEDICAL LLC | MEDICAL SUPPLIES | GENERAL FUND | FIRE DEPARTMENT | 2,411.78 |
| 3/17/23 | FROST BANK | MEDICARE TAXES | GENERAL FUND | FIRE DEPARTMENT | 739.70 |
| 3/17/23 | ACH***TYLER TECHNOLOGIES | BRAZOS EXCITATION MAINTEN | GENERAL FUND | POLICE DEPARTMENT | 2,236.71 |
| 3/17/23 | ACH***VOYAGER FLEET SYSTEM | FUEL - POLICE DEPT | GENERAL FUND | POLICE DEPARTMENT | 3,094.78 |
| 3/17/23 | ACH***LEXISNEXIS RISK SOLUTIONS | FEBRUARY INVESTIGATION TOO | GENERAL FUND | POLICE DEPARTMENT | 39.00 |
| 3/17/23 | FROST BANK | MEDICARE TAXES | GENERAL FUND | POLICE DEPARTMENT | 679.74 |
| 3/17/23 | ACH***DeZAVALA-SHAVANO VET CLINIC | ANIMAL CONTRACT | GENERAL FUND | POLICE DEPARTMENT | 1,000.00 |
| 3/17/23 | ACH***KFW ENGINEERS | PLATTING | GENERAL FUND | DEVELOPMENT SERVICES | 300.00 |
| 3/17/23 | ACH***MISSION SQUARE RETIREMENT | ICMA-FLAT AMOUNTS | WATER FUND | NON-DEPARTMENTAL | 64.94 |

| DATE | VENDOR NAME | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---------|--|----------------------------|--------------------|------------------------|-----------|
| 3/17/23 | FROST BANK | FEDERAL WITHHOLDING | WATER FUND | NON-DEPARTMENTAL | 810.31 |
| 3/17/23 | FROST BANK | MEDICARE TAXES | WATER FUND | NON-DEPARTMENTAL | 136.39 |
| 3/17/23 | CITY OF SHAVANO PARK GF/PAYROLL | WATER FUND DUE TO PAYROLL | WATER FUND | NON-DEPARTMENTAL | 7,524.59 |
| 3/17/23 | ACH***VOYAGER FLEET SYSTEM | FUEL - WATER DEPT | WATER FUND | WATER DEPARTMENT | 238.30 |
| 3/17/23 | FROST BANK | MEDICARE TAXES | WATER FUND | WATER DEPARTMENT | 136.41 |
| 3/17/23 | ACH***AMAZON.COM SERVICES INC | BOLLARD COVER | AMER RESCUE PLAN A | PUBLIC WORKS/GOV. BLDG | 106.00 |
| 3/17/23 | ACH***KFW ENGINEERS | STREET PROJ PHASE 1 - 82.8 | STREET PROJECTS FU | PUBLIC WORKS | 17,815.63 |
| 3/20/23 | DENTON, NAVARRO, ROCHA, BERNAL, HYDE & | LEGAL SERVICES FEBRUARY | GENERAL FUND | CITY ADMINISTRATION | 4,720.23 |
| 3/20/23 | AT&T | COURT LINE | GENERAL FUND | CITY ADMINISTRATION | 253.96 |
| 3/20/23 | AT&T | FIRE ALARMS @ CITY HALL | GENERAL FUND | CITY ADMINISTRATION | 230.05 |
| 3/20/23 | AT&T | CREDIT | GENERAL FUND | CITY ADMINISTRATION | 0.01- |
| 3/20/23 | DEX IMAGING LLC | PRINTING COST - ADMIN | GENERAL FUND | CITY ADMINISTRATION | 14.79 |
| 3/20/23 | STAPLES BUSINESS ADVANTAGE | MISC SUPPLIES ON SALE | GENERAL FUND | CITY ADMINISTRATION | 100.14 |
| 3/20/23 | CIVICPLUS | FEBRUARY 156 MUNICODE PGS | GENERAL FUND | CITY ADMINISTRATION | 3,150.00 |
| 3/20/23 | SCENIC TEXAS | SCENIC CITY 2023 MEMBERSHI | GENERAL FUND | CITY ADMINISTRATION | 749.00 |
| 3/20/23 | A & I TIRE AND AUTO | VEHICLE INSPECTION | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 7.00 |
| 3/20/23 | ASCO | ROLLER MAINTENANCE | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 251.57 |
| 3/20/23 | CINTAS CORPORATION #2 | FIRST AID REPLACEMENTS | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 150.81 |
| 3/20/23 | AT&T MOBILITY | FIRE DEPT - HOTSPOT, CELL | GENERAL FUND | FIRE DEPARTMENT | 361.98 |
| 3/20/23 | AT&T | FAX & PAGER @ FIRE DEPT | GENERAL FUND | FIRE DEPARTMENT | 253.96 |
| 3/20/23 | BATTERIES PLUS BULBS | BATTERIES | GENERAL FUND | FIRE DEPARTMENT | 26.52 |
| 3/20/23 | TEXAS MED CLINIC | VACQUEZ - FIRE DEPT | GENERAL FUND | FIRE DEPARTMENT | 397.00 |
| 3/20/23 | FILTER TECHNOLOGY COMPANY INC | AC FILTERS FOR MEDIC UNITS | GENERAL FUND | FIRE DEPARTMENT | 234.27 |
| 3/20/23 | TELEFLEX, LLC | EMS SUPPLIES | GENERAL FUND | FIRE DEPARTMENT | 562.50 |
| 3/20/23 | MVBA, LLC | CONTRERAS & PLANKERS COLLE | GENERAL FUND | FIRE DEPARTMENT | 309.60 |
| 3/20/23 | CITY OF SAN ANTONIO | PUBLIC SAFETY RADIO - FIRE | GENERAL FUND | FIRE DEPARTMENT | 468.00 |
| 3/20/23 | AT&T MOBILITY | POLICE DEPT -5 PHONES | GENERAL FUND | POLICE DEPARTMENT | 196.60 |
| 3/20/23 | AT&T MOBILITY | POLICE DEPT-MDT,CPT,IPAD,T | GENERAL FUND | POLICE DEPARTMENT | 660.00 |
| 3/20/23 | AT&T MOBILITY | PENNY SUSPEND | GENERAL FUND | POLICE DEPARTMENT | 0.06 |
| 3/20/23 | AT&T | PD DISPATCH LINE | GENERAL FUND | POLICE DEPARTMENT | 144.88 |
| 3/20/23 | TEXAS MED CLINIC | GUTIERREZ - POLICE DEPT | GENERAL FUND | POLICE DEPARTMENT | 148.00 |
| 3/20/23 | TEXAS MED CLINIC | DE ANDA - POLICE DEPT | GENERAL FUND | POLICE DEPARTMENT | 148.00 |
| 3/20/23 | SOUTHWEST PUBLIC SAFETY | # 509 - COMPARTMENT LIGHT | GENERAL FUND | POLICE DEPARTMENT | 174.12 |
| 3/20/23 | CITY OF SAN ANTONIO | PUBLIC SAFETY RADIO - POLI | GENERAL FUND | POLICE DEPARTMENT | 630.00 |
| 3/20/23 | DAILEY WELLS COMMUNICATIONS, INC. | #526 - MOBILE RADIO REPAIR | GENERAL FUND | POLICE DEPARTMENT | 1,177.58 |
| 3/20/23 | DAILEY WELLS COMMUNICATIONS, INC. | # 509 - MOBILE RADIO REPAI | GENERAL FUND | POLICE DEPARTMENT | 1,092.50 |
| 3/20/23 | MONTY JOE MCGUFFIN | HEALTH INSPECTIONS | GENERAL FUND | DEVELOPMENT SERVICES | 240.00 |
| 3/20/23 | BATTERIES PLUS BULBS | BATTERIES | WATER FUND | WATER DEPARTMENT | 32.79 |
| 3/20/23 | JESSICA CHINSKI | WATER BILLS - JANUARY | WATER FUND | WATER DEPARTMENT | 14.41 |
| 3/20/23 | JESSICA CHINSKI | WATER BILLS - FEBRUARY | WATER FUND | WATER DEPARTMENT | 14.41 |
| 3/20/23 | JESSICA CHINSKI | WATER BILLS - MARCH | WATER FUND | WATER DEPARTMENT | 14.41 |
| 3/20/23 | ASCO | WELL 8 GENERATOR MAINTENAN | WATER FUND | WATER DEPARTMENT | 537.04 |
| 3/20/23 | BUCKHORN SOIL & STONE LLC | TOPSOIL-SERVICE LINES & MA | WATER FUND | WATER DEPARTMENT | 1,185.00 |
| 3/20/23 | ACCURATE UTILITY SUPPLY LLC | WATER METER 1.5 INCH | WATER FUND | WATER DEPARTMENT | 1,020.00 |
| 3/20/23 | RDZ PAVING | SAND | WATER FUND | WATER DEPARTMENT | 2,000.00 |
| 3/20/23 | JCH CONSTRUCTION, INC. | ROCKSAW & OPERATOR RENTAL | WATER FUND | WATER DEPARTMENT | 4,500.00 |
| 3/20/23 | FERGUSON WATERWORKS # 1106 | METER RISERS | WATER FUND | WATER DEPARTMENT | 3,008.00 |
| 3/20/23 | FERGUSON WATERWORKS # 1106 | CLAMPS: FAWN DR LONG SERVI | WATER FUND | WATER DEPARTMENT | 426.13 |
| 3/20/23 | DAILEY WELLS COMMUNICATIONS, INC. | # 527 & # 528 - 2X CAN CAB | CRIME CONTROL DIST | POLICE DEPARTMENT | 172.50 |
| 3/21/23 | SAN ANTONIO WATER SYSTEM | 001497316-0145332 | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 16.48 |
| 3/21/23 | SAN ANTONIO WATER SYSTEM | 001497313-0145573 | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 16.48 |
| 3/21/23 | SAN ANTONIO WATER SYSTEM | 001497317-0145575 | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 12.70 |
| 3/21/23 | SAN ANTONIO WATER SYSTEM | 001497321-0156129 | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 12.70 |
| 3/21/23 | SAN ANTONIO WATER SYSTEM | 001497510-0156128 | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 12.70 |
| 3/21/23 | SAN ANTONIO WATER SYSTEM | 001497512-0156127 | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 12.70 |
| 3/21/23 | SAN ANTONIO WATER SYSTEM | 001497516-0156126 | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 12.70 |

| DATE | VENDOR NAME | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---------|--|----------------------------|--------------|------------------------|-----------|
| 3/21/23 | SAN ANTONIO WATER SYSTEM | 001497518-0156125 | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 12.70 |
| 3/21/23 | SAN ANTONIO WATER SYSTEM | 001497521-0156124 | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 12.70 |
| 3/21/23 | SAN ANTONIO WATER SYSTEM | 001497522-0156123 | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 12.70 |
| 3/21/23 | NATIONAL REGISTRY OF EMERGENCY MEDICAL | EMS CERT RENEWAL (SALINAS) | GENERAL FUND | FIRE DEPARTMENT | 25.00 |
| 3/21/23 | HICKS, ROBERT | 1-0090-06 | WATER FUND | NON-DEPARTMENTAL | 250.00 |
| 3/22/23 | ACH***CHARTER COMMUNICATIONS | MARCH INTERNET & PHONE | GENERAL FUND | CITY ADMINISTRATION | 180.24 |
| 3/22/23 | ACH***SAN ANTONIO EXPRESS NEWS | PUBLIC NOTICE-KFW ENGINEER | GENERAL FUND | CITY ADMINISTRATION | 376.00 |
| 3/22/23 | ACH***BARCOM TECHNOLOGY | CORRECTION | GENERAL FUND | CITY ADMINISTRATION | 0.20- |
| 3/22/23 | ACH***BARCOM TECHNOLOGY | APRIL CITY BACKUP SERVICES | GENERAL FUND | CITY ADMINISTRATION | 1,079.80 |
| 3/22/23 | ACH***BARCOM TECHNOLOGY | CORRECTION | GENERAL FUND | CITY ADMINISTRATION | 1,079.60- |
| 3/22/23 | ACH***BARCOM TECHNOLOGY | APRIL CITY BACKUP SERVICES | GENERAL FUND | CITY ADMINISTRATION | 1,079.60 |
| 3/22/23 | ACH***AMAZON.COM SERVICES INC | WATER EMRG CELLPHONE ACCES | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 28.98 |
| 3/22/23 | ACH***BOUND TREE MEDICAL LLC | MEDICAL SUPPLIES | GENERAL FUND | FIRE DEPARTMENT | 340.08 |
| 3/22/23 | ACH***AMAZON.COM SERVICES INC | # 509 - HIGH HEAT SILICONE | GENERAL FUND | POLICE DEPARTMENT | 25.97 |
| 3/22/23 | ACH***AMAZON.COM SERVICES INC | EVIDENCE - PC MONITOR | GENERAL FUND | POLICE DEPARTMENT | 129.00 |
| 3/27/23 | ACH***COLONIAL SUPPLEMENTAL INS | COLONIAL-AFTER TAX | GENERAL FUND | NON-DEPARTMENTAL | 419.66 |
| 3/27/23 | ACH***COLONIAL SUPPLEMENTAL INS | COLONIAL-AFTER TAX | GENERAL FUND | NON-DEPARTMENTAL | 419.66 |
| 3/27/23 | ACH***COLONIAL SUPPLEMENTAL INS | COLONIAL-PRE-TAX | GENERAL FUND | NON-DEPARTMENTAL | 519.20 |
| 3/27/23 | ACH***COLONIAL SUPPLEMENTAL INS | COLONIAL-PRE-TAX | GENERAL FUND | NON-DEPARTMENTAL | 519.20 |
| 3/27/23 | ACH***AFLAC | AFLAC - AFTER TAX | GENERAL FUND | NON-DEPARTMENTAL | 121.84 |
| 3/27/23 | ACH***AFLAC | AFLAC - AFTER TAX | GENERAL FUND | NON-DEPARTMENTAL | 121.84 |
| 3/27/23 | ACH***AFLAC | AFLAC - PRE-TAX | GENERAL FUND | NON-DEPARTMENTAL | 192.77 |
| 3/27/23 | ACH***AFLAC | AFLAC - PRE-TAX | GENERAL FUND | NON-DEPARTMENTAL | 192.77 |
| 3/27/23 | LEGALSHIELD | ADJUSTMENT TO MARCH 2023 | GENERAL FUND | NON-DEPARTMENTAL | 0.01- |
| 3/27/23 | LEGALSHIELD | PREPAID LEGAL SERVICES | GENERAL FUND | NON-DEPARTMENTAL | 112.90 |
| 3/27/23 | LEGALSHIELD | PREPAID LEGAL SERVICES | GENERAL FUND | NON-DEPARTMENTAL | 112.90 |
| 3/27/23 | INTRUDER ALERT SYSTEMS | ALARM MONITORING | GENERAL FUND | CITY ADMINISTRATION | 35.95 |
| 3/27/23 | SERVICE UNIFORM | FLOOR MATS FOR CITY HALL & | GENERAL FUND | CITY ADMINISTRATION | 59.10 |
| 3/27/23 | SERVICE UNIFORM | FLOOR MATS FOR CITY HALL & | GENERAL FUND | CITY ADMINISTRATION | 59.10 |
| 3/27/23 | SERVICE UNIFORM | FLOOR MATS CITY HALL & PD | GENERAL FUND | CITY ADMINISTRATION | 59.10 |
| 3/27/23 | SERVICE UNIFORM | FLOOR MATS FOR CITY HALL & | GENERAL FUND | CITY ADMINISTRATION | 59.10 |
| 3/27/23 | ASTOUND BUSINESS SOLUTIONS | MARCH INTERNET & PHONE | GENERAL FUND | CITY ADMINISTRATION | 1,207.99 |
| 3/27/23 | INTRUDER ALERT SYSTEMS | ALARM MONITORING | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 49.95 |
| 3/27/23 | SERVICE UNIFORM | UNIFORMS - PUBLIC WORKS | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 58.29 |
| 3/27/23 | SERVICE UNIFORM | UNIFORMS - PUBLIC WORKS | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 71.78 |
| 3/27/23 | SERVICE UNIFORM | UNIFORMS - PUBLIC WORKS | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 61.35 |
| 3/27/23 | SERVICE UNIFORM | UNIFORMS - PUBLIC WORKS | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 75.21 |
| 3/27/23 | AMERICAN SIGNAL EQUIPMENT COMPANY | ROAD SIGNS - NO THRU TRUCK | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 114.00 |
| 3/27/23 | WELDERS SUPPLY COMPANY | MEDICAL OXYGEN | GENERAL FUND | FIRE DEPARTMENT | 67.04 |
| 3/27/23 | RALPH N. TERPOLILLI | APRIL MEDICAL DIRECTION | GENERAL FUND | FIRE DEPARTMENT | 450.00 |
| 3/27/23 | GALLS | UNIFORMS | GENERAL FUND | FIRE DEPARTMENT | 15.84 |
| 3/27/23 | SAN ANTONIO CODE BLUE POLICE | 3X SHIRTS - SHCUMACHER | GENERAL FUND | POLICE DEPARTMENT | 146.00 |
| 3/27/23 | OFFICE DEPOT | INDEX CARDS | GENERAL FUND | POLICE DEPARTMENT | 4.79 |
| 3/27/23 | OFFICE DEPOT | OFFICE SUPPLIES | GENERAL FUND | POLICE DEPARTMENT | 6.99 |
| 3/27/23 | GALLS | VELCRO PATCHES - KELLEY | GENERAL FUND | POLICE DEPARTMENT | 10.66 |
| 3/27/23 | GALLS | VELCRO - KELLEY | GENERAL FUND | POLICE DEPARTMENT | 10.56 |
| 3/27/23 | BRAVOS AUTO CARE 2 LLC | # 525 - TIRE REPAIR | GENERAL FUND | POLICE DEPARTMENT | 20.00 |
| 3/27/23 | VALVOLINE | # 523 - OIL CHANGE | GENERAL FUND | POLICE DEPARTMENT | 89.96 |
| 3/27/23 | VALVOLINE | # 521 - OIL CHANGE | GENERAL FUND | POLICE DEPARTMENT | 75.58 |
| 3/27/23 | DAILEY WELLS COMMUNICATIONS, INC. | # 522 - MOBILE RADIO REPAI | GENERAL FUND | POLICE DEPARTMENT | 85.00 |
| 3/27/23 | ACH***COLONIAL SUPPLEMENTAL INS | COLONIAL-AFTER TAX | WATER FUND | NON-DEPARTMENTAL | 53.16 |
| 3/27/23 | ACH***COLONIAL SUPPLEMENTAL INS | COLONIAL-AFTER TAX | WATER FUND | NON-DEPARTMENTAL | 53.16 |
| 3/27/23 | ACH***COLONIAL SUPPLEMENTAL INS | COLONIAL-PRE-TAX | WATER FUND | NON-DEPARTMENTAL | 64.09 |
| 3/27/23 | ACH***COLONIAL SUPPLEMENTAL INS | COLONIAL-PRE-TAX | WATER FUND | NON-DEPARTMENTAL | 64.09 |
| 3/27/23 | ACH***AFLAC | AFLAC - AFTER TAX | WATER FUND | NON-DEPARTMENTAL | 17.01 |
| 3/27/23 | ACH***AFLAC | AFLAC - AFTER TAX | WATER FUND | NON-DEPARTMENTAL | 17.01 |

| DATE | VENDOR NAME | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---------|----------------------------------|----------------------------|-------------------|-------------------|----------|
| 3/27/23 | LEGALSHIELD | PREPAID LEGAL SERVICES | WATER FUND | NON-DEPARTMENTAL | 4.68 |
| 3/27/23 | LEGALSHIELD | PREPAID LEGAL SERVICES | WATER FUND | NON-DEPARTMENTAL | 4.68 |
| 3/27/23 | TCEQ | SEPTIC FY23Q2 | WATER FUND | WATER DEPARTMENT | 10.00 |
| 3/27/23 | TRAC-N-TROL | SERVER SUBSCRIPTION | WATER FUND | WATER DEPARTMENT | 2,714.25 |
| 3/27/23 | DPC INDUSTRIES | CHLORINE / WELL 5 | WATER FUND | WATER DEPARTMENT | 50.00 |
| 3/27/23 | DPC INDUSTRIES | CHLORINE / WELL 6 | WATER FUND | WATER DEPARTMENT | 30.00 |
| 3/27/23 | DPC INDUSTRIES | CHLORINE / WELL 7 | WATER FUND | WATER DEPARTMENT | 40.00 |
| 3/27/23 | DPC INDUSTRIES | CHLORINE / WELL 8 | WATER FUND | WATER DEPARTMENT | 40.00 |
| 3/27/23 | DPC INDUSTRIES | CHLORINE / SHAV DR | WATER FUND | WATER DEPARTMENT | 40.00 |
| 3/27/23 | SERVICE UNIFORM | UNIFORMS - WATER DEPT | WATER FUND | WATER DEPARTMENT | 58.28 |
| 3/27/23 | SERVICE UNIFORM | UNIFORMS - WATER DEPT | WATER FUND | WATER DEPARTMENT | 71.79 |
| 3/27/23 | SERVICE UNIFORM | UNIFORMS - WATER DEPT | WATER FUND | WATER DEPARTMENT | 61.34 |
| 3/27/23 | SERVICE UNIFORM | UNIFORMS - WATER DEPT | WATER FUND | WATER DEPARTMENT | 75.20 |
| 3/27/23 | FIVE STAR ELECTRIC MOTORS, INC. | MONITOR RELAY | WATER FUND | WATER DEPARTMENT | 630.00 |
| 3/27/23 | OFFICE DEPOT | CANDY GIVEAWAY | CHILD SAFETY FUND | POLICE DEPARTMENT | 40.58 |
| 3/27/23 | OFFICE DEPOT | CANDY GIVEAWAY | CHILD SAFETY FUND | POLICE DEPARTMENT | 28.79 |
| 3/31/23 | ACH****TX CSDU | CASE ID # 0013595137 | GENERAL FUND | NON-DEPARTMENTAL | 233.07 |
| 3/31/23 | ACH****TX CSDU | CASE ID# 0011608980 | GENERAL FUND | NON-DEPARTMENTAL | 275.54 |
| 3/31/23 | ACH****MISSION SQUARE RETIREMENT | ICMA-FLAT AMOUNTS | GENERAL FUND | NON-DEPARTMENTAL | 1,355.06 |
| 3/31/23 | ACH****TMRS | ADJUSTMENT TO MARCH | GENERAL FUND | NON-DEPARTMENTAL | 0.05- |
| 3/31/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | NON-DEPARTMENTAL | 8,792.44 |
| 3/31/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | NON-DEPARTMENTAL | 9,328.09 |
| 3/31/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | NON-DEPARTMENTAL | 8,827.37 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K CHILD BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 135.39 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K CHILD BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 135.39 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K FAMILY BUY DOW | GENERAL FUND | NON-DEPARTMENTAL | 455.10 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K FAMILY BUY DOW | GENERAL FUND | NON-DEPARTMENTAL | 455.10 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K SPOUSE BUY DOW | GENERAL FUND | NON-DEPARTMENTAL | 415.86 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K SPOUSE BUY DOW | GENERAL FUND | NON-DEPARTMENTAL | 415.86 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K CHILD BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 65.80 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K CHILD BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 65.80 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K SPOUSE BUY DOW | GENERAL FUND | NON-DEPARTMENTAL | 133.44 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K SPOUSE BUY DOW | GENERAL FUND | NON-DEPARTMENTAL | 133.44 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 3K CHILD BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 63.52 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 3K CHILD BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 63.52 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 3K FAMILY BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 506.20 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 3K FAMILY BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 506.20 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 3K SPOUSE BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 125.03 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 3K SPOUSE BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 125.03 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K FAMILY BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 209.61 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K FAMILY BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 209.61 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K SPOUSE BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 38.98 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K SPOUSE BUY DOWN | GENERAL FUND | NON-DEPARTMENTAL | 38.98 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | ADJUSTMENT TO APRIL | GENERAL FUND | NON-DEPARTMENTAL | 827.11 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE CHILD | GENERAL FUND | NON-DEPARTMENTAL | 36.75 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE CHILD | GENERAL FUND | NON-DEPARTMENTAL | 36.75 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | GENERAL FUND | NON-DEPARTMENTAL | 138.72 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | GENERAL FUND | NON-DEPARTMENTAL | 138.72 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE SPOUSE | GENERAL FUND | NON-DEPARTMENTAL | 93.42 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE SPOUSE | GENERAL FUND | NON-DEPARTMENTAL | 93.42 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA Contribution | GENERAL FUND | NON-DEPARTMENTAL | 637.30 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA Contribution | GENERAL FUND | NON-DEPARTMENTAL | 637.30 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | GENERAL FUND | NON-DEPARTMENTAL | 8.41 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | GENERAL FUND | NON-DEPARTMENTAL | 11.61 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | LIFE-VOLUNTARY | GENERAL FUND | NON-DEPARTMENTAL | 307.45 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | LIFE-VOLUNTARY | GENERAL FUND | NON-DEPARTMENTAL | 328.05 |

| DATE | VENDOR NAME | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---------|--------------------------------------|-----------------------------|--------------|---------------------|------------|
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION - EMPLOYEE & CHILDR | GENERAL FUND | NON-DEPARTMENTAL | 6.93 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION - EMPLOYEE & CHILDR | GENERAL FUND | NON-DEPARTMENTAL | 6.93 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | GENERAL FUND | NON-DEPARTMENTAL | 23.32 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | GENERAL FUND | NON-DEPARTMENTAL | 23.32 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | GENERAL FUND | NON-DEPARTMENTAL | 13.56 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | GENERAL FUND | NON-DEPARTMENTAL | 13.56 |
| 3/31/23 | TEXAS COMPTROLLER OF PUBLIC ACCOUNTS | Q1-2023 | GENERAL FUND | NON-DEPARTMENTAL | 15,396.31 |
| 3/31/23 | FROST BANK | FEDERAL WITHHOLDING | GENERAL FUND | NON-DEPARTMENTAL | 14,621.34 |
| 3/31/23 | FROST BANK | MEDICARE TAXES | GENERAL FUND | NON-DEPARTMENTAL | 1,859.17 |
| 3/31/23 | CITY OF SHAVANO PARK GF/PAYROLL | GENERAL FUND DUE TO PAYROL | GENERAL FUND | NON-DEPARTMENTAL | 101,045.30 |
| 3/31/23 | FROST - VISA DEBIT CARD | FOOD HANDLER CERT | GENERAL FUND | CITY COUNCIL | 8.99 |
| 3/31/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | CITY ADMINISTRATION | 3,254.80 |
| 3/31/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | CITY ADMINISTRATION | 3,254.80 |
| 3/31/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | CITY ADMINISTRATION | 3,254.80 |
| 3/31/23 | FROST - VISA DEBIT CARD | GFOAT SPRING CONFERENCE | GENERAL FUND | CITY ADMINISTRATION | 450.00 |
| 3/31/23 | FROST - VISA DEBIT CARD | TCMA ANNUAL CONFERENCE 202 | GENERAL FUND | CITY ADMINISTRATION | 500.00 |
| 3/31/23 | FROST - VISA DEBIT CARD | PROPANE REFILLS FOR CITY HA | GENERAL FUND | CITY ADMINISTRATION | 47.98 |
| 3/31/23 | FROST - VISA DEBIT CARD | MUNICIPAL CLERKS HANDBOOK | GENERAL FUND | CITY ADMINISTRATION | 160.00 |
| 3/31/23 | FROST - VISA DEBIT CARD | FIESTA MEDAL DISPLAY BOXES | GENERAL FUND | CITY ADMINISTRATION | 32.99 |
| 3/31/23 | FROST - VISA DEBIT CARD | DEPOSIT FIESTA MEDALS | GENERAL FUND | CITY ADMINISTRATION | 807.50 |
| 3/31/23 | FROST - VISA DEBIT CARD | TCMA DUES | GENERAL FUND | CITY ADMINISTRATION | 542.32 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K EE | GENERAL FUND | CITY ADMINISTRATION | 268.69 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K EE | GENERAL FUND | CITY ADMINISTRATION | 268.69 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K EE HRA | GENERAL FUND | CITY ADMINISTRATION | 68.81 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K EE HRA | GENERAL FUND | CITY ADMINISTRATION | 68.81 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K SPOUSE BUY DOW | GENERAL FUND | CITY ADMINISTRATION | 675.00 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K SPOUSE BUY DOW | GENERAL FUND | CITY ADMINISTRATION | 675.00 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K CHILD BUY DOWN | GENERAL FUND | CITY ADMINISTRATION | 326.41 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K CHILD BUY DOWN | GENERAL FUND | CITY ADMINISTRATION | 326.41 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K EMPLOYEE ONLY | GENERAL FUND | CITY ADMINISTRATION | 2.10 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K EMPLOYEE ONLY | GENERAL FUND | CITY ADMINISTRATION | 2.10 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K CHILD HSA | GENERAL FUND | CITY ADMINISTRATION | 11.09 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K CHILD HSA | GENERAL FUND | CITY ADMINISTRATION | 11.09 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K HSA FUNDS | GENERAL FUND | CITY ADMINISTRATION | 1.72 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K HSA FUNDS | GENERAL FUND | CITY ADMINISTRATION | 1.72 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K SPOUSE BUY DOWN | GENERAL FUND | CITY ADMINISTRATION | 337.50 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K SPOUSE BUY DOWN | GENERAL FUND | CITY ADMINISTRATION | 337.50 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL EMPLOYEE ONLY | GENERAL FUND | CITY ADMINISTRATION | 14.38 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL EMPLOYEE ONLY | GENERAL FUND | CITY ADMINISTRATION | 14.38 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | GENERAL FUND | CITY ADMINISTRATION | 21.32 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | GENERAL FUND | CITY ADMINISTRATION | 21.32 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE SPOUSE | GENERAL FUND | CITY ADMINISTRATION | 76.04 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE SPOUSE | GENERAL FUND | CITY ADMINISTRATION | 76.04 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HRA/HSA FEE | GENERAL FUND | CITY ADMINISTRATION | 5.57 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HRA/HSA FEE | GENERAL FUND | CITY ADMINISTRATION | 5.57 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE ONLY | GENERAL FUND | CITY ADMINISTRATION | 23.47 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE ONLY | GENERAL FUND | CITY ADMINISTRATION | 23.47 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | GENERAL FUND | CITY ADMINISTRATION | 11.70 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | GENERAL FUND | CITY ADMINISTRATION | 11.70 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE ONLY | GENERAL FUND | CITY ADMINISTRATION | 6.19 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE ONLY | GENERAL FUND | CITY ADMINISTRATION | 6.19 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | GENERAL FUND | CITY ADMINISTRATION | 4.28 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | GENERAL FUND | CITY ADMINISTRATION | 4.28 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | GENERAL FUND | CITY ADMINISTRATION | 7.52 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | GENERAL FUND | CITY ADMINISTRATION | 7.52 |
| 3/31/23 | ACH***BARCOM TECHNOLOGY | ISP TRANSITION PHONE | GENERAL FUND | CITY ADMINISTRATION | 225.00 |

| DATE | VENDOR NAME | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---------|--------------------------------|----------------------------|--------------|------------------------|----------|
| 3/31/23 | TEXAS WORKFORCE COMMISSION | 1ST QTR SUTA | GENERAL FUND | CITY ADMINISTRATION | 54.00 |
| 3/31/23 | ACH***ORKIN, INC. | FEBRUARY PEST CONTROL | GENERAL FUND | CITY ADMINISTRATION | 143.00 |
| 3/31/23 | FROST BANK | MEDICARE TAXES | GENERAL FUND | CITY ADMINISTRATION | 323.91 |
| 3/31/23 | ACH***TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | MUNICIPAL COURT | 338.80 |
| 3/31/23 | ACH***TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | MUNICIPAL COURT | 338.80 |
| 3/31/23 | ACH***TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | MUNICIPAL COURT | 338.80 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | LIFE-EMPLOYEE ONLY | GENERAL FUND | MUNICIPAL COURT | 5.85 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | LIFE-EMPLOYEE ONLY | GENERAL FUND | MUNICIPAL COURT | 5.85 |
| 3/31/23 | TEXAS WORKFORCE COMMISSION | 1ST QTR SUTA | GENERAL FUND | MUNICIPAL COURT | 9.00 |
| 3/31/23 | FROST BANK | MEDICARE TAXES | GENERAL FUND | MUNICIPAL COURT | 33.72 |
| 3/31/23 | ACH***TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 1,419.86 |
| 3/31/23 | ACH***TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 1,390.57 |
| 3/31/23 | ACH***TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 1,363.36 |
| 3/31/23 | FROST - VISA DEBIT CARD | STORMWATER INSP-BRANDON & | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 750.00 |
| 3/31/23 | FROST - VISA DEBIT CARD | 2015 FORD REGISTRATION | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 9.50 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | COPAY 3K-6K EE | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 101.62 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | COPAY 3K-6K EE | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 101.62 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | COPAY 3K-6K EE HRA | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 61.35 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | COPAY 3K-6K EE HRA | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 61.35 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | COPAY 3K-6K SPOUSE BUY DOW | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 164.48 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | COPAY 3K-6K SPOUSE BUY DOW | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 164.48 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | HSA 3K CHILD BUY DOWN | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 337.50 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | HSA 3K CHILD BUY DOWN | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 337.50 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | HSA 3K FAMILY BUY DOWN | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 173.04 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | HSA 3K FAMILY BUY DOWN | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 173.04 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | HSA 4K-6K EMPLOYEE ONLY | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 277.14 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | HSA 4K-6K EMPLOYEE ONLY | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 277.14 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | HSA 4K-6K HSA FUNDS | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 227.20 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | HSA 4K-6K HSA FUNDS | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 227.20 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | DENTAL EMPLOYEE ONLY | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 42.33 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | DENTAL EMPLOYEE ONLY | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 42.33 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 10.93 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 10.93 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | DENTAL-EMPLOYEE SPOUSE | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 9.26 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | DENTAL-EMPLOYEE SPOUSE | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 9.26 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | HRA/HSA FEE | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 7.36 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | HRA/HSA FEE | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 7.36 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | LIFE-EMPLOYEE ONLY | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 20.26 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | LIFE-EMPLOYEE ONLY | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 20.26 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 3.00 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 3.00 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | VISION-EMPLOYEE ONLY | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 9.17 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | VISION-EMPLOYEE ONLY | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 9.17 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 2.19 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 2.19 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 1.83 |
| 3/31/23 | ACH***TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 1.83 |
| 3/31/23 | ACH***SUN COAST RESOURCES, INC | FUEL - PUBLIC WORKS | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 747.33 |
| 3/31/23 | TEXAS WORKFORCE COMMISSION | 1ST QTR SUTA | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 36.00 |
| 3/31/23 | FROST BANK | MEDICARE TAXES | GENERAL FUND | PUBLIC WORKS/GOV. BLDG | 135.67 |
| 3/31/23 | ACH***TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | FIRE DEPARTMENT | 6,245.22 |
| 3/31/23 | ACH***TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | FIRE DEPARTMENT | 7,483.06 |
| 3/31/23 | ACH***TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | FIRE DEPARTMENT | 6,406.26 |
| 3/31/23 | FROST - VISA DEBIT CARD | BRUSH 139-REPLC BACKUP LEN | GENERAL FUND | FIRE DEPARTMENT | 41.85 |
| 3/31/23 | FROST - VISA DEBIT CARD | CH139 REGISTRATION RENEWAL | GENERAL FUND | FIRE DEPARTMENT | 9.50 |
| 3/31/23 | FROST - VISA DEBIT CARD | E139 REGISTRATION | GENERAL FUND | FIRE DEPARTMENT | 9.50 |

| DATE | VENDOR NAME | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---------|----------------------------|----------------------------|--------------|-------------------|----------|
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K FAMILY BUY DOW | GENERAL FUND | FIRE DEPARTMENT | 337.50 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K FAMILY BUY DOW | GENERAL FUND | FIRE DEPARTMENT | 337.50 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 3K EMPLOYEE ONLY | GENERAL FUND | FIRE DEPARTMENT | 1,594.95 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 3K EMPLOYEE ONLY | GENERAL FUND | FIRE DEPARTMENT | 1,594.95 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 3K FAMILY BUY DOWN | GENERAL FUND | FIRE DEPARTMENT | 337.50 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 3K FAMILY BUY DOWN | GENERAL FUND | FIRE DEPARTMENT | 337.50 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 3K HSA FUNDS | GENERAL FUND | FIRE DEPARTMENT | 767.55 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 3K HSA FUNDS | GENERAL FUND | FIRE DEPARTMENT | 767.55 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K EMPLOYEE ONLY | GENERAL FUND | FIRE DEPARTMENT | 741.84 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K EMPLOYEE ONLY | GENERAL FUND | FIRE DEPARTMENT | 741.84 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K FAMILY BUY DOWN | GENERAL FUND | FIRE DEPARTMENT | 337.50 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K FAMILY BUY DOWN | GENERAL FUND | FIRE DEPARTMENT | 337.50 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K HSA FUNDS | GENERAL FUND | FIRE DEPARTMENT | 608.16 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K HSA FUNDS | GENERAL FUND | FIRE DEPARTMENT | 608.16 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE CHILD | GENERAL FUND | FIRE DEPARTMENT | 18.30 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE CHILD | GENERAL FUND | FIRE DEPARTMENT | 18.30 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL EMPLOYEE ONLY | GENERAL FUND | FIRE DEPARTMENT | 142.20 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL EMPLOYEE ONLY | GENERAL FUND | FIRE DEPARTMENT | 142.20 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | GENERAL FUND | FIRE DEPARTMENT | 63.96 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | GENERAL FUND | FIRE DEPARTMENT | 63.96 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HRA/HSA FEE | GENERAL FUND | FIRE DEPARTMENT | 22.20 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HRA/HSA FEE | GENERAL FUND | FIRE DEPARTMENT | 22.20 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE ONLY | GENERAL FUND | FIRE DEPARTMENT | 58.50 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE ONLY | GENERAL FUND | FIRE DEPARTMENT | 58.50 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | GENERAL FUND | FIRE DEPARTMENT | 29.25 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | GENERAL FUND | FIRE DEPARTMENT | 35.10 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION - EMPLOYEE & CHILDR | GENERAL FUND | FIRE DEPARTMENT | 3.85 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION - EMPLOYEE & CHILDR | GENERAL FUND | FIRE DEPARTMENT | 3.85 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE ONLY | GENERAL FUND | FIRE DEPARTMENT | 27.72 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE ONLY | GENERAL FUND | FIRE DEPARTMENT | 27.72 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | GENERAL FUND | FIRE DEPARTMENT | 12.84 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | GENERAL FUND | FIRE DEPARTMENT | 12.84 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | GENERAL FUND | FIRE DEPARTMENT | 3.76 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | GENERAL FUND | FIRE DEPARTMENT | 3.76 |
| 3/31/23 | TEXAS WORKFORCE COMMISSION | 1ST QTR SUTA | GENERAL FUND | FIRE DEPARTMENT | 162.29 |
| 3/31/23 | FROST BANK | MEDICARE TAXES | GENERAL FUND | FIRE DEPARTMENT | 668.21 |
| 3/31/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | POLICE DEPARTMENT | 7,042.15 |
| 3/31/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | POLICE DEPARTMENT | 6,948.50 |
| 3/31/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | GENERAL FUND | POLICE DEPARTMENT | 7,010.27 |
| 3/31/23 | FROST - VISA DEBIT CARD | RECRUITING FLYERS | GENERAL FUND | POLICE DEPARTMENT | 50.00 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K CHILD BUY DOWN | GENERAL FUND | POLICE DEPARTMENT | 337.50 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K CHILD BUY DOWN | GENERAL FUND | POLICE DEPARTMENT | 337.50 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K EE | GENERAL FUND | POLICE DEPARTMENT | 1,074.76 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K EE | GENERAL FUND | POLICE DEPARTMENT | 1,074.76 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K EE HRA | GENERAL FUND | POLICE DEPARTMENT | 275.24 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K EE HRA | GENERAL FUND | POLICE DEPARTMENT | 275.24 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K CHILD BUY DOWN | GENERAL FUND | POLICE DEPARTMENT | 675.00 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K CHILD BUY DOWN | GENERAL FUND | POLICE DEPARTMENT | 675.00 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K EE | GENERAL FUND | POLICE DEPARTMENT | 210.46 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K EE | GENERAL FUND | POLICE DEPARTMENT | 210.46 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K EE HRA | GENERAL FUND | POLICE DEPARTMENT | 127.04 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K EE HRA | GENERAL FUND | POLICE DEPARTMENT | 127.04 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K SPOUSE BUY DOW | GENERAL FUND | POLICE DEPARTMENT | 337.50 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K SPOUSE BUY DOW | GENERAL FUND | POLICE DEPARTMENT | 337.50 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 3K EMPLOYEE ONLY | GENERAL FUND | POLICE DEPARTMENT | 683.55 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 3K EMPLOYEE ONLY | GENERAL FUND | POLICE DEPARTMENT | 683.55 |

| DATE | VENDOR NAME | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---------|----------------------------------|----------------------------|--------------|-------------------|--------|
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 3K HSA FUNDS | GENERAL FUND | POLICE DEPARTMENT | 328.95 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 3K HSA FUNDS | GENERAL FUND | POLICE DEPARTMENT | 328.95 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 3K SPOUSE BUY DOWN | GENERAL FUND | POLICE DEPARTMENT | 337.50 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 3K SPOUSE BUY DOWN | GENERAL FUND | POLICE DEPARTMENT | 337.50 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K CHILD BUY DOWN | GENERAL FUND | POLICE DEPARTMENT | 326.41 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K CHILD BUY DOWN | GENERAL FUND | POLICE DEPARTMENT | 326.41 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K EMPLOYEE ONLY | GENERAL FUND | POLICE DEPARTMENT | 370.92 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K EMPLOYEE ONLY | GENERAL FUND | POLICE DEPARTMENT | 370.92 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K CHILD HSA | GENERAL FUND | POLICE DEPARTMENT | 11.09 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K CHILD HSA | GENERAL FUND | POLICE DEPARTMENT | 11.09 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K HSA FUNDS | GENERAL FUND | POLICE DEPARTMENT | 304.08 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K HSA FUNDS | GENERAL FUND | POLICE DEPARTMENT | 304.08 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE CHILD | GENERAL FUND | POLICE DEPARTMENT | 36.60 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE CHILD | GENERAL FUND | POLICE DEPARTMENT | 36.60 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL EMPLOYEE ONLY | GENERAL FUND | POLICE DEPARTMENT | 142.20 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL EMPLOYEE ONLY | GENERAL FUND | POLICE DEPARTMENT | 142.20 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | GENERAL FUND | POLICE DEPARTMENT | 42.64 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | GENERAL FUND | POLICE DEPARTMENT | 42.64 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE SPOUSE | GENERAL FUND | POLICE DEPARTMENT | 38.02 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE SPOUSE | GENERAL FUND | POLICE DEPARTMENT | 38.02 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HRA/HSA FEE | GENERAL FUND | POLICE DEPARTMENT | 24.05 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HRA/HSA FEE | GENERAL FUND | POLICE DEPARTMENT | 24.05 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE ONLY | GENERAL FUND | POLICE DEPARTMENT | 70.20 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE ONLY | GENERAL FUND | POLICE DEPARTMENT | 70.20 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | GENERAL FUND | POLICE DEPARTMENT | 17.55 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | GENERAL FUND | POLICE DEPARTMENT | 17.55 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION - EMPLOYEE & CHILDR | GENERAL FUND | POLICE DEPARTMENT | 7.70 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION - EMPLOYEE & CHILDR | GENERAL FUND | POLICE DEPARTMENT | 7.70 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE ONLY | GENERAL FUND | POLICE DEPARTMENT | 27.72 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE ONLY | GENERAL FUND | POLICE DEPARTMENT | 27.72 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | GENERAL FUND | POLICE DEPARTMENT | 8.56 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | GENERAL FUND | POLICE DEPARTMENT | 8.56 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | GENERAL FUND | POLICE DEPARTMENT | 11.28 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | GENERAL FUND | POLICE DEPARTMENT | 11.28 |
| 3/31/23 | TEXAS WORKFORCE COMMISSION | 1ST QTR SUTA | GENERAL FUND | POLICE DEPARTMENT | 144.00 |
| 3/31/23 | FROST BANK | MEDICARE TAXES | GENERAL FUND | POLICE DEPARTMENT | 697.65 |
| 3/31/23 | ACH****MISSION SQUARE RETIREMENT | ICMA-FLAT AMOUNTS | WATER FUND | NON-DEPARTMENTAL | 64.94 |
| 3/31/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | WATER FUND | NON-DEPARTMENTAL | 687.76 |
| 3/31/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | WATER FUND | NON-DEPARTMENTAL | 681.42 |
| 3/31/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | WATER FUND | NON-DEPARTMENTAL | 672.25 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K CHILD BUY DOWN | WATER FUND | NON-DEPARTMENTAL | 32.90 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K CHILD BUY DOWN | WATER FUND | NON-DEPARTMENTAL | 32.90 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K SPOUSE BUY DOW | WATER FUND | NON-DEPARTMENTAL | 46.00 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K SPOUSE BUY DOW | WATER FUND | NON-DEPARTMENTAL | 46.00 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 3K FAMILY BUY DOWN | WATER FUND | NON-DEPARTMENTAL | 163.06 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 3K FAMILY BUY DOWN | WATER FUND | NON-DEPARTMENTAL | 163.06 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | WATER FUND | NON-DEPARTMENTAL | 10.38 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | WATER FUND | NON-DEPARTMENTAL | 10.38 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE SPOUSE | WATER FUND | NON-DEPARTMENTAL | 7.38 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE SPOUSE | WATER FUND | NON-DEPARTMENTAL | 7.38 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA Contribution | WATER FUND | NON-DEPARTMENTAL | 97.46 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA Contribution | WATER FUND | NON-DEPARTMENTAL | 97.46 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | WATER FUND | NON-DEPARTMENTAL | 1.99 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | WATER FUND | NON-DEPARTMENTAL | 1.99 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | LIFE-VOLUNTARY | WATER FUND | NON-DEPARTMENTAL | 10.89 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | LIFE-VOLUNTARY | WATER FUND | NON-DEPARTMENTAL | 10.89 |

| DATE | VENDOR NAME | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|---------|---------------------------------|----------------------------|--------------------|-------------------|------------|
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | WATER FUND | NON-DEPARTMENTAL | 1.74 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | WATER FUND | NON-DEPARTMENTAL | 1.74 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | WATER FUND | NON-DEPARTMENTAL | 3.16 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | WATER FUND | NON-DEPARTMENTAL | 3.16 |
| 3/31/23 | FROST BANK | FEDERAL WITHHOLDING | WATER FUND | NON-DEPARTMENTAL | 840.05 |
| 3/31/23 | FROST BANK | MEDICARE TAXES | WATER FUND | NON-DEPARTMENTAL | 139.26 |
| 3/31/23 | CITY OF SHAVANO PARK GF/PAYROLL | WATER FUND DUE TO PAYROLL | WATER FUND | NON-DEPARTMENTAL | 7,887.25 |
| 3/31/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | WATER FUND | WATER DEPARTMENT | 1,431.54 |
| 3/31/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | WATER FUND | WATER DEPARTMENT | 1,418.36 |
| 3/31/23 | ACH****TMRS | EMPLOYEE AND EMPLOYER CONT | WATER FUND | WATER DEPARTMENT | 1,399.27 |
| 3/31/23 | FROST - VISA DEBIT CARD | REPAIRS: VACTRON | WATER FUND | WATER DEPARTMENT | 95.34 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K EE | WATER FUND | WATER DEPARTMENT | 268.69 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K EE | WATER FUND | WATER DEPARTMENT | 268.69 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K EE HRA | WATER FUND | WATER DEPARTMENT | 68.81 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 1K-3K EE HRA | WATER FUND | WATER DEPARTMENT | 68.81 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K CHILD BUY DOWN | WATER FUND | WATER DEPARTMENT | 337.50 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K CHILD BUY DOWN | WATER FUND | WATER DEPARTMENT | 337.50 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K EE | WATER FUND | WATER DEPARTMENT | 108.84 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K EE | WATER FUND | WATER DEPARTMENT | 108.84 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K EE HRA | WATER FUND | WATER DEPARTMENT | 65.69 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K EE HRA | WATER FUND | WATER DEPARTMENT | 65.69 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K SPOUSE BUY DOW | WATER FUND | WATER DEPARTMENT | 173.02 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | COPAY 3K-6K SPOUSE BUY DOW | WATER FUND | WATER DEPARTMENT | 173.02 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 3K FAMILY BUY DOWN | WATER FUND | WATER DEPARTMENT | 164.46 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 3K FAMILY BUY DOWN | WATER FUND | WATER DEPARTMENT | 164.46 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K EMPLOYEE ONLY | WATER FUND | WATER DEPARTMENT | 91.68 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K EMPLOYEE ONLY | WATER FUND | WATER DEPARTMENT | 91.68 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K HSA FUNDS | WATER FUND | WATER DEPARTMENT | 75.16 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HSA 4K-6K HSA FUNDS | WATER FUND | WATER DEPARTMENT | 75.16 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL EMPLOYEE ONLY | WATER FUND | WATER DEPARTMENT | 42.83 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL EMPLOYEE ONLY | WATER FUND | WATER DEPARTMENT | 42.83 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | WATER FUND | WATER DEPARTMENT | 10.39 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE FAMILY | WATER FUND | WATER DEPARTMENT | 10.39 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE SPOUSE | WATER FUND | WATER DEPARTMENT | 9.75 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | DENTAL-EMPLOYEE SPOUSE | WATER FUND | WATER DEPARTMENT | 9.75 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HRA/HSA FEE | WATER FUND | WATER DEPARTMENT | 5.57 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | HRA/HSA FEE | WATER FUND | WATER DEPARTMENT | 5.57 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE ONLY | WATER FUND | WATER DEPARTMENT | 8.92 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE ONLY | WATER FUND | WATER DEPARTMENT | 8.92 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | WATER FUND | WATER DEPARTMENT | 14.55 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | LIFE-EMPLOYEE SPOUSE | WATER FUND | WATER DEPARTMENT | 14.55 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE ONLY | WATER FUND | WATER DEPARTMENT | 6.20 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE ONLY | WATER FUND | WATER DEPARTMENT | 6.20 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | WATER FUND | WATER DEPARTMENT | 2.09 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE FAMILY | WATER FUND | WATER DEPARTMENT | 2.09 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | WATER FUND | WATER DEPARTMENT | 5.69 |
| 3/31/23 | ACH****TML MULTISTATE IEBP | VISION-EMPLOYEE & SPOUSE | WATER FUND | WATER DEPARTMENT | 5.69 |
| 3/31/23 | ACH****SUN COAST RESOURCES, INC | FUEL - WATER DEPT | WATER FUND | WATER DEPARTMENT | 373.66 |
| 3/31/23 | TEXAS WORKFORCE COMMISSION | 1ST QTR SUTA | WATER FUND | WATER DEPARTMENT | 36.00 |
| 3/31/23 | FROST BANK | MEDICARE TAXES | WATER FUND | WATER DEPARTMENT | 139.27 |
| 3/31/23 | FROST - VISA DEBIT CARD | SUICIDE TRAINING-RAMSEY&GA | CRIME CONTROL DIST | POLICE DEPARTMENT | 102.50 |
| TOTAL: | | | | | 746,150.60 |

| DATE | VENDOR NAME | DESCRIPTION | FUND | DEPARTMENT | AMOUNT |
|-------------------------|-------------|---------------------------|------------|------------|--------|
| ===== FUND TOTALS ===== | | | | | |
| 10 | | GENERAL FUND | 597,154.40 | | |
| 20 | | WATER FUND | 72,940.95 | | |
| 40 | | CRIME CONTROL DISTRICT | 5,618.00 | | |
| 52 | | CHILD SAFETY FUND | 69.37 | | |
| 58 | | AMER RESCUE PLAN ACT FUND | 106.00 | | |
| 60 | | STREET PROJECTS FUND | 70,261.88 | | |
| ----- | | | | | |
| | | GRAND TOTAL: | 746,150.60 | | |
| ----- | | | | | |

TOTAL PAGES: 17

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF SHAVANO PARK
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 3/01/2023 THRU 3/31/2023

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: Check Date
SEQUENCE: By Date
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C O U N C I L A / P R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

1. CALL MEETING TO ORDER

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT: ABSENT: None

Alderman Aleman arrived late 6:59 p.m.

Mayor Pro Tem Kautz

Alderman Kuykendall

Alderman Miller

Alderman Powers

Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Alderman Powers led the Pledge of Allegiance to the Flag.

Alderman Miller led the Invocation.

3. CITIZENS TO BE HEARD

No one signed up to address City Council.

4. CITY COUNCIL COMMENTS

City Council welcomed everyone to the meeting.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Proclamation - Police Autism Awareness Program - Mayor Werner

Mayor Werner and Police Chief Fox presented the proclamation for Police Autism Awareness Program.

At this time, Mayor Werner, with the consent of City Council, deviated to agenda item 5.3.

5.2. Recognition - Introduction of Fiesta Medal designer, Ruth Thomson

Mayor Werner recognizes Ruth Thomson for designing Shavano Park, 2023 Fiesta Medal.

5.3. Proclamation - Arbor / Earth Day - Mayor Werner

Mayor Werner presented the City with the 2023 Arbor / Earth Day proclamation.

At this time, Mayor Werner, with the consent of City Council, deviated to agenda item 5.2

6. REGULAR AGENDA ITEMS

6.1. Discussion / action - Approval Phase I Road Construction (East) based upon bids received from Request for Proposal - City Manager / City Engineer

City Engineer Chris Otto of Colliers Engineering & Design provided an update on - road construction (East) based upon bids received from Request for Proposal.

Owner and President Kelly Dickens of D&D Sitework & Utilities was present and introduced and his company himself to City Council.

Alderman Miller made a motion to approve D&D Contractors for award of base bid with Alternates #1, #2 and #3 and authorize City Manager to negotiate construction contract of \$6,282,548.69 for Shavano Park Street Maintenance Phase 1A.

Mayor Pro Kautz seconded the motion.

The motion carried with a unanimous vote.

6.2. Discussion - Phase IA (DeZavala) planning update - City Engineer

City Engineer, Chris Otto of Colliers Engineering & Design provided an update on Phase IA (DeZavala) planning.

The City Council reviewed and discussed the updates on Phase IA (DeZavala) planning with the City Engineer Chris Otto of Colliers Engineering & Design.

6.3. Presentation / discussion - Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities

Managing Broker Daryl Lange of Bitterblue presented the residential and commercial development Semi-annual Presentation.

6.4. Discussion / action - Ordinance O-2023-003 of the City of Shavano Park, Texas regulating junked vehicles within the City; providing for penalties; providing for a cumulative and conflicts clause; providing for a severability clause and providing for an effective date. Possible Executive Session pursuant to Texas Government Code §551.071, Consultation with Attorney (second reading) - City Manager

City Manager Hill gave an overview of Ordinance O-2023-003 of the City of Shavano Park, Texas, regulating junked vehicles within the City; providing for penalties; providing for a cumulative and conflicts clause; providing for a severability clause, and providing for an effective date.

Mayor Pro Tem Kautz made a motion to approve Ordinance O-2023-003 regulating junked vehicles within the City of Shavano Park; providing for penalties; providing for a cumulative and conflicts clause; providing for a severability clause and providing for an effective date (first reading).

Alderman Kuykendall seconded the motion.

The motion carried with a unanimous vote.

6.5. Discussion / action - Ordinance O-2023-004 amending Chapter 4 –Animals to adopt procedures to safely and humanely regulate dangerous, aggressive and public nuisance dogs - City Manager / Police Chief

City Manager Hill and Police Chief Fox presented an overview of the Ordinance O-2023-004 Chapter 4 amending Animals to adopt procedures to safely and humanely regulate dangerous, aggressive, and public nuisance dogs.

Mayor Pro Tem Kautz made a motion to approve Ordinance O-2023-004 amending Chapter 4 – Animals to adopt procedures to safely and humanely regulate dangerous, aggressive and public nuisance dogs.

Alderman Miller seconded the motion.

The motion carried with a unanimous vote.

Alderman Miller requested a point of order calling agenda item 6.1 that Alderman Aleman's vote was not heard for this agenda action.

At this time, Mayor Werner, with the consent of City Council, deviated to agenda item 6.1

6.6. Discussion / action - Resolution R-2023-007 authorizing increase in micro-purchase threshold for purchases of goods and services using federal funding subject to the procurement standards in 2 C.F.R. Part 200, Subpart D - City Manager / Finance Director

Alderman Miller made a motion to approve Resolution R-2023-007 authorizing the increase in micro-purchase threshold for purchases of goods and services using federal funding subject to the procurement standards in 2 C.F.R. Part 200, Subpart D.

Alderman Powers seconded the motion.

The motion to approve Resolution R-2023-007 authorizing the increase in micro-purchase threshold for purchases of goods and services using federal funding subject to the procurement standards in 2 C.F.R. Part 200, Subpart D.carried with a unanimous vote.

6.7. Discussion /action - Deliberate the appointment of a Municipal Court of Record Alternate Prosecutor. Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters – City Manager / City Council

Mayor Pro Tem Kautz made a motion to approve Denton, Navarro, Rocha, Bernal & Zech Law Firm as the Municipal Court of Record Alternate Prosecutor.

Alderman Miller seconded the motion.

The motion carried with a unanimous vote.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

- 7.1. Building Permit Activity Report**
- 7.2. Fire Department Activity Report**
- 7.3. Municipal Court Activity Report**
- 7.4. Police Department Activity Report**
- 7.5. Public Works Activity Report**
- 7.6. Finance Report**

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 8.1. Approval - Regular City Council Minutes, January 23, 2023**
- 8.2. Approval - Special City Council Minutes, January 30, 2023**
- 8.3. Accept - Planning and Zoning Commission Minutes, January 11, 2023**
- 8.4. Accept - Ordinance O-2023-001 accepting the amended City of Shavano Park Budget Amendment and Purchasing Policy adopting rules to ensure the identification, security, and confidentiality of electronic bids or proposals and to ensure that the electronic bids or proposals remain effectively unopened until the proper time**
- 8.5. Accept - Investment Reports, ending December 31, 2023**
- 8.6. Approval - Resolution R-2023-003 amending the City of Shavano Park Investment Policy and approving the Investment Strategy**

Alderman Powers made a motion to approve & accept Consent Agenda Items 8.1 – 8.6 as presented.

Mayor Pro Tem Kautz seconded the motion.

The motion to approve Consent Agenda Items 8.1 – 8.6 carried with a unanimous vote.

9. ADJOURNMENT

Mayor Pro Tem Kautz made a motion to adjourn the meeting.

Alderman Powers seconded the motion.

The motion to adjourn the meeting carried with a unanimous vote.

The meeting ended at 7:43 p.m.

Robert Werner Mayor

Trish Nichols
City Secretary

1. Call to order

Chairman Laws called the meeting to order at 6:32 p.m.

PRESENT:

Carla Laws

Donna Beladi

Lori Fanning

Shawn Fitzpatrick – arrived at 6:37pm

Vickey Maisel

Bill Simmons

William Stipek

Song Tan

ABSENT:

Cindy Teske

2. **Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Tan and a second made by Commissioner Simmons the Planning & Zoning Commission voted five (5) for and one (1) opposed, (Commissioner Maisel), to approve the agenda as it was provided to the Planning & Zoning Commission. The motion carried.

3. Citizens to be Heard.

No one in the public signed up to address the Planning and Zoning Commission.

4. Consent Agenda:

- a. Approval - Planning & Zoning Commission minutes, February 1, 2023

Upon a motion made by Commissioner Fanning and a second made by Commissioner Beladi, the Planning & Zoning Commission voted six (6) for and none (0) opposed, to approve the Planning & Zoning Commission minutes of February 1, 2023 as presented. The motion carried.

5. **Public Hearing – The purpose of the public hearing is to receive comments from members of the public regarding the proposed plat and replat to combine 206 Box Oak (Lot 1516, County Block 4773A) with un-platted lot County Block 472 P-49C ABS 482**

The Public Hearing opened at 6:34 p.m.

Assistant City Manager Leeth presented comments from members of the public regarding the proposed plat and replat to combine 206 Box Oak (Lot 1516, County Block 4773A) with un-platted lot County Block 472 P-49C ABS 482.

The Public Hearing closed at 6:37 p.m.

6. Discussion / action – Plat and Replat to combine 206 Box Oak (Lot 1516, County Block 4773A) with un-platted lot County Block 472 P-49C ABS 482 - City Manager / Assistant City Manager

City Manager Hill and Assistant City Manager Leeth provided an overview of the Plat and Replat to combine 206 Box Oak (Lot 1516, County Block 4773A) with un-platted lot County Block 472 P-49C ABS 482

Commissioners asked questions and discussed the replat with Salvador Flores, P.E., Owner & Civil Engineer at Bendicion Engineering, LLC.

Upon a motion made by Commissioner Tan and a second by Commissioner Beladi, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the Plat and Replat to combine 206 Box Oak (Lot 1516, County Block 4773A) with un-platted lot County Block 472 P-49C ABS 482. The motion carried.

7. Public Hearing – The purpose of the public hearing is to receive comments from members of the public regarding the proposed replat to subdivide Lot 10, County Block 4787 of Napier Park Unit-3 (PUD) subdivision into three separate lots proposed as Lots 11, 12 and 13, County Block 4787

The Public Hearing opened at 6:44 p.m.

Assistant City Manager Leeth, presented comments from members of the public regarding the proposed replat to subdivide Lot 10, County Block 4787 of Napier Park Unit-3 (PUD) subdivision into three separate lots proposed as Lots 11, 12 and 13, County Block 4787.

The Public Hearing closed at 6:48 p.m.

8. Discussion / action – Replat to subdivide Lot 10, County Block 4787 of Napier Park Unit-3 (PUD) subdivision into three separate lots proposed as Lots 11, 12 and 13, County Block 4787 - City Manager / Assistant City Manager

City Manager Hill and Assistant City Manager Leeth, provided an overview of the replat to subdivide Lot 10, County Block 4787 of Napier Park Unit-3 (PUD) subdivision into three separate lots proposed as Lots 11, 12 and 13, County Block 4787.

Commissioners asked questions and discussed the replat with Brooke Lindholm, P.E., Senior Project Manager with Pape – Dawson Engineers, Inc.

Upon a motion by Commissioner Tan and a second by Commissioner Beladi, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to approve the replat to subdivide Lot 10, County Block 4787 of Napier Park Unit-3 (PUD) subdivision into three separate lots proposed as Lots 11, 12 and 13, County Block 4787. The motion carried

9. Discussion – Second review of the Public Infrastructure focus area of the 2023 Town Plan - City Manager / Assistant City Manager

9.a. Review and discussion – Public Infrastructure draft write-up

9.b. Review and discussion – Public Infrastructure draft survey

City Manager Hill and Assistant City Manager Leeth, presented the second review of the draft write-ups and draft survey on the Public Infrastructure focus area of the 2023 Town Plan.

The Commission reviewed and discussed the second review of the draft write-ups and draft survey on the Public Infrastructure focus area of the 2023 Town Plan. The Commission gave guidance to staff; no action was taken.

10. Discussion – Third and final review of the Municipal Talent Management and Retention focus area focus area of the 2023 Town Plan - City Manager / Assistant City Manager

City Manager Hill and Assistant City Manager Leeth, presented the third and final review of the Municipal Talent Management and Retention focus area focus area of the 2023 Town Plan.

The Commission reviewed and discussed the third and final review of the Municipal Talent Management and Retention focus area focus area of the 2023 Town Plan. The Commission gave guidance to staff; no action was taken.

11. Report / update - City Council items considered at previous City Council meetings and discussion concerning the same - City Manager

City Manager Hill provided an overview of items considered at the previous City Council meeting.

12. Chairman Announcements:

- a. Advise members to contact City staff to add new or old agenda items.
- b. Advise members of pending agenda items:
 - i. April: *Public Infrastructure* Public Hearing and Third Review

ii. April: Introduction of *Long-term City Finances*

Ordinance to fix the mistaken 2017 B-2 PUD re-zoning of Lots 1701 & 1702 in Block 21, CB 4782E (Lynd Building / Pond Hill Restaurant) by formally re-zoning the lots back to MXD

13. Adjournment

Upon a motion made by Commissioner Maisel, and a second made by Commissioner Tan, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to adjourn the meeting at 8:53 p.m. The motion carried.

Carla Laws,
Chairman

Trish Nichols,
City Secretary

CITY COUNCIL STAFF SUMMARY

Meeting Date: March 27, 2023

Agenda item: 8.3

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion / action - Ordinance O-2023-004 amending Chapter 4 –Animals to adopt procedures to safely and humanely regulate dangerous, aggressive and public nuisance dogs (final reading) - City Manager / Police Chief

X

Attachments for Reference:

- 1) 6.5a Ordinance O-2023-004
- 2) 6.5b Chapter 4. - Animals (Track Changes)

BACKGROUND / HISTORY: The Texas Health and Safety Code, subchapter A, delegates the responsibility of animal control authority to municipalities and counties of Texas. In addition, Texas Health Safety Code, Sec. 822.047 authorizes municipalities to place additional requirements or restrictions on dangerous dogs as long as the regulations are more stringent than State Law and such regulations are not specific to breed or several breeds of dogs.

The City’s current unleashed animals and pet vaccination requirements are under Chapter 4. – Animals. The City currently has no regulations for aggressive or dangerous dogs above a basic public nuisance for unleashed animals.

At the March 27, 2023 City Council Meeting the City Council approved Ordinance O-2023-004 (first reading).

DISCUSSION: Proposed Ordinance adopts a three-tiered structure for regulating dogs. In order of severity from highest to lowest:

- 1) *Dangerous Dogs* – dogs who commit unprovoked attacks on persons that causes serious bodily injury.
- 2) *Aggressive Dogs* – dogs who commit unprovoked attacks on persons *or other animals* that causes bodily injury.
- 3) *Public Nuisance Dogs* – dogs running at large 3 or more times in 1 year or other activities that “interferes with the right to enjoyment of life or property by persons other than the owner.”

This three-tiered structure is to help Police rationally and fairly categorize dogs based upon their actions in the community. Each tier of classification has different levels of responsibilities placed

on the dog owner. As severity of the dog classification increases the responsibilities of the dog owner to secure the dog increases.

COURSES OF ACTION: Approved Ordinance O-2023-004 (final reading); propose additional amendments or decline entirely and provide further guidance to staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Motion to approve Ordinance O-2023-004 amending Chapter 4 – Animals to adopt procedures to safely and humanely regulate dangerous, aggressive and public nuisance dogs (final reading)

ORDINANCE NO. O-2023-004

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS, AMENDING CHAPTER 4 – ANIMALS TO ADOPT PROCEDURES TO SAFELY AND HUMANELY REGULATE DANGEROUS, AGGRESSIVE AND PUBLIC NUISANCE DOGS; PROVIDING FOR A CUMULATIVE & CONFLICTS CLAUSE, PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Legislature of the State of Texas has in Health and Safety Code, subchapter A, delegated the responsibility of animal control authority to municipalities and counties of Texas; and

WHEREAS, Texas Health Safety Code, Sec. 822.047 authorizes municipalities to place additional requirements or restrictions on dangerous dogs as long as the regulations are more stringent than State Law and such regulations are not specific to breed or several breeds of dogs; and

WHEREAS, the City Council of the City of Shavano Park recognizes there are unfortunate circumstances where certain dogs become a threat to the health and safety of the residents and businesses of the City; and

WHEREAS, the City Council of the City of Shavano Park seeks to enact additional humane requirements and restrictions on dangerous, aggressive and public nuisance dogs in compliance with State law; and

WHEREAS, the City Council desires to amend the City's regulations relating dangerous, aggressive and public nuisance dogs within the City's corporate limits to better protect the health, safety, and general welfare of the residents of the City:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS, THAT:

I

CODE AMENDMENT

Chapter 4 - ANIMALS of the City of Shavano Park Code of Ordinances is hereby amended read as follows:

Sec. 4-1. Definitions

As used in this chapter, the following words and phrases shall have the meanings provided below, unless the content of their usage clearly indicates another meaning:

Aggressive dog means a dog that meets one of the following conditions:

- (1) Bites, assaults, or otherwise attacks a person without provocation on the property of the owner and causes bodily injury to the person, provided that the person is on the property of the owner with the owner's consent or invitation;
- (2) Attacks and does bodily injury to domestic animals;
- (3) Has committed acts that cause a person of normal sensibilities to fear the dog will attack that person or a domesticated animal without provocation while inside an enclosure, and such enclosure is not sufficient to ensure the safety of persons or domesticated animals on adjoining property or the public at large; or
- (4) Has otherwise interfered with the freedom of movement of persons in a public right-of-way, regardless of whether the dog was on the property of its owner.

Animal Control Officer means the Chief of Police, the Police Department, and such other individuals as the City Manager designates as responsible for animal control.

Bodily injury means physical pain, illness, or any impairment of physical condition that results from a bite or attack by a dog.

Dangerous dog means a dog that:

- (1) makes an unprovoked attack on a person that causes serious bodily injury and occurs in a place other than an enclosure in which the dog was being kept and that was reasonably certain to prevent the dog from leaving the enclosure on its own; or
- (2) commits unprovoked acts in a place other than an enclosure in which the dog was being kept and that was reasonably certain to prevent the dog from leaving the enclosure on its own and those acts cause a person to reasonably believe that the dog will attack and cause serious bodily injury to that person.

Owner means a person who owns or has custody or control of the dog.

Public nuisance dog shall mean any dog that meets one of the following conditions:

- (1) Substantially interferes with the right to enjoyment of life or property by persons other than the owner by acts including, but not limited to, frequent, long, or continued barking or howling, repeated defecation on property other than that of the owner, or damaging property other than that of the owner;
- (2) Is documented by animal control, a police officer, or a member of the public to be running at large three or more times in a 12-month period; or

- (3) Is one of a number of dogs or other animals maintained on the property owned or controlled by its owner so as to be dangerous to the public health, safety or welfare.

Secure enclosure means a fenced area or structure that is:

- (1) At least six feet in height with secure sides and a secure top, built upon a concrete slab with four (4) sides and a top located in a fenced area at least five feet from the fence. Structure or pen must comply with all zoning, building and other ordinances of the City; and
- (2) Structure/pen will be such that animal cannot pass through, go over, under, dig, climb, or otherwise escape or bite through; and
- (3) Of sufficient size to allow the dog to move freely; and
- (4) Locked; and
- (5) Capable of preventing the entry of the general public, including children; and
- (6) Capable of preventing the escape or release of a dangerous dog by any means, including digging, climbing, jumping, or chewing out of the enclosure; and
- (7) Clearly marked as containing a dangerous dog; and
- (8) Located no less than five feet from another property line or fence adjoining the premises on which the enclosure is located.

Serious bodily injury means an injury characterized by severe bite wounds or severe ripping and tearing of muscle that would cause a reasonably prudent person to seek treatment from a medical professional and would require hospitalization without regard to whether the person actually sought medical treatment.

Unprovoked means action by a dog that is not:

- (1) In response to being tormented, abused, or assaulted by any person;
- (2) In response to pain or injury;
- (3) In protection of itself; or
- (4) In response to a person trespassing or committing a crime on the owner's property.

Sec. 4-2. Responsibilities of police.

- (a) The Chief of Police, the police department, and such other individuals as the City Manager designates as responsible for animal control, shall be responsible for the enforcement of this chapter.
- (b) The police department shall maintain a detailed database of all dogs deemed to be dangerous, aggressive, or public nuisance. The database shall include, but not be limited to, information such as the registrant's, licensee's or owner's name, address, phone number, the dangerous dog case number, the assigned microchip identification number, and all identifying information regarding the dog.
- (c) Any reports involving complaints of animals investigated by the police department shall be maintained by animal control and shall include all relevant information gathered as a result of the response to the incident.

Sec. 4-3. Conflict of Laws.

This chapter is not intended to conflict with any provisions of State law including, but not limited to, Dangerous Dog provisions.

Sec. 4-4. Vaccination of Pets

All pets kept in the corporate limits of the City will be vaccinated against diseases and/or test for the same to be found negative according to the State Department of Health guidelines. All cats and dogs will be vaccinated against rabies according to the State Department of Health guidelines.

Sec. 4-5. Running at large

- (a) It shall be unlawful for domestic animals to run loose within the corporate limits of the City.
- (b) Any animal that is identifiable by tag, tattoo or other means will be returned to the owner if at all possible. Those animals that are abandoned or not identified as to owner will be delivered to the rabies control facility in the City of San Antonio, Texas, or such other facility as Council prescribes. This includes canines and felines of the domestic varieties.
- (c) If an animal's owner is identified but the animal cannot be returned to the owner, the expense incurred caring for the animal will be borne by the owner, and, additionally, any cost of destruction caused by the animal will be borne by the owner. This chapter is not intended to discourage walking or exercising of pets under the direct control and supervision of a responsible person.
- (d) When walking pets within the City limits, owners must restrain their animals by the use of a leash.

Sec. 4-6. Determination that a dog is dangerous

- (a) Upon receipt of a sworn, written complaint by any person, in a form approved by the director, that a dog may constitute a dangerous dog, the director may conduct an investigation. At the conclusion of the investigation, the director may:
 - (1) Determine that a dog is not dangerous; or
 - (2) Determine that a dog is dangerous and order the registrant or owner to comply with the requirements for ownership of a dangerous dog set forth in this article and Subchapter D, Chapter 822 of the Texas Health and Safety Code.
- (b) The director shall notify the registrant or owner, either in person, by posting a determination notice on the last known residence of the owner or by certified mail, return receipt requested, of his determination. If a dog is determined to be dangerous, the notice of determination shall inform the registrant or owner of the following:
 - (1) That the dog is dangerous;

- (2) That the registrant or owner must comply with requirements for ownership of a dangerous dog as set forth in this article and Subchapter D, Chapter 822 of the Texas Health and Safety Code; and
- (3) That the registrant or owner has a right to appeal a determination of dangerousness in accordance with this Code.

Sec. 4-7. Dog causing death or serious bodily injury to a person

- (a) The provisions of this section for the seizure of a dog and subsequent hearing shall comply with Subchapter A, Chapter 822 of the Texas Health and Safety Code.
- (b) Any person may make a sworn complaint to a municipal court that a dog has caused the death of or serious bodily injury to a person by attacking, biting, or mauling the person.
- (c) Upon receipt of the complaint in subsection (b) and a showing of probable cause to believe that the dog caused the death of or serious bodily injury to the person as stated in the complaint, a municipal court shall order animal control to seize the dog and shall issue a warrant authorizing the seizure.
- (d) animal control shall seize the dog or order its seizure and shall provide for the impoundment of the dog in secure and humane conditions until the court orders the disposition of the dog.
- (e) The court shall set a time for a hearing to determine whether the dog caused the death of or serious bodily injury to a person by attacking, biting, or mauling the person. The hearing must be held not later than the 10th day after the date on which the warrant is issued. The court shall give written notice of the time and place of the hearing to:
 - (1) The owner of the dog or the person from whom the dog was seized; and
 - (2) The person who made the complaint.
- (f) Any interested party, including the city attorney, is entitled to present evidence at the hearing.
- (g) The court shall order the dog to be humanely destroyed if the court finds that the dog caused the death of or serious bodily injury to a person by attacking, biting, or mauling the person. The court shall also order that the owner or registrant pay all fees incurred for the impoundment of the dog.
- (h) If the court does not find that the dog caused the death of or serious bodily injury to a person by attacking, biting, or mauling the person, the court shall waive any impoundment fees incurred and shall order the dog released to:
 - (1) Its owner;
 - (2) The person from whom the dog was seized; or
 - (3) Any other person authorized to take possession of the dog.
- (i) The court may not order the dog destroyed if the court finds that the dog caused serious bodily injury to a person by attacking, biting, or mauling the person and:
 - (1) The dog was being used for the protection of a person or person's property and the attack, bite, or mauling occurred in an enclosure in which the dog was being kept, and:

- i. The enclosure was constructed in such a manner and of such materials as to be reasonably certain to prevent the dog from leaving the enclosure on its own and notice of the presence of a dog was posted upon the enclosure; and
 - ii. The injured person was at least eight years of age and was trespassing in the enclosure when the attack, bite, or mauling occurred;
- (2) The dog was not being used for the protection of a person or person's property, the attack, bite, or mauling occurred in an enclosure in which the dog was being kept, and the injured person was at least eight years of age and was trespassing in the enclosure when the attack, bite, or mauling occurred;
- (3) The attack, bite, or mauling occurred during an arrest or other action of a peace officer while the peace officer was using the dog for law enforcement purposes;
- (4) The dog was defending a person from assault or a person's property from damage or theft by the injured person; or
- (5) The injured person was younger than eight years of age, the attack, bite, or mauling occurred in an enclosure in which the dog was being kept, and the enclosure was constructed in such a manner and of such materials as to be reasonably certain to keep a person younger than eight years of age from entering.

Sec. 4-8. Requirements for owner of a dangerous dog

- (a) Not later than the 30th calendar day after the date a registrant or owner learns that he is the owner of a dangerous dog that is not to be humanely euthanized, the registrant or owner shall:
 - (1) Comply at all times with the requirements set forth in Subchapter D, Chapter 822 of the Texas Health and Safety Code;
 - (2) Permit the department to implant a microchip in the dog, at the registrant's or owner's expense, which will identify it as a dangerous dog;
 - (3) Obtain a dangerous dog license from the director for the fee stated in the city fee schedule and affix a city-issued "dangerous dog" tag to the dog's collar that must be worn by the dog at all times. The license and the accompanying tag must be renewed annually;
 - (4) Muzzle and restrain the dangerous dog at all times on a leash that is no longer than four feet in length, is of sufficient strength to control the dog, and is in the direct physical control of a person capable of controlling the dog at any time the dog is not in a secure enclosure;
 - (5) Confine the dog in a secure enclosure except as provided in item (4) of this subsection;
 - (6) The owner shall post no less than two (2) signs on his or her premises warning that there is a dangerous dog on the property. This sign shall be visible and capable of being read from the public street or highway.
 - (7) Sterilize the dog;
 - (8) Obtain liability insurance coverage in an amount of at least \$300,000.00 to cover damages resulting from an attack by the dangerous dog causing bodily injury to

a person and provide proof of the required liability insurance coverage to the department. The proof of insurance must clearly indicate that the insurer is aware that the insured dog has been declared dangerous either by the inclusion of a statement on the coverage policy itself or in an original letter on the insurer's letterhead signed by the insurance agent issuing the policy.

- (9) At the owner's expense, the owner must complete a class on responsible pet ownership conducted by an organization approved by the department within two (2) months after the determination; and
 - (10) The owner must allow an annual inspection of the residence where the dog is kept in order for the department to verify continued compliance with all requirements of this section. More frequent inspections may be conducted in response to specific complaints regarding non-compliance with this section.
- (b) The owner of a dangerous dog who does not comply with any part of subsection (a) of this section shall deliver the dog to animal control not later than the 30th calendar day after the owner learns that the dog is a dangerous dog.

Sec. 4-9. Failure to comply with requirements for ownership of a dangerous dog

- (a) Any person may make application to a municipal court that the owner of a dangerous dog has failed to comply with the requirements for ownership of a dangerous dog as set forth in Sec. 4-7 of this chapter.
- (b) The court shall set a time for a hearing to determine whether the owner of the dog has complied with the requirements for ownership as set forth in Sec. 4-7 of this chapter. The hearing must be held within 10 calendar days after the date on which the dog was to be delivered to animal control or within ten calendar days after the date of the application, whichever is later. The court shall give written notice of the time and place of the hearing to:
 - (1) The owner of the dog or the person from whom the dog was seized; and
 - (2) The person who made the complaint.
- (c) Any interested party, including the city attorney, is entitled to present evidence at the hearing.
- (d) The court shall determine whether the owner of a dangerous dog has complied with the requirements for ownership of a dangerous dog as set forth in Sec. 4-7 of this chapter.
 - (1) If the court determines that the owner has met all ownership requirements, the court shall waive any impoundment fees incurred and order the dog released to the owner.
 - (2) If the court determines that the owner has not met all ownership requirements, the court shall order the owner to come into compliance with all ownership requirements within 11 calendar days after the date the court issues the order and shall order the owner to pay all fees incurred for the impoundment of the dog. If all ownership requirements are met within 11 calendar days after the date the court issues the order, animal services shall release the dog to the owner upon payment of all fees incurred for the impoundment of the dog. Except

- as provided in item (4) of this subsection, if the owner has not met all ownership requirements within 11 calendar days after the date the court issues the order, the court may order animal control to humanely destroy the dog and the owner to pay all impoundment fees incurred and any fees for the destruction of the dog.
- (3) The court may order the humane destruction of a dog if the owner of the dog has not been located after the 15th calendar day after the date on which the dog was to be delivered to animal control.
 - (4) The court may not order the destruction of a dog during the pendency of an appeal under subsection (h) of this section.
 - (e) The court shall determine the estimated costs to house and care for the impounded dog during the appeal process set forth in subsection (h) of this section and shall set the bond for an appeal in an amount adequate to cover those estimated costs.
 - (f) The order of the municipal court issued under subsection (f) of this section may be appealed in accordance with Sec. 822.0424 of the Texas Health and Safety Code to a county court or county court at law in the county in which the municipal court is located. The appellant is entitled to a jury trial on request. Not later than the 10th calendar day after the date the municipal court order is issued, the appellant must file a notice of appeal, and if applicable, an appeal bond in the amount determined by the court from which the appeal is taken.

Sec. 4-10. Appeal from a determination as a dangerous dog

If the director determines a dog is a dangerous dog under this Code, that decision is final unless the licensee or owner files a written appeal in accordance with Sec. 822.0421 of the Texas Health and Safety Code with the municipal court of competent jurisdiction not later than the 15th calendar day after the date the licensee or owner received notice that the dog is dangerous. A hearing officer shall conduct the hearing within ten calendar days of the director's receipt of the notice of appeal. The hearing shall be conducted informally, and the hearing officer may consider city investigative reports, medical records, and affidavits, as well as any testimony or documentary evidence offered by the registrant or owner. At the conclusion of the hearing, the hearing officer shall enter a written order with factual findings as to whether the dog is an dangerous dog. The written order of the hearing officer shall be sent by personal delivery or certified mail, return receipt requested, to the registrant or owner as soon after the conclusion of the hearing as practicable, but in no event more than five business days thereafter. The decision of the hearing officer shall be final.

Sec. 4-11. Dangerous dog owned or harbored by a minor

If the licensee or owner of a dangerous dog is a minor, the parent or guardian of the minor shall be liable for all injuries and property damage sustained by any person or domestic animal in an unprovoked attack by the dog.

Sec. 4-12. Notification of change of status; disposition of dangerous dog

The owner/keeper of a dangerous dog shall notify the department within twenty-four (24) hours if their dangerous dog is loose, unconfined, has attacked another animal, has attacked a person, or has died. A dog determined to be dangerous under this chapter shall not be offered for adoption, rescue or sale or be given away. If the owner wishes to dispose of the dangerous dog, the owner shall return the dog to the department.

Sec. 4-13. Aggressive dog

Upon receipt of a sworn, written complaint by any person, in a form approved by the director, that any dog may be an aggressive dog, the director shall conduct an investigation. If upon investigation, the director reasonably believes that grounds exist to declare the dog an aggressive dog, he shall issue a written order containing the grounds for his determination to the registrant or owner of the dog by personal delivery, or by certified mail, return receipt requested. The order shall include all requirements for a registrant or owner of a dog determined to be aggressive, as defined in this chapter, and the process for appeal of the determination.

Sec. 4-14. Requirements for an aggressive dog; violation

Not later than the 30th calendar day after the date a registrant or owner learns that he is the owner of an aggressive dog, the registrant or owner shall:

- (1) Permit the department, at the registrant's or owner's expense, to implant in the dog a microchip that will identify it as an aggressive dog;
- (2) Obtain an aggressive dog license from the director for the fee stated in the city fee schedule and affix a city-issued "aggressive dog" tag to the dog's collar that must be worn by the dog at all times. The license and the accompanying tag must be renewed annually;
- (3) Restrain the aggressive dog at all times on a leash of sufficient strength to control the dog, no longer than six feet in length and in the immediate control of a person capable of controlling the dog at any time the dog is not in a fenced area or structure that meets the requirements set forth in the following item;
- (4) Except as provided in the preceding item, confine the dog in a fenced area or a structure that is:
 - a. At least six feet in height;
 - b. Of sufficient size to allow the dog to move freely;
 - c. Locked;
 - d. Capable of preventing the entry of the general public, including children;
 - e. Capable of preventing the escape or release of the dog; and
 - f. Clearly marked as containing an aggressive dog; and
- (5) Sterilize the dog.

- (b) A person commits an offense under Sec. 4-22 if he violates or fails to perform an act required by this section. A person commits a separate offense each day or part of a day during which a violation is committed, permitted, or continued.

Sec. 4-15. Appeal from a determination as an aggressive dog

If the director determines a dog is a aggressive dog under this Code, that decision is final unless the licensee or owner files a written appeal in accordance with Sec. 822.0421 of the Texas Health and Safety Code with the municipal court of competent jurisdiction not later than the 15th calendar day after the date the licensee or owner received notice that the dog is an aggressive dog. A hearing officer shall conduct the hearing within ten calendar days of the director's receipt of the notice of appeal. The hearing shall be conducted informally, and the hearing officer may consider city investigative reports, medical records, and affidavits, as well as any testimony or documentary evidence offered by the registrant or owner. At the conclusion of the hearing, the hearing officer shall enter a written order with factual findings as to whether the dog is an aggressive dog. The written order of the hearing officer shall be sent by personal delivery or certified mail, return receipt requested, to the registrant or owner as soon after the conclusion of the hearing as practicable, but in no event more than five business days thereafter. The decision of the hearing officer shall be final.

Sec. 4-16. Public nuisance dog

- (a) Upon receipt of a sworn, written complaint by any person, in a form approved by the director, that any dog may constitute a public nuisance, the director shall conduct an investigation. If upon investigation, the director reasonably believes that grounds exist to declare the dog a public nuisance dog, he shall issue a written order containing the grounds for his determination to the registrant or owner of the dog by personal delivery, or by certified mail, return receipt requested. The order shall include all requirements for a registrant or owner of a dog determined to be a public nuisance, as defined in this chapter, and the process for the appeal of the determination.
- (b) For purposes of this section, if a dog is documented to be at large three or more times in a 12-month period by a member of the public, such documentation must consist of photographic evidence with a date and time stamp and in which the dog can be clearly identified.

Sec. 4-17. Requirements for a public nuisance dog; violation

- (a) Not later than the 30th calendar day after the date a registrant or owner learns that he is the owner of a public nuisance dog, the registrant or owner shall take all measures necessary to abate the nuisance that served as the basis for the determination of the dog as a public nuisance dog.

- (b) A person commits an offense under Sec. 4-22 if he violates or fails to perform an act required by this section. A person commits a separate offense each day or part of a day during which a violation is committed, permitted, or continued.

Sec. 4-18. Appeal from a determination as a public nuisance dog

If the director determines a dog is a public nuisance dog under this Code, that decision is final unless the licensee or owner files a written appeal in accordance with Sec. 822.0421 of the Texas Health and Safety Code with the municipal court of competent jurisdiction not later than the 15th calendar day after the date the licensee or owner received notice that the dog is an public nuisance dog. A hearing officer shall conduct the hearing within ten calendar days of the director's receipt of the notice of appeal. The hearing shall be conducted informally, and the hearing officer may consider city investigative reports, medical records, and affidavits, as well as any testimony or documentary evidence offered by the registrant or owner. At the conclusion of the hearing, the hearing officer shall enter a written order with factual findings as to whether the dog is an public nuisance dog. The written order of the hearing officer shall be sent by personal delivery or certified mail, return receipt requested, to the registrant or owner as soon after the conclusion of the hearing as practicable, but in no event more than five business days thereafter. The decision of the hearing officer shall be final.

Sec. 4-19. Penalties; appeal

- (a) If a licensee, registrant or owner of a dog receives the specified number of convictions for the following offenses within a 12-month period, the director may order the dog at issue be removed from the city for:
- (1) One or more convictions for allowing an aggressive dog to be at large in violation of Sec. 4-14 of this chapter; or
 - (2) One or more convictions for allowing a public nuisance dog to be at large in violation of Sec. 4-17 of this chapter; or
- The removal order shall be issued in writing to the licensee, registrant or owner of the dog at issue by personal delivery or by certified mail, return receipt requested. The notice shall include the reason for the order and shall inform the licensee, registrant or owner of his right to appeal the order.
- (b) If the director determines a dog to be removed for the above stated reasons under this Code, that decision is final unless the licensee or owner files a written appeal in accordance with Sec. 822.0421 of the Texas Health and Safety Code with the municipal court of competent jurisdiction not later than the 15th calendar day after the date the licensee or owner received notice of this order. A hearing officer shall conduct the hearing within ten calendar days of the director's receipt of the notice of appeal. The hearing shall be conducted informally, and the hearing officer may consider city investigative reports, medical records, and affidavits, as well as any testimony or documentary evidence offered by the registrant or owner. At the

conclusion of the hearing, the hearing officer shall enter a written order with factual findings as to whether the dog should be removed under this order. The written order of the hearing officer shall be sent by personal delivery or certified mail, return receipt requested, to the registrant or owner as soon after the conclusion of the hearing as practicable, but in no event more than five business days thereafter. The decision of the hearing officer shall be final.

Sec. 4-20. Declassification of aggressive/public nuisance dogs

Declassification will be automatic pursuant to this section.

- (1) The following conditions must be met:
 - a. one (2) years without further incident; and
 - b. There have been no violations of the specified regulations.
- (2) When the owner or keeper of an aggressive/public nuisance dog meets all of the conditions in this chapter, the restrictions may be removed. Restrictions for aggressive dogs may be removed, with the exception of the secure enclosure.

Sec. 4-21. Dogs in packs

Dogs running in packs shall be considered feral and a serious threat to public health and safety. The animal control officer shall plan and supervise the impoundment of any dog packs so as to minimize the danger to the city residents and their property. If an owner of the dogs running in packs can be identified, the animal control officer or designee may cite the owner for this offense.

Sec. 4-22. Violations; penalties; defenses

- (a) *Class C misdemeanor.* A person who owns, keeps, or has custody or control of a dangerous, aggressive, or public nuisance dog, commits a Class C misdemeanor offense if he fails to comply with any provision of an administrative order or order of the municipal court judge, issued under this section. A violation of this section shall result in a fine no less than five hundred dollars (\$500.00) nor more than two thousand dollars (\$2,000.00). This penalty should not be construed as exclusive, and the city may seek any other remedy available to it, whether in law or in equity.
- (b) *Administrative proceedings.* In addition to the criminal penalties stated in subsection (a) immediately above, Sec. 822.0423, Texas Health and Safety Code. provides that a municipal court may conduct a hearing to determine whether the owner of a dangerous dog has complied with the requirements for the owner of a dangerous dog pursuant to the procedures that follow:
 - (1) Upon an application from any person, the municipal court shall conduct a hearing to determine compliance with dangerous dog requirements.
 - (2) A municipal court judge shall conduct a hearing to determine whether the preponderance of the evidence supports the allegation that the owner has failed to comply with dangerous dog requirements.

- (3) The municipal court judge shall be the finder of fact.
- (4) At the conclusion of the hearing, if the municipal court judge finds that the owner has failed to comply with the dangerous dog requirements, the judge shall order the seizure of the dog in accordance with Sec. 822.042, Texas Health and Safety Code
- (5) An owner or the person who filed the application for the hearing may appeal the decision of the municipal court in the manner provided for the appeal of cases from municipal court per Sec. 822.0423 and 822.0424, Texas Health and Safety Code, as amended.
- (6) The municipal court judge may compel the attendance of the applicant, any known witnesses, the dog owner against whom the application was filed, and the director or his representative who investigated. Any interested party, including the city attorney or an assistant city attorney, may present evidence at the hearing.
- (c) Any defense to prosecution under Subchapter D, Chapter 822 of the Texas Health and Safety Code, as amended, is a defense to prosecution under this article.
- (d) Any defense to an order to euthanize under § 822.003(f) of the Texas Health and Safety Code, as amended, is a defense under this article.

Secs. 4-23—4-50. - Reserved.

II

CUMULATIVE CLAUSE

This Ordinance shall be cumulative of all provisions of ordinances of the City of Shavano Park, Texas, except where the provisions of the Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

III

SEVERABILITY

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

IV

EFFECTIVE DATE

This Ordinance shall become effective immediately upon its passage, approval and publication as provided by law.

V

OPEN MEETINGS

That it is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meeting Act, Chapter. 551, Local Government Code.

PASSED AND APPROVED as first reading by the City Council of the City of Shavano Park this the 27th day of March, 2023.

PASSED AND APPROVED as second reading by the City Council of the City of Shavano Park this the _____ day of _____, 2023.

CITY OF SHAVANO PARK, TEXAS

Robert B. Werner, Mayor

ATTEST:

Trish Nichols, City Secretary

Chapter 4 ANIMALS

Sec. 4-1. ~~Running at large~~ Definitions

- ~~(a) It shall be unlawful for domestic animals to run loose within the corporate limits of the City.~~
- ~~(b) Any animal that is identifiable by tag, tattoo or other means will be returned to the owner if at all possible. Those animals that are abandoned or not identified as to owner will be delivered to the rabies control facility in the City of San Antonio, Texas, or such other facility as Council prescribes. This includes canines and felines of the domestic varieties.~~
- ~~(c) If an animal's owner is identified but the animal cannot be returned to the owner, the expense incurred caring for the animal will be borne by the owner, and, additionally, any cost of destruction caused by the animal will be borne by the owner. This chapter is not intended to discourage walking or exercising of pets under the direct control and supervision of a responsible person.~~
- ~~(d) When walking pets within the City limits, owners must restrain their animals by the use of a leash.~~

As used in this chapter, the following words and phrases shall have the meanings provided below, unless the content of their usage clearly indicates another meaning:

Aggressive dog means a dog that meets one of the following conditions:

- (1) Bites, assaults, or otherwise attacks a person without provocation on the property of the owner and causes bodily injury to the person, provided that the person is on the property of the owner with the owner's consent or invitation;
- (2) Attacks and does bodily injury to domestic animals;
- (3) Has committed acts that cause a person of normal sensibilities to fear the dog will attack that person or a domesticated animal without provocation while inside an enclosure, and such enclosure is not sufficient to ensure the safety of persons or domesticated animals on adjoining property or the public at large; or
- (4) Has otherwise interfered with the freedom of movement of persons in a public right-of-way, regardless of whether the dog was on the property of its owner.

Animal Control Officer means the Chief of Police, the Police Department, and such other individuals as the City Manager designates as responsible for animal control.

Bodily injury means physical pain, illness, or any impairment of physical condition that results from a bite or attack by a dog.

Dangerous dog means a dog that:

- (1) makes an unprovoked attack on a person that causes serious bodily injury and occurs in a place other than an enclosure in which the dog was being kept and that was reasonably certain to prevent the dog from leaving the enclosure on its own; or
- (2) commits unprovoked acts in a place other than an enclosure in which the dog was being kept and that was reasonably certain to prevent the dog from leaving the enclosure on its own and those acts cause a person to reasonably believe that the dog will attack and cause serious bodily injury to that person.

Owner means a person who owns or has custody or control of the dog.

Public nuisance dog shall mean any dog that meets one of the following conditions:

- (1) Substantially interferes with the right to enjoyment of life or property by persons other than the owner by acts including, but not limited to, frequent, long, or continued barking or howling, repeated defecation on property other than that of the owner, or damaging property other than that of the owner;
- (2) Is documented by animal control, a police officer, or a member of the public to be running at large three or more times in a 12-month period; or
- (3) Is one of a number of dogs or other animals maintained on the property owned or controlled by its owner so as to be dangerous to the public health, safety or welfare.

Secure enclosure means a fenced area or structure that is:

- (1) At least six feet in height with secure sides and a secure top, built upon a concrete slab with four (4) sides and a top located in a fenced area at least five feet from the fence. Structure or pen must comply with all zoning, building and other ordinances of the City; and
- (2) Structure/pen will be such that animal cannot pass through, go over, under, dig, climb, or otherwise escape or bite through; and
- (3) Of sufficient size to allow the dog to move freely; and
- (4) Locked; and
- (5) Capable of preventing the entry of the general public, including children; and
- (6) Capable of preventing the escape or release of a dangerous dog by any means, including digging, climbing, jumping, or chewing out of the enclosure; and
- (7) Clearly marked as containing a dangerous dog; and

- (8) Located no less than five feet from another property line or fence adjoining the premises on which the enclosure is located.

Serious bodily injury means an injury characterized by severe bite wounds or severe ripping and tearing of muscle that would cause a reasonably prudent person to seek treatment from a medical professional and would require hospitalization without regard to whether the person actually sought medical treatment.

Unprovoked means action by a dog that is not:

- (1) In response to being tormented, abused, or assaulted by any person;
- (2) In response to pain or injury;
- (3) In protection of itself; or
- (4) In response to a person trespassing or committing a crime on the owner's property.

Sec. 4-2. Responsibilities of police.

~~(a) The Chief of Police, the Police Department, and such other individuals as the City Manager designates as responsible for animal control, shall be responsible for delivering the stray, abandoned, or unidentified animals to the control facility in the City of San Antonio, Texas, or such other facility as Council prescribes, and for enforcing this chapter.~~

(a) The Chief of Police, the police department, and such other individuals as the City Manager designates as responsible for animal control, shall be responsible for the enforcement of this chapter.

(b) The police department shall maintain a detailed database of all dogs deemed to be dangerous, aggressive, or public nuisance. The database shall include, but not be limited to, information such as the registrant's, licensee's or owner's name, address, phone number, the dangerous dog case number, the assigned microchip identification number, and all identifying information regarding the dog.

(c) Any reports involving complaints of animals investigated by the police department shall be maintained by animal control and shall include all relevant information gathered as a result of the response to the incident.

~~(b) All pets kept in the corporate limits of the City will be vaccinated against diseases and/or tested for same to be found negative according to the State Department of Health guidelines. Specifically, all cats and dogs will be vaccinated against rabies according to the State Department of Health guidelines.~~

~~(c) Bite incidents will be handled according to the regulations of the State Department of Health, which is made a part hereof.~~

Sec. 4-3. Conflict of Laws.Penalty-

This chapter is not intended to conflict with any provisions of State law including, but not limited to, Dangerous Dog provisions.Each violation of the provisions of this chapter shall be punishable by a fine of not less than \$35.00 nor more than \$500.00.

Sec. 4-4. Vaccination of Pets

All pets kept in the corporate limits of the City will be vaccinated against diseases and/or test for the same to be found negative according to the State Department of Health guidelines. All cats and dogs will be vaccinated against rabies according to the State Department of Health guidelines.

Sec. 4-5. Running at large

- (a) It shall be unlawful for domestic animals to run loose within the corporate limits of the City.
- (b) Any animal that is identifiable by tag, tattoo or other means will be returned to the owner if at all possible. Those animals that are abandoned or not identified as to owner will be delivered to the rabies control facility in the City of San Antonio, Texas, or such other facility as Council prescribes. This includes canines and felines of the domestic varieties.
- (c) If an animal's owner is identified but the animal cannot be returned to the owner, the expense incurred caring for the animal will be borne by the owner, and, additionally, any cost of destruction caused by the animal will be borne by the owner. This chapter is not intended to discourage walking or exercising of pets under the direct control and supervision of a responsible person.
- (d) When walking pets within the City limits, owners must restrain their animals by the use of a leash.

Sec. 4-6. Determination that a dog is dangerous

- (a) Upon receipt of a sworn, written complaint by any person, in a form approved by the director, that a dog may constitute a dangerous dog, the director may conduct an investigation. At the conclusion of the investigation, the director may:
 - (1) Determine that a dog is not dangerous; or
 - (2) Determine that a dog is dangerous and order the registrant or owner to comply with the requirements for ownership of a dangerous dog set forth in this article and Subchapter D, Chapter 822 of the Texas Health and Safety Code.
- (b) The director shall notify the registrant or owner, either in person, by posting a determination notice on the last known residence of the owner or by certified mail, return receipt requested, of his determination. If a dog is determined to be dangerous, the notice of determination shall inform the registrant or owner of the following:
 - (1) That the dog is dangerous;

- (2) That the registrant or owner must comply with requirements for ownership of a dangerous dog as set forth in this article and Subchapter D, Chapter 822 of the Texas Health and Safety Code; and
- (3) That the registrant or owner has a right to appeal a determination of dangerousness in accordance with this Code.

Sec. 4-7. Dog causing death or serious bodily injury to a person

- (a) The provisions of this section for the seizure of a dog and subsequent hearing shall comply with Subchapter A, Chapter 822 of the Texas Health and Safety Code.
- (b) Any person may make a sworn complaint to a municipal court that a dog has caused the death of or serious bodily injury to a person by attacking, biting, or mauling the person.
- (c) Upon receipt of the complaint in subsection (b) and a showing of probable cause to believe that the dog caused the death of or serious bodily injury to the person as stated in the complaint, a municipal court shall order animal control to seize the dog and shall issue a warrant authorizing the seizure.
- (d) animal control shall seize the dog or order its seizure and shall provide for the impoundment of the dog in secure and humane conditions until the court orders the disposition of the dog.
- (e) The court shall set a time for a hearing to determine whether the dog caused the death of or serious bodily injury to a person by attacking, biting, or mauling the person. The hearing must be held not later than the 10th day after the date on which the warrant is issued. The court shall give written notice of the time and place of the hearing to:
 - (1) The owner of the dog or the person from whom the dog was seized; and
 - (2) The person who made the complaint.
- (f) Any interested party, including the city attorney, is entitled to present evidence at the hearing.
- (g) The court shall order the dog to be humanely destroyed if the court finds that the dog caused the death of or serious bodily injury to a person by attacking, biting, or mauling the person. The court shall also order that the owner or registrant pay all fees incurred for the impoundment of the dog.
- (h) If the court does not find that the dog caused the death of or serious bodily injury to a person by attacking, biting, or mauling the person, the court shall waive any impoundment fees incurred and shall order the dog released to:
 - (1) Its owner;
 - (2) The person from whom the dog was seized; or
 - (3) Any other person authorized to take possession of the dog.

- (i) The court may not order the dog destroyed if the court finds that the dog caused serious bodily injury to a person by attacking, biting, or mauling the person and:
 - (1) The dog was being used for the protection of a person or person's property and the attack, bite, or mauling occurred in an enclosure in which the dog was being kept, and:
 - i. The enclosure was constructed in such a manner and of such materials as to be reasonably certain to prevent the dog from leaving the enclosure on its own and notice of the presence of a dog was posted upon the enclosure; and
 - ii. The injured person was at least eight years of age and was trespassing in the enclosure when the attack, bite, or mauling occurred;
 - (2) The dog was not being used for the protection of a person or person's property, the attack, bite, or mauling occurred in an enclosure in which the dog was being kept, and the injured person was at least eight years of age and was trespassing in the enclosure when the attack, bite, or mauling occurred;
 - (3) The attack, bite, or mauling occurred during an arrest or other action of a peace officer while the peace officer was using the dog for law enforcement purposes;
 - (4) The dog was defending a person from assault or a person's property from damage or theft by the injured person; or
 - (5) The injured person was younger than eight years of age, the attack, bite, or mauling occurred in an enclosure in which the dog was being kept, and the enclosure was constructed in such a manner and of such materials as to be reasonably certain to keep a person younger than eight years of age from entering.

Sec. 4-8. Requirements for owner of a dangerous dog

- (a) Not later than the 30th calendar day after the date a registrant or owner learns that he is the owner of a dangerous dog that is not to be humanely euthanized, the registrant or owner shall:
 - (1) Comply at all times with the requirements set forth in Subchapter D, Chapter 822 of the Texas Health and Safety Code;
 - (2) Permit the department to implant a microchip in the dog, at the registrant's or owner's expense, which will identify it as a dangerous dog;
 - (3) Obtain a dangerous dog license from the director for the fee stated in the city fee schedule and affix a city-issued "dangerous dog" tag to the dog's collar that must be worn by the dog at all times. The license and the accompanying tag must be renewed annually;
 - (4) Muzzle and restrain the dangerous dog at all times on a leash that is no longer than four feet in length, is of sufficient strength to control the dog, and is in the

direct physical control of a person capable of controlling the dog at any time the dog is not in a secure enclosure;

- (5) Confine the dog in a secure enclosure except as provided in item (4) of this subsection;
- (6) The owner shall post no less than two (2) signs on his or her premises warning that there is a dangerous dog on the property. This sign shall be visible and capable of being read from the public street or highway.
- (7) Sterilize the dog;
- (8) Obtain liability insurance coverage in an amount of at least \$300,000.00 to cover damages resulting from an attack by the dangerous dog causing bodily injury to a person and provide proof of the required liability insurance coverage to the department. The proof of insurance must clearly indicate that the insurer is aware that the insured dog has been declared dangerous either by the inclusion of a statement on the coverage policy itself or in an original letter on the insurer's letterhead signed by the insurance agent issuing the policy.
- (9) At the owner's expense, the owner must complete a class on responsible pet ownership conducted by an organization approved by the department within two (2) months after the determination; and
- (10) The owner must allow an annual inspection of the residence where the dog is kept in order for the department to verify continued compliance with all requirements of this section. More frequent inspections may be conducted in response to specific complaints regarding non-compliance with this section.
- (b) The owner of a dangerous dog who does not comply with any part of subsection (a) of this section shall deliver the dog to animal control not later than the 30th calendar day after the owner learns that the dog is a dangerous dog.

Sec. 4-9. Failure to comply with requirements for ownership of a dangerous dog

- (a) Any person may make application to a municipal court that the owner of a dangerous dog has failed to comply with the requirements for ownership of a dangerous dog as set forth in Sec. 4-6 of this chapter.
- (b) The court shall set a time for a hearing to determine whether the owner of the dog has complied with the requirements for ownership as set forth in Sec. 4-6 of this chapter. The hearing must be held within 10 calendar days after the date on which the dog was to be delivered to animal control or within ten calendar days after the date of the application, whichever is later. The court shall give written notice of the time and place of the hearing to:
 - (1) The owner of the dog or the person from whom the dog was seized; and
 - (2) The person who made the complaint.

- (c) Any interested party, including the city attorney, is entitled to present evidence at the hearing.
- (d) The court shall determine whether the owner of a dangerous dog has complied with the requirements for ownership of a dangerous dog as set forth in Sec. 4-6 of this chapter.

 - (1) If the court determines that the owner has met all ownership requirements, the court shall waive any impoundment fees incurred and order the dog released to the owner.
 - (2) If the court determines that the owner has not met all ownership requirements, the court shall order the owner to come into compliance with all ownership requirements within 11 calendar days after the date the court issues the order and shall order the owner to pay all fees incurred for the impoundment of the dog. If all ownership requirements are met within 11 calendar days after the date the court issues the order, animal services shall release the dog to the owner upon payment of all fees incurred for the impoundment of the dog. Except as provided in item (4) of this subsection, if the owner has not met all ownership requirements within 11 calendar days after the date the court issues the order, the court may order animal control to humanely destroy the dog and the owner to pay all impoundment fees incurred and any fees for the destruction of the dog.
 - (3) The court may order the humane destruction of a dog if the owner of the dog has not been located after the 15th calendar day after the date on which the dog was to be delivered to animal control.
 - (4) The court may not order the destruction of a dog during the pendency of an appeal under subsection (h) of this section.
- (e) The court shall determine the estimated costs to house and care for the impounded dog during the appeal process set forth in subsection (h) of this section and shall set the bond for an appeal in an amount adequate to cover those estimated costs.
- (f) The order of the municipal court issued under subsection (f) of this section may be appealed in accordance with Section 822.0424 of the Texas Health and Safety Code to a county court or county court at law in the county in which the municipal court is located. The appellant is entitled to a jury trial on request. Not later than the 10th calendar day after the date the municipal court order is issued, the appellant must file a notice of appeal, and if applicable, an appeal bond in the amount determined by the court from which the appeal is taken.

Sec. 4-10. Appeal from a determination as a dangerous dog

If the director determines a dog is a dangerous dog under this Code, that decision is final unless the licensee or owner files a written appeal in accordance with Section 822.0421 of the Texas Health and Safety Code with the municipal court of competent jurisdiction not later than the 15th calendar day after the date the licensee or owner

received notice that the dog is dangerous. A hearing officer shall conduct the hearing within ten calendar days of the director's receipt of the notice of appeal. The hearing shall be conducted informally, and the hearing officer may consider city investigative reports, medical records, and affidavits, as well as any testimony or documentary evidence offered by the registrant or owner. At the conclusion of the hearing, the hearing officer shall enter a written order with factual findings as to whether the dog is an dangerous dog. The written order of the hearing officer shall be sent by personal delivery or certified mail, return receipt requested, to the registrant or owner as soon after the conclusion of the hearing as practicable, but in no event more than five business days thereafter. The decision of the hearing officer shall be final.

Sec. 4-11. Dangerous dog owned or harbored by a minor

If the licensee or owner of a dangerous dog is a minor, the parent or guardian of the minor shall be liable for all injuries and property damage sustained by any person or domestic animal in an unprovoked attack by the dog.

Sec. 4-12. Notification of change of status; disposition of dangerous dog

The owner/keeper of a dangerous dog shall notify the department within twenty-four (24) hours if their dangerous dog is loose, unconfined, has attacked another animal, has attacked a person, or has died. A dog determined to be dangerous under this chapter shall not be offered for adoption, rescue or sale or be given away. If the owner wishes to dispose of the dangerous dog, the owner shall return the dog to the department.

Sec. 4-13. Aggressive dog

Upon receipt of a sworn, written complaint by any person, in a form approved by the director, that any dog may be an aggressive dog, the director shall conduct an investigation. If upon investigation, the director reasonably believes that grounds exist to declare the dog an aggressive dog, he shall issue a written order containing the grounds for his determination to the registrant or owner of the dog by personal delivery, or by certified mail, return receipt requested. The order shall include all requirements for a registrant or owner of a dog determined to be aggressive, as defined in this chapter, and the process for appeal of the determination.

Sec. 4-14. Requirements for an aggressive dog; violation

Not later than the 30th calendar day after the date a registrant or owner learns that he is the owner of an aggressive dog, the registrant or owner shall:

- (1) Permit the department, at the registrant's or owner's expense, to implant in the dog a microchip that will identify it as an aggressive dog;
- (2) Obtain an aggressive dog license from the director for the fee stated in the city fee schedule and affix a city-issued "aggressive dog" tag to the dog's collar

- that must be worn by the dog at all times. The license and the accompanying tag must be renewed annually;
- (3) Restrain the aggressive dog at all times on a leash of sufficient strength to control the dog, no longer than six feet in length and in the immediate control of a person capable of controlling the dog at any time the dog is not in a fenced area or structure that meets the requirements set forth in the following item;
- (4) Except as provided in the preceding item, confine the dog in a fenced area or a structure that is:
- a. At least six feet in height;
 - b. Of sufficient size to allow the dog to move freely;
 - c. Locked;
 - d. Capable of preventing the entry of the general public, including children;
 - e. Capable of preventing the escape or release of the dog; and
 - f. Clearly marked as containing an aggressive dog; and
- (5) Sterilize the dog.
- (b) A person commits an offense under Sec. 4-22 if he violates or fails to perform an act required by this section. A person commits a separate offense each day or part of a day during which a violation is committed, permitted, or continued.

Sec. 4-15. Appeal from a determination as an aggressive dog

If the director determines a dog is a aggressive dog under this Code, that decision is final unless the licensee or owner files a written appeal in accordance with Section 822.0421 of the Texas Health and Safety Code with the municipal court of competent jurisdiction not later than the 15th calendar day after the date the licensee or owner received notice that the dog is an aggressive dog. A hearing officer shall conduct the hearing within ten calendar days of the director's receipt of the notice of appeal. The hearing shall be conducted informally, and the hearing officer may consider city investigative reports, medical records, and affidavits, as well as any testimony or documentary evidence offered by the registrant or owner. At the conclusion of the hearing, the hearing officer shall enter a written order with factual findings as to whether the dog is an aggressive dog. The written order of the hearing officer shall be sent by personal delivery or certified mail, return receipt requested, to the registrant or owner as soon after the conclusion of the hearing as practicable, but in no event more than five business days thereafter. The decision of the hearing officer shall be final.

Sec. 4-16. Public nuisance dog

- (a) Upon receipt of a sworn, written complaint by any person, in a form approved by the director, that any dog may constitute a public nuisance, the director shall conduct an investigation. If upon investigation, the director reasonably believes that grounds exist to declare the dog a public nuisance dog, he shall issue a written order containing the grounds for his determination to the registrant or owner of the dog by personal delivery, or by certified mail, return receipt requested. The order

shall include all requirements for a registrant or owner of a dog determined to be a public nuisance, as defined in this chapter, and the process for the appeal of the determination.

- (b) For purposes of this section, if a dog is documented to be at large three or more times in a 12-month period by a member of the public, such documentation must consist of photographic evidence with a date and time stamp and in which the dog can be clearly identified.

Sec. 4-17. Requirements for a public nuisance dog; violation

- (a) Not later than the 30th calendar day after the date a registrant or owner learns that he is the owner of a public nuisance dog, the registrant or owner shall take all measures necessary to abate the nuisance that served as the basis for the determination of the dog as a public nuisance dog.
- (b) A person commits an offense under Sec. 4-22 if he violates or fails to perform an act required by this section. A person commits a separate offense each day or part of a day during which a violation is committed, permitted, or continued.

Sec. 4-18. Appeal from a determination as a public nuisance dog

If the director determines a dog is a public nuisance dog under this Code, that decision is final unless the licensee or owner files a written appeal in accordance with Section 822.0421 of the Texas Health and Safety Code with the municipal court of competent jurisdiction not later than the 15th calendar day after the date the licensee or owner received notice that the dog is an public nuisance dog. A hearing officer shall conduct the hearing within ten calendar days of the director's receipt of the notice of appeal. The hearing shall be conducted informally, and the hearing officer may consider city investigative reports, medical records, and affidavits, as well as any testimony or documentary evidence offered by the registrant or owner. At the conclusion of the hearing, the hearing officer shall enter a written order with factual findings as to whether the dog is an public nuisance dog. The written order of the hearing officer shall be sent by personal delivery or certified mail, return receipt requested, to the registrant or owner as soon after the conclusion of the hearing as practicable, but in no event more than five business days thereafter. The decision of the hearing officer shall be final.

Sec. 4-19. Penalties; appeal

- (a) If a licensee, registrant or owner of a dog receives the specified number of convictions for the following offenses within a 12-month period, the director may order the dog at issue be removed from the city for:

- (1) One or more convictions for allowing an aggressive dog to be at large in violation of Sec. 4-14 of this chapter; or
- (2) One or more convictions for allowing a public nuisance dog to be at large in violation of Sec. 4-17 of this chapter; or

The removal order shall be issued in writing to the licensee, registrant or owner of the dog at issue by personal delivery or by certified mail, return receipt requested. The notice shall include the reason for the order and shall inform the licensee, registrant or owner of his right to appeal the order.

- (b) If the director determines a dog to be removed for the above stated reasons under this Code, that decision is final unless the licensee or owner files a written appeal in accordance with section 822.0421 of the Texas Health and Safety Code with the municipal court of competent jurisdiction not later than the 15th calendar day after the date the licensee or owner received notice of this order. A hearing officer shall conduct the hearing within ten calendar days of the director's receipt of the notice of appeal. The hearing shall be conducted informally, and the hearing officer may consider city investigative reports, medical records, and affidavits, as well as any testimony or documentary evidence offered by the registrant or owner. At the conclusion of the hearing, the hearing officer shall enter a written order with factual findings as to whether the dog should be removed under this order. The written order of the hearing officer shall be sent by personal delivery or certified mail, return receipt requested, to the registrant or owner as soon after the conclusion of the hearing as practicable, but in no event more than five business days thereafter. The decision of the hearing officer shall be final.

Sec. 4-20. Declassification of aggressive/public nuisance dogs

Declassification will be automatic pursuant to this section.

- (1) The following conditions must be met:
 - a. one (2) years without further incident; and
 - b. There have been no violations of the specified regulations.
- (2) When the owner or keeper of an aggressive/public nuisance dog meets all of the conditions in this chapter, the restrictions may be removed. Restrictions for aggressive dogs may be removed, with the exception of the secure enclosure.

Sec. 4-21. Dogs in packs

Dogs running in packs shall be considered feral and a serious threat to public health and safety. The animal control officer and police chief shall plan and supervise the impoundment of any dog packs so as to minimize the danger to the city residents and their property. If an owner of the dogs running in packs can be identified, the animal control officer or designee may cite the owner for this offense.

Sec. 4-22. Violations; penalties; defenses

- (a) *Class C misdemeanor.* A person who owns, keeps, or has custody or control of a dangerous, aggressive, or public nuisance dog, commits a Class C misdemeanor offense if he fails to comply with any provision of an administrative order or order of the municipal court judge, issued under this section. A violation of this section shall result in a fine no less than five hundred dollars (\$500.00) nor more than two thousand dollars (\$2,000.00). This penalty should not be construed as exclusive, and the city may seek any other remedy available to it, whether in law or in equity.
- (b) *Administrative proceedings.* In addition to the criminal penalties stated in subsection (a) immediately above, Section 822.0423, Texas Health and Safety Code, provides that a municipal court may conduct a hearing to determine whether the owner of a dangerous dog has complied with the requirements for the owner of a dangerous dog pursuant to the procedures that follow:
- (1) Upon an application from any person, the municipal court shall conduct a hearing to determine compliance with dangerous dog requirements.
 - (2) A municipal court judge shall conduct a hearing to determine whether the preponderance of the evidence supports the allegation that the owner has failed to comply with dangerous dog requirements.
 - (3) The municipal court judge shall be the finder of fact.
 - (4) At the conclusion of the hearing, if the municipal court judge finds that the owner has failed to comply with the dangerous dog requirements, the judge shall order the seizure of the dog in accordance with Section 822.042, Texas Health and Safety Code
 - (5) An owner or the person who filed the application for the hearing may appeal the decision of the municipal court in the manner provided for the appeal of cases from municipal court per Section 822.0423 and 822.0424, Texas Health and Safety Code, as amended.
 - (6) The municipal court judge may compel the attendance of the applicant, any known witnesses, the dog owner against whom the application was filed, and the director or his representative who investigated. Any interested party, including the city attorney or an assistant city attorney, may present evidence at the hearing.
- (c) Any defense to prosecution under Subchapter D, Chapter 822 of the Texas Health and Safety Code, as amended, is a defense to prosecution under this article.
- (d) Any defense to an order to euthanize under § 822.003(f) of the Texas Health and Safety Code, as amended, is a defense under this article.

CITY COUNCIL STAFF SUMMARY

Meeting Date: April 24, 2023

Agenda item: 8.4

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Accept – Quarterly investment report, three months ending March 31, 2023

X

Attachments for Reference:

- a) Quarterly Investment Report March 31, 2023
- b) Frost Bank Pledged Securities March 31, 2023
- c) Cash and Investment Balances by Fund – March 31, 2023

BACKGROUND / HISTORY:

Per the Public Funds Investment Act (PFIA) (Chapter 2256.023), quarterly investment reports are required to be submitted to the governing body. The Act requires that all the investment officers sign the report and that it includes a statement that the City funds are maintained in compliance with the PFIA and the City's investment policy. These reports are also subject to examination by the Independent Auditor during the annual audit.

DISCUSSION:

Attachment a) is the required Quarterly Investment Report for the three months ending March 31, 2023. The reported balances as of March 31, 2023 are the bank balances and do not reflect outstanding checks that have not been presented for payment or deposits in transit.

The City's investment policy requires reporting the portfolio percentage by investments. The following is the breakdown by security type.

| <u>Investment Portfolio:</u> | <u>Balances</u> | <u>Portfolio %</u> |
|------------------------------|-----------------|--------------------|
| Pools | \$12,907,114 | 78.41% |
| US Treasury Bonds | \$ 2,766,466 | 16.81% |
| Certificates of Deposit | \$ 787,115 | 4.78% |

Attachment b) is the Frost Bank Pledged Securities report from BNY Mellon Bank as of March 31, 2023 (note: there is a one-day lag in the reporting and with a weekend at month end, thus the April 3 report date). Total depository funds were fully collateralized with pledged securities of \$1,787,588 and FDIC coverage of \$250,000.

| <u>Depository</u> | <u>Balances</u> |
|-------------------|-----------------|
| Frost Accounts | \$1,787,049 |

Attachment c) represents the actual Cash and Investment Balances by all Funds per the general ledger as of March 31, 2023, totaling \$18,122,993. The variance between the totals in this report and the Quarterly Investment Report is due to outstanding checks not yet presented for payment and deposits in transit at month end.

COURSES OF ACTION: Accept – March 31, 2023 Quarterly Investment Report or provide guidance as appropriate.

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: Accept – March 31, 2023 Quarterly Investment Report

City of Shavano Park, Texas
Quarterly Investment Report

Period Ending March 31, 2023

| | Portfolio Type | Beginning 1/1/2023 | Total Deposits / (Withdrawals) | Interest | Ending 3/31/2023 | Annualized Rate for the Period | Rate at 3/31/2023 | Days To Maturity | Maturity Date |
|--|---------------------------|-------------------------------|---|----------------------|-----------------------------|---|------------------------------|-----------------------------|--------------------------|
| GENERAL FUND 10 | | | | | | | | | |
| TexStar | Pool | \$ 1,080,347.55 | \$ 103,097.18 | \$ 15,653.04 | \$ 1,199,097.77 | 4.4500% | 4.8206% | 1 | n/a |
| TexPool | Pool | 118,724.00 | 170,771.45 | 1,796.03 | 291,291.48 | 4.4514% | 4.7920% | 1 | n/a |
| US Treasury Securities, purchased December 2022 | US Oblig | 981,750.00 | - | 10,956.00 | 992,706.00 | 4.5500% | 4.5500% | 63 | 6/1/23 |
| US Treasury Securities, purchased March 2023 | US Oblig | - | 683,013.33 | 2,802.16 | 685,815.49 | 1.6410% | 4.9400% | 153 | 8/31/23 |
| Security Service Credit Union | CD | 131,270.92 | - | 259.11 | 131,530.03 | 0.4000% | 2.2300% | 360 | 3/25/24 |
| United Federal Credit Union | CD | 131,976.74 | - | 211.64 | 132,188.38 | 0.6500% | 0.6500% | 54 | 5/24/23 |
| Generations Credit Union | CD | 258,783.92 | - | 894.34 | 259,678.26 | 1.4000% | 1.4000% | 135 | 8/13/22 |
| Total - General Fund Investments | | \$ 2,702,853.13 | \$ 956,881.96 | \$ 32,572.32 | \$ 3,692,307.41 | | | | |
| WATER FUND 20 | | | | | | | | | |
| TexStar | Pool | \$ 234,481.40 | \$ - | \$ 2,581.34 | \$ 237,062.74 | 4.4500% | 4.8206% | 1 | n/a |
| TexPool | Pool | 305,373.13 | - | 3,362.86 | 308,735.99 | 4.4514% | 4.7920% | 1 | n/a |
| US Treasury Securities, purchased December 2022 | US Oblig | 294,561.00 | - | 3,288.00 | 297,849.00 | 4.5500% | 4.5500% | 63 | 6/1/23 |
| Security Service Credit Union | CD | 131,270.92 | - | 259.11 | 131,530.03 | 0.4000% | 2.2300% | 360 | 3/25/24 |
| United Federal Credit Union | CD | 131,976.74 | - | 211.64 | 132,188.38 | 0.6500% | 0.6500% | 54 | 5/24/23 |
| Total - Water Fund Investments | | \$ 1,097,663.19 | \$ - | \$ 9,702.95 | \$ 1,107,366.14 | | | | |
| DEBT SERVICE FUND 30 | | | | | | | | | |
| TexStar | Pool | \$ 3,075.44 | \$ (3,097.18) | \$ 21.74 | \$ 0.00 | 4.4500% | 4.8206% | 1 | n/a |
| TexPool | Pool | 157,919.45 | (59,818.45) | 2,215.21 | 100,316.21 | 4.4514% | 4.7920% | 1 | n/a |
| Total - Debt Service Fund Investments | | \$ 160,994.89 | \$ (62,915.63) | \$ 2,236.95 | \$ 100,316.21 | | | | |
| AMERICAN RESCUE PLAN ACT FUND 58 | | | | | | | | | |
| TexStar | Pool | \$ 539,309.73 | \$ (39,607.93) | \$ 5,716.27 | \$ 505,418.07 | 4.4500% | 4.8206% | 1 | n/a |
| STREET PROJECTS FUND 60 | | | | | | | | | |
| TexPool | Pool | \$ 9,391,615.86 | \$ (149,494.32) | \$ 102,796.66 | \$ 9,344,918.20 | 4.4514% | 4.7920% | 1 | n/a |
| GENERAL CAPITAL REPLACEMENT 70 | | | | | | | | | |
| TexPool | Pool | \$ 910,211.87 | \$ - | \$ 10,061.22 | \$ 920,273.09 | 4.4514% | 4.7920% | 1 | n/a |
| US Treasury Securities, purchased December 2022 | US Oblig | 490,698.00 | - | 5,477.00 | 496,175.00 | 0.0455% | 4.5500% | 63 | 6/1/23 |
| US Treasury Securities, purchased March 2023 | US Oblig | - | 292,720.00 | 1,201.00 | 293,921.00 | 1.6410% | 4.9400% | 153 | 8/31/23 |
| Total - Capital Replacement Fund Investments | | \$ 1,400,909.87 | \$ 292,720.00 | \$ 16,739.22 | \$ 1,710,369.09 | | | | |
| GENERAL FUND 10 | Depository | \$ 1,351,075.88 | \$ (238,078.71) | \$ 12,953.52 | \$ 1,125,950.69 | 3.4067% | 3.5600% | 1 | n/a |
| WATER FUND 20 | Depository | 237,835.00 | (92,615.15) | 1,555.52 | 146,775.37 | 3.4067% | 3.5600% | 1 | n/a |
| DEBT SERVICE FUND 30 | Depository | 17,046.27 | (16,000.00) | 104.57 | 1,150.84 | 3.4067% | 3.5600% | 1 | n/a |
| GENERAL CAPITAL REPLACEMENT 70 | Depository | 332,409.27 | (292,720.00) | 1,885.64 | 41,574.91 | 3.4067% | 3.5600% | 1 | n/a |
| CRIME CONTROL DISTRICT 40 | Depository | 379,437.14 | (53,544.70) | 2,881.62 | 328,774.06 | 3.4067% | 3.5600% | 1 | n/a |
| PEG FEE 42 | Depository | 137,442.87 | 4,207.15 | 1,173.16 | 142,823.18 | 3.4067% | 3.5600% | 1 | n/a |
| Total - Depository Accounts | | \$ 2,455,246.43 | \$ (688,751.41) | \$ 20,554.03 | \$ 1,787,049.05 | | | | |
| All Funds - Investments and Depository Accounts | | \$ 17,748,593.10 | \$ 308,832.67 | \$ 190,318.40 | \$ 18,247,744.17 | | | | |

City of Shavano Park, Texas
Quarterly Investment Report
Period Ending March 31, 2023

****The amounts reflected hereon are the financial institution balance and will not reflect outstanding checks that have not been presented for payment or deposits in transit at March 31, 2023.****

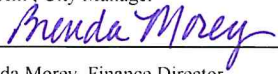
The weighted average maturity of investment portfolio (excluding Depository accounts): **25** days. The maximum, per policy, is 270 days.

The average annualized rate of return for the period: **4.2297%** The average three month treasury bill rate over this period is: **4.6306%** Per St Louis Federal Reserve Economic Data website (FRED)

We certify that City Funds are maintained in compliance with the City's Investment policy strategies and the relevant provisions of the Public Funds Investment Act (Chapter 2256 of the Texas Government Code



Bill Hill, City Manager



Brenda Morey, Finance Director

Tri-Party Collateral Agreement
BNY Mellon as Tri-Party Custodian
Price Report for 03 Apr 2023

FTSH22 - CITY OF SHAVANO PARK/FRS

| Par Amount | Description | Source Account | | | | | Price | Market Value (USD) | Mkt Value + Intr (USD) | Collateral Value (USD) | Accr Int Factor | Price Factor | |
|--------------|------------------------------|----------------|-----|-----|-------|---------------|-------------|--------------------|------------------------|------------------------|------------------|--------------|----------|
| Cpn Rate | Currency | Exchange Rate | Mdy | S&P | Fitch | Security Code | Maturity | Type | Issuer | Depository | Accrued Interest | Margin | Margin % |
| 15,000.00 | CONROE TEX INDPT SCH DIST | ULTD | | | | | 101.114000 | 15,167.10 | | | | | |
| 4.00000 | USD | 1.0000000000 | 8II | Aaa | AAA | 208418B77 | 15-Feb-2039 | MUBD | 01CKMB | DTC | 13,861.00 | 0.005333 | 1.000000 |
| | | | | | | | | | | | 80.00 | 1,386.10 | 110.00 % |
| 535,000.00 | COMMUNITY INDPT SCH DIST TEX | | | | | | 106.447000 | 569,491.45 | | | | | |
| 5.00000 | USD | 1.0000000000 | 8II | AAA | | 203714PC8 | 15-Feb-2044 | MUBD | 01CKLW | DTC | 520,961.92 | 0.006667 | 1.000000 |
| | | | | | | | | | | | 3,566.67 | 52,096.19 | 110.00 % |
| 1,365,000.00 | BEXAR CNTY TEX HOSP DIST | LTD | | | | | 100.636000 | 1,373,681.40 | | | | | |
| 3.00000 | USD | 1.0000000000 | 8II | Aa1 | AA | AA+ | 088365FJ5 | 15-Feb-2031 | MUBD | 01CK1T | 1,379,141.40 | 0.004000 | 1.000000 |
| | | | | | | | | | | | 1,253,764.91 | 125,376.49 | 110.00 % |
| | | | | | | | | | | | 5,460.00 | | |
| Total | | | | | | | | | | | | | |
| 1,915,000.00 | | | | | | | | 1,958,339.95 | | 1,967,446.62 | 1,788,587.83 | | |
| | | | | | | | | | | | 9,106.67 | 178,858.78 | |

Account: FTSH22 Account Name: CITY OF SHAVANO PARK/FRS

Start Date: 01-Mar-2018 End Date: 03-Apr-2025
 Repo Repricing Rate: 0.0000% Deal Currency: USD
 Deal Amount: 1,787,049.05 Unwind Amount: 1,787,049.05
 Deal Value -> Today: 1,787,049.05 -> Next Business Day: 1,787,049.05
 Listed Positions: 3 Listed Securities Par 1,915,000.00

| | | | |
|----|---------------------------------------|---|--------------|
| 1) | Listed Securities Market Value | : | 1,958,339.95 |
| 2) | + Listed Securities Accrued Interest | : | 9,106.67 |
| 3) | = Listed Securities Total Value | : | 1,967,446.62 |
| 4) | + Cash Total Pledged | : | 0.00 |
| 5) | + Unlisted, Margined Securities Value | : | 0.00 |
| 6) | - Listed Securities Margin Amount | : | 178,858.78 |
| 7) | - Cash Collateral Margin Amount | : | 0.00 |
| 8) | = Total Securities + Cash Coll Value | : | 1,788,587.83 |
| 9) | = Total Required Collateral Value | : | 1,787,049.05 |

**Tri-Party Collateral Agreement
BNY Mellon as Tri-Party Custodian
Price Report for 03 Apr 2023**

| | | | |
|------------------------------------|--------------|------------------------------|--------------|
| Grand Totals : Number of Accounts: | 1 | | |
| Deal Amount: | 1,787,049.05 | Unwind Amount: | 1,787,049.05 |
| Deal Value -> Today: | 1,787,049.05 | -> Next Business Day: | 1,787,049.05 |
| Listed Positions: | 3 | Listed Securities Par Value: | 1,915,000.00 |

| | | | |
|----|---------------------------------------|---|--------------|
| 1) | Listed Securities Market Value | : | 1,958,339.95 |
| 2) | + Listed Securities Accrued Interest | : | 9,106.67 |
| 3) | = Listed Securities Total Value | : | 1,967,446.62 |
| 4) | + Cash Total Pledged | : | 0.00 |
| 5) | + Unlisted, Margined Securities Value | : | 0.00 |
| 6) | - Listed Securities Margin Amount | : | 178,858.78 |
| 7) | - Cash Collateral Margin Amount | : | 0.00 |
| 8) | = Total Securities + Cash Coll Value | : | 1,788,587.83 |
| 9) | = Total Required Collateral Value | : | 1,787,049.05 |

**BROKER DEALER SERVICES DIVISION
PRICING, INDICATIVE DATA AND OTHER DISCLOSURES**

The prices of financial assets and indicative data reported or reflected in reports furnished by the Broker Dealer Services Division (BDS) of The Bank of New York Mellon (BNYM) generally are provided by data providers and ratings agencies ("vendors") used by BDS in the ordinary course of business. Trust receipts will be valued based on the face amount of the underlying financial assets, as set forth therein. Prices and indicative data are not independently verified, and may contain errors or omissions.

With respect to certain newly issued financial assets, if vendors do not provide prices, such financial assets will be valued at par or the new issue price for up to three business days. Thereafter, such financial assets will be valued at zero.

With respect to certain financial assets other than new issues, vendors may not provide prices and may not update prices previously provided on a regular basis. If vendors do not provide prices or update previously reported prices within three business days, such financial assets will be valued at zero, unless other arrangements are agreed in writing.

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Market data, which is subject to availability, may or may not be current.

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CITY OF SHAVANO PARK

| CASH & INVESTMENT BALANCES BY FUND (fund number) | March 31, 2023 |
|--|----------------------|
| General Fund (10) | \$ 4,215,991 |
| Water Fund (20) | 457,716 |
| Water Capital Replacement Fund (72) | 610,927 |
| Debt Service Fund (30) | 107,735 |
| Crime Control District Fund (40) | 298,059 |
| PEG Funds (42) | 142,823 |
| Tree Protection & Beautification Fund (45) | 109,602 |
| Street Maintenance Fund (48) | 526,628 |
| Court Security/Technology (50) | 71,834 |
| Child Safety Fund (52) | 4,544 |
| LEOSE (53) | 1,211 |
| American Rescue Plan Act Fund (58) | 503,425 |
| Street Projects Fund (60) | 9,320,554 |
| GF Capital Replacement Fund (70) | 1,751,944 |
| Total Cash & Investments * | \$ 18,122,993 |

* Total cash and investments includes all amounts per the general ledger, not balances at bank. Example reconciling items would be deposits in transit and outstanding checks, not yet presented for payment.