

AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the CoSP, Texas will conduct a Regular Meeting on Monday, May 22, 2023 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers.

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- The Mayor will recognize those citizens who have signed up prior to the start of the meeting.
- Pursuant to Resolution No. R-2019-011 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Members of the public may only speak once and cannot pass the individual’s time allotment to someone else
- Direct your comments to the entire Council, not to an individual member
- Show the Council members the same respect and courtesy that you expect to be shown to you

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments for items not on the agenda. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV’T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended

- by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

- 5.1. Proclamation - City of Shavano Park San Antonio Radio Field Day, June 24-26, 2022 - Mayor Werner**
- 5.2. Recognition - Dawn Robles for exceptional service and performance - Ald. Miller**

6. REGULAR AGENDA ITEMS

- 6.1. Oath of Office - Newly Elected Officials - Mayor**
- 6.2. Discussion / action - Appointment of Mayor Pro Tem - City Council**
- 6.3. Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding an application for a Special Use Permit for the purposes of electric vehicle charging stations at 3611 Paesano's Parkway by USIO, Inc.**
- 6.4. Discussion / action - Ordinance O-2023-006 granting a special use permit for electric vehicle charging stations at County Block 4782E, Block 25, Lot 2025 of Shavano Park Unit-19B Phase II (3611 Paesano's Parkway) (second reading) - Assistant City Manager**
- 6.5. Discussion / action - Phase IA Road Construction (East) - City Manager / City Engineer**
- 6.6. Discussion / action - Terracon Quality Assurance (QA) for Street Maintenance Project Phase 1 proposal - City Engineer**
- 6.7. Discussion / action - Selection of contractor to be the City of Shavano Park Phase IA Streets Project inspector - City Manager**
- 6.8. Discussion - Phase IB (DeZavala) planning update approval and Additional Services Requested (ASR) for De Zavala Project Phase IA (DeZavala) planning update - City Engineer**
- 6.9. Discussion / action - Phase 1A Street Improvement Plan water utility system relocation requirements / options - City Manager / Public Works Director**
- 6.10. Discussion / action - Boards and Commissions Member Selection - Alderman Miller**
- 6.11. Presentation - High Speed Internet Update - Assistant City Manager**

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - Regular City Council Minutes, April 24, 2023

8.2. Accept - Planning and Zoning Commission Minutes, April 5, 2023

8.3. Approval - Resolution R-2023-008 designating authorized signers of all banking depository accounts

8.4. Approval - Resolution R-2023-009 authorizing the City Manager to establish accounts or memberships at banks or state/federal credit unions as authorized in the City of Shavano Park Investment Policy for the sole purpose of acquiring Certificates of Deposit

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this

opinion. The Council may vote and/or act upon each of the items set out in this agenda. In addition, the City Council for the City of Shavano Park has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberations related to Real Property); and Section 551.074 (Personnel Matters).

Attendance by Other Elected or Appointed Officials – NOTICE OF POTENTIAL QUORUM:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-581-1116 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 12th day of May 2023 at 2:15 p.m. at a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code.

Kristen M. Hetzel
City Secretary

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item. Alderman, please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. Update OSSF Ordinance and submit to TCEQ for approval**
- b. 2023 Update to Town History (TBD'ed)**
- c. Consideration for Well #1: place back into operation or plug the Well to meet TCEQ requirements – (TBD'ed)**
- d. FY 2022/23 Budget Amendment (Annual February - May)**
- e. Resolution R-2022-0XX appointing Dr. Woo as the Health authority for the City of Shavano Park in cooperation with the San Antonio Metropolitan Health District - Biennial**
- f. Consideration for calling a Special Meeting to Canvass the May Elections and/or to reschedule the Regular City Council Meeting - Annual April**
- g. Resolution No. R-2022-00X canvassing the 2021 General Election / Oath of Office - Newly Election Officials / Appointment of Mayor Pro Tem**
- h. Annual Budget Calendar - Annual May**
- i. Annual appointment of members to the Higher Education Facilities Corporation Board - Annual May**
- j. Annual update on bond revenue opportunities by Bond Counsel – Annual May**
- k. Annual Compensation Review - Annual June Workshop**
- l. Resolution R-2022-0XX designating authorized signers of all banking depository accounts - Annual June**
- m. Resolution R-2022-0XX authorizing the City Manager to establish accounts or memberships at banks or state/federal credit unions as authorized in the City of Shavano Park Investment Policy for the sole purpose of acquiring Certificates of Deposit - Annual June**
- n. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities - February / August**
- o. City Council consideration for moving the September City Council meeting to meet budget**

approval milestones – Annual August

- p. City Council adoption of organizational chart - Annual August
- q. Annual Report on Republic Service Recycling and CPI Fee adjustments - Annual September
- r. Public Hearing - Crime Control & Prevention District Budget of the City of Shavano Park Crime Control and Prevention District for FY 2022-23 - Annual September
- s. Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY 2022-23 - Annual September
- t. Public Hearing - Proposed Annual Operating and Capital Budget - FY 2020-21 Annual September
- u. Ordinance No. O-2022-0XX approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2020 and ending September 30, 2021; making appropriations for each fund and department; establishing a Sinking Fund for existing city financial obligations; providing for the levying and collection of a sufficient tax to pay the interest and on such Sinking Fund obligations; repealing conflicting ordinances; providing a savings and severability clause; and declaring an effective date (Record Vote) (final reading) - City Manager - Annual September
- v. Resolution adopting the City of Shavano Park Effective Tax Rate (Record Vote) - Annual September
- w. Record vote to ratify the property tax increase reflected in the FY 2022-23 budget (Record Vote) - Annual September
- x. Selection - Boards, Commissions, and Committees - Annual September
 - a. Planning & Zoning Commissions - X (#) appointments, two-year terms
 - b. Water Advisory Committee - Three (3) appointments (Water System Users only), two-year term.
 - c. Board of Adjustments - X (#) appointments, X (#) Alternate two-year terms
 - d. Investment Committee - One (1) appointment for two-year term
 - e. Tree Committee – X (#) appointments (2-year term) X (#) appointment (1-year term)
- y. Resolution authorizing increase in micro-purchase threshold for purchases of goods and services using federal funding subject to the procurement standards in 2 C.F.R. Part 200, Subpart D – Annual September
- z. Setting the dates for the City sponsored events (City-wide Garage Sale / Arbor / Earth Day / Independence Day / National Night Out / Trunk or Treat / Holiday Festival) – Annual October

- aa. Resolution R-2022-0XX designating the San Antonio Express News as the City of Shavano Park's official newspaper for posting of public notices for the City as required by law - Annual October**
- bb. Disposal of City Equipment / Furniture - Annual October or November as needed**
- cc. Adoption of Official City Holiday Schedule - Annual October or November**
- dd. Approval of the yearly tax roll - Annual November**
- ee. Crime Control Prevention District funding placed on ballot - January 2024**
- ff. Street Maintenance Fund funding placed on the ballot - January 2026**
- gg. Accepting the FY 2022 Financial Statement Audit - Annual January**
- hh. Quarterly and Annual Investment Reports, ending September 30, 2021 - Annual January**
- ii. Appointment of Council Appointed Positions - Annual January**
- jj. Annual Crime Report – Annual January**
- kk. Records Retention Policy - Annual January**
- ll. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual January / February**
- mm. Shavano Park Police Department Racial Profiling Report - Annual January / February**
- nn. City of Shavano Park Investment Policy - Annual February**
- oo. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities – February / August**
- pp. Revisions to Employee Handbook - Annual February**
- qq. Set City Manager Annual Performance and Salary Review for April – Annual March**
- rr. Considerations for moving the May City Council meeting – Annual March / April**
- ss. Arbor Day Proclamation – Annual March/April**
- tt. City Manager Annual Review / Salary for April - Annual April**

CITY OF SHAVANO PARK

PROCLAMATION

WHEREAS, the City of Shavano Park works with the San Antonio Radio Club to prepare for emergencies and licensed Amateur Radio operators have demonstrated their value in public assistance by providing emergency radio communications; and

WHEREAS, for over 102 years, these Amateur Radio operators donate these services free of charge in the interest of the citizens of the City as well as the world; and

WHEREAS, these Amateur Radio operators are on alert for any emergency, local or worldwide, and practice their communication skills during the American Radio Relay League's Field Day exercise; and

WHEREAS, this year's Amateur Radio Field Day for the San Antonio Radio Club will take place outside the City of Shavano Park City Hall on June 23-25, 2023 and has been doing so since 2003;

NOW, THEREFORE, I, Robert Werner, Mayor of the City of Shavano Park, hereby declare the week of June 23-25, 2023 as

AMATEUR RADIO WEEK

in recognition of this important emergency preparedness exercise, and call upon all citizens to pay tribute to the Amateur Radio operators that assist our City.

Robert Werner, Mayor

CITY COUNCIL STAFF SUMMARY

Meeting Date: May 22, 2023

Agenda item: 6.1

Prepared by: Kristen Hetzel

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Oath of Office – Newly Elected Officials – Mayor

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Attachments for Reference: 1) N/A

BACKGROUND / HISTORY:

DISCUSSION:

The Mayor will ask the newly elected officials to step forward and take the Oath of Office.

COURSES OF ACTION:

FINANCIAL IMPACT: N/A

MOTION REQUESTED: N/A

CITY COUNCIL STAFF SUMMARY

Meeting Date: May 22, 2023

Agenda item: 6.2

Prepared by: Kristen Hetzel

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action – Appointment of Mayor Pro Tem - City Council



Attachments for Reference: 1) N/A

BACKGROUND / HISTORY:

As per the City of Shavano Park Code of Ordinances:

Sec. 2-27. - Mayor Pro Tempore.

At the first meeting of each new City Council, or as soon thereafter as practicable, one of the Aldermen shall be elected Mayor Pro Tempore, who shall hold office for one year. In the case of the failure, inability or refusal of the Mayor to act, the Mayor Pro Tempore shall perform the duties of the Mayor. When serving as Mayor as the presiding officer at City Council meetings, the Mayor Pro Tempore shall have the same rights and privileges and shall be entitled to vote on all matters. In the case of absence from the City or the failure, inability, or refusal of both the Mayor and the Mayor Pro Tempore to perform the duties of Mayor, the City Council may, at a City Council meeting, by a vote of three affirmative votes, select an acting Mayor Pro Tempore, who shall serve as Mayor with all the powers and privileges of Mayor until either the Mayor or Mayor Pro Tempore shall resume his duties of office. When such Acting Mayor Pro Tempore is serving as the presiding officer at City Council meetings, he shall have all the powers set forth in this section and in chapter 12, pertaining to elections, and shall be entitled to vote on all matters.

(Ord. No. 4, § 14, 2-20-1989)

DISCUSSION:

Council will appoint a Council Member to serve as Mayor Pro Tem for a one-year term.

COURSES OF ACTION: Appoint a Mayor Pro Tem for a one-year term.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: To appoint a _____ to serve as Mayor Pro Tem for a one-year term.

CITY COUNCIL STAFF SUMMARY

Meeting Date: May 22, 2023

Agenda item: 6.3 / 6.4

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

6.2. Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding an application for a Special Use Permit for the purposes of electric vehicle charging stations at 3611 Paesanos Parkway by USIO, Inc.

6.3. Discussion / action - Ordinance O-2023-006 granting a special use permit for electric vehicle charging stations at County Block 4782E, Block 25, Lot 2025 of Shavano Park Unit-19B Phase II (3611 Paesanos Parkway) (**second** reading) – City Manager / Assistant City Manager

X

Attachments for Reference:

- 1) 6.2a USIO Special Use Permit Application
- 2) 6.2b Ordinance O-2023-006 SUP 3611 Paesanos

BACKGROUND / HISTORY: On March 24, 2023 the City received an application from USIO, Inc. for the placement of an electric vehicle charging station at their company location of 3611 Paesanos Parkway (see attachment 5a). Application requests a special use permit to operate a single, high speed, DC electric vehicle charging station at USIO building. Usage will be free for USIO employees and the station will be open to the public 24x7 and will be a “fast” EV charging station that is open to all electric car brands.

Electric Vehicle (EV) Charging Stations (CC) are listed as an allowed “CC” (City Council) use under B-1 and B-2 zoning districts in Chapter 36, Article VI. Tables. This means they require a special use permit granted by Planning & Zoning Commission and City Council under Sec. 36-101:

Sec. 36-101. Special use permits for certain uses in districts O-1, B-1, and B-2.

The City Council may, after public hearing and notice to all parties affected, and after recommendation of the Planning and Zoning Commission containing such requirements and safeguards as are necessary to protect adjoining property, authorize the development of the uses designated as "CC" uses for zoning districts O-1, B-1, and B-2.

- (1) *Public hearing.* City Council and the Commission shall hold public hearings in compliance with Article III of this chapter. The purpose of such hearings shall be to determine that such use will not adversely affect the character of the area or the neighborhood in which it is proposed to locate; will not substantially depreciate the value of adjacent and nearby properties; will be in keeping with the spirit and intent of this chapter; will comply with applicable standards of the district in which located; and will not adversely affect traffic, public health, public utilities, public safety, and the general welfare.
- (2) *Application.* All applications for CC uses shall be submitted to the Zoning Administrative Official with site plans drawn to scale and showing the general arrangement of the project, together with the

essential requirements, such as off-street parking facilities, locations of buildings and uses to be permitted, means of ingress and egress to public streets, the type of visual screening such as walls, planting and fences, the location and existing ownership of adjacent residences and buildings, and the location and area of coverage of all outside lighting, especially any which might shine into an adjacent residential area. The Zoning Administrative Official shall file the application and report same to the Planning and Zoning Commission.

- (3) *Criteria.* In recommending a CC use under the conditions specified, the Planning and Zoning Commission shall determine that such uses are harmonious with and adaptable to buildings, structures, and uses of abutting property and other property in the vicinity of the premises under consideration, and shall make recommendations as to requirements for the paving of streets, alleys, and sidewalks, means of ingress and egress to public streets, provisions for drainage, adequate off-street parking and protective screening and open space, and other matters.
- (4) *Conditions.* No CC use shall be permitted unless the applicant and owner of the property shall in writing accept and agree to be bound by and comply with the terms imposed for such CC use, in writing and in such form as may be approved by the City Council.
- (5) *Board without jurisdiction.* The Board of Adjustment shall not have jurisdiction to hear, review, reverse, or modify any decision, determination, or ruling with respect to the granting, extension, revocation, modification, or any other action taken relating to CC uses.
- (6) *Amendment.* Every CC use granted under the provisions of this section shall be considered as an amendment to the Zoning Ordinance as applicable to such property. In granting such CC use, the City Council may impose conditions which shall be complied with by the grantee for use of the buildings on such property.
- (7) *Note on map.* Final action of the City Council shall be noted, as soon as practicable, on the official Zoning District Map and on any other administrative copies, as to the location of property and type of use permitted by each CC use approved as herein provided.

At the April 4, 2023 Planning & Zoning meeting the Commission, after a public hearing, approved a recommendation to issue a special use permit to USIO, Inc. Electrical Vehicle Charging Stations (CC) use at 3611 Paesanos Parkway.

At the April 24th City Council meeting, the ordinance was approved first reading. Prior to the May 22nd meeting proper notice was provided in the Express News which will allow for the May Public Hearing to meet statutory zoning requirements. No other changes to the ordinance have been proposed.

DISCUSSION: 3611 Paesanos Parkway is currently zoned B-2 and lies within a business subdivision called Shavano Park Unit 19B, Phase II (a portion of the Paesanos Parkway business community).

Staff reviewed Sec. 36-101(1)'s criteria for determining whether the proposed use will adversely affect the character of the area of neighborhood. Our review concludes that electric vehicle chargers at 3611 Paesanos Parkway will not substantially depreciate the value of adjacent properties, will comply with all the City's zoning regulations and will not adversely affect traffic, public health, utilities, safety or the general welfare of the immediate vicinity. Ordinance O-2023-006 granting the special use permit is attachment 6.2b.

COURSES OF ACTION: Approve Ordinance O-2023-006 granting a special use permit to USIO, Inc. for Electrical Vehicle Charging Stations (CC) use at 3611 Paesanos Parkway; impose additional conditions; or decline entirely and provide guidance to staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Approve Ordinance O-2023-006 granting a special use permit for electric vehicle charging stations at County Block 4782E, Block 25, Lot 2025 of Shavano Park Unit-19B Phase II (3611 Paesanos Parkway) (final reading).



USIO
Nasdaq Listed



March 24, 2023

Trish Nichols
City Secretary
City of Shavano Park Planning and Zoning Commission
900 Saddletree
Shavano Park, Texas 78231

Via Email: citysecretary@shavanopark.org

RE: 3611 Paesanos Parkway

Application for Special Use Permit (districts O-1, B-1 and B-2) for an Electric Vehicle Charging Station

Dear Zoning Commission Members,

Usio is a fintech Nasdaq listed, public company that provides payment processing services to many industries including municipalities, counties, utilities and financial institutions. While we have employees throughout the USA, our corporate office is located in Shavano Park and we have over 70 employees officing at Paesanos Parkway. Our company is celebrating its 25th year of existence and is positioned to exceed \$80MM in sales in 2023.

We are seeking the approval of a special use permit to operate a single, high speed, DC electric vehicle charging station at our building. While usage will be free for our employees, the station will be open to the public 24x7 and will be 1 of 11 “fast” EV charging stations that are open to all electric car brands. It will also be the only one in Shavano Park. Currently, there are 10 “fast” chargers located in the San Antonio area – 8 at Wal-mart of Thousand Oaks Rd, 1 at North Star Mall and 1 at La Cantera Mall. None of which are convenient for Shavano Park citizens or for persons that work in Shavano Park.

We plan to locate the charging station behind our building where there is ample parking spaces and it is not visible from the street. See the attached diagrams and photos.

We respectfully request that the City of Shavano Park Planning and Zoning Commission and City Council approve our request to both our benefit and the citizens of Shavano Park.

Thank you for your consideration. Please email or call me with any questions.

Very truly yours,



Louis Hoch, MBA, CPP
President and CEO

Louis.hoch@usio.com
210.249.4050 Direct
210.834.2500 Cell



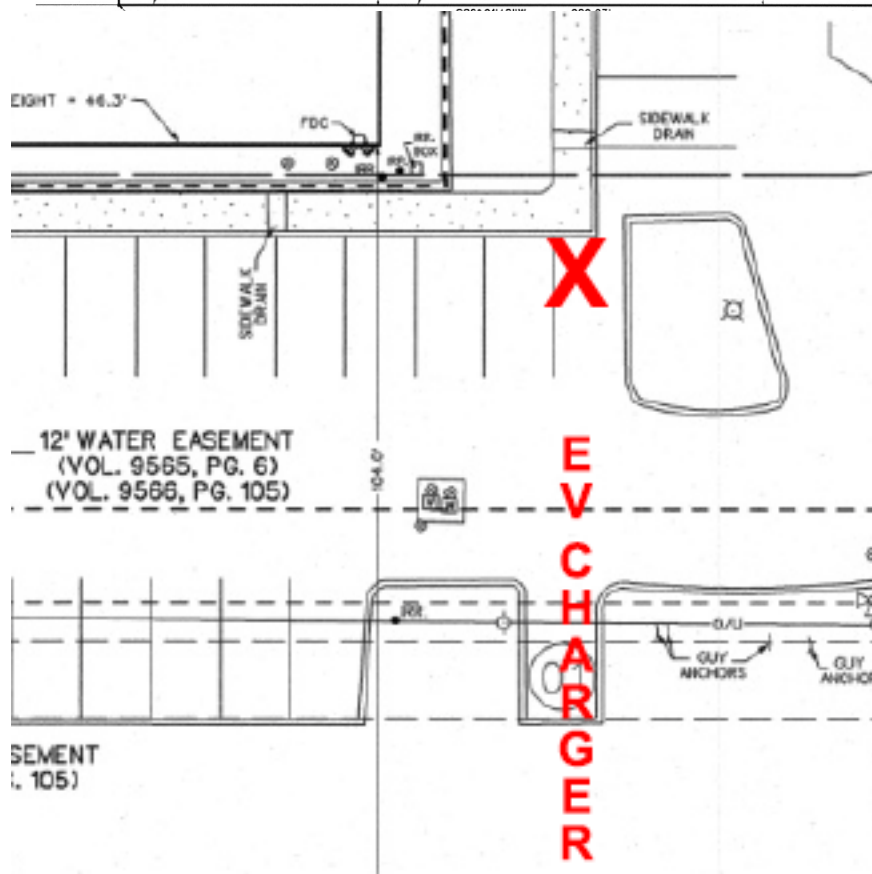
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ORDINANCE NO. O-2023-006

AN ORDINANCE GRANTING A SPECIAL USE PERMIT FOR ELECTRIC VEHICLE CHARGING STATIONS TO LOT 2025, BLOCK 25, COUNTY BLOCK 4782E OF SHAVANO PARK UNIT-19B PHASE II (3611 PAESANOS PARKWAY); PROVIDING FOR PENALTIES; PROVIDING FOR A CUMULATIVE & CONFLICTS CLAUSE, PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 211 of Texas Local Government Code empowers the City Council of the City of Shavano Park to enact zoning regulations and provides for their administration, enforcement and amendment; and

WHEREAS, USIO, Inc. requested a special use permit for Electric Vehicle Charging Stations at 3611 Paesanos Parkway, a property in a B-2 zoned business district; and

WHEREAS, the City Council may authorize the development of the uses designated as "CC" uses for zoning districts O-1, B-1, and B-2 as required under Chapter 36 Section 101 of the City's Code of Ordinances; and

WHEREAS, the City Council of the City of Shavano Park has complied with all notice of a public hearing as required by the Code of Ordinances of the City of Shavano Park; and

WHEREAS, it is the intent of the City Council to provide harmony between existing zoning districts and proposed land uses; and

WHEREAS, the City Council determines that such use will not adversely affect the character of the area or the neighborhood in which it is proposed to locate; will not substantially depreciate the value of adjacent and nearby properties; will be in keeping with the spirit and intent of Chapter 36 of the Code of Ordinances of the City of Shavano Park; will comply with applicable standards of the district in which located; and will not adversely affect traffic, public health, public utilities, public safety, and the general welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS, THAT:

**I
SECTION**

THAT a special use permit for Electric Vehicle Charging Stations is granted to Lot 2025, Block 25, County Block 4782E of Shavano Park Unit-19B Phase II (3611 Paesanos Parkway, Shavano Park, Texas 78231) as depicted in **Exhibit "A"**, attached hereto and incorporated by reference.

II SECTION

THAT City Manager is directed to amend the City's official zoning map to reflect the granting of the "CC" special use permit at Lot 2025, Block 25, County Block 4782E of Shavano Park Unit-19B Phase II (3611 Paesanos Parkway, Shavano Park, Texas 78231).

III CUMULATIVE CLAUSE

This Ordinance shall be cumulative of all provisions of ordinances of the City of Shavano Park, Texas, except where the provisions of the Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

IV SEVERABILITY

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Ordinance, since the same would have been enacted by the City Council without the incorporation in this Ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

V EFFECTIVE DATE

This Ordinance shall become effective immediately upon its passage, approval and publication as provided by law.

VI OPEN MEETINGS

That it is hereby officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meeting Act, Chapter. 551, Local Government Code.

PASSED AND APPROVED on the first reading by the City Council of the City of Shavano Park this the 24th day of April, 2023.

PASSED AND APPROVED on the second reading by the City Council of the City of Shavano Park this the _____ day of _____, 2023.

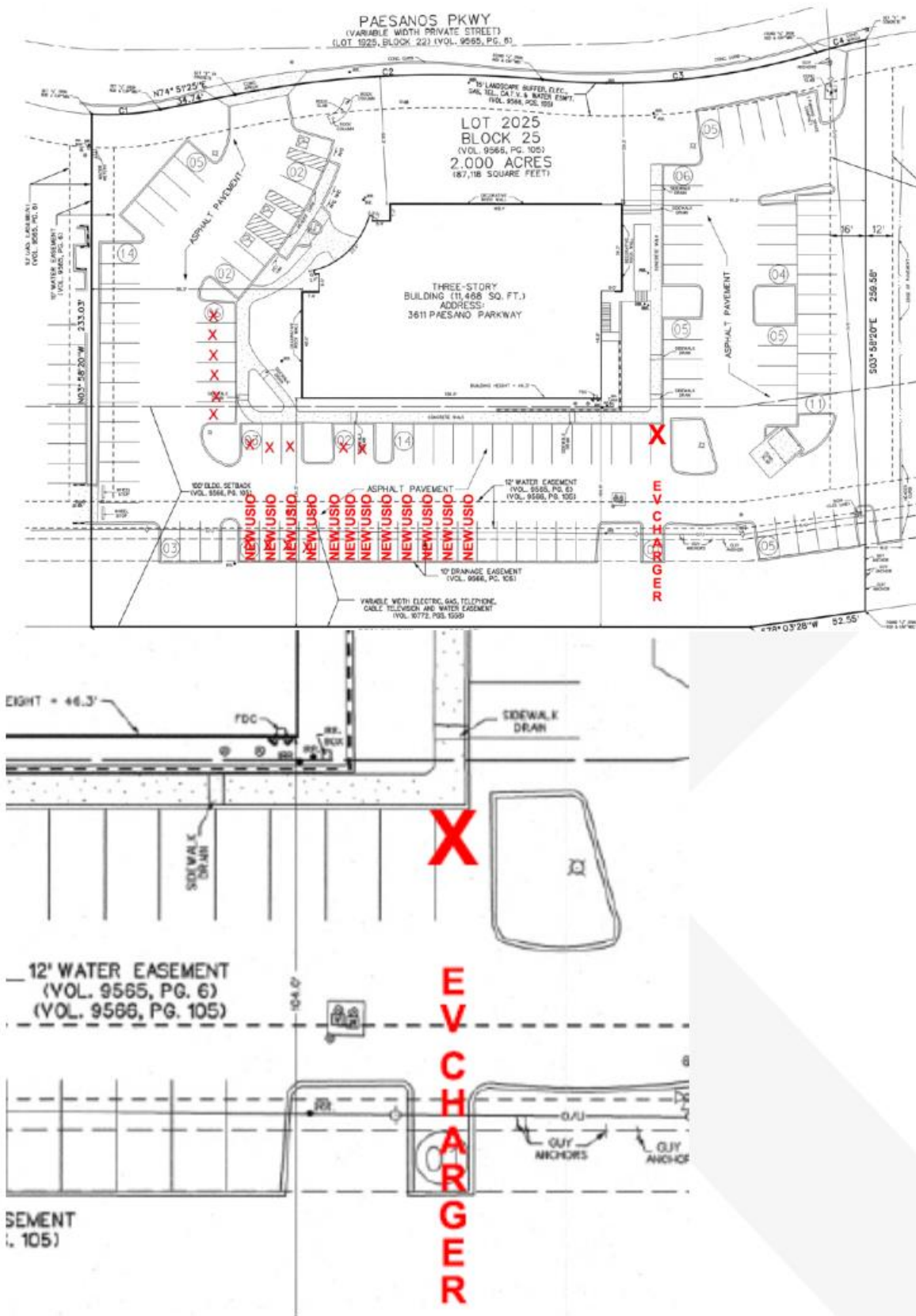
CITY OF SHAVANO PARK, TEXAS

Robert B. Werner, Mayor

ATTEST:

Kristen Hetzel, City Secretary

EXHIBIT "A"



CITY COUNCIL STAFF SUMMARY

Meeting Date: May 22, 2023

Agenda item: 6.5

Prepared by: Bill Hill

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action - Phase IA Road Construction (East) - City Manager / City Engineer



Attachments for Reference:

1)

BACKGROUND / HISTORY:

De Zavala project will be funded with Federal funds under a Community Project Funding Request approved by Congress as Consolidated Appropriations Act, 2023 (the FY2023 Federal Budget). The City received a total of \$4M in federal funding for all of Shavano Park Street Projects Phase 1 (includes De Zavala).

DISCUSSION:

On March 27th, City Council approved D&D Contractors for award of base bid with Alternates #1, #2 and #3 and authorized City Manager to negotiate construction contract of \$6,282,548.69 for Shavano Park Street Maintenance Phase 1A.

KWF re-submitted the 60% plans for DeZavala on March 17th. Updated 60% plans take into account the hill re-grading to improve line of sight near Bikeway, Water Pollution Abatement Plan (WPAP) submittal and other City Council guidance at December, January and February meetings. Updated opinion of probable construction costs (OPCC) is now \$2.97M dollars, an increase of \$1.1M dollars over the December 2022 previous 60% submittal \$1.8M OPCC.

On April 10th, the City released a Request for Proposal for Construction Inspection Services for the Street Maintenance Project.

The City of Shavano Park, Texas (the City) is inviting qualified firms and individuals to submit Bid Proposals for professional Construction Inspection Services for the Shavano Park Street Maintenance Phase 1 project. The required professional services are providing inspection services for the reconstruction of residential streets as described in the project description (Section II) and the plan set under Exhibit A.

**[Request for Proposal – Construction Inspection Services](#)
[Exhibit A \(500MB Construction Plan File\): DROPBOX LINK](#)**

SCOPE OF SERVICES

The City intends to select a qualified firm or individual that will operate as an extension of, and in complete cooperation with, the City's staff and the Engineer of Record (KFW Engineers and Surveying) to provide Construction Inspection services for the Shavano Park Street Maintenance Phase I project. City staff at this time anticipates 10 – 20 work hours per week for this project; continuous work site presence is not required

Notice to Proceed was issued to D&D Contractors on Monday, May 15th, with a start date as early as June 5th.

Phase I Street Construction is expected to begin on June 5th, 2023. The contractor, D &D Contractors, plan to have the entire 6 miles completed in approximately 9 months. The planned start will be on Wagon Trail (June 5th); End Gate (July 10th); and Fawn Drive 300 Block (July 24th), but that could change.

The City Manager and KFW Engineers will provide update on project to Council.

COURSES OF ACTION: TBD'ed

FINANCIAL IMPACT: Varies

MOTION REQUESTED: N/A.

CITY COUNCIL STAFF SUMMARY

Meeting Date: May 22, 2023

Agenda item: 6.6

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action - Terracon Quality Assurance (QA) for Street Maintenance Project Phase 1 proposal - City Engineer

X

Attachments for Reference:

- 1) 6.6a Terracon QA Task Order
- 2) 6.6b KFW Task Order 11 (Phase 1)

BACKGROUND / HISTORY: On March 27th, City Council approved D&D Contractors for award of base bid with Alternates #1, #2 and #3 and authorized City Manager to negotiate construction contract of \$6,282,548.69 for Shavano Park Street Maintenance Phase 1A.

The City's Street Projects Fund account balance is currently \$9,357,377.39.

DISCUSSION: Colliers Engineering (KFW) has selected Terracon (based upon qualifications) for a multitude of geological and material testing services. Fees are negotiated with Terracon based upon the projects. Terracon previously completed all geotechnical services in regards to the Phase 1 project.

Quality Assurance (QA) in construction helps avoid potential mistakes in a project by creating rules for minimum acceptable material quality standards. It is a front-end portion of quality management in any construction project. Terracon's role will be to establish minimum acceptable quality standards for all materials used in the project and ensuring those materials are ordered and used before being installed by D&D Contractors. Quality Control (QC) works hand-in-hand with QA and is the back-end portion of quality management (after materials are installed). Quality Control will be performed by D&D Contractors and field verified by a proposed Construction Inspector Services role (see agenda item 6.7).

Terracon's QA services are expected to be \$81,440 and were not included in the KFW engineering services for Street Maintenance Project Phase 1 approved in spring of 2022 (see attachment 6.6b for reference).

COURSES OF ACTION: Approve Terracon for Quality Assurance (QA) for Street Maintenance Project Phase 1 or decline and provide guidance to staff.

FINANCIAL IMPACT: \$81,440 for Additional Service Request (Terracon)

MOTION REQUESTED: Motion to approve Additional Service Request No. 1 for Shavano Park Street Maintenance Phase 1 Project to provide quality assurance for project at \$81,440.

May 16, 2023

City of Shavano Park
Attn: Bill Hill
City Manager
900 Saddletree Court
Shavano Park, Texas 78231

Re: Additional Service Request No. 1 (Job No. 622-12-01)
Shavano Park Street Maintenance Phase 1A

Mr. Hill;

This letter is a request for additional Professional Services for the above-referenced project. Our additional service request is as follows:

Quality Assurance Geotechnical Testing (\$74,040)

KFW has selected Terracon as our subconsultant for Quality Assurance based upon their qualifications and our experience working with them on previous projects. KFW has negotiated the attached proposal on behalf of the City to perform the necessary Quality Assurance testing during construction. KFW will contract with Terracon to perform these services under our existing Master Services Agreement.

Quality Assurance Management (\$7,400)

KFW will manage Terracon, our subconsultant for the Quality Assurance testing. All testing request will come through KFW and KFW will review all results and reports. KFW will administer the contract and make payments to Terracon as payments are received from Shavano Park.

Fee Summary:

Quality Assurance Geotechnical Testing	\$74,040
Quality Assurance Management	<u>\$7,400</u>
Total Lump Sum Fee:	\$81,440

If you concur with this request, please acknowledge your approval by signing in the space provided below and returning a copy of this letter to our office. This will authorize KFW Engineers to continue work under the same terms and conditions outlined within the original Professional Services Agreement.

Sincerely,
KFW Engineers

A handwritten signature in blue ink, appearing to read "Chris Otto", is written over a horizontal line.

Chris Otto, P.E., CFM
Geographic Discipline Lead

ACKNOWLEDGED AND ACCEPTED

By: _____

Date: _____

O:\Proposals\Civil\Additional Service Requests\2023\05\230516 - Street Maintenance Ph 1A - ASR 1.docx



April 18, 2023

Colliers Engineering & Design Inc.
Attn: Bobby Torres
3421 Paesanos Pkwy #200
San Antonio, TX 78231

Telephone: (210) 385-4731
Email: bobby.torres@collierseng.com

**Re: Construction Materials Observation and Testing Services
Shavano Park Street Maintenance Phase 1A-QA Testing
Various locations
Shavano Park, TX
Terracon Consultants Inc. Proposal No. P90231134**

Dear Mr. Bobby Torres,

Thank you for selecting Terracon Consultants, Inc. (Terracon) to provide construction materials observation and testing services for the proposed Shavano Park Street Maintenance Phase 1A-QA Testing project.

We are presenting this budget estimate to confirm our understanding of the services to be performed for this project, to obtain written authorization to provide these services, and to present the estimated fee to provide these services. The following sections outline our understanding of the project and provide a description of the tasks to be performed.

A) PROJECT INFORMATION

Topic	Overview Statement
Proposed Structures	Multiple Streets including Saddle Tree Road, Shavano Drive, Wagon Trail Road, Chimney Rock Lane, Fawn Drive, Windmill road, Bent Oak Drive, Cliffside Drive, End Gate Lane, Honey Bee Lane, Turkey Creek Road, Hunter Branch Street, Hunter Branch Street South, Elm Spring Lane
Sitework	Street Maintenance Phase 1A

Terracon was provided with the following construction documents for preparation of this proposal:

- Preliminary Drawings by KFW Engineers & Surveying dated February 03, 2023.

Terracon provided geotechnical engineering services for the project (Terracon Project No. 90225031, dated May 20, 2022). As such, we believe our experience, work on the project as the Geotechnical Engineer, and commitment to responsive quality service will continue to make Terracon a valuable asset to the project.

**Proposal for Construction Materials Testing Services
Shavano Park St Maintenance Phase 1A-QA Testing**

Various locations ■ Shavano Park, Texas

April 18, 2023 ■ Terracon Proposal No. P90231134



Note: This estimate is based on the preliminary drawings. Completed construction plans will be necessary for a better representation of cost & materials testing.

B) WHY TERRACON?

Construction Materials Testing & Special Inspection Services

Our team of inspectors, technicians, and engineers is experienced with providing materials testing, special inspections, and/or observations of concrete, soils, aggregate, masonry, structural steel, foundations, fireproofing, and asphalt pavement in the local area and are familiar with the recognized building jurisdiction requirements.

Laboratory Capabilities

Our San Antonio laboratories are accredited by TxDOT, AASHTO Re:source which is recognized by ASTM E329 Standard Specification for Agencies Engaged in Construction Inspection, Testing, or Special Inspection. The scope of accreditation includes the field of Soils, Aggregates, and Portland Cement Concrete. As a requirement of accreditation, we regularly participate in the Proficiency Sample Programs of both AASHTO Re:source and the Cement and Concrete Reference Laboratory (CCRL). Our office includes a fully equipped laboratory and employs engineering technicians and special inspectors certified by many agencies including the American Concrete Institute (ACI), American Welding Society (AWS), and the International Code Council (ICC). We provide a rigorous internal training program where our staff are evaluated in specific field and laboratory test procedures by internal Terracon auditors and external agencies.

- Accredited by TxDOT
- Accredited by AASHTO Materials Reference Laboratory (AMRL)
- Inspected by Concrete and Cement Reference Laboratory (CCRL)
- Validated by United States Army Corps of

C) SCOPE OF SERVICES

Based on our review and understanding of the documents listed above, Terracon proposes the following scope of services:

Soils Observations and Testing:

- Sample materials to be used as wall backfill and sidewalk subgrade. Prepare and test the samples for Atterberg Limits (ASTM D4318), Minus #200 Sieve (ASTM D1140), and moisture-density relationship (ASTM D698).
- Perform in-place moisture and density tests of the wall backfill and sidewalk subgrade using the nuclear method (ASTM D6938) to determine the moisture content and percent compaction of the soil materials.

Cast-in-Place Concrete Observations and Testing:

- Sample and test the fresh concrete for each mix. Perform tests for slump, air content, ambient and concrete temperatures, and unit weight; and cast test specimens (ASTM C172, C31, C143, C231, C1064, C138). Terracon

**Proposal for Construction Materials Testing Services
Shavano Park St Maintenance Phase 1A-QA Testing**

Various locations ■ Shavano Park, Texas

April 18, 2023 ■ Terracon Proposal No. P90231134



understands that the contractor will be responsible for maintaining the initial field curing temperature of the concrete test specimens.

- We have assumed the concrete will be sampled at a frequency of one set of five test cylinders every 100 cubic yards or fraction thereof per mix per day for all structural concrete. Terracon requests that a copy of the approved mix design(s) be provided to us prior to placement of the concrete.
- Perform compressive strength tests of concrete test cylinders cast in the field (ASTM C31, C39). Five 4" x 8" concrete cylinders will be prepared for structural concrete having nominal maximum size aggregate of 1 inch or less. One cylinder will be tested at 7 days, three cylinders will be tested at 28 days, and one cylinder will be tested at 56 days (if the 28-day cylinders do not meet the specified strength) or at an age requested by others.

Asphalt Observations and Testing:

- This is not an IBC special inspection item. The Terracon scope of services includes observation of the asphalt paving operations, sampling asphalt and conducting laboratory tests. These services may be provided on a part-time or full-time basis as authorized by the client.

Project Management/ Administration:

- A project manager will be assigned to the project to review the daily activity and assist in scheduling the work. Field and laboratory tests will be reviewed prior to submittal. The project manager will be responsible for maintaining the project budget and will oversee the preparation of the final report.

Exclusions

The following services are excluded from our scope of services. We can provide a fee for these services if requested.

- Materials Verifications (IBC 1706)
- Onsite Concrete Curing Facility
- Building Envelope Testing

Terracon provides full service building enclosure consulting, commissioning, and testing services. Our local, experienced staff provides peer review of construction documents, roofing and waterproofing design services, periodic site visits for quality control/quality assurance, testing of air barriers, air infiltration and water penetration of masonry and fenestrations, roof uplift testing, electronic field vector mapping of roof membranes, and other related enclosure observation and testing services. Terracon would be pleased to provide a proposal to assist you with these services on your project.

**Proposal for Construction Materials Testing Services
Shavano Park St Maintenance Phase 1A-QA Testing**

Various locations ■ Shavano Park, Texas

April 18, 2023 ■ Terracon Proposal No. P90231134



D) REPORTING

Results of field tests will be submitted verbally to available personnel at the site. Written reports of field tests and observations will be distributed within five business days. Test reports will be distributed via electronic distribution unless otherwise requested. Please provide Terracon with a report distribution list prior to the beginning of the project. The list should include the company name, address, contact person name, phone number, and e-mail address for each person.

Our reported test locations will typically be estimated by pacing distances and approximating angles and elevations from local control data (staking and layout lines) provided by others on site. The accuracy of our locations will be dependent on the accuracy, availability and frequency of the control points provided by the client and/ or contractor.

CMELMS™ Management System

In order to provide our clients with real-time field and laboratory data management and reporting, Terracon developed and maintains an automated application that we call CMELMS. The acronym stands for Construction Materials Engineering Laboratory Management System and is utilized by construction materials engineering and testing operations in our offices.

CMELMS is a complete and comprehensive field and laboratory testing data and results management system. It automates the delivery of our testing and inspection information and can be used anywhere with an internet connection or through a wireless device. Data (test results and inspections) can be entered into the application right from the project site so that project managers and engineering staff have real-time access to the field data. Final Client Reports are produced in the same application, which allows us to achieve better communication, more consistency, and faster turnaround of reports on the project.

Report Turnaround Time

Our Project Managers and/or field technicians will report failing tests or non-conformance items immediately to the designated parties and will typically have digitally-signed reports distributed by the end of the next business day. As stated, using our CMELMS software and our field reporting and communication services and capabilities, the test results and inspection information is quickly entered into the system and a report produced. Non-deviation reports will typically be digitally signed and distributed within 3 to 5 business days of service. Laboratory test reports will typically be digitally signed and distributed within 2 business days of the completion of each test. Our reports can be sent digitally via email, posted to our Client Document Website (CDW), or posted to a designated ftp website.

Terracon's Incident and Injury-Free Culture

Employee safety is a core value of Terracon and we are committed to an Incident and Injury-Free (IIF) workplace. It is our personal and organizational commitment at all levels of the company to everyone going home safe to their family every day. All employees are expected to perform their job assignments with safety as a primary objective. Terracon

**Proposal for Construction Materials Testing Services
Shavano Park St Maintenance Phase 1A-QA Testing**

Various locations ■ Shavano Park, Texas

April 18, 2023 ■ Terracon Proposal No. P90231134



dedicates the time, resources, and equipment necessary for an IIF environment and no employee will be required to work in unsafe conditions.

E) SCHEDULING

Field testing services will be provided on an "as requested" basis when scheduled by your representative. A minimum of 24-hour notice is required to properly schedule our services. To schedule our services please contact our **dispatcher at (210) 852-2484**. The dispatch office hours are from 7:00 a.m. to 5:00 p.m. Messages left after business hours will be checked the following business day.

Terracon shall not be held responsible for tests not performed as a result of a failure to schedule our services or any subsequent damage caused as a result of a lack of testing. Terracon recommends that a copy of this proposal be provided to the general contractor, so they understand our scope of services and schedule us accordingly. Please note that the number of tests and trips described in the Scope of Services does not constitute a minimum or maximum number of tests or trips that may be required for this project.

Scheduling Retests:

It is the responsibility of your representative to schedule retests in a like manner to scheduling our original services. Terracon shall not be held responsible for retests not performed as a result of a failure to schedule our services or any subsequent damage caused as a result of a lack of retesting.

Additional Observation and Testing Services:

If you would like us to perform additional observation and testing services, please contact us and we will issue a short Supplement to Agreement form, or Supplemental Proposal, that outlines the additional work to be performed and associated fees. To authorize us to begin additional Observation and testing services, you simply return a signed copy of the Supplemental agreement.

F) COMPENSATION

Based on the project information available for our review, we propose a budget estimate fee of **\$74,040.00**. Services provided will be based on the unit rates included in the attached Budget Estimate. Please note that this is only a budget estimate and not a not-to-exceed price. Many factors beyond our control, such as weather and the contractor's schedule, will dictate the final fee for our services.

For services provided on an "as requested" basis, overtime is defined as all hours in excess of eight hours per day or outside of the normal hours of 8:00 a.m. to 5:00 p.m. Monday

**Proposal for Construction Materials Testing Services
Shavano Park St Maintenance Phase 1A-QA Testing**

Various locations ■ Shavano Park, Texas

April 18, 2023 ■ Terracon Proposal No. P90231134



through Friday, and all hours worked on weekends and holidays. Overtime rates will be 1.5 times the hourly rate quoted.

A four-hour minimum charge is applicable to all trips made portal to portal (our laboratory) to provide our testing, observation and consulting services. A minimum charge is not applicable for trips to the project site for sample pickup only. All labor, equipment and transportation charges are billed on a portal-to-portal basis from our office.

Out-of-town subsistence and travel expenses incurred by an employee in connection with the project will be invoiced at cost plus 15 percent or at a Per Diem rate of \$150.00 per day per individual. Use of company vehicles will be charged on the basis of \$0.95 per mile.

You will be invoiced on a monthly basis for services actually performed and/or as authorized or requested by you or your designated representative. Terracon's total invoice fee is due within thirty days following final receipt of invoice. Quantities and costs associated with re-tests, cancellations and stand-by time are not included in our estimated fee.

G) SITE ACCESS AND SAFETY

Client shall secure all necessary site related approvals, permits, licenses, and consents necessary to commence and complete the services and will execute any necessary site access agreement. Terracon will be responsible for supervision and site safety measures for its own employees but shall not be responsible for the supervision or health and safety precautions for any third parties, including Client's contractors, subcontractors, or other parties present at the site.

H) TESTING AND OBSERVATION

Client understands that testing and observation are discrete sampling procedures, and that such procedures indicate conditions only at the depths, locations, and times the procedures were performed. Terracon will provide test results and opinions based on tests and field observations only for the work tested. Client understands that testing and observation are not continuous or exhaustive and are conducted to reduce – not eliminate - project risk. Client agrees to the level or amount of testing performed and the associated risk. Client is responsible (even if delegated to contractor) for notifying and scheduling Terracon so Terracon can perform these services. Terracon shall not be responsible for the quality and completeness of Client's contractor's work or their adherence to the project documents, and Terracon's performance of testing and observation services shall not relieve contractor in any way from its responsibility for defects discovered in its work or create a warranty or guarantee. Terracon will not supervise or direct the work performed by contractor or its subcontractors and is not responsible for their means and methods.

**Proposal for Construction Materials Testing Services
Shavano Park St Maintenance Phase 1A-QA Testing**

Various locations ■ Shavano Park, Texas

April 18, 2023 ■ Terracon Proposal No. P90231134



I) AUTHORIZATION

If this proposal meets with your approval, work may be initiated by returning a Task Order to our office. Please provide site contact information with the Task Order. The terms, conditions, and limitations stated in the Master Services Agreement and sections of this proposal incorporated therein, shall constitute the exclusive terms and conditions and services to be performed for this project. This proposal is valid only if authorized within 90 days from the proposal date.

We appreciate this opportunity of working with you and we look forward to working with you in the future.

Sincerely,
Terracon Consultants, Inc.
(Texas Registration No. F-3272)

A blue ink signature of Yash Menaria, consisting of a large, stylized 'Y' and 'M' followed by a horizontal line.

Yash Menaria, P.E.
Project Manager

A blue ink signature of Yatish Jakatimath, featuring a large, circular loop followed by a horizontal line and a small 'J' at the end.

Yatish Jakatimath, P.E.
Department Manager

Attachments:

(1) Exhibit A & B

**Proposal for Construction Materials Testing Services
Shavano Park St Maintenance Phase 1A-QA Testing**

Various locations ■ Shavano Park, Texas

April 18, 2023 ■ Terracon Proposal No. P90231134



**EXHIBIT A
PROPOSED SCOPE OF SERVICES FOR CONSTRUCTION MATERIALS
OBSERVATION AND TESTING
Shavano Park Street Maintenance Phase 1A-QA Testing
TERRACON PROPOSAL NO. P90231134**

The proposed scope of services provided by Terracon is described below. The purpose of these services is to observe various components of the construction and conduct specific tests to determine whether or not the materials and construction comply with the project requirements.

These services are designed to provide a level of quality assurance (QA) for the client and are not intended to replace quality control (QC) tests and procedures required by the contractors and their suppliers. Terracon requires a complete set of construction plans and specifications approved for construction and any addenda or revisions approved during the construction process that would affect the construction related to the requested QA services.

The contractor has the responsibility to be familiar with the project requirements and to contact Terracon a minimum of 24 hrs. (one business day) prior to the time our services will be required. Terracon is not responsible for providing specified services if the client does not authorize Terracon to provide the services or if the contractor does not provide adequate notification for our scheduling purposes.

Terracon will provide construction observations and testing services requested by the client as described in our "Scope of Services" in general accordance with the normal standard of care. Our scope of services does not include any design, design review, construction safety, trench safety, construction supervision, or construction management services. Terracon personnel do not have the responsibility or authority to stop the contractor's work, or to accept or reject any construction materials or workmanship, even if they do not comply with the project requirements.

**Proposal for Construction Materials Testing Services
Shavano Park St Maintenance Phase 1A-QA Testing**

Various locations ■ Shavano Park, Texas

April 18, 2023 ■ Terracon Proposal No. P90231134



BUDGET ESTIMATE (Exhibit B)

P90231134 Shavano Park Street Maintenance Phase 1A

Service	Quantity	Unit	Unit Rate	Estimate
Earthwork Observation and Testing				
Soils Technician, (min. 4 hours)	96	hour	\$80.00	\$7,680.00
Moisture Density Relationship (ASTM D-698)	14	each	\$300.00	\$4,200.00
Minus No. 200 Sieve Analysis (ASTM D-1140)	14	each	\$95.00	\$1,330.00
Atterberg Limits (ASTM D-4318)	14	each	\$95.00	\$1,330.00
Nuclear Density Gauge	24	trip	\$50.00	\$1,200.00
Vehicle Charge	24	trip	\$30.00	\$720.00
			Sub-total	\$16,460.00

Assumptions: This estimate is based on 10 days/trips (4 hrs portal to portal) for density testing on lime treated subgrade and 14 trips for proctor pickup (9 streets plus 4 Add Alternate 1) with an estimated 1 proctor pick up per street. The contractor schedule was not available for review.

Concrete Observation and Testing

Concrete Technician, (min. 4 hours)	80	hour	\$80.00	\$6,400.00
Sample Pickup, regular rate	80	hour	\$80.00	\$6,400.00
Compressive Strength Tests (ASTM C-39 4"x8")	100	each	\$15.00	\$1,500.00
Vehicle Charge	40	trip	\$30.00	\$1,200.00
			Sub-total	\$15,500.00

Assumptions: This estimate is based on 40 trips (4 hrs portal to portal) for concrete observation and testing. This estimate also includes 20 trips (4 hrs portal to portal) to the project site to pick up concrete test cylinders cast the previous day. The contractor schedule was not available for review.

Asphalt Observation and Testing

Asphalt Technician, (min. 4 hours)	300	hour	\$85.00	\$25,500.00
Vehicle Trip Charge	30	trip	\$30.00	\$900.00
Nuclear Density Gauge	30	trip	\$50.00	\$1,500.00
Asphalt Lab Series	18	each	\$400.00	\$7,200.00
Coring	18	per set	\$50.00	\$900.00
			Sub-total	\$36,000.00

Assumptions: This estimate is based on 40 trips (10 hrs portal to portal) for asphalt observation and testing assuming 24 trips for Type B and 16 trips for Type D. The contractor schedule was not available for review.

ADMINISTRATION

Project Manager	35	hour	\$160.00	\$5,600.00
Clerical	6	hour	\$80.00	\$480.00
			Sub-total	\$6,080.00

Estimated Structure Work Total \$74,040.00

MASTER SERVICES AGREEMENT**TASK ORDER**

This **TASK ORDER** is issued under the **MASTER SERVICES AGREEMENT** dated 11/02/2021 between Colliers Engineering & Design Inc ("Client") and Terracon Consultants, Inc. ("Consultant") for Services to be provided by Consultant for Client on the Shavano Park Street Maintenance Phase 1A-QA Testing project ("Project"), as described in the Project Information section of the Consultant's Task Order Proposal dated 03/29/2023 ("Task Order Proposal") unless the Project is otherwise described below or in Exhibit A to this Task Order (which section or Exhibit are incorporated into this Task Order). This Task Order is incorporated into and part of the Master Services Agreement.

1. Project Information

See attached proposal P90231134

2. Scope of Services The scope of Services to be provided under this Task Order are described in the Scope of Services section of the Consultant's Task Order Proposal, unless Services are otherwise described below or in Exhibit B to this Task Order.

See attached proposal P90231134

3. Compensation Client shall pay compensation for the Services performed at the fees stated in the Task Order Proposal unless fees are otherwise stated below or in Exhibit C to this Task Order.

See attached proposal P90231134

All terms and conditions of the **Master Services Agreement** shall continue in full force and effect. This Task Order is accepted and Consultant is authorized to proceed.

Consultant: **Terracon Consultants, Inc.**
By:  Date: **4/17/2023**
Name/Title: **Yatish A Jakatimath, P.E. / Department Manager**
Address: **6911 Blanco Rd
San Antonio, TX 78216-6164**
Phone: **(210) 641-2112** Fax: **(210) 558-7894**
Email: **Yatish.Jakatimath@terracon.com**

Client: **Colliers Engineering & Design Inc**
By: _____ Date: _____
Name/Title: **Bobby Torres / P.E. - Department Manager**
Address: **3421 Paesanos Pkwy #200
San Antonio, TX 78231**
Phone: **(877) 627-3772** Fax: _____
Email: **bobby.torres@collierseng.com**

February 15, 2022

City of Shavano Park
Attn: Bill Hill
City Manager
900 Saddletree Court
Shavano Park, Texas 78231

Re: Proposal for Professional Civil Engineering & Surveying Services
Shavano Park Street Maintenance Phase I (the "Project")

Mr. Hill;

We appreciate this opportunity to provide you with a proposal for Professional Civil Engineering and Surveying Services on the project. Our proposed scope of services for the above-mentioned project is outlined below (the "Scope of Services"):

Archeological Resources Review (\$1,735)

As a political subdivision of the State, Shavano Park is obligated to comply with the Antiquities Code of Texas. This requires an Archeological Resources review for street reconstruction. The proposed project is to replace the existing streets at the same alignment and width and therefore impacts are not anticipated.

Topographical Survey (\$48,200)

The topographical survey will be performed on the ground in a 50-foot grid, plus additional grade breaks. The survey will be performed the full length of the project from apparent right-of-way to apparent right-of-way and includes the 7 cul-de-sacs west of NW Military. The locations of visible utilities, mailboxes, and driveways will also be collected. Widening of the streets is not proposed and therefore removal of existing trees is not anticipated. Therefore, a tree survey is not included in this scope of services.

Geotechnical Investigation (\$34,950)

This task will be subcontracted to Terracon. The proposed investigation will include 24 geotechnical soil borings to a depth of 10-feet and 3 pavement cores. Laboratory testing will be performed to include visual classification, moisture content, gradation, Atterberg limits, and sulfate contents. Additionally, 4 representative bulk samples will be collected near the roadway and will be tested for pH lime series, PI lime series, moisture density relationship, and California Bearing Ratio (CBR). A geotechnical engineering report will be prepared to provide boring location plan, bore logs, summarized lab data, groundwater levels, subsurface exploration procedures, lab test results, and pavement design recommendations based on City or San Antonio and/or Shavano Park standard specifications. Traffic control for boring operations will be cones and flaggers. If additional traffic control is required, this can be provided as an additional service.

Street Design (\$607,500)

Construction Plans

- Prepare plan and profile construction documents for the streets identified in Phase 1 of the Street Maintenance Plan. Construction documents include an overall street plan and profiles for each street. This proposal includes quantity estimates and construction specifications for the City of Shavano Park, as needed. The plans will be included in an 11" x 17" format.
- Prepare Storm Water Pollution Prevention Plan (SWPPP) sheets and Texas Pollutant Discharge Elimination System (TPDES) report.
- Streets will be designed to match the existing width.
- Progress sets of construction documents will be provided at 30%, 60%, and 90% design. These progress sets will be utilized to show progress that has been made, allow opportunity for City input into the design, and will be used for utility coordination.
- KFW will prepare a utility conflict matrix that will be updated with each progress set to identify potential utility conflicts and identify potential solutions to each conflict.
- KFW will prepare an Engineer's Opinion of Probable Cost for the civil infrastructure improvements. These improvements will include streets, drainage, and pedestrian improvements, and will be updated and provided with the 30%, 60%, 90%, and bid plan submittal packages.

Utility Coordination (\$10,500)

This task includes coordinating with local utility providers for plan distribution, coordination of design, and coordination of preconstruction meetings to identify any potential utility conflicts. This task does not include the design of any utility relocations. If design services are required this can be performed as an additional service.

Bidding Services (\$18,500)

KFW will finalize the construction documents and specification book and assist the City in advertising the project for bidding. KFW will answer questions from contractors and attend the bid opening. Upon bid opening, KFW will review all submitted bids, prepare a bid tabulation, and make a recommendation for award to the lowest qualified bidder. Following the General Contractor selection, we will arrange a pre-construction conference call prior to construction commencement.

Construction Administration (\$139,900)

KFW will attend monthly project meetings and conduct site visits two (2) times per month. We will prepare site observation reports at each visit. We will also review materials submitted, monthly pay apps, answer RFI's, attend a punch walk at substantial completion and final walk through. We have assumed 18 months of total construction.

EXCLUSIONS

This proposal is specifically limited to the Scope of Services, with any and all other services or matters being expressly excluded. Without limiting the generality of the foregoing sentence, and by way of example only, the following items are assumed and/or excluded from this proposal:

- TCEQ reports and submittals
- Structural design, including retaining walls
- Landscape, Lighting, and Irrigation Plans
- Tree ordinance compliance
- Storm Water design
- Sidewalk design
- Platting services
- Storm drain detention design
- Preparation of As-Built Drawings
- Design of a fire sprinkler system, hydraulic calculations, or a fire flow test
- Flood Study
- Construction staking services
- Design of public utility extensions and drainage improvements
- Fire flow tests and hydraulic calculations will be billed as a direct expense.
- All agency review and impact fees are to be provided by the client.
- Additional services requested by the client will be compensated by a negotiated lump sum fee. Additional services shall include, but are not limited to, any revisions to plans to accommodate site plan revisions after computations are complete.

Fee Summary:

Archeological Resources Review	\$1,735
Topographic Survey	\$48,200
Geotechnical Investigation	\$34,950
Street Design	\$607,500
Utility Coordination	\$10,500
Bidding Services	\$18,500
Construction Administration	<u>\$139,900</u>

Total Lump Sum Fee: \$861,285

PROFESSIONAL SERVICES AGREEMENT

The basis of compensation for the Scope of Services will be a lump sum fee invoiced monthly by percentage of completeness of each task. A fee of **\$861,285** is the cost of the Scope of Services. This budget does not include any other services or matters, including, without limitation, applicable tax or direct expenses for reprographics, travel, express mail, courier services, or any required sub-consultant services not covered under the Scope of Services. Direct expenses will be invoiced monthly with a 10% markup. Any and all other terms and conditions related to this proposal will be included in the Professional Services Agreement for Engineering & Surveying Services attached hereto and incorporated for all purposes herein.


We appreciate the opportunity to provide this proposal and work with you on the Project. If this proposal meets with your approval, please sign and return an executed copy of the attached Professional Services Agreement for Engineering & Surveying Services. If the bond program does not pass during the May election the City reserves the right to terminate all of part of the Task Order. Should the City terminate the Task Order all work will stop, and payment for only those services (or portions of services) actually performed will be due.

Sincerely,
KFW Engineers



Christopher Otto, P.E., CFM
Vice President

I hereby accept this proposal and authorize the execution of the scope of services presented herein under the terms of the current Professional Services Agreement between The City of Shavano park and KFW Engineers and all modification hereto.



TASK ORDER APPROVAL
Bill Hill, City Manager

DATE

CITY COUNCIL STAFF SUMMARY

Meeting Date: May 22, 2023

Agenda item: 6.7

Prepared by: Bill Hill

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action - Selection of contractor to be the City of Shavano Park Phase IA Streets Project inspector - City Manager

X

Attachments for Reference:

- 1) 6.7a Scoring Matrix
- 2) 6.7b Pape-Dawson Submittal
- 2) 6.7c Construction Inspector Services RFQ (Addendum #1)

BACKGROUND / HISTORY: On April 10th, the City released a Request for Qualifications for Construction Inspection Services for the Street Maintenance Project Phase 1A (Old Shavano East). Interested firms submitted four questions and Addendum #1 was issued with updated RFQ on April 27, 2023.

On May 4, 2023 the City received four (4) statements of qualifications from interested firms.

DISCUSSION: The City staff composed a scoring committee of the City Manager, Assistant City Manager and Public Works Director to score the submittals (see attachment 6.7a).

The scoring committee's consensus choice and highest rated firm is Pape-Dawson Engineering and City staff recommends their award for the Construction Inspector Services RFQ.

COURSES OF ACTION: Award Pape-Dawson Engineering for RFQ; alternatively decline and provide guidance to staff.

FINANCIAL IMPACT: City Manager to negotiate fee schedule.

MOTION REQUESTED: Motion to award Pape-Dawson Engineering for Construction Inspector for City of Shavano Park Phase IA Streets Project and authorize City Manager to negotiate a contract.

Total Scoring for Construction Inspector Services RFQ

	Firm Experience & Qualifications	Project Approach	Management Plan	Cost Management Approach	Total Score
Companies:	30	30	30	10	
Colliers Engineering	26.7	25.3	26.3	9.0	87.3
Doucet & Associates	23.0	24.0	22.7	7.7	77.3
Mendez Engineering	22.3	23.0	23.3	7.0	75.7
Pape-Dawson Engineering	30.0	30.0	28.3	10.0	98.3



City of Shavano Park

Construction Inspection Services for Shavano Park Street Maintenance Phase 1

Statement of Qualifications
May 4, 2023



May 4, 2023

City of Shavano Park
Attention: City Secretary
900 Saddletree Court
Shavano Park, TX 78231

Re: Request for Qualification for Construction Inspection Services for Shavano Park Street Maintenance Phase 1

Dear Ms. Hetzel,

The City of Shavano Park delivers exceptional public works services and promotes a high-quality urban/country lifestyle to its residents. These services will include full-depth reconstruction of approximately 30,000 LF of streets through summer 2024 to give residents safe, reliable roads to drive on.

Pape-Dawson Engineers, LLC is eager to partner with the City to facilitate construction inspection services on this project. **We have longstanding relationships with Terracon Consultants and Colliers Engineering & Design**, which will increase production efficiency between testing and inspection. Our construction managers and inspectors have decades of experience with residential street reconstruction projects in the San Antonio area. We are familiar with City of San Antonio and TxDOT Standard Specifications, which will apply to this project.

Our local staff understand their obligation to taxpayers and are committed to reducing City of Shavano Park staff's workload while keeping officials updated on project status. During our initial plan review, we identified utility conflicts and frequent street closures as two of the greatest challenges during construction. Our strategies to keep construction on track and maintain transparency to the community will mitigate these challenges.

To reduce construction delays, we will build a Utility Conflict Matrix to establish mitigation platforms to resolve conflicts quickly. We will also rely on our experience from our City of San Antonio street rehabilitation contract to develop public outreach media to convey upcoming lane and street closures that will affect residents. Our team will distribute this informative media to maintain transparency during construction.

The City of Shavano Park stands to benefit from Pape-Dawson's expertise:

- Our project manager, **Andrew Edwards, P.E., LGPP**, has 20 years of experience in the transportation engineering industry, including 5 years as a contractor. He specializes in construction engineering and inspection of locally funded projects, and has extensive experience on residential street reconstruction projects in San Antonio.
- Our construction inspector, **Leonard Adame**, brings 30+ years of experience. He recently retired from the San Antonio Public Works Department and now provides inspection as a consultant on City of San Antonio street rehabilitation projects.
- Mr. Edwards and Mr. Adame are currently providing construction management services to the City of San Antonio on street rehabilitation projects, and **will leverage this valuable experience to ensure our team reduces the work demand for the City of Shavano Park.**

As Pape-Dawson Vice President-Land Development, I am authorized to commit the firm to a contractual agreement, and will allocate all necessary resources to this effort. I can be contacted at 210-375-9000, cchance@pape-dawson.com, or at the address at the bottom of this letterhead. My team and I look forward to the opportunity to serve the City of Shavano Park and its residents on this project.

Sincerely,

Pape-Dawson Engineers, LLC



Caleb Chance, P.E.
Principal-in-Charge



TABLE OF CONTENTS

City of Shavano Park
Construction Inspection Services for Shavano Park
Street Maintenance Phase 1

	Letter of Transmittal	1
■	Table of Contents	2
■	Service Provider Information	3
■	Project Approach	8
■	Management Plan.....	14
■	Cost Management Approach	15
■	Appendix – Resumes	17

SERVICE PROVIDER INFORMATION

Founded in San Antonio in 1965, Pape-Dawson Engineers, LLC adds value to the community with professional construction engineering and inspection (CE&I), transportation engineering, utility engineering, surveying, and environmental investigations and permitting. We have developed innovative construction management communication and tracking platforms for over 100 projects in and around San Antonio utilizing technologies like Bluebeam, Autodesk Build, SharePoint, ProjectWise, and our CE&I Dashboard to refine plan reviews to check for quantity busts, share markups, search for alternative methods, streamline production, and organize construction documents. These tools ensure our team reduces construction time and cost to the fullest extent possible.

Pape-Dawson is currently providing CE&I services for a variety of infrastructure projects, including residential streets, totaling over \$600M in construction value. Project Manager Andrew Edwards, P.E., LGPP and Lead Inspector Leonard Adame are currently working with the San Antonio Public Works Department to reduce their workload by conducting site inspections, scheduling materials testing, conducting plan reviews (to search for errors, discrepancies, and possible challenges), coordinating utilities, reviewing and executing contractor disputes and change order (CO) requests, providing engineering recommendations to mitigate construction issues, notifying residents about upcoming lane and street closures, and directing stakeholders to our team to address any concerns during construction.

Pape-Dawson will be the prime firm responsible for CE&I services provided to the City of Shavano Park. Staff in our San Antonio headquarters will provide services for this project.

RESUMES

Resumes for our key personnel are provided in the Appendix.

FIRM EXPERIENCE

Pape-Dawson has a long history of successful execution of roadway and CE&I projects in the San Antonio area and across Texas. In the past 8 years, we have executed 100+ assignments for TxDOT and another 200+ projects for various County and City clients. Construction costs related to these assignments ranged from \$50k to \$800M, and included services for construction management, inspections, utility coordination, and project oversight. We have executed oversight on construction activities for residential streets including sanitary sewer and storm drainage facilities, lime-treated subgrade, flex base and hot-mix asphalt concrete (HMAC) pavements, concrete pavement, street excavation, traffic signals, retaining walls, pedestrian facilities, and traffic striping and signage.

www.pape-dawson.com



FIRM NAME, ADDRESS, AND PRINCIPAL

Pape-Dawson Engineers, LLC
2000 NW Loop 410, San Antonio, TX 78213
(P) 210-375-9000 (F) 210-375-9010

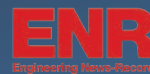
Principal-in-Charge

Caleb Chance, P.E.
cchance@pape-dawson.com



800+ EMPLOYEES
STATEWIDE

400+ SAN ANTONIO
STAFF



Ranks Pape-Dawson:

#112 in Top U.S. Design Firms of 2023

#92 in Top U.S. Pure Designers of 2023

2022 Design Firm of the Year by ENR TX & LA

City of San Antonio – Royston Avenue Reconstruction and Pedestrian Improvements, San Antonio, TX

Contact: Jesse Muñiz, P.E., San Antonio Public Works Department
6798 Culebra Road, San Antonio, TX 78238; jesse.muniz@sanantonio.gov; 210-207-5671

Status: Complete

Completion: 4/2023

Cost: \$1.3M

Role: Prime

Task: CE&I

Description: Pape-Dawson provided project management and inspections for street reconstruction. The scope included street excavation, flex base, concrete pavement, curb and gutter, pedestrian facilities, traffic control plan (TCP) procedures, stormwater pollution prevention plan (SW3P) inspections, public involvement, testing schedule coordination, and utility coordination.

Outcome: Completed on time and **\$247k under budget**.



Concrete Placement on Royston Avenue

City of San Antonio – Research Drive Reconstruction, San Antonio, TX

Contact: Jesse Muñiz, P.E., San Antonio Public Works Department
6798 Culebra Road, San Antonio, TX 78238; jesse.muniz@sanantonio.gov; 210-207-5671

Status: Complete

Completion: 2/2023

Cost: \$530k

Role: Prime

Task: CE&I

Description: Pape-Dawson provided project management and inspections for street reconstruction. The scope included street excavation, flex base, mill and overlay, HMAC, curb and gutter, pedestrian facilities, TCP procedures, SW3P inspections, public involvement, testing schedule coordination, and utility coordination.

Outcome: Completed on time and **\$11k under budget**.

City of San Antonio – Thorain Boulevard Reconstruction, San Antonio, TX

Contact: Jesse Muñiz, P.E., San Antonio Public Works Department
6798 Culebra Road, San Antonio, TX 78238; jesse.muniz@sanantonio.gov; 210-207-5671

Status: Complete

Completion: 8/2022

Cost: \$775k

Role: Prime

Task: CE&I

Description: Pape-Dawson provided project management and inspections for street reconstruction. The scope included street excavation, flex base, mill and overlay, HMAC, curb and gutter, pedestrian facilities, TCP procedures, SW3P inspections, public involvement, testing schedule coordination, and utility coordination.

Outcome: Completed on time and **\$18k under budget.**



Lime Treatment on Thorain Drive

City of San Antonio – Lyons Drive Reconstruction, San Antonio, TX

Contact: Jesse Muñiz, P.E., San Antonio Public Works Department
6798 Culebra Road, San Antonio, TX 78238; jesse.muniz@sanantonio.gov; 210-207-5671

Status: Complete

Completion: 6/2022

Cost: \$570k

Role: Prime

Task: CE&I

Description: Pape-Dawson provided project management and inspections for street reconstruction. The scope included street excavation, flex base, mill and overlay, HMAC, curb and gutter, pedestrian facilities, TCP procedures, SW3P inspections, public involvement, testing schedule coordination, and utility coordination.

Outcome: Completed on time and on budget.



Mill and Overlay on Lyons Drive

City of San Antonio – Laurel Road Reconstruction, San Antonio, TX

Contact: Jesse Muñiz, P.E., San Antonio Public Works Department
6798 Culebra Road, San Antonio, TX 78238; jesse.muniz@sanantonio.gov; 210-207-5671

Status: Complete

Completion: 9/2021

Cost: \$886k

Role: Prime

Task: CE&I

Description: Pape-Dawson provided project management and inspections for street reconstruction. The scope included street excavation, flex base, mill and overlay, HMAC, curb and gutter, pedestrian facilities, TCP procedures, SW3P inspections, public involvement, testing schedule coordination, and utility coordination.

Outcome: Completed on time and on budget.



HMAC Placement on Laurel Road

City of Fair Oaks Ranch – Road Rehabilitation and Water System Improvements, Fair Oaks Ranch, TX

Contact: Tobin Maples, AICP, City Manager
7286 Dietz Elkhorn, Fair Oaks Ranch, TX 78015; tmaples@fairoaksranchtx.org; 210-698-0900

Status: Complete

Completion: 10/2018

Cost: \$10M

Role: Prime

Task: CE&I

Description: Pape-Dawson provided roadway rehabilitation services, including design and construction management, for 11 miles of roadway in the City of Fair Oaks Ranch as part of the 2015 Street Bond. We were responsible for construction administration, including observations, reports, request for information (RFI) responses, and tracking and approving COs and pay applications. Communication was an integral part of this project since Fair Oaks Ranch residents and the City Council are very involved. Collaborating with a public involvement subconsultant, we created a dedicated website and provided updates throughout design and construction to keep the public apprised of projects in their community. We also provided quarterly updates to the City Council.

Outcome: Completed on time and on budget.



Roadway Rehabilitation

City of Terrell Hills – On-Call Street Rehabilitation, Terrell Hills, TX

Contact: William Foley, City Manager

5100 N. New Braunfels Ave., San Antonio, TX 78209; bfoley@terrell-hills.com; 210-824-7401

Status: Complete

Completion: 1/2021

Cost: \$1M

Role: Prime

Task: CE&I

Description: Pape-Dawson has provided the City of Terrell Hills with roadway rehabilitation services on three consecutive contracts. Task orders we have received and completed include pavement condition analysis, rehabilitation recommendation, traffic control layouts, geotechnical studies, drainage improvements, mill and overlay, partial and full-depth pavement repair/replacement, signing, pavement marking, and SW3P.

Outcome: Completed on time and on budget.



Roadway Rehabilitation

REFERENCES



Andrew Edwards, P.E., LGPP

Hays County Transportation Division: Jerry Borcharding, P.E.; P.O. Box 906, San Marcos, TX 78667; 512-393-7385

Alabama Department of Transportation Northern Region – Guntersville Area: Travis Kilgore, P.E.; 23455 Highway 431 North, Guntersville, AL 35976; 256-582-2254

City of San Antonio Public Works Department: Al Siam Ferdous, P.E.; 6798 Culebra Road, San Antonio, TX 78238; 210-207-6941

"I have worked closely with Pape-Dawson's team during the past several years, and have found them to be professional, knowledgeable, and responsive to Hays County's needs."

-Jerry Borcharding, P.E., Hays County Director of Transportation



Leonard Adame

City of San Antonio Transportation and Capital Improvements: Luis Maltos, P.E.; P.O. Box 839966, San Antonio, TX 78283-3966; 210-207-8022

Bexar County Public Works: David Wegmann, P.E.; 1948 Probandt Street, San Antonio, TX 78214; 210-335-6700

City of San Antonio Transportation and Capital Improvements: Jesse Muñoz, P.E.; 6798 Culebra Road, San Antonio, TX 78238; 210-207-5671



Kevin Bowen

TxDOT Pharr Area Office: Hector Siller, P.E.; 521 W. Ferguson, Pharr, TX 78577; 956-792-7632

HW Lochner: Paul Kieke; 9601 Amber Glen, Austin, TX 78729; 210-792-7632

IntraSuelo Geotechnical Services: John Styron, P.E., LEED AP; 5111 Lancaster Ct, Austin, TX 78723; 210-857-9377

PROJECT APPROACH

DOCUMENT CONTROL PLATFORM

The Pape-Dawson CE&I team commits to operating as an extension of City staff to provide exemplary CE&I services. To meet those commitments, our team will use our CE&I Dashboard to prepare and maintain construction-related documents, such as:

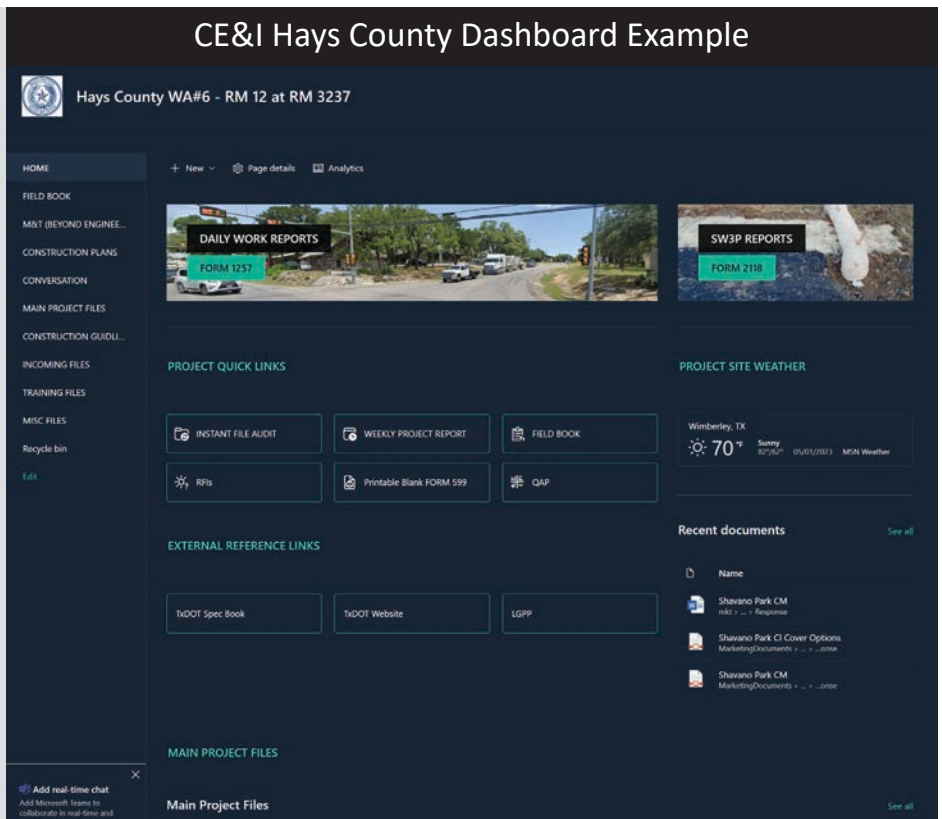
- Estimate generation/review/approval
- Work reports (daily, weekly, and monthly)
- Meeting minutes
- Materials documentation
- CO justification/negotiation/execution
- Schedules

- Punch list items
- Field alterations review/approval
- Shop drawings and logs
- Correspondence
- Contractor time statements
- Construction schedules
- Materials test results
- Construction modifications for preparation of record drawings

Mr. Edwards will meet with City staff to demonstrate the CE&I Dashboard so City staff will know how to access these documents. The file structure can easily be modified based on City preference.

Pape-Dawson's CE&I Dashboard **empowers** our construction administration foundation for communication, organization, and streamlined production by having everything needed for successful construction management on one platform. Field personnel, contractors, materials testing technicians, and City of Shavano Park staff can all quickly access, review, and upload needed documents. **City staff will always have full access to the CE&I Dashboard.** The home page has quick tabs for instant file audits, daily work reports, SW3P inspection reports, construction documentation folders, training documents, roadway construction resources (i.e., construction form templates, specifications book, construction manual, Quality Assurance Plan, Utility Conflict Matrix (UCM), LGPP guidelines), and more.

We have successfully used the Dashboard for seamless CE&I production on our TxDOT San Antonio District, Hays County, City of San Antonio, and City of Seguin construction administration contracts.



COMMUNICATION STRATEGIES WITH CITY STAFF

Our team will serve as an extension of the City of Shavano Park staff and mirror City practices, standards, and protocols. Our first step will be to meet with the City to discuss specific procedures and protocols to be utilized during execution of the project. Our team is committed to earning the City's trust and relieving the City of CE&I tasks. This kick-off meeting will establish our foundation for success and address expectations regarding resident communication, known interested parties,

forms, construction on NW Military Highway, review and approval of workflow processes, and other pertinent information. ***We will build our procedural platform based on City preference, and proactively coordinate with the contractor, subcontractors, utility representatives, the Engineer of Record (EOR) (Colliers), Terracon, and local residents.***

INTERNALLY, WITHIN THE CE&I TEAM

Constant communication will be used among all team members to ensure inspection staff are effective and efficient. We will conduct a kick-off meeting to secure

specific responsibilities for each person to create a communication foundation and discuss standard protocols. Terracon, D&D Contractors, and Colliers will be given access to the CE&I Dashboard and receive an overview on how the platform works, including RFI procedures and tracking, material submittals, CO requests, and other pertinent protocols. Mr. Edwards will communicate daily with inspection staff to review contractor production, materials testing, and workforce requirements. Weekly meetings will be conducted with Terracon during construction to discuss weekly activities and a 3-week lookahead. **Communication turnaround will be expedited thanks to our already strong working relationship with Terracon and Colliers.**

WITH THE CONTRACTOR AND UTILITIES

The Pape-Dawson CE&I team believes we should act as a resource the contractor can leverage **to improve efficiency and performance**. This mindset and way of cooperative working will be achieved through **biweekly meetings with the contractor**. These meetings will cover construction updates, lookahead, issues or concerns, and any alternative methods being considered. Utility companies and subcontractors will also be included in these meetings. Meeting logs will be stored in our CE&I Dashboard and will be available on-demand to City staff.

WITH LOCAL RESIDENTS

We will meet with local residents affected by construction to establish a communication base and create **informative flyers to display construction milestones/timelines, traffic shifting schedules, lane closures, etc.** This will also

establish a **relief for City staff**, with the Pape-Dawson CE&I team proactively fielding complaints and concerns as they crop up.

We have successfully used these procedures and flyers for our City of San Antonio street rehabilitation and Hays County roadway construction projects. Our team walks the neighborhood on each street project and passes the flyers out. Homeowners and stakeholders can contact us for any concerns. **This instills trust in the community by having an added resource on-site to reach out to during construction.**

ON-SITE SPECIFIC ISSUES AND PROJECT UNDERSTANDING OF RESIDENTIAL IMPACTS



During our project site walkthrough, we noticed the following construction impacts to residents:

- Access to driveways and streets during construction (especially lime treatment)
- Site distance from driveways and streets during construction
- Safe construction equipment ingress and egress
- Understanding of driveway and drive approach



HIGH-QUALITY CONSTRUCTABILITY REVIEWS

Mr. Edwards and inspection staff will conduct a thorough constructability review to search for errors and identify possible challenges. We will then collaborate with Colliers to discuss any findings or concerns. **Our overarching goal is to REDUCE CONSTRUCTION TIME, INCREASE SAFETY, and SAVE MONEY.** These reviews will include the following action items:

- Traffic control phasing for **safety** to the traveling public and construction operations

- Identification of potential utility conflicts and documentation in a UCM
- Identification of quantity busts by using built-in measurement tools on Bluebeam
- Evaluating and implementing cost-saving strategies with Bluebeam reviews and our team's experience with local material sources and alternative construction methodologies
- Preventing phasing conflicts with construction on NW Military Highway
- Ensuring major bid items are locally available
- Reviewing bid items and standard sheets to ensure they are up-to-date
- Reviewing the entire plan set for clarity to ensure details of construction and construction methods are capable of being understood by the contractor

KEEPING SAFETY AT THE FOREFRONT

Pape-Dawson **empowers employees to STOP, SPEAK, and ACT** when unsafe work is observed. Our field personnel will join contractor safety meetings and daily tailgate meetings to emphasize work zone safety. We will cover:

- The importance of situational awareness
- Proper wearing of PPE and use of overhead light strobes

- Safe vehicle parking distance from operating machinery
- Safe entrance into and exit out of work zones
- Safely sharing the road with residents
- Overhead utilities that pose risks to construction



Shavano Park Project Limits

RESOURCE REQUIREMENTS

AUTODESK Construction Cloud

Build ARWA1BWTP 29 days remaining on 2 of your trials View buying options TF Tobin Flinn

Forms: DCR - Daily Construction Report
DCR - Daily Construction Report

Form Details

Form date: Apr 17, 2023
ID: #35
Location: ARWA1B Water Treatment Plant
Description: ARWA1BWTP DCR1032 RG
Submitted by: tpurcell tpurcell
Submitted on: Apr 17, 2023
Visible to 5 members

Weather

Rain: 0.00 inches

7:00 AM Clear Temperature: 49°F Wind: 2 mph Humidity: 78%

12:00 PM Clear Temperature: 72°F Wind: 10 mph Humidity: 37%

4:00 PM Partly Cloudy Temperature: 78°F Wind: 11 mph Humidity: 36%

Updated Apr 17, 2023 at 8:47 PM

Supporting Information

Daily Construction Report

1. Equipment

Equipment	Quantity	Hours used	Comment
Excavator J065 Alterman	1	8	Setting conduits in duct bank D-D.
Skid Steer J0333. Alterman	1	8	Hauling off dirt from excavation at duct bank to HSPSBurge tank.
Skytrac J168062 Alterman	1	3	Moving conduits to duct bank D-D.
Small Compactor RTSC3 AW	1	5	Alterman used to backfill duct banks B-B & C-C.
Case 580 Backhoe AW	1	8	Cleaning up & hauling forms from low water crossing culverts.

References

Photos

24" valve for backwas... 24" backwash pipe to ...

CE&I Dashboard Daily Work Report

Mr. Adame will use the CE&I Dashboard (or other platform the City prefers) to produce the following tasks:

- Provide construction site inspection for conformance, safety, and quality
- Perform public outreach to residents
- Inspect traffic control and coordinate corrective action(s) with the contractor
- Coordinate with TxDOT on NW Military Highway construction
- Develop and maintain construction records
- Develop and submit reports (daily, weekly, and monthly)
- Review contractor pay estimates
- Attend and log project meetings
- Schedule testing technicians for materials testing
- Coordinate, receive, and review materials testing reports and shop drawings
- Review construction schedules
- Track workday vs. rain day logs
- Produce project closeout documents and as-builts
- Coordinate with the contractor to resolve punch list items

Although it is anticipated from the RFP to only require inspection services, Mr. Edwards will always be available to resolve any issues that arise, and will be in constant communication with inspection staff. This practice has significantly reduced City of San Antonio staff's time commitments to street reconstruction projects that we provide CE&I services for. **Any issues that Mr. Edwards and his team resolve will likewise save time for City of Shavano Park staff.** We will also have Mr. Chance available to act as a liaison to the City if needed. This creates an internal escalation ladder to resolve issues quickly. We are available at the City's request to help beyond field inspection tasks.

SPECIALIZED SKILLS NEEDED

Our team of inspectors have years of knowledge and experience in construction materials, work zone safety, environmental quality, soils, reinforced concrete, asphalt, and HMAC. We hold certifications from:

- American Concrete Institute: Concrete Field-Testing Technician – Grade 1 and Concrete Strength Testing Technician
- Texas Hot Mix Asphalt Center – Texas Asphalt Pavement Association: Level 1B Placement Technician
- Texas A&M Engineering Extension Service: Work Zone Traffic Control
- TxDOT Environmental Management System: 11 SW3P Classroom and Online Courses



SPECIAL CONSIDERATIONS

CONSTRUCTION PHASING REEVALUATION

Based on phasing notes on plan sheet 14, CPS Energy utilities must be complete prior to street reconstruction. At that time, only 3 streets can be under construction simultaneously. We agree with this requirement; however, **a special consideration would be to reevaluate these restrictions based on D&D Contractors' performance and the location of the streets under construction.**

Allowing flexibility based on contractor performance could **dramatically reduce construction time.** Additive Alternate 1 and 3 do not compound residential impacts to Additive Alternate 2 and can be constructed simultaneously, regardless of how many streets are under construction in Additive Alternate 2 and other streets north of NW Military Highway. For example, Additive Alternate 1, 2, 3, Shavano Drive, Fawn Drive, and Bent Oak Drive could all be concurrently under construction with minimal impacts to each another.

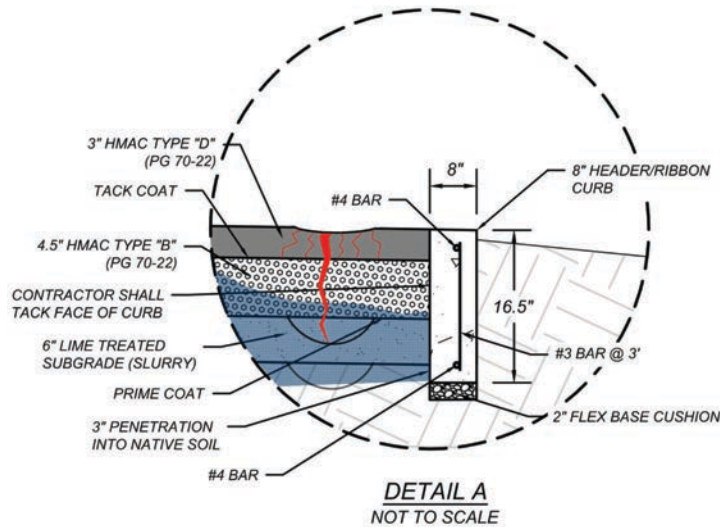
Our team will commit to reevaluating this restriction but will always ensure the **local residents take priority.** Our recommendation will be dictated by the contractor's efficiency and residential impacts.

Staggering construction with CPS Energy phases could also unfold into reduced construction time. If utilities are completed in a specific area, street reconstruction could immediately commence and accelerate construction.

HEADER/RIBBON CURB OMISSION

Although ribbon curb installation can add to aesthetics and hold HMAC pavement surfaces in place, we have seen base failure and road settlement long-term, especially in areas with heavy tree cover similar to the streets being reconstructed in Shavano Park Street Maintenance Phase 1. With low evaporation rates and absence of permeable flex-base as subgrade, water infiltrates down to the subgrade and deteriorates subgrade stability. Even when installed with a drainage cushion under the ribbon curb, the cushion becomes clogged and begins to hold water in the subgrade.

We suggest omitting the ribbon curb to promote longevity of the road surface. We have seen better long-term results when subgrade is removed and replaced with flex base or porous material, but in this situation, the additional cost may be unreasonable. Adding a one coarse treatment would also help protect the subgrade and could be discussed in greater detail during constructability review or pre-construction. Regardless, omitting the ribbon curb would not only add longevity to the road surface, omitting the ribbon curb would also reduce construction time and cost.



Base Failure with Ribbon Curb

Based on the City of San Antonio's average unit price of \$22.07 per linear foot for ribbon curb (500.1), the omission would save over \$1.1M in construction cost of the 50,613 LF proposed in the plans.



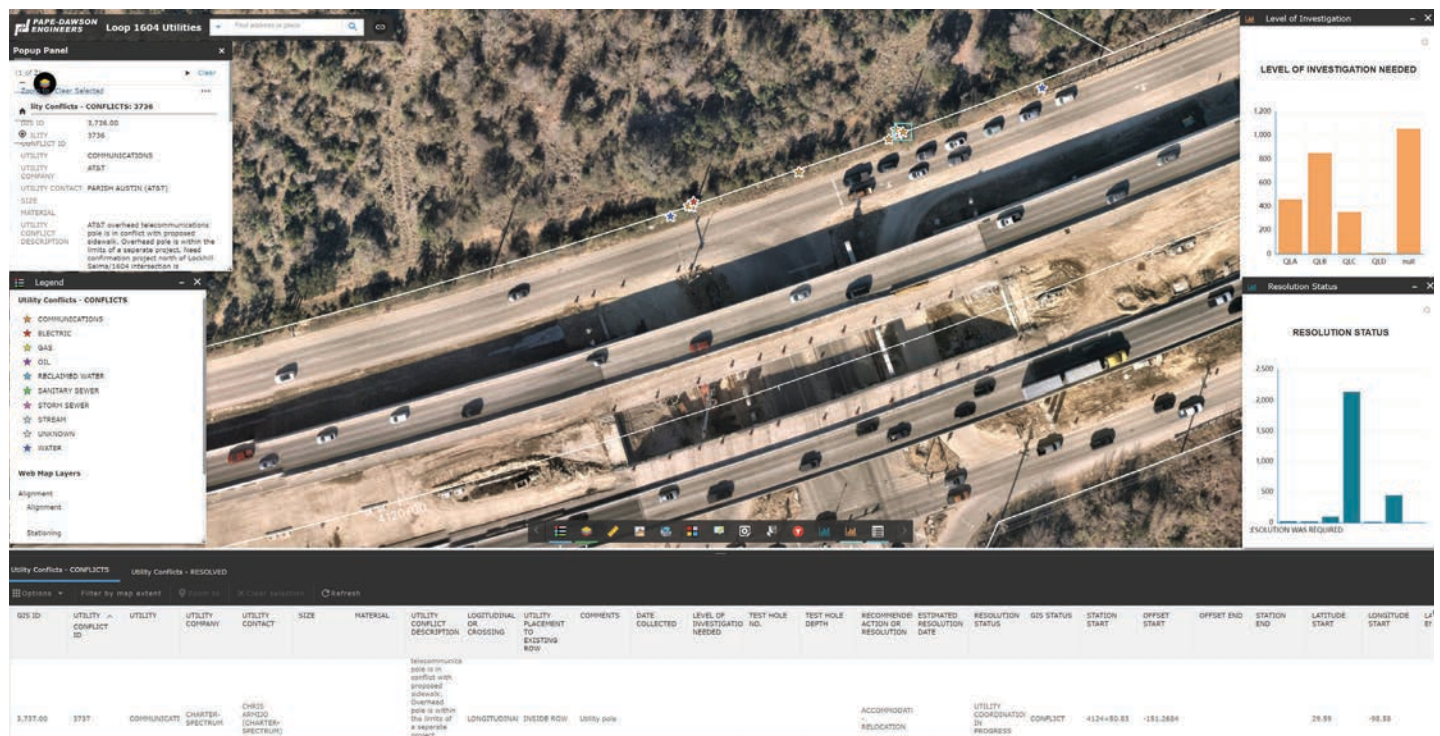
Base Failure with Ribbon Curb

POSSIBLE CHALLENGES IN COMPLETING THE PROJECT

Based on our experience and familiarity with residential street construction projects, we have listed the two most prominent challenges that consistently occur during construction, along with site-specific challenges from adjacent construction on NW Military Highway.

UTILITIES

Utility conflicts have the highest potential for construction delays. Our team will develop a UCM to establish reliable points of contact (POC) and establish contingencies and alternatives to keep construction on track if utility conflicts arise. Mr. Adame has developed UCMs many times in the past with our City of San Antonio street reconstruction projects, and **kept construction moving**. He will proactively review construction schedules and locate street-specific utilities to inform POCs of any potential conflicts before construction breaks ground on each street. Alternative streets will be recommended if any delays are encountered so no time is wasted waiting for clearance.



Utility Conflict Matrix

SURVEY CONTROLS

Survey controls have also caused delays for residential street projects by **discrepancies** in plan elevations vs. contractor-staked and-plotted points. With new crown breaks throughout the project, our team will doublecheck all benchmarks and staked controls to confirm they are **correct and positive drainage is maintained**.

We have **greatly reduced positioning data discrepancies** by empowering our inspection staff with data capture survey equipment. We utilize Leica Zeno FLX100, a smart data capture platform, designed with simplicity in mind, to enable inspection personnel to capture positioning data effortlessly and efficiently. Our inspection staff will **quickly red-flag any discrepancies** to be reviewed by the contractor and corrected before delays impact construction.



CONSTRUCTION CONFLICTS WITH NW MILITARY HIGHWAY

We currently have a CE&I IDIQ contract with the TxDOT San Antonio District and have open lines of communication we can rely on to coordinate lane and street closure efforts with current construction on NW Military Highway. Our

team will meet with TxDOT to discuss their TCP procedures and schedules, and work together to keep sequencing consistent and efficient. Forecasting NW Military Highway's construction schedule will also help us determine which streets to construct in our timeline.



Adjacent Construction on NW Military Highway

EXTENT OF CITY STAFF INVOLVEMENT

Mr. Edwards, Mr. Chance, and our inspection staff will hold any necessary face-to-face meetings at City offices and include the City in all construction meetings and correspondence. The City will have access to the CE&I Dashboard, meeting minutes, and all emails and correspondence to stay apprised of developments. At the kick-off meeting, we will **establish a level of involvement preference** and contact frequency the City desires. Mr. Edwards and his team will provide City staff with status reports and meet regularly with the City to discuss construction progress, residential concerns, and resolution of issues. **We will NOT allow issues to linger.** Mr. Edwards will persistently drive issue resolution to eliminate adverse impacts to the schedule.

MANAGEMENT PLAN

Pape-Dawson’s project management plan begins with an understanding of the City’s needs and objectives. Our first and most important step is to **establish a task foundation based on City preference**.

- Mr. Chance will act as liaison for any City of Shavano Park guidance.
- Mr. Edwards will provide complete CE&I oversight of inspection personnel.
- Mr. Adame will be lead site inspector.

Our team will include Kevin Bowen in the communication loop to act as **inspection support redundancy** for any scheduling conflicts with Mr. Adame. This will help us maintain service production if we experience any unforeseen conflicts with inspection personnel.

Mr. Adame will be responsible for specification conformance, TCP implementation, and construction site inspection, materials test scheduling with Terracon, and residential outreach. We will use the CE&I Dashboard to store all files and working documents for construction administration. We will use TxDOT or City of San Antonio forms and incorporate City of Shavano Park preferences.

Step 1: Establish a robust task foundation and become an extension of City staff.

Step 2: Pull together appropriate resources and proficiencies to successfully complete the project.

Step 3: Provide proactive coordination with CPS Energy, D&D Contractors, and Terracon throughout the project.

We will secure appropriate resources and proficiencies available to successfully complete the project. **Pape-Dawson has the staffing, skills, and depth of knowledge to successfully complete CE&I services for any residential street projects in Shavano Park.** We have staff redundancies to hurdle any scheduling conflicts to keep production moving.

We will conduct **weekly internal meetings** to discuss weekly events and 3-week staffing and testing lookahead. There will also be an open invitation to City staff to join in and add to the discussion at these meetings. We will also hold **biweekly construction meetings with D&D Contractors** to discuss any deficiencies, ongoing punch list resolutions, the current week’s production, safety topics, and a 3-week construction lookahead. While these meetings will be open to the City, we will record and upload meeting minutes to the CE&I Dashboard to keep City staff apprised.

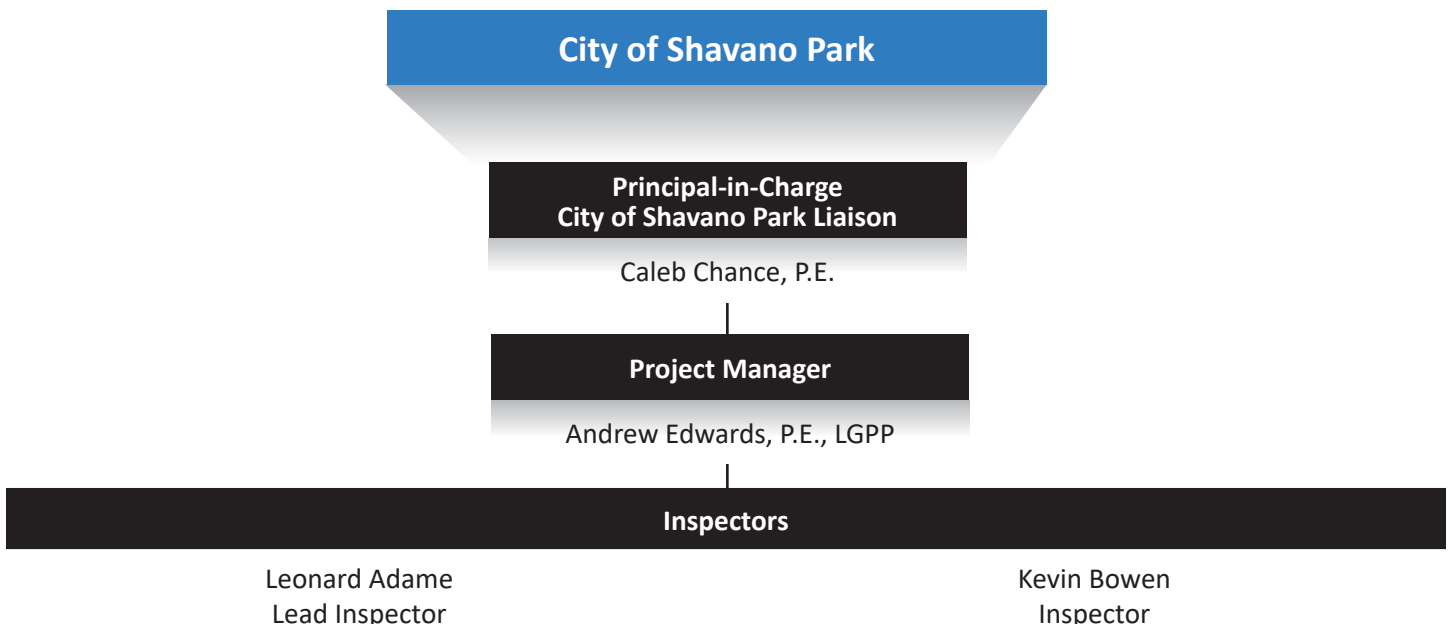
LINES OF AUTHORITY

Mr. Chance and Mr. Edwards will serve as the City’s POCs to ensure the City stays up-to-date on project status and progress. They will meet weekly with internal team personnel to coordinate exchange of information and set internal milestones for the completion of key aspects of the project.

Further lines of authority include direct supervision of inspection staff members (whose detailed experience and proficiencies can be found on their resumes). Mr. Adame will escalate issues up to Mr. Edwards, who will escalate issues up to Mr. Chance, as needed, to keep the project on track.

Ultimate authority lies with Mr. Chance to provide CE&I that exceeds the City’s expectations. We have achieved this goal on our recent CE&I contracts for the City of San Antonio, Bexar County, Hays County, City of Seguin, and TxDOT. We intend to replicate that success for the City of Shavano Park.

ORGANIZATION CHART



COST MANAGEMENT APPROACH

Our team uses Bluebeam, Autodesk Build, and other engineering software platforms to quickly check quantity bust and schedule errors during constructability reviews and throughout construction phases. We also **leverage our construction experience** of alternative methods and Pape-Dawson's internal community of engineers to act as a sounding board for any cost/time saving modifications to benefit our clients. For our Hays County CE&I IDIQ contract, we have accumulated cost savings of over \$950k in five work authorizations, far exceeding the cost of our services.

EXAMPLE 1: Extensive Knowledge of Local and Updated Resources

During plan review of our LP 1604 CE&I project with TxDOT, Mr. Edwards noticed outdated stone matrix asphalt (SMA) was being utilized on the new ramp construction on LP 1604 and Bandera Road, **which was over three times the cost of Superpave**. A field visit the next day confirmed the existing frontage road and main lanes had Superpave. He immediately collaborated with the EOR to replace SMA with Superpave. He also collaborated with the EOR to adjust mill and overlay depths at LP 1604 and SH 16 on the south side to **eliminate surface treatment and expedite construction**.

OUTCOME: By proactively searching for cost-saving strategies and alternative methods, Mr. Edwards **saved \$149k and reduced construction time by 4 weeks**.



New Ramp on LP 1604

EXAMPLE 2: Vital Conflict Resolution Strategies

A contractor submitted a CO for additional compensation for street excavation on our Royston Avenue CE&I project with the City of San Antonio. **Mr. Edwards and Mr. Adame immediately conducted a site investigation** and noticed extensive recent utility construction with lateral flowable fill segments and a longitudinal water main down the center line of the entire project. This street was originally designed for street excavation and HMAC, but Mr. Edwards and his team worked with the EOR to change construction to rigid pavement. This eliminated the possibility of HMAC failure due to extensive previous utility construction and also eliminated the street excavation bid item because it became subsidiary to rigid pavement. Mr. Edwards and Mr. Adame then met with the contractor to explain why the team was denying the CO and discussed the construction modifications.

OUTCOME: The design modifications were incorporated, adding long-term value to Royston Avenue and **saving the City over \$247k in additional COs**.



Royston Avenue Rigid Pavement

EXAMPLE 3: Proactive Communication and Alternative Methods

Our RM 3237 CE&I project in Wimberley started construction during negotiations for two easements to relocate overhead electric (OHE) lines away from the intersection to allow the required clearance of one pole to signalize the intersection. Mr. Edwards communicated with the OHE owner to ensure the utility did not put off the relocation. However, ***trouble procuring the two easements threatened construction delays***. Mr. Edwards met with the EOR and signalization subcontractor to create alternatives that would expedite turnaround. The team drafted a proposal to move the signal pole to the other side of RM 3237, which would ***eliminate any delays*** and OHE clearance conflicts. Mr. Edwards met with TxDOT Traffic to explain the reasoning and implementation.

OUTCOME: The relocation was approved by TxDOT, and ***15 months of OHE relocation delays were avoided***. Construction was completed on time and under budget.



RM 3237 Traffic Signal

EXAMPLE 4: Experience with Contractor and EOR Collaboration

On our Winters Mill Parkway CE&I project, Hays County staff preferred to retain a walking trail at the top of a backslope within the project limits. This was not the original plan and would have created a new slope of 1:1. Subsequently, the contractor submitted a \$71k CO to place riprap concrete in the section to retain the walking trail. Mr. Edwards conducted a site visit with the contractor and requested that they ***modify the ditch to reduce the slope and eliminate the need for riprap concrete***. The contractor agreed to the approach, so Mr. Edwards and his team surveyed existing conditions, reviewed hydraulic data from the EOR, redesigned the ditch by raising the elevation and moving it farther from the backslope, and created a 3:1 backslope while adhering to all design requirements for the ditch.

OUTCOME: The EOR concurred with the redesign and our team ***saved the County \$71k by rejecting the CO***.



Drainage Modification on Winters Mill Parkway



CALEB CHANCE, P.E.

Principal-in-Charge/City of Shavano Park Liaison

EDUCATION

M.E. in Civil Engineering, The University of Texas at San Antonio, 2013

M.S. in Civil Engineering, Texas A&M University, 2002

REGISTRATION

Professional Engineer, Texas No. 98401, 2006

BIO

As Vice President-Land Development at Pape-Dawson, Mr. Chance is responsible for directing several teams in the design and construction of residential and commercial properties. His 21 years' of civil engineering experience includes project layout and design, regulatory submittal and approval, and hydrologic and hydraulic studies of local creeks for FEMA submittals.

Shavano Park Unit 17, *San Antonio, TX*

As project manager, Mr. Chance analyzed flood characteristics of an unnamed tributary to Olmos Creek and determined the impact it would have on a proposed single-family residential subdivision. He developed a HEC-RAS hydraulic model for existing conditions that calculated the 25-, 100-, and 500-year flood profiles; and determined the limits of fill necessary within a small section of the left overbank to reclaim a portion of the flooded area and provide for more appropriate lot sizes. He also developed a proposed conditions model confirming the location and elevation of the fill areas.

Shavano Park Unit 18 (Willow Wood), *Shavano Park, TX*

The Willow Wood site is a multi-use development consisting of 88 single-family residential, commercial, and townhome sites. As project manager, Mr. Chance is responsible for the preliminary feasibility study to identify utility availability, site access, drainage issues, environmental permitting requirements, and existing zoning and platting of each unit. He also oversaw preparation of construction plans, permitting, and construction phase services.

Shavano Park Unit 19 (Huntington), *Shavano Park, TX*

As project manager for this acreage single-family development in Shavano Park, Mr. Chance initially worked with the developer to prepare the project feasibility including site planning and construction costs for the individual units. After the project was defined, Mr. Chance was responsible for the construction plans, drainage crossing analysis, and construction phase services of the project. Located over the Edwards Aquifer Recharge Zone, services included a water pollution abatement plan, sewage collection system plan, permitting, street and drainage plans, water and sanitary sewer layout, a SW3P, a karst feature investigation and geologic assessment, and construction phase services.

Canyon Springs Mixed-Use Development, *San Antonio, TX*

Canyon Springs is a 2,000-acre, master planned, mixed-use community over the Edwards Aquifer Recharge Zone. Pape-Dawson provided all master planning entitlements and agreements with governmental entities for this project. As project manager, Mr. Chance provided the design for infrastructure, residential subdivisions, and other on-site development comprising a golf course, elementary school, retail development, and large-lot and high-density residential. Off-site water line and sanitary sewer line extensions were included. The project required permitting through TCEQ for water pollution abatement.



ANDREW EDWARDS, P.E., LGPP

Project Manager

EDUCATION

B.S. in Civil Engineering, University of Alabama at Birmingham, 2009

REGISTRATIONS

Professional Engineer, Texas No. 132528, 2018

Professional Engineer, Alabama No. 33985, 2013

Local Government Project Procedures, Texas No. 85064, 2022

BIO

Mr. Edwards has over 20 years of experience as a construction manager of municipal roadway and residential projects. His expertise spans all aspects of project construction from pre-design to design, bidding, construction, postconstruction, and closeout phases, such as construction activities/field employee management, construction compliance monitoring, progress report tracking, construction sequencing, materials test report collection/verification, stormwater tracking, stakeholder communication, regulatory agency coordination, site inspections, quality assurance, and payment calculation for contractor reimbursement. His detailed constructability review procedures have saved clients money and reduced construction schedules, adding value to each project. He is proficient in environmental inspections, constructability reviews, and roadway infrastructure system construction. He has developed critical construction management platforms with the CE&I Dashboard, payment calculation database, public outreach flier generator, and pay support documentation databases.

City of San Antonio – 2020 Infrastructure Management Plan Construction Inspection, *San Antonio, TX*

Mr. Edwards has provided CE&I management on over 20 residential street reconstruction projects for the City of San Antonio. He conducts plan review, utility coordination, dispute resolution, and public outreach. He coordinates with the San Antonio Public Works Department, and uses the City's PRIMELink platform for daily work reports and bid item payments.

Hays County – Winters Mill Parkway at RM 3237 Intersection Operational Improvements, *Wimberley, TX*

Mr. Edwards has provided CE&I services on several work authorizations in Hays County under this on-call contract, and is currently providing CE&I services for intersection operations improvements and roadway widening of RM 3237 at Winters Mill Parkway. He is providing complete engineering oversight of inspection and administration for all aspects of roadway construction, including coordination with general engineering consultant, contractors, Hay County, stakeholders, and the impacted community. He is also producing progress reports, test reports, monthly estimates, construction schedule reviews and coordination, contractor payroll wage compliance review, EEO and CUF compliance review, stormwater tracking and SW3P reports, materials on hand, COs, barricade and TCP inspections (599s), and construction file records compilation for final submission.

TxDOT – Intersection Operational Improvements and Roadway Construction, *San Antonio, TX*

Mr. Edwards served as project manager to deliver CE&I services on intersection improvements that included construction on IH 10 at De Zavala Road, LP 1604 at SH 16, and IH 10 at LP 1604. All locations, in particular the De Zavala Road location, involved some of the heaviest traffic volumes in San Antonio. Mr. Edwards provided complete engineering oversight of inspection and administration for all aspects of roadway construction, including progress reports, test reports, monthly estimates, contractor payroll wage compliance review, EEO and DBE compliance review, stormwater tracking, materials on hand, COs, barricade and TCP inspections (599s), and construction file records compilation for final submission. He also provided oversight on construction materials sampling for standard specifications, test report submittals, and approvals.

TxDOT TransGuide – LP 1604 and US 281 Intelligent Transportation System (ITS) Installation, *Bexar County, TX*

Mr. Edwards served as the construction project manager for ITS installation on US 281 from East Nakoma Drive to LP 1604. He provided complete engineering oversight on inspection and administration for all aspects of roadway construction, including progress reports, test reports, monthly estimates, contractor payroll wage compliance review, EEO and DBE compliance review, stormwater tracking, materials on hand, COs, barricade and TCP inspections (599s), and construction file records compilation for final submission.



LEONARD ADAME

Lead Inspector

EDUCATION

College Courses at Northwest Vista San Antonio, TX

United States Army – Safety Specialist, 1991-1998

REGISTRATIONS

OSHA 40-hour training

BIO

Mr. Adame has 26 years of construction management/construction inspection experience in roadway reconstruction, drainage reconstruction, and utility construction. He has been responsible for several Bexar County Flood Control reconstruction projects and City of San Antonio Infrastructure Management Program projects. His specialties include drainage channels, concrete culverts, bridges, retaining walls, and street reconstruction on rigid/non-rigid pavement. He coordinates pre-construction meetings and mitigates utility conflicts with communication and the UCM. He also keeps residents informed by walking each project to meet with residents and handing out information fliers. He provides a thorough knowledge of plans and specifications on all assigned projects.

City of San Antonio – 2020 Infrastructure Management Program, San Antonio, TX

Task orders associated with this on-call contract consisted of project and construction management duties. Mr. Adame performed regular site visits and coordination with City of San Antonio inspectors and contractors to ensure projects stayed on schedule and within budget. He provided weekly updates to City staff for each project. He logged daily reports, bid item quantities, and time charges in PRIMELink. At the conclusion of the 2-year contract, Mr. Adame had provided construction management of five street rehabilitation packages totaling 79 projects.

City of San Antonio – On-Call Civil Engineering Services for Federally Funded Projects, San Antonio, TX

As construction manager, Mr. Adame acted as liaison between the contractor and City staff on federally funded improvement projects that included sidewalks, curbs, ramps, signage, street reconstruction, mill and overlay, and reclamation. He used PRIMELink to record daily work reports, bid item quantities, and contractor time charges.

Bexar County – San Pedro Avenue and Huisache Avenue Phases II and III, San Antonio, TX

Mr. Adame performed project management and inspection oversight for all construction activities for this project. This project included a new underground drainage system, street reconstruction, new curbs, sidewalks, driveway approaches, and utility relocations to alleviate flooding in the Alta Vista neighborhood near Mark Twain Middle School. The project also included 16,680' of sidewalk and driveway replacement. He also was responsible for planning meetings with the contractor to coordinate construction activities near the school, and helping the inspector with subgrade preparation, asphalt work, curb, sidewalk, and driveway inspections.

Bexar County – Schaefer Road Improvements, Schertz, TX

This project included a new underground drainage system, street reconstruction, curbs, sidewalks, driveway approaches, utility relocations, and channel improvements adjacent to a Cibolo Creek Municipal Authority property. Mr. Adame was responsible for resolving disputes, conflicts, and delay claims during construction. He also performed review and approval of pay applications for the contractor, consultant, and materials testing services; performed outreach during construction to notify citizens of construction activities; and provided inspection oversight for all construction activities.

Bexar County – Prue Road Improvements at French Creek, San Antonio, TX

Mr. Adame performed general construction management duties on this construction project that included a new seven-span bridge, curbs, sidewalks, and channel improvements. It also included construction of a new, 1.5-mile-long City of San Antonio hike and bike trail and trailhead to connect to the existing Leon Creek linear trail. Mr. Adame's responsibilities included reviewing and approving pay applications for the contractor, consultant, and materials testing services; working with the developer of a new subdivision adjacent to the project; participating in public meetings to address public concerns; and performing regular oversight of construction-related activities.

**KEVIN BOWEN**

Inspector

REGISTRATIONS

Level 1B Roadway Specialist, Texas No. 7041, 2018

OSHA 10 Hour Construction Program

ACI-FG1 Concrete Field-Testing Technician-Grade 1

TEEX Work Zone Traffic Control

BIO

Mr. Bowen has over 40 years of experience in materials testing and project management. His specialties include soils, concrete, structural steel and roofing inspections for a wide range of federal, state and municipal projects. In his current role, Mr. Bowen provides project oversight on facility and roadway construction projects.

Hays County – Fischer Store Road at RM 2325 Intersection Operational Improvements, Hays County, TX

Pape-Dawson completed CE&I services for roadway construction at Fischer Store Road and RM 2325 to realign the intersection and widen both roadways from two lanes with no shoulders to three-lane sections, meeting TxDOT and Hays County design criteria. Improvements also included three bridge culvert replacements, embankment, flex base, and HMAC. Mr. Bowen provided inspection support for the realignment of Fischer Store Road to be perpendicular to RM 2325, and for the addition of a right-turn lane and acceleration lane on RM 2325.

TxDOT – IH 10 Renovation, Boerne, TX

Mr. Bowen served as a senior inspector for the widening of the mainlanes and frontage road, as well as drainage improvements. He performed inspections of soils, concrete, and asphalt during the project and during development of the SW3P and TCP. During construction he helped ensure the contractor did not encroach on a nearby environmentally sensitive area.

TxDOT – SH 359 Renovation, Laredo, TX

Mr. Bowen served as project manager for paving and drainage improvements. He provided project oversight as well as inspection and observation. The project presented several challenges such as coordinating with the railroad to pave the bridge that spans over the tracks, the sheer length of the project (40+ miles long), keeping a border patrol checkpoint on the roadway operational during paving operations, and maintaining safe passage for the traveling public during construction.

City of Universal City – CE&I Project Manager, Universal City, TX

Mr. Bowen managed construction oversight on public and private projects in Universal City. His responsibilities included billing, maintaining a daily diary, holding progress meetings, performing periodic SW3P inspections, overseeing City Public Works employees, and ensuring safe work environments and practices. His duties also included review and approval of plans and specifications, verification of materials on hand, and conformance of materials to the quality plan.

City of New Braunfels – Chief Construction Inspector, New Braunfels, TX

As chief construction inspector, Mr. Bowen managed the City of New Braunfels's construction projects, including surveillance and inspection of construction within City ROW, CIP projects, subdivisions, and street and drainage projects for conformance with project plans, specifications, TxDOT specifications, ASTM, AASHTO, TCEQ, OSHA, and City specifications. He was responsible for ensuring correct and timely submittal of contractor pay applications, plans and product submittals, training construction and building inspectors on proper testing and inspection procedures, and training City Public Works employees on TxDOT and OSHA safety regulations.



AUSTIN

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Building 3, Suite 200
Austin, Texas 78759
512-454-8711

HOUSTON

10350 Richmond Avenue, Suite 200
Houston, Texas 77042
713-428-2400

FORT WORTH

201 Main Street, Suite 901
Fort Worth, Texas 76102
817-870-3668

SAN ANTONIO

2000 NW Loop 410
San Antonio, Texas 78213
210-375-9000

DALLAS

6105 Tennyson Parkway, Suite 210
Plano, Texas 75024
214-420-8494

NEW BRAUNFELS

1672 Independence Drive, Suite 102
New Braunfels, Texas 78132
830-632-5633

CORPUS CHRISTI

807 N Upper Broadway, Suite 103
Corpus Christi, Texas 78401
361-360-2209

*City of Shavano Park
900 Saddletree Ct
Shavano Park, TX 78231
City Hall 210.493.3478*

ADDENDUM NO. 1

April 27, 2023

**PROJECT: CITY OF SHAVANO PARK
CONSTRUCTION INSPECTION SERVICES FOR SHAVANO PARK STREET
MAINTENACE PHASE 1
RESPONSE TO QUESTIONS.**

RFQ and Plans available at <https://www.shavanopark.org/bids>

BIDS ARE DUE: 3:00 P.M., on Thursday, May 4, 2023, CST

Proposals may be emailed to citysecretary@shavanopark.org; see RFQ for full instructions.

Prospective bidders are hereby notified of the following questions & answers regarding to project:

- 1. *Can the respondent include subcontractor projects as-well as 'Prime Firm projects' in the past performance section?***
 - a. Yes.
- 2. *Is the Form CIQ the only form required? (is a 1295 required as well?)***
 - a. Form CIQ is only Conflict of Interest disclosure requirement.
- 3. *Is there a maximum page limit on any section or the entire response?***
 - a. No maximum page limit for any section or entire response. Straight to the point is always appreciated though.
- 4. *Our proposed construction management and inspection staff includes licensed professional engineers, and as such, we are prohibited from providing hourly billing rates at this stage of professional services solicitation. Would the City consider striking this requirement from the RFP?***
 - a. The requirement to include pricing in firm submissions has been struck. The RFP has essentially become an RFQ with scoring based solely upon qualifications. New scoring criteria:

Firm Experience & Qualifications	- 30%
Project Approach	- 30%
Management Plan	- 30%
Cost Management Approach	- 10%

CHANGES TO RFQ

All changes are highlighted in Amended RFQ posted to <https://www.shavanopark.org/bids>. Below is a brief changelog:

1. RFP converted to RFQ, bid pricing and cost scoring criteria removed
2. Due day of RFQ moved from Tuesday, May 2 to Thursday, May 4.
3. Anticipated interview and City Council approval schedule updated as well.

END OF ADDENDUM NO. 1



**REQUEST FOR QUALIFICATIONS
FOR
CONSTRUCTION INSPECTION SERVICES
FOR
SHAVANO PARK STREET MAINTENACE PHASE 1**

**Submission Deadline:
May 4, 2023 before 3:00PM CST**

City of Shavano Park
900 Saddletree Court
Shavano Park, TX 78231
(210) 493.3478
www.shavanopark.org

TABLE OF CONTENTS

- I. Introduction**
- II. Project Description**
- III. Scope of Services Required**
- IV. Submittal Requirements**
- V. Bid Proposal Requirements**
- VI. Criteria for Evaluation and Selection**
- VII. Award Schedule**
- VIII. Reservation of Rights**
- Exhibit A – Plan set for Project**

**CITY OF SHAVANO PARK
CONSTRUCTION INSPECTION SERVICES
REQUEST FOR **QUALIFICATIONS (RFQ)****

I. INTRODUCTION

The City of Shavano Park, Texas (hereinafter called the “City”) is inviting qualified firms to submit Bid Proposals for professional Construction Inspection Services for the Shavano Park Street Maintenance Phase 1 project (the “Project”). The required professional services are providing inspection services for the reconstruction of residential streets as described in the project description (Section II) and the plan set under Exhibit A.

After considering information provided during the application process, the City will select the firm or individual (collectively referred to as ‘firm’) who is the most qualified and who will provide the best services for the City, on the basis of the selection criteria stated, the results of subsequent responder interviews, if any, and for any other reason deemed by the City Council to be in the best interest of the City.

To be considered, one (1) electronic copy (on USB flash drive) or by email of the Bid Proposal must be received by the Office of the City Secretary by 3 p.m. on **Thursday, May 4, 2023**. Proposals may be emailed to citysecretary@shavanopark.org. Proposals submitted after 3 p.m. will not be accepted.

Basis of payment will be a flat hourly rate for construction inspector services based upon a negotiated scope of services and level of effort anticipated for the services to be provided. NOTE: The Project’s service requirements are not expected to require continuous presence; see Section III – Scope of Services.

Any inquiries concerning this request for proposal should be addressed to Curtis Leeth, Assistant City Manager at (210) 477-0950 or cleeth@shavanopark.org.

The City reserves the right to retain all bid proposals submitted. The City operates under applicable public disclosure laws. Proprietary information must be identified and will be protected to the extent that is legally possible. The city reserves the right to reject any or all proposals submitted, including for technicalities and irregularities, and accept any proposal if such action is believed to be in the best interest of the city.

Submission of a bid proposal indicates acceptance by the individual of the conditions contained in the RFQ, unless clearly and specifically noted in the bid proposal submitted and confirmed in the contract between the City and the respondent.

II. PROJECT DESCRIPTION

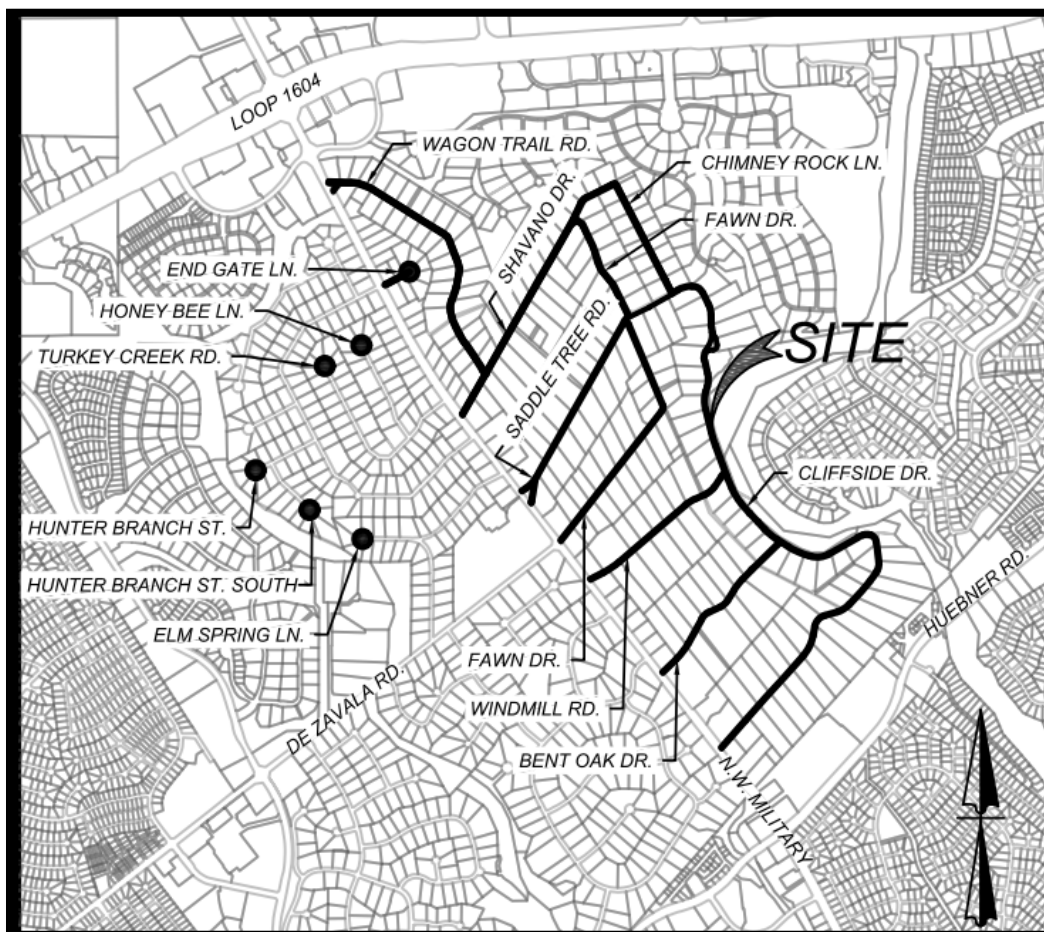
This Shavano Park Street Maintenance Phase 1 project is an approximate 30,000 LF reconstruction project of residential streets within Shavano Park, Texas (see Figure 1. for map of project area). The project will include full depth reconstruction of the paving system to include concrete curbs, subgrade treatment, HMAC base, HMAC wear surface, clearing, demolition, utilities (minor surface drainage improvements, paving, concrete, signage, pavement markings and erosion control construction. The project is estimated to begin in June 2023 and last for approximately 14 months (not more than 550 days (18 months)). The contractor for this project is D&D Contractors, Inc.

The D&D Contractors, Inc is responsible for quality control testing. Terracon will be performing Quality Assurance Testing for the project on behalf of the City.

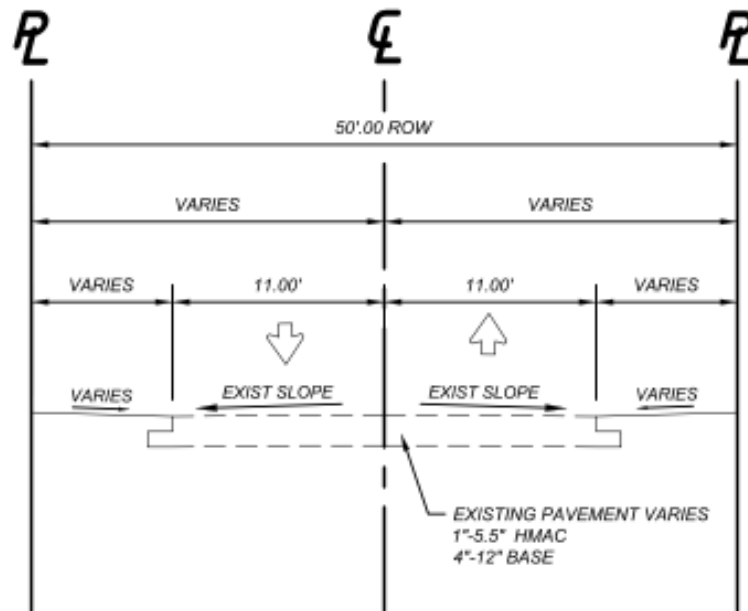
The project will utilize San Antonio Standards Specifications for Public Works Construction as well as TxDOT Standard Specifications for erosion control.

All water utilities in project area are property of the Shavano Park Water Utility.

See **Figure 1.**
Map of
Project – note
see Exhibit A
entire plan set.



See **Figure 2. Typical Section** – note see Exhibit A entire plan set.

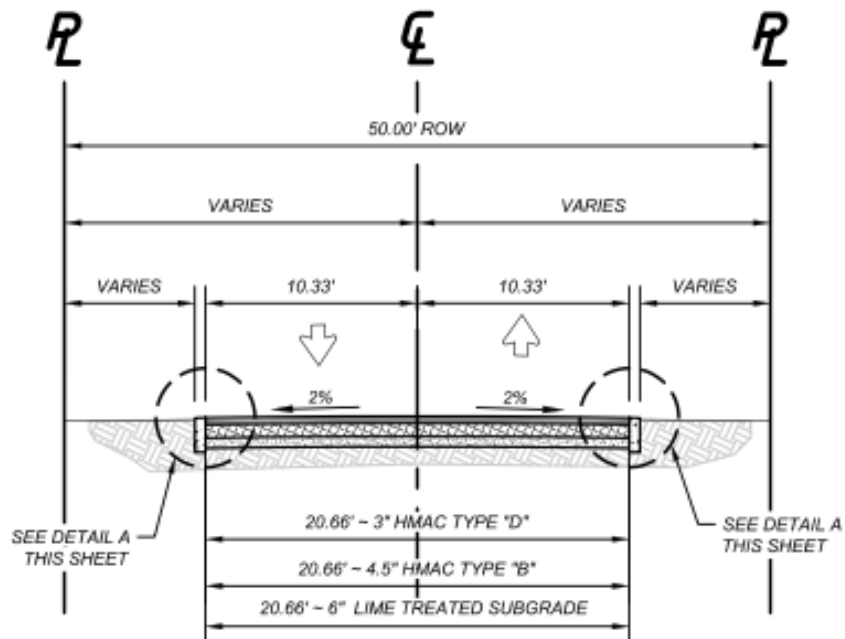


EXISTING TYPICAL SECTION

NOT TO SCALE

END GATE LN
FAWN DR 300 BLK
SHAVANO DR
CHIMNEY ROCK LN
FAWN DR 100-200 BLK

WINDMILL RD
BENT OAK DR
SADDLETREE RD (RT)
SADDLETREE RD
CLIFFSIDE DR



PROPOSED TYPICAL SECTION

NOT TO SCALE

III. SCOPE OF SERVICES REQUIRED

The City intends to select a qualified firm or individual that will operate as an extension of, and in complete cooperation with, the City's staff and the Engineer of Record (KFW Engineers and Surveying) to provide Construction Inspection services for the Project. The services required of the selected firm include, but are not limited to:

- City staff at this time anticipates 10 – 20 work hours per week for this project; continuous work site presence is not required.
- Provide all services related to inspection and coordination of testing for soils, hot mix asphaltic concrete (HMAC), concrete and other materials typically used in street reconstruction projects;
- Provide field inspections for the reconstruction of streets, including reconstruction of residential driveways, drainage channels along street, installation of mailboxes and culverts, and other engineered facilities in the City's public Right-of-Way ("ROW"), as requested by City and as shown on the plans/specifications for the project;
- Assist City staff with addressing questions and concerns from residents during the project.
- The City expects that the construction inspectors utilized will be experienced in the following:
 - a. Hot Mix Asphaltic Concrete (HMAC) construction methods including proper lay down and compaction procedures and equipment;
 - b. Structural concrete and concrete pavement construction methods and equipment including curing and placement procedures;
 - c. Traffic control procedures and methods;
 - d. Underground utility construction methods and procedures;
 - e. Storm water pollution prevention plan best management practices and tree preservation methods;
 - f. Familiarity and knowledge of City of San Antonio, Texas Department of Transportation standards and specifications;
 - g. Read and understand all plans and specifications with the ability to bring to the City's attention any discrepancies, errors or omissions.
- The inspectors utilized will be expected to:
 - a. Provide in the field construction observation;
 - b. Maintain records;
 - c. Develop reports (daily, weekly, and monthly);
 - d. Review Contractor pay estimates;
 - e. Attend project meetings;
 - f. Coordinate, receive, and review material testing reports;
 - g. Review construction schedule to help keep the contractor on track (Keep up with rain days and any other items that may impact the construction schedule).
 - h. Obtain all project closeout documentation.

- i. Provide a redlines for as-built records at the end of the project.
 - j. Engage with the contractor to correct deficiencies during construction in an of the areas noted in the paragraph above, when observed, involving the City staff and Engineer of Record in the process.
- The City expects the above referenced services to be provided concurrent with the construction schedule of the Project which may include evening, night, weekend, and holiday hours.

IV. SUBMITTAL REQUIREMENTS

All bid proposals must be received no later than **3:00 P.M., on Thursday, May 4, 2023** by the Office of the City Secretary at 900 Saddletree Court, Shavano Park, TX 78231. To be considered, one (1) electronic copy on USB flash drive or by email of the bid proposals must be received by the Office of the City Secretary by 3 p.m. on May 4, 2023. Proposals must be emailed to citysecretary@shavanopark.org.

All bid proposals become the property of City of Shavano Park upon receipt and will not be returned to the submitter. Any cost or expense incurred by the submitting individual that is associated with the preparation or selection process of the bid proposals shall be borne solely by said individual.

All bid proposals shall be submitted to and all other correspondence shall be directed to the following point of contact:

City of Shavano Park
Attention: City Secretary
900 Saddletree Court
Shavano Park, TX 78231

Phone: (210) 581-1116
Fax: (210) 492.3816
Email: citysecretary@shavanopark.org

Respondents or their agents are prohibited from lobbying members of the Shavano Park City Council or City staff or City consultants. Failure to comply with this clause shall be grounds for rejection of their Bid Proposal as non-responsive.

V. BID PROPOSAL REQUIREMENTS

All bid proposals must include:

1. **LETTER OF TRANSMITTAL.** The letter of transmittal must include:
 - a. Brief overview of the consultant and all proposed sub-consultant firms (collectively, the “Team”);
 - b. Brief statement of understanding of the work to be performed and a positive commitment to perform the work; and
 - c. Name of the contact person or representative for the firm, their title, address and phone number. State whether the contact person is authorized to sign on behalf of the firm. If not, state who is authorized to sign on behalf of the firm
2. **SERVICE PROVIDER INFORMATION.** Bid Proposals must provide the following information about the firm and the personnel to be assigned to the project:
 - a. The name and business address of the firm and principal who would be responsible for the work;
 - b. Current resumes of the proposed project manager (if any) and inspector(s) to be committed to the Project. Resume experience should specifically reference what tasks were performed by the individual on various projects that may be listed. It is not required that the proposed project manager or inspector(s) be a Professional Engineer.
 - c. A list of relevant existing residential street projects completed within the last eight (8) years by the firm of similar scope to the proposed project with approximate construction costs and dates completed. State what task the firm was assigned and responsible for on each project. Provide a client reference with name, address, and phone number.
 - d. A list of three (3) references complete with names, addresses, and phone numbers. This information should be provided for the Project Manager (if any) and the inspector(s).
3. **PROJECT APPROACH.** Bid Proposals must describe the firm’s approach to performing the specific services required for the Project. Present a discussion of the firm’s understanding of the necessary services and its approach and methodology to providing those services. The work plan should include at a minimum: itemized tasks, resource requirements, specialized skills needed, special considerations, and possible challenges in completing the Project. Provide a thorough understanding of construction of projects in residential areas. Also identify the extent to which City staff will be involved in the firm’s proposed project approach.
4. **MANAGEMENT PLAN.** Bid Proposals must describe how the firm proposes to manage the services required for the project. Provide general information on the organization and management processes of the firm, as well as a more specific outline of the structure of the proposed project team (if any). This section should answer questions such as: Who will have overall responsibility? What will the lines of authority be? Discuss how the coordination

and exchange of information will be assured between the City, Engineer of Record, the firm, and other parties such as CPS Energy, contractor (D&D Contractors, Inc.) and Terracon.

5. **COST MANAGEMENT APPROACH** – Bid Proposals should describe the extent to which the firm has demonstrated the ability to assist in construction cost control by monitoring change orders, reviewing payment requests, providing cost analysis on claims and/or any other cost saving measures implemented.

VI. CRITERIA EVALUATION AND SELECTION

The City Manager with the assistance of the City's staff will evaluate proposals based on requirements described in Section V. All proposals will be evaluated with the highest qualified Respondents being selected to attend a formal interview. The interview will allow the invited Respondents to further discuss their proposals with City Staff and to respond to questions from the staff. The City Manager shall make a selection recommendation to City Council in a public meeting. If accepted by City Council the City Manager will negotiate a contract and may return to City Council for award of a contract. The City of Shavano Park reserves the right to reject any or all proposals, and is not bound to accept the lowest cost proposal if that proposal is contrary to the best interests of the city.

- Firm Experience & Qualifications - 30%
- Project Approach - 30%
- Management Plan - 30%
- Cost Management Approach - 10%

VII. AWARD SCHEDULE

Award schedule milestones are:

Date	Activity
April 10, 2023	Issue Request for Qualifications
April 26, 2023, 3:00PM CST	Deadline for Questions
April 28, 2023	Answers to posted questions
May 4, 2023, 3:00PM CST	Bid Proposal Submittal Deadline
May 8 – May 12, 2023	Possible interviews scheduled
May 22, 2023	City Manager presents recommendations to City Council who selects firm and authorizes City Manager to negotiate contract

The City will require the selected firm or individual to execute a contract to be negotiated with the City, no more than thirty (30) calendar days after the City gives notice of award. Contract documents are not binding on the City until reviewed by legal counsel. In the event the parties cannot negotiate and execute a contract within the time specified, the City reserves the right to terminate negotiations with the selected individual and commence negotiations with another individual.

Basis of payment for the contract will be a negotiated scope of services and level of effort anticipated for the services to be provided.

VIII. RESERVATION OF RIGHTS

The City reserves the right to select one or no firm in response to this **RFQ**. The firm, if selected, will be the firm whose proposal is deemed most advantageous to the City, as determined by City Council. This **RFQ** or does not commit the City to enter into a Contract, award any services related to this **RFQ**.

A. Firm will be required to execute a Conflict-of-Interest Disclosure:

Chapter 176 of the Texas Local Government Code requires that any vendor or person considering doing business with a local government entity disclose in the Questionnaire Form CIQ, the vendor or person's affiliation or business relationship that might cause a conflict of interest with a local government entity. By law, this questionnaire must be filed with the records administrator of the City of Shavano Park not later than the 7th business day after the date the person becomes aware of facts that require the statement be filed. See Section 176.006, Local Government Code. A person commits an offense if the person violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor. For more information or to obtain Questionnaire CIQ visit the Texas Ethics Commission web page at

<https://www.ethics.state.tx.us/data/forms/conflict/CIQ.pdf>

B. Independent Contractor: Firm agrees and understands that, if selected, it and all persons designated by it to provide services in connection with a contract, is and shall be deemed to be an independent contractor(s), responsible for its respective acts or omissions, and that the City shall in no way be responsible for firm's actions, and that none of the parties hereto will have authority to bind the others or to hold out to third parties, that it has such authority.

C. Insurance: By signing and submitting a proposal under this solicitation, the offeror certifies that if awarded the contract, it will have the following insurance coverages at the time the work commences:

1. Worker's Compensation – Statutory requirements and benefits.
2. Employers Liability - \$100,000.
3. Broad form Comprehensive General Liability - \$1,000,000 Combined Single Limit coverage,
4. Automobile Liability - \$500,000 Combined Single Limit.
5. Professional Liability/Errors and Omissions Coverage

D. State Law Contract Prohibitions.

BOYCOTT ISRAEL. The City may not enter into a contract with a company for goods and services unless the contract contains a written verification from the company that; (i) it does not Boycott Israel; and (ii) will not Boycott Israel during the term of the contract. (Texas Government Code Chapter 2270) By entering this agreement, Professional verifies that it does not Boycott Israel, and agrees that during the term of this agreement will not Boycott Israel as that term is defined in the Texas Government Code Section 808.001, as amended.

BOYCOTT ENERGY COMPANIES. The City may not enter into a contract with a company for goods and services unless the contract contains a written verification from the company that; (i) it does not Boycott energy companies; and (ii) it will not Boycott energy companies during the term of the contract (Texas Government Code Chapter 2274). By entering this agreement, Professional verifies that it does not Boycott energy companies, and agrees that during the term of the agreement Professional will continue to not Boycott energy companies as that term is defined in the Texas Government Code Section 809.001, as amended.

BOYCOTT FIREARM AND AMMUNITION INDUSTRIES. The City may not enter into a contract with a company for goods and services unless the contract contains a written verification from the company that; (i) it does not Boycott firearm and ammunition industries; and (ii) it will not Boycott firearm and ammunition industries during the term of the contract (Texas Government Code Chapter 2274). By entering this agreement, Professional verifies that it does not Boycott firearm and ammunition industries and agrees that during the term of this agreement Professional will continue to not Boycott firearm and ammunition industries as that term is defined in the Texas Government Code Section 2274.001, as amended.

PROHIBITION ON AGREEMENTS WITH CERTAIN FOREIGN-OWNED COMPANIES. The City may not enter into a contract relating to the City's critical infrastructure if the company is owned by, or the majority of its stock, or any other ownership interest of the company is held by, controlled by, or headquartered in China, Iran, North Korea, Russia, or a designated country by the Governor under Texas Government Code Chapter 2274. Professional verifies that it neither has critical infrastructure of its company, the majority of its company's stock, or any other ownership interest of its company held by, controlled by, or headquartered in China, Iran, North Korea, Russia, or any other so designated country by the Governor under Texas Government Code Chapter 2274 and that it will continue to not have the critical infrastructure of its company, the majority of its company's stock, or any other ownership interest of its company held by, controlled by or headquartered in the aforementioned countries designated by the Governor under Texas Government Code Chapter 2274 during the term of this agreement with the City.

CITY COUNCIL STAFF SUMMARY

Meeting Date: May 22, 2023

Agenda item: 6.8

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion - Phase IB (De Zavala) planning update approval and Additional Services Requested (ASR) for De Zavala Project Phase IB (DeZavala) planning update - City Engineer

X

Attachments for Reference:

- 1) 6.8a Additional Services Request
- 2) 6.8b KFW Task Order 12 (DeZavala)

BACKGROUND / HISTORY: DeZavala project will be funded with Federal funds under a Community Project Funding Request approved by Congress as Consolidated Appropriations Act, 2023 (the FY2023 Federal Budget). The City received a total of \$4M in federal funding for all of Shavano Park Street Projects Phase 1 (includes De Zavala).

DISCUSSION: KFW re-submitted the 60% plans for DeZavala on March 17th. Updated 60% plans take into account the hill re-grading to improve line of sight near Bikeway, Water Pollution Abatement Plan (WPAP) submittal and other City Council guidance at December, January and February meetings. Updated opinion of probable construction costs (OPCC) is now \$2.97M dollars, an increase of \$1.1M dollars over the December 2022 previous 60% submittal \$1.8M OPCC.

The WPAP submittal was approved by TCEQ on May 5, 2023.

The Additional Services Request (attachment 6.8a) for \$66,772 covers the additional engineering performed for the project outside the original Task Order 12 (6.8b) (such as re-grading the hill and adding raised curbs) and additional engineering required for Federal funding (federal Housing and Urban Development Environmental Assessment).

The City Manager and KFW Engineers will provide update on project to Council.

COURSES OF ACTION: TBD'ed

FINANCIAL IMPACT: \$66,772 in additional engineering

MOTION REQUESTED: Motion to approve Additional Service Request No. 1 for DeZavala Road Project at \$66,772.

May 16, 2023

City of Shavano Park
Attn: Bill Hill
City Manager
900 Saddletree Court
Shavano Park, Texas 78231

Re: Additional Service Request No. 1 (Job No. 622-13-01)
DeZavala Road – Option 2

Mr. Hill;

This letter is a request for additional Professional Services for the above-referenced project. Our additional service request is as follows:

Metes & Bounds Description * Plus Applicable Tax (\$3,095)

KFW will provide a Metes and Bounds description and exhibits as required for the project. This task includes one (1) description at \$3,095 plus applicable tax.

Geologic Assessment (\$2,800)

This property is located on the Edwards Aquifer Recharge Zone, and therefore subject to special rules promulgated by the Texas Commission on Environmental Quality (TCEQ), designed to protect environmentally sensitive areas. The Geologic Assessment will be conducted in general accordance with the application requirements for the TCEQ's water pollution abatement plans (WPAP) for regulated developments located on the Edwards Aquifer Recharge Zone. This task includes the review of regional geologic mapping; field reconnaissance of the site to locate, identify and document geologic and manmade features; establishing coordinates for features identified; assessment of the sensitivity of the geologic features found; and preparation of a Geologic Assessment Report on forms and format required by TCEQ.

Street Design (\$48,627)

This task includes the updates to the construction plans from a Mill and Overlay project to a street reconstruction with the requested regrading of the hill near the Bikeway Intersection.

- Prepare plan construction documents for De Zavala from Lockhill Selma to NW Military Hwy. This proposal includes quantity estimates and construction specifications for the City of Shavano Park, as needed. Prepare a profile for the regrading of De Zavala near the Bikeway Lane intersection. The plans will be included in an 11"x 17" format;
- Streets will be designed to a 34" pavement width, curb, and 5' sidewalk;

- Progress sets of construction documents will be provided at 60% and 90% design. These progress sets will be utilized to show progress that has been made, allow opportunity for City input into the design, and will be used for utility coordination;
- KFW will prepare an Engineer's Opinion of Probable Cost for the civil infrastructure improvements. These improvements will include streets, drainage, and pedestrian improvements, and will be updated and provided with the 60%, 90%, and bid plan submittal packages.

HUD Environmental Assessment (\$12,250)

KFW proposes to complete the following tasks listed below to conduct the federal Housing and Urban Development Environmental Assessment and determine for the De Zavala Road Maintenance Phase 1 Project:

- Airport Hazards – To be reviewed, Desktop Review
- Coastal Barrier Resources – N/A
- Flood Zone – To be reviewed
- Air Quality – To be reviewed
- Chemical Hazards – N/A
- Threatened and Endangered Species– To be reviewed, onsite study expected
- Protected Farmlands – N/A
- Cultural Resources - Completed Prior
- Noise Abatement – To be reviewed, onsite study not expected
- Sole Source Aquifers – To be reviewed, onsite study expected
- Waters of the United States – To be reviewed, onsite study expected
- Wild and Scenic Rivers – N/A
- Environmental Justice – To be reviewed

KFW will evaluate each task based on the Project components for potential environmental constraints caused by construction of the De Zavala Road Maintenance Phase 1 project. Supporting documentation will be included if a potential constraint is identified for each task. Based on our professional opinion, KFW will also and determine impacts caused by the project, complete the necessary forms and assist with public outreach per HUD Environmental Assessment protocols.

Fee Summary:

Metes & Bounds Description *Plus Applicable Tax	\$3,095
Geologic Assessment	\$2,800
Street Design	\$48,627
HUD Environmental Assessment	<u>\$12,250</u>
Total Lump Sum Fee:	\$66,772

Assumptions and Clarifications

- Coordination with federal agencies will be limited to concurrence letters and will not include consultation.
- Deviations or additional temporary workspace outside designated study area will

- require a change order and will be conducted on a time and materials basis.
- Hazardous conditions will be identified prior to field survey mobilization; no additional training or certifications will be required.
- This proposal does not include on-site cultural resources survey.

If you concur with this request, please acknowledge your approval by signing in the space provided below and returning a copy of this letter to our office. This will authorize KFW Engineers to continue work under the same terms and conditions outlined within the original Professional Services Agreement.

Sincerely,
KFW Engineers



Chris Otto, P.E., CFM
Geographic Discipline Lead

ACKNOWLEDGED AND ACCEPTED

By: _____

Date: _____

O:\Proposals\Civil\Additional Service Requests\2023\05\230516 - DeZavala Road – Option 2 - ASR 1.docx

May 25th, 2022

City of Shavano Park
Attn: Bill Hill
City Manager
900 Saddletree Court
Shavano Park, Texas 78231

Re: Proposal for Professional Civil Engineering & Surveying Services
DeZavala Road - Option 2 (the "Project")

Mr. Hill;

We appreciate this opportunity to provide you with a proposal for Professional Civil Engineering and Surveying Services on the project. Our proposed scope of services for the above-mentioned project is outlined below (the "Scope of Services");

Archeological Resources Review (\$1,700)

As a political subdivision of the State, Shavano Park is obligated to comply with the Antiquities Code of Texas. This requires an Archeological Resources review for street reconstruction. The proposed project is to replace the existing streets at the same alignment and width and therefore impacts are not anticipated.

Topographical Survey (\$10,845)

The topographical survey will be performed on the ground in a 50-foot grid, plus additional grade breaks. The survey will be performed the full length of the project from apparent right-of-way to apparent right-of-way. The locations of visible utilities, mailboxes, and driveways will also be collected.

Geotechnical Investigation (\$13,355)

This task will be subcontracted to Terracon. The proposed investigation will include 5 geotechnical soil borings to a depth of 10-feet and 1 pavement cores. Laboratory testing will be performed to include visual classification, moisture content, gradation, Atterberg limits, and sulfate contents. Additionally, 1 representative bulk samples will be collected near the roadway and will be tested for pH lime series, PI lime series, moisture density relationship, and California Bearing Ratio (CBR). A geotechnical engineering report will be prepared to provide boring location plan, bore logs, summarized lab data, groundwater levels, subsurface exploration procedures, lab test results, and pavement design recommendations based on City or San Antonio and/or Shavano Park standard specifications. Traffic control for boring operations will be cones and flaggers. If additional traffic control is required, this can be provided as an additional service.

Street Design (\$70,600)

Construction Plans

- Prepare plan view construction documents for DeZavala from Lockhill Selma to NW Military Hwy. This proposal includes quantity estimates and construction specifications for the City of Shavano Park, as needed. The plans will be included in an 11" x 17" format.
- Prepare Storm Water Pollution Prevention Plan (SWPPP) sheets and Texas Pollutant Discharge Elimination System (TPDES) report.
- Streets will be designed to match the existing width.
- Progress sets of construction documents will be provided at 30%, 60%, and 90% design. These progress sets will be utilized to show progress that has been made, allow opportunity for City input into the design, and will be used for utility coordination.
- KFW will prepare a utility conflict matrix that will be updated with each progress set to identify potential utility conflicts and identify potential solutions to each conflict.
- KFW will prepare an Engineer's Opinion of Probable Cost for the civil infrastructure improvements. These improvements will include streets, drainage, and pedestrian improvements, and will be updated and provided with the 30%, 60%, 90%, and bid plan submittal packages.

Storm Drain Design (\$70,300)

Construction Plans

- Prepare plan and profile construction documents for the storm drain. Construction documents include an overall plan and profiles for the storm drain and laterals. This proposal includes quantity estimates and construction specifications for the City of Shavano Park, as needed. The plans will be included in an 11" x 17" format.
- Progress sets of construction documents will be provided at 30%, 60%, and 90% design. These progress sets will be utilized to show progress that has been made, allow opportunity for City input into the design, and will be used for utility coordination.
- KFW will prepare a utility conflict matrix that will be updated with each progress set to identify potential utility conflicts and identify potential solutions to each conflict.
- KFW will prepare an Engineer's Opinion of Probable Cost for the civil infrastructure improvements. These improvements will include streets, drainage, and pedestrian improvements, and will be updated and provided with the 30%, 60%, 90%, and bid plan submittal packages.

Water Relocation Design (\$5,100)

This task includes preparation of plans for the relocation of public water mains as required to clear proposed conflicts. The plans will be prepared to Shavano Park standards.

Utility Coordination (\$11,500)

This task includes coordinating with local utility providers for plan distribution, coordination of design, and coordination of preconstruction meetings to identify any potential utility conflicts. This task does not include the design of any utility relocations. If design services are required this can be performed as an additional service.

Water Pollution Abatement Plan (\$12,800)

This project is located over the Edwards Aquifer Recharge Zone therefore a water quality basin is required. Additional pavement will be regulated by the Texas Commission on Environmental Quality (TCEQ). The TCEQ requires the submittal of a Water Pollution Abatement Plan (WPAP) outlining project development and describing treatment of storm water runoff. The project cannot be approved by the City until said WPAP is approved by the TCEQ. The TCEQ approval usually takes 120 days from date of submittal. To expedite this review time, it is extremely important to have a final site plan at the earliest possible date and begin preparation of the WPAP based on this site plan. This task includes the following:

- Review of site plan to determine percentage of impervious cover;
- Calculation of background pollutant loads for site pre-construction;
- Calculation of pollutant loads after construction;
- Determination of appropriate pollution abatement measures;
- Preparation of plans for vegetated filter strips and vegetated swells;
- Determination of appropriate temporary pollution abatement measures for construction phase;
- Determination of other potential permanent pollution abatement measures;
- One-time site reconnaissance with TCEQ, where appropriate;
- Monitoring of review process.

Bidding Services (\$12,500)

KFW will finalize the construction documents and specification book and assist the City in advertising the project for bidding. KFW will answer questions from contractors and attend the bid opening. Upon bid opening, KFW will review all submitted bids, prepare a bid tabulation, and make a recommendation for award to the lowest qualified bidder. Following the General Contractor selection, we will arrange a pre-construction conference call prior to construction commencement.

Construction Administration (\$45,820)

KFW will attend monthly project meetings and conduct site visits two (2) times per month. We will prepare site observation reports at each visit. We will also review materials submitted, monthly pay apps, answer RFI's, attend a punch walk at substantial completion and final walk through. We have assumed 18 months of total construction.

EXCLUSIONS

This proposal is specifically limited to the Scope of Services, with any and all other services or matters being expressly excluded. Without limiting the generality of the foregoing sentence, and by way of example only, the following items are assumed and/or excluded from this proposal:

- TCEQ reports and submittals
- Gas relocation design
- Structural design, including retaining walls

- Landscape, Lighting, and Irrigation Plans
- Tree ordinance compliance
- Storm Water design
- Sidewalk design
- Platting services
- Storm drain detention design
- Preparation of As-Built Drawings
- Design of a fire sprinkler system, hydraulic calculations, or a fire flow test
- Flood Study
- Construction staking services
- Design of public utility extensions and drainage improvements
- Fire flow tests and hydraulic calculations will be billed as a direct expense.
- All agency review and impact fees are to be provided by the client.
- Additional services requested by the client will be compensated by a negotiated lump sum fee. Additional services shall include, but are not limited to, any revisions to plans to accommodate site plan revisions after computations are complete.

Fee Summary:

Archeological Resources Review	\$1,700
Topographic Survey	\$10,845
Geotechnical Investigation	\$13,355
Street Design	\$70,600
Storm Drain Design	\$70,300
Water Relocation Design	\$5,100
Utility Coordination	\$11,500
Water Pollution Abatement Plan	\$12,800
Bidding Services	\$12,500
Construction Administration	<u>\$45,820</u>
Total Lump Sum Fee:	\$254,520

PROFESSIONAL SERVICES AGREEMENT

The basis of compensation for the Scope of Services will be a lump sum fee invoiced monthly by percentage of completeness of each task. A fee of **\$254,520** is the cost of the Scope of Services. This budget does not include any other services or matters, including, without limitation, applicable tax or direct expenses for reprographics, travel, express mail, courier services, or any required sub-consultant services not covered under the Scope of Services. Direct expenses will be invoiced monthly with a 10% markup. Any and all other terms and conditions related to this proposal will be included in the Professional Services Agreement for Engineering & Surveying Services attached hereto and incorporated for all purposes herein.

We appreciate the opportunity to provide this proposal and work with you on the Project. If this proposal meets with your approval, please sign and return an executed copy of the attached Professional Services Agreement for Engineering & Surveying Services. If the bond program does not pass during the May election the City reserves the right to terminate all or part of the Task Order. Should the City terminate the Task Order all work will stop, and payment for only those services (or portions of services) actually performed will be due.

Sincerely,
KFW Engineers



Riley John, P.E.,
Project Manager

I hereby accept this proposal and authorize the execution of the scope of services presented herein under the terms of the current Professional Services Agreement between The City of Shavano park and KFW Engineers and all modification hereto.



8/03/22

TASK ORDER APPROVAL
Bill Hill, City Manager

DATE

CITY COUNCIL STAFF SUMMARY

Meeting Date: May 22, 2023

Agenda item: 6.9

Prepared by: Bill Hill / Brandon Peterson

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action – Phase 1 Street Improvement Plan water utility system relocation requirements / options - City Manager / Public Works Director

X

Attachments for Reference:

1) 6.2.1 Priority Cost Analysis Summary

BACKGROUND / HISTORY: There are 17x remaining CoSP water main lines that cross under Phase I planned roads that have not been replaced. Ideally, with plenty of time and money the City would replace all water main line crossings in order to: 1) increase the depth; 2) emplace the water main inside a conduit to facilitate future maintenance; 3) replace old AC and Ductile Iron pipes with new PVC pipes.

DISCUSSION:

Costs:

All 17x Staff Emplaced (parts and equip rental only) = \$384,616

All 17x Contractor Emplaced (parts, equip and labor) = \$980,149

The water utility system does not have \$980,149 in funds available. Public Works is able to complete all 17x crossings in the time available and complete other required tasks.

The PWD and CM prioritized the 17x crossings into four groups.

- Priority #1 – Must complete - Approved in November
- Priority #2 – Should complete (this is primarily due to AC pipe) - Approved in November
- Priority #3 – Should complete in order to lower (1x crossing AC Pipe but deep) – Need to approve and order material
- Priority #4 – Nice to complete – Need to approve and order material

The tables below compare the costs of Crossing #1 (Wagon Trail and NW Military) between staff replacement and contractor replacement. NOTE: staff replacement does not account for labor or equipment usage.

Staff Cost Crossing #1

Item Description	QTY	Unit Cost	Cost
Ferguson Parts	1	\$ 8,465.13	\$ 8,465.13
Backfill Material	1	\$ 1,998.55	\$ 1,998.55
Labor	1	\$ -	\$ -
Equipment	1	\$ -	\$ -
Rock Saw/steel plates/excavator (rental)	1	\$ 15,000.00	\$ 15,000.00
			\$ 25,463.68

Estimated Contractor Cost Crossing #1

Item Description	QTY	Unit Cost	Cost
Ferguson Parts	1	\$ 8,465.13	\$ 8,465.13
Backfill Material	1	\$ 1,998.55	\$ 1,998.55
Labor	1	\$ 24,628.80	\$ 24,628.80
Equipment	1	\$ 15,616.80	\$ 15,616.80
Rock Saw/steel plates/excavator (rental)	1	\$ 15,000.00	\$ 15,000.00
			\$ 65,709.28

For planning purposes, PW staff believes that they can complete all crossing internally ~~four crossings internally~~. NOTE: This does not count the cul-de-sacs, which will be addressed separately. PW Water staff has now completed all the water service line replacement that cross the road (long water service lines).

To date PW staff have completed 9 of the 17 water main crossings, some areas were more than just the crossing, there was 200 - 700 additional feet of new PVC pipe installed to eliminate the old AC pipe within the area, and improve the water quality.

With PW Staff currently working efficiently in front of the contractor from the north to south end of town. Some parts have been used to fix three priority 3 & 4 locations that were in the contractor's path rather than jump back and forth. Staff have almost exhausted most parts for the crossings. Intent is to order the remaining parts and have them on site within a week, so operations can stay on track.

Keep in mind this does not include the remaining parts needed to fix the 4 cul de sacs. No exploration or investigation has taken place to determine the scope of work at this time.

COURSES OF ACTION:

Approve the purchase of priority #3 and #4 water main crossing parts \$42,198.40 for parts, flowable fill/sand/topsoil approximately \$20,000, and equipment rentals if needed \$10,000, Or, provide more guidance

FINANCIAL IMPACT: Approximate costs for Priority Level 3 & 4 water main crossings; subject to project funding approvals

COA 1: Pay for funds with Bexar County ARPA funds (Approximately \$65,000)

COA 2: Use City ARPA funds that have not been exhausted (Approximately \$65,000)

COA3: Use Street Bond funds.

Other COA: Some combination of the above

Staff's current plan is to use Bexar County ARPA Funding

MOTION REQUESTED: To approve:

Approve the purchase of water main replacement parts for Priority #3 & #4 (staff work); but if necessary, authorize the City Manager to enter into a contract with utility contractor to do the work.

Intersection

#	Cross	Intersection	Pipe Type	Depth (in)	Pipe Type	Depth (in)	Must be replaced	Priority	less than 28.5"	Estimated Total Cost (In House)	Estimated Total Cost (Contract Out)	Time (Days)
Priority #1												
8	Fawn Dr	Saddletree Rd	AC	25.8	AC	20.28		2	Yes	\$ 26,945.24	\$ 69,012.44	10
9	Chimney Rock	Saddletree Rd	AC		AC		Yes (Drainage)	1	Yes	\$ 25,027.36	\$ 67,094.56	10
12	Windmill	Alley	DI	18.96	DI	20.4	Yes	1	Yes	\$ 24,794.09	\$ 66,861.29	10
13	Bent Oak	NW Military	AC	22.4	PVC	22.32		2	Yes	\$ 24,794.09	\$ 66,861.29	10
										\$ 101,560.78	\$ 269,829.58	

Priority #2

1	Wagon Trail	NW Military	PVC	27.6	AC	28.32		2	Yes	\$ 25,463.68	\$ 65,709.28	10
2	Shavano Dr	NW Military	AC	37.2	AC	28.44		2	Yes	\$ 22,823.62	\$ 64,890.82	10
10	Saddletree Rd	Cliffside	AC	26.4	AC	32.76		2	Yes	\$ 27,963.75	\$ 57,410.79	7
11	Windmill	NW Military	AC	38.16	AC	37.08		2	No	\$ 27,433.21	\$ 69,500.41	10
6	Saddletree Rd	Fire Station	AC	31.8	AC	25.8		2	Yes	\$ 24,157.97	\$ 53,605.01	7
										\$ 127,842.23	\$ 311,116.31	

Priority #3

4	Shavano Dr	Wagon Trail	DI	29.4	PVC	33.24		3	No	\$ 22,793.08	\$ 64,860.28	10
5	Fawn Dr	Shavano Dr	DI	24.24	DI	21		3	Yes	\$ 29,307.17	\$ 88,201.25	14
15	100 Cliffside		DI	23.4	DI	21.36	Yes	1	Yes	\$ 25,581.45	\$ 55,028.49	7
										\$ 77,681.70	\$ 208,090.02	

Priority #4

3	99 Shavano Dr		PVC	20.88	PVC	27.96	No	4	Yes	\$ 22,823.62	\$ 52,270.66	7
7	Saddletree Rd	Fawn Dr	DI	20.28	DI	29.16		3	Yes	\$ 26,945.24	\$ 69,012.44	10
14	Bent Oak	Alley	DI	26.28	DI	27.72		3	Yes	\$ 27,762.79	\$ 69,829.99	10
										\$ 77,531.65	\$ 191,113.09	
										\$ 384,616.35	\$ 980,148.99	

CITY COUNCIL STAFF SUMMARY

Meeting Date: May 22, 2023

Agenda item: 6.10

Prepared by: Alderman Miller

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion / action - Boards and Commissions Member Selection - Alderman Miller

X

Attachments for Reference:

1) Action Summary

BACKGROUND / HISTORY: The City selection process for Boards and Commissions is outlined by Ordinance (see below).

Sec. 2-87. Boards and Commissions applications, appointments, Chairpersons and vacancies.

- (a) *Applications.* Solicitation for applications shall be made to all residents to serve on standing commissions, committees and boards.
 - (1) The application document issued by the City Secretary shall contain current vacancies on the standing commissions, committees and boards.
 - (2) An application must be submitted to the City Secretary by September 1 each year. The application will remain on file one year, unless withdrawn by the individual.
- (b) *Appointments.*
 - (1) *Multiple vacancies on a Commission, Committee or Board.* When multiple vacancies occur or are present on any commission, committee or board, Council shall fill them under this subsection.
 - a. The City Secretary shall assemble and distribute committee applicant packets to the City Council by the second Monday of September.
 - b. For each specific board the Alderman shall consider each application.
 - c. Each Alderman shall nominate the same number of applicants as vacancies for each committee, in ranked order and submitted to the City Secretary by the third Monday of September.
 - d. At the next regularly scheduled City Council meeting, the City Secretary shall present the information provided by each Council member.
 - e. The City Council will then consider the information and shall appoint to each vacancy a qualified applicant to serve on the appropriate board or committee.
 - (2) *Single vacancy.* When a single vacancy occurs or is present on any commission, committee or board, Council shall fill such vacancy under this subsection.
 - a. In the case of single vacancy on a commission, committee or board, the Council shall fill such vacancy following notice to the City Manager from three or more Council members that they wish to fill such vacancy.
 - b. The Chairman of a commission, committee or board may request to the City Manager to bring the board vacancy before Council.

- c. Following receipt of the required notices to the City Manager, Council shall consider such vacancy at its next regularly scheduled meeting.
 - d. The City Secretary shall assemble and distribute committee applicant packets to the City Council at the same time city staff provides packages to Council members. Only applications on file as of such date shall be consider by Council. At the request of any Council Member, the City Secretary shall make a special solicitation for the position, and Council shall only consider applications received by the above deadline.
 - e. Council shall appoint the replacement on the affirmative majority vote following a nomination and second by Council Members from among the pool of applicants then on file.
- (3) *Vote by Mayor.* The Mayor shall only vote in the event of a tie.
- (c) *Chairpersons.* Every commission, committee or board established by the City Council shall choose its' chairperson from among its members.
- (Ord. No. 0-2015-012 , § I, 3-23-2015; Ord. No. 0-2015-015 , § I, 7-27-2015)

DISCUSSION: The City Council appoints multiple positions each year to commissions, boards and committees whose terms have expired. The process in making these appointments would benefit from improvements engagement and follow-up with applicants.

COURSES OF ACTION: To be discussed.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: TBD'ed if appropriate

Appointment Process

*Is there a better way to
engage residents
interested in serving on
commissions, boards
and committees?*



Not all feel:

- *Their qualifications are well understood by City Council.*
- *The follow up is adequate.*

*There is a need to
improve our engagement
with residents.*



Proposed Next Steps



Interview Team: A 2-person team interview those candidates that are interested.

Chair Input: Solicit input from Chairs on insights.

City Council Brief: Brief Council on key insights (possible executive session).

Follow-Up: Mayor & City Secretary follow-up with each candidate.

Better outcomes are a result of good input and follow-up.

CITY COUNCIL STAFF SUMMARY

Meeting Date: May 22, 2023

Agenda item: 6.11

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Presentation - High Speed Internet Update - Assistant City Manager



Attachments for Reference:

1) N/A (Presentation to be Created)

BACKGROUND / HISTORY: UPDATES.

At the May 16, 2022 City Council Meeting Alderman Miller and Assistant City Manager Leeth presented a Vision for bringing High-Speed Internet to Shavano Park. This vision included increasing availability of fiber internet service direct to homes and businesses in the City.

Alderman Miller created an Internet Working Group with Al Walea and Dennis Strong, both residents with strong backgrounds in the information technology field. The Internet Working Group and City staff engaged all local Internet Service Providers (ISPs) to encourage capital investment in Shavano Park: AT&T, Spectrum, Google Fiber, Astound (Grande), and FiberLight.

Assistant City Manager Leeth last presented to an update to Council on the Internet Working Group's work at the September 19, 2022 Council meeting. Assistant City Manager Leeth will present an update from Spectrum; progress making contact with Google Fiber and efforts to expand AT&T investments into Willow Wood and Bentley Manor HOAs.

DISCUSSION: On August 25, 2022 the City learned that AT&T is making Shavano Park a high priority for 2023 fiber internet build out plans. In addition, many areas today with only a fiber backbone but copper to the home would become eligible for AT&T's fiber internet direct to home with speeds up to 5 gigabit per second.

On August 24, 2022 the City learned that Astound (Grande) would not bring fiber internet direct to homes anytime in near future. Astound relayed their decision was based on the following:

- 1) The amount of rock subsurface makes the final trenching to the home more expensive
- 2) The number of wide spaced lots hurts profitability
- 3) Investing into established neighborhoods is more expensive in general
- 4) Number of gated communities / homes and City solicitation rules make door-to-door sales difficult (door-to-door sales is a key marketing strategy of Astound)

The Internet Working Group and City staff will continue to engage other ISPs to encourage investment and gain insight into their build out plans.

COURSES OF ACTION: N/A; give guidance to staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: N/A

Council Monthly Summary Report for period between 04/01/2023 and 04/30/2023

City of Shavano Park

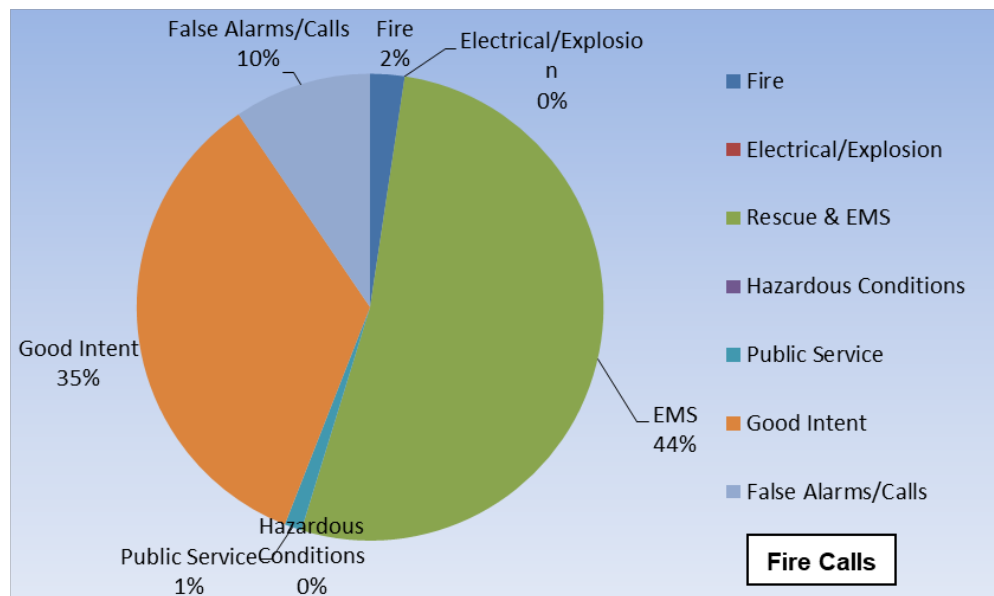
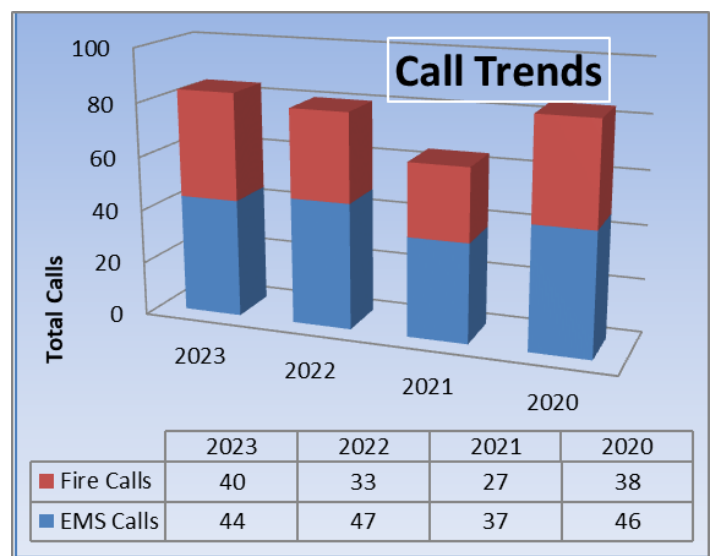
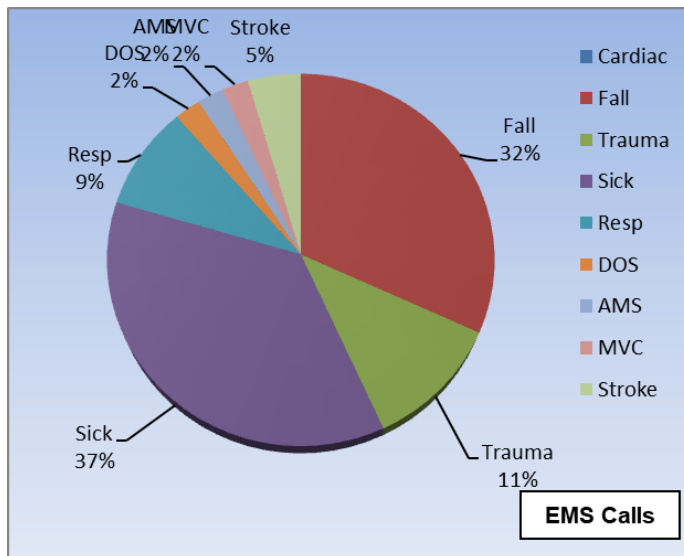
Description	[Designated period: 4/1/2023 to 4/30/2023]			[Prior period: 4/1/2022 to 4/30/2022]		
	Prms	Valuation	Fee Paid	Prms	Valuation	Fee Paid
Commercial:						
Electric (C)	2	0.00	600.00	0	0.00	0.00
Finish Out Tenant Finish Out	0	0.00	0.00	1	46541.00	1050.00
Plumbing (C)	1	0.00	1000.00	1	0.00	900.00
Plumbing (C) New (Shell Only) Driveway	0	0.00	0.00	1	0.00	0.00
<i>Development Services Fees:</i>						
Credit Card Fee			40.39			22.89
Technology Fee			15.00			20.00
Totals For Permits Shown Above	3	0.00	1655.39	3	46541.00	1992.89
Other:						
Driveway Permit Driveway	2	0.00	500.00	0	0.00	0.00
Gate Permit Fence	0	0.00	0.00	1	0.00	150.00
Plumbing - No Fee	1	0.00	0.00	0	0.00	0.00
Sign Permit Other	2	1445.00	200.00	1	3342.00	50.00
Sport Court Sports Court	0	0.00	0.00	1	0.00	350.00
Swimming Pool Pool/ Spa	1	0.00	800.00	2	0.00	1400.00
<i>Development Services Fees:</i>						
Credit Card Fee			38.15			31.77
Technology Fee			25.00			25.00
Totals For Permits Shown Above	6	1445.00	1563.15	5	3342.00	2006.77
Residential:						
Demolition (R) Demolition	1	0.00	100.00	0	0.00	0.00
Demolition (R) Driveway	0	0.00	0.00	1	0.00	150.00
Electric (R)	6	0.00	1300.00	5	0.00	650.00
Fence (R) Fence	1	0.00	100.00	1	0.00	250.00
Gas (R)	0	0.00	0.00	1	0.00	250.00
HVAC (R)	7	0.00	1700.00	4	0.00	950.00
Irrigation (R)	0	0.00	0.00	2	0.00	250.00
Patio/ Deck Other (please explain below)	0	0.00	0.00	1	0.00	150.00
Plumbing (R)	6	0.00	600.00	11	0.00	900.00
Remodel (R) Other (please explain below)	0	0.00	0.00	1	0.00	362.57
Roof (R) Roof (or re-roof)	1	0.00	150.00	0	0.00	0.00
Septic (R)	4	0.00	1780.00	1	0.00	420.00
<i>Development Services Fees:</i>						
Credit Card Fee			146.63			112.21
Technology Fee			130.00			150.00
Totals For Permits Shown Above	26	0.00	6006.63	28	0.00	4594.78
Total For All Permits In The Period	35	1445.00	9225.17	36	49883.00	8594.44

Shavano Park Fire Department



Summary of Events for April 2023

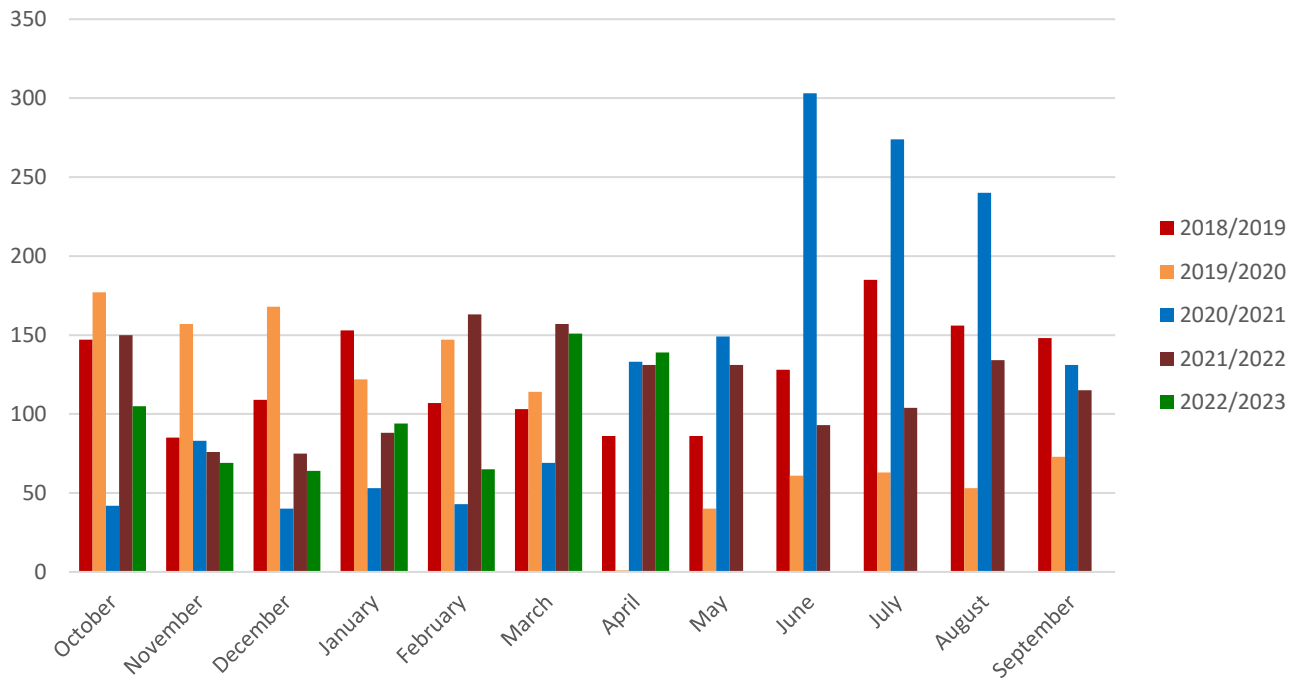
- Shavano Park FD responded to **84** requests for service in April.
- This is a **5% increase** from the previous **April**.
- Shavano Park FD responded to **8 automatic** aid requests from Hollywood Park and Bexar Bulverde FD.
- Shavano Park FD received **1** automatic aid responses for Castle Hills FD and Hollywood Park FD.
- Shavano Park FD Responded/stood-by for **13** mutual aid requests from other departments
- The average response time for calls within Shavano Park is **4 minutes 13 seconds** this month.
- Firefighters completed a total of **143 hours of fire** and **128 hours of EMS** training in the month of April.
- Certified Fire Inspector inspected **5** commercial buildings.
- Fire crews performed **2** pre-incident fire plan reviews
- Certified Plans Examiners reviewed **4** sets of commercial building/renovation plans/changes to previously submitted plans
- ALS care (Paramedics) Accounted for 72% of EMS responses for April



City of Shavano Park

Municipal Court Activity April 2023

Cases Filed Per Month

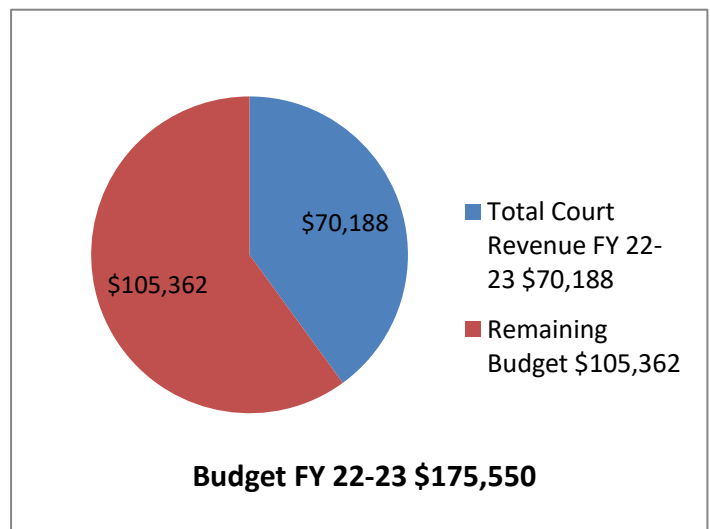


Cases Resolved	Current Month	Prior Year
Fine	31	45
Not Guilty By Judge	2	0
Guilty	25	20
Dismissed	0	8
Compliance Dismissal	30	30
Defensive Driving	12	12
Deferred Disposition	14	29
Proof of Insurance	2	0
TOTAL	116	144

There was 1 case filed in April 2020.
(Insufficient to register on the above chart)

There were no in-person Municipal Court proceedings March - May, July - December 2020 and January - February 2021 due to the coronavirus.

Court Revenue	Current 22/23	Prior 21/22
October	\$ 9,566	\$ 14,631
November	11,489	14,428
December	6,109	10,631
January	9,163	10,362
February	10,196	17,310
March	12,761	15,372
April	10,905	15,218
May	-	9,098
June	-	12,581
July	-	8,071
August	-	7,236
September	-	14,655
	\$ 70,188	\$ 149,594



Monthly Activity Report
City of Shavano Park Police Department
April 2023

Activity Report: 13 criminal offenses out of 13 incidents were handled by the Police Department for the month of April.
56 total Criminal Offenses were handled to by the Department for CY 2023.

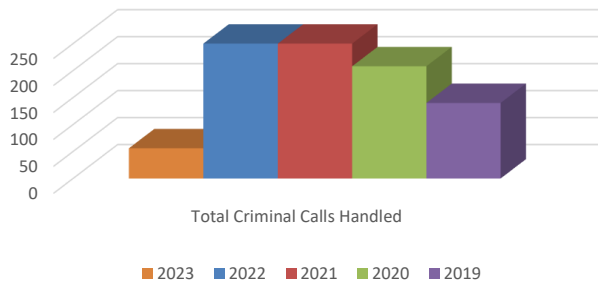
Criminal Incidents	Calendar Year					
	April	2023	2022	2021	2020	2019
Alcohol Beverage Code Violations	0	0	5	0	0	0
Arrest of Wanted Persons (Outside Agency)	0	2	26	27	10	18
Assault / Assault Family Violence	0	2	7	11	9	4
Burglary Building	0	3	5	6	5	5
Burglary of Habitation	0	0	0	2	0	0
Burglary Vehicle	2	7	35	23	10	13
Criminal Mischief / Reckless Damage	0	1	9	17	9	9
Criminal Mischief Mail Box	0	0	1	3	0	0
Criminal Trespass	0	0	0	6	3	3
Cruelty to Animals	0	0	0	1	0	0
Disorderly Conduct	0	0	0	3	0	0
Deadly Conduct	0	1	2	1	0	0
Duty on Striking Fixture/Landscaping	0	1	1	4	0	3
Driving Under the Influence - Minor	0	0	2	1	0	0
Driving While Intoxicated	2	6	20	28	15	10
Driving while License Suspended / Invalid (ENHANCED)	0	0	0	1	1	5
Endangerment of Child	0	0	0	0	0	1
Engaging in Organized Crime	0	0	0	1	0	0
Evading Arrest/Escape Custody	2	4	10	9	5	3
Exploitation Child/Elderly/Disabled	0	0	0	1	0	0
Failure to Identify	0	1	1	0	1	1
Fraud / Forgery / False Reports / Tamper w/Govt. Record	0	5	15	12	8	7
Graffiti	0	0	0	0	1	3
Harassment / Retaliation / Terroristic Threat / Viol. Protect. Order	1	2	9	3	4	3
Illegal Dumping	0	0	0	6	0	0
Injury to Child/Elderly/Disabled	0	0	3	1	0	0
Property Damage/Leaving Scene of Accident	0	0	3	7	1	1
Minor In Possession Alcohol/Tobacco	1	3	4	3	13	0
Murder	0	0	0	1	0	0
Narcotics Violation (class B and up)	0	2	18	7	31	13
Narcotics Violation (class C)	1	9	23	17	24	15
Unlawful Possession/Carry Weapon	0	0	11	4	7	2
Public Intoxication	1	1	0	0	1	1
Reckless Driving	0	0	0	2	0	0
Resisting Arrest/Interference/Hindering/Unlawful Restraint	0	0	2	2	2	2
Robbery	0	0	1	2	2	1
Sexual Offense	0	0	1	0	1	2
Solicitation of a Minor / Indecency with a Minor	0	0	1	0	0	0
Stalking	0	0	0	2	0	0
Suicide	0	0	1	1	1	0
Tampering with Evidence	0	0	0	1	2	1
Theft	3	6	21	25	29	14
Theft of Mail	0	0	6	3	7	0
Theft of Motor Vehicle	0	0	3	5	2	0
Unauthorized Use of Motor Vehicle	0	0	4	1	4	0
Total Criminal Calls Handled	13	56	250	250	208	140

Monthly Activity Report
City of Shavano Park Police Department
April 2023

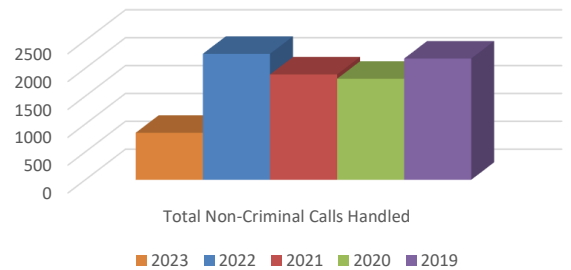
Non-Criminal Incidents

		Calendar Year				
	April	2023	2022	2021	2020	2019
Accidents Major (With Injuries)	0	1	5	6	2	8
Accidents Minor (Non-Injury)	5	17	68	78	36	74
Alarm Call	40	133	419	417	401	505
Animal Calls / Complaints	5	21	129	97	107	147
Assist Fire Department / EMS	28	167	404	372	373	426
Assist Other Law Enforcement Agencies	4	23	82	32	59	89
Assist the Public	10	30	78	37	80	105
City Ordinance Violations	30	94	42	47	57	34
Animal Nuis/Leash 6 Dumpster 2 Fence 1 Permit 4						
Illegal Dumping 1 Junk Vehicle 4 Landscaping 3						
Noise 1 Parking 6 POD 1 Water 1						
Criminal Trespass Warning	0	1	2	10	11	10
Deceased Person / Natural / Unattended	3	14	20	17	23	15
Disturbance / Keep the Peace	5	22	72	63	71	46
Emergency Detention	3	5	8	12	12	9
Impounded Vehicles	13	26	94	0	0	0
Information	33	101	271	131	127	164
Missing Person / Runaway	0	1	2	0	3	4
Recovered Property / Found Property	1	5	19	18	11	9
Suspicious Activity, Circumstances, Persons, Vehicles	14	53	186	164	154	194
Traffic Hazard	1	11	46	30	21	72
Welfare Concern	9	25	88	69	48	65
911 Hang-up Calls	33	93	225	290	217	199
Total Non-Criminal Calls Handled	237	843	2260	1890	1813	2175
Officer Initiated Contacts	April	2023	2022	2021	2020	2019
Community Policing Contacts / Crime Prevention				2754	899	1496
Out of Town / Patrol-By Requests	22	82	285	196	211	430
House Checks	287	1647	5504			
Business Checks	591	1767	4151			
Citizen Policing Contacts	521	1758	4408			
Crime Prevention Activites	40	75	384			
Field Interview Contacts	1	7	585			
Total Officer Initiated Contacts	1462	5336	15317	2950	1110	1926

Criminal Calls



Non Criminal Calls



City of Shavano Park Police Department

April 2023 Breakdown

Burglary of Vehicle

1. 100 blk. Bedingfeld Drive
2. 3600 blk. Paesanos Pkwy.

DWI

1. 15900 blk. N.W. Military Hwy.
2. 16400 blk. N.W. Military Hwy.

Evading Arrest

1. 3700 blk. De Zavala Road
2. 300 blk. Box Oak

Harassment

1. 4000 blk. N. Loop 1604 W.

MIP Tobacco / Alcohol

1. 4300 blk. Lockhill-Selma Road

Possession of Drug Paraphernalia

1. 15400 blk. N.W. Military Hwy.

Public Intoxication

1. 4150 N. Loop 1604 W.

Theft

1. 100 blk. Bedingfeld Drive
2. 3200 blk. N. Loop 1604 W.
3. 900 blk. Saddletree Court

April 2023

Officer	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Grand Total
Warnings	28	0	15	14	18	23	0	37	19	17	0	21	14	22	0	228
Citations	11	0	2	0	28	7	0	31	5	18	0	48	10	15	2	177
Cases	38	0	28	12	16	33	0	11	5	25	0	19	37	24	2	250
Activity Totals	77	0	45	26	62	63	0	79	29	60	0	88	61	61	4	655
Vehicles Stopped	38	0	17	12	31	26	0	52	22	29	0	52	22	30	1	332

Cantu Casares De Anda Flores Garza Gutierrez Kelley Nakazono Page Quintanilla Ramsey Schumacher Torres Villanueva Fox

Officer	P	Q	R	S	T	U	V	W	X	Y	Z	Total B
Warnings	0											0
Citations	4											4
Cases	0											0
Activity Totals	4	0	0	0	0	0	0	0	0	0	0	4
Vehicles Stopped	2											2

Dover

Grand Total
228
181
250
659
334

PUBLIC WORKS DEPARTMENT
Monthly Report -APRIL 2023

WATER UTILITY

- Completed installation of long services for 100 Blk of Cliffside
- Replaced wind socks at all chlorine rooms
- Completed tie in of new main at Wagon Trail/ NW Military crossing including replacing 260 ft of AC pipe and upgrading 4 water services
- Completed monthly dead end flushing, per TCEQ
- Completed meter readings this week

GROUND MAINTENANCE

- Removed a down tree that fell into the road at DeZavala/ Lockhill
- Transplanted arbor day ceremonial tree to the Yellow trail on the muni tract

FACILITIES

- PW/FD generator was delivered to the yard, waiting on CPS gas meter to be installed

STREETS

- Completed backfilling open trenches on Bent Oak/ Windmill
- Repaired several potholes (Shavano Dr, Windmill, Bent Oak)

OTHER

- Hosted a demo with a new vendor regarding Pipe cutting chainsaws – 40 attended from (6 agencies)

Water Utility	MAR	MO	FY
# of Gallons Pumped		12,626,000	99,899,776
# of Gallons Pumped from Trinity		0	0
Total Pumped		12,626,000	99,899,776
 # of Gallons Sold		11,445,000	91,995,000
Water Lossed in gallons		1,192,000	6,323,543
Flushing		11,000	65,000
% of Loss		9%	6%
 Water Revenue		\$ 40,836.64	353,515
EAA Fees Collected		\$ 5,721.50	45,897
Water Service Fees		\$ 5,526.28	38,385
Debt Service Collected		\$ 15,806.00	110,619
Late Fees		\$ 1,056.99	7,470
Cellular Access Fee		\$ 8.90	62
 Water Used by City		100,000	1,229,000
Water Cost Used by City		\$ 793.31	10,959
 # of Water Complaints		0	2
# of Bill Adjustments		4	18
# of locate tickets		44	249

CITY OF SHAVANO PARK

MONTHLY COMPARISON TO LAST YEAR # OF WATER ACCOUNTS IN EACH TIER

Tiers	Breakdown of Tiers in Thousands of Gallons	# of Units In Tier	Rate per 1,000 Gallons		APR 2022	APR 2023
Tier 1	0-5,000	5	\$3.07		139	232
Tier 2	5,001 - 30,000	25	\$3.40		380	360
Tier 3	30,001 - 50,000	20	\$3.83		125	76
Tier 4	50,001 - 70,000	20	\$4.58		40	25
Tier 5	70,001 - 100,000	30	\$6.29		17	10
Tier 6	Over 100,001		\$11.94		7	4
					708	707

Other Fees

APR 2022	APR 2023
-------------	-------------

EAA Fee @ \$.50/ 1,000 Gallons

\$7,992.50	\$5,721.50
------------	------------

Debt Service Fee @ \$ 22.58

\$15,828.58	\$15,806.00
-------------	-------------

Water Svc Fee

5/8	\$5.10
3/4	\$7.34
1	\$13.06
1 1/2	\$29.38
2	\$52.22

\$912.90	\$112.20
\$3,633.30	\$4,771.00
\$222.02	\$235.00
\$117.52	\$146.00
\$261.10	\$261.10

Water Sales Only

\$59,966.51	\$40,836.64
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CITY COUNCIL STAFF SUMMARY

Meeting Date: May 22, 2023

Agenda item: 7.6

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Presentation of April 2023 Monthly Reports

X

Attachments for Reference:

- a) Power Point Presentation
- b) Revenue & Expenditure Report (Incode)
- c) Monthly Check Register

BACKGROUND / HISTORY: The information provided is for the FY 2022-23 budget period, month ending April 30, 2023. The “Current Budget” column contains the original adopted budget. This summary highlights key points related to the current month’s activity for the General Fund and for the Water Utility Fund. Staff is also prepared to present the accompanying power point briefing.

DISCUSSION:

10 - General Fund (Page 1 of Revenue and Expenditure Report)

As of April 30, 2023, General Fund revenues total \$4,909,743 or 79.03% of the budget. General Fund expenditures total \$3,322,524 or 53.48% of the budget with 7 months or 58.33% of the year complete.

Revenues (GF) (Page 2 & 3)

- Current M&O Property tax (10-599-1010) collections for the month are \$25,665, with 89.70% of the annual budgeted amount collected to date. Collection percentage is comparable with that of the same period, prior year, which was 89.85% collected.
- Sales Tax revenue received this month totaled \$46,264 based on taxable February 2023 sales reported by monthly filers.
- Franchise Fees are paid quarterly and generally received two months after the quarter. Next receipts due in May, however Republic typically pays its fees a bit early and did so this month.
- Permits and Licenses revenues total \$10,530 for the month, with \$8,610 in building permits and \$600 in plan review fees.
- Court fees for the month are \$9,968, below the amount recognized in April 2022 of \$14,130.
- Police/Fire revenues total \$17,496 for the month, including \$16,784 from the EMS billing service provider.
- Interest income at 371.94% of budget collected as rates have gone up in reaction to the Federal Reserve actions. Also, the City has a more diversified investment portfolio and this line item was very conservatively budgeted. Upcoming budget amendment will propose applying some of this amount towards specific line-item expenditures.

Expenditures (GF) (Pages 4-14)

-The Council (600) is at 69.33% spent year to date, \$5,926 incurred this month. Expenditures were for vendors and supplies for the City's Arbor/Earth Day event and vendor deposits for the upcoming July event in City Sponsored Events (2037).

-The Administration Department (601) is under budget with \$75,307 spent this month, 55.15% of the annual budget utilized to date. Larger or unusual expenditures this month include: \$4,033 for attorney services mainly related to code compliance in Prof Services – Legal (3015), the printing and mailing of the resident directory, \$2,675, is recorded in Citizens Communication/Education (3087), and the purchase of new flags (US, Texas and City) for \$1,315 is included in Building Maintenance (5030).

-The Court Department (602) expenditures for the month are \$7,154 for 58.76% of the annual budget spent year to date, on par with budget. No unusual or significant expenditures this month.

-The Public Works Department (603) expenditures for the month are \$36,555, below budget with 49.27% of the annual budget utilized. Landscaping for the Lockhill Selma medians for \$647/month is included in the Professional Services (3013) along with the monthly City Hall landscaping services of \$669/month.

-The Fire Department (604) is below budget for day-to-day operations at \$135,473 for the month, 52.02% total spent year to date. Larger expenditures this month include: Special Services (3080) records the commission paid on EMS billing and collection services and is at 84.21% year to date when compared with the revenue line of EMS Fees (6060) which is at 69.11%. The collection percentage is higher on accounts that take longer to collect (requiring more effort). Vehicle Maintenance (5020) includes credit memo for \$2,714 for scene lights and door sensor repairs that was recorded in March – timing issue.

-The Police Department (605) is below budget for day-to-day expenses at \$136,713 for the month and 54.37% of the budget spent year to date. Larger or unusual expenditures this month include: Vehicle Maintenance (5020) reflects \$1,616 for Unit #520 battery, belts, alternator and tune up and credit shown in Non-capital computer equipment (8015) as this expenditure reclassified to the ARPA Fund (58).

-The Development Services Department (607) reflects the Professional Services paid for engineering, contracted permit, sanitary, and health inspection services with March expenditures of \$5,070 for those services. The department is at 58.41% of the annual budgeted amount recorded to date.

20-WATER FUND

As of April 30, 2023, the Water Fund total revenues are \$672,563 or 62.56% of the total annual budgeted amount. Water Fund (Water Department & Debt Service) expenses total \$763,310 or 71.0% of budget.

Revenues (Water)

- Water consumption (5015) billed in April for the month of March use is \$60,108, with 59.15% of annual budget recognized to date. This is \$6,128 more revenue recognized than for the same month prior year.
- The Debt Service (5018) and Water Service Fee (5019) are on target with annual budgeted amounts as these are flat fees and are not related to volume charges recognized, at 58.24% and 59.89% respectively.
- The EAA Pass Thru (5036) fees are charged to customers based on usage, \$7,699 was recorded for the month and 58.76% of the annual budgeted amount has been recognized to date.
- Interest Income (7000) – the Utility is seeing the effect of higher rates and more diversified investments.
- Transfer in – Capital Replacement Fund – the second pump at the Shavano Dr pump station has been replaced, recorded the transfer in up to the budgeted amount.

Expenses (Water)

Water Department (606) expenses for the day-to-day operations are over budget with a total of \$78,026 incurred this month, 70.99% of the annual budget utilized. Expenses include \$5,663 for repairs to the Vactron as it has been used heavily for the long services and crossing relocations, \$1,113 for chlorine pillows in Water System Maintenance (6072), top soil, sand, rock saw rental, flowable fill expenses for long service and main crossing relocation in the Phase I street reconstruction project area are recorded in Water System Improvements (8080) and the cost to replace the second pump at the Shavano Drive pump station is recorded in Capital – Shavano Drive Pump Station (8093) .

The next debt payments are due in August, principal of \$28,940 on the SIB loan and interest on the Water Utility's share of the bonds of \$32,616.

PAYROLL

The City is on a bi-weekly payroll; there have been 15 pay periods out of 26 so 57.69% should be expensed in the line items directly related to salaries when fully staffed. Total salaries and overtime accounts are at 55.43% of budget thru April, with higher overtime expenditures noted in the Fire and Police departments. Position vacancies at the end of April include one in the Fire Department, three in the Police Department and the split 50/50 position in PW/Water Utility. Workers Comp Insurance (1037) is at 47.60%, with the next expenditure recognition at the end of June. Total TMRS (1040) expenditures for all departments are at 53.43%, below expected but this line is budgeted at the higher

calendar year 2023 rate of 14.57% (versus the CY2022 rate of 14.16%), also considering the vacancies to date and that part time firefighters are not eligible to participate. Health insurance related line items are at approximately 52.43%, when 58.33% is expected but reasonable considering the position vacancies so far this fiscal year.

COURSES OF ACTION: None related to the report - informational.

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: N/A



Monthly Financial Report (April 30, 2023)

**Brenda Morey,
Finance Director**



- Cash and Investments
- General Fund Overview
- General Fund Revenues
- General Fund Expenditures
- Water Fund Overview
- Water Fund Revenues & Expenses
- Special Revenue Funds
- Capital Replacement Fund

Total Cash & Investment Update *

Together We Can!



CASH AND INVESTMENTS BY FUND	April 30, 2023
General Fund (10)	\$ 4,019,297
Water Fund (20)	1,086,083
Debt Service Fund (30)	110,382
Crime Control District Fund (40)	305,686
PEG Funds (42)	143,173
Tree Protection & Beautification Fund (45)	109,602
Street Maintenance Fund (48)	538,194
Court Security/Technology (50)	72,771
Child Safety Fund (52)	5,005
LEOSE Fund (53)	1,211
American Rescue Plan Act Fund (58)	494,741
Street Projects Fund (60)	9,357,377
GF Capital Replacement Fund (70)	1,758,742
Total Cash & Investments **	\$ 18,002,264

***Total cash and investments represents all Funds per general ledger, not cash at bank.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

Total Cash & Investment Update *

Together We Can!



SECURITY TYPE		April 30, 2023
OPERATING BANK ACCOUNTS		
Frost Bank	\$	932,960
SAVINGS BANK ACCOUNTS		
Frost Bank		573,098
US TREASURY BILLS		2,777,109
POOLS		
TexStar	\$ 1,947,287	
TexPool	10,984,386	
SUBTOTAL - POOLS		12,931,673
CERTIFICATES OF DEPOSIT		
Security Service Credit Union	\$ 263,060	
United SA Credit Union	264,377	
Generation Credit Union	259,987	
SUBTOTAL - CERTIFICATES OF DEPOSIT		787,424
Total Cash & Investments **	\$	18,002,264

***Total cash and investments represents holdings in all Funds.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

10- General Fund Overview



Together We Can!

- General Fund current property tax collections year to date through April 2023 are \$3,604,162, 89.70% of budget
- April 2023 Sales Tax revenue was \$46,264.
(Collections are for taxable sales during February 2023 as reported by monthly filers)
- Building Permits and Licenses revenue for the month was \$10,530 with \$8,610 collected in building permit fees and \$600 collected in plan review fees.
- Major Projects/Improvements in FY 2022-23

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Household Hazardous Waste Event	\$ 27,500	\$ 26,093	\$ 1,407	Completed
Starr Family Donation Project	\$ 10,000	\$ -	\$ 10,000	In process

Unassigned General Fund fund balance at September 30, 2022 = \$2,533,957 (Audited)

Unassigned General Fund fund balance at September 30, 2021 = \$2,441,857 (Audited)

10 - General Fund Revenues



Together We Can!

	FY 2022-23 ADOPTED BUDGET	FY 2022-23 APRIL 2023	FY 2022-23 YEAR TO DATE	FY 2022-23 % BUDGET COLLECTED
CURRENT PROPERTY TAXES	\$ 4,018,000	\$ 25,665	\$ 3,604,162	89.70%
DEL. TAXES & PENALTIES	35,000	1,609	20,724	59.21%
SALES TAX	702,000	46,264	383,712	54.66%
MIXED BEVERAGE	28,000	2,324	17,240	61.57%
FRANCHISE REVENUES	493,000	9,075	268,563	54.48%
PERMITS & LICENSES	412,300	10,530	204,155	49.52%
COURT FEES	162,300	9,968	64,398	39.68%
POLICE/FIRE REVENUES	172,200	17,496	117,543	68.26%
MISC/INTEREST/GRANTS	149,070	22,025	216,652	145.34%
TRANSFERS IN/FUND BAL.	40,550	2,003	12,594	31.06%
TOTAL REVENUES	\$ 6,212,420	\$ 146,959	\$ 4,909,743	79.03%

10- General Fund Expenditures

Together We Can!



	FY 2022-23 ADOPTED BUDGET	FY 2022-23 APRIL 2023	FY 2022-23 YEAR TO DATE	FY 2022-23 % BUDGET SPENT
CITY COUNCIL	\$ 67,958	\$ 5,926	\$ 47,115	69.33%
ADMINISTRATION	1,092,793	75,307	602,622	55.15%
COURT	100,750	7,154	59,200	58.76%
PUBLIC WORKS	622,489	36,554	306,714	49.27%
FIRE DEPARTMENT	2,135,911	135,473	1,111,138	52.02%
POLICE DEPARTMENT	2,099,919	136,713	1,141,645	54.37%
DEVELOPMENT SERVICES	92,600	5,082	54,090	58.41%
TOTAL EXPENDITURES	\$ 6,212,420	\$ 402,209	\$ 3,322,524	53.48%
REVENUES OVER/(UNDER) EXPENDITURES	\$ -	\$ (255,250)	\$ 1,587,219	

Expenditures total \$3,322,524 through April 2023 or 53.48% of the adopted budget spent with 58.33% of budget complete (7 months).

20 - Water Fund Overview



Together We Can!

- Total revenues for the fiscal year through April 2023 are \$672,563, 62.56% of budget.
- Water consumption revenue of \$60,108 for April 2023 (actual March 2023 use) is \$6,128 more revenue recognized when compared to the same month, prior year.
- Water Department expenses are ahead of budget for the fiscal year at \$611,894 with a total of 70.99% of the budget spent with 58.33% of year complete.
- Major Projects/Improvements in FY 2022-23:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Replace spider water lines				
in one cul de sac	\$ 37,647	\$ 199,433	\$ (161,786)	**
Replace two pumps at Shavano				
Drive pump station	\$ 30,000	\$ 27,843	\$ 2,157	Completed

****** applying budgeted amount towards relocating long services and prioritized water crossings in advance of the street reconstruction project expected to begin in the latter part of FY2023.

20 - Utility Fund Revenues & Expenses

Together We Can!



	FY 2022-23 ADOPTED BUDGET	FY 2022-23 APRIL 2023	FY 2022-23 YEAR TO DATE	FY 2022-23 % OF BUDGET
				<u>COLLECTED</u>
WATER CONSUMPTION	\$ 656,000	\$ 60,108	\$ 388,031	59.15%
DEBT SERVICE	189,900	15,851	110,597	58.24%
WATER SERVICE FEE	64,000	5,505	38,332	59.89%
EAA PASS THRU CHARGE	85,700	7,699	50,356	58.76%
MISC/INTEREST/GRANTS	79,524	9,231	85,247	107.20%
TOTAL REVENUES	\$ 1,075,124	\$ 98,394	\$ 672,563	62.56%
				<u>SPENT</u>
WATER DEPARTMENT	\$ 861,952	78,026	611,894	70.99%
DEBT SERVICE	213,172	-	151,416	71.03%
TOTAL EXPENSES	\$ 1,075,124	\$ 78,026	\$ 763,310	71.00%
REVENUES OVER/(UNDER) EXPENSES	\$ -	\$ 20,368	\$ (90,747)	

Special Revenue Fund



Together We Can!

40- Crime Control Prevention District

	FY 2022-23 ADOPTED BUDGET	FY 2022-23 APRIL 2023	FY 2022-23 YEAR TO DATE	FY 2022-23 % OF BUDGET
BEGINNING FUND BALANCE	\$ 367,069	\$ 326,919	\$ 367,069	
Crime Control Sales Tax	\$ 175,500	\$ 11,218	\$ 95,627	COLLECTED 54.49%
Interest/Misc.	-	959	8,124	
TOTAL REVENUES	\$ 175,500	\$ 12,177	\$ 103,751	59.12%
Fire Expenditures	\$ 1,200	\$ -	\$ -	SPENT 0.00%
Police Expenditures	172,890	4,550	136,274	78.82%
TOTAL EXPENDITURES	\$ 174,090	\$ 4,550	\$ 136,274	78.28%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 1,410	\$ 7,627	\$ (32,523)	
PROJECTED ENDING FUND BALANCE	\$ 368,479	\$ 334,546	\$ 334,546	



40 – Crime Control Prevention District

- Supported by dedicated sales tax and interest income on invested balances.
- Major Projects/Improvements in FY 2022-23:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
National Night Out	\$ 6,000	\$ 4,235	\$ 1,765	In progress
Replace two patrol vehicles	\$ 130,000	\$ 99,420	\$ 30,580	In progress
Payment on vehicle/body worn camera system	\$ 29,490	\$ 29,490	\$ -	Completed

Special Revenue Fund

Together We Can!



42- PEG Fund

	FY 2022-23 ADOPTED BUDGET	FY 2022-23 APRIL 2023	FY 2022-23 YEAR TO DATE	FY 2022-23 % OF BUDGET
BEGINNING FUND BALANCE	<u>\$ 136,036</u>	<u>\$ 146,929</u>	<u>\$ 136,036</u>	
Franchise Fee- PEG	\$ 15,200	\$ -	\$ 8,313	<u>COLLECTED</u> 54.69%
Misc/Interest	-	424	3,004	■ #DIV/0!
TOTAL REVENUES	\$ 15,200	\$ 424	\$ 11,317	74.45%
PEG Expenditures	<u>10,800</u>	<u>74</u>	<u>74</u>	<u>SPENT</u> 0.69%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 4,400	\$ 350	\$ 11,243	
PROJECTED ENDING FUND BALANCE	<u><u>\$ 140,436</u></u>	<u><u>\$ 147,279</u></u>	<u><u>\$ 147,279</u></u>	

Special Revenue Fund

Together We Can!



45- Tree Protection & Beautification Fund

	FY 2022-23 ADOPTED BUDGET	FY 2022-23 APRIL 2023	FY 2022-23 YEAR TO DATE	FY 2022-23 % OF BUDGET
BEGINNING FUND BALANCE	\$ 109,777	\$ 109,602	\$ 109,777	
Tree Trimming Permits Revenue	\$ 12,250	\$ -	\$ 2,450	<u>COLLECTED</u> 20.00%
Expenditures	<u>25,000</u>	<u>-</u>	<u>2,625</u>	<u>SPENT</u> 10.50%
REVENUES OVER/(UNDER) EXPENDITURES	\$ (12,750)	\$ -	\$ (175)	
PROJECTED ENDING FUND BALANCE	<u><u>\$ 97,027</u></u>	<u><u>\$ 109,602</u></u>	<u><u>\$ 109,602</u></u>	

Special Revenue Fund

Together We Can!



48- Street Maintenance Fund

	FY 2022-23 ADOPTED BUDGET	FY 2022-23 APRIL 2023	FY 2022-23 YEAR TO DATE	FY 2022-23 % OF BUDGET
BEGINNING FUND BALANCE	\$ 867,905	\$ 555,829	\$ 867,905	
Sales Tax Revenues	\$ 175,500	\$ 11,566	\$ 95,928	<u>COLLECTED</u> 54.66%
Materials/Supplies	\$ 50,000	\$ -	\$ -	<u>SPENT</u> 0.00%
Transfer to Debt Service Fund	633,292	-	396,438	62.60%
Total Expenditures	683,292	-	396,438	
REVENUES OVER/(UNDER) EXPENDITURES	\$ (507,792)	\$ 11,566	\$ (300,510)	
PROJECTED ENDING FUND BALANCE	\$ 360,113	\$ 567,395	\$ 567,395	

Special Revenue Fund



Together We Can!

58- American Rescue Plan Act Fund

	FY 2022-23 ADOPTED BUDGET	FY 2022-23 APRIL 2023	FY 2022-23 YEAR TO DATE	FY 2022-23 % OF BUDGET
BEGINNING FUND BALANCE	\$ 5	\$ 5	\$ 5	
ARPA Federal Funding	\$ 281,042	\$ 8,685	\$ 79,167	COLLECTED 28.17%
Interest Income	-	2,003	12,594	#DIV/0!
TOTAL REVENUES	\$ 281,042	\$ 10,688	\$ 91,761	32.65%
Council	\$ 122,000	\$ -	\$ -	0.00%
Administration	49,000	2,003	39,863	81.35%
Public Works	40,500	7,440	12,431	30.69%
Fire	29,000	-	13,006	44.85%
Police	40,542	1,245	26,461	65.27%
TOTAL EXPENDITURES	\$ 281,042	\$ 10,688	\$ 91,761	32.65%
REVENUES OVER/(UNDER) EXPENDITURES	\$ -	\$ -	\$ -	
PROJECTED ENDING FUND BALANCE	\$ 5	\$ 5	\$ 5	



58 – American Rescue Plan Act Fund Overview

- Supported via allocated funds from the U.S. Treasury – American Rescue Plan Act.
- Major Projects/Improvements in FY 2022-23:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Land purchase, down payment	\$ 65,000	\$ -	\$ 65,000	In progress
Playground shade cover	\$ 57,000	\$ -	\$ 57,000	In progress
Back up Power Supply (joint with Public Works & Fire Departments)	\$ 38,000	\$ 9,054	\$ 28,946	In progress
Replace email server	\$ 20,500	\$ 20,489	\$ 11	Complete
Upgrade City Hall HVAC	\$ 20,000	\$ -	\$ 20,000	Planning
Police Department secondary gate	\$ 18,000	\$ 5,643	\$ 12,357	Completed

Capital Projects Fund

Together We Can!



60- Street Projects Fund

	FY 2022-23 ADOPTED BUDGET	FY 2022-23 APRIL 2023	FY 2022-23 YEAR TO DATE	FY 2022-23 % OF BUDGET
BEGINNING FUND BALANCE	\$ 9,512,798	\$ 9,320,553	\$ 9,512,798	
Interest Income	\$ -	\$ 36,823	\$ 223,609	COLLECTED #DIV/0!
Public Works	1,384,900	-	379,031	27.37%
REVENUES OVER/(UNDER) EXPENDITURES	\$ (1,384,900)	\$ 36,823	\$ (155,422)	
PROJECTED ENDING FUND BALANCE	\$ 8,127,898	\$ 9,357,376	\$ 9,357,376	

Governmental Fund



Together We Can!

70- Capital Replacement Fund

	FY 2022-23 ADOPTED BUDGET	FY 2022-23 APRIL 2023	FY 2022-23 YEAR TO DATE	FY 2022-23 % OF BUDGET
BEGINNING FUND BALANCE	\$ 1,714,750	\$ 1,752,044	\$ 1,714,750	
Interest Income	\$ 1,500	\$ 6,798	\$ 44,092	COLLECTED 2939.47%
Transfers In - General Fund	297,241	-	-	0.00%
TOTAL REVENUES	\$ 298,741	\$ 6,798	\$ 44,092	14.76%
Council	\$ 260,000	\$ -	\$ -	0.00%
Administration	9,000	-	-	0.00%
TOTAL EXPENDITURES	\$ 269,000	\$ -	\$ -	0.00%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 29,741	\$ 6,798	\$ 44,092	
PROJECTED ENDING FUND BALANCE	\$ 1,744,491	\$ 1,758,842	\$ 1,758,842	



70 – Capital Replacement Fund Overview

- Supported via budgeted transfers from the General Fund and interest earnings on invested balances.
- Major Projects/Improvements in FY 2022-23:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Land purchase	\$ 260,000	\$ -	\$ 260,000	In process
City Hall HVAC replacement	\$ 9,000	\$ -	\$ 9,000	Not started



Questions

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>6,212,420.00</u>	<u>146,958.96</u>	<u>4,909,743.29</u>	<u>1,302,676.71</u>	<u>79.03</u>
TOTAL REVENUES	<u>6,212,420.00</u>	<u>146,958.96</u>	<u>4,909,743.29</u>	<u>1,302,676.71</u>	<u>79.03</u>
<hr/>					
<u>EXPENDITURE SUMMARY</u>					
CITY COUNCIL	67,958.00	5,925.78	47,115.26	20,842.74	69.33
ADMINISTRATION	1,092,793.00	75,306.57	602,621.64	490,171.36	55.15
COURT	100,750.00	7,154.06	59,200.40	41,549.60	58.76
PUBLIC WORKS	622,489.00	36,554.65	306,713.94	315,775.06	49.27
FIRE DEPARTMENT	2,135,911.00	135,473.35	1,111,137.83	1,024,773.17	52.02
POLICE DEPARTMENT	2,099,919.00	136,713.20	1,141,645.43	958,273.57	54.37
DEVELOPMENT SERVICES	<u>92,600.00</u>	<u>5,081.68</u>	<u>54,089.68</u>	<u>38,510.32</u>	<u>58.41</u>
TOTAL EXPENDITURES	<u>6,212,420.00</u>	<u>402,209.29</u>	<u>3,322,524.18</u>	<u>2,889,895.82</u>	<u>53.48</u>
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	(255,250.33)	1,587,219.11	(1,587,219.11)	0.00

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
10-599-1010 CURRENT ADVALOREM TAXES	4,018,000.00	25,665.29	3,604,162.25	413,837.75	89.70
10-599-1020 DELINQUENT ADVALOREM TAXES	20,000.00	156.30	11,579.41	8,420.59	57.90
10-599-1030 PENALTY & INTEREST REVENUE	15,000.00	1,453.19	9,144.22	5,855.78	60.96
10-599-1040 MUNICIPAL SALES TAX	702,000.00	46,263.86	383,712.44	318,287.56	54.66
10-599-1060 MIXED BEVERAGE TAX	<u>28,000.00</u>	<u>2,323.99</u>	<u>17,239.98</u>	<u>10,760.02</u>	<u>61.57</u>
TOTAL TAXES	4,783,000.00	75,862.63	4,025,838.30	757,161.70	84.17
<u>FRANCHISE REVENUES</u>					
10-599-2020 FRANCHISE FEES - ELECTRIC	335,000.00	0.00	170,319.21	164,680.79	50.84
10-599-2022 FRANCHISE FEES - GAS	45,000.00	0.00	31,325.53	13,674.47	69.61
10-599-2024 FRANCHISE FEES - CABLE	66,000.00	0.00	35,287.33	30,712.67	53.47
10-599-2026 FRANCHISE FEES - PHONE	11,000.00	4.50	4,822.52	6,177.48	43.84
10-599-2028 FRANCHISE FEES - REFUSE	<u>36,000.00</u>	<u>9,070.09</u>	<u>26,808.66</u>	<u>9,191.34</u>	<u>74.47</u>
TOTAL FRANCHISE REVENUES	493,000.00	9,074.59	268,563.25	224,436.75	54.48
<u>PERMITS & LICENSES</u>					
10-599-3010 BUILDING PERMITS	350,000.00	8,610.00	167,216.48	182,783.52	47.78
10-599-3012 PLAN REVIEW FEES	23,000.00	600.00	14,724.00	8,276.00	64.02
10-599-3018 CERT OF OCCUPANCY PERMITS	4,000.00	200.00	2,100.00	1,900.00	52.50
10-599-3020 PLATTING FEES	3,000.00	0.00	2,400.00	600.00	80.00
10-599-3025 VARIANCE/RE-ZONE FEES	1,000.00	0.00	350.00	650.00	35.00
10-599-3040 CONTRACTORS' LICENSES	9,000.00	420.00	4,805.00	4,195.00	53.39
10-599-3045 INSPECTION FEES	14,000.00	500.00	7,900.00	6,100.00	56.43
10-599-3048 COMMERCIAL SIGN PERMITS	1,800.00	200.00	1,500.00	300.00	83.33
10-599-3050 GARAGE SALE & OTHER PERMITS	2,000.00	0.00	660.00	1,340.00	33.00
10-599-3055 HEALTH INSPECTIONS	<u>4,500.00</u>	<u>0.00</u>	<u>2,500.00</u>	<u>2,000.00</u>	<u>55.56</u>
TOTAL PERMITS & LICENSES	412,300.00	10,530.00	204,155.48	208,144.52	49.52
<u>COURT FEES</u>					
10-599-4010 MUNICIPAL COURT FINES	135,000.00	8,689.61	55,826.51	79,173.49	41.35
10-599-4021 ARREST FEES	4,500.00	322.84	1,862.89	2,637.11	41.40
10-599-4028 STATE COURT COST ALLOCATION	6,500.00	0.00	0.00	6,500.00	0.00
10-599-4030 WARRANT FEES	16,000.00	950.00	6,669.00	9,331.00	41.68
10-599-4036 JUDICIAL FEE - CITY	<u>300.00</u>	<u>5.55</u>	<u>39.98</u>	<u>260.02</u>	<u>13.33</u>
TOTAL COURT FEES	162,300.00	9,968.00	64,398.38	97,901.62	39.68
<u>POLICE/FIRE REVENUES</u>					
10-599-6010 POLICE REPORT REVENUE	200.00	12.40	50.70	149.30	25.35
10-599-6030 POLICE DEPT. REVENUE	1,000.00	0.00	6.00	994.00	0.60
10-599-6040 TOWING CONTRACT	6,000.00	550.00	3,450.00	2,550.00	57.50
10-599-6060 EMS FEES	<u>165,000.00</u>	<u>16,933.93</u>	<u>114,035.93</u>	<u>50,964.07</u>	<u>69.11</u>
TOTAL POLICE/FIRE REVENUES	172,200.00	17,496.33	117,542.63	54,657.37	68.26

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MISC./GRANTS/INTEREST</u>					
10-599-7000 INTEREST INCOME	24,970.00	15,632.48	92,873.81 (67,903.81)	371.94
10-599-7021 GRANTS	25,000.00	0.00	57,359.58 (32,359.58)	229.44
10-599-7025 US DOJ VEST GRANT	3,000.00	0.00	737.88	2,262.12	24.60
10-599-7027 OPIOID ABATEMENT	0.00	0.00	997.80 (997.80)	0.00
10-599-7030 FORESTRY SERVICE GRANT	5,000.00	0.00	19,663.20 (14,663.20)	393.26
10-599-7040 PUBLIC RECORDS REVENUE	500.00	28.20	160.20	339.80	32.04
10-599-7050 ADMINISTRATIVE INCOME	10,500.00	2,000.00	4,134.03	6,365.97	39.37
10-599-7055 BEXAR COUNTY ELECTION	500.00	0.00	1,216.46 (716.46)	243.29
10-599-7060 CC SERVICE FEES	8,000.00	403.38	4,292.16	3,707.84	53.65
10-599-7070 RECYCLING REVENUE	4,000.00	0.00	0.00	4,000.00	0.00
10-599-7072 PAVILION & CH GROUNDS RENT	6,000.00	367.50	3,162.50	2,837.50	52.71
10-599-7075 SITE LEASE/LICENSE FEES	28,600.00	2,652.19	18,565.33	10,034.67	64.91
10-599-7084 DONATIONS- FIRE DEPARTMENT	3,000.00	0.00	3,000.00	0.00	100.00
10-599-7086 DONATIONS- ADMINISTRATION	2,500.00	0.00	2,010.00	490.00	80.40
10-599-7090 SALE OF CITY ASSETS	27,500.00	941.00	8,034.00	19,466.00	29.21
10-599-7097 INSURANCE PROCEEDS	0.00	0.00	443.97 (443.97)	0.00
TOTAL MISC./GRANTS/INTEREST	149,070.00	22,024.75	216,650.92 (67,580.92)	145.34
<u>TRANSFERS IN</u>					
10-599-8020 TRF IN -WATER FUND	22,050.00	0.00	0.00	22,050.00	0.00
10-599-8050 TRF IN -COURT RESTRICTED	8,500.00	0.00	0.00	8,500.00	0.00
10-599-8058 TRF IN - ARPA FUND INTEREST	0.00	2,002.66	12,594.33 (12,594.33)	0.00
10-599-8099 FUND BALANCE RESERVE	10,000.00	0.00	0.00	10,000.00	0.00
TOTAL TRANSFERS IN	40,550.00	2,002.66	12,594.33	27,955.67	31.06
TOTAL NON-DEPARTMENTAL	6,212,420.00	146,958.96	4,909,743.29	1,302,676.71	79.03
TOTAL REVENUES	6,212,420.00	146,958.96	4,909,743.29	1,302,676.71	79.03
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10 -GENERAL FUND
CITY COUNCIL

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>SUPPLIES</u>					
10-600-2020 GENERAL OFFICE SUPPLIES	200.00	0.00	147.52	52.48	73.76
10-600-2035 COUNCIL/EMPLOYEE APPREC.	650.00	0.00	0.00	650.00	0.00
10-600-2037 CITY SPONSORED EVENTS	24,000.00	5,162.78	17,608.65	6,391.35	73.37
10-600-2040 MEETING SUPPLIES	<u>720.00</u>	<u>0.00</u>	<u>0.00</u>	<u>720.00</u>	<u>0.00</u>
TOTAL SUPPLIES	25,570.00	5,162.78	17,756.17	7,813.83	69.44
<u>SERVICES</u>					
10-600-3018 CITY WIDE CLEAN UP	29,220.00	595.00	26,687.93	2,532.07	91.33
10-600-3020 ASSOCIATION DUES & PUBS	1,768.00	0.00	600.00	1,168.00	33.94
10-600-3030 TRAINING/EDUCATION	3,800.00	0.00	0.00	3,800.00	0.00
10-600-3040 TRAVEL/LODGING/MEALS	<u>1,350.00</u>	<u>0.00</u>	<u>668.54</u>	<u>681.46</u>	<u>49.52</u>
TOTAL SERVICES	36,138.00	595.00	27,956.47	8,181.53	77.36
<u>CONTRACTUAL</u>					
10-600-4088 ELECTION SERVICES	<u>4,250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,250.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	4,250.00	0.00	0.00	4,250.00	0.00
<u>CAPITAL OUTLAY</u>					
10-600-8005 NON CAPITAL - OFFICE FURNIT	1,000.00	168.00	1,402.62 (402.62)	140.26
10-600-8015 NON-CAPITAL-COMPUTER EQUIPM	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	2,000.00	168.00	1,402.62	597.38	70.13
TOTAL CITY COUNCIL	67,958.00	5,925.78	47,115.26	20,842.74	69.33

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-601-1010 SALARIES	572,942.00	43,866.64	327,935.20	245,006.80	57.24
10-601-1015 OVERTIME	500.00	0.00	0.00	500.00	0.00
10-601-1020 MEDICARE	8,430.00	633.70	4,709.00	3,721.00	55.86
10-601-1025 TWC (SUI)	1,350.00	0.00	54.00	1,296.00	4.00
10-601-1030 HEALTH INSURANCE	40,500.00	3,375.00	23,625.00	16,875.00	58.33
10-601-1031 HSA	133.00	11.10	77.70	55.30	58.42
10-601-1033 DENTAL INSURANCE	2,733.00	223.16	1,562.12	1,170.88	57.16
10-601-1035 VISION CARE INSURANCE	444.00	35.92	251.44	192.56	56.63
10-601-1036 LIFE INSURANCE	842.00	70.20	491.40	350.60	58.36
10-601-1037 WORKERS' COMP INSURANCE	1,240.00	0.00	613.39	626.61	49.47
10-601-1040 TMRS RETIREMENT	84,698.00	6,475.79	47,899.28	36,798.72	56.55
10-601-1070 SPECIAL ALLOWANCES	<u>7,875.00</u>	<u>571.18</u>	<u>4,508.88</u>	<u>3,366.12</u>	<u>57.26</u>
TOTAL PERSONNEL	721,687.00	55,262.69	411,727.41	309,959.59	57.05
<u>SUPPLIES</u>					
10-601-2020 GENERAL OFFICE SUPPLIES	7,000.00	110.96	3,247.08	3,752.92	46.39
10-601-2025 BENEFITS CITYWIDE	1,200.00	0.00	0.00	1,200.00	0.00
10-601-2030 POSTAGE/METER RENTAL	14,754.00	1,432.44	8,151.89	6,602.11	55.25
10-601-2035 EMPLOYEE APPRECIATION	1,500.00	206.09	1,090.58	409.42	72.71
10-601-2050 PRINTING & COPYING	1,000.00	0.00	126.00	874.00	12.60
10-601-2060 MED EXAMS/SCREENING/TESTING	200.00	0.00	0.00	200.00	0.00
10-601-2070 JANITORIAL SUPPLIES	<u>2,000.00</u>	<u>0.00</u>	<u>1,562.77</u>	<u>437.23</u>	<u>78.14</u>
TOTAL SUPPLIES	27,654.00	1,749.49	14,178.32	13,475.68	51.27
<u>SERVICES</u>					
10-601-3010 ADVERTISING EXPENSE	11,000.00	254.75	1,811.00	9,189.00	16.46
10-601-3012 PROF. SERVICES-ENGINEERS	2,500.00	0.00	21.25	2,478.75	0.85
10-601-3013 PROFESSIONAL SERVICES	5,460.00	80.00	560.00	4,900.00	10.26
10-601-3015 PROF. SERVICES-LEGAL	43,000.00	4,033.94	23,159.20	19,840.80	53.86
10-601-3016 CODIFICATION EXPENSE	5,000.00	0.00	4,710.15	289.85	94.20
10-601-3020 ASSOCIATION DUES & PUBL.	1,724.00	90.00	2,466.32 (742.32)	143.06
10-601-3030 TRAINING/EDUCATION	4,500.00	0.00	1,904.00	2,596.00	42.31
10-601-3040 TRAVEL/MILEAGE/LODGING/PERD	4,000.00	778.62	1,023.07	2,976.93	25.58
10-601-3050 LIABILITY INSURANCE	15,500.00	0.00	13,912.25	1,587.75	89.76
10-601-3070 PROPERTY INSURANCE	2,000.00	0.00	1,795.13	204.87	89.76
10-601-3075 BANK/CREDIT CARD FEES	8,000.00	669.25	4,941.52	3,058.48	61.77
10-601-3080 SPECIAL SERVICES	2,000.00	0.00	1,000.00	1,000.00	50.00
10-601-3085 WEBSITE TECHNOLOGY	2,500.00	300.00	2,500.00	0.00	100.00
10-601-3087 CITIZENS COMMUNICATION/EDUC	<u>9,500.00</u>	<u>3,295.18</u>	<u>8,030.59</u>	<u>1,469.41</u>	<u>84.53</u>
TOTAL SERVICES	116,684.00	9,501.74	67,834.48	48,849.52	58.14
<u>CONTRACTUAL</u>					
10-601-4050 DOCUMENT STORAGE/ARCHIVES	4,100.00	260.00	1,715.00	2,385.00	41.83
10-601-4060 IT SERVICES	55,500.00	3,881.40	39,625.41	15,874.59	71.40
10-601-4075 COMPUTER SOFTWARE/INCODE	10,759.00	0.00	10,986.09 (227.09)	102.11
10-601-4083 AUDIT SERVICES	16,000.00	0.00	14,250.00	1,750.00	89.06
10-601-4084 BEXAR COUNTY APPRAISAL DIST	20,291.00	0.00	10,348.00	9,943.00	51.00

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
10-601-4085 BEXAR COUNTY TAX ASSESSOR	<u>3,700.00</u>	<u>0.00</u>	<u>3,638.25</u>	<u>61.75</u>	<u>98.33</u>
TOTAL CONTRACTUAL	110,350.00	4,141.40	80,562.75	29,787.25	73.01
<u>MAINTENANCE</u>					
10-601-5005 EQUIPMENT LEASES	2,920.00	160.00	1,339.58	1,580.42	45.88
10-601-5010 EQUIPMENT MAINT & REPAIR	300.00	0.00	0.00	300.00	0.00
10-601-5015 ELECTRONIC EQPT MAINT	300.00	0.00	0.00	300.00	0.00
10-601-5030 BUILDING MAINTENANCE	<u>35,650.00</u>	<u>2,971.49</u>	<u>15,712.63</u>	<u>19,937.37</u>	<u>44.07</u>
TOTAL MAINTENANCE	39,170.00	3,131.49	17,052.21	22,117.79	43.53
<u>UTILITIES</u>					
10-601-7042 UTILITIES - PHONE/CELL/VOIP	<u>16,650.00</u>	<u>1,519.76</u>	<u>11,027.47</u>	<u>5,622.53</u>	<u>66.23</u>
TOTAL UTILITIES	16,650.00	1,519.76	11,027.47	5,622.53	66.23
<u>CAPITAL OUTLAY</u>					
10-601-8015 NON-CAPITAL-COMPUTER	600.00	0.00	239.00	361.00	39.83
10-601-8026 NON-CAPITAL - FURNITURE	750.00	0.00	0.00	750.00	0.00
10-601-8080 CAPITAL - IMPROVEMENTS	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	11,350.00	0.00	239.00	11,111.00	2.11
<u>INTERFUND TRANSFERS</u>					
10-601-9010 TRANSFERS/CAP. REPLACE.	20,308.00	0.00	0.00	20,308.00	0.00
10-601-9030 TRANSFER TO DEBT SERVICE FU	<u>28,940.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,940.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	49,248.00	0.00	0.00	49,248.00	0.00
TOTAL ADMINISTRATION	1,092,793.00	75,306.57	602,621.64	490,171.36	55.15

10 -GENERAL FUND
COURT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>PERSONNEL</u>					
10-602-1010 SALARIES	59,256.00	4,558.41	34,036.83	25,219.17	57.44
10-602-1020 MEDICARE	877.00	67.44	503.61	373.39	57.42
10-602-1025 TWC (SUI)	225.00	0.00	9.00	216.00	4.00
10-602-1036 LIFE INSURANCE	140.00	11.70	81.90	58.10	58.50
10-602-1037 WORKERS' COMP INSURANCE	129.00	0.00	64.12	64.88	49.71
10-602-1040 TMRS RETIREMENT	8,808.00	677.60	5,003.41	3,804.59	56.81
10-602-1070 SPECIAL ALLOWANCES	<u>1,200.00</u>	<u>92.30</u>	<u>692.25</u>	<u>507.75</u>	<u>57.69</u>
TOTAL PERSONNEL	70,635.00	5,407.45	40,391.12	30,243.88	57.18
<u>SUPPLIES</u>					
10-602-2020 OFFICE SUPPLIES	500.00	0.00	241.43	258.57	48.29
10-602-2050 PRINTING & COPYING	<u>750.00</u>	<u>0.00</u>	<u>165.98</u>	<u>584.02</u>	<u>22.13</u>
TOTAL SUPPLIES	1,250.00	0.00	407.41	842.59	32.59
<u>SERVICES</u>					
10-602-3015 JUDGE/PROSECUTOR	15,600.00	1,300.00	9,100.00	6,500.00	58.33
10-602-3020 ASSOCIATION DUES & PUBS	150.00	0.00	75.00	75.00	50.00
10-602-3030 TRAINING/EDUCATION	1,500.00	0.00	800.00	700.00	53.33
10-602-3040 TRAVEL/MILEAGE/LODGING	2,000.00	0.00	564.60	1,435.40	28.23
10-602-3050 LIABILITY INSURANCE	135.00	0.00	121.17	13.83	89.76
10-602-3070 PROPERTY INSURANCE	78.00	0.00	70.01	7.99	89.76
10-602-3075 BANK/CREDIT CARD FEES	<u>1,800.00</u>	<u>193.09</u>	<u>1,092.27</u>	<u>707.73</u>	<u>60.68</u>
TOTAL SERVICES	21,263.00	1,493.09	11,823.05	9,439.95	55.60
<u>CONTRACTUAL</u>					
10-602-4075 COMPUTER SOFTWARE/INCODE	<u>5,202.00</u>	<u>0.00</u>	<u>5,098.19</u>	<u>103.81</u>	<u>98.00</u>
TOTAL CONTRACTUAL	5,202.00	0.00	5,098.19	103.81	98.00
<u>UTILITIES</u>					
10-602-7042 UTILITIES - PHONE/CELL/VOIP	<u>2,400.00</u>	<u>253.52</u>	<u>1,480.63</u>	<u>919.37</u>	<u>61.69</u>
TOTAL UTILITIES	2,400.00	253.52	1,480.63	919.37	61.69
<u>CAPITAL OUTLAY</u>					
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TOTAL COURT	100,750.00	7,154.06	59,200.40	41,549.60	58.76

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
10-603-1010 SALARIES	238,491.00	18,242.37	135,183.37	103,307.63	56.68
10-603-1015 OVERTIME	9,500.00	1,069.45	4,783.63	4,716.37	50.35
10-603-1020 MEDICARE	3,993.00	278.00	2,019.97	1,973.03	50.59
10-603-1025 TWC (SUI)	900.00	0.00	36.00	864.00	4.00
10-603-1030 HEALTH INSURANCE	32,400.00	2,700.00	18,900.00	13,500.00	58.33
10-603-1031 HSA	178.00	14.80	103.60	74.40	58.20
10-603-1033 DENTAL INSURANCE	1,535.00	125.65	879.55	655.45	57.30
10-603-1035 VISION CARE INSURANCE	325.00	26.52	185.64	139.36	57.12
10-603-1036 LIFE INSURANCE	562.00	46.80	327.60	234.40	58.29
10-603-1037 WORKERS' COMP INSURANCE	5,317.00	0.00	2,564.87	2,752.13	48.24
10-603-1040 TMRS RETIREMENT	40,124.00	2,897.36	20,790.35	19,333.65	51.82
10-603-1070 SPECIAL ALLOWANCES	<u>7,650.00</u>	<u>588.48</u>	<u>4,413.60</u>	<u>3,236.40</u>	<u>57.69</u>
TOTAL PERSONNEL	340,975.00	25,989.43	190,188.18	150,786.82	55.78
SUPPLIES					
10-603-2020 OFFICE SUPPLIES	750.00	0.00	313.38	436.62	41.78
10-603-2035 EMPLOYEE APPRECIATION	400.00	0.00	0.00	400.00	0.00
10-603-2050 PRINTING & COPYING	175.00	0.00	210.00 (35.00)	120.00
10-603-2060 MEDICAL EXAMS/SCREENINGS	200.00	0.00	0.00	200.00	0.00
10-603-2070 JANITORIAL SUPPLIES	2,500.00	0.00	341.36	2,158.64	13.65
10-603-2080 UNIFORMS	2,200.00	194.92	564.90	1,635.10	25.68
10-603-2090 SMALL TOOLS	3,500.00	0.00	1,127.00	2,373.00	32.20
10-603-2091 SAFETY GEAR	<u>1,500.00</u>	<u>0.00</u>	<u>1,966.99</u> (<u>466.99)</u>	<u>131.13</u>
TOTAL SUPPLIES	11,225.00	194.92	4,523.63	6,701.37	40.30
SERVICES					
10-603-3012 PROFESSIONAL - ENGINEERING	4,000.00	0.00	0.00	4,000.00	0.00
10-603-3013 PROFESSIONAL SERVICES	26,800.00	1,315.62	14,674.93	12,125.07	54.76
10-603-3014 PROF SERV - CH & MONUMENTS	7,500.00	0.00	1,095.57	6,404.43	14.61
10-603-3020 ASSOCIATION DUES & PUBS	300.00	0.00	150.00	150.00	50.00
10-603-3030 TRAINING/EDUCATION	600.00	0.00	1,128.00 (528.00)	188.00
10-603-3040 TRAVEL/MILEAGE/LODGING/PERD	250.00	21.70	21.70	228.30	8.68
10-603-3050 LIABILITY INSURANCE	4,900.00	0.00	4,398.07	501.93	89.76
10-603-3060 UNIFORM SERVICE	2,000.00	213.37	1,785.71	214.29	89.29
10-603-3070 PROPERTY INSURANCE	<u>2,700.00</u>	<u>0.00</u>	<u>2,423.42</u>	<u>276.58</u>	<u>89.76</u>
TOTAL SERVICES	49,050.00	1,550.69	25,677.40	23,372.60	52.35
CONTRACTUAL					
10-603-4075 COMPUTER SOFTWARE	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	1,000.00	0.00	0.00	1,000.00	0.00
MAINTENANCE					
10-603-5005 EQUIPMENT LEASES	2,500.00	0.00	0.00	2,500.00	0.00
10-603-5010 EQUIPMENT MAINT & REPAIR	12,000.00	374.82	7,918.19	4,081.81	65.98
10-603-5020 VEHICLE MAINTENANCE	6,431.00	852.15	5,661.63	769.37	88.04
10-603-5030 BUILDING MAINTENANCE	4,500.00	49.95	5,057.87 (557.87)	112.40
10-603-5060 VEHICLE & EQPT FUELS	<u>10,000.00</u>	<u>890.46</u>	<u>7,781.16</u>	<u>2,218.84</u>	<u>77.81</u>
TOTAL MAINTENANCE	35,431.00	2,167.38	26,418.85	9,012.15	74.56

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-603-6011 CHEMICALS	500.00	0.00	561.87 (61.87)	112.37
10-603-6080 STREET MAINTENANCE	25,000.00	0.00	8,471.79	16,528.21	33.89
10-603-6081 SIGN MAINTENANCE	3,000.00	0.00	899.00	2,101.00	29.97
10-603-6083 DRAINAGE MAINT	300.00	0.00	0.00	300.00	0.00
10-603-6084 PAVILION/PLAY/PATH MAINT	2,000.00	955.91	1,155.79	844.21	57.79
10-603-6086 EAGLE SCOUT PROJECTS	<u>750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>750.00</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	31,550.00	955.91	11,088.45	20,461.55	35.15
<u>UTILITIES</u>					
10-603-7040 UTILITIES - ELECTRIC	39,500.00	2,373.52	22,697.49	16,802.51	57.46
10-603-7041 UTILITIES - GAS	500.00	19.28	175.62	324.38	35.12
10-603-7042 UTILITIES - PHONE	1,000.00	65.92	345.21	654.79	34.52
10-603-7044 UTILITIES - WATER	20,000.00	570.45	9,386.21	10,613.79	46.93
10-603-7045 STREET LIGHTS	28,000.00	2,436.27	14,969.13	13,030.87	53.46
10-603-7046 UTILITIES - SAWS	<u>6,000.00</u>	<u>230.88</u>	<u>1,214.79</u>	<u>4,785.21</u>	<u>20.25</u>
TOTAL UTILITIES	95,000.00	5,696.32	48,788.45	46,211.55	51.36
<u>CAPITAL OUTLAY</u>					
10-603-8015 NON-CAPITAL-COMPUTER	400.00	0.00	28.98	371.02	7.25
10-603-8020 NON-CAPITAL-MAINT EQPT	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	1,400.00	0.00	28.98	1,371.02	2.07
<u>INTERFUND TRANSFERS</u>					
10-603-9010 TRF TO CAPITAL REPLACEMENT	<u>56,858.00</u>	<u>0.00</u>	<u>0.00</u>	<u>56,858.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	56,858.00	0.00	0.00	56,858.00	0.00
TOTAL PUBLIC WORKS	622,489.00	36,554.65	306,713.94	315,775.06	49.27

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
10-604-1010 SALARIES	1,220,000.00	92,195.60	670,759.65	549,240.35	54.98
10-604-1015 OVERTIME	40,000.00	7,666.63	50,413.91 (10,413.91)	126.03
10-604-1020 MEDICARE	17,760.00	1,435.61	10,356.61	7,403.39	58.31
10-604-1025 TWC (SUI)	5,175.00	0.00	185.41	4,989.59	3.58
10-604-1030 HEALTH INSURANCE	137,700.00	9,450.00	66,150.00	71,550.00	48.04
10-604-1031 HSA	755.00	44.40	303.40	451.60	40.19
10-604-1033 DENTAL INSURANCE	6,768.00	448.92	3,145.28	3,622.72	46.47
10-604-1035 VISION CARE INSURANCE	1,405.00	96.34	674.02	730.98	47.97
10-604-1036 LIFE INSURANCE	2,387.00	187.20	1,228.50	1,158.50	51.47
10-604-1037 WORKERS' COMP INSURANCE	40,235.00	0.00	19,830.77	20,404.23	49.29
10-604-1040 TMRS RETIREMENT	187,968.00	14,040.07	99,147.83	88,820.17	52.75
10-604-1070 SPECIAL ALLOWANCES	<u>30,400.00</u>	<u>1,992.60</u>	<u>14,171.28</u>	<u>16,228.72</u>	<u>46.62</u>
TOTAL PERSONNEL	1,690,553.00	127,557.37	936,366.66	754,186.34	55.39
SUPPLIES					
10-604-2020 OFFICE SUPPLIES	1,200.00	39.38	607.56	592.44	50.63
10-604-2035 EMPLOYEE APPRECIATION	765.00	0.00	94.09	670.91	12.30
10-604-2060 MEDICAL EXAMS/SCREENINGS	1,000.00	0.00	1,151.00 (151.00)	115.10
10-604-2070 JANITORIAL SUPPLIES	3,000.00	144.44	2,357.57	642.43	78.59
10-604-2080 UNIFORMS & ACCESSORIES	<u>8,500.00</u>	<u>1,081.39</u>	<u>3,302.95</u>	<u>5,197.05</u>	<u>38.86</u>
TOTAL SUPPLIES	14,465.00	1,265.21	7,513.17	6,951.83	51.94
SERVICES					
10-604-3017 PROFESSIONAL - MEDICAL DIRE	5,400.00	450.00	3,150.00	2,250.00	58.33
10-604-3020 ASSOCIATION DUES & PUBS	8,420.00	901.50	7,448.80	971.20	88.47
10-604-3030 TRAINING/EDUCATION	7,000.00	81.49	6,784.18	215.82	96.92
10-604-3040 TRAVEL/MILEAGE/LODGING/PERD	4,000.00	43.40	568.83	3,431.17	14.22
10-604-3050 LIABILITY INSURANCE	27,500.00	0.00	24,683.02	2,816.98	89.76
10-604-3070 PROPERTY INSURANCE	17,800.00	0.00	15,976.65	1,823.35	89.76
10-604-3080 SPECIAL SERVICES	13,000.00	1,497.47	10,947.90	2,052.10	84.21
10-604-3090 COMMUNICATIONS SERVICES	<u>6,108.00</u>	<u>616.44</u>	<u>3,979.62</u>	<u>2,128.38</u>	<u>65.15</u>
TOTAL SERVICES	89,228.00	3,590.30	73,539.00	15,689.00	82.42
CONTRACTUAL					
10-604-4045 RADIO ACCESS FEES - COSA	5,800.00	468.00	3,330.00	2,470.00	57.41
10-604-4075 COMPUTER SOFTWARE/MAINTENAN	<u>0.00</u>	<u>0.00</u>	<u>977.96</u> (<u>977.96</u>)	<u>0.00</u>
TOTAL CONTRACTUAL	5,800.00	468.00	4,307.96	1,492.04	74.28
MAINTENANCE					
10-604-5010 EQUIPMENT MAINT & REPAIR	5,000.00	1,400.60	2,727.54	2,272.46	54.55
10-604-5020 VEHICLE MAINTENANCE	18,100.00 (1,630.65)	27,168.31 (9,068.31)	150.10
10-604-5030 BUILDING MAINTENANCE	6,350.00	60.40	1,988.12	4,361.88	31.31
10-604-5060 VEHICLE & EQPT FUELS	<u>15,000.00</u>	<u>1,351.52</u>	<u>7,208.33</u>	<u>7,791.67</u>	<u>48.06</u>
TOTAL MAINTENANCE	44,450.00	1,181.87	39,092.30	5,357.70	87.95

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-604-6015 ELECTRONIC EQPT MAINT	6,500.00	181.82	1,828.81	4,671.19	28.14
10-604-6030 INVESTIGATIVE SUPPLIES/PROC	750.00	0.00	282.45	467.55	37.66
10-604-6040 EMS SUPPLIES	27,940.00	1,043.48	12,392.63	15,547.37	44.35
10-604-6045 FIRE FIGHTING EQPT SUPPLIES	10,000.00	0.00	3,449.96	6,550.04	34.50
10-604-6060 PPE MAINTENANCE	<u>15,750.00</u>	<u>0.00</u>	<u>5,498.95</u>	<u>10,251.05</u>	<u>34.91</u>
TOTAL DEPT MATERIALS-SERVICES	60,940.00	1,225.30	23,452.80	37,487.20	38.49
<u>UTILITIES</u>					
10-604-7044 UTILITIES - WATER	<u>2,000.00</u>	<u>185.30</u>	<u>1,288.94</u>	<u>711.06</u>	<u>64.45</u>
TOTAL UTILITIES	2,000.00	185.30	1,288.94	711.06	64.45
<u>CAPITAL OUTLAY</u>					
10-604-8015 NON-CAPITAL-COMPUTER EQUIPM	400.00	0.00	0.00	400.00	0.00
10-604-8023 NON CAPITAL - FITNESS EQPT	<u>3,000.00</u>	<u>0.00</u>	<u>2,999.00</u>	<u>1.00</u>	<u>99.97</u>
TOTAL CAPITAL OUTLAY	3,400.00	0.00	2,999.00	401.00	88.21
<u>INTERFUND TRANSFERS</u>					
10-604-9000 GRANT EXPENDITURES	5,000.00	0.00	22,578.00 (17,578.00)	451.56
10-604-9010 TRF TO CAPITAL REPLACEMENT	<u>220,075.00</u>	<u>0.00</u>	<u>0.00</u>	<u>220,075.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	225,075.00	0.00	22,578.00	202,497.00	10.03
TOTAL FIRE DEPARTMENT	2,135,911.00	135,473.35	1,111,137.83	1,024,773.17	52.02

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-605-1010 SALARIES	1,355,493.00	90,124.71	695,750.06	659,742.94	51.33
10-605-1015 OVERTIME	32,500.00	3,777.47	32,576.54 (76.54)	100.24
10-605-1017 INCENTIVE AGREEMENTS	0.00	0.00	1,650.00 (1,650.00)	0.00
10-605-1020 MEDICARE	20,747.00	1,375.63	10,726.17	10,020.83	51.70
10-605-1025 TWC (SUI)	4,275.00	0.00	144.00	4,131.00	3.37
10-605-1030 HEALTH INSURANCE	145,800.00	10,800.00	76,275.00	69,525.00	52.31
10-605-1031 HSA	755.00	48.10	336.70	418.30	44.60
10-605-1033 DENTAL INSURANCE	7,160.00	518.94	3,691.54	3,468.46	51.56
10-605-1035 VISION CARE INSURANCE	1,487.00	110.52	782.20	704.80	52.60
10-605-1036 LIFE INSURANCE	2,668.00	187.20	1,345.50	1,322.50	50.43
10-605-1037 WORKERS' COMP INSURANCE	38,102.00	0.00	17,340.37	20,761.63	45.51
10-605-1040 TMRS RETIREMENT	208,467.00	14,059.80	107,870.34	100,596.66	51.74
10-605-1070 SPECIAL ALLOWANCES	<u>42,800.00</u>	<u>2,596.14</u>	<u>21,234.62</u>	<u>21,565.38</u>	<u>49.61</u>
TOTAL PERSONNEL	1,860,254.00	123,598.51	969,723.04	890,530.96	52.13
<u>SUPPLIES</u>					
10-605-2020 OFFICE SUPPLIES	3,000.00	12.99	668.51	2,331.49	22.28
10-605-2035 EMPLOYEE APPRECIATION	855.00	0.00	117.86	737.14	13.78
10-605-2050 PRINTING & COPYING	1,300.00	0.00	437.00	863.00	33.62
10-605-2060 MEDICAL/SCREENING/TESTING/B	1,000.00	233.92	611.60	388.40	61.16
10-605-2070 JANITORIAL/BUILDING SUPPLIE	500.00	0.00	0.00	500.00	0.00
10-605-2080 UNIFORMS & ACCESSORIES	<u>25,000.00</u>	<u>1,945.55</u>	<u>11,977.89</u>	<u>13,022.11</u>	<u>47.91</u>
TOTAL SUPPLIES	31,655.00	2,192.46	13,812.86	17,842.14	43.64
<u>SERVICES</u>					
10-605-3020 ASSOCIATION DUES & PUBS	3,180.00	0.00	1,125.00	2,055.00	35.38
10-605-3030 TRAINING/EDUCATION	3,000.00	0.00	1,482.00	1,518.00	49.40
10-605-3040 TRAVEL/MILEAGE/LODGING/PERD	5,000.00	609.91	1,906.19	3,093.81	38.12
10-605-3050 LIABILITY INSURANCE	23,600.00	0.00	21,182.53	2,417.47	89.76
10-605-3060 UNIFORM MAINTENANCE	6,000.00	260.59	2,327.82	3,672.18	38.80
10-605-3071 PROPERTY INSURANCE	11,300.00	0.00	10,142.48	1,157.52	89.76
10-605-3072 ANIMAL CONTROL SERVICES	12,500.00	1,000.00	7,078.98	5,421.02	56.63
10-605-3087 CITIZENS COMMUNICATION/ED	600.00	0.00	0.00	600.00	0.00
10-605-3090 COMMUNICATIONS SERVICES	<u>9,400.00</u>	<u>565.18</u>	<u>4,525.54</u>	<u>4,874.46</u>	<u>48.14</u>
TOTAL SERVICES	74,580.00	2,435.68	49,770.54	24,809.46	66.73
<u>CONTRACTUAL</u>					
10-605-4045 CONTRACT/RADIO FEES COSA	8,000.00	630.00	4,410.00	3,590.00	55.13
10-605-4075 COMPUTER SOFTWARE/INCODE	<u>19,780.00</u>	<u>35.00</u>	<u>19,595.53</u>	<u>184.47</u>	<u>99.07</u>
TOTAL CONTRACTUAL	27,780.00	665.00	24,005.53	3,774.47	86.41
<u>MAINTENANCE</u>					
10-605-5005 EQUIPMENT LEASES	2,000.00	132.00	1,060.75	939.25	53.04
10-605-5010 EQUIPMENT MAINT & REPAIR	2,000.00	0.00	463.66	1,536.34	23.18
10-605-5015 ELECTRONIC EQPT MAINT	2,350.00	0.00	184.20	2,165.80	7.84
10-605-5020 VEHICLE MAINTENANCE	28,000.00	4,255.82	19,132.91	8,867.09	68.33
10-605-5030 BUILDING MAINTENANCE	3,000.00	0.00	573.98	2,426.02	19.13

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
10-605-5060 VEHICLE & EQPT FUELS	<u>46,000.00</u>	<u>4,103.15</u>	<u>25,386.71</u>	<u>20,613.29</u>	<u>55.19</u>
TOTAL MAINTENANCE	83,350.00	8,490.97	46,802.21	36,547.79	56.15
<u>DEPT MATERIALS-SERVICES</u>					
10-605-6030 INVESTIGATIVE SUPPLIES	5,000.00	234.05	677.51	4,322.49	13.55
10-605-6032 POLICE SAFETY SUPPLIES	3,000.00	0.00	0.00	3,000.00	0.00
10-605-6035 FIREARMS EQUIPMENT/SUPPLIES	<u>8,800.00</u>	<u>0.00</u>	<u>1,975.35</u>	<u>6,824.65</u>	<u>22.45</u>
TOTAL DEPT MATERIALS-SERVICES	16,800.00	234.05	2,652.86	14,147.14	15.79
<u>UTILITIES</u>					
10-605-7042 UTILITES- PHONE	<u>5,100.00</u>	<u>341.38</u>	<u>2,389.81</u>	<u>2,710.19</u>	<u>46.86</u>
TOTAL UTILITIES	5,100.00	341.38	2,389.81	2,710.19	46.86
<u>CAPITAL OUTLAY</u>					
10-605-8015 NON-CAPITAL-COMPUTER EQUIP.	<u>400.00</u>	<u>(1,244.85)</u>	<u>129.00</u>	<u>271.00</u>	<u>32.25</u>
TOTAL CAPITAL OUTLAY	400.00	(1,244.85)	129.00	271.00	32.25
<u>INTERFUND TRANSFERS</u>					
10-605-9000 GRANT EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>32,359.58</u>	<u>(32,359.58)</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	0.00	0.00	32,359.58	(32,359.58)	0.00
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TOTAL POLICE DEPARTMENT	2,099,919.00	136,713.20	1,141,645.43	958,273.57	54.37

10 -GENERAL FUND
DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SUPPLIES</u>					
10-607-2020 OFFICE SUPPLIES	125.00	11.68	11.68	113.32	9.34
10-607-2050 PRINTING & COPYING	<u>300.00</u>	<u>0.00</u>	<u>198.00</u>	<u>102.00</u>	<u>66.00</u>
TOTAL SUPPLIES	425.00	11.68	209.68	215.32	49.34
<u>SERVICES</u>					
10-607-3012 PROF -ENGINEERING REVIEW	2,000.00	0.00	0.00	2,000.00	0.00
10-607-3015 PROF -BLDG INSPECTION SERVI	80,000.00	3,950.00	47,125.00	32,875.00	58.91
10-607-3016 PROF -HEALTH INSPECTOR	2,800.00	120.00	1,380.00	1,420.00	49.29
10-607-3017 PROF -SANITARY INSPECTION S	<u>4,000.00</u>	<u>1,000.00</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>50.00</u>
TOTAL SERVICES	88,800.00	5,070.00	50,505.00	38,295.00	56.88
<u>CONTRACTUAL</u>					
10-607-4075 COMPUTER SOFTWARE/MAINTENAN	<u>3,375.00</u>	<u>0.00</u>	<u>3,375.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL CONTRACTUAL	3,375.00	0.00	3,375.00	0.00	100.00
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TOTAL DEVELOPMENT SERVICES	92,600.00	5,081.68	54,089.68	38,510.32	58.41
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TOTAL EXPENDITURES	6,212,420.00	402,209.29	3,322,524.18	2,889,895.82	53.48
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REVENUES OVER/ (UNDER) EXPENDITURES	0.00	(255,250.33)	1,587,219.11	(1,587,219.11)	0.00
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20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,075,124.00</u>	<u>98,394.21</u>	<u>672,562.58</u>	<u>402,561.42</u>	<u>62.56</u>
TOTAL REVENUES	<u>1,075,124.00</u> =====	<u>98,394.21</u> =====	<u>672,562.58</u> =====	<u>402,561.42</u> =====	<u>62.56</u> =====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	861,952.00	78,026.26	611,893.52	250,058.48	70.99
DEBT SERVICE	<u>213,172.00</u>	<u>0.00</u>	<u>151,416.40</u>	<u>61,755.60</u>	<u>71.03</u>
TOTAL EXPENDITURES	<u>1,075,124.00</u> =====	<u>78,026.26</u> =====	<u>763,309.92</u> =====	<u>311,814.08</u> =====	<u>71.00</u> =====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	20,367.95 (90,747.34)	90,747.34	0.00

20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>WATER SALES</u>					
20-599-5015 WATER CONSUMPTION	656,000.00	60,108.15	388,031.26	267,968.74	59.15
20-599-5016 LATE CHARGES	8,000.00	698.40	7,895.21	104.79	98.69
20-599-5018 DEBT SERVICE	189,900.00	15,851.16	110,596.84	79,303.16	58.24
20-599-5019 WATER SERVICE FEE	64,000.00	5,505.12	38,331.66	25,668.34	59.89
20-599-5036 EAA PASS THRU CHARGE	<u>85,700.00</u>	<u>7,699.00</u>	<u>50,356.00</u>	<u>35,344.00</u>	<u>58.76</u>
TOTAL WATER SALES	1,003,600.00	89,861.83	595,210.97	408,389.03	59.31
<u>MISC./GRANTS/INTEREST</u>					
20-599-7000 INTEREST INCOME	1,100.00	3,707.20	26,142.89 (25,042.89)	2,376.63
20-599-7011 OTHER INCOME	0.00	33.90	112.30 (112.30)	0.00
20-599-7012 LEASE OF WATER RIGHTS	23,000.00	0.00	9,750.00	13,250.00	42.39
20-599-7060 CC SERVICE FEES	6,000.00	686.33	4,732.02	1,267.98	78.87
20-599-7075 SITE/TOWER LEASE REVENUE	24,424.00	2,026.95	14,188.65	10,235.35	58.09
20-599-7090 SALE OF FIXED ASSETS	<u>0.00</u>	<u>0.00</u>	<u>5,425.75 (</u>	<u>5,425.75)</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	54,524.00	6,454.38	60,351.61 (5,827.61)	110.69
<u>TRANSFERS IN</u>					
20-599-8072 TRF IN-CAPITAL REPLACEMENT	<u>17,000.00</u>	<u>2,078.00</u>	<u>17,000.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL TRANSFERS IN	17,000.00	2,078.00	17,000.00	0.00	100.00
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TOTAL NON-DEPARTMENTAL	1,075,124.00	98,394.21	672,562.58	402,561.42	62.56
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TOTAL REVENUES	1,075,124.00	98,394.21	672,562.58	402,561.42	62.56
	=====	=====	=====	=====	=====

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
20-606-1010 SALARIES	238,000.00	19,043.23	137,234.76	100,765.24	57.66
20-606-1015 OVERTIME	15,000.00	1,599.73	7,593.14	7,406.86	50.62
20-606-1020 MEDICARE	3,673.00	303.92	2,136.47	1,536.53	58.17
20-606-1025 TWC (SUI)	900.00	0.00	36.00	864.00	4.00
20-606-1030 HEALTH INSURANCE	32,400.00	2,700.00	18,900.00	13,500.00	58.33
20-606-1031 HSA	133.00	11.10	77.70	55.30	58.42
20-606-1033 DENTAL INSURANCE	1,480.00	125.65	879.55	600.45	59.43
20-606-1035 VISION CARE INSURANCE	330.00	27.88	195.16	134.84	59.14
20-606-1036 LIFE INSURANCE	562.00	46.80	327.60	234.40	58.29
20-606-1037 WORKERS' COMP INSURANCE	5,830.00	0.00	2,834.78	2,995.22	48.62
20-606-1040 TMRS RETIREMENT	36,299.00	3,144.79	21,885.31	14,413.69	60.29
20-606-1070 SPECIAL ALLOWANCES	<u>13,000.00</u>	<u>934.64</u>	<u>7,009.80</u>	<u>5,990.20</u>	<u>53.92</u>
TOTAL PERSONNEL	347,607.00	27,937.74	199,110.27	148,496.73	57.28
<u>SUPPLIES</u>					
20-606-2020 OFFICE SUPPLIES	1,200.00	0.00	169.51	1,030.49	14.13
20-606-2030 POSTAGE	3,895.00	335.46	2,451.78	1,443.22	62.95
20-606-2035 EMPLOYEE APPRECIATION	370.00	0.00	0.00	370.00	0.00
20-606-2050 PRINTING & COPYING	600.00	0.00	898.78	(298.78)	149.80
20-606-2060 MED EXAMS/SCREENING/TESTING	100.00	0.00	0.00	100.00	0.00
20-606-2070 JANITORIAL SUPPLIES	100.00	0.00	0.00	100.00	0.00
20-606-2075 BANK/CREDITCARD FEES	8,500.00	768.24	6,195.81	2,304.19	72.89
20-606-2080 UNIFORMS	1,600.00	0.00	610.77	989.23	38.17
20-606-2090 SMALL TOOLS	3,000.00	0.00	1,924.74	1,075.26	64.16
20-606-2091 SAFETY SUPPLIES/EQUIPMENT	<u>1,400.00</u>	<u>0.00</u>	<u>331.20</u>	<u>1,068.80</u>	<u>23.66</u>
TOTAL SUPPLIES	20,765.00	1,103.70	12,582.59	8,182.41	60.60
<u>SERVICES</u>					
20-606-3012 ENGINEERING SERVICES	10,000.00	0.00	1,080.00	8,920.00	10.80
20-606-3013 PROFESSIONAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
20-606-3020 ASSOCIATION DUES & PUBS	2,115.00	383.00	1,802.75	312.25	85.24
20-606-3030 TRAINING/EDUCATION	3,750.00	0.00	(282.50)	4,032.50	7.53-
20-606-3040 TRAVEL/MILEAGE/LODGING/PERD	1,000.00	0.00	84.48	915.52	8.45
20-606-3050 INSURANCE - LIABILITY	5,100.00	0.00	4,577.58	522.42	89.76
20-606-3060 UNIFORM SERVICES	3,000.00	213.35	1,793.17	1,206.83	59.77
20-606-3070 INSURANCE - PROPERTY	2,600.00	0.00	2,333.67	266.33	89.76
20-606-3075 CONSERV. ED./REBATES	100.00	0.00	0.00	100.00	0.00
20-606-3080 SPECIAL SERVICES	2,300.00	41.80	346.75	1,953.25	15.08
20-606-3082 WATER ANALYSIS FEES	7,000.00	231.42	3,120.49	3,879.51	44.58
20-606-3090 COMMUNICATIONS SERVICES	<u>0.00</u>	<u>65.92</u>	<u>345.26</u>	<u>(345.26)</u>	<u>0.00</u>
TOTAL SERVICES	38,965.00	935.49	15,201.65	23,763.35	39.01

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CONTRACTUAL</u>					
20-606-4075 COMPUTER SOFTWARE/INCODE	12,130.00	0.00	7,945.80	4,184.20	65.51
20-606-4085 EAA -WATER MANAGEMENT FEES	84,084.00	6,306.52	44,985.60	39,098.40	53.50
20-606-4099 WATER RIGHTS/LEASE PAYMENTS	0.00	0.00	6,250.00	(6,250.00)	0.00
TOTAL CONTRACTUAL	96,214.00	6,306.52	59,181.40	37,032.60	61.51
<u>MAINTENANCE</u>					
20-606-5005 EQUIPMENT LEASES	5,000.00	0.00	845.00	4,155.00	16.90
20-606-5010 EQUIPMENT MAINT & REPAIR	7,000.00	5,663.18	6,250.00	750.00	89.29
20-606-5015 ELECTRONIC EQPT MAINTENANCE	500.00	0.00	0.00	500.00	0.00
20-606-5020 VEHICLE MAINTENANCE	3,000.00	54.03	324.20	2,675.80	10.81
20-606-5030 BUILDING MAINTENANCE	2,500.00	0.00	31.88	2,468.12	1.28
20-606-5060 VEHICLE & EQPT FUELS	6,500.00	1,318.86	5,797.24	702.76	89.19
TOTAL MAINTENANCE	24,500.00	7,036.07	13,248.32	11,251.68	54.07
<u>DEPT MATERIALS-SERVICES</u>					
20-606-6011 CHEMICALS	9,000.00	200.00	2,870.93	6,129.07	31.90
20-606-6050 WATER METERS & BOXES	2,000.00	0.00	945.37	1,054.63	47.27
20-606-6055 FIRE HYDRANTS & VALVES	10,000.00	0.00	712.49	9,287.51	7.12
20-606-6060 HUEBNER STORAGE TANK	5,000.00	450.00	2,268.83	2,731.17	45.38
20-606-6061 WELL SITE #1	8,750.00	0.00	250.94	8,499.06	2.87
20-606-6062 WELL SITE #2-EAA MONITORED	500.00	0.00	0.00	500.00	0.00
20-606-6064 WELL SITE #4-NOT OPERATION	1,000.00	0.00	0.00	1,000.00	0.00
20-606-6065 WELL SITE #5-EDWARDS BLENDI	1,000.00	0.00	3,676.64	(2,676.64)	367.66
20-606-6066 WELL SITE #6-MUNI TRACT	8,500.00	0.00	687.84	7,812.16	8.09
20-606-6067 WELL SITE #7	4,000.00	0.00	365.72	3,634.28	9.14
20-606-6068 WELL SITE #8	4,000.00	300.00	1,756.37	2,243.63	43.91
20-606-6069 WELL SITE #9-TRINITY	500.00	0.00	0.00	500.00	0.00
20-606-6070 SCADA SYSTEM MAINTENANCE	5,000.00	0.00	3,482.05	1,517.95	69.64
20-606-6071 SHAVANO DRIVE PUMP STATION	2,000.00	0.00	0.00	2,000.00	0.00
20-606-6072 WATER SYSTEM MAINTENANCE	30,000.00	2,437.29	27,669.54	2,330.46	92.23
20-606-6080 STREET MAINT SUPPLIES	4,000.00	0.00	3,744.65	255.35	93.62
TOTAL DEPT MATERIALS-SERVICES	95,250.00	3,387.29	48,431.37	46,818.63	50.85
<u>UTILITIES</u>					
20-606-7040 UTILITIES - ELECTRIC	74,700.00	4,603.81	35,557.48	39,142.52	47.60
20-606-7042 UTILITIES - PHONE/CELL	1,350.00	0.00	0.00	1,350.00	0.00
20-606-7044 UTILITIES - WATER	400.00	37.56	284.03	115.97	71.01
TOTAL UTILITIES	76,450.00	4,641.37	35,841.51	40,608.49	46.88
<u>CAPITAL OUTLAY</u>					
20-606-8015 NON-CAPITAL - COMPUTERS	700.00	0.00	0.00	700.00	0.00
20-606-8020 NON-CAPITAL MAINTENANCE EQU	2,320.00	0.00	0.00	2,320.00	0.00
20-606-8080 WATER SYSTEM IMPROVEMENTS	37,647.00	13,756.58	199,433.41	(161,786.41)	529.75
20-606-8087 WATER METER REPLACEMENT	3,000.00	0.00	1,020.00	1,980.00	34.00
20-606-8093 CAPITAL - SHAV DR PUMP STA	30,000.00	12,921.50	27,843.00	2,157.00	92.81
TOTAL CAPITAL OUTLAY	73,667.00	26,678.08	228,296.41	(154,629.41)	309.90

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>INTERFUND TRANSFERS</u>					
20-606-9010 TRF TO GENERAL FUND	22,050.00	0.00	0.00	22,050.00	0.00
20-606-9020 TRF TO CAPITAL REP. FUND 72	<u>66,484.00</u>	<u>0.00</u>	<u>0.00</u>	<u>66,484.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	88,534.00	0.00	0.00	88,534.00	0.00
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TOTAL WATER DEPARTMENT	861,952.00	78,026.26	611,893.52	250,058.48	70.99

20 -WATER FUND
DEBT SERVICE

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
20-607-8016 2017 GO REFUNDING (2009) PR	70,000.00	0.00	70,000.00	0.00	100.00
20-607-8017 2017 GO REFUNDING (2009) IN	62,200.00	0.00	31,450.00	30,750.00	50.56
20-607-8030 BOND AGENT FEES	400.00	0.00	200.00	200.00	50.00
20-607-8056 2018 GO REFUNDING (2009) PR	47,265.00	0.00	47,265.00	0.00	100.00
20-607-8057 2018 GO REFUNDING (2009) IN	4,367.00	0.00	2,501.40	1,865.60	57.28
20-607-8060 SIB LOAN - PRINCIPAL	<u>28,940.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,940.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	213,172.00	0.00	151,416.40	61,755.60	71.03
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TOTAL DEBT SERVICE	213,172.00	0.00	151,416.40	61,755.60	71.03
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TOTAL EXPENDITURES	1,075,124.00	78,026.26	763,309.92	311,814.08	71.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	20,367.95 (90,747.34)	90,747.34	0.00
	=====	=====	=====	=====	=====

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>959,103.00</u>	<u>2,647.74</u>	<u>698,736.18</u>	<u>260,366.82</u>	<u>72.85</u>
TOTAL REVENUES	<u>959,103.00</u>	<u>2,647.74</u>	<u>698,736.18</u>	<u>260,366.82</u>	<u>72.85</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
DEBT SERVICE	<u>959,103.00</u>	<u>0.00</u>	<u>703,428.47</u>	<u>255,674.53</u>	<u>73.34</u>
TOTAL EXPENDITURES	<u>959,103.00</u>	<u>0.00</u>	<u>703,428.47</u>	<u>255,674.53</u>	<u>73.34</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	2,647.74 (4,692.29)	4,692.29	0.00

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
30-599-1010 CURRENT ADVALOREM TAXES	245,067.00	2,115.41	297,078.78 (52,011.78)	121.22
30-599-1020 DELINQUENT ADVALOREM TAXES	0.00	7.16	544.43 (544.43)	0.00
30-599-1030 PENALTY & INTEREST	<u>0.00</u>	<u>118.70</u>	<u>678.51</u> (<u>678.51</u>)	<u>0.00</u>
TOTAL TAXES	245,067.00	2,241.27	298,301.72 (53,234.72)	121.72
 <u>TRANSFERS IN</u>					
30-599-8010 INTEREST INCOME	0.00	406.47	3,996.46 (3,996.46)	0.00
30-599-8012 TRANSFER FROM GENERAL FUND	28,940.00	0.00	0.00	28,940.00	0.00
30-599-8030 FUND BALANCE - TRANSFER IN	51,804.00	0.00	0.00	51,804.00	0.00
30-599-8048 TRANSFER IN - STREET MAINT	<u>633,292.00</u>	<u>0.00</u>	<u>396,438.00</u>	<u>236,854.00</u>	<u>62.60</u>
TOTAL TRANSFERS IN	714,036.00	406.47	400,434.46	313,601.54	56.08
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TOTAL NON-DEPARTMENTAL	959,103.00	2,647.74	698,736.18	260,366.82	72.85
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TOTAL REVENUES	959,103.00	2,647.74	698,736.18	260,366.82	72.85
	=====	=====	=====	=====	=====

30 -DEBT SERVICE FUND
DEBT SERVICE

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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<u>CAPITAL OUTLAY</u>					
30-607-8054 BOND AGENT FEES	500.00	0.00	18.87	481.13	3.77
30-607-8056 2018 GO REFUNDING (2009) PR	178,763.00	0.00	182,735.00 (3,972.00)	102.22
30-607-8057 2018 GO REFUNDING (2009) IN	21,746.00	0.00	9,670.85	12,075.15	44.47
30-607-8058 2022 GO BOND - PRINCIPAL	265,000.00	0.00	265,000.00	0.00	100.00
30-607-8059 2022 GO BONDS - INTEREST	464,154.00	0.00	246,003.75	218,150.25	53.00
30-607-8060 SIB LOAN - PRINCIPAL	<u>28,940.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,940.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	959,103.00	0.00	703,428.47	255,674.53	73.34
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TOTAL DEBT SERVICE	959,103.00	0.00	703,428.47	255,674.53	73.34
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TOTAL EXPENDITURES	959,103.00	0.00	703,428.47	255,674.53	73.34
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	2,647.74 (4,692.29)	4,692.29	0.00
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>175,500.00</u>	<u>12,176.72</u>	<u>103,751.37</u>	<u>71,748.63</u>	<u>59.12</u>
TOTAL REVENUES	<u>175,500.00</u> =====	<u>12,176.72</u> =====	<u>103,751.37</u> =====	<u>71,748.63</u> =====	<u>59.12</u> =====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	1,200.00	0.00	0.00	1,200.00	0.00
POLICE DEPARTMENT	<u>172,890.00</u>	<u>4,550.00</u>	<u>136,274.52</u>	<u>36,615.48</u>	<u>78.82</u>
TOTAL EXPENDITURES	<u>174,090.00</u> =====	<u>4,550.00</u> =====	<u>136,274.52</u> =====	<u>37,815.48</u> =====	<u>78.28</u> =====
REVENUES OVER/ (UNDER) EXPENDITURES	1,410.00	7,626.72 (32,523.15)	33,933.15	2,306.61-

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: APRIL 30TH, 2023

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
40-599-1050 SALES - CRIME CONTROL DIST	<u>175,500.00</u>	<u>11,217.65</u>	<u>95,627.10</u>	<u>79,872.90</u>	<u>54.49</u>
TOTAL TAXES	175,500.00	11,217.65	95,627.10	79,872.90	54.49
<u>MISC./GRANTS/INTEREST</u>					
40-599-7085 POLICE DEPT - DONATIONS	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>(500.00)</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	0.00	0.00	500.00	(500.00)	0.00
<u>TRANSFERS IN</u>					
40-599-8005 INTEREST INCOME	<u>0.00</u>	<u>959.07</u>	<u>7,624.27</u>	<u>(7,624.27)</u>	<u>0.00</u>
TOTAL TRANSFERS IN	0.00	959.07	7,624.27	(7,624.27)	0.00
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TOTAL NON-DEPARTMENTAL	175,500.00	12,176.72	103,751.37	71,748.63	59.12
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TOTAL REVENUES	175,500.00	12,176.72	103,751.37	71,748.63	59.12
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
FIRE DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
40-604-3030 TRAINING/EDUCATION	<u>1,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,200.00</u>	<u>0.00</u>
TOTAL SERVICES	1,200.00	0.00	0.00	1,200.00	0.00
<u>CAPITAL OUTLAY</u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<u>INTERFUND TRANSFERS</u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
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TOTAL FIRE DEPARTMENT	1,200.00	0.00	0.00	1,200.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: APRIL 30TH, 2023

40 -CRIME CONTROL DISTRICT
POLICE DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
40-605-3030 TRAINING/EDUCATION	6,400.00	0.00	3,130.00	3,270.00	48.91
40-605-3087 CITIZENS COMMUNICATION/EDUC	<u>7,000.00</u>	<u>0.00</u>	<u>4,234.98</u>	<u>2,765.02</u>	<u>60.50</u>
TOTAL SERVICES	13,400.00	0.00	7,364.98	6,035.02	54.96
 <u>CONTRACTUAL</u>					
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<u>CAPITAL OUTLAY</u>					
40-605-8030 POLICE EQUIPMENT PURCHASE	29,490.00	0.00	29,490.00	0.00	100.00
40-605-8050 CAPITAL - VEHICLES	<u>130,000.00</u>	<u>4,550.00</u>	<u>99,419.54</u>	<u>30,580.46</u>	<u>76.48</u>
TOTAL CAPITAL OUTLAY	159,490.00	4,550.00	128,909.54	30,580.46	80.83
 <u>INTERFUND TRANSFERS</u>					
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TOTAL POLICE DEPARTMENT	172,890.00	4,550.00	136,274.52	36,615.48	78.82
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TOTAL EXPENDITURES	174,090.00	4,550.00	136,274.52	37,815.48	78.28
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	1,410.00	7,626.72	(32,523.15)	33,933.15	2,306.61-
	=====	=====	=====	=====	=====

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>15,200.00</u>	<u>424.29</u>	<u>11,317.67</u>	<u>3,882.33</u>	<u>74.46</u>
TOTAL REVENUES	<u>15,200.00</u>	<u>424.29</u>	<u>11,317.67</u>	<u>3,882.33</u>	<u>74.46</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>10,800.00</u>	<u>73.90</u>	<u>73.90</u>	<u>10,726.10</u>	<u>0.68</u>
TOTAL EXPENDITURES	<u>10,800.00</u>	<u>73.90</u>	<u>73.90</u>	<u>10,726.10</u>	<u>0.68</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	4,400.00	350.39	11,243.77 (6,843.77)	255.54

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: APRIL 30TH, 2023

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>FRANCHISE REVENUES</u>					
42-599-2024 FRANCHISE - PEG FEES	<u>15,200.00</u>	<u>0.00</u>	<u>8,313.50</u>	<u>6,886.50</u>	<u>54.69</u>
TOTAL FRANCHISE REVENUES	15,200.00	0.00	8,313.50	6,886.50	54.69
<u>MISC./GRANTS/INTEREST</u>					
42-599-7000 INTEREST	<u>0.00</u>	<u>424.29</u>	<u>3,004.17</u>	<u>(3,004.17)</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	0.00	424.29	3,004.17	(3,004.17)	0.00
<u>TRANSFERS IN</u>					
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
<hr/>					
TOTAL NON-DEPARTMENTAL	15,200.00	424.29	11,317.67	3,882.33	74.46
<hr/>					
TOTAL REVENUES	<u>15,200.00</u>	<u>424.29</u>	<u>11,317.67</u>	<u>3,882.33</u>	<u>74.46</u>
	=====	=====	=====	=====	=====

42 -PEG FUNDS
ADMINISTRATION

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
42-601-8030 CAPITAL-ELECTRONIC EQUIPMEN	<u>10,800.00</u>	<u>73.90</u>	<u>73.90</u>	<u>10,726.10</u>	<u>0.68</u>
TOTAL CAPITAL OUTLAY	10,800.00	73.90	73.90	10,726.10	0.68
<hr/>					
TOTAL ADMINISTRATION	10,800.00	73.90	73.90	10,726.10	0.68
<hr/>					
TOTAL EXPENDITURES	10,800.00	73.90	73.90	10,726.10	0.68
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	4,400.00	350.39	11,243.77 (6,843.77)	255.54
	=====	=====	=====	=====	=====

45 -TREE PROTECT & BEAUT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>25,000.00</u>	<u>0.00</u>	<u>2,450.00</u>	<u>22,550.00</u>	<u>9.80</u>
TOTAL REVENUES	<u>25,000.00</u>	<u>0.00</u>	<u>2,450.00</u>	<u>22,550.00</u>	<u>9.80</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	22,375.00	0.00	0.00	22,375.00	0.00
DEVELOPMENT SERVICES	<u>2,625.00</u>	<u>0.00</u>	<u>2,625.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	<u>25,000.00</u>	<u>0.00</u>	<u>2,625.00</u>	<u>22,375.00</u>	<u>10.50</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	(175.00)	175.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: APRIL 30TH, 2023

45 -TREE PROTECT & BEAUT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>PERMITS & LICENSES</u>					
45-599-3015 TREE TRIMMING PERMITS	<u>12,250.00</u>	<u>0.00</u>	<u>2,450.00</u>	<u>9,800.00</u>	<u>20.00</u>
TOTAL PERMITS & LICENSES	12,250.00	0.00	2,450.00	9,800.00	20.00
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
45-599-8099 FUND BALANCE RESERVE	<u>12,750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,750.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	12,750.00	0.00	0.00	12,750.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	25,000.00	0.00	2,450.00	22,550.00	9.80
<hr/>					
TOTAL REVENUES	25,000.00	0.00	2,450.00	22,550.00	9.80
	=====	=====	=====	=====	=====

45 -TREE PROTECT & BEAUT FUND
ADMINISTRATION

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
45-601-3087 CITIZENS COMMUNICATION/EDUC	500.00	0.00	0.00	500.00	0.00
TOTAL SERVICES	500.00	0.00	0.00	500.00	0.00
<hr/>					
<u>DEPT MATERIALS-SERVICES</u>					
45-601-6085 SUPPLIES/MATERIAL/CHEMICALS	21,875.00	0.00	0.00	21,875.00	0.00
TOTAL DEPT MATERIALS-SERVICES	21,875.00	0.00	0.00	21,875.00	0.00
<hr/>					
TOTAL ADMINISTRATION	22,375.00	0.00	0.00	22,375.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: APRIL 30TH, 2023

45 -TREE PROTECT & BEAUT FUND

DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
CONTRACTUAL					
45-607-4075 COMPUTER SOFTWARE	2,625.00	0.00	2,625.00	0.00	100.00
TOTAL CONTRACTUAL	2,625.00	0.00	2,625.00	0.00	100.00
<hr/>					
TOTAL DEVELOPMENT SERVICES	2,625.00	0.00	2,625.00	0.00	100.00
<hr/>					
TOTAL EXPENDITURES	25,000.00	0.00	2,625.00	22,375.00	10.50
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	(175.00)	175.00	0.00
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>683,292.00</u>	<u>11,565.96</u>	<u>95,928.09</u>	<u>587,363.91</u>	<u>14.04</u>
TOTAL REVENUES	<u>683,292.00</u>	<u>11,565.96</u>	<u>95,928.09</u>	<u>587,363.91</u>	<u>14.04</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
PUBLIC WORKS	<u>683,292.00</u>	<u>0.00</u>	<u>396,438.00</u>	<u>286,854.00</u>	<u>58.02</u>
TOTAL EXPENDITURES	<u>683,292.00</u>	<u>0.00</u>	<u>396,438.00</u>	<u>286,854.00</u>	<u>58.02</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	11,565.96 (300,509.91)	300,509.91	0.00

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
48-599-1040 SALES - STREET MAINTENANCE	<u>175,500.00</u>	<u>11,565.96</u>	<u>95,928.09</u>	<u>79,571.91</u>	<u>54.66</u>
TOTAL TAXES	175,500.00	11,565.96	95,928.09	79,571.91	54.66
<u>PERMITS & LICENSES</u>					
<hr/>					
<u>TRANSFERS IN</u>					
48-599-8099 FUND BALANCE RESERVE	<u>507,792.00</u>	<u>0.00</u>	<u>0.00</u>	<u>507,792.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	507,792.00	0.00	0.00	507,792.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	683,292.00	11,565.96	95,928.09	587,363.91	14.04
<hr/>					
TOTAL REVENUES	<u>683,292.00</u>	<u>11,565.96</u>	<u>95,928.09</u>	<u>587,363.91</u>	<u>14.04</u>
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>DEPT MATERIALS-SERVICES</u>					
48-603-6080 STREET MAINTENANCE	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	50,000.00	0.00	0.00	50,000.00	0.00
<hr/>					
<u>INTERFUND TRANSFERS</u>					
48-603-9030 TRANS TO DEBT SERVICE	<u>633,292.00</u>	<u>0.00</u>	<u>396,438.00</u>	<u>236,854.00</u>	<u>62.60</u>
TOTAL INTERFUND TRANSFERS	633,292.00	0.00	396,438.00	236,854.00	62.60
<hr/>					
TOTAL PUBLIC WORKS	683,292.00	0.00	396,438.00	286,854.00	58.02
<hr/>					
TOTAL EXPENDITURES	683,292.00	0.00	396,438.00	286,854.00	58.02
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	11,565.96	(300,509.91)	300,509.91	0.00
<hr/>					

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>69,250.00</u>	<u>937.20</u>	<u>5,467.00</u>	<u>63,783.00</u>	<u>7.89</u>
TOTAL REVENUES	<u>69,250.00</u>	<u>937.20</u>	<u>5,467.00</u>	<u>63,783.00</u>	<u>7.89</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
OPERATING EXPENSES	<u>63,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>63,500.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>63,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>63,500.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	5,750.00	937.20	5,467.00	283.00	95.08

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>COURT FEES</u>					
50-599-4022 COURT EFFICIENCY REVENUE	150.00	0.00	56.67	93.33	37.78
50-599-4023 COURT SECURITY REVENUE	4,800.00	333.11	1,930.29	2,869.71	40.21
50-599-4024 TRUANCY PREVENTION FUND	4,000.00	311.58	1,765.62	2,234.38	44.14
50-599-4025 COURT TECHNOLOGY REVENUE	4,200.00	286.28	1,679.10	2,520.90	39.98
50-599-4026 JURY FUND	<u>100.00</u>	<u>6.23</u>	<u>35.32</u>	<u>64.68</u>	<u>35.32</u>
TOTAL COURT FEES	13,250.00	937.20	5,467.00	7,783.00	41.26
<u>TRANSFERS IN</u>					
50-599-8099 FUND BALANCE RESERVE	<u>56,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>56,000.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	56,000.00	0.00	0.00	56,000.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	69,250.00	937.20	5,467.00	63,783.00	7.89
<hr/>					
TOTAL REVENUES	69,250.00	937.20	5,467.00	63,783.00	7.89
	=====	=====	=====	=====	=====

50 -COURT RESTRICTED FUND
OPERATING EXPENSES

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
50-602-8080 CAPITAL IMPROVEMENTS	<u>55,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>55,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	55,000.00	0.00	0.00	55,000.00	0.00
<u>INTERFUND TRANSFERS</u>					
50-602-9010 TRANSFER TO GENERAL FUND	<u>8,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,500.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	8,500.00	0.00	0.00	8,500.00	0.00
<hr/>					
TOTAL OPERATING EXPENSES	63,500.00	0.00	0.00	63,500.00	0.00
<hr/>					
TOTAL EXPENDITURES	63,500.00	0.00	0.00	63,500.00	0.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	5,750.00	937.20	5,467.00	283.00	95.08
	=====	=====	=====	=====	=====

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>5,000.00</u>	<u>461.09</u>	<u>2,442.53</u>	<u>2,557.47</u>	<u>48.85</u>
TOTAL REVENUES	<u>5,000.00</u>	<u>461.09</u>	<u>2,442.53</u>	<u>2,557.47</u>	<u>48.85</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	2,000.00	0.00	182.99	1,817.01	9.15
POLICE DEPARTMENT	<u>3,000.00</u>	<u>0.00</u>	<u>105.25</u>	<u>2,894.75</u>	<u>3.51</u>
TOTAL EXPENDITURES	<u>5,000.00</u>	<u>0.00</u>	<u>288.24</u>	<u>4,711.76</u>	<u>5.76</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	461.09	2,154.29 (2,154.29)	0.00

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
52-599-7010 SCHOOL CROSSING GUARD FUNDS	<u>4,000.00</u>	<u>461.09</u>	<u>2,442.53</u>	<u>1,557.47</u>	<u>61.06</u>
TOTAL MISC./GRANTS/INTEREST	4,000.00	461.09	2,442.53	1,557.47	61.06
<u>TRANSFERS IN</u>					
52-599-8089 FUND BALANCE RESERVE	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	1,000.00	0.00	0.00	1,000.00	0.00
<hr/>					
TOTAL NON DEPARTMENTAL	5,000.00	461.09	2,442.53	2,557.47	48.85
<hr/>					
TOTAL REVENUES	5,000.00	461.09	2,442.53	2,557.47	48.85
	=====	=====	=====	=====	=====

52 -CHILD SAFETY FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-604-3087 CITIZENS COMMUNICATION/EDUC	<u>2,000.00</u>	<u>0.00</u>	<u>182.99</u>	<u>1,817.01</u>	<u>9.15</u>
TOTAL SERVICES	2,000.00	0.00	182.99	1,817.01	9.15
<hr/>					
TOTAL FIRE DEPARTMENT	2,000.00	0.00	182.99	1,817.01	9.15

52 -CHILD SAFETY FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-605-3087 CITIZENS COMMUNICATION/EDUC	<u>3,000.00</u>	<u>0.00</u>	<u>105.25</u>	<u>2,894.75</u>	<u>3.51</u>
TOTAL SERVICES	3,000.00	0.00	105.25	2,894.75	3.51
<hr/>					
TOTAL POLICE DEPARTMENT	3,000.00	0.00	105.25	2,894.75	3.51
<hr/>					
TOTAL EXPENDITURES	5,000.00	0.00	288.24	4,711.76	5.76
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	461.09	2,154.29 (2,154.29)	0.00
	=====	=====	=====	=====	=====

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,300.00</u>	<u>0.00</u>	<u>1,281.31</u>	<u>18.69</u>	<u>98.56</u>
TOTAL REVENUES	<u>1,300.00</u>	<u>0.00</u>	<u>1,281.31</u>	<u>18.69</u>	<u>98.56</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
POLICE DEPARTMENT	<u>1,300.00</u>	<u>0.00</u>	<u>70.00</u>	<u>1,230.00</u>	<u>5.38</u>
TOTAL EXPENDITURES	<u>1,300.00</u>	<u>0.00</u>	<u>70.00</u>	<u>1,230.00</u>	<u>5.38</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	1,211.31 (1,211.31)	0.00

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>POLICE/FIRE REVENUES</u>					
53-599-6020 LEOSE FUNDS	<u>1,300.00</u>	<u>0.00</u>	<u>1,281.31</u>	<u>18.69</u>	<u>98.56</u>
TOTAL POLICE/FIRE REVENUES	1,300.00	0.00	1,281.31	18.69	98.56
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	1,300.00	0.00	1,281.31	18.69	98.56
<hr/>					
TOTAL REVENUES	<u>1,300.00</u>	<u>0.00</u>	<u>1,281.31</u>	<u>18.69</u>	<u>98.56</u>
	=====	=====	=====	=====	=====

53 -LEOSE
POLICE DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
53-605-3030 TRAINING/EDUCATION	<u>1,300.00</u>	<u>0.00</u>	<u>70.00</u>	<u>1,230.00</u>	<u>5.38</u>
TOTAL SERVICES	1,300.00	0.00	70.00	1,230.00	5.38
<hr/>					
TOTAL POLICE DEPARTMENT	1,300.00	0.00	70.00	1,230.00	5.38
<hr/>					
TOTAL EXPENDITURES	1,300.00	0.00	70.00	1,230.00	5.38
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	0.00	1,211.31 (1,211.31)	0.00
	=====	=====	=====	=====	=====

58 -AMER RESCUE PLAN ACT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>281,042.00</u>	<u>10,687.41</u>	<u>91,760.90</u>	<u>189,281.10</u>	<u>32.65</u>
TOTAL REVENUES	281,042.00 =====	10,687.41 =====	91,760.90 =====	189,281.10 =====	32.65 =====
<u>EXPENDITURE SUMMARY</u>					
CITY COUNCIL	122,000.00	0.00	0.00	122,000.00	0.00
CITY ADMINISTRATION	49,000.00	2,002.66	39,863.33	9,136.67	81.35
PUBLIC WORKS/GOV. BLDG.	40,500.00	7,439.90	12,430.90	28,069.10	30.69
FIRE DEPARTMENT	29,000.00	0.00	13,006.05	15,993.95	44.85
POLICE DEPARTMENT	<u>40,542.00</u>	<u>1,244.85</u>	<u>26,460.62</u>	<u>14,081.38</u>	<u>65.27</u>
TOTAL EXPENDITURES	281,042.00 =====	10,687.41 =====	91,760.90 =====	189,281.10 =====	32.65 =====

58 -AMER RESCUE PLAN ACT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
58-599-7000 INTEREST INCOME	0.00	2,002.66	12,594.33 (12,594.33)	0.00
58-599-7021 ARPA FEDERAL FUNDING	<u>281,042.00</u>	<u>8,684.75</u>	<u>79,166.57</u>	<u>201,875.43</u>	<u>28.17</u>
TOTAL MISC./GRANTS/INTEREST	281,042.00	10,687.41	91,760.90	189,281.10	32.65
<hr/>					
TOTAL NON DEPARTMENTAL	281,042.00	10,687.41	91,760.90	189,281.10	32.65
<hr/>					
TOTAL REVENUES	281,042.00	10,687.41	91,760.90	189,281.10	32.65
	=====	=====	=====	=====	=====

58 -AMER RESCUE PLAN ACT FUND
CITY COUNCIL

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
58-600-8070 CAPITAL - LAND	65,000.00	0.00	0.00	65,000.00	0.00
58-600-8080 CAPITAL - IMPROVEMENTS	<u>57,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>57,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	122,000.00	0.00	0.00	122,000.00	0.00
<hr/>					
TOTAL CITY COUNCIL	122,000.00	0.00	0.00	122,000.00	0.00

58 -AMER RESCUE PLAN ACT FUND
CITY ADMINISTRATION

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
<hr/>					
<u>CAPITAL OUTLAY</u>					
58-601-8045 CAPITAL - COMPUTER EQUIPMEN	22,500.00	0.00	20,489.00	2,011.00	91.06
58-601-8080 CAPITAL - IMPROVEMENT PROJ	6,500.00	0.00	6,780.00 (280.00)	104.31
58-601-8081 CAPITAL - BUILDINGS	<u>20,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	49,000.00	0.00	27,269.00	21,731.00	55.65
 <u>INTERFUND TRANSFERS</u>					
58-601-9010 TRF - GENERAL FUND	<u>0.00</u>	<u>2,002.66</u>	<u>12,594.33</u> (<u>12,594.33)</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	0.00	2,002.66	12,594.33 (12,594.33)	0.00
<hr/>					
TOTAL CITY ADMINISTRATION	49,000.00	2,002.66	39,863.33	9,136.67	81.35

58 -AMER RESCUE PLAN ACT FUND
PUBLIC WORKS/GOV. BLDG.

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>MAINTENANCE</u>					
58-603-5030 BUILDING MAINTENANCE	<u>2,500.00</u>	<u>3,377.36</u>	<u>3,377.36</u>	(<u>877.36</u>)	<u>135.09</u>
TOTAL MAINTENANCE	2,500.00	3,377.36	3,377.36	(877.36)	135.09
<u>CAPITAL OUTLAY</u>					
58-603-8081 CAPITAL - BUILDINGS	<u>38,000.00</u>	<u>4,062.54</u>	<u>9,053.54</u>	<u>28,946.46</u>	<u>23.83</u>
TOTAL CAPITAL OUTLAY	38,000.00	4,062.54	9,053.54	28,946.46	23.83
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TOTAL PUBLIC WORKS/GOV. BLDG.	40,500.00	7,439.90	12,430.90	28,069.10	30.69

58 -AMER RESCUE PLAN ACT FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>MAINTENANCE</u>					
58-604-5030 BUILDING MAINTENANCE	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>
TOTAL MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
<u>CAPITAL OUTLAY</u>					
58-604-8005 FURNITURE	4,000.00	0.00	3,050.00	950.00	76.25
58-604-8015 NON CAPITAL - COMPUTERS	5,500.00	0.00	3,906.46	1,593.54	71.03
58-604-8030 ELECTRONIC EQUIPMENT	7,500.00	0.00	0.00	7,500.00	0.00
58-604-8040 CAPITAL - FIRE EQUIPMENT	0.00	0.00	6,049.59 (6,049.59)	0.00
58-604-8081 CAPITAL - BUILDING	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	27,000.00	0.00	13,006.05	13,993.95	48.17
<hr/>					
TOTAL FIRE DEPARTMENT	29,000.00	0.00	13,006.05	15,993.95	44.85

58 -AMER RESCUE PLAN ACT FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
58-605-8030 POLICE EQUIPMENT	14,042.00	0.00	13,086.00	956.00	93.19
58-605-8045 CAPITAL - COMPUTER EQUIPMEN	8,500.00	1,244.85	7,731.45	768.55	90.96
58-605-8080 CAPITAL - IMPROVEMENT PROJ	<u>18,000.00</u>	<u>0.00</u>	<u>5,643.17</u>	<u>12,356.83</u>	<u>31.35</u>
TOTAL CAPITAL OUTLAY	40,542.00	1,244.85	26,460.62	14,081.38	65.27
<hr/>					
TOTAL POLICE DEPARTMENT	40,542.00	1,244.85	26,460.62	14,081.38	65.27

58 -AMER RESCUE PLAN ACT FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
CAPITAL OUTLAY	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
INTERFUND TRANSFERS	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
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58 -AMER RESCUE PLAN ACT FUND
DEBT SERVICE

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>					
TOTAL EXPENDITURES	281,042.00	10,687.41	91,760.90	189,281.10	32.65
	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====

60 -STREET PROJECTS FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,384,900.00</u>	<u>36,823.29</u>	<u>223,609.85</u>	<u>1,161,290.15</u>	<u>16.15</u>
TOTAL REVENUES	<u>1,384,900.00</u> =====	<u>36,823.29</u> =====	<u>223,609.85</u> =====	<u>1,161,290.15</u> =====	<u>16.15</u> =====
<u>EXPENDITURE SUMMARY</u>					
PUBLIC WORKS	<u>1,384,900.00</u>	<u>0.00</u>	<u>379,030.92</u>	<u>1,005,869.08</u>	<u>27.37</u>
TOTAL EXPENDITURES	<u>1,384,900.00</u> =====	<u>0.00</u> =====	<u>379,030.92</u> =====	<u>1,005,869.08</u> =====	<u>27.37</u> =====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	36,823.29 (155,421.07)	155,421.07	0.00

60 -STREET PROJECTS FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TRANSFERS IN</u>					
60-599-8010 INTEREST INCOME	0.00	36,823.29	223,609.85 (223,609.85)	0.00
60-599-8099 FUND BALANCE RESERVE	<u>1,384,900.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,384,900.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	1,384,900.00	36,823.29	223,609.85	1,161,290.15	16.15
<hr/>					
TOTAL NON-DEPARTMENTAL	1,384,900.00	36,823.29	223,609.85	1,161,290.15	16.15
<hr/>					
TOTAL REVENUES	1,384,900.00	36,823.29	223,609.85	1,161,290.15	16.15
	=====	=====	=====	=====	=====

60 -STREET PROJECTS FUND
ADMINISTRATION

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>INTERFUND TRANSFERS</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>					

60 -STREET PROJECTS FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
60-603-3012 ENGINEERING - PHASE I	262,000.00	0.00	270,635.90 (8,635.90)	103.30
60-603-3013 ENGINEERING - DEZAVALA	<u>122,900.00</u>	<u>0.00</u>	<u>108,395.02</u>	<u>14,504.98</u>	<u>88.20</u>
TOTAL SERVICES	384,900.00	0.00	379,030.92	5,869.08	98.48
 <u>CAPITAL OUTLAY</u>					
60-603-8085 CAPITAL - STREETS	<u>1,000,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	1,000,000.00	0.00	0.00	1,000,000.00	0.00
<hr/>					
TOTAL PUBLIC WORKS	1,384,900.00	0.00	379,030.92	1,005,869.08	27.37
<hr/>					
TOTAL EXPENDITURES	1,384,900.00	0.00	379,030.92	1,005,869.08	27.37
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	36,823.29 (155,421.07)	155,421.07	0.00
<hr/>					

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
OTHER SOURCES	<u>298,741.00</u>	<u>6,797.97</u>	<u>44,091.78</u>	<u>254,649.22</u>	<u>14.76</u>
TOTAL REVENUES	<u>298,741.00</u>	<u>6,797.97</u>	<u>44,091.78</u>	<u>254,649.22</u>	<u>14.76</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
COUNCIL	260,000.00	0.00	0.00	260,000.00	0.00
ADMIN	<u>9,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>269,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>269,000.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	29,741.00	6,797.97	44,091.78 (14,350.78)	148.25

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: APRIL 30TH, 2023

70 -CAPITAL REPLACEMENT FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>OTHER SOURCES</u>					
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
70-599-8010 INTEREST INCOME	1,500.00	6,797.97	44,091.78	(42,591.78)	2,939.45
70-599-8020 TRF IN - GENERAL FUND	<u>297,241.00</u>	<u>0.00</u>	<u>0.00</u>	<u>297,241.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	298,741.00	6,797.97	44,091.78	254,649.22	14.76
<hr/>					
TOTAL OTHER SOURCES	298,741.00	6,797.97	44,091.78	254,649.22	14.76
<hr/>					
TOTAL REVENUES	298,741.00	6,797.97	44,091.78	254,649.22	14.76
	=====	=====	=====	=====	=====

70 -CAPITAL REPLACEMENT FUND
COUNCIL

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CONTRACTUAL</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>CAPITAL OUTLAY</u>					
70-600-8070 CAPITAL - LAND	<u>260,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>260,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	260,000.00	0.00	0.00	260,000.00	0.00
<hr/>					
TOTAL COUNCIL	260,000.00	0.00	0.00	260,000.00	0.00

70 -CAPITAL REPLACEMENT FUND
ADMIN

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-601-8081 CAPITAL - BUILDING	<u>9,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	9,000.00	0.00	0.00	9,000.00	0.00
<u>INTERFUND TRANSFERS</u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<hr/>					
TOTAL ADMIN	9,000.00	0.00	0.00	9,000.00	0.00

70 -CAPITAL REPLACEMENT FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
<u>INTERFUND TRANSFERS</u>					

70 -CAPITAL REPLACEMENT FUND
FIRE

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
<u>INTERFUND TRANSFERS</u>					
TOTAL EXPENDITURES	269,000.00	0.00	0.00	269,000.00	0.00
REVENUES OVER/ (UNDER) EXPENDITURES	29,741.00	6,797.97	44,091.78	(14,350.78)	148.25

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>66,484.00</u>	<u>0.00</u>	<u>0.00</u>	<u>66,484.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>66,484.00</u>	<u>0.00</u>	<u>0.00</u>	<u>66,484.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	<u>127,000.00</u>	<u>2,078.00</u>	<u>17,000.00</u>	<u>110,000.00</u>	<u>13.39</u>
TOTAL EXPENDITURES	<u>127,000.00</u>	<u>2,078.00</u>	<u>17,000.00</u>	<u>110,000.00</u>	<u>13.39</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(60,516.00)	(2,078.00)	(17,000.00)	(43,516.00)	28.09

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: APRIL 30TH, 2023

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
NON-DEPARTMENTAL					
MISC./GRANTS/INTEREST					
<hr/>					
TRANSFERS IN					
72-599-8020 TRANSFER FROM WATER FUND	66,484.00	0.00	0.00	66,484.00	0.00
TOTAL TRANSFERS IN	66,484.00	0.00	0.00	66,484.00	0.00
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TOTAL NON-DEPARTMENTAL	66,484.00	0.00	0.00	66,484.00	0.00
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TOTAL REVENUES	66,484.00	0.00	0.00	66,484.00	0.00
	=====	=====	=====	=====	=====

72 -WATER CAPITAL REPLACEMENT
WATER DEPARTMENT

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
72-606-8080 WATER SYSTEM IMPROVEMENTS	<u>110,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>110,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	110,000.00	0.00	0.00	110,000.00	0.00
<u>INTERFUND TRANSFERS</u>					
72-606-9020 TRANSFER TO WATER UTILITY	<u>17,000.00</u>	<u>2,078.00</u>	<u>17,000.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTERFUND TRANSFERS	17,000.00	2,078.00	17,000.00	0.00	100.00
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TOTAL WATER DEPARTMENT	127,000.00	2,078.00	17,000.00	110,000.00	13.39

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: APRIL 30TH, 2023

72 -WATER CAPITAL REPLACEMENT
DEBT SERVICE

% OF YEAR COMPLETED: 58.33

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<hr/>					
CAPITAL OUTLAY					
<hr/>					
<hr/>					
TOTAL EXPENDITURES	127,000.00	2,078.00	17,000.00	110,000.00	13.39
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(60,516.00)	(2,078.00)	(17,000.00)	(43,516.00)	28.09
	=====	=====	=====	=====	=====

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4/01/23	ACH***ELEVON INC	CC FEES - PERMIT	GENERAL FUND	CITY ADMINISTRATION	24.07
4/01/23	ACH***ELEVON INC	PERMITS - MPN ONLINE	GENERAL FUND	CITY ADMINISTRATION	597.80
4/01/23	AMERICA EXPRESS	AMEX CC FEES	GENERAL FUND	CITY ADMINISTRATION	3.25
4/01/23	ACH***ELEVON INC	CC FEES - COURT	GENERAL FUND	MUNICIPAL COURT	146.28
4/01/23	AMERICA EXPRESS	AMEX CC FEES	GENERAL FUND	MUNICIPAL COURT	46.81
4/01/23	ACH***ELEVON INC	WATER CC FEES - 5424 (OFFI	WATER FUND	WATER DEPARTMENT	92.63
4/01/23	ACH***ELEVON INC	WATER CC FEES - 5425 (ONLI	WATER FUND	WATER DEPARTMENT	675.61
4/03/23	MONARCH TROPHY STUDIO	RIBBONS FOR ARBOR DAY	GENERAL FUND	CITY COUNCIL	87.75
4/03/23	STAPLES BUSINESS ADVANTAGE	INK FOR TRISH OFFICE	GENERAL FUND	CITY ADMINISTRATION	427.39
4/03/23	STAPLES BUSINESS ADVANTAGE	SHEET PROTECTORS FOR TRISH	GENERAL FUND	CITY ADMINISTRATION	16.49
4/03/23	STAPLES BUSINESS ADVANTAGE	COPY PAPER	GENERAL FUND	CITY ADMINISTRATION	91.98
4/03/23	STAPLES BUSINESS ADVANTAGE	NEW HIRE FOLDERS	GENERAL FUND	CITY ADMINISTRATION	46.89
4/03/23	JANI KING OF SAN ANTONIO	APRIL MONTHLY CLEANING	GENERAL FUND	CITY ADMINISTRATION	767.25
4/03/23	VM-3 SERVICES INC.	JANITORIAL SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	1,562.77
4/03/23	MONARCH TROPHY STUDIO	FIESTA MEDALS BALANCE	GENERAL FUND	CITY ADMINISTRATION	807.50
4/03/23	WRC LLC	SALT	GENERAL FUND	CITY ADMINISTRATION	750.62
4/03/23	GE MONEY BANK	HYDRATION	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	474.28
4/03/23	GE MONEY BANK	CREDIT ON STATEMENT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1.16-
4/03/23	T MOBILE	COMMUNICATION/SECURITY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	35.04
4/03/23	VM-3 SERVICES INC.	JANITORIAL SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	341.36
4/03/23	BENKE SEPTIC SYSTEMS, INC.	SEPTIC MAINTENACE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	740.00
4/03/23	SORCERERS APPRINTICE	DOOR HANGERS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	210.00
4/03/23	LOWE'S COMPANIES INC.	HYDRANT PAINTING SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	521.10
4/03/23	BENKE SEPTIC SYSTEMS, INC.	SEPTIC MAINTENACE	GENERAL FUND	FIRE DEPARTMENT	740.00
4/03/23	MVBA, LLC	FLORES COLLECTION COMMISSI	GENERAL FUND	FIRE DEPARTMENT	30.00
4/03/23	GALLS	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	195.96
4/03/23	SAN ANTONIO CODE BLUE POLICE	HANDCUFF CUFFS - STOCK	GENERAL FUND	POLICE DEPARTMENT	132.00
4/03/23	NARDIS PUBLIC SAFETY	VEST - GUTIERREZ	GENERAL FUND	POLICE DEPARTMENT	1,475.76
4/03/23	POSTMASTER	# 1024 - FIRST CLASS PRESO	WATER FUND	WATER DEPARTMENT	290.00
4/03/23	T MOBILE	COMMUNICATION/SECURITY	WATER FUND	WATER DEPARTMENT	35.04
4/03/23	RVS SOFTWARE	BILLING POSTCARDS	WATER FUND	WATER DEPARTMENT	598.78
4/03/23	BEXAR COUNTY	CY '23 BCSO RANGE TRAINING	CRIME CONTROL DIST	POLICE DEPARTMENT	950.00
4/03/23	MOTOROLA SOLUTIONS	2ND PYMNT WATCHGUARD CAMER	CRIME CONTROL DIST	POLICE DEPARTMENT	29,490.00
4/06/23	ACH***NEIGHBORHOOD NEWS	MAY ROADRUNNER	GENERAL FUND	CITY ADMINISTRATION	1,029.94
4/06/23	ACH***GREAT AMERICA FINANCIAL SERVICES	MARCH LEASE AGREEMENT	GENERAL FUND	CITY ADMINISTRATION	160.00
4/06/23	ACH***VOYAGER FLEET SYSTEM	FUEL - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	91.28
4/06/23	ACH***VOYAGER FLEET SYSTEM	FUEL - FIRE DEPT	GENERAL FUND	FIRE DEPARTMENT	931.78
4/06/23	ACH***BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	477.19
4/06/23	ACH***VOYAGER FLEET SYSTEM	FUEL - POLICE DEPT	GENERAL FUND	POLICE DEPARTMENT	2,588.43
4/06/23	ACH***GREAT AMERICA FINANCIAL SERVICES	MARCH LEASE AGREEMENT	GENERAL FUND	POLICE DEPARTMENT	132.00
4/06/23	ACH***VOYAGER FLEET SYSTEM	FUEL - WATER DEPT	WATER FUND	WATER DEPARTMENT	81.77
4/10/23	AMANDA DIMAS	FACE PAINTING JULY EVENT	GENERAL FUND	CITY COUNCIL	300.00
4/10/23	EMBROIDERY STUDIO	T-SHIRTS FOR ARBOR DAY	GENERAL FUND	CITY COUNCIL	2,090.00
4/10/23	UNIVERSAL PAPER SHREDDING SERVICES LLC	COMMUNITY SHRED EVENT	GENERAL FUND	CITY COUNCIL	595.00
4/10/23	JOHN O'BRYANT MAGICIAN	MAGICIAN	GENERAL FUND	CITY COUNCIL	275.00
4/10/23	PONY EXPRESS PONY RIDES LLC	PONY RIDES & ZOO ANIMALS	GENERAL FUND	CITY COUNCIL	400.00
4/10/23	CARICATURES BY AUDREY	DEPOSIT FOR JULY EVENT	GENERAL FUND	CITY COUNCIL	187.50
4/10/23	PITNEY BOWES GLOBAL FINANCIAL SVCS LLC	QRTLY LEASE	GENERAL FUND	CITY ADMINISTRATION	176.70
4/10/23	STAPLES BUSINESS ADVANTAGE	NEW HIRE FOLDERS	GENERAL FUND	CITY ADMINISTRATION	43.79
4/10/23	STAPLES BUSINESS ADVANTAGE	STAPLER @ MAILBOX AREA	GENERAL FUND	CITY ADMINISTRATION	8.19
4/10/23	SERVICE UNIFORM	FLOOR MATS FOR CITY HALL &	GENERAL FUND	CITY ADMINISTRATION	59.10
4/10/23	SERVICE UNIFORM	FLOOR MATS FOR CITY HALL &	GENERAL FUND	CITY ADMINISTRATION	59.10
4/10/23	SERVICE UNIFORM	FLOOR MATS FOR CITY HALL &	GENERAL FUND	CITY ADMINISTRATION	59.10
4/10/23	SERVICE UNIFORM	FLOOR MATS FOR CITY HALL &	GENERAL FUND	CITY ADMINISTRATION	59.10
4/10/23	TEXTMYGOV	ADDITIONAL 50K TEXTS	GENERAL FUND	CITY ADMINISTRATION	550.00
4/10/23	AT&T MOBILITY	PUBLIC WORKS/WATER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	54.24

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4/10/23	O'REILLY AUTO PARTS	VACTRON PARTS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.99
4/10/23	HANK STORBECK GARAGE, INC.	BIG DUMP TRUCK - OIL CHANG	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	343.89
4/10/23	ASCO	MINI EXCAVATOR MAINTENANCE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	181.50
4/10/23	ASCO	BACKHOE MAINTENANCE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	589.18
4/10/23	ASCO	UTV MAINTENANCE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	788.75
4/10/23	CLEAN SCAPES, LP	MARCH LANDSCAPING	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	668.62
4/10/23	CLEAN SCAPES, LP	APRIL LANDSCAPING	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	668.62
4/10/23	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	48.21
4/10/23	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	61.71
4/10/23	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	88.71
4/10/23	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	61.71
4/10/23	TERRA VISTA LANDSCAPE DEVELOPMENT	LANDSCAPING - LOCKHILL SEL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	647.00
4/10/23	O'REILLY AUTO PARTS	RPLC TIRE AIR CHUCK	GENERAL FUND	FIRE DEPARTMENT	9.78
4/10/23	O'REILLY AUTO PARTS	E139 & P139 - ENGINE COOLA	GENERAL FUND	FIRE DEPARTMENT	125.94
4/10/23	O'REILLY AUTO PARTS	CH139 - WIPER BLADES	GENERAL FUND	FIRE DEPARTMENT	54.00
4/10/23	HANK STORBECK GARAGE, INC.	E139 - REPAIR TO REGEN SYS	GENERAL FUND	FIRE DEPARTMENT	480.50
4/10/23	HANK STORBECK GARAGE, INC.	E139 - VEHICLE INSPECTION	GENERAL FUND	FIRE DEPARTMENT	7.00
4/10/23	WELDERS SUPPLY COMPANY	MEDICAL OXYGEN	GENERAL FUND	FIRE DEPARTMENT	45.50
4/10/23	VM-3 SERVICES INC.	JANITORIAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	246.42
4/10/23	SIDDONS-MARTIN EMERGENCY GRP	P139 REPAIR SCENE LIGHTS-B	GENERAL FUND	FIRE DEPARTMENT	1,864.06
4/10/23	GALLS	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	64.59
4/10/23	GALLS	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	192.77
4/10/23	GALLS	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	104.77
4/10/23	AT&T MOBILITY	POLICE DEPT - 5 PHONES	GENERAL FUND	POLICE DEPARTMENT	196.60
4/10/23	AT&T MOBILITY	POLICE DEPT - MDT,CPT,IPAD	GENERAL FUND	POLICE DEPARTMENT	660.00
4/10/23	AT&T MOBILITY	PENNY SUSPEND	GENERAL FUND	POLICE DEPARTMENT	0.06
4/10/23	CAR PRO OF SAN ANTONIO	# 517 - DEBRIS IN TORQUE C	GENERAL FUND	POLICE DEPARTMENT	319.38
4/10/23	SAN ANTONIO CODE BLUE POLICE	AUTISM AWARENESS SHIRTS	GENERAL FUND	POLICE DEPARTMENT	1,492.00
4/10/23	BRAVOS AUTO CARE 2 LLC	# 522 - TIRE REPAIR	GENERAL FUND	POLICE DEPARTMENT	20.00
4/10/23	BRAVOS AUTO CARE 2 LLC	#520-BATTERY,BELT,ALT. TUN	GENERAL FUND	POLICE DEPARTMENT	1,615.83
4/10/23	BRAVOS AUTO CARE 2 LLC	#519 - BATTERY REPLACEMENT	GENERAL FUND	POLICE DEPARTMENT	240.85
4/10/23	VALVOLINE	# 526 - OIL CHANGE	GENERAL FUND	POLICE DEPARTMENT	75.58
4/10/23	DAILEY WELLS COMMUNICATIONS, INC.	# 523 - MOBILE RADIO REPAI	GENERAL FUND	POLICE DEPARTMENT	85.00
4/10/23	MONTY JOE MCGUFFIN	4 - HEALTH INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	240.00
4/10/23	SOUTH CENTRAL PLANNING & DEVELOPMENT	MGO PERMITTING 2023 - 2024	GENERAL FUND	DEVELOPMENT SERVICES	3,375.00
4/10/23	AT&T MOBILITY	PUBLIC WORKS/WATER	WATER FUND	WATER DEPARTMENT	54.24
4/10/23	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	48.20
4/10/23	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	61.70
4/10/23	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	88.70
4/10/23	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	61.70
4/10/23	POLLUTION CONTROL SERVICES	WATER TESTING	WATER FUND	WATER DEPARTMENT	93.00
4/10/23	SOUTH CENTRAL PLANNING & DEVELOPMENT	MGO PERMITTING 2023 - 2024	TREE PROTECT & BEA	DEVELOPMENT SERVICES	2,625.00
4/10/23	WITMER PUBLIC SAFETY GRP	SPARKY SUIT COOLING VEST	CHILD SAFETY FUND	FIRE DEPARTMENT	182.99
4/12/23	TX DEPARTMENT OF STATE HEALTH SERVICES	BI-ANNUAL EMS LICENSE RENE	GENERAL FUND	FIRE DEPARTMENT	870.00
4/14/23	ACH****TX CSDU	CASE ID # 0013595137	GENERAL FUND	NON-DEPARTMENTAL	233.07
4/14/23	ACH****TX CSDU	CASE ID# 0011608980	GENERAL FUND	NON-DEPARTMENTAL	275.54
4/14/23	ACH***MISSION SQUARE RETIREMENT	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	1,355.06
4/14/23	FROST BANK	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	15,517.85
4/14/23	FROST BANK	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,997.86
4/14/23	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	107,233.07
4/14/23	ACH***AMAZON.COM SERVICES INC	HOT DOG TRAYS/CRAYONS	GENERAL FUND	CITY COUNCIL	58.98
4/14/23	ACH***BARCOM TECHNOLOGY	MAY CONTRACT SERVICES	GENERAL FUND	CITY ADMINISTRATION	2,211.80
4/14/23	ACH***BARCOM TECHNOLOGY	MAY BACKUP SERVICES	GENERAL FUND	CITY ADMINISTRATION	1,079.60
4/14/23	ACH***BARCOM TECHNOLOGY	MAY CID BACKUP SERVICES	GENERAL FUND	CITY ADMINISTRATION	590.00
4/14/23	FROST BANK	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	357.90
4/14/23	FROST BANK	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	33.72

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4/14/23	ACH***AMAZON.COM SERVICES INC	STORM WATER CAMERA	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	63.99
4/14/23	FROST BANK	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	134.86
4/14/23	ACH***AMAZON.COM SERVICES INC	REPLACEMENT OF WALL CLOCK	GENERAL FUND	FIRE DEPARTMENT	27.48
4/14/23	ACH***AMAZON.COM SERVICES INC	KITCHEN SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	144.44
4/14/23	ACH***AMAZON.COM SERVICES INC	RETURNR WILDLAND GEAR BAGS	GENERAL FUND	FIRE DEPARTMENT	299.85-
4/14/23	ACH***AMAZON.COM SERVICES INC	RETURN OF WALL CLOCK	GENERAL FUND	FIRE DEPARTMENT	27.48-
4/14/23	FROST BANK	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	788.06
4/14/23	ACH***AMAZON.COM SERVICES INC	MAGNIFIER GLASS	GENERAL FUND	POLICE DEPARTMENT	30.98
4/14/23	ACH***AMAZON.COM SERVICES INC	SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	12.99
4/14/23	ACH***AMAZON.COM SERVICES INC	SNAKE CATCH POLES	GENERAL FUND	POLICE DEPARTMENT	78.98
4/14/23	FROST BANK	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	683.32
4/14/23	ACH***DeZAVALA-SHAVANO VET CLINIC	ANIMCAL CONTRACT	GENERAL FUND	POLICE DEPARTMENT	1,000.00
4/14/23	ACH***BB INSPECTIONS	124 INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	6,200.00
4/14/23	ACH***BB INSPECTIONS	24 PLAN REVIEWS	GENERAL FUND	DEVELOPMENT SERVICES	1,400.00
4/14/23	ACH***MISSION SQUARE RETIREMENT	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	64.94
4/14/23	FROST BANK	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	888.09
4/14/23	FROST BANK	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	146.40
4/14/23	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	8,107.01
4/14/23	ACH***BADGER METER, INC.	MLB HOSTING - MARCH	WATER FUND	WATER DEPARTMENT	655.01
4/14/23	FROST BANK	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	146.40
4/17/23	HOME DEPOT CREDIT SERVICE	ARBOR DAY SUPPLIES	GENERAL FUND	CITY COUNCIL	35.97
4/17/23	HOME DEPOT CREDIT SERVICE	ARBOR DAY SUPPLIES	GENERAL FUND	CITY COUNCIL	11.97
4/17/23	DENTON, NAVARRO, ROCHA, BERNAL, HYDE &	MARCH LEGAL SERVICES	GENERAL FUND	CITY ADMINISTRATION	4,032.20
4/17/23	HOME DEPOT CREDIT SERVICE	POTTING MIX	GENERAL FUND	CITY ADMINISTRATION	11.97
4/17/23	DEX IMAGING LLC	PRINTNG COSTS - ADMIN	GENERAL FUND	CITY ADMINISTRATION	6.13
4/17/23	DARRELL S. DULLNIG	APRIL 2023 COURT DATE	GENERAL FUND	MUNICIPAL COURT	650.00
4/17/23	GERALD S. REAMEY	APRIL 2023 COURT DATE	GENERAL FUND	MUNICIPAL COURT	650.00
4/17/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	635.82
4/17/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.79
4/17/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,308.86
4/17/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	13.29
4/17/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.40
4/17/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.10
4/17/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.08
4/17/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	21.41
4/17/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.97
4/17/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.74
4/17/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	22.07
4/17/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	15.80
4/17/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.63
4/17/23	CITY PUBLIC SERVICE	3004307404	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	27.90
4/17/23	CITY PUBLIC SERVICE	3000593453	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	385.28
4/17/23	CITY PUBLIC SERVICE	3001293578	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	196.73
4/17/23	CITY PUBLIC SERVICE	3004307404	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.95
4/17/23	CITY PUBLIC SERVICE	3005137797	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,472.78
4/17/23	HOME DEPOT CREDIT SERVICE	SAFETY GLASSES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	73.44
4/17/23	HOME DEPOT CREDIT SERVICE	SUPPLIES TO REBURISH AXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	54.40
4/17/23	HOME DEPOT CREDIT SERVICE	SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.81
4/17/23	HOME DEPOT CREDIT SERVICE	SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.98
4/17/23	HOME DEPOT CREDIT SERVICE	SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	41.91
4/17/23	HOME DEPOT CREDIT SERVICE	SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	18.96
4/17/23	HOME DEPOT CREDIT SERVICE	SUPPLIES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.96
4/17/23	SAN ANTONIO WATER SYSTEM	001497316-0145332	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	16.48
4/17/23	SAN ANTONIO WATER SYSTEM	001497313-0145573	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	16.48
4/17/23	SAN ANTONIO WATER SYSTEM	001497317-0145575	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.70
4/17/23	SAN ANTONIO WATER SYSTEM	001497321-0156129	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.70

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4/17/23	SAN ANTONIO WATER SYSTEM	001497510-0156128	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.70
4/17/23	SAN ANTONIO WATER SYSTEM	001497512-0156127	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.70
4/17/23	SAN ANTONIO WATER SYSTEM	001497516-0156126	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.70
4/17/23	SAN ANTONIO WATER SYSTEM	001497518-0156125	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	109.02
4/17/23	SAN ANTONIO WATER SYSTEM	001497521-0156124	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.70
4/17/23	SAN ANTONIO WATER SYSTEM	001497522-0156123	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.70
4/17/23	CITY OF SHAVANO PARK WATER DEPT.	CITY WATER BILL - PUBLIC W	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	43.08
4/17/23	CITY OF SHAVANO PARK WATER DEPT.	GENERAL ADMIN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,729.89
4/17/23	AT&T MOBILITY	FIRE DEPT (HOTSPOT & CELL)	GENERAL FUND	FIRE DEPARTMENT	362.92
4/17/23	HOME DEPOT CREDIT SERVICE	TOOL BAG	GENERAL FUND	FIRE DEPARTMENT	19.97
4/17/23	HOME DEPOT CREDIT SERVICE	HYDRANT PAINTING SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	156.19
4/17/23	HOME DEPOT CREDIT SERVICE	GRILL CLEANING SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	22.96
4/17/23	UPS STORE #4997	AIR TEST SHIPMENT	GENERAL FUND	FIRE DEPARTMENT	14.82
4/17/23	GALLS	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	225.00
4/17/23	GALLS	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	130.00
4/17/23	GALLS	UNIFORMS	GENERAL FUND	FIRE DEPARTMENT	150.00
4/17/23	CITY OF SHAVANO PARK WATER DEPT.	CITY WATER BILL - FIRE DEP	GENERAL FUND	FIRE DEPARTMENT	196.67
4/17/23	RED MCCOMBS AUTOMOTIVE	# 516 - VMV RPLC REPROGRAM	GENERAL FUND	POLICE DEPARTMENT	458.07
4/17/23	DEX IMAGING LLC	PRINITNG COSTS - POLICE	GENERAL FUND	POLICE DEPARTMENT	4.75
4/17/23	GALLS	HG PATCHES	GENERAL FUND	POLICE DEPARTMENT	392.00
4/17/23	GALLS	RANK INGINIAS	GENERAL FUND	POLICE DEPARTMENT	39.96
4/17/23	NARDIS PUBLIC SAFETY	VEST - DE ANDA	GENERAL FUND	POLICE DEPARTMENT	1,185.87
4/17/23	BRAVOS AUTO CARE 2 LLC	# 526 - TIRE REPAIR	GENERAL FUND	POLICE DEPARTMENT	20.00
4/17/23	COWBOY CLEANERS	UNIFORM DRY CLEANING - MAR	GENERAL FUND	POLICE DEPARTMENT	207.84
4/17/23	VALVOLINE	# 524 - OIL CHANGE	GENERAL FUND	POLICE DEPARTMENT	75.58
4/17/23	CITY PUBLIC SERVICE	3000593442	WATER FUND	WATER DEPARTMENT	897.89
4/17/23	CITY PUBLIC SERVICE	3000593443	WATER FUND	WATER DEPARTMENT	21.52
4/17/23	CITY PUBLIC SERVICE	3003644154	WATER FUND	WATER DEPARTMENT	1,124.28
4/17/23	CITY PUBLIC SERVICE	3000593446	WATER FUND	WATER DEPARTMENT	1,061.93
4/17/23	CITY PUBLIC SERVICE	3000593449	WATER FUND	WATER DEPARTMENT	915.58
4/17/23	CITY PUBLIC SERVICE	3000593450	WATER FUND	WATER DEPARTMENT	880.93
4/17/23	CITY PUBLIC SERVICE	3004513312	WATER FUND	WATER DEPARTMENT	11.97
4/17/23	CITY PUBLIC SERVICE	3002617278	WATER FUND	WATER DEPARTMENT	46.54
4/17/23	CITY PUBLIC SERVICE	3002618145	WATER FUND	WATER DEPARTMENT	9.54
4/17/23	EDWARDS AQUIFER AUTHORITY	2023 PROGRAM FEES	WATER FUND	WATER DEPARTMENT	4,054.19
4/17/23	EDWARDS AQUIFER AUTHORITY	2023 PROGRAM FEES	WATER FUND	WATER DEPARTMENT	2,252.33
4/17/23	HOME DEPOT CREDIT SERVICE	SUPPLIES	WATER FUND	WATER DEPARTMENT	5.97
4/17/23	HOME DEPOT CREDIT SERVICE	SUPPLIES	WATER FUND	WATER DEPARTMENT	13.76
4/17/23	TCEQ	TIER 2 FY 23	WATER FUND	WATER DEPARTMENT	50.00
4/17/23	TX DEPARTMENT OF STATE HEALTH SERVICES	LAB TESTS	WATER FUND	WATER DEPARTMENT	169.42
4/17/23	BUCKHORN SOIL & STONE LLC	TOPSOIL - SERVICE LINES &	WATER FUND	WATER DEPARTMENT	1,185.00
4/17/23	BUCKHORN SOIL & STONE LLC	TOPSOIL - SERVICE LINES &	WATER FUND	WATER DEPARTMENT	1,152.00
4/17/23	TEXAS EXCAVATION SAFETY SYSTEM	LOCATING TICKETS	WATER FUND	WATER DEPARTMENT	40.85
4/17/23	ROCKY HILL EQUIPMENT RENTAL	WINDMILL/MW MIL ROCKSAW	WATER FUND	WATER DEPARTMENT	1,271.23
4/17/23	FERGUSON WATERWORKS # 1106	HARDWARE	WATER FUND	WATER DEPARTMENT	655.75
4/17/23	CITY OF SHAVANO PARK WATER DEPT.	CITY WATER BILL - WATER DE	WATER FUND	WATER DEPARTMENT	43.08
4/20/23	ACH***AMAZON.COM SERVICES INC	PENCILS FOR SCAVANGER HUNT	GENERAL FUND	CITY COUNCIL	13.38
4/20/23	ACH***AMAZON.COM SERVICES INC	POSTER CONTEST BACKDROP ST	GENERAL FUND	CITY COUNCIL	241.69
4/20/23	ACH***SAN ANTONIO EXPRESS NEWS	ORDINANCE 2023 - 001	GENERAL FUND	CITY ADMINISTRATION	70.50
4/20/23	ACH***SAN ANTONIO EXPRESS NEWS	ORDINANCE 2023 - 003	GENERAL FUND	CITY ADMINISTRATION	168.00
4/20/23	ACH***KFW ENGINEERS	DIRECT REIMBURSEABLES	GENERAL FUND	CITY ADMINISTRATION	21.25
4/20/23	ACH***ORKIN, INC.	MARCH PEST CONTROL	GENERAL FUND	CITY ADMINISTRATION	155.99
4/20/23	ACH***SAFESITE, INC.	APRIL DOCUMENT STORAGE	GENERAL FUND	CITY ADMINISTRATION	260.00
4/20/23	ACH***SUN COAST RESOURCES, INC	FUEL - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	890.46
4/20/23	ACH***AMAZON.COM SERVICES INC	PRESENTATION POINTERS	GENERAL FUND	POLICE DEPARTMENT	58.58
4/20/23	ACH***LEXISNEXIS RISK SOLUTIONS	MARCH INVESTIGATION	GENERAL FUND	POLICE DEPARTMENT	34.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4/20/23	ACH***KFW ENGINEERS	PLATTING	GENERAL FUND	DEVELOPMENT SERVICES	300.00
4/20/23	ACH***SUN COAST RESOURCES, INC	FUEL - WATER DEPT	WATER FUND	WATER DEPARTMENT	445.23
4/20/23	ACH***KFW ENGINEERS	DE ZAVALA ROAD PROJECT	STREET PROJECTS FU	PUBLIC WORKS	22,839.10
4/20/23	ACH***KFW ENGINEERS	BOND RELATED	STREET PROJECTS FU	PUBLIC WORKS	1,525.00
4/24/23	AT&T	FIRE ALARMS @ CITY HALL	GENERAL FUND	CITY ADMINISTRATION	229.61
4/24/23	AT&T	COURT LINE	GENERAL FUND	MUNICIPAL COURT	253.52
4/24/23	DEWINNE EQUIPMENT CO.	FUEL FOR SMALL EQUIPMENT	GENERAL FUND	FIRE DEPARTMENT	195.00
4/24/23	AT&T	FAX & PAGER FIRE DEPT	GENERAL FUND	FIRE DEPARTMENT	253.52
4/24/23	RALPH N. TERPOLILLI	MEDICAL DIRECTION	GENERAL FUND	FIRE DEPARTMENT	450.00
4/24/23	AT&T	PD DISPATCH LINE	GENERAL FUND	POLICE DEPARTMENT	144.88
4/24/23	VALVOLINE	# 509 - OIL CHANGE	GENERAL FUND	POLICE DEPARTMENT	75.58
4/26/23	ACH***USPS	APRIL UTILITY BILLING	WATER FUND	WATER DEPARTMENT	320.64
4/28/23	ACH***TX CSDU	CASE ID # 0013595137	GENERAL FUND	NON-DEPARTMENTAL	233.07
4/28/23	ACH***TX CSDU	CASE ID# 0011608980	GENERAL FUND	NON-DEPARTMENTAL	275.54
4/28/23	ACH***MISSION SQUARE RETIREMENT	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	1,355.06
4/28/23	ACH***TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	135.39
4/28/23	ACH***TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	135.39
4/28/23	ACH***TML MULTISTATE IEBP	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	455.10
4/28/23	ACH***TML MULTISTATE IEBP	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	455.10
4/28/23	ACH***TML MULTISTATE IEBP	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	415.86
4/28/23	ACH***TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	65.80
4/28/23	ACH***TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	65.80
4/28/23	ACH***TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	133.44
4/28/23	ACH***TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	133.44
4/28/23	ACH***TML MULTISTATE IEBP	HSA 3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	63.52
4/28/23	ACH***TML MULTISTATE IEBP	HSA 3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	63.52
4/28/23	ACH***TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	506.20
4/28/23	ACH***TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	506.20
4/28/23	ACH***TML MULTISTATE IEBP	HSA 3K SPOUSE BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	125.03
4/28/23	ACH***TML MULTISTATE IEBP	HSA 3K SPOUSE BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	125.03
4/28/23	ACH***TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	209.61
4/28/23	ACH***TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	209.61
4/28/23	ACH***TML MULTISTATE IEBP	HSA 4K-6K SPOUSE BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	38.98
4/28/23	ACH***TML MULTISTATE IEBP	HSA 4K-6K SPOUSE BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	38.98
4/28/23	ACH***TML MULTISTATE IEBP	ADJUSTMENT TO MAY 2023	GENERAL FUND	NON-DEPARTMENTAL	146.43
4/28/23	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	36.75
4/28/23	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	36.75
4/28/23	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	138.72
4/28/23	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	138.72
4/28/23	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	93.42
4/28/23	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	93.42
4/28/23	ACH***TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	573.30
4/28/23	ACH***TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	573.30
4/28/23	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	9.21
4/28/23	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	9.21
4/28/23	ACH***TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	305.40
4/28/23	ACH***TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	305.40
4/28/23	ACH***TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	NON-DEPARTMENTAL	6.93
4/28/23	ACH***TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	NON-DEPARTMENTAL	6.93
4/28/23	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	23.32
4/28/23	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	23.32
4/28/23	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	13.56
4/28/23	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	13.56
4/28/23	FROST BANK	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	13,993.70
4/28/23	FROST BANK	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,792.50
4/28/23	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	95,734.59

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4/28/23	FROST - VISA DEBIT CARD	TENTS - CITY EVENTS	GENERAL FUND	CITY COUNCIL	239.98
4/28/23	FROST - VISA DEBIT CARD	WATER SLIDE DEPOSIT - JULY	GENERAL FUND	CITY COUNCIL	454.00
4/28/23	FROST - VISA DEBIT CARD	ARBOR DAY BANNER & SIGNAGE	GENERAL FUND	CITY COUNCIL	155.50
4/28/23	FROST - VISA DEBIT CARD	FRAMING MAPS COUNCIL CHAMB	GENERAL FUND	CITY COUNCIL	168.00
4/28/23	FROST - VISA DEBIT CARD	CREDIT FOR TAX	GENERAL FUND	CITY COUNCIL	37.97-
4/28/23	FROST - VISA DEBIT CARD	ARBOR DAY FEATHER FLAGS	GENERAL FUND	CITY COUNCIL	498.27
4/28/23	FROST - VISA DEBIT CARD	UMAST MEMBERSHIP	GENERAL FUND	CITY ADMINISTRATION	40.00
4/28/23	FROST - VISA DEBIT CARD	FLAGS	GENERAL FUND	CITY ADMINISTRATION	1,214.79
4/28/23	FROST - VISA DEBIT CARD	4 X TREE CITY FLAGS	GENERAL FUND	CITY ADMINISTRATION	99.80
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE	GENERAL FUND	CITY ADMINISTRATION	268.69
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	GENERAL FUND	CITY ADMINISTRATION	68.81
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	CITY ADMINISTRATION	675.00
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	CITY ADMINISTRATION	675.00
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	326.41
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	326.41
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	2.10
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	2.10
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD HSA	GENERAL FUND	CITY ADMINISTRATION	11.09
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD HSA	GENERAL FUND	CITY ADMINISTRATION	11.09
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	CITY ADMINISTRATION	1.72
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	CITY ADMINISTRATION	1.72
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K SPOUSE BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	337.50
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K SPOUSE BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	337.50
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.38
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	0.16
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	21.32
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	21.32
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	76.04
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	76.04
4/28/23	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	5.57
4/28/23	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	3.72
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	23.47
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	17.62
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	11.70
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	11.70
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.19
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	3.11
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	4.28
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	4.28
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	CITY ADMINISTRATION	7.52
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	CITY ADMINISTRATION	7.52
4/28/23	FROST BANK	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	275.80
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	5.85
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	5.85
4/28/23	FROST BANK	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	33.72
4/28/23	FROST - VISA DEBIT CARD	UNIFORMS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	194.92
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	101.62
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	101.62
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	61.35
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	61.35
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	164.48
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	164.48
4/28/23	ACH****TML MULTISTATE IEBP	HSA 3K CHILD BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	337.50
4/28/23	ACH****TML MULTISTATE IEBP	HSA 3K CHILD BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	337.50
4/28/23	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	173.04
4/28/23	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	173.04

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	277.14
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	277.14
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	227.20
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	227.20
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	42.33
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	42.33
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.93
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.93
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.26
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.26
4/28/23	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	7.36
4/28/23	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	7.36
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	20.26
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	20.26
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	3.00
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	3.00
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.17
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.17
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2.19
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2.19
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1.83
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1.83
4/28/23	FROST BANK	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	143.14
4/28/23	FROST - VISA DEBIT CARD	BEXAR CNTY CLERK OFFICE	GENERAL FUND	FIRE DEPARTMENT	30.00
4/28/23	FROST - VISA DEBIT CARD	PARKING BEXAR CNTY CLERK	GENERAL FUND	FIRE DEPARTMENT	1.50
4/28/23	FROST - VISA DEBIT CARD	TX COMMISSION TEST FEE-VAS	GENERAL FUND	FIRE DEPARTMENT	56.49
4/28/23	FROST - VISA DEBIT CARD	TX A&M TEST FEE - VASQUEZ	GENERAL FUND	FIRE DEPARTMENT	25.00
4/28/23	FROST - VISA DEBIT CARD	NEW WINDSHIELD 139B-RBR AU	GENERAL FUND	FIRE DEPARTMENT	385.00
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	FIRE DEPARTMENT	337.50
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	FIRE DEPARTMENT	337.50
4/28/23	ACH****TML MULTISTATE IEBP	HSA 3K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	1,594.95
4/28/23	ACH****TML MULTISTATE IEBP	HSA 3K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	1,594.95
4/28/23	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	337.50
4/28/23	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	337.50
4/28/23	ACH****TML MULTISTATE IEBP	HSA 3K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	767.55
4/28/23	ACH****TML MULTISTATE IEBP	HSA 3K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	767.55
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	741.84
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	741.84
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	337.50
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	337.50
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	608.16
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	608.16
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	FIRE DEPARTMENT	18.30
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	FIRE DEPARTMENT	18.30
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	142.20
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	142.20
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	63.96
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	63.96
4/28/23	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	22.20
4/28/23	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	22.20
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	58.50
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	58.50
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	35.10
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	35.10
4/28/23	ACH****TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	FIRE DEPARTMENT	3.85
4/28/23	ACH****TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	FIRE DEPARTMENT	3.85

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	27.72
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	27.72
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	12.84
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	12.84
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	FIRE DEPARTMENT	3.76
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	FIRE DEPARTMENT	3.76
4/28/23	FROST BANK	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	647.55
4/28/23	FROST - VISA DEBIT CARD	HOTEL-TML LEADERSHIP - KEL	GENERAL FUND	POLICE DEPARTMENT	609.91
4/28/23	FROST - VISA DEBIT CARD	2X NAMEPLATES (FOX)	GENERAL FUND	POLICE DEPARTMENT	129.00
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	337.50
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	337.50
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE	GENERAL FUND	POLICE DEPARTMENT	1,074.76
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE	GENERAL FUND	POLICE DEPARTMENT	1,074.76
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	GENERAL FUND	POLICE DEPARTMENT	275.24
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	GENERAL FUND	POLICE DEPARTMENT	275.24
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	675.00
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	675.00
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	GENERAL FUND	POLICE DEPARTMENT	210.46
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	GENERAL FUND	POLICE DEPARTMENT	210.46
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	GENERAL FUND	POLICE DEPARTMENT	127.04
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	GENERAL FUND	POLICE DEPARTMENT	127.04
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	POLICE DEPARTMENT	337.50
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	POLICE DEPARTMENT	337.50
4/28/23	ACH****TML MULTISTATE IEBP	HSA 3K EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	683.55
4/28/23	ACH****TML MULTISTATE IEBP	HSA 3K EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	683.55
4/28/23	ACH****TML MULTISTATE IEBP	HSA 3K HSA FUNDS	GENERAL FUND	POLICE DEPARTMENT	328.95
4/28/23	ACH****TML MULTISTATE IEBP	HSA 3K HSA FUNDS	GENERAL FUND	POLICE DEPARTMENT	328.95
4/28/23	ACH****TML MULTISTATE IEBP	HSA 3K SPOUSE BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	337.50
4/28/23	ACH****TML MULTISTATE IEBP	HSA 3K SPOUSE BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	337.50
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	326.41
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	326.41
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	370.92
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	370.92
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD HSA	GENERAL FUND	POLICE DEPARTMENT	11.09
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD HSA	GENERAL FUND	POLICE DEPARTMENT	11.09
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	POLICE DEPARTMENT	304.08
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	POLICE DEPARTMENT	304.08
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	36.60
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	36.60
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	142.20
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	142.20
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	42.64
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	42.64
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	38.02
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	38.02
4/28/23	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	24.05
4/28/23	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	24.05
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	70.20
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	70.20
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	17.55
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	17.55
4/28/23	ACH****TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	POLICE DEPARTMENT	7.70
4/28/23	ACH****TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	POLICE DEPARTMENT	7.70
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	27.72
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	27.72
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	8.56

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	8.56
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	POLICE DEPARTMENT	11.28
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	POLICE DEPARTMENT	11.28
4/28/23	FROST BANK	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	692.31
4/28/23	ACH****MISSION SQUARE RETIREMENT	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	64.94
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	WATER FUND	NON-DEPARTMENTAL	32.90
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	WATER FUND	NON-DEPARTMENTAL	32.90
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	WATER FUND	NON-DEPARTMENTAL	46.00
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	WATER FUND	NON-DEPARTMENTAL	46.00
4/28/23	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	WATER FUND	NON-DEPARTMENTAL	163.06
4/28/23	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	WATER FUND	NON-DEPARTMENTAL	163.06
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.38
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	10.38
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	7.38
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	7.38
4/28/23	ACH****TML MULTISTATE IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	97.46
4/28/23	ACH****TML MULTISTATE IEBP	HSA Contribution	WATER FUND	NON-DEPARTMENTAL	97.46
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	1.19
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	1.19
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	10.89
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	10.89
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	1.74
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	NON-DEPARTMENTAL	1.74
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	WATER FUND	NON-DEPARTMENTAL	3.16
4/28/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	WATER FUND	NON-DEPARTMENTAL	3.16
4/28/23	FROST BANK	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	802.37
4/28/23	FROST BANK	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	157.54
4/28/23	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	8,890.39
4/28/23	FROST - VISA DEBIT CARD	FLOWABLE FILL	WATER FUND	WATER DEPARTMENT	2,721.41
4/28/23	FROST - VISA DEBIT CARD	SAND	WATER FUND	WATER DEPARTMENT	235.75
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	WATER FUND	WATER DEPARTMENT	337.50
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	WATER FUND	WATER DEPARTMENT	337.50
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	WATER FUND	WATER DEPARTMENT	108.84
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	WATER FUND	WATER DEPARTMENT	108.84
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	WATER FUND	WATER DEPARTMENT	65.69
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	WATER FUND	WATER DEPARTMENT	65.69
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	WATER FUND	WATER DEPARTMENT	173.02
4/28/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	WATER FUND	WATER DEPARTMENT	173.02
4/28/23	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	WATER FUND	WATER DEPARTMENT	164.46
4/28/23	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	WATER FUND	WATER DEPARTMENT	164.46
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	91.68
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	91.68
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	WATER FUND	WATER DEPARTMENT	75.16
4/28/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	WATER FUND	WATER DEPARTMENT	75.16
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	28.61
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	28.61
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.39
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	10.39
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	9.75
4/28/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	9.75
4/28/23	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	3.72
4/28/23	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	3.72
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	8.92
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	8.92
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	8.70
4/28/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	8.70

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4/28/23	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	3.12
4/28/23	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	3.12
4/28/23	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	2.09
4/28/23	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	WATER FUND	WATER DEPARTMENT	2.09
4/28/23	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	WATER FUND	WATER DEPARTMENT	5.69
4/28/23	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	WATER FUND	WATER DEPARTMENT	5.69
4/28/23	FROST BANK	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	157.52
TOTAL:					455,037.76

===== FUND TOTALS =====

10	GENERAL FUND	352,633.90
20	WATER FUND	44,791.77
40	CRIME CONTROL DISTRICT	30,440.00
45	TREE PROTECT & BEAUT FUND	2,625.00
52	CHILD SAFETY FUND	182.99
60	STREET PROJECTS FUND	24,364.10

GRAND TOTAL:		455,037.76

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF SHAVANO PARK
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 4/01/2023 THRU 4/30/2023

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: Check Date
SEQUENCE: By Date
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C O U N C I L A / P R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

1. CALL MEETING TO ORDER

Meeting was called to order by Mayor Werner at 6:30 p.m.

PRESENT:

Alderman Aleman
Mayor Pro Tem Kautz
Alderman Kuykendall
Alderman Miller
Alderman Powers
Mayor Werner

ABSENT: None

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Alderman Aleman led the Pledge of Allegiance. Alderman Miller gave the Invocation.

3. CITIZENS TO BE HEARD

No one signed up to address City Council.

4. CITY COUNCIL COMMENTS

City Council welcomed everyone to the meeting.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1 Proclamation – Recognition of the Clark High School Basketball Team State Championship

Mayor Werner presented the UIL Girls Basketball State Champions – 6A, the Clark High School Girls' Basketball Team, with the proclamation. Coach Houy discussed the girl's hard work and winning game. Council recognized Mrs. Kuykendall for hosting a celebratory event for the champions.

5.2 Proclamation – Child Abuse Month

Mayor Werner read the proclamation. Finance Director Morey discussed the City employee's participation in "Cardboard Kids".

5.3 Commendation – Police Officer Cantu for exceptional performance of duties

Police Chief Fox presented Police Officer Cantu with a commendation for his exceptional duties in response to an automobile accident.

6. REGULAR AGENDA ITEMS

6.1 Public Hearing – The purpose of the public meeting is to receive comments from members of the public regarding an application for a Special Use Permit for the purposes of electric vehicle charging stations at 3611 Paesano’s Parkway by USIO, Inc.

Mayor Werner opened the public hearing at 6:49 p.m.

City Manager Hill gave an overview of the application. Michael White, an employee of the applicant, was available for questions. No one wished to speak.

Mayor Werner closed the public hearing at 6:51 p.m.

6.2 Discussion / Action – Ordinance O-2023-006 granting a special use permit for electric vehicle charging stations at County Block 478E, Block 25, Lot 2025 of Shavano Park Unit-19B Phase ii (3611 Paesano’s Parkway) (first reading)

Alderman Powers made the Motion to approve Ordinance O-2023-006 granting a special use permit for electric vehicle charging stations at County Block 478E, Block 25, Lot 2025 of Shavano Park Unit-19B Phase II (3611 Paesano’s Parkway) (first reading).

Mayor Pro Tem Kautz seconded the Motion.

The Motion carried with a unanimous vote (5-0).

6.3 Discussion /Action – Selection of Shavano Park Auditors and authorizing City Manager Hill to negotiate terms

Mayor Pro Tem Kautz made a Motion to select ABIP, P.C. as the City’s auditors and to authorize the City Manager to negotiate the terms of the contract.

Alderman Kuykendall seconded the Motion.

The Motion carried with a unanimous vote (5-0).

6.4 Discussion – Phase I (Zoning District A-1) Street Reconstruction planning update

City Engineer Torres, Collier Engineering, and CPS Energy planner Deez Loving, provided an update on the planning for the Phase 1 Road construction project.

6.5 Discussion – Phase IA (DeZavala) planning update

City Engineer Torres, Collier Engineering, provided an update on the planning for the De Zavala Road construction project.

6.6 Presentation / Discussion – 2023 Town Plan Update

Planning and Zoning Chairwoman Carla Laws provided an update on the 2023 Town Plan.

6.7 Discussion / Action – Boards and Commissions Member Selection

Alderman Miller discussed the potential for a more established process for selecting boards and commission members. No action was taken.

6.8 Discussion / Action – Annual Budget Calendar

Finance Director Morey presented the proposed budget calendar to the Council. Alderman Powers made a Motion to schedule the first two budget workshops for June 14, 2023 at 6:00 p.m. and June 26, 2023, at 5:00 p.m.

Mayor Pro Tem Kautz seconded the Motion.

The Motion carried with a unanimous vote (5-0).

6.9 Discussion / Action – Authorization of Employee Recruiting Incentive Pay

City Manager Hill discussed the City's current vacancies and proposed an Employee Recruitment Hiring Incentive pay.

Alderman Lee made a Motion to authorize a "Employee Recruiting Incentive Pay" in the amount of \$1,000 when the applicant/new employee has been employed for 6 months and an additional \$1,000 when the applicant/new employee has been employed for 18 months. This incentive would be eligible for all positions and would not be in effect retroactively.

Mayor Pro Tem Kautz seconded the Motion.

The Motion carried with a unanimous vote (5-0).

6.10 Discussion / Action – Salary review of the Assistant City Manager

City Manager Hill discussed the Assistant City Manager's current pay grade and salary and made a recommendation to reclassify the position to a pay grade 35.

Mayor Pro Tem Kautz motioned for the Assistant City Manager position to be reclassified to a pay grade 35, step 1 effective as of the next pay period.

Alderman Miller seconded the Motion.

The Motion carried with a unanimous vote (5-0).

6.11 Discussion / Action – Annual Review / Salary of the City Manager

At this time, Mayor Werner with the consent of Council deviated to Agenda Item 7.

Mayor Pro Tem Kautz made a Motion to move to executive session.

Alderman Kuykendall seconded the Motion.

Council entered into executive session at 8:29 p.m. Council closed the executive session at 8:56 p.m.

No action was taken on the agenda item.

7. CITY MANAGER’S REPORT

7.1 Building Permit Activity Report

7.2 Fire Department Activity Report

7.3 Municipal Court Activity Report

7.4 Police Department Activity Report

7.5 Public Works Activity Report

7.6 Finance Report

No action was taken on the agenda item.

8. CONSENT AGENDA

8.1 Approval – Regular City Council Minutes, March 27, 2023

8.2 Accept – Planning and Zoning Commission Minutes, MARCH 1, 2023

Approval – Ordinance 0-2023-004 amending Chapter 4 – Animals to adopt procedures to safely and humanely regulate dangerous, aggressive and public nuisance dogs (final reading)

8.4 Accept – Quarterly Investment Report, three months ending March 31, 2023

Alderman Aleman made a Motion to approve the consent agenda.

Mayor Pro Tem Kautz seconded the Motion.

The Motion carried with a unanimous vote (5-0).

At this time, Mayor Werner returned back to agenda item 6.11

9. ADJOURNMENT

Alderman Powers made a Motion to adjourn the meeting.

Alderman Kuykendall seconded the Motion.

The Motion to adjourn the meeting carried with a unanimous vote (5-0).

The meeting ended at 8:57 p.m.

PASSED AND APPROVED THIS 22ND DAY OF MAY 2023.

Robert Werner, Mayor

ATTEST:

Kristen M. Hetzel, City Secretary

1. Call to order

Chairman Laws called the meeting to order at 6:30 p.m.

PRESENT:

Carla Laws
Donna Beladi
Lori Fanning
Shawn Fitzpatrick
Vickey Maisel
Bill Simmons
William Stipek
Song Tan
Cindy Teske

ABSENT:

- 2. Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion by Commissioner Maisel and a second made by Commissioner Fanning, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to approve the agenda as it was provided to the Planning & Zoning Commission. The motion carried.

3. Citizens to be Heard.

No one in the public signed up to address the Planning and Zoning Commission.

4. Consent Agenda:

- a. Approval - Planning & Zoning Commission minutes, March 1, 2023

Upon a motion made by Commissioner Stipek and a second made by Commissioner Fitzpatrick, the Planning & Zoning Commission voted eight (8) for and none (0) opposed, to approve the Planning & Zoning Commission minutes of March 1, 2023 as presented. The motion carried.

- 5. Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding an application for a Special Use Permit for the purposes of electric vehicle charging stations at 3611 Paesanos Parkway by USIO, Inc.**

The Public Hearing opened at 6:32 p.m.

Assistant City Manager Leeth presented an overview of USIO, Inc. application for a Special Use Permit for the purposes of electric vehicle charging stations at 3611 Paesanos Parkway.

The Public Hearing closed at 6:34 p.m.

6. Discussion / action - Application for a Special Use Permit for the purposes of electric vehicle charging stations at 3611 Paesanos Parkway by USIO, Inc. – City Manager / Assistant City Manager

Assistant City Manager Leeth and USIO, Inc. President and CEO Louis Hoch provided an overview of the USIO, Inc. application for a Special Use Permit for the purposes of electric vehicle charging stations at 3611 Paesanos Parkway.

Commissioners asked questions and discussed the special use permit application.

Upon a motion made by Commissioner Stipek and a second by Commissioner Fitzpatrick, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to recommend approval of a Special Use Permit for the purposes of electric vehicle charging stations at 3611 Paesanos Parkway by USIO, Inc. The motion carried.

7. Presentation / discussion - Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities

Daryl Lange of Bitterblue, Inc. presented the Semi-Annual Commercial and Residential Development update.

Commissioners asked questions and discussed presentation. No action was taken.

8. Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding the City's Public Infrastructure focus area of the Town Plan

The Public Hearing opened at 7:02 p.m.

Assistant City Manager Leeth presented public survey results of the City's Public Infrastructure focus area of the Town Plan.

The Public Hearing closed at 7:09 p.m.

9. Discussion – Third review of the Public Infrastructure focus area of the 2023 Town Plan - City Manager / Assistant City Manager

9.a. Review and discussion – Public Infrastructure Survey results

9.b. Review and discussion – Public Infrastructure Draft write-up

City Manager Hill and Assistant City Manager Leeth, presented the third review of the draft write-ups and the public survey results on the Public Infrastructure focus area of the 2023 Town Plan.

The Commission reviewed and discussed the draft write-ups and survey results on the Public Infrastructure focus area of the 2023 Town Plan. The Commission gave guidance to staff; no action was taken.

10. Discussion – First review of the Long-term City Finances focus area of the 2023 Town Plan - City Manager / Assistant City Manager

10.a. Presentation – Overview of current City long-term financial projections and analysis

10.b. Review and discussion – Long-term City Finances draft survey

10.c. Review and discussion – Long-term City Finances draft write-up

Finance Director Morey presented current City long-term financial projections and analysis.

City Manager Hill and Assistant City Manager Leeth presented the first review of the Long-term City Finances focus area focus area of the 2023 Town Plan.

The Commission reviewed and discussed the first review of the Long-term City Finances focus area focus area of the 2023 Town Plan. The Commission gave guidance to staff; no action was taken.

11. Report / update - City Council items considered at previous City Council meetings and discussion concerning the same - City Manager

City Manager Hill provided an overview of items considered at the previous City Council meeting.

12. Chairman Announcements:

- a. Advise members to contact City staff to add new or old agenda items.
- b. Advise members of pending agenda items:
 - i. May: *Long-term City Finances* public hearing and second review
 - ii. May: *Public Infrastructure* fourth review
 - iii. May: Introduce the final Town Plan 2023 document review
 - iv. Ordinance to fix the mistaken 2017 B-2 PUD re-zoning of Lots 1701 & 1702 in Block 21, CB 4782E (Lynd Building / Pond Hill Restaurant) by formally re-zoning the lots back to MXD

13. Adjournment

Upon a motion made by Commissioner Maisel, and a second made by Commissioner Stipek, the Planning & Zoning Commission voted eight (8) for and none (0) opposed to adjourn the meeting at 9:17 p.m. The motion carried.

Carla Laws,
Chairman

Kristen Hetzel,
City Secretary

CITY COUNCIL AGENDA FORM

Meeting Date: May 22, 2023

Agenda item: 8.3 / 8.4

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

8.3 Resolution R-2023-008 designating authorized signers of all banking depository accounts;

8.4 Resolution R-2023-009 authorizing the City Manager to establish accounts or memberships at banks or State or Federal Credit Union as authorized in the City of Shavano Park Investment Policy for the sole purpose of purchasing Certificates of Deposit

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Attachments for Reference:

a) Resolution R-2023-008 Depository Accounts

b) Resolution R-2023-009 Certificates of Deposit

BACKGROUND / HISTORY: Council previously passed resolutions of similar form which now require updating to include the authorized individuals' formal names for the current depository bank accounts at Frost, and current/future certificates of deposit accounts. The current resolution includes the Mayor, Mayor Pro-Tem, City Manager, and City Secretary and requires any two of these signatures on all checks for the depository accounts. The resolution also requires that any check in the amount of \$5,000 and above have at least one signature from the Mayor or Mayor Pro-Tem. All of the above requirements are for the purposes of internal controls and are not designated by statute or the investment policy.

The authorized signers for the certificate of deposit accounts will be updated to include the Mayor, Mayor Pro-Tem, City Manager, City Secretary and the Finance Director, with two signatures needed, one of which must be the Mayor or the Mayor Pro-Tem.

DISCUSSION: This item is for housekeeping purposes to allow staff to update signature cards at Frost Bank and to update the authorized signers/representatives for the various investment accounts. The depository resolution states that all checks require two signatures, for purposes of internal control. Currently the resolution requires checks in an amount \$5,000 and above have at least one signature from the Mayor or Mayor Pro-Tem. This requirement could be modified at this time if the Council deems this amount inadequate.

Please note: the Chief of Police has been added to the authorized signers for the depository bank accounts in an emergency capacity only.

COURSES OF ACTION: 1) Approve Resolutions R-2023-008 and R-2023-009 as presented
2) Approve the Resolutions R-2023-008 and R-2023-009, as modified.
3) Provide further guidance

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION:

8.3 To approve Resolution R-2023-008 designating authorized signers of all banking depository accounts

8.4 To approve Resolution R-2023-008 authorizing the City Manager to establish accounts or memberships at banks or State or Federal Credit Union as authorized in the City of Shavano Park Investment Policy for the sole purpose of purchasing Certificates of Deposit.

RESOLUTION NO. R-2023-008

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS
DESIGNATING AUTHORIZED SIGNERS OF ALL BANKING DEPOSITORY
ACCOUNTS FOR THE CITY OF SHAVANO PARK**

WHEREAS, Frost National Bank has been the designated official depository of the City of Shavano Park by the City Council; and

WHEREAS, the City Council of the City of Shavano Park desires to appoint individuals to be authorized signers on all City of Shavano Park transactions; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS THAT: The following employees and Council members are designated to sign for all accounts of the City of Shavano Park, Texas and that any two (2) signatures shall be required. On checks in an amount of \$5,000 and above, one of the two required signatures must be the Mayor or Mayor Pro-Tem.

Robert Werner, Mayor

Margaret M. Kautz, Mayor Pro-Tem

William Hill, City Manager

Kristen M. Hetzel, City Secretary

Gene Fox, Chief of Police

PASSED, ADOPTED, AND APPROVED by the City Council of the City of Shavano Park at its Regular meeting held on this the 22nd day of May, 2023.

Robert Werner
MAYOR

Attest: _____
Kristen M. Hetzel, City Secretary

RESOLUTION NO. R-2023-009

**A RESOLUTION OF THE CITY OF SHAVANO PARK CITY COUNCIL
AUTHORIZING THE CITY MANAGER TO ESTABLISH ACCOUNTS OR
MEMBERSHIPS AT FINANCIAL INSTITUTIONS AS AUTHORIZED IN THE CITY
OF SHAVANO PARK INVESTMENT POLICY FOR THE SOLE PURPOSE OF
PURCHASING CERTIFICATES OF DEPOSIT**

WHEREAS, the City Council of the City of Shavano Park must authorize, direct and empower the City Manager to establish accounts for the sole purpose of purchasing Certificates of Deposit in an amount not to exceed the amount insured by the Federal Deposit Insurance Corporation or the National Credit Union Association and to execute all documents to effectuate this purpose which he may deem necessary and proper, including without limitation any application and agreement to open the accounts.

WHEREAS, any transaction requires the signatures of two (2) people; one of which must be the Mayor or Mayor Pro-Tem of the following individuals:

Robert Werner, Mayor
Margaret M. Kautz, Mayor Pro Tem
William "Bill" Hill, City Manager
Brenda Morey, Finance Director
Kristen M. Hetzel, City Secretary

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
SHAVANO PARK, TEXAS THAT:**

The City Manager or his designee is authorized to establish accounts at financial institutions as authorized in the City of Shavano Park Investment Policy for the sole purpose of purchasing Certificates of Deposit.

PASSED AND APPROVED by the City Council of the City of Shavano Park this the 22nd day of May, 2023.

Robert Werner
MAYOR

Attest: _____
Kristen M. Hetzel, City Secretary