

**1. CALL MEETING TO ORDER**

Meeting was called to order by Mayor Werner at 6:30 p.m.

PRESENT:

Alderman Aleman  
Mayor Pro Tem Kautz  
Alderman Kuykendall  
Alderman Miller  
Alderman Powers  
Mayor Werner

ABSENT: None

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

Alderman Kuykendall led the Pledge of Allegiance.

Alderman Aleman gave the Invocation.

**3. CITIZENS TO BE HEARD**

No one signed up to address City Council.

**4. CITY COUNCIL COMMENTS**

City Council welcomed everyone to the meeting.

**5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS**

**5.1. Proclamation - City of Shavano Park San Antonio Radio Field Day, June 24-26, 2023**

Mayor Werner recognized the proclamation for the 2023 San Antonio Radio Field Day.

**5.2. Recognition - Dawn Robles for exceptional service and performance**

Alderman Miller recognized Municipal Court Clerk Dawn Robles as the City employee for the 2023 2<sup>nd</sup> quarter.

**6. REGULAR AGENDA ITEMS**

**6.1. Oath of Office - Newly Elected Officials**

Mayor Werner gave the Oath of Office to Alderman Aleman and Alderman Miller.

**6.2. Discussion / action - Appointment of Mayor Pro Tem**

Alderman Kautz made the Motion to appoint Alderman Konrad Kuykendall as the Mayor Pro Tem.

Alderman Aleman seconded the Motion.

The Motion carried with a unanimous vote.

**6.3. Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding an application for a Special Use Permit for the purposes of electric vehicle charging stations at 3611 Paesano's Parkway by USIO, Inc.**

Mayor Werner opened the Public Hearing at 6:42 p.m.

No one signed up to speak. City Manager Hill presented application for a Special Use Permit.

Mayor Werner closed the Public Hearing at 6:43 p.m.

**6.4. Discussion / action - Ordinance O-2023-006 granting a special use permit for electric vehicle charging stations at County Block 4782E, Block 25, Lot 2025 of Shavano Park Unit-19B Phase II (3611 Paesano's Parkway) (second reading)**

Alderman Miller made a Motion to adopt Ordinance O-2023-006 relating to granting a special use permit for an electric vehicle charging stations at County Block 4782E, Block 25, Lot 2025 of Shavano Park Unit-19B Phase II (3611 Paesano's Parkway).

Alderman Kautz seconded the Motion.

The Motion carried with a unanimous vote.

**6.5. Discussion / action - Phase IA Road Construction (East)**

City Manager Hill, Public Works Director Peterson, and City Engineer Otto provided an update on the project. No action was taken.

**6.6. Discussion / action - Terracon Quality Assurance (QA) for Street Maintenance Project Phase 1 proposal**

City Engineer Otto discussed the proposal.

Alderman Miller made a Motion to approve Additional Service Request No. 1 for Shavano Park Street Maintenance Phase 1 Project to provide quality assurance for \$81,440.

Alderman Kautz seconded the Motion.

The Motion carried with a unanimous vote.

**6.7. Discussion / action - Selection of contractor to be the City of Shavano Park Phase IA Streets Project inspector**

Alderman Miller made a Motion to award Pape-Dawson Engineering for Construction Inspection for the City of Shavano Park Phase IA Street Project and to authorize the City Manager to negotiate a contract.

Alderman Kautz seconded the Motion.

The Motion carried with a unanimous vote.

**6.8. Discussion / action - Phase IB (DeZavala) planning update approval and Additional Services Requested (ASR) for De Zavala Project Phase IA (DeZavala) planning update**

Alderman Aleman made a Motion to approve the Additional Service Request No. 1 for the DeZavala Road Project for \$66,772.

Alderman Miller seconded the Motion.

The Motion carried with a unanimous vote.

**6.9. Discussion / action - Phase 1A Street Improvement Plan water utility system relocation requirements / options**

Alderman Powers made a Motion to approve the purchase of water main replacement parts for Priority #3 and #4 if necessary and to authorize the City Manager to enter into a contract with a utility contractor to do the work.

Mayor Pro Tem Kuykendall seconded the Motion.

The Motion carried with a unanimous vote.

**6.10. Discussion / action - Boards and Commissions Member Selection**

Alderman Miller proposed possible amendments to the Board and Commission member selection process. City Council held discussion and gave guidance to City staff which included proposing amendments to the ordinances to update schedule and propose a subcommittee interview applicants if appropriate.

No action or votes was taken on this item.

**6.11. Presentation - High Speed Internet Update**

Assistant City Manager Leeth presented an update on the Internet Working Groups' efforts to encourage fiber internet investment in the City of Shavano Park.

**7. CITY MANAGER'S REPORT**

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

- 7.1. Building Permit Activity Report**
- 7.2. Fire Department Activity Report**
- 7.3. Municipal Court Activity Report**
- 7.4. Police Department Activity Report**
- 7.5. Public Works Activity Report**
- 7.6. Finance Report**

**8. CONSENT AGENDA**

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 8.1. Approval - Regular City Council Minutes, April 24, 2023**
- 8.2. Accept - Planning and Zoning Commission Minutes, April 5, 2023**
- 8.3. Approval - Resolution R-2023-008 designating authorized signers of all banking depository accounts**
- 8.4. Approval - Resolution R-2023-009 authorizing the City Manager to establish accounts or memberships at banks or state/federal credit unions as authorized in the City of Shavano Park Investment Policy for the sole purpose of acquiring Certificates of Deposit**

Alderman Kautz made a Motion to approve the Consent Agenda Items 8.1 – 8.4 as presented.

Alderman Powers seconded the Motion.

The Motion carried with a unanimous vote.

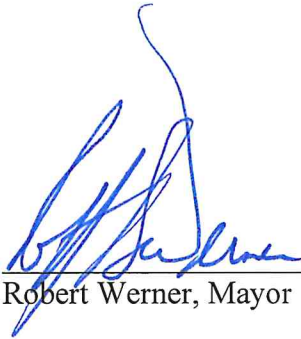
**9. ADJOURNMENT**

Alderman Miller made a Motion to adjourn the meeting.

Mayor Pro Tem Kuykendall seconded the Motion.

The Motion carried with a unanimous vote.

The meeting ended at 7:50 p.m.



Robert Werner, Mayor

ATTEST:



Kristen M. Hetzel, City Secretary