

**AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS**

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the City of Shavano Park, Texas will conduct a Regular Meeting on Monday, July 24, 2023 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers.

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes “Citizens to be Heard.” If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- The Mayor will recognize those citizens who have signed up prior to the start of the meeting.
- Pursuant to Resolution No. R-2019-011 citizens are given three minutes (3:00) to speak during “Citizens to be Heard.”
- Members of the public may only speak once and cannot pass the individual’s time allotment to someone else
- Direct your comments to the entire Council, not to an individual member
- Show the Council members the same respect and courtesy that you expect to be shown to you

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments for items not on the agenda. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV’T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. “Items of Community Interest” include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person’s public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended

- by a member of the governing body or an official or employee of the municipality or county; and
- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

6. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately at the end of the regular agenda.

- 6.1. Approval - Regular City Council Minutes, June 26, 2023**
- 6.2. Approval - City Council Budget Workshop Minutes, June 26, 2023**
- 6.3. Approval - City Council Budget Workshop Minutes, July 11, 2023**
- 6.4. Accept - Planning and Zoning Commission Minutes, June 7, 2023**
- 6.5. Accept – Quarterly Investment Report for three months ending June 30, 2023**

7. CITY MANAGER’S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur and will be considered separately at the end of the regular agenda after any item carried forward under item 6.

- 7.1. Building Permit Activity Report**
- 7.2. Fire Department Activity Report**
- 7.3. Municipal Court Activity Report**
- 7.4. Police Department Activity Report**
- 7.5. Public Works Activity Report**
- 7.6. Finance Report**

8. REGULAR AGENDA ITEMS

- 8.1. Public Hearing – The purpose of the public hearing is to receive comments from members of the public regarding establishing the City of Shavano Park’s 2023 Town Plan as the City’s Comprehensive Plan**

- 8.2. Discussion - Ordinance O-2023-010 establishing the City of Shavano Park's 2023 Town Plan as the City's Comprehensive Plan (first reading) - Commissioner Laws**
- 8.3. Discussion / action - Phase IA Road Construction (East) - City Manager / City Engineer**
- 8.4. Discussion / action - Approval of Employee Group Medical, Dental, Vision, and Life Insurance for Benefit Year 2024 and authorizing the City Manager to enter into an agreement - City Secretary**
- 8.5. Discussion / action - Setting the dates for the City Holidays - City Secretary**
- 8.6. Discussion / action – Rescheduling the regularly scheduled City Council meeting from August 28th to August 15th and approving the Budget Calendar - City Manager**
- 8.7. Discussion / action - Update on Junked Vehicle Situation and possible abatement of rubbish and illegal RVs. Possible Executive Session authorized by Texas Government Code Sections 551.071 (Consultation with Attorney) - City Attorney**

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion. The Council may vote and/or act upon each of the items set out in this agenda. In addition, the City Council for the City of Shavano Park has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter authorized by Texas Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberations related to Real Property); and Section 551.074 (Personnel Matters).

Attendance by Other Elected or Appointed Officials – NOTICE OF POTENTIAL QUORUM:

It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-581-1116 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 18th day of July 2023 at 2:35p.m. at a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code.

Kristen M. Hetzel
City Secretary

POTENTIAL FUTURE AGENDA ITEMS

No Items listed as a potential future agenda item will be considered unless listed as a regular agenda item. Alderman, please contact City staff to add new or reconsider old agenda items. Pending agenda items for consideration at subsequent Council meetings may include one or more of the following:

- a. Ordinance O-2023-00X abatement of structures (August)**
- b. Update Fee Schedule (Water) - Budget Workshop**
- c. Update OSSF Ordinance and submit to TCEQ for approval – if necessary**
- d. Consideration for Well #1: place back into operation or plug the Well to meet TCEQ requirements – (TBD'ed)**
- e. FY 2022/23 Budget Amendment (Annual February – August as needed)**
- f. Annual Compensation Review - Annual June/July Workshop**
- g. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities - February / August**
- h. City Council adoption of organizational chart - Annual August**
- i. Annual Report on Republic Service Recycling and CPI Fee adjustments - Annual September**
- j. Public Hearing - Crime Control & Prevention District Budget of the City of Shavano Park Crime Control and Prevention District for FY 2022-23 - Annual September**
- k. Resolution adopting the Crime Control and Prevention Budget of the City of Shavano Park Crime Control & Prevention for FY 2022-23 - Annual September**
- l. Public Hearing - Proposed Annual Operating and Capital Budget - FY 2020-21 Annual September**
- m. Ordinance No. O-2022-0XX approving and adopting a budget for the City of Shavano Park, Texas for the fiscal year beginning October 1, 2020 and ending September 30, 2021; making appropriations for each fund and department; establishing a Sinking Fund for existing city financial obligations; providing for the levying and collection of a sufficient tax to pay the interest and on such Sinking Fund obligations; repealing conflicting ordinances; providing a savings and severability clause; and declaring an effective date (Record Vote) (final reading) - City Manager - Annual September**
- n. Resolution adopting the City of Shavano Park Effective Tax Rate (Record Vote) - Annual September**

- o. Record vote to ratify the property tax increase reflected in the FY 2022-23 budget (Record Vote) - Annual September**
- p. Selection - Boards, Commissions, and Committees - Annual September**
 - a. Planning & Zoning Commissions - X (#) appointments, two-year terms**
 - b. Water Advisory Committee - Three (3) appointments (Water System Users only), two-year term.**
 - c. Board of Adjustments - X (#) appointments, X (#) Alternate two-year terms**
 - d. Investment Committee - One (1) appointment for two-year term**
 - e. Tree Committee – X (#) appointments (2-year term) X (#) appointment (1-year term)**
- q. Resolution authorizing increase in micro-purchase threshold for purchases of goods and services using federal funding subject to the procurement standards in 2 C.F.R. Part 200, Subpart D – Annual September**
- r. Setting the dates for the City sponsored events (City-wide Garage Sale / Arbor / Earth Day / Independence Day / National Night Out / Trunk or Treat / Holiday Festival) – Annual October**
- s. Resolution R-2022-0XX designating the San Antonio Express News as the City of Shavano Park's official newspaper for posting of public notices for the City as required by law - Annual October**
- t. Disposal of City Equipment / Furniture - Annual October or November as needed**
- u. Adoption of Official City Holiday Schedule - Annual October or November**
- v. Approval of the yearly tax roll - Annual November**
- w. Crime Control Prevention District funding placed on ballot - January 2024**
- x. Street Maintenance Fund funding placed on the ballot - January 2026**
- y. Accepting the FY 2022 Financial Statement Audit - Annual January**
- z. Quarterly and Annual Investment Reports, ending September 30, 2021 - Annual January**
- aa. Appointment of Council Appointed Positions - Annual January**
- bb. Annual Crime Report – Annual January**
- cc. Records Retention Policy - Annual January**
- dd. Consideration for transfer portions of Fund Balance to Capital Replacement / Improvement Fund - Annual January / February**

- ee. Shavano Park Police Department Racial Profiling Report - Annual January / February
- ff. City of Shavano Park Investment Policy - Annual February
- gg. Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities – February / August
- hh. Revisions to Employee Handbook - Annual February
- ii. Set City Manager Annual Performance and Salary Review for April – Annual March
- jj. Considerations for moving the May City Council meeting – Annual March / April
- kk. Arbor Day Proclamation – Annual March/April
- ll. City Manager Annual Review / Salary for April - Annual April
- mm. Consideration for calling a Special Meeting to Canvass the May Elections and/or to reschedule the Regular City Council Meeting - Annual April
- nn. Resolution No. R-2022-00X canvassing the 2021 General Election / Oath of Office - Newly Election Officials / Appointment of Mayor Pro Tem - Annual May
- oo. Annual Budget Calendar - Annual April / May
- pp. Annual appointment of members to the Higher Education Facilities Corporation Board - Annual May - Biennial
- qq. Resolution R-2024-0XX appointing Dr. Woo as the Health authority for the City of Shavano Park in cooperation with the San Antonio Metropolitan Health District - Biennial
- rr. Annual update on bond revenue opportunities by Bond Counsel – Annual May
- ss. Resolution R-2022-0XX designating authorized signers of all banking depository accounts - Annual May/June
- tt. Resolution R-2022-0XX authorizing the City Manager to establish accounts or memberships at banks or state/federal credit unions as authorized in the City of Shavano Park Investment Policy for the sole purpose of acquiring Certificates of Deposit - Annual June

1. CALL MEETING TO ORDER

Meeting was called to order by Mayor Werner at 6:30 p.m.

PRESENT:

ABSENT: None

Alderman Aleman

Mayor Pro Tem Kuykendall

Alderman Kautz

Alderman Miller

Alderman Powers

Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Alderman Aleman led the Pledge of Allegiance.

Alderman Kautz gave the Invocation.

3. CITIZENS TO BE HEARD

David Pierce addressed Council regarding speedbumps and cool asphalt.

4. CITY COUNCIL COMMENTS

City Council welcomed everyone to the meeting.

Mayor Werner re-presented a proclamation to the San Antonio Radio Club. Mayor Werner accepted the certificate of appreciation from the Club Treasurer.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Introduction of Julio Colunga, new Director of Public Works / Water

City Council welcomed Mr. Colunga.

6. REGULAR AGENDA ITEMS

6.1. Discussion – Update on Northwest Military Highway construction – TxDOT / Public Works Superintendent

TxDOT project representatives provided an update on Northwest Military Highway construction.

6.2. Discussion / Action – Phase 1A Road Construction (East) – City Manager / City Engineer

Engineer Chris Otto provided an update on Phase 1A construction.

6.3. Discussion – Phase 1B (DeZavala) planning update – City Engineer

Engineer Otto provided an update on Phase 1B with a potential start date.

6.4. Discussion / Action – Ordinance O-2023-007 amending Chapter II Article IV – Boards and Commissions, Sec. 2-87 providing adjustments to scheduling and creating a subcommittee – Ald. Miller

Alderman Miller discussed the Boards and Commissions selection process changes and the proposed administrative ordinance.

Alderman Miller made a Motion to accept Ordinance O-2023-007 as written.

Alderman Kautz seconded the Motion.

The Motion carried with a unanimous vote.

6.5. Discussion / Action – Ordinance O-2023-008 Fee Schedule (dangerous dogs) (Administrative) – Police Chief

Police Chief discussed the proposed adjustments to the Fee Schedule. Mayor Werner commented on the first-year processing procedure.

Alderman Miller made a Motion to accept Ordinance O-2023-008 with an amendment to include prorating the first-year fee and assessing the full fee every January 1.

Alderman Aleman seconded the Motion.

The Motion carried with a unanimous vote.

6.6. Discussion / Action – Resolution R-2023-010 creating a policy on the enforcement of Sign Standards in Commercial Zoning Districts – City Manager

City Manager Hill presented the Resolution on sign standards.

Alderman Powers made a Motion to accept Resolution R-2023-010 as written.

Mayor Pro Tem Kuykendall seconded the Motion.

The Motion carried with a unanimous vote.

6.7. Discussion / Action – Annual Budget Calendar – Finance Director

Finance Director presented the proposed budget calendar requesting an additional workshop date.

Alderman Miller made a Motion to change the budget calendar to include July 24 and August 1st or 8th to be determined at a later date.

Alderman Aleman seconded the Motion.

The Motion carried with a unanimous vote.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

8.1. Approval - Regular City Council Minutes, May 22, 2023

8.2. Accept - Planning and Zoning Commission Minutes, May 3, 2023

8.3. Approval – Ordinance O-2023-009 defining and providing regulations fo garage sales (Administrative)

8.4. Approval – Special City Council Minutes, April 17, 2023

8.5. Approval – Special City Council Minutes, June 6, 2023

8.6. Approval – Budget Workshop Minutes, June 6, 2023

Alderman Lee made a Motion to approve the Consent Agenda Items 8.1 – 8.6 as presented.

Mayor Pro Tem Kuykendall seconded the Motion.

The Motion carried with a unanimous vote.

9. ADJOURNMENT

Alderman Kautz made a Motion to adjourn the meeting.

Alderman Miller seconded the Motion.

The Motion carried with a unanimous vote.

The meeting ended at 7:37 p.m.

Robert Werner, Mayor

ATTEST:

Kristen M. Hetzel, City Secretary

1. CALL MEETING TO ORDER

Meeting was called to order by Mayor Werner at 5:01 p.m.

PRESENT:

ABSENT: None

Alderman Aleman

Mayor Pro Tem Kuykendall (arrived at 5:11 p.m.)

Alderman Kautz

Alderman Miller

Alderman Powers

Mayor Werner

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Werner with the consensus if City Council dispensed with the Pledge of Allegiance to the Flag and the Invocation.

3. CITIZENS TO BE HEARD

No one signed up to address City Council.

4. CITY COUNCIL COMMENTS

Mayor Werner with the consensus if City Council dispensed with City Council Comments.

5. REGULAR AGENDA ITEMS

5.1 Presentation / Discussion – City Council Goals, Objectives, and City Council guidance for FY 2023-24 BUDGET – Council

Staff presented City Council goals and objectives. City Council reviewed and provided input.

5.2 Presentation / Discussion – Staff Goals, Objectives, and City Council guidance for FY 2023-24 budget – Council

Staff presented Staff goals and objectives. City Council reviewed and provided input.

5.3 Presentation – Budget Basics – Finance Director

Staff presented budget basics.

5.4 Discussion – Benefits Update – City Secretary / HR

Staff presented a benefits update.

5.5 Discussion – Long-term financing considerations – City Manager / Finance Director

Staff presented long-term financing considerations. City Council reviewed and provided input.

6. ADJOURNMENT

Alderman Aleman made a Motion to adjourn the meeting.

Alderman Kautz seconded the Motion.

The Motion carried with a unanimous vote (5-0).

The meeting ended at 6:21 p.m.

Robert Werner, Mayor

ATTEST:

Kristen M. Hetzel
City Secretary

1. CALL MEETING TO ORDER

Meeting was called to order by Mayor Werner at 5:30 p.m.

PRESENT:

Alderman Aleman

Mayor Pro Tem Kuykendall

Alderman Kautz

Alderman Miller

Alderman Powers

Mayor Werner

ABSENT: None

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Werner, with the consensus of City Council, dispensed with the Pledge of Allegiance to the Flag and the Invocation.

3. CITIZENS TO BE HEARD

No one signed up to address City Council.

4. CITY COUNCIL COMMENTS

Mayor Werner, with the consensus of City Council, dispensed with City Council Comments.

5. REGULAR AGENDA ITEMS

5.1 Presentation / Discussion – Compensation Study Results – Dr. Stephen Werling, Werling Associates

Dr. Werling provided the findings of his compensation research. City Council reviewed and provided input.

5.2 Presentation / Discussion – Long-term Financing Considerations – City Manager / Finance Director

City Manager Hill presented long-term financing considerations. City Council reviewed and provided input.

5.3 Presentation / Discussion – Prioritized Projects / Major Expenditures – City Manager/ Directors

Staff presented projects and proposed major expenditures. City Council reviewed and provided input.

5.4 Presentation / Discussion – Capital Replacement Fund – Finance Director

Staff presented the Capital Replacement Fund schedule with proposed funding options.

5.5 Presentation / Discussion – American Rescue Plan Act Funds Considerations – City Manager / Finance Director

Staff presented funding considerations for remaining American Rescue Plan Act funds.

5.4 Presentation / Discussion – Review of Budget Calendar – Finance Director

Staff presented the proposed Budget Calendar.

City Council consensus was to schedule a special meeting on August 8, 2023 to receive the City Manager's Proposed Budget and to move the City Council Regular Meeting from August 24th to August 15, 2023. If required, an additional Budget Workshop may be scheduled on August 28, 2023.

6. ADJOURNMENT

Mayor Pro Tem Kuykendall made a motion to adjourn the meeting.

Alderman Miller seconded the Motion.

The Motion carried with a unanimous vote (5-0).

The meeting ended at 7:47 p.m.

Robert Werner, Mayor

ATTEST:

Kristen M. Hetzel
City Secretary

1. **Call to order**

Chairman Laws called the meeting to order at 6:31 p.m.

PRESENT : ABSENT :
Donna Beladi
Lori Fanning
Shawn Fitzpatrick
Carla Laws
Vicky Maisel
Bill Simmons
William Stipek
Song Tan
Cindy Teske

2. **Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Commissioner Fanning made a Motion to approve the agenda as was provided to the Commission.

Commissioner Tan seconded the Motion.

The Motion carried with a unanimous vote.

3. **Citizens to be Heard**

No one signed up to address the Commission.

4. **Consent Agenda:**

A. Approval - Planning & Zoning Commission minutes, May 3, 2023

Commissioner Fanning made a Motion to approve the agenda item.

Commissioner Stipek seconded the Motion.

The Motion carried with a unanimous vote.

5. **Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding the 2023 Town Plan**

The Public Hearing opened at 6:33 p.m.

Assistant City Manager Leeth provided an overview.

No one signed up to address the Commission.

The Public Hearing was closed at 6:37 p.m.

6. **Discussion - Second review of the complete 2023 Town Plan**

The Commission discussed edits to the document.

7. **Discussion – Third and Final review of the Long-term City Finances focus area of the 2023 Town Plan**

The Commission discussed edits and other document recommendations.

8. **Report / update - City Council items considered at previous City Council meetings and discussion concerning the same**

Assistant City Manager Leeth provided an overview of the May 2023 council meeting.

9. **Chairman Announcements:**

A. Advise members to contact City staff to add new or old agenda items.

B. Advise members of pending agenda items:

- i. July: Third and final review of the complete 2023 Town Plan with action to recommend approval
- ii. Ordinance to fix the mistaken 2017 B-2 PUD re-zoning of Lots 1701 & 1702 in Block 21, CB 4782E (Lynd Building / Pond Hill Restaurant) by formally re-zoning the lots back to MXD

Chairman Laws discussed the Town Plan finalization.

10. **Adjournment**

Commissioner Simmons made a Motion to adjourn.

Commissioner Beladi seconded the Motion.

The Motion carried with a unanimous vote.

The meeting was adjourned at 8:43 p.m.


Kristen M. Hetzel, City Secretary


Carla Laws, Chairman

CITY COUNCIL STAFF SUMMARY

Meeting Date: July 24, 2023

Agenda item: 6.5

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Accept – Quarterly investment report, three months ending June 30, 2023

X

Attachments for Reference:

- a) Quarterly Investment Report June 30, 2023
- b) Frost Bank Pledged Securities June 30, 2023
- c) Cash and Investment Balances by Fund – June 30, 2023

BACKGROUND / HISTORY:

Per the Public Funds Investment Act (PFIA) (Chapter 2256.023), quarterly investment reports are required to be submitted to the governing body. The Act requires that all the investment officers sign the report and that it includes a statement that the City funds are maintained in compliance with the PFIA and the City's investment policy. These reports are also subject to examination by the Independent Auditor during the annual audit.

DISCUSSION:

Attachment a) is the required Quarterly Investment Report for the three months ending June 30, 2023. The reported balances as of June 30, 2023 are the bank balances and do not reflect outstanding checks that have not been presented for payment or deposits in transit.

The City's investment policy requires reporting the portfolio percentage by investments. The following is the breakdown by Security Type. Please note - the amount for the US Treasury Bonds includes accrued coupon interest earned but not received at June 30, 2023.

<u>Investment Portfolio:</u>	<u>Balances</u>	<u>Portfolio %</u>
US Treasury Bonds	\$10,766,704	64.49%
Pools	\$ 5,138,868	30.78%
Certificates of Deposit	\$ 790,419	4.73%

Attachment b) is the Frost Bank Pledged Securities report from BNY Mellon Bank as of June 30, 2023 (note: there is a one-day lag in the reporting and with a weekend, thus the July 3 report date). Total depository funds were fully collateralized with pledged securities of \$1,180,127 and FDIC coverage of \$250,000.

<u>Depository</u>	<u>Balances</u>
Frost Accounts	\$1,178,669

Attachment c) represents the actual Cash and Investment Balances by all Funds per the general ledger as of June 30, 2023, totaling \$17,840,773. The variance between the totals in this report and the Quarterly Investment Report is due to outstanding checks not yet presented for payment and deposits in transit at month end.

COURSES OF ACTION: Accept – June 30, 2023 Quarterly Investment Report or provide guidance as appropriate.

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: Accept – June 30, 2023 Quarterly Investment Report

City of Shavano Park, Texas
Quarterly Investment Report
Period Ending June 30, 2023

	Portfolio Type	Beginning 4/1/2023	Total Deposits / (Withdrawals)	Interest	Ending 6/30/2023	Annualized Rate for the Period	Rate at 6/30/2023	Days To Maturity	Maturity Date
GENERAL FUND 10									
	Pool	\$ 1,199,097.77	\$ (150,000.00)	\$ 14,337.25	\$ 1,063,435.02	4.9842%	5.0991%	1	n/a
	Pool	291,291.48	-	3,611.59	294,903.07	4.9521%	5.0909%	1	n/a
	US Oblig	992,706.00	(1,000,079.00)	7,373.00	-	3.0333%	0.0000%	n/a	6/1/2023
	US Oblig	685,815.49	-	8,475.29	694,290.78	4.9400%	4.9400%	62	8/31/23
	US Oblig	-	978,465.25	4,269.54	982,734.79	1.7500%	5.2500%	125	11/2/23
	US Oblig	-	476,990.23	1,958.01	478,948.24	1.6663%	4.9990%	321	5/16/24
	CD	131,530.03	-	740.70	132,270.73	2.2500%	2.2300%	269	3/25/24
	CD	132,188.38	-	452.70	132,641.08	1.3700%	2.7500%	693	5/24/25
	CD	259,678.26	-	917.41	260,595.67	1.4130%	1.4000%	44	8/13/23
	\$ 3,692,307.41		\$ 305,376.48	\$ 42,135.49	\$ 4,039,819.38				
Total - General Fund Investments									
WATER FUND 20									
	Pool	\$ 237,062.74	\$ 150,000.00	\$ 3,584.12	\$ 390,646.86	4.9842%	5.0991%	1	n/a
	Pool	308,735.99	-	3,827.81	312,563.80	4.9521%	5.0909%	1	n/a
	US Oblig	297,849.00	(300,061.00)	2,212.00	-	3.0333%	0.0000%	n/a	6/1/2023
	CD	131,530.03	-	740.70	132,270.73	2.2500%	2.2300%	269	3/25/24
	CD	132,188.38	-	452.70	132,641.08	1.3700%	2.7500%	693	5/24/25
	\$ 1,107,366.14		\$ (150,061.00)	\$ 10,817.33	\$ 968,122.47				
Total - Water Fund Investments									
DEBT SERVICE FUND 30									
	Pool	\$ 100,316.21	\$ -	\$ 1,243.80	\$ 101,560.01	4.9521%	5.0909%	1	n/a
AMERICAN RESCUE PLAN ACT FUND 58									
	Pool	\$ 505,418.07	\$ (52,528.75)	\$ 6,116.93	\$ 459,006.25	4.9842%	5.0991%	1	n/a
STREET PROJECTS FUND 60									
	Pool	\$ 9,344,918.20	\$ (7,823,986.42)	\$ 64,137.95	\$ 1,585,069.73	4.9521%	5.0909%	1	n/a
	US Oblig	-	982,766.67	7,621.34	990,388.01	3.2414%	4.8621%	76	9/14/23
	US Oblig	-	979,043.25	5,770.30	984,813.55	2.5602%	5.1205%	111	10/19/23
	US Oblig	-	975,258.31	5,742.34	981,000.65	2.5650%	5.1299%	139	11/16/23
	US Oblig	-	972,917.28	5,534.41	978,451.69	2.4753%	4.9505%	168	12/15/23
	US Oblig	-	969,778.18	5,477.64	975,255.82	2.4598%	4.9195%	199	1/15/24
	US Oblig	-	965,621.13	5,459.27	971,080.40	2.4690%	4.9380%	230	2/15/24
	US Oblig	-	960,149.69	5,397.97	965,547.66	2.4498%	4.8996%	265	3/21/24
	US Oblig	-	980,590.31	7,099.86	987,690.17	3.0467%	4.5700%	304	4/30/24
	\$ 9,344,918.20		\$ (37,861.60)	\$ 112,241.08	\$ 9,419,297.68				
Total - Street Projects Fund Investments									
GENERAL CAPITAL REPLACEMENT 70									
	Pool	\$ 920,273.09	\$ -	\$ 11,410.05	\$ 931,683.14	4.9521%	5.0909%	1	n/a
	US Oblig	496,175.00	(499,860.00)	3,685.00	-	3.0333%	0.0000%	n/a	6/1/2023
	US Oblig	293,921.00	-	3,633.00	297,554.00	4.9400%	4.9400%	62	8/31/23
	US Oblig	-	476,990.24	1,958.01	478,948.25	1.6663%	4.9990%	321	5/16/2024
	\$ 1,710,369.09		\$ (22,869.76)	\$ 20,686.06	\$ 1,708,185.39				
Total - Capital Replacement Fund Investments									

City of Shavano Park, Texas
Quarterly Investment Report
 Period Ending June 30, 2023

Portfolio Type	Beginning 4/1/2023	Total Deposits / (Withdrawals)	Interest	Ending 6/30/2023	Annualized Rate for the Period	Rate at 6/30/2023	Days To Maturity	Maturity Date
GENERAL FUND 10	\$ 1,125,950.69	\$ (660,732.67)	\$ 8,692.70	\$ 473,910.72	3.8167%	4.0100%	1	n/a
WATER FUND 20	146,775.37	15,845.44	1,320.32	163,941.13	3.8167%	4.0100%	1	n/a
DEBT SERVICE FUND 30	1,150.84	11,501.35	78.17	12,730.36	3.8167%	4.0100%	1	n/a
GENERAL CAPITAL REPLACEMENT 70	41,574.91	-	397.31	41,972.22	3.8167%	4.0100%	1	n/a
CRIME CONTROL DISTRICT 40	328,774.06	5,909.81	3,094.10	337,777.97	3.8167%	4.0100%	1	n/a
PEG FEE 42	142,823.18	4,129.12	1,384.60	148,336.90	3.8167%	4.0100%	1	n/a
Total - Depository Accounts	\$ 1,787,049.05	\$ (623,346.95)	\$ 14,967.20	\$ 1,178,669.30				
All Funds - Investments and Depository Accounts	\$ 18,247,744.17	\$ (581,291.58)	\$ 208,207.89	\$ 17,874,660.48				

* For treasury securities, balances include accrued interest receivable for those investments with a coupon interest rate *

The amounts reflected hereon are the financial institution balance and do not include outstanding checks that have not been presented for payment or deposits in transit at June 30, 2023.

The weighted average maturity of investment portfolio (excluding Depository accounts): **107** days. The maximum, per policy, is 270 days.

The average annualized rate of return for the period: **4.6112%** The average three month treasury bill rate over this period is

5.076% Per St Louis Federal Reserve Economic Data website (FRED)

We certify that City Funds are maintained in compliance with the City's Investment policy strategies and the relevant provisions of the Public Funds Investment Act (Chapter 2256 of the Texas Government Code)

Bill Hill, City Manager


 Brenda Morey, Finance Director

Brenda Morey, Finance Director

Tri-Party Collateral Agreement
BNY Mellon as Tri-Party Custodian
Price Report for 03 Jul 2023

FTSH22 - CITY OF SHAVANO PARK/FRS

Par Amount	Description	Source Account	Exch	Rate	Mdy	S&P	Fitch	Security Code	Price	Market Value (USD)	Mkt Value + Inlr (USD)	Collateral Value (USD)	Accr Int Factor	Price Factor
Cpn Rate	Currency								Maturity	Type	Issuer	Accrued Interest	Margin	Margin %
35,000.00	USD	SAN ANTONIO TEX INDPT SCH DIST							99.465000	34,812.75	35,349.42	32,135.83	0.015333	1.000000
4.00000		1,000,000,000,000	8II	Aaa	15-Aug-2041	AAA	AAA	796269WZ7	15-Aug-2041	MUBD	01COBY	536.67	3,213.58	110.00 %
25,000.00	USD	CYPRESS-FAIRBANKS TEX INDPT SC							100.202000	25,050.50	25,433.83	23,121.67	0.015333	1.000000
4.00000		1,000,000,000,000	8II	Aaa	15-Feb-2041	AAA	AAA	232769CW7	15-Feb-2041	MUBD	01CKRE	383.33	2,312.17	110.00 %
1,245,000.00	USD	BASTROP TEX							96.999000	1,207,637.55	1,232,317.08	1,120,288.26	0.019823	1.000000
4.12500		1,000,000,000,000	8II	COMBINATION	01-Aug-2052	AA	AA	070321UD4	01-Aug-2052	MUBD	01CJXJ	24,679.53	112,028.83	110.00 %
5,000.00	USD	BASTROP TEX							98.871000	4,943.55	5,039.66	4,581.51	0.019222	1.000000
4.00000		1,000,000,000,000	8II	COMBINATION	01-Aug-2042	AA	AA	070321TT1	01-Aug-2042	MUBD	01CJXJ	96.11	458.15	110.00 %
Total														
1,310,000.00										1,272,444.35	1,298,139.99	1,180,127.27		

Account: FTSH22 Account Name: CITY OF SHAVANO PARK/FRS

Start Date: 01-Mar-2018 End Date: 03-Jul-2025
Repo Repricing Rate: 0.0000% Deal Currency: USD
Deal Amount: 1,178,669.30 Unwind Amount: 1,178,669.30
Deal Value -> Today: 1,178,669.30 -> Next Business Day: 1,178,669.30
Listed Positions: 4 Listed Securities Par: 1,310,000.00

- 1) Listed Securities Market Value : 1,272,444.35
- 2) + Listed Securities Accrued Interest : 25,695.64
- 3) = Listed Securities Total Value : 1,298,139.99
- 4) + Cash Total Pledged : 0.00
- 5) + Unlisted, Margined Securities Value : 0.00
- 6) - Listed Securities Margin Amount : 118,012.73
- 7) - Cash Collateral Margin Amount : 0.00
- 8) = Total Securities + Cash Coll Value : 1,180,127.27
- 9) = Total Required Collateral Value : 1,178,669.30

Tri-Party Collateral Agreement
BNY Mellon as Tri-Party Custodian
Price Report for 03 Jul 2023

Grand Totals : Number of Accounts:	1		
Deal Amount:	1,178,669.30	Unwind Amount:	1,178,669.30
Deal Value -> Today:	1,178,669.30	-> Next Business Day:	1,178,669.30
Listed Positions:	4	Listed Securities Par Value:	1,310,000.00
1) Listed Securities Market Value	:	1,272,444.35	
2) + Listed Securities Accrued Interest	:	25,695.64	
3) = Listed Securities Total Value	:	1,298,139.99	
4) + Cash Total Pledged	:	0.00	
5) + Unlisted, Margined Securities Value	:	0.00	
6) - Listed Securities Margin Amount	:	118,012.73	
7) - Cash Collateral Margin Amount	:	0.00	
8) = Total Securities + Cash Coll Value	:	1,180,127.27	
9) = Total Required Collateral Value	:	1,178,669.30	

BROKER DEALER SERVICES DIVISION
PRICING, INDICATIVE DATA AND OTHER DISCLOSURES

The prices of financial assets and indicative data reported or reflected in reports furnished by the Broker Dealer Services Division (BDS) of The Bank of New York Mellon (BNYM) generally are provided by data providers and ratings agencies ("vendors") used by BDS in the ordinary course of business. Trust receipts will be valued based on the face amount of the underlying financial assets, as set forth therein. Prices and indicative data are not independently verified, and may contain errors or omissions.

With respect to certain newly issued financial assets, if vendors do not provide prices, such financial assets will be valued at par or the new issue price for up to three business days. Thereafter, such financial assets will be valued at zero.

With respect to certain financial assets other than new issues, vendors may not provide prices and may not update prices previously provided on a regular basis. If vendors do not provide prices or update previously reported prices within three business days, such financial assets will be valued at zero, unless other arrangements are agreed in writing.

Notwithstanding the foregoing, certain hard-to-price, thinly traded or illiquid financial assets are valued monthly with no adjustment during the interim period (details are available upon request by contacting BDS).

Although BNYM will not utilize prices obtained from brokers or dealers in providing services, BNYM may obtain from any broker or dealer prices and other information and data such as offering memoranda, observable and non-observable information and assumptions in order to assist BNYM's vendors in determining prices of particular financial assets.

With respect to certain financial assets that are not widely held or regularly traded, vendors may report prices based on valuation models which reflect underlying non-observable assumptions that may not be accurate or complete and such models and/or prices may not be regularly adjusted.

The prices reported by BDS may differ from the prices reported or used by other divisions of BNYM or its subsidiaries or affiliates, and such differences may or may not be material. Margin values reported in connection with triparty transactions may differ from margin values used by BNYM for its own account or for the account of its subsidiaries, affiliates or other clients.

Unless otherwise agreed in writing, financial assets held as collateral may include financial assets issued by your transaction counterparty or its subsidiaries or affiliates.

Unless otherwise agreed in writing, financial assets held as collateral may include financial assets issued by your transaction counterparty or its subsidiaries or affiliates.

Average Traded Volume data is obtained from primary or secondary securities exchanges.

Market data, which is subject to availability, may or may not be current.

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CITY OF SHAVANO PARK

CASH & INVESTMENT BALANCES BY FUND (fund number) June 30, 2023

General Fund (10)	\$	3,962,082
Water Fund (20)		462,498
Water Capital Replacement Fund (72)		608,849
Debt Service Fund (30)		133,916
Crime Control District Fund (40)		337,249
PEG Funds (42)		146,575
Tree Protection & Beautification Fund (45)		110,002
Street Maintenance Fund (48)		568,187
Court Security/Technology (50)		74,992
Child Safety Fund (52)		4,017
LEOSE Fund (53)		435
American Rescue Plan Act Fund (58)		392,064
Street Projects Fund (60)		9,266,879
GF Capital Replacement Fund (70)		1,773,028
Total Cash & Investments *	\$	17,840,773

* Total cash and investments includes all amounts per the general ledger, not balances at bank. Example reconciling items includes deposits in transit and outstanding checks, not yet presented for payment.

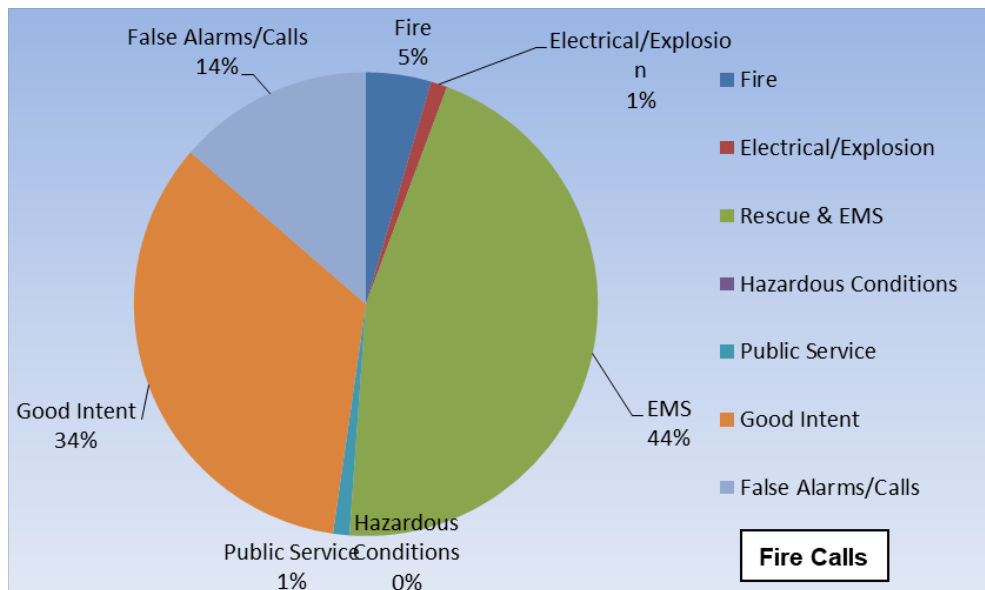
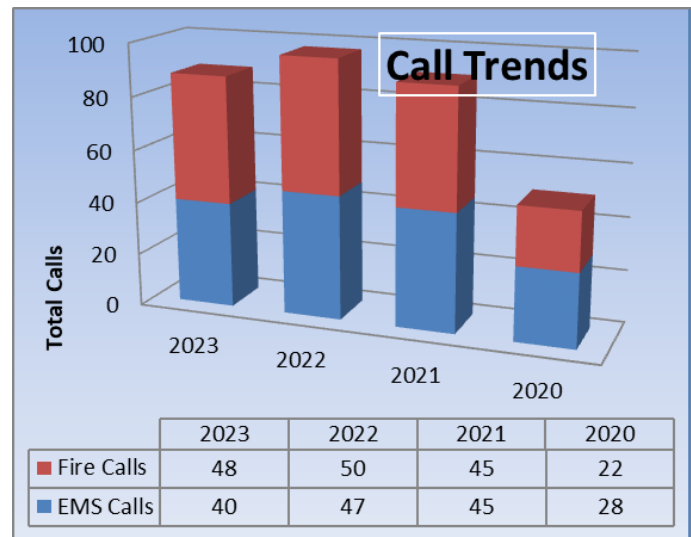
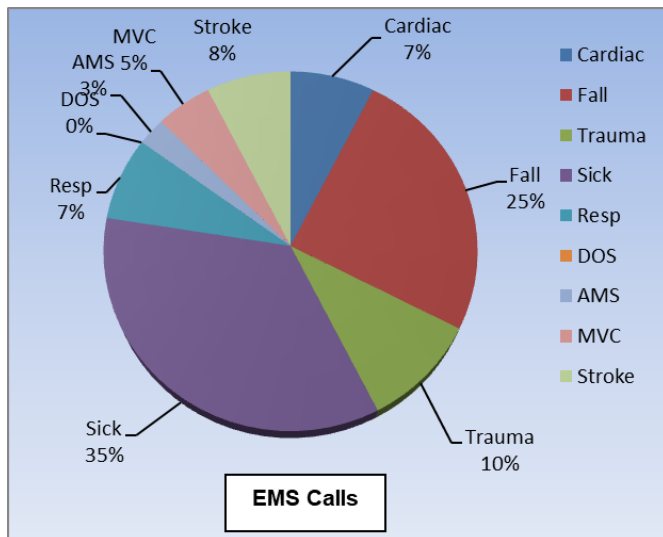
	[Designated period: 6/1/2023 to 6/30/2023]			[Prior period: 6/1/2022 to 6/30/2022]		
Description	Prms	Valuation	Fee Paid	Prms	Valuation	Fee Paid
Commercial:						
Building (C) New (Shell Only)	1	650000.00	5547.50	0	0.00	0.00
Electric (C)	0	0.00	0.00	3	0.00	1830.00
HVAC (C)	1	0.00	600.00	1	0.00	750.00
Plumbing (C)	0	0.00	0.00	2	0.00	1150.00
Remodel (C) Improvements/ Remodels**	1	0.00	1200.00	0	0.00	0.00
Tree Trimming (C)	6	0.00	0.00	2	0.00	0.00
<i>Development Services Fees:</i>						
Credit Card Fee			50.67			77.17
Technology Fee			20.00			40.00
Totals For Permits Shown Above	9	650000.00	7628.17	8	0.00	3917.17
Other:						
Driveway Permit Driveway	0	0.00	0.00	1	0.00	250.00
Fire Alarm Permit Other	2	2842.00	280.00	0	0.00	0.00
Fire Sprinkler Permit	1	0.00	1050.00	0	0.00	0.00
Sign Permit Other (please explain below)	1	0.00	100.00	0	0.00	0.00
Sign Permit Other	0	0.00	0.00	1	908.00	150.00
Solar Panels	0	0.00	0.00	1	0.00	250.00
Solar Panels Other (please explain below)	0	0.00	0.00	1	0.00	250.00
Sport Court Sports Court	2	0.00	700.00	1	0.00	250.00
Swimming Pool Pool/ Spa	1	0.00	700.00	2	0.00	1400.00
<i>Development Services Fees:</i>						
Credit Card Fee			71.66			64.66
Technology Fee			35.00			35.00
Totals For Permits Shown Above	7	2842.00	2936.66	7	908.00	2649.66
Residential:						
Building (R) New Residence*	1	0.00	3664.54	5	0.00	38177.30
Demolition (R) Demolition	1	0.00	100.00	0	0.00	0.00
Electric (R)	5	0.00	1705.00	12	0.00	4350.00
Fence (R) Fence	2	0.00	450.00	0	0.00	0.00
Gas (R)	1	0.00	200.00	0	0.00	0.00
HVAC (R)	13	0.00	2350.00	8	0.00	2750.00
Patio/ Deck Patio/ Deck	0	0.00	0.00	2	0.00	977.20
Plumbing (R)	8	0.00	2310.00	7	0.00	2450.00
Remodel (R) Improvements/ Remodels**	2	0.00	4720.52	4	0.00	3399.00
Roof (R) Roof (or re-roof)	1	0.00	150.00	0	0.00	0.00
Septic (R)	1	0.00	420.00	1	0.00	420.00
Tree Trimming (R)	3	0.00	0.00	2	0.00	0.00
<i>Development Services Fees:</i>						
Credit Card Fee			208.70			618.70
Technology Fee			195.00			315.00
Totals For Permits Shown Above	38	0.00	16578.76	41	0.00	53527.20
Total For All Permits In The Period	54	652842.00	27143.59	56	908.00	60094.03

Shavano Park Fire Department



Summary of Events for June 2023

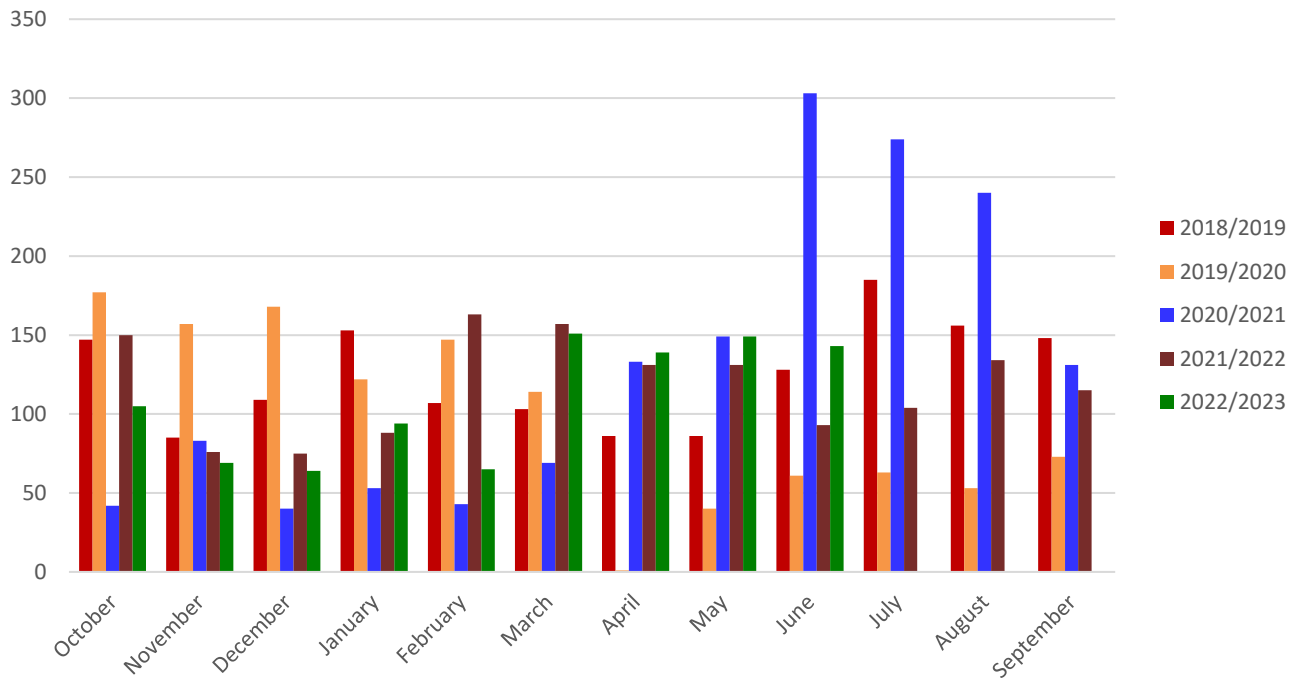
- Shavano Park FD responded to **88** requests for service in June.
- This is a **9% decrease** from the previous **June**.
- Shavano Park FD responded to **17** automatic aid requests from Bexar-Bulverde FD, Hollywood Park, and Leon Valley.
- Shavano Park FD received **6** automatic aid responses for Castle Hills FD and Hollywood Park FD.
- Shavano Park FD Responded/stood-by for **8** mutual aid requests from other departments.
- The average response time for calls within Shavano Park is **4 minutes 26 seconds** this month.
- Fire Fighters completed a total of **107 hours of fire** and **117 hours of EMS** training in the month of June.
- Certified Fire Inspector inspected **6** commercial buildings.
- Fire crews performed 1 pre-incident fire plan reviews
- Certified Plans Examiners reviewed 6 sets of commercial building/renovation plans/changes to previously submitted plans
- ALS care (Paramedics) Accounted for **70%** of EMS responses for June



City of Shavano Park

Municipal Court Activity June 2023

Cases Filed Per Month



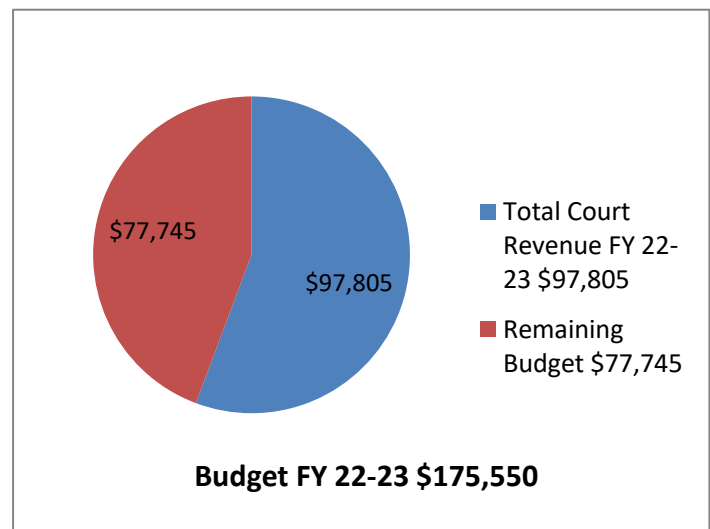
There was 1 case filed in April 2020.

(Insufficient to register on the above chart)

There were no in-person Municipal Court proceedings March - May, July - December 2020 and January - February 2021 due to the coronavirus.

Cases Resolved	Current Month	Prior Year
Fine	33	33
Not Guilty By Judge	0	0
Guilty	20	23
Dismissed	0	3
Compliance Dismissal	28	19
Defensive Driving	13	21
Deferred Disposition	14	17
Proof of Insurance	2	0
TOTAL	110	116

Court Revenue	Current 22/23	Prior 21/22
October	\$ 9,566	\$ 14,631
November	11,489	14,428
December	6,109	10,631
January	9,163	10,362
February	10,196	17,310
March	12,761	15,372
April	10,905	15,218
May	14,770	9,098
June	12,847	12,581
July	-	8,071
August	-	7,236
September	-	14,655
	\$ 97,805	\$ 149,594



Monthly Activity Report
City of Shavano Park Police Department
June 2023

Activity Report: 11 criminal offenses out of 9 incidents were handled by the Police Department for the month of June.
78 total Criminal Offenses were handled by the Department for CY 2023.

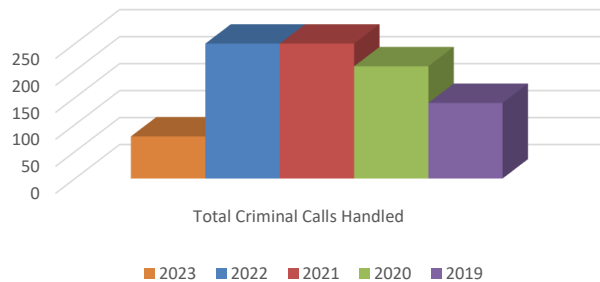
Criminal Incidents	Calendar Year					
	June	2023	2022	2021	2020	2019
Alcohol Beverage Code Violations	0	0	5	0	0	0
Arrest of Wanted Persons (Outside Agency)	1	3	26	27	10	18
Assault / Assault Family Violence	0	3	7	11	9	4
Burglary Building	0	3	5	6	5	5
Burglary of Habitation	0	0	0	2	0	0
Burglary Vehicle	3	10	35	23	10	13
Criminal Mischief / Reckless Damage	1	2	9	17	9	9
Criminal Mischief Mail Box	0	0	1	3	0	0
Criminal Trespass	0	0	0	6	3	3
Cruelty to Animals	0	0	0	1	0	0
Disorderly Conduct	0	1	0	3	0	0
Deadly Conduct	0	1	2	1	0	0
Duty on Striking Fixture/Landscaping	0	2	1	4	0	3
Driving Under the Influence - Minor	0	0	2	1	0	0
Driving While Intoxicated	0	9	20	28	15	10
Driving while License Suspended / Invalid (ENHANCED)	0	0	0	1	1	5
Endangerment of Child	0	0	0	0	0	1
Engaging in Organized Crime	0	0	0	1	0	0
Evading Arrest/Escape Custody	3	7	10	9	5	3
Exploitation Child/Elderly/Disabled	0	0	0	1	0	0
Failure to Identify	0	1	1	0	1	1
Fraud / Forgery / False Reports / Tamper w/Govt. Record	0	7	15	12	8	7
Graffiti	0	0	0	0	1	3
Harassment / Retaliation / Terroristic Threat / Viol. Protect. Order	0	2	9	3	4	3
Illegal Dumping	0	0	0	6	0	0
Injury to Child/Elderly/Disabled	0	0	3	1	0	0
Property Damage/Leaving Scene of Accident	0	0	3	7	1	1
Minor In Possession Alcohol/Tobacco	0	3	4	3	13	0
Murder	0	0	0	1	0	0
Narcotics Violation (class B and up)	0	2	18	7	31	13
Narcotics Violation (class C)	0	9	23	17	24	15
Unlawful Possession/Carry Weapon	0	0	11	4	7	2
Public Intoxication	0	1	0	0	1	1
Reckless Driving	0	0	0	2	0	0
Resisting Arrest/Interference/Hindering/Unlawful Restraint	0	0	2	2	2	2
Robbery	0	0	1	2	2	1
Sexual Offense	0	0	1	0	1	2
Solicitation of a Minor / Indecency with a Minor	0	0	1	0	0	0
Stalking	0	0	0	2	0	0
Suicide	0	0	1	1	1	0
Tampering with Evidence	0	0	0	1	2	1
Theft	3	10	21	25	29	14
Theft of Mail	0	2	6	3	7	0
Theft of Motor Vehicle	0	0	3	5	2	0
Unauthorized Use of Motor Vehicle	0	0	4	1	4	0
Total Criminal Calls Handled	11	78	250	250	208	140

Monthly Activity Report
City of Shavano Park Police Department
June 2023

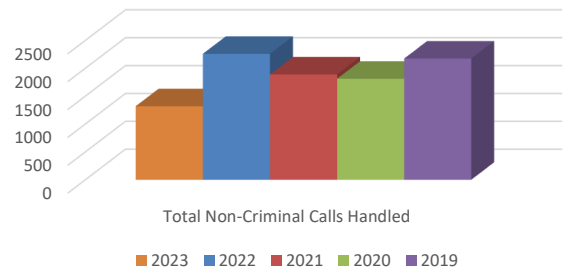
Non-Criminal Incidents

		Calendar Year				
	June	2023	2022	2021	2020	2019
Accidents Major (With Injuries)	0	1	5	6	2	8
Accidents Minor (Non-Injury)	10	33	68	78	36	74
Alarm Call	55	225	419	417	401	505
Animal Calls / Complaints	0	30	129	97	107	147
Assist Fire Department / EMS	33	238	404	372	373	426
Assist Other Law Enforcement Agencies	11	39	82	32	59	89
Assist the Public	6	41	78	37	80	105
City Ordinance Violations	20	127	42	47	57	34
Animal Nuisance 10 rubbish 4 parking 2 permit 1 soliciting 1 tree trimming 1 prohibited signs 1						
Criminal Trespass Warning	0	1	2	10	11	10
Deceased Person / Natural / Unattended	1	18	20	17	23	15
Disturbance / Keep the Peace	5	30	72	63	71	46
Emergency Detention	0	7	8	12	12	9
Impounded Vehicles	10	49	94	0	0	0
Information	19	144	271	131	127	164
Missing Person / Runaway	0	1	2	0	3	4
Recovered Property / Found Property	4	10	19	18	11	9
Suspicious Activity, Circumstances, Persons, Vehicles	18	87	186	164	154	194
Traffic Hazard	4	15	46	30	21	72
Welfare Concern	14	45	88	69	48	65
911 Hang-up Calls	42	179	225	290	217	199
Total Non-Criminal Calls Handled	252	1320	2260	1890	1813	2175
Officer Initiated Contacts	June	2023	2022	2021	2020	2019
Community Policing Contacts / Crime Prevention				2754	899	1496
Out of Town / Patrol-By Requests	32	133	285	196	211	430
House Checks	358	2303	5504			
Business Checks	710	3175	4151			
Citizen Policing Contacts	671	2429	4408			
Crime Prevention Activites	57	193	384			
Field Interview Contacts	0	10	585			
Total Officer Initiated Contacts	1828	8243	15317	2950	1110	1926

Criminal Calls



Non Criminal Calls



City of Shavano Park Police Department

June 2023 Breakdown

Arrest of Wanted Person

1. 14900 blk. N.W. Military Hwy.

Burglary of Vehicle

1. 3600 blk. Paesanos Pkwy.
2. 3600 blk. Paesanos Pkwy.
3. 3600 blk. Paesanos Pkwy.

Evading Arrest

1. 15000 blk. N.W. Military Hwy.
2. 4400 blk. Lockhill-Selma Road
3. 16900 blk. N.W. Military Hwy.

Reckless Damage

1. 400 blk. Cliffside Drive

Theft

1. 500 blk. Pagoda Oak
2. 200 blk. Branch Oak Way
3. 3500 blk. Paesanos Pkwy.

June 2023

Officer	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Grand Total
Warnings	30	13	39	28	16	13	23	0	30	31	25	1	19	21	2	291
Citations	4	0	16	18	7	29	10	7	14	2	17	7	18	10	10	169
Cases	30	17	34	20	13	11	17	2	9	23	36	3	7	30	7	259
Activity Totals	64	30	89	66	36	53	50	9	53	56	78	11	44	61	19	719
Vehicles Stopped	33	13	51	38	19	28	25	3	37	32	38	8	32	26	8	391

Cantu Casares De Anda Espinoza Flores Garza Gutierrez Kelley Nakazono Page Quintanilla Ramsey Schumacher Torres Villanueva

Officer	P	Q	R	S	T	U	V	W	X	Y	Z	Total B
Warnings	0	1										1
Citations	0	0										0
Cases	1	1										2
Activity Totals	1	2	0	0	0	0	0	0	0	0	0	3
Vehicles Stopped	0	1										1

Fox Spirt

Grand Total
292
169
261
722
392

PUBLIC WORKS DEPARTMENT
Monthly Report -JUNE 2023

WATER UTILITY

Staff completed both Saddletree crossings. The first is at Saddletree triangle adjacent to the Fire Dept. The second is at Chimney Rock & Saddletree.

PW updated our locates of the water main along both sides of NW Military.

PW tied in Windmill alley crossing .

GROUND MAINTENANCE

Contractor completed the installation of the new sunshade over the city hall playground.

FACILITIES

Staff replaced all exhaust fan belts at city hall due to some being in poor condition .

STREETS

Tx Dot completed lane switch over on NW Military from 1604 to Huebner.

TxDot have begun excavating for the remaining portions of storm drains that needed to be installed.

Miller Bros completed work on gas lines on Wagon Trail and End Gate.

Water Utility	JUNE	FY
# of Gallons Pumped	20,257,878	131,629,093
# of Gallons Pumped from Trinity	0	0
Total Pumped	20,257,878	131,629,093
 # of Gallons Sold	 18,526,000	 120,924,000
Water Lossed in gallons	1,742,878	9,145,360
Flushing	11,000	86,500
% of Loss	9%	8%
 Water Revenue	 \$ 68,465.90	 \$458,567.50
EAA Fees Collected	\$ 9,254.50	\$60,353.00
Water Service Fees	\$ 5,635.62	\$49,571.60
Debt Service Collected	\$ 15,873.74	\$142,299.16
Late Fees	\$ 781.57	\$8,962.62
Cellular Access Fee	\$ 8.90	\$80.10
 Water Used by City	 138,000	 1,473,000
Water Cost Used by City	\$ 1,021.08	\$12,799.85
 # of Water Complaints	 1	 4
# of Bill Adjustments	3	24
# of locate tickets	59	368

CITY OF SHAVANO PARK

MONTHLY COMPARISON TO LAST YEAR

OF WATER ACCOUNTS IN EACH TIER

Tiers	Breakdown of Tiers in Thousands of Gallons	# of Units In Tier	Rate per 1,000 Gallons	JUNE 2022	JUNE 2023
Tier 1	0-5,000	5	\$3.07	84	132
Tier 2	5,001 - 30,000	25	\$3.40	295	339
Tier 3	30,001 - 50,000	20	\$3.83	133	140
Tier 4	50,001 - 70,000	20	\$4.58	95	63
Tier 5	70,001 - 100,000	30	\$6.29	56	28
Tier 6	Over 100,001		\$11.94	45	8
				708	710

Other Fees

EAA Fee @ \$.50/ 1,000 Gallons
Debt Service Fee @ \$ 22.58

JUNE 2021	JUNE 2023
\$7,647.50	\$9,254.50
\$15,806.00	\$15,873.74

Water Svc Fee 5/8 \$5.10
 3/4 \$7.34
 1 \$13.06
 1 1/2 \$29.38
 2 \$52.22

\$1,407.60	\$112.20
\$2,921.32	\$4,785.68
\$222.02	\$248.14
\$88.14	\$176.28
\$313.32	\$313.32

Water Sales Only

\$58,081.66	\$68,465.90
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CITY COUNCIL STAFF SUMMARY

Meeting Date: July 24, 2023

Agenda item: 7.6

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Presentation of June 2023 Monthly Reports

X

Attachments for Reference:

- a) Power Point Presentation
- b) Revenue & Expenditure Report (Incode)
- c) Monthly Check Register

BACKGROUND / HISTORY: The information provided is for the FY 2022-23 budget period, month ending June 30, 2023. The “Current Budget” column contains the original adopted budget. This summary highlights key points related to the current month’s activity for the General Fund and for the Water Utility Fund. Staff is also prepared to present the accompanying power point briefing.

DISCUSSION:

10 - General Fund (Page 1 of Revenue and Expenditure Report)

As of June 30, 2023, General Fund revenues total \$5,576,581 or 89.77% of the budget. General Fund expenditures total \$4,219,812 or 67.93% of the budget with 9 months or 75% of the year complete.

Revenues (GF) (Page 2 & 3)

- Current M&O Property tax (10-599-1010) collections for the month are \$236,720, with 96.46% of the annual budgeted amount collected to date. Collection percentage is comparable with that of the same period, prior year, which was 96.48% collected.
- Sales Tax revenue received this month totaled \$51,514 based on taxable April 2023 sales reported by monthly filers.
- Franchise Fees are paid quarterly and generally received two months after the quarter. Next receipts are due in August.
- Permits and Licenses revenues total \$29,918 for the month, with \$22,513 in building permits and \$3,565 in plan review fees.
- Court fees for the month are \$11,730, on par with the amount recognized in June 2022 of \$11,720.
- Police/Fire revenues total \$17,627 for the month, including \$16,065 from the EMS billing service provider.
- Interest income at 513% of budget collected as rates have gone up in reaction to the Federal Reserve actions. Also, the City has a more diversified investment portfolio and this line item was very conservatively budgeted. Upcoming budget amendment will propose applying some of this amount towards specific line-item expenditures as well as ‘save’ a portion to add to fund balance.

- STRAC (10-599-7037) – the Fire Department received an allocation from the STRAC trauma grant. This amount will be included in the upcoming budget amendment.

Expenditures (GF) (Pages 4-14)

-The Council (600) is at 116.78% spent year to date, pending budget amendments. Larger expenditures this month include amounts paid to vendors and to purchase supplies for the July celebration, including \$2,700 for catering and \$1,000 for the band (sponsored), Association Dues & Publications (3020) reflects the City's TML membership, and Capital – Improvement Projects (8080) includes the installation of the playground shade structure. The shade structure was purchased with ARPA funds (see fund 58).

-The Administration Department (601) is under budget with \$90,727 spent this month, 70.12% of the annual budget utilized to date. Larger or unusual expenditures this month include: \$5,174 to Bexar Appraisal District for the quarterly assessment and \$11,279 for the improvements to the walking trails funded with the Starr family donation.

-The Court Department (602) expenditures for the month are \$7,153 for 73.44% of the annual budget spent year to date, on par with budget. No unusual or significant expenditures this month.

-The Public Works Department (603) expenditures for the month are \$46,953, below budget with 63.95% of the annual budget utilized. Larger expenditures this month include: \$1,450 for the backhoe's tire repair and \$1,177 for the Kubota's oil leak in Equipment Maintenance & Repair (5010).

-The Fire Department (604) is below budget for day-to-day operations at \$148,612 for the month, 66.02% total spent year to date. Larger expenditures this month include: Special Services (3080) which records the commission paid on EMS billing and collection services and is at 107% year to date when compared with the revenue line of EMS Fees (6060) which is at 88.57%. The collection percentage is higher on accounts that take longer to collect (requiring more effort). Vehicle Maintenance (5020) includes \$2,412 to address multiple repairs to Engine 139 and \$1,679 for repairs to Service 139 including replacing shocks and sensors and an alignment, Electronic Equipment (6015) includes replacement batteries for the EMS stretchers, and EMS Supplies (6040) reflects normal restocking of needed items.

-The Police Department (605) is below budget for day-to-day expenses at \$145,677 for the month and 67.68% of the budget spent year to date. Larger expenditures this month include: purchase of 16-tire stockpile for \$2,226 in Vehicle Maintenance (5020).

-The Development Services Department (607) reflects the Professional Services paid for engineering, contracted permit, sanitary, and health inspection services with June expenditures of \$9,156 for those services. The department is at 76.29% of the annual budgeted amount recorded to date.

20-WATER FUND

As of June 30, 2023, the Water Fund total revenues are \$820,539 or 76.32% of the total annual budgeted amount. Water Fund (Water Department & Debt Service) expenses total \$927,065 or 86.23% of budget.

Revenues (Water)

- Water consumption (5015) billed in June for the month of May use is \$36,478, with 70.79% of annual budget recognized to date. This is \$55,845 less revenue recognized than for the same month prior year.
- The Debt Service (5018) and Water Service Fee (5019) are on target with annual budgeted amounts as these are flat fees and are not related to volume charges recognized, at 74.89% and 77.20% respectively.
- The EAA Pass Thru (5036) fees are charged to customers based on usage, \$5,202 was recorded for the month and 71.50% of the annual budgeted amount has been recognized to date.
- Interest Income (7000) – the Utility is seeing the effect of higher rates and more diversified investments.

Expenses (Water)

Water Department (606) expenses for the day-to-day operations are over budget with a total of \$96,091 incurred this month, 89.99% of the annual budget utilized. Expenses include \$2,778 for EAA fees for additional CY2022 water lease in EAA – Water Management Fees (4085) and \$2,189 for the additional CY2022 water lease in Water Rights/Lease Payments (4099), and top soil, base, flowable fill and valves/mains for main crossing relocation in the Phase I street reconstruction project area are recorded in Water System Improvements (8080).

The next debt payments are due in August, principal of \$28,940 on the SIB loan and interest on the Water Utility's share of the bonds of \$32,616.

PAYROLL

The City is on a bi-weekly payroll; there have been 19 pay periods out of 26 so 73.08% should be expensed in the line items directly related to salaries when fully staffed. Total salaries and overtime accounts are at 70.15% of budget thru June, with higher overtime expenditures noted in the Fire and Police departments. Position vacancies at the end of June include one in the Fire Department, two in the Police Department and the Public Works Director. Workers Comp Insurance (1037) is at 69.56%, below budget but in line with actual, with the next expenditure recognition at the end of September. Total TMRS (1040) expenditures for all departments are at 67.8%, below expected but this line is budgeted at the higher calendar year 2023 rate of 14.57% (versus the CY2022 rate of 14.16%), also considering the vacancies to date and that part time firefighters are not eligible to participate. Health insurance related line items are at approximately 67.19%, when 75% is expected but reasonable considering the position vacancies so far this fiscal year.

COURSES OF ACTION: None related to the report - informational.

FINANCIAL IMPACT: N/A

STAFF RECOMMENDATION: N/A



Monthly Financial Report (June 30, 2023)

**Brenda Morey,
Finance Director**



- Cash and Investments
- General Fund Overview
- General Fund Revenues
- General Fund Expenditures
- Water Fund Overview
- Water Fund Revenues & Expenses
- Special Revenue Funds
- Capital Replacement Fund

Total Cash & Investment Update *

Together We Can!



CASH AND INVESTMENTS BY FUND	June 30, 2023
General Fund (10)	\$ 3,962,082
Water Fund (20)	1,071,347
Debt Service Fund (30)	133,916
Crime Control District Fund (40)	337,249
PEG Funds (42)	146,575
Tree Protection & Beautification Fund (45)	110,002
Street Maintenance Fund (48)	568,187
Court Security/Technology (50)	74,992
Child Safety Fund (52)	4,017
LEOSE Fund (53)	435
American Rescue Plan Act Fund (58)	392,064
Street Projects Fund (60)	9,266,879
GF Capital Replacement Fund (70)	1,773,028
Total Cash & Investments **	\$ 17,840,773

***Total cash and investments represents all Funds per general ledger, not cash at bank.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

Total Cash & Investment Update *

Together We Can!



SECURITY TYPE		June 30, 2023
OPERATING BANK ACCOUNTS		
Frost Bank	\$	543,530
SAVINGS BANK ACCOUNTS		
Frost Bank		606,515
US TREASURY BILLS (excl accrued coupon interest)		10,761,441
POOLS		
TexStar	\$	1,913,088
TexPool		3,225,780
SUBTOTAL - POOLS		5,138,868
CERTIFICATES OF DEPOSIT		
Security Service Credit Union	\$	264,541
United SA Credit Union		265,282
Generation Credit Union		260,596
SUBTOTAL - CERTIFICATES OF DEPOSIT		790,419
Total Cash & Investments **	\$	17,840,773

***Total cash and investments represents holdings in all Funds.**

**** Not to be considered a reflection of the required quarterly investment report per the Public Funds Investment Act.**

10- General Fund Overview



Together We Can!

- General Fund current property tax collections year to date through June 2023 are \$3,875,780, 96.46% of budget
- June 2023 Sales Tax revenue was \$51,514.
(Collections are for taxable sales during April 2023 as reported by monthly filers)
- Building Permits and Licenses revenue for the month was \$29,918 with \$22,513 collected in building permit fees and \$3,565 collected in plan review fees.
- Major Projects/Improvements in FY 2022-23

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Household Hazardous Waste Event	\$ 27,500	\$ 26,093	\$ 1,407	Completed
Starr Family Donation Project	\$ 10,000	\$ 11,279	\$ (1,279)	Completed

Unassigned General Fund fund balance at September 30, 2022 = \$2,533,957 (Audited)

Unassigned General Fund fund balance at September 30, 2021 = \$2,441,857 (Audited)

10 - General Fund Revenues

Together We Can!



	FY 2022-23 ADOPTED BUDGET	FY 2022-23 JUNE 2023	FY 2022-23 YEAR TO DATE	FY 2022-23 % BUDGET COLLECTED
CURRENT PROPERTY TAXES	\$ 4,018,000	\$ 236,720	\$ 3,875,780	96.46%
DEL. TAXES & PENALTIES	35,000	2,057	24,600	70.29%
SALES TAX	702,000	51,514	503,683	71.75%
MIXED BEVERAGE	28,000	2,499	21,946	78.38%
FRANCHISE REVENUES	493,000	-	364,080	73.85%
PERMITS & LICENSES	412,300	29,918	260,527	63.19%
COURT FEES	162,300	11,730	89,794	55.33%
POLICE/FIRE REVENUES	172,200	17,627	151,558	88.01%
MISC/INTEREST/GRANTS	149,070	29,962	267,904	179.72%
TRANSFERS IN/FUND BAL.	40,550	1,979	16,709	41.21%
TOTAL REVENUES	\$ 6,212,420	\$ 384,006	\$ 5,576,581	89.77%

10- General Fund Expenditures

Together We Can!



	FY 2022-23 ADOPTED BUDGET	FY 2022-23 JUNE 2023	FY 2022-23 YEAR TO DATE	FY 2022-23 % BUDGET SPENT
CITY COUNCIL	\$ 67,958	\$ 31,938	\$ 79,361	116.78%
ADMINISTRATION	1,092,793	90,727	766,252	70.12%
COURT	100,750	7,153	73,989	73.44%
PUBLIC WORKS	622,489	46,953	398,076	63.95%
FIRE DEPARTMENT	2,135,911	148,612	1,410,182	66.02%
POLICE DEPARTMENT	2,099,919	145,676	1,421,309	67.68%
DEVELOPMENT SERVICES	92,600	9,156	70,643	76.29%
TOTAL EXPENDITURES	\$ 6,212,420	\$ 480,215	\$ 4,219,812	67.93%
REVENUES OVER/(UNDER) EXPENDITURES	\$ -	\$ (96,209)	\$ 1,356,769	

Expenditures total \$4,219,812 through June 2023 or 67.93% of the adopted budget spent with 75% of budget complete (9 months).

20 - Water Fund Overview



Together We Can!

- Total revenues for the fiscal year through June 2023 are \$820,539, 76.32% of budget.
- Water consumption revenue of \$36,478 for June 2023 (actual May 2023 use) is \$55,845 less revenue recognized when compared to the same month, prior year.
- Water Department expenses are ahead of budget for the fiscal year at \$775,649 with a total of 89.99% of the budget spent with 75% of year complete.
- Major Projects/Improvements in FY 2022-23:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Replace spider water lines				
in one cul de sac	\$ 37,647	\$ 252,967	\$ (215,320)	**
Replace two pumps at Shavano				
Drive pump station	\$ 30,000	\$ 27,843	\$ 2,157	Completed

****** applying budgeted amount towards relocating long services and prioritized water crossings in advance of the street reconstruction project expected to begin in the latter part of FY2023.

20 - Utility Fund Revenues & Expenses

Together We Can!



	FY 2022-23 ADOPTED BUDGET	FY 2022-23 JUNE 2023	FY 2022-23 YEAR TO DATE	FY 2022-23 % OF BUDGET
				<u>COLLECTED</u>
WATER CONSUMPTION	\$ 656,000	\$ 36,478	\$ 464,388	70.79%
DEBT SERVICE	189,900	15,806	142,209	74.89%
WATER SERVICE FEE	64,000	5,551	49,408	77.20%
EAA PASS THRU CHARGE	85,700	5,201	61,279	71.50%
MISC/INTEREST/GRANTS	79,524	9,739	103,254	129.84%
TOTAL REVENUES	\$ 1,075,124	\$ 72,775	\$ 820,538	76.32%
				<u>SPENT</u>
WATER DEPARTMENT	\$ 861,952	96,091	775,649	89.99%
DEBT SERVICE	213,172	-	151,416	71.03%
TOTAL EXPENSES	\$ 1,075,124	\$ 96,091	\$ 927,065	86.23%
REVENUES OVER/(UNDER) EXPENSES	\$ -	\$ (23,316)	\$ (106,527)	

Special Revenue Fund

Together We Can!



40- Crime Control Prevention District

	FY 2022-23 ADOPTED BUDGET	FY 2022-23 JUNE 2023	FY 2022-23 YEAR TO DATE	FY 2022-23 % OF BUDGET
BEGINNING FUND BALANCE	\$ 367,069	\$ 352,588	\$ 367,069	
Crime Control Sales Tax	\$ 175,500	\$ 12,871	\$ 125,584	COLLECTED 71.56%
Interest/Misc.	-	1,099	10,259	
TOTAL REVENUES	\$ 175,500	\$ 13,970	\$ 135,843	77.40%
Fire Expenditures	\$ 1,200	\$ -	\$ -	SPENT 0.00%
Police Expenditures	172,890	449	136,803	79.13%
TOTAL EXPENDITURES	\$ 174,090	\$ 449	\$ 136,803	78.58%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 1,410	\$ 13,521	\$ (960)	
PROJECTED ENDING FUND BALANCE	\$ 368,479	\$ 366,109	\$ 366,109	



40 – Crime Control Prevention District

- Supported by dedicated sales tax and interest income on invested balances.
- Major Projects/Improvements in FY 2022-23:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
National Night Out	\$ 6,000	\$ 4,235	\$ 1,765	In progress
Replace two patrol vehicles	\$ 130,000	\$ 99,650	\$ 30,350	In progress
Payment on vehicle/body worn camera system	# \$ 29,490	\$ 29,490	\$ -	Completed

Special Revenue Fund

Together We Can!



42- PEG Fund

	FY 2022-23 ADOPTED BUDGET	FY 2022-23 JUNE 2023	FY 2022-23 YEAR TO DATE	FY 2022-23 % OF BUDGET
BEGINNING FUND BALANCE	<u>\$ 136,036</u>	<u>\$ 151,955</u>	<u>\$ 136,036</u>	
Franchise Fee- PEG	\$ 15,200	\$ -	\$ 12,517	<u>COLLECTED</u> 82.35%
Misc/Interest	-	488	3,964	■ #DIV/0!
TOTAL REVENUES	<u>\$ 15,200</u>	<u>\$ 488</u>	<u>\$ 16,481</u>	108.43%
PEG Expenditures	<u>10,800</u>	<u>1,762</u>	<u>1,836</u>	<u>SPENT</u> 17.00%
REVENUES OVER/(UNDER) EXPENDITURES	<u>\$ 4,400</u>	<u>\$ (1,274)</u>	<u>\$ 14,645</u>	
PROJECTED ENDING FUND BALANCE	<u><u>\$ 140,436</u></u>	<u><u>\$ 150,681</u></u>	<u><u>\$ 150,681</u></u>	

Special Revenue Fund

Together We Can!



45- Tree Protection & Beautification Fund

	FY 2022-23 ADOPTED BUDGET	FY 2022-23 JUNE 2023	FY 2022-23 YEAR TO DATE	FY 2022-23 % OF BUDGET
BEGINNING FUND BALANCE	\$ 109,777	\$ 109,617	\$ 109,777	
Tree Trimming Permits Revenue	\$ 12,250	\$ 385	\$ 2,870	<u>COLLECTED</u> 23.43%
Expenditures	25,000	-	2,645	<u>SPENT</u> 10.58%
REVENUES OVER/(UNDER) EXPENDITURES	\$ (12,750)	\$ 385	\$ 225	
PROJECTED ENDING FUND BALANCE	<u>\$ 97,027</u>	<u>\$ 110,002</u>	<u>\$ 110,002</u>	

Special Revenue Fund

Together We Can!



48- Street Maintenance Fund

	FY 2022-23 ADOPTED BUDGET	FY 2022-23 JUNE 2023	FY 2022-23 YEAR TO DATE	FY 2022-23 % OF BUDGET
BEGINNING FUND BALANCE	\$ 867,905	\$ 584,509	\$ 867,905	
Sales Tax Revenues	\$ 175,500	\$ 12,879	\$ 125,921	<u>COLLECTED</u> 71.75%
Materials/Supplies	\$ 50,000	\$ -	\$ -	<u>SPENT</u> 0.00%
Transfer to Debt Service Fund	633,292	-	396,438	62.60%
Total Expenditures	683,292	-	396,438	
REVENUES OVER/(UNDER) EXPENDITURES	\$ (507,792)	\$ 12,879	\$ (270,517)	
PROJECTED ENDING FUND BALANCE	\$ 360,113	\$ 597,388	\$ 597,388	

Special Revenue Fund

Together We Can!



58- American Rescue Plan Act Fund

	FY 2022-23 ADOPTED BUDGET	FY 2022-23 JUNE 2023	FY 2022-23 YEAR TO DATE	FY 2022-23 % OF BUDGET
BEGINNING FUND BALANCE	\$ 5	\$ 5	\$ 5	
ARPA Federal Funding	\$ 281,042	\$ 64,964	\$ 181,844	COLLECTED 64.70%
Interest Income	-	1,979	16,708	#DIV/0!
TOTAL REVENUES	\$ 281,042	\$ 66,943	\$ 198,552	70.65%
Council	\$ 122,000	\$ 59,024	\$ 59,024	48.38%
Administration	49,000	1,979	46,426	94.75%
Public Works	40,500	-	47,695	117.77%
Fire	29,000	5,940	18,946	65.33%
Police	40,542	-	26,461	65.27%
TOTAL EXPENDITURES	\$ 281,042	\$ 66,943	\$ 198,552	70.65%
REVENUES OVER/(UNDER) EXPENDITURES	\$ -	\$ -	\$ -	
PROJECTED ENDING FUND BALANCE	\$ 5	\$ 5	\$ 5	



58 – American Rescue Plan Act Fund Overview

- Supported via allocated funds from the U.S. Treasury – American Rescue Plan Act.
- Major Projects/Improvements in FY 2022-23:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Land purchase, down payment	\$ 65,000	\$ -	\$ 65,000	In progress
Playground shade cover	\$ 57,000	\$ 59,024	\$ (2,024)	Completed
Back up Power Supply (joint with Public Works & Fire Departments)	\$ 38,000	\$ 43,629	\$ (5,629)	Completed
Replace email server	\$ 20,500	\$ 20,489	\$ 11	Complete
Upgrade City Hall HVAC	\$ 20,000	\$ -	\$ 20,000	Planning
Police Department secondary gate	\$ 18,000	\$ 5,643	\$ 12,357	Completed

Capital Projects Fund

Together We Can!



60- Street Projects Fund

	FY 2022-23 ADOPTED BUDGET	FY 2022-23 JUNE 2023	FY 2022-23 YEAR TO DATE	FY 2022-23 % OF BUDGET
BEGINNING FUND BALANCE	\$ 9,512,798	\$ 9,381,773	\$ 9,512,798	
Interest Income	\$ -	\$ 38,148	\$ 299,027	COLLECTED #DIV/0!
Public Works	1,384,900	147,779	539,683	38.97%
REVENUES OVER/(UNDER) EXPENDITURES	\$ (1,384,900)	\$ (109,631)	\$ (240,656)	
PROJECTED ENDING FUND BALANCE	\$ 8,127,898	\$ 9,272,142	\$ 9,272,142	

Governmental Fund



Together We Can!

70- Capital Replacement Fund

	FY 2022-23 ADOPTED BUDGET	FY 2022-23 JUNE 2023	FY 2022-23 YEAR TO DATE	FY 2022-23 % OF BUDGET
BEGINNING FUND BALANCE	\$ 1,714,750	\$ 1,765,961	\$ 1,714,750	
Interest Income	\$ 1,500	\$ 7,166	\$ 58,377	COLLECTED 3891.80%
Transfers In - General Fund	297,241	-	-	0.00%
TOTAL REVENUES	\$ 298,741	\$ 7,166	\$ 58,377	19.54%
Council	\$ 260,000	\$ -	\$ -	0.00%
Administration	9,000	-	-	0.00%
TOTAL EXPENDITURES	\$ 269,000	\$ -	\$ -	0.00%
REVENUES OVER/(UNDER) EXPENDITURES	\$ 29,741	\$ 7,166	\$ 58,377	
PROJECTED ENDING FUND BALANCE	\$ 1,744,491	\$ 1,773,127	\$ 1,773,127	



70 – Capital Replacement Fund Overview

- Supported via budgeted transfers from the General Fund and interest earnings on invested balances.
- Major Projects/Improvements in FY 2022-23:

	<u>Budget</u>	<u>Expended</u>	<u>Balance</u>	<u>Status</u>
Land purchase	\$ 260,000	\$ -	\$ 260,000	In process
City Hall HVAC replacement	\$ 9,000	\$ -	\$ 9,000	Not started



Questions

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>6,212,420.00</u>	<u>384,006.31</u>	<u>5,576,580.59</u>	<u>635,839.41</u>	<u>89.77</u>
TOTAL REVENUES	<u>6,212,420.00</u>	<u>384,006.31</u>	<u>5,576,580.59</u>	<u>635,839.41</u>	<u>89.77</u>
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<u>EXPENDITURE SUMMARY</u>					
CITY COUNCIL	67,958.00	31,938.42	79,361.25 (11,403.25)	116.78
ADMINISTRATION	1,092,793.00	90,726.69	766,251.65	326,541.35	70.12
COURT	100,750.00	7,153.36	73,989.18	26,760.82	73.44
PUBLIC WORKS	622,489.00	46,952.55	398,075.76	224,413.24	63.95
FIRE DEPARTMENT	2,135,911.00	148,611.77	1,410,181.68	725,729.32	66.02
POLICE DEPARTMENT	2,099,919.00	145,676.54	1,421,309.39	678,609.61	67.68
DEVELOPMENT SERVICES	<u>92,600.00</u>	<u>9,155.83</u>	<u>70,642.70</u>	<u>21,957.30</u>	<u>76.29</u>
TOTAL EXPENDITURES	<u>6,212,420.00</u>	<u>480,215.16</u>	<u>4,219,811.61</u>	<u>1,992,608.39</u>	<u>67.93</u>
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REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (96,208.85)	1,356,768.98 (1,356,768.98)	0.00

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
10-599-1010 CURRENT ADVALOREM TAXES	4,018,000.00	236,720.00	3,875,779.52	142,220.48	96.46
10-599-1020 DELINQUENT ADVALOREM TAXES	20,000.00	1,681.04	14,112.69	5,887.31	70.56
10-599-1030 PENALTY & INTEREST REVENUE	15,000.00	376.08	10,487.49	4,512.51	69.92
10-599-1040 MUNICIPAL SALES TAX	702,000.00	51,514.28	503,683.09	198,316.91	71.75
10-599-1060 MIXED BEVERAGE TAX	<u>28,000.00</u>	<u>2,499.51</u>	<u>21,945.65</u>	<u>6,054.35</u>	<u>78.38</u>
TOTAL TAXES	4,783,000.00	292,790.91	4,426,008.44	356,991.56	92.54
<u>FRANCHISE REVENUES</u>					
10-599-2020 FRANCHISE FEES - ELECTRIC	335,000.00	0.00	231,249.02	103,750.98	69.03
10-599-2022 FRANCHISE FEES - GAS	45,000.00	0.00	45,587.12	(587.12)	101.30
10-599-2024 FRANCHISE FEES - CABLE	66,000.00	0.00	53,300.78	12,699.22	80.76
10-599-2026 FRANCHISE FEES - PHONE	11,000.00	0.00	7,133.92	3,866.08	64.85
10-599-2028 FRANCHISE FEES - REFUSE	<u>36,000.00</u>	<u>0.00</u>	<u>26,808.66</u>	<u>9,191.34</u>	<u>74.47</u>
TOTAL FRANCHISE REVENUES	493,000.00	0.00	364,079.50	128,920.50	73.85
<u>PERMITS & LICENSES</u>					
10-599-3010 BUILDING PERMITS	350,000.00	22,512.56	209,513.68	140,486.32	59.86
10-599-3012 PLAN REVIEW FEES	23,000.00	3,565.00	20,718.82	2,281.18	90.08
10-599-3018 CERT OF OCCUPANCY PERMITS	4,000.00	500.00	3,000.00	1,000.00	75.00
10-599-3020 PLATTING FEES	3,000.00	0.00	2,400.00	600.00	80.00
10-599-3025 VARIANCE/RE-ZONE FEES	1,000.00	0.00	700.00	300.00	70.00
10-599-3040 CONTRACTORS' LICENSES	9,000.00	675.00	6,250.00	2,750.00	69.44
10-599-3045 INSPECTION FEES	14,000.00	2,255.00	11,755.00	2,245.00	83.96
10-599-3048 COMMERCIAL SIGN PERMITS	1,800.00	100.00	1,750.00	50.00	97.22
10-599-3050 GARAGE SALE & OTHER PERMITS	2,000.00	60.00	1,090.00	910.00	54.50
10-599-3055 HEALTH INSPECTIONS	<u>4,500.00</u>	<u>250.00</u>	<u>3,350.00</u>	<u>1,150.00</u>	<u>74.44</u>
TOTAL PERMITS & LICENSES	412,300.00	29,917.56	260,527.50	151,772.50	63.19
<u>COURT FEES</u>					
10-599-4010 MUNICIPAL COURT FINES	135,000.00	10,505.17	78,323.40	56,676.60	58.02
10-599-4021 ARREST FEES	4,500.00	371.07	2,600.89	1,899.11	57.80
10-599-4028 STATE COURT COST ALLOCATION	6,500.00	0.00	0.00	6,500.00	0.00
10-599-4030 WARRANT FEES	16,000.00	850.00	8,819.00	7,181.00	55.12
10-599-4036 JUDICIAL FEE - CITY	<u>300.00</u>	<u>3.32</u>	<u>51.06</u>	<u>248.94</u>	<u>17.02</u>
TOTAL COURT FEES	162,300.00	11,729.56	89,794.35	72,505.65	55.33
<u>POLICE/FIRE REVENUES</u>					
10-599-6010 POLICE REPORT REVENUE	200.00	12.00	68.70	131.30	34.35
10-599-6030 POLICE DEPT. REVENUE	1,000.00	0.00	0.00	1,000.00	0.00
10-599-6040 TOWING CONTRACT	6,000.00	1,050.00	5,350.00	650.00	89.17
10-599-6060 EMS FEES	<u>165,000.00</u>	<u>16,564.81</u>	<u>146,139.30</u>	<u>18,860.70</u>	<u>88.57</u>
TOTAL POLICE/FIRE REVENUES	172,200.00	17,626.81	151,558.00	20,642.00	88.01

10 -GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MISC./GRANTS/INTEREST</u>					
10-599-7000 INTEREST INCOME	24,970.00	18,090.53	128,069.52 (103,099.52)	512.89
10-599-7021 GRANTS	25,000.00	0.00	57,359.58 (32,359.58)	229.44
10-599-7025 US DOJ VEST GRANT	3,000.00	0.00	737.88	2,262.12	24.60
10-599-7027 OPIOID ABATEMENT	0.00	0.00	997.80 (997.80)	0.00
10-599-7030 FORESTRY SERVICE GRANT	5,000.00	0.00	19,663.20 (14,663.20)	393.26
10-599-7037 STRAC	0.00	6,449.22	6,449.22 (6,449.22)	0.00
10-599-7040 PUBLIC RECORDS REVENUE	500.00	0.00	160.20	339.80	32.04
10-599-7050 ADMINISTRATIVE INCOME	10,500.00	421.94	4,555.97	5,944.03	43.39
10-599-7055 BEXAR COUNTY ELECTION	500.00	0.00	1,216.46 (716.46)	243.29
10-599-7060 CC SERVICE FEES	8,000.00	619.13	5,614.07	2,385.93	70.18
10-599-7070 RECYCLING REVENUE	4,000.00	0.00	0.00	4,000.00	0.00
10-599-7072 PAVILION & CH GROUNDS RENT	6,000.00	1,358.98	5,281.48	718.52	88.02
10-599-7075 SITE LEASE/LICENSE FEES	28,600.00	2,722.76	24,010.85	4,589.15	83.95
10-599-7084 DONATIONS- FIRE DEPARTMENT	3,000.00	0.00	3,000.00	0.00	100.00
10-599-7086 DONATIONS- ADMINISTRATION	2,500.00	300.00	2,310.00	190.00	92.40
10-599-7090 SALE OF CITY ASSETS	27,500.00	0.00	8,034.00	19,466.00	29.21
10-599-7097 INSURANCE PROCEEDS	0.00	0.00	443.97 (443.97)	0.00
TOTAL MISC./GRANTS/INTEREST	149,070.00	29,962.56	267,904.20 (118,834.20)	179.72
<u>TRANSFERS IN</u>					
10-599-8020 TRF IN -WATER FUND	22,050.00	0.00	0.00	22,050.00	0.00
10-599-8050 TRF IN -COURT RESTRICTED	8,500.00	0.00	0.00	8,500.00	0.00
10-599-8058 TRF IN - ARPA FUND INTEREST	0.00	1,978.91	16,708.60 (16,708.60)	0.00
10-599-8099 FUND BALANCE RESERVE	10,000.00	0.00	0.00	10,000.00	0.00
TOTAL TRANSFERS IN	40,550.00	1,978.91	16,708.60	23,841.40	41.20
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TOTAL NON-DEPARTMENTAL	6,212,420.00	384,006.31	5,576,580.59	635,839.41	89.77
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TOTAL REVENUES	6,212,420.00	384,006.31	5,576,580.59	635,839.41	89.77
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10 -GENERAL FUND
CITY COUNCIL

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SUPPLIES</u>					
10-600-2020 GENERAL OFFICE SUPPLIES	200.00	0.00	147.52	52.48	73.76
10-600-2035 COUNCIL/EMPLOYEE APPREC.	650.00	0.00	107.95	542.05	16.61
10-600-2037 CITY SPONSORED EVENTS	24,000.00	6,665.17	24,460.44 (460.44)	101.92
10-600-2040 MEETING SUPPLIES	<u>720.00</u>	<u>152.51</u>	<u>165.51</u>	<u>554.49</u>	<u>22.99</u>
TOTAL SUPPLIES	25,570.00	6,817.68	24,881.42	688.58	97.31
<u>SERVICES</u>					
10-600-3018 CITY WIDE CLEAN UP	29,220.00	0.00	26,687.93	2,532.07	91.33
10-600-3020 ASSOCIATION DUES & PUBS	1,768.00	1,233.00	1,833.00 (65.00)	103.68
10-600-3030 TRAINING/EDUCATION	3,800.00	0.00	0.00	3,800.00	0.00
10-600-3040 TRAVEL/LODGING/MEALS	<u>1,350.00</u>	<u>0.00</u>	<u>668.54</u>	<u>681.46</u>	<u>49.52</u>
TOTAL SERVICES	36,138.00	1,233.00	29,189.47	6,948.53	80.77
<u>CONTRACTUAL</u>					
10-600-4088 ELECTION SERVICES	<u>4,250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>4,250.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL	4,250.00	0.00	0.00	4,250.00	0.00
<u>CAPITAL OUTLAY</u>					
10-600-8005 NON CAPITAL - OFFICE FURNIT	1,000.00	0.00	1,402.62 (402.62)	140.26
10-600-8015 NON-CAPITAL-COMPUTER EQUIPM	1,000.00	0.00	0.00	1,000.00	0.00
10-600-8080 CAPITAL - IMPROVEMENT PROJE	<u>0.00</u>	<u>23,887.74</u>	<u>23,887.74</u> (<u>23,887.74)</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	2,000.00	23,887.74	25,290.36 (23,290.36)	1,264.52
<u>INTERFUND TRANSFERS</u>					
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TOTAL CITY COUNCIL	67,958.00	31,938.42	79,361.25 (11,403.25)	116.78

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-601-1010 SALARIES	572,942.00	45,349.46	415,510.24	157,431.76	72.52
10-601-1015 OVERTIME	500.00	0.00	0.00	500.00	0.00
10-601-1020 MEDICARE	8,430.00	655.56	5,974.82	2,455.18	70.88
10-601-1025 TWC (SUI)	1,350.00	9.00	63.00	1,287.00	4.67
10-601-1030 HEALTH INSURANCE	40,500.00	3,375.00	30,375.00	10,125.00	75.00
10-601-1031 HSA	133.00	14.80	107.30	25.70	80.68
10-601-1033 DENTAL INSURANCE	2,733.00	223.16	2,008.44	724.56	73.49
10-601-1035 VISION CARE INSURANCE	444.00	35.92	323.28	120.72	72.81
10-601-1036 LIFE INSURANCE	842.00	70.20	631.80	210.20	75.04
10-601-1037 WORKERS' COMP INSURANCE	1,240.00	283.74	897.13	342.87	72.35
10-601-1040 TMRS RETIREMENT	84,698.00	6,695.69	60,835.51	23,862.49	71.83
10-601-1070 SPECIAL ALLOWANCES	<u>7,875.00</u>	<u>605.80</u>	<u>5,720.48</u>	<u>2,154.52</u>	<u>72.64</u>
TOTAL PERSONNEL	721,687.00	57,318.33	522,447.00	199,240.00	72.39
<u>SUPPLIES</u>					
10-601-2020 GENERAL OFFICE SUPPLIES	7,000.00	495.93	4,194.74	2,805.26	59.92
10-601-2025 BENEFITS CITYWIDE	1,200.00	0.00	600.00	600.00	50.00
10-601-2030 POSTAGE/METER RENTAL	14,754.00	1,207.62	10,791.95	3,962.05	73.15
10-601-2035 EMPLOYEE APPRECIATION	1,500.00	16.04	1,167.85	332.15	77.86
10-601-2050 PRINTING & COPYING	1,000.00	0.00	126.00	874.00	12.60
10-601-2060 MED EXAMS/SCREENING/TESTING	200.00	0.00	146.29	53.71	73.15
10-601-2070 JANITORIAL SUPPLIES	<u>2,000.00</u>	<u>210.00</u>	<u>4,691.83</u>	<u>(2,691.83)</u>	<u>234.59</u>
TOTAL SUPPLIES	27,654.00	1,929.59	21,718.66	5,935.34	78.54
<u>SERVICES</u>					
10-601-3010 ADVERTISING EXPENSE	11,000.00	355.50	2,295.50	8,704.50	20.87
10-601-3012 PROF. SERVICES-ENGINEERS	2,500.00	0.00	21.25	2,478.75	0.85
10-601-3013 PROFESSIONAL SERVICES	5,460.00	80.00	2,220.00	3,240.00	40.66
10-601-3015 PROF. SERVICES-LEGAL	43,000.00	3,800.00	30,234.60	12,765.40	70.31
10-601-3016 CODIFICATION EXPENSE	5,000.00	0.00	4,710.15	289.85	94.20
10-601-3020 ASSOCIATION DUES & PUBL.	1,724.00	310.99	3,087.31	(1,363.31)	179.08
10-601-3030 TRAINING/EDUCATION	4,500.00	225.00	2,452.53	2,047.47	54.50
10-601-3040 TRAVEL/MILEAGE/LODGING/PERD	4,000.00	762.60	1,785.67	2,214.33	44.64
10-601-3050 LIABILITY INSURANCE	15,500.00	0.00	13,912.25	1,587.75	89.76
10-601-3070 PROPERTY INSURANCE	2,000.00	0.00	1,795.13	204.87	89.76
10-601-3075 BANK/CREDIT CARD FEES	8,000.00	666.43	6,153.66	1,846.34	76.92
10-601-3080 SPECIAL SERVICES	2,000.00	0.00	1,000.00	1,000.00	50.00
10-601-3085 WEBSITE TECHNOLOGY	2,500.00	0.00	2,500.00	0.00	100.00
10-601-3087 CITIZENS COMMUNICATION/EDUC	<u>9,500.00</u>	<u>66.02</u>	<u>8,096.61</u>	<u>1,403.39</u>	<u>85.23</u>
TOTAL SERVICES	116,684.00	6,266.54	80,264.66	36,419.34	68.79
<u>CONTRACTUAL</u>					
10-601-4050 DOCUMENT STORAGE/ARCHIVES	4,100.00	260.00	3,195.00	905.00	77.93
10-601-4060 IT SERVICES	55,500.00	4,228.98	47,763.74	7,736.26	86.06
10-601-4075 COMPUTER SOFTWARE/INCODE	10,759.00	0.00	10,986.09	(227.09)	102.11
10-601-4083 AUDIT SERVICES	16,000.00	0.00	14,250.00	1,750.00	89.06
10-601-4084 BEXAR COUNTY APPRAISAL DIST	20,291.00	5,174.00	15,522.00	4,769.00	76.50

10 -GENERAL FUND
ADMINISTRATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
10-601-4085 BEXAR COUNTY TAX ASSESSOR	<u>3,700.00</u>	<u>0.00</u>	<u>3,638.25</u>	<u>61.75</u>	<u>98.33</u>
TOTAL CONTRACTUAL	110,350.00	9,662.98	95,355.08	14,994.92	86.41
<u>MAINTENANCE</u>					
10-601-5005 EQUIPMENT LEASES	2,920.00	427.93	1,930.05	989.95	66.10
10-601-5010 EQUIPMENT MAINT & REPAIR	300.00	0.00	0.00	300.00	0.00
10-601-5015 ELECTRONIC EQPT MAINT	300.00	0.00	0.00	300.00	0.00
10-601-5030 BUILDING MAINTENANCE	<u>35,650.00</u>	<u>2,041.92</u>	<u>19,107.26</u>	<u>16,542.74</u>	<u>53.60</u>
TOTAL MAINTENANCE	39,170.00	2,469.85	21,037.31	18,132.69	53.71
<u>UTILITIES</u>					
10-601-7042 UTILITIES - PHONE/CELL/VOIP	<u>16,650.00</u>	<u>1,401.24</u>	<u>13,511.78</u>	<u>3,138.22</u>	<u>81.15</u>
TOTAL UTILITIES	16,650.00	1,401.24	13,511.78	3,138.22	81.15
<u>CAPITAL OUTLAY</u>					
10-601-8015 NON-CAPITAL-COMPUTER	600.00	399.00	638.00 (38.00)	106.33
10-601-8026 NON-CAPITAL - FURNITURE	750.00	0.00	0.00	750.00	0.00
10-601-8080 CAPITAL - IMPROVEMENTS	<u>10,000.00</u>	<u>11,279.16</u>	<u>11,279.16</u> (<u>1,279.16</u>)	<u>112.79</u>
TOTAL CAPITAL OUTLAY	11,350.00	11,678.16	11,917.16 (567.16)	105.00
<u>INTERFUND TRANSFERS</u>					
10-601-9010 TRANSFERS/CAP. REPLACE.	20,308.00	0.00	0.00	20,308.00	0.00
10-601-9030 TRANSFER TO DEBT SERVICE FU	<u>28,940.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,940.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	49,248.00	0.00	0.00	49,248.00	0.00
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TOTAL ADMINISTRATION	1,092,793.00	90,726.69	766,251.65	326,541.35	70.12

10 -GENERAL FUND
COURT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-602-1010 SALARIES	59,256.00	4,558.40	43,153.64	16,102.36	72.83
10-602-1020 MEDICARE	877.00	67.44	638.49	238.51	72.80
10-602-1025 TWC (SUI)	225.00	0.00	9.00	216.00	4.00
10-602-1036 LIFE INSURANCE	140.00	11.70	105.30	34.70	75.21
10-602-1037 WORKERS' COMP INSURANCE	129.00	29.75	93.87	35.13	72.77
10-602-1040 TMRS RETIREMENT	8,808.00	677.60	6,358.61	2,449.39	72.19
10-602-1070 SPECIAL ALLOWANCES	<u>1,200.00</u>	<u>92.30</u>	<u>876.85</u>	<u>323.15</u>	<u>73.07</u>
TOTAL PERSONNEL	70,635.00	5,437.19	51,235.76	19,399.24	72.54
<u>SUPPLIES</u>					
10-602-2020 OFFICE SUPPLIES	500.00	0.00	489.85	10.15	97.97
10-602-2050 PRINTING & COPYING	<u>750.00</u>	<u>0.00</u>	<u>165.98</u>	<u>584.02</u>	<u>22.13</u>
TOTAL SUPPLIES	1,250.00	0.00	655.83	594.17	52.47
<u>SERVICES</u>					
10-602-3015 JUDGE/PROSECUTOR	15,600.00	1,300.00	11,700.00	3,900.00	75.00
10-602-3020 ASSOCIATION DUES & PUBS	150.00	0.00	75.00	75.00	50.00
10-602-3030 TRAINING/EDUCATION	1,500.00	0.00	800.00	700.00	53.33
10-602-3040 TRAVEL/MILEAGE/LODGING	2,000.00	0.00	564.60	1,435.40	28.23
10-602-3050 LIABILITY INSURANCE	135.00	0.00	121.17	13.83	89.76
10-602-3070 PROPERTY INSURANCE	78.00	0.00	70.01	7.99	89.76
10-602-3075 BANK/CREDIT CARD FEES	<u>1,800.00</u>	<u>162.95</u>	<u>1,427.59</u>	<u>372.41</u>	<u>79.31</u>
TOTAL SERVICES	21,263.00	1,462.95	14,758.37	6,504.63	69.41
<u>CONTRACTUAL</u>					
10-602-4075 COMPUTER SOFTWARE/INCODE	<u>5,202.00</u>	<u>0.00</u>	<u>5,098.19</u>	<u>103.81</u>	<u>98.00</u>
TOTAL CONTRACTUAL	5,202.00	0.00	5,098.19	103.81	98.00
<u>UTILITIES</u>					
10-602-7042 UTILITIES - PHONE/CELL/VOIP	<u>2,400.00</u>	<u>253.22</u>	<u>2,241.03</u>	<u>158.97</u>	<u>93.38</u>
TOTAL UTILITIES	2,400.00	253.22	2,241.03	158.97	93.38
<u>CAPITAL OUTLAY</u>					
TOTAL COURT	100,750.00	7,153.36	73,989.18	26,760.82	73.44

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
10-603-1010 SALARIES	238,491.00	23,194.92	177,926.06	60,564.94	74.60
10-603-1015 OVERTIME	9,500.00	52.61	4,869.24	4,630.76	51.26
10-603-1020 MEDICARE	3,993.00	339.29	2,640.86	1,352.14	66.14
10-603-1025 TWC (SUI)	900.00	6.78	42.78	857.22	4.75
10-603-1030 HEALTH INSURANCE	32,400.00	2,025.00	23,287.50	9,112.50	71.88
10-603-1031 HSA	178.00	11.10	127.65	50.35	71.71
10-603-1033 DENTAL INSURANCE	1,535.00	97.21	1,088.19	446.81	70.89
10-603-1035 VISION CARE INSURANCE	325.00	20.36	229.44	95.56	70.60
10-603-1036 LIFE INSURANCE	562.00	35.10	403.65	158.35	71.82
10-603-1037 WORKERS' COMP INSURANCE	5,317.00	1,299.81	3,864.68	1,452.32	72.69
10-603-1040 TMRS RETIREMENT	40,124.00	3,217.59	26,467.16	13,656.84	65.96
10-603-1070 SPECIAL ALLOWANCES	<u>7,650.00</u>	<u>398.09</u>	<u>5,365.55</u>	<u>2,284.45</u>	<u>70.14</u>
TOTAL PERSONNEL	340,975.00	30,697.86	246,312.76	94,662.24	72.24
SUPPLIES					
10-603-2020 OFFICE SUPPLIES	750.00	0.00	313.38	436.62	41.78
10-603-2035 EMPLOYEE APPRECIATION	400.00	0.00	0.00	400.00	0.00
10-603-2050 PRINTING & COPYING	175.00	0.00	210.00 (35.00)	120.00
10-603-2060 MEDICAL EXAMS/SCREENINGS	200.00	100.00	100.00	100.00	50.00
10-603-2070 JANITORIAL SUPPLIES	2,500.00	0.00	341.36	2,158.64	13.65
10-603-2080 UNIFORMS	2,200.00	0.00	564.90	1,635.10	25.68
10-603-2090 SMALL TOOLS	3,500.00	0.00	2,319.85	1,180.15	66.28
10-603-2091 SAFETY GEAR	<u>1,500.00</u>	<u>317.93</u>	<u>2,660.45</u> (<u>1,160.45)</u>	<u>177.36</u>
TOTAL SUPPLIES	11,225.00	417.93	6,509.94	4,715.06	58.00
SERVICES					
10-603-3012 PROFESSIONAL - ENGINEERING	4,000.00	0.00	0.00	4,000.00	0.00
10-603-3013 PROFESSIONAL SERVICES	26,800.00	1,315.62	17,306.17	9,493.83	64.58
10-603-3014 PROF SERV - CH & MONUMENTS	7,500.00	0.00	5,969.27	1,530.73	79.59
10-603-3020 ASSOCIATION DUES & PUBS	300.00	0.00	150.00	150.00	50.00
10-603-3030 TRAINING/EDUCATION	600.00	0.00	1,128.00 (528.00)	188.00
10-603-3040 TRAVEL/MILEAGE/LODGING/PERD	250.00	0.00	21.70	228.30	8.68
10-603-3050 LIABILITY INSURANCE	4,900.00	0.00	4,398.07	501.93	89.76
10-603-3060 UNIFORM SERVICE	2,000.00	385.75	2,443.49 (443.49)	122.17
10-603-3070 PROPERTY INSURANCE	<u>2,700.00</u>	<u>0.00</u>	<u>2,423.42</u>	<u>276.58</u>	<u>89.76</u>
TOTAL SERVICES	49,050.00	1,701.37	33,840.12	15,209.88	68.99
CONTRACTUAL					
10-603-4075 COMPUTER SOFTWARE	<u>1,000.00</u>	<u>650.00</u>	<u>650.00</u>	<u>350.00</u>	<u>65.00</u>
TOTAL CONTRACTUAL	1,000.00	650.00	650.00	350.00	65.00
MAINTENANCE					
10-603-5005 EQUIPMENT LEASES	2,500.00	0.00	0.00	2,500.00	0.00
10-603-5010 EQUIPMENT MAINT & REPAIR	12,000.00	3,102.67	11,366.11	633.89	94.72
10-603-5020 VEHICLE MAINTENANCE	6,431.00	321.50	6,225.12	205.88	96.80
10-603-5030 BUILDING MAINTENANCE	4,500.00	423.16	5,530.98 (1,030.98)	122.91
10-603-5060 VEHICLE & EQPT FUELS	<u>10,000.00</u>	<u>1,374.79</u>	<u>10,724.12</u> (<u>724.12)</u>	<u>107.24</u>
TOTAL MAINTENANCE	35,431.00	5,222.12	33,846.33	1,584.67	95.53

10 -GENERAL FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-603-6011 CHEMICALS	500.00	0.00	561.87 (61.87)	112.37
10-603-6080 STREET MAINTENANCE	25,000.00	120.96	10,824.75	14,175.25	43.30
10-603-6081 SIGN MAINTENANCE	3,000.00	0.00	899.00	2,101.00	29.97
10-603-6083 DRAINAGE MAINT	300.00	0.00	0.00	300.00	0.00
10-603-6084 PAVILION/PLAY/PATH MAINT	2,000.00	28.94	1,184.73	815.27	59.24
10-603-6086 EAGLE SCOUT PROJECTS	<u>750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>750.00</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	31,550.00	149.90	13,470.35	18,079.65	42.70
<u>UTILITIES</u>					
10-603-7040 UTILITIES - ELECTRIC	39,500.00	3,997.71	29,373.41	10,126.59	74.36
10-603-7041 UTILITIES - GAS	500.00	31.84	237.73	262.27	47.55
10-603-7042 UTILITIES - PHONE	1,000.00	65.92	477.04	522.96	47.70
10-603-7044 UTILITIES - WATER	20,000.00	799.19	10,780.67	9,219.33	53.90
10-603-7045 STREET LIGHTS	28,000.00	2,469.26	19,946.47	8,053.53	71.24
10-603-7046 UTILITIES - SAWS	<u>6,000.00</u>	<u>749.45</u>	<u>2,601.96</u>	<u>3,398.04</u>	<u>43.37</u>
TOTAL UTILITIES	95,000.00	8,113.37	63,417.28	31,582.72	66.76
<u>CAPITAL OUTLAY</u>					
10-603-8015 NON-CAPITAL-COMPUTER	400.00	0.00	28.98	371.02	7.25
10-603-8020 NON-CAPITAL-MAINT EQPT	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	1,400.00	0.00	28.98	1,371.02	2.07
<u>INTERFUND TRANSFERS</u>					
10-603-9010 TRF TO CAPITAL REPLACEMENT	<u>56,858.00</u>	<u>0.00</u>	<u>0.00</u>	<u>56,858.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	56,858.00	0.00	0.00	56,858.00	0.00
TOTAL PUBLIC WORKS	622,489.00	46,952.55	398,075.76	224,413.24	63.95

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
10-604-1010 SALARIES	1,220,000.00	89,132.46	851,089.55	368,910.45	69.76
10-604-1015 OVERTIME	40,000.00	7,097.77	61,581.21 (21,581.21)	153.95
10-604-1020 MEDICARE	17,760.00	1,383.63	13,109.90	4,650.10	73.82
10-604-1025 TWC (SUI)	5,175.00	11.00	196.41	4,978.59	3.80
10-604-1030 HEALTH INSURANCE	137,700.00	9,450.00	85,050.00	52,650.00	61.76
10-604-1031 HSA	755.00	44.40	392.20	362.80	51.95
10-604-1033 DENTAL INSURANCE	6,768.00	448.92	4,043.12	2,724.88	59.74
10-604-1035 VISION CARE INSURANCE	1,405.00	96.34	866.70	538.30	61.69
10-604-1036 LIFE INSURANCE	2,387.00	187.20	1,602.90	784.10	67.15
10-604-1037 WORKERS' COMP INSURANCE	40,235.00	9,310.73	29,141.50	11,093.50	72.43
10-604-1040 TMRS RETIREMENT	187,968.00	13,940.60	126,669.69	61,298.31	67.39
10-604-1070 SPECIAL ALLOWANCES	<u>30,400.00</u>	<u>2,038.76</u>	<u>18,248.80</u>	<u>12,151.20</u>	<u>60.03</u>
TOTAL PERSONNEL	1,690,553.00	133,141.81	1,191,991.98	498,561.02	70.51
SUPPLIES					
10-604-2020 OFFICE SUPPLIES	1,200.00	67.00	1,065.48	134.52	88.79
10-604-2035 EMPLOYEE APPRECIATION	765.00	0.00	94.09	670.91	12.30
10-604-2060 MEDICAL EXAMS/SCREENINGS	1,000.00	0.00	1,151.00 (151.00)	115.10
10-604-2070 JANITORIAL SUPPLIES	3,000.00	0.00	3,009.16 (9.16)	100.31
10-604-2080 UNIFORMS & ACCESSORIES	<u>8,500.00</u>	<u>261.88</u>	<u>4,885.55</u>	<u>3,614.45</u>	<u>57.48</u>
TOTAL SUPPLIES	14,465.00	328.88	10,205.28	4,259.72	70.55
SERVICES					
10-604-3017 PROFESSIONAL - MEDICAL DIRE	5,400.00	450.00	4,050.00	1,350.00	75.00
10-604-3020 ASSOCIATION DUES & PUBS	8,420.00	0.00	7,448.80	971.20	88.47
10-604-3030 TRAINING/EDUCATION	7,000.00	0.00	7,126.34 (126.34)	101.80
10-604-3040 TRAVEL/MILEAGE/LODGING/PERD	4,000.00	209.27	910.50	3,089.50	22.76
10-604-3050 LIABILITY INSURANCE	27,500.00	0.00	24,683.02	2,816.98	89.76
10-604-3070 PROPERTY INSURANCE	17,800.00	0.00	15,976.65	1,823.35	89.76
10-604-3080 SPECIAL SERVICES	13,000.00	1,512.12	13,963.63 (963.63)	107.41
10-604-3090 COMMUNICATIONS SERVICES	<u>6,108.00</u>	<u>616.14</u>	<u>5,211.90</u>	<u>896.10</u>	<u>85.33</u>
TOTAL SERVICES	89,228.00	2,787.53	79,370.84	9,857.16	88.95
CONTRACTUAL					
10-604-4045 RADIO ACCESS FEES - COSA	5,800.00	468.00	4,266.00	1,534.00	73.55
10-604-4075 COMPUTER SOFTWARE/MAINTENAN	<u>0.00</u>	<u>0.00</u>	<u>977.96</u> (<u>977.96</u>)	<u>0.00</u>
TOTAL CONTRACTUAL	5,800.00	468.00	5,243.96	556.04	90.41
MAINTENANCE					
10-604-5010 EQUIPMENT MAINT & REPAIR	5,000.00	438.22	3,887.65	1,112.35	77.75
10-604-5020 VEHICLE MAINTENANCE	18,100.00	4,118.04	38,093.73 (19,993.73)	210.46
10-604-5030 BUILDING MAINTENANCE	6,350.00	685.84	2,703.17	3,646.83	42.57
10-604-5060 VEHICLE & EQPT FUELS	<u>15,000.00</u>	<u>995.84</u>	<u>9,196.65</u>	<u>5,803.35</u>	<u>61.31</u>
TOTAL MAINTENANCE	44,450.00	6,237.94	53,881.20 (9,431.20)	121.22

10 -GENERAL FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEPT MATERIALS-SERVICES</u>					
10-604-6015 ELECTRONIC EQPT MAINT	6,500.00	2,367.46	4,496.02	2,003.98	69.17
10-604-6030 INVESTIGATIVE SUPPLIES/PROC	750.00	0.00	282.45	467.55	37.66
10-604-6040 EMS SUPPLIES	27,940.00	3,028.70	17,983.90	9,956.10	64.37
10-604-6045 FIRE FIGHTING EQPT SUPPLIES	10,000.00	0.00	3,449.96	6,550.04	34.50
10-604-6060 PPE MAINTENANCE	<u>15,750.00</u>	<u>72.00</u>	<u>15,539.73</u>	<u>210.27</u>	<u>98.66</u>
TOTAL DEPT MATERIALS-SERVICES	60,940.00	5,468.16	41,752.06	19,187.94	68.51
<u>UTILITIES</u>					
10-604-7044 UTILITIES - WATER	<u>2,000.00</u>	<u>179.45</u>	<u>1,653.36</u>	<u>346.64</u>	<u>82.67</u>
TOTAL UTILITIES	2,000.00	179.45	1,653.36	346.64	82.67
<u>CAPITAL OUTLAY</u>					
10-604-8015 NON-CAPITAL-COMPUTER EQUIPM	400.00	0.00	0.00	400.00	0.00
10-604-8023 NON CAPITAL - FITNESS EQPT	<u>3,000.00</u>	<u>0.00</u>	<u>2,999.00</u>	<u>1.00</u>	<u>99.97</u>
TOTAL CAPITAL OUTLAY	3,400.00	0.00	2,999.00	401.00	88.21
<u>INTERFUND TRANSFERS</u>					
10-604-9000 GRANT EXPENDITURES	5,000.00	0.00	23,084.00 (18,084.00)	461.68
10-604-9010 TRF TO CAPITAL REPLACEMENT	<u>220,075.00</u>	<u>0.00</u>	<u>0.00</u>	<u>220,075.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	225,075.00	0.00	23,084.00	201,991.00	10.26
TOTAL FIRE DEPARTMENT	2,135,911.00	148,611.77	1,410,181.68	725,729.32	66.02

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
10-605-1010 SALARIES	1,355,493.00	94,164.76	882,793.90	472,699.10	65.13
10-605-1015 OVERTIME	32,500.00	0.00	32,576.54 (76.54)	100.24
10-605-1017 INCENTIVE AGREEMENTS	0.00	0.00	3,300.00 (3,300.00)	0.00
10-605-1020 MEDICARE	20,747.00	1,382.73	13,495.81	7,251.19	65.05
10-605-1025 TWC (SUI)	4,275.00	8.05	152.05	4,122.95	3.56
10-605-1030 HEALTH INSURANCE	145,800.00	11,475.00	98,550.00	47,250.00	67.59
10-605-1031 HSA	755.00	51.80	436.60	318.40	57.83
10-605-1033 DENTAL INSURANCE	7,160.00	547.38	4,757.86	2,402.14	66.45
10-605-1035 VISION CARE INSURANCE	1,487.00	116.68	1,009.40	477.60	67.88
10-605-1036 LIFE INSURANCE	2,668.00	198.90	1,731.60	936.40	64.90
10-605-1037 WORKERS' COMP INSURANCE	38,102.00	7,663.10	25,003.47	13,098.53	65.62
10-605-1040 TMRS RETIREMENT	208,467.00	14,130.83	135,933.72	72,533.28	65.21
10-605-1070 SPECIAL ALLOWANCES	<u>42,800.00</u>	<u>2,821.14</u>	<u>26,801.90</u>	<u>15,998.10</u>	<u>62.62</u>
TOTAL PERSONNEL	1,860,254.00	132,560.37	1,226,542.85	633,711.15	65.93
<u>SUPPLIES</u>					
10-605-2020 OFFICE SUPPLIES	3,000.00	239.48	1,054.72	1,945.28	35.16
10-605-2035 EMPLOYEE APPRECIATION	855.00	0.00	117.86	737.14	13.78
10-605-2050 PRINTING & COPYING	1,300.00	0.00	437.00	863.00	33.62
10-605-2060 MEDICAL/SCREENING/TESTING/B	1,000.00	0.00	774.60	225.40	77.46
10-605-2070 JANITORIAL/BUILDING SUPPLIE	500.00	87.63	87.63	412.37	17.53
10-605-2080 UNIFORMS & ACCESSORIES	<u>25,000.00</u>	<u>349.44</u>	<u>13,873.23</u>	<u>11,126.77</u>	<u>55.49</u>
TOTAL SUPPLIES	31,655.00	676.55	16,345.04	15,309.96	51.63
<u>SERVICES</u>					
10-605-3020 ASSOCIATION DUES & PUBS	3,180.00	0.00	1,125.00	2,055.00	35.38
10-605-3030 TRAINING/EDUCATION	3,000.00	39.78	1,421.78	1,578.22	47.39
10-605-3040 TRAVEL/MILEAGE/LODGING/PERD	5,000.00	79.60	2,347.65	2,652.35	46.95
10-605-3050 LIABILITY INSURANCE	23,600.00	0.00	21,182.53	2,417.47	89.76
10-605-3060 UNIFORM MAINTENANCE	6,000.00	158.13	2,605.20	3,394.80	43.42
10-605-3071 PROPERTY INSURANCE	11,300.00	0.00	10,142.48	1,157.52	89.76
10-605-3072 ANIMAL CONTROL SERVICES	12,500.00	1,000.00	9,278.98	3,221.02	74.23
10-605-3087 CITIZENS COMMUNICATION/ED	600.00	0.00	0.00	600.00	0.00
10-605-3090 COMMUNICATIONS SERVICES	<u>9,400.00</u>	<u>660.06</u>	<u>5,845.66</u>	<u>3,554.34</u>	<u>62.19</u>
TOTAL SERVICES	74,580.00	1,937.57	53,949.28	20,630.72	72.34
<u>CONTRACTUAL</u>					
10-605-4045 CONTRACT/RADIO FEES COSA	8,000.00	630.00	5,670.00	2,330.00	70.88
10-605-4075 COMPUTER SOFTWARE/INCODE	<u>19,780.00</u>	<u>36.00</u>	<u>19,668.03</u>	<u>111.97</u>	<u>99.43</u>
TOTAL CONTRACTUAL	27,780.00	666.00	25,338.03	2,441.97	91.21
<u>MAINTENANCE</u>					
10-605-5005 EQUIPMENT LEASES	2,000.00	153.01	1,345.76	654.24	67.29
10-605-5010 EQUIPMENT MAINT & REPAIR	2,000.00	94.91	1,069.12	930.88	53.46
10-605-5015 ELECTRONIC EQPT MAINT	2,350.00	194.40	378.60	1,971.40	16.11
10-605-5020 VEHICLE MAINTENANCE	28,000.00	4,095.36	24,075.53	3,924.47	85.98
10-605-5030 BUILDING MAINTENANCE	3,000.00	0.00	573.98	2,426.02	19.13

10 -GENERAL FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
10-605-5060 VEHICLE & EQPT FUELS	<u>46,000.00</u>	<u>4,511.80</u>	<u>32,897.00</u>	<u>13,103.00</u>	<u>71.52</u>
TOTAL MAINTENANCE	83,350.00	9,049.48	60,339.99	23,010.01	72.39
<u>DEPT MATERIALS-SERVICES</u>					
10-605-6030 INVESTIGATIVE SUPPLIES	5,000.00	71.98	884.49	4,115.51	17.69
10-605-6032 POLICE SAFETY SUPPLIES	3,000.00	373.21	373.21	2,626.79	12.44
10-605-6035 FIREARMS EQUIPMENT/SUPPLIES	<u>8,800.00</u>	<u>0.00</u>	<u>1,975.35</u>	<u>6,824.65</u>	<u>22.45</u>
TOTAL DEPT MATERIALS-SERVICES	16,800.00	445.19	3,233.05	13,566.95	19.24
<u>UTILITIES</u>					
10-605-7042 UTILITES- PHONE	<u>5,100.00</u>	<u>341.38</u>	<u>3,072.57</u>	<u>2,027.43</u>	<u>60.25</u>
TOTAL UTILITIES	5,100.00	341.38	3,072.57	2,027.43	60.25
<u>CAPITAL OUTLAY</u>					
10-605-8015 NON-CAPITAL-COMPUTER EQUIP.	<u>400.00</u>	<u>0.00</u>	<u>129.00</u>	<u>271.00</u>	<u>32.25</u>
TOTAL CAPITAL OUTLAY	400.00	0.00	129.00	271.00	32.25
<u>INTERFUND TRANSFERS</u>					
10-605-9000 GRANT EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>32,359.58</u>	<u>(32,359.58)</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	0.00	0.00	32,359.58	(32,359.58)	0.00
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TOTAL POLICE DEPARTMENT	2,099,919.00	145,676.54	1,421,309.39	678,609.61	67.68

10 -GENERAL FUND
DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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<u>SUPPLIES</u>					
10-607-2020 OFFICE SUPPLIES	125.00	85.83	184.70 (59.70)	147.76
10-607-2050 PRINTING & COPYING	<u>300.00</u>	<u>0.00</u>	<u>198.00</u>	<u>102.00</u>	<u>66.00</u>
TOTAL SUPPLIES	425.00	85.83	382.70	42.30	90.05
<u>SERVICES</u>					
10-607-3012 PROF -ENGINEERING REVIEW	2,000.00	0.00	0.00	2,000.00	0.00
10-607-3015 PROF -BLDG INSPECTION SERVI	80,000.00	7,900.00	61,475.00	18,525.00	76.84
10-607-3016 PROF -HEALTH INSPECTOR	2,800.00	240.00	1,860.00	940.00	66.43
10-607-3017 PROF -SANITARY INSPECTION S	<u>4,000.00</u>	<u>930.00</u>	<u>3,550.00</u>	<u>450.00</u>	<u>88.75</u>
TOTAL SERVICES	88,800.00	9,070.00	66,885.00	21,915.00	75.32
<u>CONTRACTUAL</u>					
10-607-4075 COMPUTER SOFTWARE/MAINTENAN	<u>3,375.00</u>	<u>0.00</u>	<u>3,375.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL CONTRACTUAL	3,375.00	0.00	3,375.00	0.00	100.00
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TOTAL DEVELOPMENT SERVICES	92,600.00	9,155.83	70,642.70	21,957.30	76.29
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TOTAL EXPENDITURES	6,212,420.00	480,215.16	4,219,811.61	1,992,608.39	67.93
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REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (96,208.85)	1,356,768.98 (1,356,768.98)	0.00
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CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,075,124.00</u>	<u>72,775.10</u>	<u>820,538.54</u>	<u>254,585.46</u>	<u>76.32</u>
TOTAL REVENUES	<u>1,075,124.00</u>	<u>72,775.10</u>	<u>820,538.54</u>	<u>254,585.46</u>	<u>76.32</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	861,952.00	96,091.43	775,648.77	86,303.23	89.99
DEBT SERVICE	<u>213,172.00</u>	<u>0.00</u>	<u>151,416.40</u>	<u>61,755.60</u>	<u>71.03</u>
TOTAL EXPENDITURES	<u>1,075,124.00</u>	<u>96,091.43</u>	<u>927,065.17</u>	<u>148,058.83</u>	<u>86.23</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	(23,316.33)	(106,526.63)	106,526.63	0.00

20 -WATER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>WATER SALES</u>					
20-599-5015 WATER CONSUMPTION	656,000.00	36,478.16	464,388.17	191,611.83	70.79
20-599-5016 LATE CHARGES	8,000.00	705.19	9,630.96 (1,630.96)	120.39
20-599-5018 DEBT SERVICE	189,900.00	15,806.00	142,208.84	47,691.16	74.89
20-599-5019 WATER SERVICE FEE	64,000.00	5,550.56	49,408.50	14,591.50	77.20
20-599-5036 EAA PASS THRU CHARGE	85,700.00	5,201.50	61,279.00	24,421.00	71.50
20-599-5045 METER UPGRADE FEE	<u>0.00</u>	<u>0.00</u>	<u>605.00</u> (<u>605.00)</u>	<u>0.00</u>
TOTAL WATER SALES	1,003,600.00	63,741.41	727,520.47	276,079.53	72.49
<u>MISC./GRANTS/INTEREST</u>					
20-599-7000 INTEREST INCOME	1,100.00	4,428.07	34,573.34 (33,473.34)	3,143.03
20-599-7011 OTHER INCOME	0.00	8.90	155.10 (155.10)	0.00
20-599-7012 LEASE OF WATER RIGHTS	23,000.00	2,000.00	11,750.00	11,250.00	51.09
20-599-7060 CC SERVICE FEES	6,000.00	569.77	5,871.33	128.67	97.86
20-599-7075 SITE/TOWER LEASE REVENUE	24,424.00	2,026.95	18,242.55	6,181.45	74.69
20-599-7090 SALE OF FIXED ASSETS	<u>0.00</u>	<u>0.00</u>	<u>5,425.75</u> (<u>5,425.75)</u>	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	54,524.00	9,033.69	76,018.07 (21,494.07)	139.42
<u>TRANSFERS IN</u>					
20-599-8072 TRF IN-CAPITAL REPLACEMENT	<u>17,000.00</u>	<u>0.00</u>	<u>17,000.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL TRANSFERS IN	17,000.00	0.00	17,000.00	0.00	100.00
<hr/>					
TOTAL NON-DEPARTMENTAL	1,075,124.00	72,775.10	820,538.54	254,585.46	76.32
<hr/>					
TOTAL REVENUES	<u>1,075,124.00</u>	<u>72,775.10</u>	<u>820,538.54</u>	<u>254,585.46</u>	<u>76.32</u>

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
20-606-1010 SALARIES	238,000.00	20,346.75	174,210.34	63,789.66	73.20
20-606-1015 OVERTIME	15,000.00	710.78	9,215.35	5,784.65	61.44
20-606-1020 MEDICARE	3,673.00	312.55	2,705.37	967.63	73.66
20-606-1025 TWC (SUI)	900.00	0.00	36.00	864.00	4.00
20-606-1030 HEALTH INSURANCE	32,400.00	2,700.00	23,962.50	8,437.50	73.96
20-606-1031 HSA	133.00	11.10	98.05	34.95	73.72
20-606-1033 DENTAL INSURANCE	1,480.00	125.65	1,116.63	363.37	75.45
20-606-1035 VISION CARE INSURANCE	330.00	27.88	247.84	82.16	75.10
20-606-1036 LIFE INSURANCE	562.00	46.80	415.35	146.65	73.91
20-606-1037 WORKERS' COMP INSURANCE	5,830.00	1,360.01	4,194.79	1,635.21	71.95
20-606-1040 TMRS RETIREMENT	36,299.00	3,166.44	27,718.33	8,580.67	76.36
20-606-1070 SPECIAL ALLOWANCES	<u>13,000.00</u>	<u>675.02</u>	<u>8,446.38</u>	<u>4,553.62</u>	<u>64.97</u>
TOTAL PERSONNEL	347,607.00	29,482.98	252,366.93	95,240.07	72.60
<u>SUPPLIES</u>					
20-606-2020 OFFICE SUPPLIES	1,200.00	50.86	220.37	979.63	18.36
20-606-2030 POSTAGE	3,895.00	320.64	3,093.06	801.94	79.41
20-606-2035 EMPLOYEE APPRECIATION	370.00	0.00	82.60	287.40	22.32
20-606-2050 PRINTING & COPYING	600.00	0.00	898.78 (298.78)	149.80
20-606-2060 MED EXAMS/SCREENING/TESTING	100.00	0.00	0.00	100.00	0.00
20-606-2070 JANITORIAL SUPPLIES	100.00	0.00	0.00	100.00	0.00
20-606-2075 BANK/CREDITCARD FEES	8,500.00	803.09	7,878.31	621.69	92.69
20-606-2080 UNIFORMS	1,600.00	17.60	628.37	971.63	39.27
20-606-2090 SMALL TOOLS	3,000.00	546.94	3,724.61 (724.61)	124.15
20-606-2091 SAFETY SUPPLIES/EQUIPMENT	<u>1,400.00</u>	<u>0.00</u>	<u>331.20</u>	<u>1,068.80</u>	<u>23.66</u>
TOTAL SUPPLIES	20,765.00	1,739.13	16,857.30	3,907.70	81.18
<u>SERVICES</u>					
20-606-3012 ENGINEERING SERVICES	10,000.00	0.00	1,080.00	8,920.00	10.80
20-606-3013 PROFESSIONAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
20-606-3020 ASSOCIATION DUES & PUBS	2,115.00	120.00	1,922.75	192.25	90.91
20-606-3030 TRAINING/EDUCATION	3,750.00	0.00 (55.00)	3,805.00	1.47-
20-606-3040 TRAVEL/MILEAGE/LODGING/PERD	1,000.00	320.31	404.79	595.21	40.48
20-606-3050 INSURANCE - LIABILITY	5,100.00	0.00	4,577.58	522.42	89.76
20-606-3060 UNIFORM SERVICES	3,000.00	185.73	2,250.92	749.08	75.03
20-606-3070 INSURANCE - PROPERTY	2,600.00	0.00	2,333.67	266.33	89.76
20-606-3075 CONSERV. ED./REBATES	100.00	0.00	0.00	100.00	0.00
20-606-3080 SPECIAL SERVICES	2,300.00	51.30	455.05	1,844.95	19.78
20-606-3082 WATER ANALYSIS FEES	7,000.00	829.94	4,255.33	2,744.67	60.79
20-606-3090 COMMUNICATIONS SERVICES	<u>0.00</u>	<u>65.92</u>	<u>477.11</u> (<u>477.11)</u>	<u>0.00</u>
TOTAL SERVICES	38,965.00	1,573.20	17,702.20	21,262.80	45.43

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CONTRACTUAL</u>					
20-606-4075 COMPUTER SOFTWARE/INCODE	12,130.00	652.85	9,251.50	2,878.50	76.27
20-606-4085 EAA -WATER MANAGEMENT FEES	84,084.00	9,084.24	60,376.36	23,707.64	71.80
20-606-4099 WATER RIGHTS/LEASE PAYMENTS	0.00	2,189.93	8,439.93	(8,439.93)	0.00
TOTAL CONTRACTUAL	96,214.00	11,927.02	78,067.79	18,146.21	81.14
<u>MAINTENANCE</u>					
20-606-5005 EQUIPMENT LEASES	5,000.00	0.00	1,666.08	3,333.92	33.32
20-606-5010 EQUIPMENT MAINT & REPAIR	7,000.00	0.00	6,250.00	750.00	89.29
20-606-5015 ELECTRONIC EQPT MAINTENANCE	500.00	0.00	0.00	500.00	0.00
20-606-5020 VEHICLE MAINTENANCE	3,000.00	94.59	489.33	2,510.67	16.31
20-606-5030 BUILDING MAINTENANCE	2,500.00	0.00	31.88	2,468.12	1.28
20-606-5060 VEHICLE & EQPT FUELS	6,500.00	579.34	7,370.75	(870.75)	113.40
TOTAL MAINTENANCE	24,500.00	673.93	15,808.04	8,691.96	64.52
<u>DEPT MATERIALS-SERVICES</u>					
20-606-6011 CHEMICALS	9,000.00	200.00	3,270.93	5,729.07	36.34
20-606-6050 WATER METERS & BOXES	2,000.00	0.00	2,216.37	(216.37)	110.82
20-606-6055 FIRE HYDRANTS & VALVES	10,000.00	0.00	10,313.05	(313.05)	103.13
20-606-6060 HUEBNER STORAGE TANK	5,000.00	0.00	2,268.83	2,731.17	45.38
20-606-6061 WELL SITE #1	8,750.00	0.00	250.94	8,499.06	2.87
20-606-6062 WELL SITE #2-EAA MONITORED	500.00	0.00	0.00	500.00	0.00
20-606-6064 WELL SITE #4-NOT OPERATION	1,000.00	0.00	0.00	1,000.00	0.00
20-606-6065 WELL SITE #5-EDWARDS BLENDI	1,000.00	0.00	3,676.64	(2,676.64)	367.66
20-606-6066 WELL SITE #6-MUNI TRACT	8,500.00	0.00	687.84	7,812.16	8.09
20-606-6067 WELL SITE #7	4,000.00	624.92	990.64	3,009.36	24.77
20-606-6068 WELL SITE #8	4,000.00	0.00	1,756.37	2,243.63	43.91
20-606-6069 WELL SITE #9-TRINITY	500.00	0.00	0.00	500.00	0.00
20-606-6070 SCADA SYSTEM MAINTENANCE	5,000.00	0.00	3,556.60	1,443.40	71.13
20-606-6071 SHAVANO DRIVE PUMP STATION	2,000.00	0.00	0.00	2,000.00	0.00
20-606-6072 WATER SYSTEM MAINTENANCE	30,000.00	0.00	28,517.78	1,482.22	95.06
20-606-6080 STREET MAINT SUPPLIES	4,000.00	0.00	3,744.65	255.35	93.62
TOTAL DEPT MATERIALS-SERVICES	95,250.00	824.92	61,250.64	33,999.36	64.31
<u>UTILITIES</u>					
20-606-7040 UTILITIES - ELECTRIC	74,700.00	7,569.78	47,114.27	27,585.73	63.07
20-606-7042 UTILITIES - PHONE/CELL	1,350.00	0.00	0.00	1,350.00	0.00
20-606-7044 UTILITIES - WATER	400.00	42.44	365.82	34.18	91.46
TOTAL UTILITIES	76,450.00	7,612.22	47,480.09	28,969.91	62.11
<u>CAPITAL OUTLAY</u>					
20-606-8015 NON-CAPITAL - COMPUTERS	700.00	0.00	94.99	605.01	13.57
20-606-8020 NON-CAPITAL MAINTENANCE EQU	2,320.00	4,190.66	4,190.66	(1,870.66)	180.63
20-606-8080 WATER SYSTEM IMPROVEMENTS	37,647.00	38,067.37	252,967.13	(215,320.13)	671.94
20-606-8087 WATER METER REPLACEMENT	3,000.00	0.00	1,020.00	1,980.00	34.00
20-606-8093 CAPITAL - SHAV DR PUMP STA	30,000.00	0.00	27,843.00	2,157.00	92.81
TOTAL CAPITAL OUTLAY	73,667.00	42,258.03	286,115.78	(212,448.78)	388.39

20 -WATER FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>INTERFUND TRANSFERS</u>					
20-606-9010 TRF TO GENERAL FUND	22,050.00	0.00	0.00	22,050.00	0.00
20-606-9020 TRF TO CAPITAL REP. FUND 72	<u>66,484.00</u>	<u>0.00</u>	<u>0.00</u>	<u>66,484.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	88,534.00	0.00	0.00	88,534.00	0.00
TOTAL WATER DEPARTMENT	861,952.00	96,091.43	775,648.77	86,303.23	89.99

20 -WATER FUND
DEBT SERVICE

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
20-607-8016 2017 GO REFUNDING (2009) PR	70,000.00	0.00	70,000.00	0.00	100.00
20-607-8017 2017 GO REFUNDING (2009) IN	62,200.00	0.00	31,450.00	30,750.00	50.56
20-607-8030 BOND AGENT FEES	400.00	0.00	200.00	200.00	50.00
20-607-8056 2018 GO REFUNDING (2009) PR	47,265.00	0.00	47,265.00	0.00	100.00
20-607-8057 2018 GO REFUNDING (2009) IN	4,367.00	0.00	2,501.40	1,865.60	57.28
20-607-8060 SIB LOAN - PRINCIPAL	<u>28,940.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,940.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	213,172.00	0.00	151,416.40	61,755.60	71.03
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TOTAL DEBT SERVICE	213,172.00	0.00	151,416.40	61,755.60	71.03
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TOTAL EXPENDITURES	1,075,124.00	96,091.43	927,065.17	148,058.83	86.23
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	(23,316.33)	(106,526.63)	106,526.63	0.00
	=====	=====	=====	=====	=====

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>959,103.00</u>	<u>20,083.99</u>	<u>722,270.05</u>	<u>236,832.95</u>	<u>75.31</u>
TOTAL REVENUES	<u>959,103.00</u> =====	<u>20,083.99</u> =====	<u>722,270.05</u> =====	<u>236,832.95</u> =====	<u>75.31</u> =====
<u>EXPENDITURE SUMMARY</u>					
DEBT SERVICE	<u>959,103.00</u>	<u>0.00</u>	<u>703,428.47</u>	<u>255,674.53</u>	<u>73.34</u>
TOTAL EXPENDITURES	<u>959,103.00</u> =====	<u>0.00</u> =====	<u>703,428.47</u> =====	<u>255,674.53</u> =====	<u>73.34</u> =====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	20,083.99	18,841.58 (18,841.58)	0.00

30 -DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
30-599-1010 CURRENT ADVALOREM TAXES	245,067.00	19,512.03	319,467.25 (74,400.25)	130.36
30-599-1020 DELINQUENT ADVALOREM TAXES	0.00	82.93	665.28 (665.28)	0.00
30-599-1030 PENALTY & INTEREST	<u>0.00</u>	<u>30.92</u>	<u>787.56</u> (<u>787.56)</u>	<u>0.00</u>
TOTAL TAXES	245,067.00	19,625.88	320,920.09 (75,853.09)	130.95
 <u>TRANSFERS IN</u>					
30-599-8010 INTEREST INCOME	0.00	458.11	4,911.96 (4,911.96)	0.00
30-599-8012 TRANSFER FROM GENERAL FUND	28,940.00	0.00	0.00	28,940.00	0.00
30-599-8030 FUND BALANCE - TRANSFER IN	51,804.00	0.00	0.00	51,804.00	0.00
30-599-8048 TRANSFER IN - STREET MAINT	<u>633,292.00</u>	<u>0.00</u>	<u>396,438.00</u>	<u>236,854.00</u>	<u>62.60</u>
TOTAL TRANSFERS IN	714,036.00	458.11	401,349.96	312,686.04	56.21
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TOTAL NON-DEPARTMENTAL	959,103.00	20,083.99	722,270.05	236,832.95	75.31
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TOTAL REVENUES	959,103.00	20,083.99	722,270.05	236,832.95	75.31
	=====	=====	=====	=====	=====

30 -DEBT SERVICE FUND
DEBT SERVICE

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
30-607-8054 BOND AGENT FEES	500.00	0.00	18.87	481.13	3.77
30-607-8056 2018 GO REFUNDING (2009) PR	178,763.00	0.00	182,735.00 (3,972.00)	102.22
30-607-8057 2018 GO REFUNDING (2009) IN	21,746.00	0.00	9,670.85	12,075.15	44.47
30-607-8058 2022 GO BOND - PRINCIPAL	265,000.00	0.00	265,000.00	0.00	100.00
30-607-8059 2022 GO BONDS - INTEREST	464,154.00	0.00	246,003.75	218,150.25	53.00
30-607-8060 SIB LOAN - PRINCIPAL	<u>28,940.00</u>	<u>0.00</u>	<u>0.00</u>	<u>28,940.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	959,103.00	0.00	703,428.47	255,674.53	73.34
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TOTAL DEBT SERVICE	959,103.00	0.00	703,428.47	255,674.53	73.34
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TOTAL EXPENDITURES	959,103.00	0.00	703,428.47	255,674.53	73.34
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	20,083.99	18,841.58 (18,841.58)	0.00
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>175,500.00</u>	<u>13,970.50</u>	<u>135,843.56</u>	<u>39,656.44</u>	<u>77.40</u>
TOTAL REVENUES	<u>175,500.00</u> =====	<u>13,970.50</u> =====	<u>135,843.56</u> =====	<u>39,656.44</u> =====	<u>77.40</u> =====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	1,200.00	0.00	0.00	1,200.00	0.00
POLICE DEPARTMENT	<u>172,890.00</u>	<u>449.67</u>	<u>136,803.47</u>	<u>36,086.53</u>	<u>79.13</u>
TOTAL EXPENDITURES	<u>174,090.00</u> =====	<u>449.67</u> =====	<u>136,803.47</u> =====	<u>37,286.53</u> =====	<u>78.58</u> =====
REVENUES OVER/ (UNDER) EXPENDITURES	1,410.00	13,520.83 (959.91)	2,369.91	68.08-

40 -CRIME CONTROL DISTRICT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
40-599-1050 SALES - CRIME CONTROL DIST	<u>175,500.00</u>	<u>12,871.06</u>	<u>125,584.26</u>	<u>49,915.74</u>	<u>71.56</u>
TOTAL TAXES	175,500.00	12,871.06	125,584.26	49,915.74	71.56
<u>MISC./GRANTS/INTEREST</u>					
40-599-7085 POLICE DEPT - DONATIONS	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	(<u>500.00</u>)	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	0.00	0.00	500.00	(500.00)	0.00
<u>TRANSFERS IN</u>					
40-599-8005 INTEREST INCOME	<u>0.00</u>	<u>1,099.44</u>	<u>9,759.30</u>	(<u>9,759.30</u>)	<u>0.00</u>
TOTAL TRANSFERS IN	0.00	1,099.44	9,759.30	(9,759.30)	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	175,500.00	13,970.50	135,843.56	39,656.44	77.40
<hr/>					
TOTAL REVENUES	175,500.00	13,970.50	135,843.56	39,656.44	77.40
	=====	=====	=====	=====	=====

40 -CRIME CONTROL DISTRICT
FIRE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
40-604-3030 TRAINING/EDUCATION	<u>1,200.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,200.00</u>	<u>0.00</u>
TOTAL SERVICES	1,200.00	0.00	0.00	1,200.00	0.00
<u>CAPITAL OUTLAY</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>INTERFUND TRANSFERS</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>					
TOTAL FIRE DEPARTMENT	1,200.00	0.00	0.00	1,200.00	0.00

40 -CRIME CONTROL DISTRICT
POLICE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
40-605-3030 TRAINING/EDUCATION	6,400.00	219.10	3,428.38	2,971.62	53.57
40-605-3087 CITIZENS COMMUNICATION/EDUC	<u>7,000.00</u>	<u>0.00</u>	<u>4,234.98</u>	<u>2,765.02</u>	<u>60.50</u>
TOTAL SERVICES	13,400.00	219.10	7,663.36	5,736.64	57.19
<u>CONTRACTUAL</u>					
<hr/>					
<u>CAPITAL OUTLAY</u>					
40-605-8030 POLICE EQUIPMENT PURCHASE	29,490.00	0.00	29,490.00	0.00	100.00
40-605-8050 CAPITAL - VEHICLES	<u>130,000.00</u>	<u>230.57</u>	<u>99,650.11</u>	<u>30,349.89</u>	<u>76.65</u>
TOTAL CAPITAL OUTLAY	159,490.00	230.57	129,140.11	30,349.89	80.97
<u>INTERFUND TRANSFERS</u>					
<hr/>					
TOTAL POLICE DEPARTMENT	172,890.00	449.67	136,803.47	36,086.53	79.13
<hr/>					
TOTAL EXPENDITURES	174,090.00	449.67	136,803.47	37,286.53	78.58
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	1,410.00	13,520.83	(959.91)	2,369.91	68.08-
	=====	=====	=====	=====	=====

CITY OF SHAVANO PARK
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JUNE 30TH, 2023

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>15,200.00</u>	<u>487.78</u>	<u>16,481.00</u>	(<u>1,281.00</u>)	<u>108.43</u>
TOTAL REVENUES	<u>15,200.00</u>	<u>487.78</u>	<u>16,481.00</u>	(<u>1,281.00</u>)	<u>108.43</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>10,800.00</u>	<u>1,761.81</u>	<u>1,835.71</u>	<u>8,964.29</u>	<u>17.00</u>
TOTAL EXPENDITURES	<u>10,800.00</u>	<u>1,761.81</u>	<u>1,835.71</u>	<u>8,964.29</u>	<u>17.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	4,400.00	(1,274.03)	14,645.29	(10,245.29)	332.85

42 -PEG FUNDS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>FRANCHISE REVENUES</u>					
42-599-2024 FRANCHISE - PEG FEES	<u>15,200.00</u>	<u>0.00</u>	<u>12,516.52</u>	<u>2,683.48</u>	<u>82.35</u>
TOTAL FRANCHISE REVENUES	15,200.00	0.00	12,516.52	2,683.48	82.35
<u>MISC./GRANTS/INTEREST</u>					
42-599-7000 INTEREST	<u>0.00</u>	<u>487.78</u>	<u>3,964.48</u>	(<u>3,964.48</u>)	<u>0.00</u>
TOTAL MISC./GRANTS/INTEREST	0.00	487.78	3,964.48	(3,964.48)	0.00
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	15,200.00	487.78	16,481.00 (1,281.00)	108.43
<hr/>					
TOTAL REVENUES	<u>15,200.00</u>	<u>487.78</u>	<u>16,481.00</u> (<u>1,281.00)</u>	<u>108.43</u>
	=====	=====	=====	=====	=====

42 -PEG FUNDS
ADMINISTRATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
CAPITAL OUTLAY					
42-601-8030 CAPITAL-ELECTRONIC EQUIPMEN	10,800.00	1,761.81	1,835.71	8,964.29	17.00
TOTAL CAPITAL OUTLAY	10,800.00	1,761.81	1,835.71	8,964.29	17.00
<hr/>					
TOTAL ADMINISTRATION	10,800.00	1,761.81	1,835.71	8,964.29	17.00
<hr/>					
TOTAL EXPENDITURES	10,800.00	1,761.81	1,835.71	8,964.29	17.00
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	4,400.00	(1,274.03)	14,645.29	(10,245.29)	332.85
	=====	=====	=====	=====	=====

45 -TREE PROTECT & BEAUT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>25,000.00</u>	<u>385.00</u>	<u>2,870.00</u>	<u>22,130.00</u>	<u>11.48</u>
TOTAL REVENUES	<u>25,000.00</u>	<u>385.00</u>	<u>2,870.00</u>	<u>22,130.00</u>	<u>11.48</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	22,375.00	0.00	19.90	22,355.10	0.09
DEVELOPMENT SERVICES	<u>2,625.00</u>	<u>0.00</u>	<u>2,625.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL EXPENDITURES	<u>25,000.00</u>	<u>0.00</u>	<u>2,644.90</u>	<u>22,355.10</u>	<u>10.58</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	385.00	225.10 (225.10)	0.00

45 -TREE PROTECT & BEAUT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>PERMITS & LICENSES</u>					
45-599-3015 TREE TRIMMING PERMITS	<u>12,250.00</u>	<u>385.00</u>	<u>2,870.00</u>	<u>9,380.00</u>	<u>23.43</u>
TOTAL PERMITS & LICENSES	12,250.00	385.00	2,870.00	9,380.00	23.43
<u>MISC./GRANTS/INTEREST</u>					
<hr/>					
<u>TRANSFERS IN</u>					
45-599-8099 FUND BALANCE RESERVE	<u>12,750.00</u>	<u>0.00</u>	<u>0.00</u>	<u>12,750.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	12,750.00	0.00	0.00	12,750.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	25,000.00	385.00	2,870.00	22,130.00	11.48
<hr/>					
TOTAL REVENUES	25,000.00	385.00	2,870.00	22,130.00	11.48
	=====	=====	=====	=====	=====

45 -TREE PROTECT & BEAUT FUND
ADMINISTRATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
45-601-3087 CITIZENS COMMUNICATION/EDUC	500.00	0.00	19.90	480.10	3.98
TOTAL SERVICES	500.00	0.00	19.90	480.10	3.98
<u>DEPT MATERIALS-SERVICES</u>					
45-601-6085 SUPPLIES/MATERIAL/CHEMICALS	21,875.00	0.00	0.00	21,875.00	0.00
TOTAL DEPT MATERIALS-SERVICES	21,875.00	0.00	0.00	21,875.00	0.00
<hr/>					
TOTAL ADMINISTRATION	22,375.00	0.00	19.90	22,355.10	0.09

45 -TREE PROTECT & BEAUT FUND
DEVELOPMENT SERVICES

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CONTRACTUAL</u>					
45-607-4075 COMPUTER SOFTWARE	<u>2,625.00</u>	<u>0.00</u>	<u>2,625.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL CONTRACTUAL	2,625.00	0.00	2,625.00	0.00	100.00
<hr/>					
TOTAL DEVELOPMENT SERVICES	2,625.00	0.00	2,625.00	0.00	100.00
<hr/>					
TOTAL EXPENDITURES	25,000.00	0.00	2,644.90	22,355.10	10.58
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	385.00	225.10 (225.10)	0.00
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>683,292.00</u>	<u>12,878.56</u>	<u>125,920.74</u>	<u>557,371.26</u>	<u>18.43</u>
TOTAL REVENUES	<u>683,292.00</u>	<u>12,878.56</u>	<u>125,920.74</u>	<u>557,371.26</u>	<u>18.43</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
PUBLIC WORKS	<u>683,292.00</u>	<u>0.00</u>	<u>396,438.00</u>	<u>286,854.00</u>	<u>58.02</u>
TOTAL EXPENDITURES	<u>683,292.00</u>	<u>0.00</u>	<u>396,438.00</u>	<u>286,854.00</u>	<u>58.02</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	12,878.56 (270,517.26)	270,517.26	0.00

48 -STREET MAINTENANCE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TAXES</u>					
48-599-1040 SALES - STREET MAINTENANCE	<u>175,500.00</u>	<u>12,878.56</u>	<u>125,920.74</u>	<u>49,579.26</u>	<u>71.75</u>
TOTAL TAXES	175,500.00	12,878.56	125,920.74	49,579.26	71.75
<u>PERMITS & LICENSES</u>					
<hr/>					
<u>TRANSFERS IN</u>					
48-599-8099 FUND BALANCE RESERVE	<u>507,792.00</u>	<u>0.00</u>	<u>0.00</u>	<u>507,792.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	507,792.00	0.00	0.00	507,792.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	683,292.00	12,878.56	125,920.74	557,371.26	18.43
<hr/>					
TOTAL REVENUES	<u>683,292.00</u>	<u>12,878.56</u>	<u>125,920.74</u>	<u>557,371.26</u>	<u>18.43</u>
	=====	=====	=====	=====	=====

48 -STREET MAINTENANCE FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>DEPT MATERIALS-SERVICES</u>					
48-603-6080 STREET MAINTENANCE	<u>50,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>50,000.00</u>	<u>0.00</u>
TOTAL DEPT MATERIALS-SERVICES	50,000.00	0.00	0.00	50,000.00	0.00
<u>INTERFUND TRANSFERS</u>					
48-603-9030 TRANS TO DEBT SERVICE	<u>633,292.00</u>	<u>0.00</u>	<u>396,438.00</u>	<u>236,854.00</u>	<u>62.60</u>
TOTAL INTERFUND TRANSFERS	633,292.00	0.00	396,438.00	236,854.00	62.60
<hr/>					
TOTAL PUBLIC WORKS	683,292.00	0.00	396,438.00	286,854.00	58.02
<hr/>					
TOTAL EXPENDITURES	683,292.00	0.00	396,438.00	286,854.00	58.02
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	12,878.56 (270,517.26)	270,517.26	0.00
<hr/>					

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>69,250.00</u>	<u>1,117.27</u>	<u>7,687.91</u>	<u>61,562.09</u>	<u>11.10</u>
TOTAL REVENUES	<u>69,250.00</u>	<u>1,117.27</u>	<u>7,687.91</u>	<u>61,562.09</u>	<u>11.10</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
OPERATING EXPENSES	<u>63,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>63,500.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>63,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>63,500.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	5,750.00	1,117.27	7,687.91 (1,937.91)	133.70

50 -COURT RESTRICTED FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>COURT FEES</u>					
50-599-4022 COURT EFFICIENCY REVENUE	150.00	5.00	74.46	75.54	49.64
50-599-4023 COURT SECURITY REVENUE	4,800.00	392.35	2,711.54	2,088.46	56.49
50-599-4024 TRUANCY PREVENTION FUND	4,000.00	383.42	2,506.33	1,493.67	62.66
50-599-4025 COURT TECHNOLOGY REVENUE	4,200.00	328.85	2,345.48	1,854.52	55.84
50-599-4026 JURY FUND	<u>100.00</u>	<u>7.65</u>	<u>50.10</u>	<u>49.90</u>	<u>50.10</u>
TOTAL COURT FEES	13,250.00	1,117.27	7,687.91	5,562.09	58.02
<u>TRANSFERS IN</u>					
50-599-8099 FUND BALANCE RESERVE	<u>56,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>56,000.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	56,000.00	0.00	0.00	56,000.00	0.00
<hr/>					
TOTAL NON-DEPARTMENTAL	69,250.00	1,117.27	7,687.91	61,562.09	11.10
<hr/>					
TOTAL REVENUES	69,250.00	1,117.27	7,687.91	61,562.09	11.10
	=====	=====	=====	=====	=====

50 -COURT RESTRICTED FUND
OPERATING EXPENSES

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
50-602-8080 CAPITAL IMPROVEMENTS	<u>55,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>55,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	55,000.00	0.00	0.00	55,000.00	0.00
<u>INTERFUND TRANSFERS</u>					
50-602-9010 TRANSFER TO GENERAL FUND	<u>8,500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>8,500.00</u>	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	8,500.00	0.00	0.00	8,500.00	0.00
<hr/>					
TOTAL OPERATING EXPENSES	63,500.00	0.00	0.00	63,500.00	0.00
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TOTAL EXPENDITURES	63,500.00	0.00	0.00	63,500.00	0.00
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REVENUES OVER/ (UNDER) EXPENDITURES	5,750.00	1,117.27	7,687.91 (1,937.91)	133.70
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52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>5,000.00</u>	<u>402.43</u>	<u>3,187.94</u>	<u>1,812.06</u>	<u>63.76</u>
TOTAL REVENUES	<u>5,000.00</u>	<u>402.43</u>	<u>3,187.94</u>	<u>1,812.06</u>	<u>63.76</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
FIRE DEPARTMENT	2,000.00	1,733.50	1,916.49	83.51	95.82
POLICE DEPARTMENT	<u>3,000.00</u>	<u>0.00</u>	<u>105.25</u>	<u>2,894.75</u>	<u>3.51</u>
TOTAL EXPENDITURES	<u>5,000.00</u>	<u>1,733.50</u>	<u>2,021.74</u>	<u>2,978.26</u>	<u>40.43</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (1,331.07)	1,166.20 (1,166.20)	0.00

52 -CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
52-599-7010 SCHOOL CROSSING GUARD FUNDS	<u>4,000.00</u>	<u>402.43</u>	<u>3,187.94</u>	<u>812.06</u>	<u>79.70</u>
TOTAL MISC./GRANTS/INTEREST	4,000.00	402.43	3,187.94	812.06	79.70
<u>TRANSFERS IN</u>					
52-599-8089 FUND BALANCE RESERVE	<u>1,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	1,000.00	0.00	0.00	1,000.00	0.00
<hr/>					
TOTAL NON DEPARTMENTAL	5,000.00	402.43	3,187.94	1,812.06	63.76
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TOTAL REVENUES	5,000.00	402.43	3,187.94	1,812.06	63.76
	=====	=====	=====	=====	=====

52 -CHILD SAFETY FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-604-3087 CITIZENS COMMUNICATION/EDUC	<u>2,000.00</u>	<u>1,733.50</u>	<u>1,916.49</u>	<u>83.51</u>	<u>95.82</u>
TOTAL SERVICES	2,000.00	1,733.50	1,916.49	83.51	95.82
<hr/>					
TOTAL FIRE DEPARTMENT	2,000.00	1,733.50	1,916.49	83.51	95.82

52 -CHILD SAFETY FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
52-605-3087 CITIZENS COMMUNICATION/EDUC	<u>3,000.00</u>	<u>0.00</u>	<u>105.25</u>	<u>2,894.75</u>	<u>3.51</u>
TOTAL SERVICES	3,000.00	0.00	105.25	2,894.75	3.51
<hr/>					
TOTAL POLICE DEPARTMENT	3,000.00	0.00	105.25	2,894.75	3.51
<hr/>					
TOTAL EXPENDITURES	5,000.00	1,733.50	2,021.74	2,978.26	40.43
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	(1,331.07)	1,166.20	(1,166.20)	0.00
	=====	=====	=====	=====	=====

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,300.00</u>	<u>0.00</u>	<u>1,281.31</u>	<u>18.69</u>	<u>98.56</u>
TOTAL REVENUES	<u>1,300.00</u>	<u>0.00</u>	<u>1,281.31</u>	<u>18.69</u>	<u>98.56</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
POLICE DEPARTMENT	<u>1,300.00</u>	<u>520.00</u>	<u>846.30</u>	<u>453.70</u>	<u>65.10</u>
TOTAL EXPENDITURES	<u>1,300.00</u>	<u>520.00</u>	<u>846.30</u>	<u>453.70</u>	<u>65.10</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (520.00)	435.01 (435.01)	0.00

53 -LEOSE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>POLICE/FIRE REVENUES</u>					
53-599-6020 LEOSE FUNDS	<u>1,300.00</u>	<u>0.00</u>	<u>1,281.31</u>	<u>18.69</u>	<u>98.56</u>
TOTAL POLICE/FIRE REVENUES	1,300.00	0.00	1,281.31	18.69	98.56
<u>TRANSFERS IN</u>					
<hr/>					
TOTAL NON-DEPARTMENTAL	1,300.00	0.00	1,281.31	18.69	98.56
<hr/>					
TOTAL REVENUES	<u>1,300.00</u>	<u>0.00</u>	<u>1,281.31</u>	<u>18.69</u>	<u>98.56</u>
	=====	=====	=====	=====	=====

53 -LEOSE
POLICE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
53-605-3030 TRAINING/EDUCATION	<u>1,300.00</u>	<u>520.00</u>	<u>846.30</u>	<u>453.70</u>	<u>65.10</u>
TOTAL SERVICES	1,300.00	520.00	846.30	453.70	65.10
<hr/>					
TOTAL POLICE DEPARTMENT	1,300.00	520.00	846.30	453.70	65.10
<hr/>					
TOTAL EXPENDITURES	1,300.00	520.00	846.30	453.70	65.10
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (520.00)	435.01 (435.01)	0.00
	=====	=====	=====	=====	=====

58 -AMER RESCUE PLAN ACT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON DEPARTMENTAL	<u>281,042.00</u>	<u>66,942.44</u>	<u>198,552.14</u>	<u>82,489.86</u>	<u>70.65</u>
TOTAL REVENUES	<u>281,042.00</u>	<u>66,942.44</u>	<u>198,552.14</u>	<u>82,489.86</u>	<u>70.65</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
CITY COUNCIL	122,000.00	59,023.53	59,023.53	62,976.47	48.38
CITY ADMINISTRATION	49,000.00	1,978.91	46,426.47	2,573.53	94.75
PUBLIC WORKS/GOV. BLDG.	40,500.00	0.00	47,695.47 (7,195.47)	117.77
FIRE DEPARTMENT	29,000.00	5,940.00	18,946.05	10,053.95	65.33
POLICE DEPARTMENT	<u>40,542.00</u>	<u>0.00</u>	<u>26,460.62</u>	<u>14,081.38</u>	<u>65.27</u>
TOTAL EXPENDITURES	<u>281,042.00</u>	<u>66,942.44</u>	<u>198,552.14</u>	<u>82,489.86</u>	<u>70.65</u>
	=====	=====	=====	=====	=====

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2023

58 -AMER RESCUE PLAN ACT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON DEPARTMENTAL</u>					
<u>MISC./GRANTS/INTEREST</u>					
58-599-7000 INTEREST INCOME	0.00	1,978.91	16,708.60 (16,708.60)	0.00
58-599-7021 ARPA FEDERAL FUNDING	<u>281,042.00</u>	<u>64,963.53</u>	<u>181,843.54</u>	<u>99,198.46</u>	<u>64.70</u>
TOTAL MISC./GRANTS/INTEREST	281,042.00	66,942.44	198,552.14	82,489.86	70.65
<hr/>					
TOTAL NON DEPARTMENTAL	281,042.00	66,942.44	198,552.14	82,489.86	70.65
<hr/>					
TOTAL REVENUES	281,042.00	66,942.44	198,552.14	82,489.86	70.65
	=====	=====	=====	=====	=====

58 -AMER RESCUE PLAN ACT FUND
CITY COUNCIL

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
CAPITAL OUTLAY					
58-600-8070 CAPITAL - LAND	65,000.00	0.00	0.00	65,000.00	0.00
58-600-8080 CAPITAL - IMPROVEMENTS	<u>57,000.00</u>	<u>59,023.53</u>	<u>59,023.53</u>	(<u>2,023.53</u>)	<u>103.55</u>
TOTAL CAPITAL OUTLAY	122,000.00	59,023.53	59,023.53	62,976.47	48.38
<hr/>					
TOTAL CITY COUNCIL	122,000.00	59,023.53	59,023.53	62,976.47	48.38

58 -AMER RESCUE PLAN ACT FUND
CITY ADMINISTRATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
<hr/>					
<u>CAPITAL OUTLAY</u>					
58-601-8045 CAPITAL - COMPUTER EQUIPMEN	22,500.00	0.00	22,937.87 (437.87)	101.95
58-601-8080 CAPITAL - IMPROVEMENT PROJ	6,500.00	0.00	6,780.00 (280.00)	104.31
58-601-8081 CAPITAL - BUILDINGS	<u>20,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>20,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	49,000.00	0.00	29,717.87	19,282.13	60.65
 <u>INTERFUND TRANSFERS</u>					
58-601-9010 TRF - GENERAL FUND	<u>0.00</u>	<u>1,978.91</u>	<u>16,708.60</u> (<u>16,708.60</u>)	<u>0.00</u>
TOTAL INTERFUND TRANSFERS	0.00	1,978.91	16,708.60 (16,708.60)	0.00
<hr/>					
TOTAL CITY ADMINISTRATION	49,000.00	1,978.91	46,426.47	2,573.53	94.75

58 -AMER RESCUE PLAN ACT FUND
PUBLIC WORKS/GOV. BLDG.

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>MAINTENANCE</u>					
58-603-5030 BUILDING MAINTENANCE	<u>2,500.00</u>	<u>0.00</u>	<u>4,066.93</u>	(<u>1,566.93</u>)	<u>162.68</u>
TOTAL MAINTENANCE	2,500.00	0.00	4,066.93	(1,566.93)	162.68
<u>CAPITAL OUTLAY</u>					
58-603-8081 CAPITAL - BUILDINGS	<u>38,000.00</u>	<u>0.00</u>	<u>43,628.54</u>	(<u>5,628.54</u>)	<u>114.81</u>
TOTAL CAPITAL OUTLAY	38,000.00	0.00	43,628.54	(5,628.54)	114.81
<hr/>					
TOTAL PUBLIC WORKS/GOV. BLDG.	40,500.00	0.00	47,695.47	(7,195.47)	117.77

58 -AMER RESCUE PLAN ACT FUND
FIRE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>MAINTENANCE</u>					
58-604-5030 BUILDING MAINTENANCE	<u>2,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>
TOTAL MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
<u>CAPITAL OUTLAY</u>					
58-604-8005 FURNITURE	4,000.00	0.00	3,050.00	950.00	76.25
58-604-8015 NON CAPITAL - COMPUTERS	5,500.00	0.00	3,906.46	1,593.54	71.03
58-604-8030 ELECTRONIC EQUIPMENT	7,500.00	5,940.00	5,940.00	1,560.00	79.20
58-604-8040 CAPITAL - FIRE EQUIPMENT	0.00	0.00	6,049.59 (6,049.59)	0.00
58-604-8081 CAPITAL - BUILDING	<u>10,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	27,000.00	5,940.00	18,946.05	8,053.95	70.17
<hr/>					
TOTAL FIRE DEPARTMENT	29,000.00	5,940.00	18,946.05	10,053.95	65.33

58 -AMER RESCUE PLAN ACT FUND
POLICE DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
58-605-8030 POLICE EQUIPMENT	14,042.00	0.00	13,086.00	956.00	93.19
58-605-8045 CAPITAL - COMPUTER EQUIPMEN	8,500.00	0.00	7,731.45	768.55	90.96
58-605-8080 CAPITAL - IMPROVEMENT PROJ	<u>18,000.00</u>	<u>0.00</u>	<u>5,643.17</u>	<u>12,356.83</u>	<u>31.35</u>
TOTAL CAPITAL OUTLAY	40,542.00	0.00	26,460.62	14,081.38	65.27
<hr/>					
TOTAL POLICE DEPARTMENT	40,542.00	0.00	26,460.62	14,081.38	65.27

58 -AMER RESCUE PLAN ACT FUND
WATER DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
CAPITAL OUTLAY	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
INTERFUND TRANSFERS	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>					

58 -AMER RESCUE PLAN ACT FUND
DEBT SERVICE

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
CAPITAL OUTLAY					
<hr/>					
<hr/>					
TOTAL EXPENDITURES	281,042.00	66,942.44	198,552.14	82,489.86	70.65
	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====

60 -STREET PROJECTS FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>1,384,900.00</u>	<u>38,148.22</u>	<u>299,027.64</u>	<u>1,085,872.36</u>	<u>21.59</u>
TOTAL REVENUES	<u>1,384,900.00</u> =====	<u>38,148.22</u> =====	<u>299,027.64</u> =====	<u>1,085,872.36</u> =====	<u>21.59</u> =====
<u>EXPENDITURE SUMMARY</u>					
PUBLIC WORKS	<u>1,384,900.00</u>	<u>147,779.68</u>	<u>539,683.10</u>	<u>845,216.90</u>	<u>38.97</u>
TOTAL EXPENDITURES	<u>1,384,900.00</u> =====	<u>147,779.68</u> =====	<u>539,683.10</u> =====	<u>845,216.90</u> =====	<u>38.97</u> =====
REVENUES OVER/ (UNDER) EXPENDITURES	0.00	(109,631.46)	(240,655.46)	240,655.46	0.00

60 -STREET PROJECTS FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>NON-DEPARTMENTAL</u>					
<u>TRANSFERS IN</u>					
60-599-8010 INTEREST INCOME	0.00	38,148.22	299,027.64 (299,027.64)	0.00
60-599-8099 FUND BALANCE RESERVE	<u>1,384,900.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,384,900.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	1,384,900.00	38,148.22	299,027.64	1,085,872.36	21.59
<hr/>					
TOTAL NON-DEPARTMENTAL	1,384,900.00	38,148.22	299,027.64	1,085,872.36	21.59
<hr/>					
TOTAL REVENUES	1,384,900.00	38,148.22	299,027.64	1,085,872.36	21.59
	=====	=====	=====	=====	=====

60 -STREET PROJECTS FUND
ADMINISTRATION

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>INTERFUND TRANSFERS</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>					

60 -STREET PROJECTS FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>SERVICES</u>					
60-603-3012 ENGINEERING - PHASE I	262,000.00	0.00	276,680.90 (14,680.90)	105.60
60-603-3013 ENGINEERING - DEZAVALA	<u>122,900.00</u>	<u>0.00</u>	<u>115,222.52</u>	<u>7,677.48</u>	<u>93.75</u>
TOTAL SERVICES	384,900.00	0.00	391,903.42 (7,003.42)	101.82
 <u>CAPITAL OUTLAY</u>					
60-603-8085 CAPITAL - STREETS	<u>1,000,000.00</u>	<u>147,779.68</u>	<u>147,779.68</u>	<u>852,220.32</u>	<u>14.78</u>
TOTAL CAPITAL OUTLAY	1,000,000.00	147,779.68	147,779.68	852,220.32	14.78
<hr/>					
TOTAL PUBLIC WORKS	1,384,900.00	147,779.68	539,683.10	845,216.90	38.97
<hr/>					
TOTAL EXPENDITURES	1,384,900.00	147,779.68	539,683.10	845,216.90	38.97
<hr/>					
REVENUES OVER/ (UNDER) EXPENDITURES	0.00 (109,631.46) (240,655.46)	240,655.46	0.00
<hr/>					

70 -CAPITAL REPLACEMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
OTHER SOURCES	<u>298,741.00</u>	<u>7,166.44</u>	<u>58,377.18</u>	<u>240,363.82</u>	<u>19.54</u>
TOTAL REVENUES	<u>298,741.00</u>	<u>7,166.44</u>	<u>58,377.18</u>	<u>240,363.82</u>	<u>19.54</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
COUNCIL	260,000.00	0.00	0.00	260,000.00	0.00
ADMIN	<u>9,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,000.00</u>	<u>0.00</u>
TOTAL EXPENDITURES	<u>269,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>269,000.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	29,741.00	7,166.44	58,377.18 (28,636.18)	196.29

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: JUNE 30TH, 2023

70 -CAPITAL REPLACEMENT FUND

FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
OTHER SOURCES					
<hr/>					
MISC./GRANTS/INTEREST					
<hr/>					
TRANSFERS IN					
70-599-8010 INTEREST INCOME	1,500.00	7,166.44	58,377.18	(56,877.18)	3,891.81
70-599-8020 TRF IN - GENERAL FUND	<u>297,241.00</u>	<u>0.00</u>	<u>0.00</u>	<u>297,241.00</u>	<u>0.00</u>
TOTAL TRANSFERS IN	298,741.00	7,166.44	58,377.18	240,363.82	19.54
<hr/>					
TOTAL OTHER SOURCES	298,741.00	7,166.44	58,377.18	240,363.82	19.54
<hr/>					
TOTAL REVENUES	298,741.00	7,166.44	58,377.18	240,363.82	19.54
	=====	=====	=====	=====	=====

70 -CAPITAL REPLACEMENT FUND
COUNCIL

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CONTRACTUAL</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>CAPITAL OUTLAY</u>					
70-600-8070 CAPITAL - LAND	<u>260,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>260,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	260,000.00	0.00	0.00	260,000.00	0.00
<hr/>					
TOTAL COUNCIL	260,000.00	0.00	0.00	260,000.00	0.00

70 -CAPITAL REPLACEMENT FUND
ADMIN

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
70-601-8081 CAPITAL - BUILDING	<u>9,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>9,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	9,000.00	0.00	0.00	9,000.00	0.00
<u>INTERFUND TRANSFERS</u>	<u></u>	<u></u>	<u></u>	<u></u>	<u></u>
<hr/>					
TOTAL ADMIN	9,000.00	0.00	0.00	9,000.00	0.00

70 -CAPITAL REPLACEMENT FUND
PUBLIC WORKS

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
<u>INTERFUND TRANSFERS</u>					

70 -CAPITAL REPLACEMENT FUND
FIRE

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
<u>INTERFUND TRANSFERS</u>					
TOTAL EXPENDITURES	269,000.00	0.00	0.00	269,000.00	0.00
REVENUES OVER/ (UNDER) EXPENDITURES	29,741.00	7,166.44	58,377.18	(28,636.18)	196.29

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
NON-DEPARTMENTAL	<u>66,484.00</u>	<u>0.00</u>	<u>0.00</u>	<u>66,484.00</u>	<u>0.00</u>
TOTAL REVENUES	<u>66,484.00</u>	<u>0.00</u>	<u>0.00</u>	<u>66,484.00</u>	<u>0.00</u>
	=====	=====	=====	=====	=====
<u>EXPENDITURE SUMMARY</u>					
WATER DEPARTMENT	<u>127,000.00</u>	<u>0.00</u>	<u>17,000.00</u>	<u>110,000.00</u>	<u>13.39</u>
TOTAL EXPENDITURES	<u>127,000.00</u>	<u>0.00</u>	<u>17,000.00</u>	<u>110,000.00</u>	<u>13.39</u>
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(60,516.00)	0.00	(17,000.00)	(43,516.00)	28.09

72 -WATER CAPITAL REPLACEMENT
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
NON-DEPARTMENTAL					
<hr/>					
MISC./GRANTS/INTEREST					
<hr/>					
TRANSFERS IN					
72-599-8020 TRANSFER FROM WATER FUND	66,484.00	0.00	0.00	66,484.00	0.00
TOTAL TRANSFERS IN	66,484.00	0.00	0.00	66,484.00	0.00
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TOTAL NON-DEPARTMENTAL	66,484.00	0.00	0.00	66,484.00	0.00
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TOTAL REVENUES	66,484.00	0.00	0.00	66,484.00	0.00
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72 -WATER CAPITAL REPLACEMENT
WATER DEPARTMENT

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<hr/>					
<u>CAPITAL OUTLAY</u>					
72-606-8080 WATER SYSTEM IMPROVEMENTS	<u>110,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>110,000.00</u>	<u>0.00</u>
TOTAL CAPITAL OUTLAY	110,000.00	0.00	0.00	110,000.00	0.00
<u>INTERFUND TRANSFERS</u>					
72-606-9020 TRANSFER TO WATER UTILITY	<u>17,000.00</u>	<u>0.00</u>	<u>17,000.00</u>	<u>0.00</u>	<u>100.00</u>
TOTAL INTERFUND TRANSFERS	17,000.00	0.00	17,000.00	0.00	100.00
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TOTAL WATER DEPARTMENT	127,000.00	0.00	17,000.00	110,000.00	13.39

72 -WATER CAPITAL REPLACEMENT
DEBT SERVICE

% OF YEAR COMPLETED: 75.00

EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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CAPITAL OUTLAY					
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TOTAL EXPENDITURES	127,000.00	0.00	17,000.00	110,000.00	13.39
	=====	=====	=====	=====	=====
REVENUES OVER/ (UNDER) EXPENDITURES	(60,516.00)	0.00	(17,000.00)	(43,516.00)	28.09
	=====	=====	=====	=====	=====

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
6/01/23	ACH***ELEVON INC	PERMIT CC FEES	GENERAL FUND	CITY ADMINISTRATION	27.48
6/01/23	ACH***ELEVON INC	PERMITS - MPN ONLINE	GENERAL FUND	CITY ADMINISTRATION	559.75
6/01/23	ACH***ELEVON INC	COURT CC FEES	GENERAL FUND	MUNICIPAL COURT	150.54
6/01/23	AMERICA EXPRESS	AMEX CC FEES	GENERAL FUND	MUNICIPAL COURT	12.41
6/01/23	ACH***ELEVON INC	CC FEES - 5424 (OFFICE)	WATER FUND	WATER DEPARTMENT	86.22
6/01/23	ACH***ELEVON INC	CC FEES - 5425 (ONLINE)	WATER FUND	WATER DEPARTMENT	716.87
6/05/23	MONARCH TROPHY STUDIO	NEW MAYOR PRO TEM NAMEPLAT	GENERAL FUND	CITY COUNCIL	13.00
6/05/23	MONARCH TROPHY STUDIO	BRANDON PETERSON PLAQUE	GENERAL FUND	CITY COUNCIL	107.95
6/05/23	GRAINGER	FAN BELTS	GENERAL FUND	CITY ADMINISTRATION	50.64
6/05/23	JANI KING OF SAN ANTONIO	JUNE MONTHLY CLEANING	GENERAL FUND	CITY ADMINISTRATION	767.25
6/05/23	TMCA, INC	CITY SECRETARY COURSE 2	GENERAL FUND	CITY ADMINISTRATION	130.00
6/05/23	FRANK URBANECK	FOOD FOR BP FAREWELL LUNCH	GENERAL FUND	CITY ADMINISTRATION	61.23
6/05/23	SERVICE UNIFORM	FLOOR MATS FOR CITY HALL &	GENERAL FUND	CITY ADMINISTRATION	64.38
6/05/23	SERVICE UNIFORM	FLOOR MATS FOR CITY HALL &	GENERAL FUND	CITY ADMINISTRATION	64.38
6/05/23	SERVICE UNIFORM	FLOOR MATS FOR CITY HALL &	GENERAL FUND	CITY ADMINISTRATION	64.38
6/05/23	SERVICE UNIFORM	FLOOR MATS FOR CITY HALL &	GENERAL FUND	CITY ADMINISTRATION	64.38
6/05/23	SERVICE UNIFORM	FLOOR MATS FOR CITY HALL &	GENERAL FUND	CITY ADMINISTRATION	64.38
6/05/23	AT&T MOBILITY	PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	65.91
6/05/23	DEWINNE EQUIPMENT CO.	TIRE - MOWER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	195.95
6/05/23	DISCOUNT TIRE	TIRE MOUNTING FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.00
6/05/23	INTERSTATE BATTERIES	BATTERIES FOR TRAILER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	345.25
6/05/23	CINTAS	FIRST AID REPLACEMENTS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	175.96
6/05/23	BLADES GROUP LLC	ASPHALT PATCH MAT'L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,232.00
6/05/23	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	79.61
6/05/23	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	25.59
6/05/23	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	66.11
6/05/23	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	66.11
6/05/23	SERVICE UNIFORM	UNIFORMS - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	34.61
6/05/23	NORTHERN TOOL AND EQUIPMENT CO.	GRINDER/HACKZALL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	499.98
6/05/23	MVBA, LLC	DRAKE COLLECTION COMMISSIO	GENERAL FUND	FIRE DEPARTMENT	30.00
6/05/23	MVBA, LLC	BRIGGS-ORBELO & HENSELING	GENERAL FUND	FIRE DEPARTMENT	70.00
6/05/23	METRO FIRE APARATUS SPECIALISTS INC.	STRUCTURAL FF GEAR (3 SETS	GENERAL FUND	FIRE DEPARTMENT	9,925.00
6/05/23	METRO FIRE APARATUS SPECIALISTS INC.	REFUND ITEMS NOT RECD TFS	GENERAL FUND	FIRE DEPARTMENT	1,144.00-
6/05/23	SHAVANO PARK FIRE, PETTY CASH	SMALL TOOLS FOR TOOL ROOM	GENERAL FUND	FIRE DEPARTMENT	29.21
6/05/23	AUTOZONE	TAHOE 2 X FILTERS	GENERAL FUND	POLICE DEPARTMENT	29.98
6/05/23	FREEDOM CHEVROLET	# 523 - BATTERY REPLACEMEN	GENERAL FUND	POLICE DEPARTMENT	337.50
6/05/23	SHAVANO PARK, PETTY CASH	USPS MAIL TO CRIME LAB	GENERAL FUND	POLICE DEPARTMENT	26.00
6/05/23	SHAVANO PARK, PETTY CASH	PARKING DA - 23-0516	GENERAL FUND	POLICE DEPARTMENT	5.00
6/05/23	SHAVANO PARK, PETTY CASH	PARKING DA - 22-1429	GENERAL FUND	POLICE DEPARTMENT	5.00
6/05/23	BRAVOS AUTO CARE 2 LLC	# 516 - TIRE REPAIR	GENERAL FUND	POLICE DEPARTMENT	20.00
6/05/23	VALVOLINE	# 523 - OIL CHANGE	GENERAL FUND	POLICE DEPARTMENT	89.96
6/05/23	ACH***USPS	JUNE UTILITY BILLING	WATER FUND	WATER DEPARTMENT	320.64
6/05/23	SHAVANO PARK, PETTY CASH	WATER MAIN CROSSING LUNCH	WATER FUND	WATER DEPARTMENT	82.60
6/05/23	AT&T MOBILITY	PUBLIC WORKS	WATER FUND	WATER DEPARTMENT	65.93
6/05/23	GARDEN-VILLE	SOIL	WATER FUND	WATER DEPARTMENT	1,286.00
6/05/23	FRANK URBANECK	TCEQ WATER LICENSE RENEWAL	WATER FUND	WATER DEPARTMENT	113.75
6/05/23	MK1 CONSTRUCTION SERVICES	FLOWABLE FILL - SADDLETREE	WATER FUND	WATER DEPARTMENT	1,820.28
6/05/23	ACCURATE UTILITY SUPPLY LLC	WATER METER 2"	WATER FUND	WATER DEPARTMENT	1,271.00
6/05/23	RDZ PAVING	SAND - SADDLETREE/FAWN	WATER FUND	WATER DEPARTMENT	1,650.00
6/05/23	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	79.60
6/05/23	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	25.62
6/05/23	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	66.10
6/05/23	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	66.10
6/05/23	SERVICE UNIFORM	UNIFORMS - WATER DEPT	WATER FUND	WATER DEPARTMENT	34.60
6/05/23	NORTHERN TOOL AND EQUIPMENT CO.	IMPACT DRILL	WATER FUND	WATER DEPARTMENT	783.98
6/05/23	ROCKY HILL EQUIPMENT RENTAL	402 HAPPY TRAIL	WATER FUND	WATER DEPARTMENT	821.08

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
6/05/23	FERGUSON WATERWORKS # 1106	LONG SERVICES	WATER FUND	WATER DEPARTMENT	1,509.04
6/05/23	FERGUSON WATERWORKS # 1106	PLASTIC FOR A/C PIPES	WATER FUND	WATER DEPARTMENT	1,261.75
6/05/23	FERGUSON WATERWORKS # 1106	TAPE FOR A/C PIPES	WATER FUND	WATER DEPARTMENT	246.96
6/05/23	SHAVANO PARK, PETTY CASH	STARBUCKS - COFFEE TRAININ	CRIME CONTROL DIST	POLICE DEPARTMENT	43.30
6/05/23	SHAVANO PARK, PETTY CASH	ACADEMY-EQUIP FOR TRAINING	CRIME CONTROL DIST	POLICE DEPARTMENT	35.98
6/05/23	ARBOR DAY FOUNDATION	PLAQUE ADDITION/SHIPPING	TREE PROTECT & BEA	ADMINISTRATION	19.90
6/07/23	McMANUS, TYLER	1-0072-01	WATER FUND	NON-DEPARTMENTAL	205.80
6/07/23	LEEGO HOME INVESTMEN	1-0444-01	WATER FUND	NON-DEPARTMENTAL	220.08
6/07/23	RHODES, COOLIDGE	1-0748-02	WATER FUND	NON-DEPARTMENTAL	250.00
6/09/23	ACH****TX CSDU	CASE ID # 0012763109	GENERAL FUND	NON-DEPARTMENTAL	323.08
6/09/23	ACH****TX CSDU	CASE ID # 0013595137	GENERAL FUND	NON-DEPARTMENTAL	233.07
6/09/23	ACH****TX CSDU	CASE ID# 0011608980	GENERAL FUND	NON-DEPARTMENTAL	275.54
6/09/23	ACH****MISSION SQUARE RETIREMENT	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	1,407.06
6/09/23	FROST BANK	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	15,762.30
6/09/23	FROST BANK	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	2,006.28
6/09/23	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	107,274.22
6/09/23	ACH****NEIGHBORHOOD NEWS	JULY 2023 ROADRUNNER	GENERAL FUND	CITY ADMINISTRATION	1,030.92
6/09/23	ACH****ORKIN, INC.	MAY MONTHLY PEST CONTROL	GENERAL FUND	CITY ADMINISTRATION	155.99
6/09/23	FROST BANK	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	322.12
6/09/23	FROST BANK	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	33.72
6/09/23	FROST BANK	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	216.21
6/09/23	ACH***VOYAGER FLEET SYSTEM	FUEL - FIRE DEPT	GENERAL FUND	FIRE DEPARTMENT	992.48
6/09/23	FROST BANK	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	743.41
6/09/23	ACH***VOYAGER FLEET SYSTEM	FUEL - POLICE	GENERAL FUND	POLICE DEPARTMENT	2,998.49
6/09/23	FROST BANK	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	690.80
6/09/23	ACH****MISSION SQUARE RETIREMENT	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	64.94
6/09/23	FROST BANK	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	1,947.57
6/09/23	FROST BANK	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	207.77
6/09/23	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	11,073.13
6/09/23	ACH***VOYAGER FLEET SYSTEM	FUEL - WATER DEPT	WATER FUND	WATER DEPARTMENT	210.10
6/09/23	ACH***BADGER METER, INC.	MAY MLB HOSTING	WATER FUND	WATER DEPARTMENT	652.85
6/09/23	FROST BANK	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	207.79
6/09/23	ACH***COLLIERS ENGINEERS	STREET PROJ - MARCH 83.20%	STREET PROJECTS FU	PUBLIC WORKS	2,915.00
6/09/23	ACH***COLLIERS ENGINEERS	STREET PROJ - APRIL 83.56	STREET PROJECTS FU	PUBLIC WORKS	3,130.00
6/12/23	LINEBARGER, GOGGAN, BLAIR & SAMPSON, L	MUNICIPAL COURT FEES COLLEC	GENERAL FUND	NON-DEPARTMENTAL	805.80
6/12/23	DEX IMAGING LLC	PRINTING COST	GENERAL FUND	CITY ADMINISTRATION	2.54
6/12/23	CURTIS LEETH	REIMBURSE - COMPTIA SECURI	GENERAL FUND	CITY ADMINISTRATION	600.00
6/12/23	SORCERERS APPRINTICE	COSP ENVELOPES	GENERAL FUND	CITY ADMINISTRATION	65.00
6/12/23	DARRELL S. DULLNIG	JUNE COURT	GENERAL FUND	MUNICIPAL COURT	650.00
6/12/23	GERALD S. REAMEY	JUNE COURT	GENERAL FUND	MUNICIPAL COURT	650.00
6/12/23	SORCERERS APPRINTICE	COSP ENVELOPES	GENERAL FUND	MUNICIPAL COURT	65.00
6/12/23	HOME DEPOT CREDIT SERVICE	VELCRO	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	159.84
6/12/23	WELDERS SUPPLY COMPANY	MEDICAL OXYGEN	GENERAL FUND	FIRE DEPARTMENT	45.50
6/12/23	BATTERY MART	BATTERIES FOR EQUIPMENT	GENERAL FUND	FIRE DEPARTMENT	299.75
6/12/23	SIDDONS-MARTIN EMERGENCY GRP	E139 - AIR BRAKE LEAK REPA	GENERAL FUND	FIRE DEPARTMENT	965.93
6/12/23	WITMER PUBLIC SAFETY GRP	ITEMS RETURNED-RESTOCK FEE	GENERAL FUND	POLICE DEPARTMENT	1,365.72-
6/12/23	WITMER PUBLIC SAFETY GRP	ITEMS TO BE RETURNED	GENERAL FUND	POLICE DEPARTMENT	1,460.63
6/12/23	BRAVOS AUTO CARE 2 LLC	# 522 - PASS SIDE HEADLIGH	GENERAL FUND	POLICE DEPARTMENT	139.69
6/12/23	MONTY JOE MCGUFFIN	4 HEALTH INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	240.00
6/12/23	MONTY JOE MCGUFFIN	2 SEPTIC INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	500.00
6/12/23	MONTY JOE MCGUFFIN	2 SEPTIC COMPLAINT INSPECT	GENERAL FUND	DEVELOPMENT SERVICES	120.00
6/12/23	HOME DEPOT CREDIT SERVICE	LAWN CHEMICALS	WATER FUND	WATER DEPARTMENT	242.84
6/12/23	HANK STORBECK GARAGE, INC.	2013 CHEVY INSPECTION	WATER FUND	WATER DEPARTMENT	7.00
6/12/23	HOME DEPOT CREDIT SERVICE	TASER TRAINING EQUIPMENT	LEOSE	POLICE DEPARTMENT	106.30
6/13/23	ACH***SAN ANTONIO EXPRESS NEWS	SUP ELECTRIC CHARGER	GENERAL FUND	CITY ADMINISTRATION	129.00
6/13/23	ACH***GREAT AMERICA FINANCIAL SERVICES	MAY LEASE AGREEMENT	GENERAL FUND	CITY ADMINISTRATION	160.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
6/13/23	ACH***BARCOM TECHNOLOGY	TEMP CID BACKUP HOME	GENERAL FUND	CITY ADMINISTRATION	27.95
6/13/23	ACH***BARCOM TECHNOLOGY	JULY CONTRACT SERVICES	GENERAL FUND	CITY ADMINISTRATION	2,211.80
6/13/23	ACH***BARCOM TECHNOLOGY	JULY BACKUP SERVICES	GENERAL FUND	CITY ADMINISTRATION	1,079.60
6/13/23	ACH***BARCOM TECHNOLOGY	JULY CID BACKUP SERVICES	GENERAL FUND	CITY ADMINISTRATION	590.00
6/13/23	ACH***AMAZON.COM SERVICES INC	PC MOUSE CITY SECRETARY	GENERAL FUND	CITY ADMINISTRATION	18.97
6/13/23	ACH***AMAZON.COM SERVICES INC	POE INJECTOR	GENERAL FUND	CITY ADMINISTRATION	17.99
6/13/23	ACH***AMAZON.COM SERVICES INC	WIFI ADAPTER	GENERAL FUND	CITY ADMINISTRATION	19.99
6/13/23	ACH***SAFESITE, INC.	JUNE DOCUMENT STORAGE	GENERAL FUND	CITY ADMINISTRATION	260.00
6/13/23	ACH***AMAZON.COM SERVICES INC	CHAIN SLING	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	120.96
6/13/23	ACH***AMAZON.COM SERVICES INC	RPLC DAYROOM CLOCK	GENERAL FUND	FIRE DEPARTMENT	26.94
6/13/23	ACH***GREAT AMERICA FINANCIAL SERVICES	MAY LEASE AGREEMENT	GENERAL FUND	POLICE DEPARTMENT	132.00
6/13/23	ACH***AMAZON.COM SERVICES INC	RPLC DESKTOP BROKEN SPEAKE	GENERAL FUND	POLICE DEPARTMENT	37.87
6/13/23	ACH***AMAZON.COM SERVICES INC	FRAMES	GENERAL FUND	POLICE DEPARTMENT	68.99
6/13/23	ACH***AMAZON.COM SERVICES INC	PAPER TRIMMER & COMPUTER M	GENERAL FUND	POLICE DEPARTMENT	59.06
6/13/23	ACH***LEXISNEXIS RISK SOLUTIONS	MAY INVESTIGATION TOOLS	GENERAL FUND	POLICE DEPARTMENT	36.50
6/13/23	ACH***DeZAVALA-SHAVANO VET CLINIC	MAY ANIMAL CONTROL	GENERAL FUND	POLICE DEPARTMENT	1,000.00
6/13/23	ACH***BB INSPECTIONS	107 INSPECTIONS	GENERAL FUND	DEVELOPMENT SERVICES	5,350.00
6/13/23	ACH***BB INSPECTIONS	22 PLAN REVIEWS	GENERAL FUND	DEVELOPMENT SERVICES	1,100.00
6/13/23	ACH***AMAZON.COM SERVICES INC	BATTERY BACKUP PW DIRECTO	WATER FUND	WATER DEPARTMENT	94.99
6/13/23	ACH***BARCOM TECHNOLOGY	3 NETWORK SWITCHES	AMER RESCUE PLAN A	CITY ADMINISTRATION	2,448.87
6/16/23	HSU, EDWARD	1-0014-01	WATER FUND	NON-DEPARTMENTAL	250.00
6/16/23	THORPE, WILLIAM	1-0293-02	WATER FUND	NON-DEPARTMENTAL	250.00
6/16/23	SALAS, RUDY & NATALI	1-0479-01	WATER FUND	NON-DEPARTMENTAL	250.00
6/16/23	CHAMPAGNE, JACQUELIN	1-0642-01	WATER FUND	NON-DEPARTMENTAL	250.00
6/19/23	TEXAS MUNICIPAL LEAGUE	MEMBERSHIP RENEWAL	GENERAL FUND	CITY COUNCIL	1,233.00
6/19/23	BEXAR APPRAISAL DISTRICT	3RD QTR 2023 APPRISAL SERV	GENERAL FUND	CITY ADMINISTRATION	5,174.00
6/19/23	VM-3 SERVICES INC.	JANITORIAL SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	2,919.06
6/19/23	OFFICE DEPOT	PENCILS	GENERAL FUND	CITY ADMINISTRATION	1.22
6/19/23	OFFICE DEPOT	TONER & COPY PAPER	GENERAL FUND	CITY ADMINISTRATION	123.92
6/19/23	OFFICE DEPOT	TONER	GENERAL FUND	CITY ADMINISTRATION	85.83
6/19/23	ASTOUND BUSINESS SOLUTIONS	JUNE - INTERNET & PHONE	GENERAL FUND	CITY ADMINISTRATION	1,174.45
6/19/23	CITY PUBLIC SERVICE	3004307404	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	25.26
6/19/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	720.81
6/19/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.95
6/19/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,327.73
6/19/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	14.64
6/19/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.37
6/19/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.10
6/19/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.93
6/19/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	18.59
6/19/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.93
6/19/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.50
6/19/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	21.28
6/19/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	15.78
6/19/23	CITY PUBLIC SERVICE	CTY BLDG & SHAVANO CREEK L	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.26
6/19/23	CITY PUBLIC SERVICE	3005388800	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.95
6/19/23	CITY PUBLIC SERVICE	3000593453	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	459.41
6/19/23	CITY PUBLIC SERVICE	3001293578	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	2,508.08
6/19/23	CITY PUBLIC SERVICE	3004307404	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	11.04
6/19/23	CITY PUBLIC SERVICE	3005137797	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	10.95
6/19/23	CLEAN SCAPES- SAN ANTONIO, LLC	JUNE MONTHLY LANDSCAPING	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	668.62
6/19/23	CITY OF SHAVANO PARK WATER DEPT.	WATER BILL - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	39.35
6/19/23	CITY OF SHAVANO PARK WATER DEPT.	GENERAL ADMIN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	555.92
6/19/23	TERRA VISTA LANDSCAPE DEVELOPMENT	LANDSCAPING - LOCKHILL SEL	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	647.00
6/19/23	AT&T MOBILITY	FIRE DEPT - HOTSPOTS & CEL	GENERAL FUND	FIRE DEPARTMENT	362.92
6/19/23	ZUBIEWEAR SAN ANTONIO	2 MASK BAGS EMROIDERY	GENERAL FUND	FIRE DEPARTMENT	30.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
6/19/23	CITY OF SAN ANTONIO	PUBLIC SAFETY RADIO - FIRE	GENERAL FUND	FIRE DEPARTMENT	468.00
6/19/23	HEAT SAFETY EQUIPMENT	CYLINDER GAUGE REPAIR	GENERAL FUND	FIRE DEPARTMENT	65.00
6/19/23	CITY OF SHAVANO PARK WATER DEPT.	WATER BILL - FIRE DEPT	GENERAL FUND	FIRE DEPARTMENT	184.97
6/19/23	AT&T MOBILITY	POLICE - 5 PHONES	GENERAL FUND	POLICE DEPARTMENT	196.50
6/19/23	AT&T MOBILITY	POLICE-12 MDT, 1CPT, 7IPAD, T	GENERAL FUND	POLICE DEPARTMENT	660.00
6/19/23	AT&T MOBILITY	PENNY SUSPEND	GENERAL FUND	POLICE DEPARTMENT	0.06
6/19/23	SAN ANTONIO CODE BLUE POLICE	UNIFORMS - NAKAZONO	GENERAL FUND	POLICE DEPARTMENT	220.00
6/19/23	CITY OF SAN ANTONIO	PUBLIC SAFETY RADIO - POLI	GENERAL FUND	POLICE DEPARTMENT	630.00
6/19/23	COWBOY CLEANERS	MAY DRY CLEANING	GENERAL FUND	POLICE DEPARTMENT	119.25
6/19/23	VALVOLINE	# 526 - OIL CHANGE	GENERAL FUND	POLICE DEPARTMENT	75.58
6/19/23	VALVOLINE	# 521 - OIL CHANGE	GENERAL FUND	POLICE DEPARTMENT	75.58
6/19/23	OFFICE DEPOT	TONER	GENERAL FUND	DEVELOPMENT SERVICES	85.83
6/19/23	CITY PUBLIC SERVICE	3000593442	WATER FUND	WATER DEPARTMENT	410.93
6/19/23	CITY PUBLIC SERVICE	3000593443	WATER FUND	WATER DEPARTMENT	21.60
6/19/23	CITY PUBLIC SERVICE	3003644154	WATER FUND	WATER DEPARTMENT	1,411.89
6/19/23	CITY PUBLIC SERVICE	3000593446	WATER FUND	WATER DEPARTMENT	688.29
6/19/23	CITY PUBLIC SERVICE	3000593449	WATER FUND	WATER DEPARTMENT	653.90
6/19/23	CITY PUBLIC SERVICE	3000593450	WATER FUND	WATER DEPARTMENT	649.74
6/19/23	CITY PUBLIC SERVICE	3004513312	WATER FUND	WATER DEPARTMENT	11.69
6/19/23	CITY PUBLIC SERVICE	3002617278	WATER FUND	WATER DEPARTMENT	46.54
6/19/23	CITY PUBLIC SERVICE	3002618145	WATER FUND	WATER DEPARTMENT	92.43
6/19/23	EDWARDS AQUIFER AUTHORITY	PROGRAM FEES	WATER FUND	WATER DEPARTMENT	4,054.19
6/19/23	EDWARDS AQUIFER AUTHORITY	PROGRAM FEES	WATER FUND	WATER DEPARTMENT	2,252.33
6/19/23	ADVANCED WATER WELL TECHNOLOGIES	WELL #7 REPAIRS	WATER FUND	WATER DEPARTMENT	624.92
6/19/23	JESSICA CHINSKI	APRIL - JUNE	WATER FUND	WATER DEPARTMENT	43.23
6/19/23	TEXAS EXCAVATION SAFETY SYSTEM	LOCATING TICKETS	WATER FUND	WATER DEPARTMENT	57.00
6/19/23	POLICE AND SHERIFFS PRESS, INC.	MIKE RAMIREZ ID CARD	WATER FUND	WATER DEPARTMENT	17.60
6/19/23	CITY OF SHAVANO PARK WATER DEPT.	WATER BILL - WATER DEPT	WATER FUND	WATER DEPARTMENT	39.35
6/19/23	POWERHOUSE ENERGY RENTALS LLC	GENERATOR	AMER RESCUE PLAN A	PUBLIC WORKS/GOV. BLDG	32,100.00
6/20/23	SAN ANTONIO WATER SYSTEM	001497316-0145332	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	16.48
6/20/23	SAN ANTONIO WATER SYSTEM	001497313-0145573	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	16.48
6/20/23	SAN ANTONIO WATER SYSTEM	001497317-0145575	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.70
6/20/23	SAN ANTONIO WATER SYSTEM	001497321-0156129	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.70
6/20/23	SAN ANTONIO WATER SYSTEM	001497510-0156128	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.70
6/20/23	SAN ANTONIO WATER SYSTEM	001497512-0156127	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.70
6/20/23	SAN ANTONIO WATER SYSTEM	001497516-0156126	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.70
6/20/23	SAN ANTONIO WATER SYSTEM	001497518-0156125	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	627.59
6/20/23	SAN ANTONIO WATER SYSTEM	001497521-0156124	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.70
6/20/23	SAN ANTONIO WATER SYSTEM	001497522-0156123	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	12.70
6/21/23	TEXAS WORKFORCE COMMISSION	2ND QTR SUTA	GENERAL FUND	CITY ADMINISTRATION	9.00
6/21/23	TEXAS WORKFORCE COMMISSION	2ND QTR SUTA	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	6.78
6/21/23	TEXAS WORKFORCE COMMISSION	2ND QTR SUTA	GENERAL FUND	FIRE DEPARTMENT	11.00
6/21/23	TEXAS WORKFORCE COMMISSION	2ND QTR SUTA	GENERAL FUND	POLICE DEPARTMENT	8.05
6/22/23	EDWARDS AQUIFER AUTHORITY	SUBLEASE SETTLEMENT FEE	WATER FUND	WATER DEPARTMENT	325.00
6/22/23	EDWARDS AQUIFER AUTHORITY	SUBLEASE - AMF	WATER FUND	WATER DEPARTMENT	2,452.72
6/22/23	HEIDI BETH STEUBING TRIMBLE	SUBLEASE 2022	WATER FUND	WATER DEPARTMENT	2,189.93
6/23/23	ACH****TX CSDU	CASE ID # 0012763109	GENERAL FUND	NON-DEPARTMENTAL	323.08
6/23/23	ACH****TX CSDU	CASE ID # 0013595137	GENERAL FUND	NON-DEPARTMENTAL	233.07
6/23/23	ACH****TX CSDU	CASE ID# 0011608980	GENERAL FUND	NON-DEPARTMENTAL	275.54
6/23/23	ACH****MISSION SQUARE RETIREMENT	ICMA-FLAT AMOUNTS	GENERAL FUND	NON-DEPARTMENTAL	1,407.06
6/23/23	FROST BANK	FEDERAL WITHHOLDING	GENERAL FUND	NON-DEPARTMENTAL	14,231.90
6/23/23	FROST BANK	MEDICARE TAXES	GENERAL FUND	NON-DEPARTMENTAL	1,822.41
6/23/23	CITY OF SHAVANO PARK GF/PAYROLL	GENERAL FUND DUE TO PAYROL	GENERAL FUND	NON-DEPARTMENTAL	97,084.38
6/23/23	ACH****BARCOM TECHNOLOGY	TEMP CID BACKUP HOME - LAB	GENERAL FUND	CITY ADMINISTRATION	205.58
6/23/23	ACH****AMAZON.COM SERVICES INC	CITY MANAGER DESK PRINTER	GENERAL FUND	CITY ADMINISTRATION	399.00
6/23/23	FROST BANK	MEDICARE TAXES	GENERAL FUND	CITY ADMINISTRATION	333.44

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
6/23/23	FROST BANK	MEDICARE TAXES	GENERAL FUND	MUNICIPAL COURT	33.72
6/23/23	ACH***AMAZON.COM SERVICES INC	TRAILER LOCK	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	24.51
6/23/23	FROST BANK	MEDICARE TAXES	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	123.08
6/23/23	ACH***BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	468.99
6/23/23	ACH***BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	GENERAL FUND	FIRE DEPARTMENT	1,168.71
6/23/23	FROST BANK	MEDICARE TAXES	GENERAL FUND	FIRE DEPARTMENT	640.22
6/23/23	ACH***AMAZON.COM SERVICES INC	9MM DUMMY ROUNDS	GENERAL FUND	POLICE DEPARTMENT	39.78
6/23/23	FROST BANK	MEDICARE TAXES	GENERAL FUND	POLICE DEPARTMENT	691.93
6/23/23	ACH***MISSION SQUARE RETIREMENT	ICMA-FLAT AMOUNTS	WATER FUND	NON-DEPARTMENTAL	64.94
6/23/23	FROST BANK	FEDERAL WITHHOLDING	WATER FUND	NON-DEPARTMENTAL	676.64
6/23/23	FROST BANK	MEDICARE TAXES	WATER FUND	NON-DEPARTMENTAL	104.74
6/23/23	CITY OF SHAVANO PARK GF/PAYROLL	WATER FUND DUE TO PAYROLL	WATER FUND	NON-DEPARTMENTAL	5,839.08
6/23/23	ACH***AMAZON.COM SERVICES INC	TOOLS	WATER FUND	WATER DEPARTMENT	546.94
6/23/23	FROST BANK	MEDICARE TAXES	WATER FUND	WATER DEPARTMENT	104.76
6/26/23	AMANDA DIMAS	FACE PAINTING	GENERAL FUND	CITY COUNCIL	300.00
6/26/23	AMANZI PARTY RENTALS LLC	WATER SLIDES - JULY EVENT	GENERAL FUND	CITY COUNCIL	454.00
6/26/23	KATHLEEN WASAFF	BALANCE FOR JULY EVENT	GENERAL FUND	CITY COUNCIL	525.00
6/26/23	DOUG WINN	BAND FOR JULY EVENT	GENERAL FUND	CITY COUNCIL	1,000.00
6/26/23	CARICATURES BY AUDREY	BALANCE FOR JULY EVENT	GENERAL FUND	CITY COUNCIL	187.50
6/26/23	MATTHEW CZUPRYNSKI	BALLOON TWISTER-JULY EVENT	GENERAL FUND	CITY COUNCIL	300.00
6/26/23	DENTON, NAVARRO, ROCHA, BERNAL	LEGAL SERVICES	GENERAL FUND	CITY ADMINISTRATION	3,275.40
6/26/23	AT&T	FIRE ALARMS AT CITY HALL	GENERAL FUND	CITY ADMINISTRATION	229.66
6/26/23	PITNEY BOWES GLOBAL FINANCIAL SVCS LLC	QRTLY LEASE	GENERAL FUND	CITY ADMINISTRATION	176.70
6/26/23	INTRUDER ALERT SYSTEMS	ALARM MONITORING	GENERAL FUND	CITY ADMINISTRATION	35.95
6/26/23	JANI KING OF SAN ANTONIO	JULY MONTHLY CLEANING	GENERAL FUND	CITY ADMINISTRATION	767.25
6/26/23	HOLTS MECHANICAL	A/C REPAIR CITY HALL	GENERAL FUND	CITY ADMINISTRATION	452.00
6/26/23	VM-3 SERVICES INC.	JANITORIAL SUPPLIES	GENERAL FUND	CITY ADMINISTRATION	210.00
6/26/23	AT&T	COURT LINE	GENERAL FUND	MUNICIPAL COURT	253.22
6/26/23	DEWINNE EQUIPMENT CO.	FUEL FOR EQUIPMENT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	487.50
6/26/23	INTRUDER ALERT SYSTEMS	ALARM MONITORING	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	49.95
6/26/23	CINTAS	FIRST AID REPLACEMENTS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	153.30
6/26/23	AT&T	FAX & PAGER FOR FIRE DEPT	GENERAL FUND	FIRE DEPARTMENT	253.22
6/26/23	ULINE, INC.	RED REPAIR TAGS FOR EQUIP.	GENERAL FUND	FIRE DEPARTMENT	115.07
6/26/23	RALPH N. TERPOLILLI	JULY MEDICAL DIRECTION	GENERAL FUND	FIRE DEPARTMENT	450.00
6/26/23	AT&T	POLICE DISPATCH LINE	GENERAL FUND	POLICE DEPARTMENT	144.88
6/26/23	OFFICE DEPOT	OFFICE SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	170.49
6/26/23	OFFICE DEPOT	BREAKROOM SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	87.63
6/26/23	GALLS	UTILITY BELT - ESPINOZA	GENERAL FUND	POLICE DEPARTMENT	51.54
6/26/23	GALLS	UTILITY PANTS - ESPINOZA	GENERAL FUND	POLICE DEPARTMENT	77.90
6/26/23	TCEQ	SEPTIC FY23 Q3	WATER FUND	WATER DEPARTMENT	40.00
6/26/23	TCEQ	SEPTIC FY23 Q3	WATER FUND	WATER DEPARTMENT	20.00
6/26/23	TEXAS WATER UTILITIES ASSOC	YEARLY DUES	WATER FUND	WATER DEPARTMENT	60.00
6/26/23	TEXAS WATER UTILITIES ASSOC	YEARLY DUES	WATER FUND	WATER DEPARTMENT	60.00
6/26/23	DPC INDUSTRIES	CHLORINE / WELL 5	WATER FUND	WATER DEPARTMENT	50.00
6/26/23	DPC INDUSTRIES	CHLORINE / WELL 6	WATER FUND	WATER DEPARTMENT	30.00
6/26/23	DPC INDUSTRIES	CHLORINE / WELL 7	WATER FUND	WATER DEPARTMENT	40.00
6/26/23	DPC INDUSTRIES	CHLORINE / WELL 8	WATER FUND	WATER DEPARTMENT	40.00
6/26/23	DPC INDUSTRIES	CHLORINE / SHAV DR	WATER FUND	WATER DEPARTMENT	40.00
6/26/23	DSHS CENTRAL LAB MC2004	LAB TEST CONDUCTED	WATER FUND	WATER DEPARTMENT	592.94
6/26/23	GARDEN-VILLE	SOIL WATER CROSSINGS	WATER FUND	WATER DEPARTMENT	1,450.00
6/26/23	RDZ PAVING	A2 BASE / SAND WATER MAIN	WATER FUND	WATER DEPARTMENT	1,200.00
6/26/23	OFFICE DEPOT	SHEET PROTECTORS	WATER FUND	WATER DEPARTMENT	18.49
6/26/23	OFFICE DEPOT	POST-IT NOTES	WATER FUND	WATER DEPARTMENT	32.37
6/26/23	FERGUSON WATERWORKS # 1106	PIPE CUTTER WATER CROSSING	WATER FUND	WATER DEPARTMENT	4,190.66
6/26/23	CORE & MAIN LP	PVC / VALVES WATER MAIN CR	WATER FUND	WATER DEPARTMENT	21,617.66
6/26/23	POLLUTION CONTROL SERVICES	WATER TESTING	WATER FUND	WATER DEPARTMENT	62.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
6/27/23	CIRCLE G CATERING	300 HOT DOGS & HAMBURGERS	GENERAL FUND	CITY COUNCIL	2,700.00
6/30/23	ACH***TMRS	ADJUSTMENT TO JUNE	GENERAL FUND	NON-DEPARTMENTAL	0.03-
6/30/23	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	9,696.91
6/30/23	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	NON-DEPARTMENTAL	8,877.99
6/30/23	ACH***TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	135.39
6/30/23	ACH***TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	135.39
6/30/23	ACH***TML MULTISTATE IEBP	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	455.10
6/30/23	ACH***TML MULTISTATE IEBP	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	455.10
6/30/23	ACH***TML MULTISTATE IEBP	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	207.93
6/30/23	ACH***TML MULTISTATE IEBP	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	207.93
6/30/23	ACH***TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	65.80
6/30/23	ACH***TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	65.80
6/30/23	ACH***TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	133.50
6/30/23	ACH***TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	NON-DEPARTMENTAL	133.50
6/30/23	ACH***TML MULTISTATE IEBP	HSA 3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	63.52
6/30/23	ACH***TML MULTISTATE IEBP	HSA 3K CHILD BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	63.52
6/30/23	ACH***TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	334.63
6/30/23	ACH***TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	334.63
6/30/23	ACH***TML MULTISTATE IEBP	HSA 3K SPOUSE BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	125.03
6/30/23	ACH***TML MULTISTATE IEBP	HSA 3K SPOUSE BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	125.03
6/30/23	ACH***TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	209.61
6/30/23	ACH***TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	209.61
6/30/23	ACH***TML MULTISTATE IEBP	HSA 4K-6K SPOUSE BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	38.98
6/30/23	ACH***TML MULTISTATE IEBP	HSA 4K-6K SPOUSE BUY DOWN	GENERAL FUND	NON-DEPARTMENTAL	38.98
6/30/23	ACH***TML MULTISTATE IEBP	ADJUSTMENT TO JULY	GENERAL FUND	NON-DEPARTMENTAL	849.39
6/30/23	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	36.75
6/30/23	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	NON-DEPARTMENTAL	36.75
6/30/23	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	127.80
6/30/23	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	127.80
6/30/23	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	93.43
6/30/23	ACH***TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	93.43
6/30/23	ACH***TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	470.76
6/30/23	ACH***TML MULTISTATE IEBP	HSA Contribution	GENERAL FUND	NON-DEPARTMENTAL	470.76
6/30/23	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	9.60
6/30/23	ACH***TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	9.60
6/30/23	ACH***TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	280.10
6/30/23	ACH***TML MULTISTATE IEBP	LIFE-VOLUNTARY	GENERAL FUND	NON-DEPARTMENTAL	321.50
6/30/23	ACH***TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	NON-DEPARTMENTAL	6.93
6/30/23	ACH***TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	NON-DEPARTMENTAL	6.93
6/30/23	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	21.48
6/30/23	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	NON-DEPARTMENTAL	21.48
6/30/23	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	13.56
6/30/23	ACH***TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	NON-DEPARTMENTAL	13.56
6/30/23	TEXAS COMPTROLLER OF PUBLIC ACCOUNTS	Q2 - 2023	GENERAL FUND	NON-DEPARTMENTAL	20,067.51
6/30/23	FROST - VISA DEBIT CARD	FEATHER FLAGS (WATER) - EV	GENERAL FUND	CITY COUNCIL	195.88
6/30/23	FROST - VISA DEBIT CARD	SPONSOR SIGNS	GENERAL FUND	CITY COUNCIL	80.00
6/30/23	FROST - VISA DEBIT CARD	BUDGET WORKSHOP LUNCH SUPP	GENERAL FUND	CITY COUNCIL	63.46
6/30/23	FROST - VISA DEBIT CARD	BUDGET WORKSHOP FOOD SUPPL	GENERAL FUND	CITY COUNCIL	89.05
6/30/23	FROST - VISA DEBIT CARD	TABLECLOTHS - RED & BLUE	GENERAL FUND	CITY COUNCIL	28.00
6/30/23	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	3,290.95
6/30/23	ACH***TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	CITY ADMINISTRATION	3,404.74
6/30/23	FROST - VISA DEBIT CARD	TEXTMYGOV PROMO FLYERS	GENERAL FUND	CITY ADMINISTRATION	30.00
6/30/23	FROST - VISA DEBIT CARD	BP APPRECIATION LUNCH SUPP	GENERAL FUND	CITY ADMINISTRATION	16.04
6/30/23	FROST - VISA DEBIT CARD	TRAINING -HETZEL SPECIAL T	GENERAL FUND	CITY ADMINISTRATION	295.00
6/30/23	FROST - VISA DEBIT CARD	HOTEL/PARKING TCMA DALLAS-	GENERAL FUND	CITY ADMINISTRATION	762.60
6/30/23	FROST - VISA DEBIT CARD	GFOA VIRTUAL FORUM - MOREY	GENERAL FUND	CITY ADMINISTRATION	225.00

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
6/30/23	FROST - VISA DEBIT CARD	PASSWORD MONITORING - JUNE	GENERAL FUND	CITY ADMINISTRATION	142.00
6/30/23	FROST - VISA DEBIT CARD	FRADULENT CHARGE - TO BE R	GENERAL FUND	CITY ADMINISTRATION	15.13
6/30/23	FROST - VISA DEBIT CARD	REFUND OF DISPUTE FROM MAY	GENERAL FUND	CITY ADMINISTRATION	17.14-
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE	GENERAL FUND	CITY ADMINISTRATION	537.38
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE	GENERAL FUND	CITY ADMINISTRATION	537.38
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	GENERAL FUND	CITY ADMINISTRATION	137.62
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	GENERAL FUND	CITY ADMINISTRATION	137.62
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	CITY ADMINISTRATION	337.50
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K SPOUSE BUY DOW	GENERAL FUND	CITY ADMINISTRATION	337.50
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	326.41
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	326.41
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	2.10
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	2.10
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD HSA	GENERAL FUND	CITY ADMINISTRATION	11.09
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD HSA	GENERAL FUND	CITY ADMINISTRATION	11.09
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	CITY ADMINISTRATION	1.72
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	CITY ADMINISTRATION	1.72
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K SPOUSE BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	337.50
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K SPOUSE BUY DOWN	GENERAL FUND	CITY ADMINISTRATION	337.50
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.38
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	14.38
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	21.32
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	21.32
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	76.04
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	76.04
6/30/23	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	7.42
6/30/23	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	CITY ADMINISTRATION	7.42
6/30/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	17.62
6/30/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	17.62
6/30/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	17.55
6/30/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	CITY ADMINISTRATION	17.55
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.19
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	CITY ADMINISTRATION	6.19
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	4.28
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	CITY ADMINISTRATION	4.28
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	CITY ADMINISTRATION	7.52
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	CITY ADMINISTRATION	7.52
6/30/23	ACH****ORKIN, INC.	JUNE MONTHLY CLEANING	GENERAL FUND	CITY ADMINISTRATION	155.99
6/30/23	ACH****TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	338.80
6/30/23	ACH****TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	MUNICIPAL COURT	338.80
6/30/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	5.85
6/30/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	MUNICIPAL COURT	5.85
6/30/23	ACH****TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,962.89
6/30/23	ACH****TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1,254.70
6/30/23	FROST - VISA DEBIT CARD	UNIFORM SHIRT - RAMIREZ	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	19.99
6/30/23	FROST - VISA DEBIT CARD	BOOTS - BENNY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	179.99
6/30/23	FROST - VISA DEBIT CARD	PAVER SOFTWARE LICENSE REN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	650.00
6/30/23	FROST - VISA DEBIT CARD	PARTS FOR SKIDSTEER	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	451.22
6/30/23	FROST - VISA DEBIT CARD	PRE-EMPLOYMENT BACKGR- RAM	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	40.00
6/30/23	FROST - VISA DEBIT CARD	PRE-EMPLOY BACKGROUND-COLU	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	60.00
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	164.68
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	164.68
6/30/23	ACH****TML MULTISTATE IEBP	HSA 3K CHILD BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	337.50
6/30/23	ACH****TML MULTISTATE IEBP	HSA 3K CHILD BUY DOWN	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	337.50
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	277.14
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	277.14

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	227.20
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	227.20
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	35.47
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	35.47
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.27
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	9.27
6/30/23	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	5.51
6/30/23	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	5.51
6/30/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	17.45
6/30/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	17.45
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	7.68
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	7.68
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1.83
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	1.83
6/30/23	ACH****SUN COAST RESOURCES, INC	FUEL - PUBLIC WORKS	GENERAL FUND	PUBLIC WORKS/GOV. BLDG	795.74
6/30/23	ACH****TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	7,530.97
6/30/23	ACH****TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	FIRE DEPARTMENT	6,409.63
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	FIRE DEPARTMENT	337.50
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K FAMILY BUY DOW	GENERAL FUND	FIRE DEPARTMENT	337.50
6/30/23	ACH****TML MULTISTATE IEBP	HSA 3K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	1,594.95
6/30/23	ACH****TML MULTISTATE IEBP	HSA 3K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	1,594.95
6/30/23	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	337.50
6/30/23	ACH****TML MULTISTATE IEBP	HSA 3K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	337.50
6/30/23	ACH****TML MULTISTATE IEBP	HSA 3K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	767.55
6/30/23	ACH****TML MULTISTATE IEBP	HSA 3K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	767.55
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	741.84
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	741.84
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	337.50
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K FAMILY BUY DOWN	GENERAL FUND	FIRE DEPARTMENT	337.50
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	608.16
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	FIRE DEPARTMENT	608.16
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	FIRE DEPARTMENT	18.30
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	FIRE DEPARTMENT	18.30
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	142.20
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	142.20
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	63.96
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	63.96
6/30/23	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	22.20
6/30/23	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	FIRE DEPARTMENT	22.20
6/30/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	58.50
6/30/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	58.50
6/30/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	35.10
6/30/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	FIRE DEPARTMENT	35.10
6/30/23	ACH****TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	FIRE DEPARTMENT	3.85
6/30/23	ACH****TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	FIRE DEPARTMENT	3.85
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	27.72
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	FIRE DEPARTMENT	27.72
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	12.84
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	FIRE DEPARTMENT	12.84
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	FIRE DEPARTMENT	3.76
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	FIRE DEPARTMENT	3.76
6/30/23	ACH****TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	7,059.77
6/30/23	ACH****TMRS	EMPLOYEE AND EMPLOYER CONT	GENERAL FUND	POLICE DEPARTMENT	7,071.06
6/30/23	FROST - VISA DEBIT CARD	PREY SUBSCRIPTION (9 DEVIC	GENERAL FUND	POLICE DEPARTMENT	194.40
6/30/23	FROST - VISA DEBIT CARD	# 523 - WINDSHIELD RPLC	GENERAL FUND	POLICE DEPARTMENT	431.24
6/30/23	FROST - VISA DEBIT CARD	IMAZING SUBSCRIPTION	GENERAL FUND	POLICE DEPARTMENT	44.99

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
6/30/23	FROST - VISA DEBIT CARD	# 521 - VEHICLE REGISTRATI	GENERAL FUND	POLICE DEPARTMENT	9.50
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	337.50
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	337.50
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE	GENERAL FUND	POLICE DEPARTMENT	1,343.45
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE	GENERAL FUND	POLICE DEPARTMENT	1,343.45
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	GENERAL FUND	POLICE DEPARTMENT	344.05
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 1K-3K EE HRA	GENERAL FUND	POLICE DEPARTMENT	344.05
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	675.00
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	675.00
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	GENERAL FUND	POLICE DEPARTMENT	210.46
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	GENERAL FUND	POLICE DEPARTMENT	210.46
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	GENERAL FUND	POLICE DEPARTMENT	127.04
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	GENERAL FUND	POLICE DEPARTMENT	127.04
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	POLICE DEPARTMENT	337.50
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	GENERAL FUND	POLICE DEPARTMENT	337.50
6/30/23	ACH****TML MULTISTATE IEBP	HSA 3K EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	683.55
6/30/23	ACH****TML MULTISTATE IEBP	HSA 3K EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	683.55
6/30/23	ACH****TML MULTISTATE IEBP	HSA 3K HSA FUNDS	GENERAL FUND	POLICE DEPARTMENT	328.95
6/30/23	ACH****TML MULTISTATE IEBP	HSA 3K HSA FUNDS	GENERAL FUND	POLICE DEPARTMENT	328.95
6/30/23	ACH****TML MULTISTATE IEBP	HSA 3K SPOUSE BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	337.50
6/30/23	ACH****TML MULTISTATE IEBP	HSA 3K SPOUSE BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	337.50
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	326.41
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD BUY DOWN	GENERAL FUND	POLICE DEPARTMENT	326.41
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	370.92
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	370.92
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD HSA	GENERAL FUND	POLICE DEPARTMENT	11.09
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K CHILD HSA	GENERAL FUND	POLICE DEPARTMENT	11.09
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	POLICE DEPARTMENT	304.08
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	GENERAL FUND	POLICE DEPARTMENT	304.08
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	36.60
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE CHILD	GENERAL FUND	POLICE DEPARTMENT	36.60
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	156.42
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	156.42
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	42.64
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	42.64
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	38.02
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	38.02
6/30/23	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	25.90
6/30/23	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	GENERAL FUND	POLICE DEPARTMENT	25.90
6/30/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	81.90
6/30/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	81.90
6/30/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	17.55
6/30/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	GENERAL FUND	POLICE DEPARTMENT	17.55
6/30/23	ACH****TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	POLICE DEPARTMENT	7.70
6/30/23	ACH****TML MULTISTATE IEBP	VISION - EMPLOYEE & CHILDR	GENERAL FUND	POLICE DEPARTMENT	7.70
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	30.80
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	GENERAL FUND	POLICE DEPARTMENT	30.80
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	8.56
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE FAMILY	GENERAL FUND	POLICE DEPARTMENT	8.56
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	POLICE DEPARTMENT	11.28
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	GENERAL FUND	POLICE DEPARTMENT	11.28
6/30/23	ACH****SUN COAST RESOURCES, INC	FUEL - POLICE	GENERAL FUND	POLICE DEPARTMENT	915.14
6/30/23	ACH****TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	1,009.33
6/30/23	ACH****TMRS	EMPLOYEE AND EMPLOYER CONT	WATER FUND	NON-DEPARTMENTAL	511.95
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	WATER FUND	NON-DEPARTMENTAL	32.90
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	WATER FUND	NON-DEPARTMENTAL	32.90

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	WATER FUND	NON-DEPARTMENTAL	45.94
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	WATER FUND	NON-DEPARTMENTAL	45.94
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	7.37
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	7.37
6/30/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	0.80
6/30/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	NON-DEPARTMENTAL	0.80
6/30/23	ACH****TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	4.37
6/30/23	ACH****TML MULTISTATE IEBP	LIFE-VOLUNTARY	WATER FUND	NON-DEPARTMENTAL	4.37
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	WATER FUND	NON-DEPARTMENTAL	3.16
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	WATER FUND	NON-DEPARTMENTAL	3.16
6/30/23	ACH****TMR	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	2,100.85
6/30/23	ACH****TMR	EMPLOYEE AND EMPLOYER CONT	WATER FUND	WATER DEPARTMENT	1,065.59
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	WATER FUND	WATER DEPARTMENT	337.50
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K CHILD BUY DOWN	WATER FUND	WATER DEPARTMENT	337.50
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	WATER FUND	WATER DEPARTMENT	210.46
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE	WATER FUND	WATER DEPARTMENT	210.46
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	WATER FUND	WATER DEPARTMENT	127.04
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K EE HRA	WATER FUND	WATER DEPARTMENT	127.04
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	WATER FUND	WATER DEPARTMENT	172.82
6/30/23	ACH****TML MULTISTATE IEBP	COPAY 3K-6K SPOUSE BUY DOW	WATER FUND	WATER DEPARTMENT	172.82
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	91.68
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	91.68
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	WATER FUND	WATER DEPARTMENT	75.16
6/30/23	ACH****TML MULTISTATE IEBP	HSA 4K-6K HSA FUNDS	WATER FUND	WATER DEPARTMENT	75.16
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	35.47
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	35.47
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	9.74
6/30/23	ACH****TML MULTISTATE IEBP	DENTAL-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	9.74
6/30/23	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	3.72
6/30/23	ACH****TML MULTISTATE IEBP	HRA/HSA FEE	WATER FUND	WATER DEPARTMENT	3.72
6/30/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	11.73
6/30/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	11.73
6/30/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	5.85
6/30/23	ACH****TML MULTISTATE IEBP	LIFE-EMPLOYEE SPOUSE	WATER FUND	WATER DEPARTMENT	5.85
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	4.61
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE ONLY	WATER FUND	WATER DEPARTMENT	4.61
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	WATER FUND	WATER DEPARTMENT	5.69
6/30/23	ACH****TML MULTISTATE IEBP	VISION-EMPLOYEE & SPOUSE	WATER FUND	WATER DEPARTMENT	5.69
6/30/23	ACH****SUN COAST RESOURCES, INC	FUEL - WATER DEPT	WATER FUND	WATER DEPARTMENT	397.87
6/30/23	FROST - VISA DEBIT CARD	REDACTING RECORDS MANGEMEN	CRIME CONTROL DIST	POLICE DEPARTMENT	159.00
6/30/23	FROST - VISA DEBIT CARD	PIPE BAG - STORE TASER EQU	CRIME CONTROL DIST	POLICE DEPARTMENT	60.10
6/30/23	FROST - VISA DEBIT CARD	LLRMI DEATH INVEST - RAMSE	LEOSE	POLICE DEPARTMENT	295.00
6/30/23	FROST - VISA DEBIT CARD	AUTO THEFT VEHICLE CRIME-R	LEOSE	POLICE DEPARTMENT	225.00
TOTAL:					570,817.69

DATE	VENDOR NAME	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
===== FUND TOTALS =====					
10		GENERAL FUND	440,204.15		
20		WATER FUND	89,075.09		
40		CRIME CONTROL DISTRICT	298.38		
45		TREE PROTECT & BEAUT FUND	19.90		
53		LEOSE	626.30		
58		AMER RESCUE PLAN ACT FUND	34,548.87		
60		STREET PROJECTS FUND	6,045.00		

		GRAND TOTAL:	570,817.69		

TOTAL PAGES: 11

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF SHAVANO PARK
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 6/01/2023 THRU 6/30/2023

PAYROLL SELECTION

PAYROLL EXPENSES: NO
EXPENSE TYPE: N/A
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: Check Date
SEQUENCE: By Date
DESCRIPTION: Distribution
GL ACCTS: YES
REPORT TITLE: C O U N C I L A / P R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

CITY COUNCIL STAFF SUMMARY

Meeting Date: July 24, 2023

Agenda item: 8.1 / 8.2

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

8.1. Public Hearing – The purpose of the public hearing is to receive comments from members of the public regarding establishing the City of Shavano Park’s 2023 Town Plan as the City’s Comprehensive Plan

8.2. Discussion - Ordinance O-2023-010 establishing the City of Shavano Park’s 2023 Town Plan as the City’s Comprehensive Plan - Commissioner Laws

X

Attachments for Reference:

- 1) 8.1a Ordinance O-2023-010
- 2) 8.1b 2023 Town Plan

BACKGROUND / HISTORY: The Planning & Zoning Commission has been working on the 2023 Town Plan since the August 3, 2022 commission meeting after the following motion by City Council on July 25, 2022: “Motion to task the Planning & Zoning Commission to review the City’s current Comprehensive Plan, and after public hearings, return to Council with proposed amendments for 2023 and future years.”

DISCUSSION: The 2023 Town Plan was crafted by the Planning and Zoning Commission between August 2022 and July 2023. The Commission held 8 public hearings that offered both in person and virtual attendance and issued six online surveys that received 276 responses (see table below.) Numerous efforts were made to gather resident input into the Town Plan, including four Roadrunner newsletter articles, numerous social media posts across Facebook and Nextdoor, numerous text messages alerts sent to 120 people signed up under City Events text message group, and posterboards created for City events.

Survey	# of Responses
Commercial Development	63
Community Engagement	51
Property Maintenance & Zoning	84
Municipal Talent Management & Retention	41
Public Infrastructure	37
Total	276

The 2023 Town Plan is an 82-page document divided into six focus areas: (1) Community Engagement, (2) Commercial Development, (3) Property Maintenance Standards and Zoning, (4) Municipal Talent Management and Retention, (5) Public Infrastructure and (6) Long-Term City Finances. The document also comes an Executive Summary, along with introductory material and a Strengths, Weakness, Threats and Opportunities (SWOT) analysis.

COURSES OF ACTION:

1. Approve Ordinance O-2023-010 (first reading);
2. Schedule additional public hearings / discussion by City Council;
3. Send back to Planning & Zoning for additional public hearings / discussion; or
4. Decline Ordinance entirely and provide guidance to staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: N/A

ORDINANCE NO. O-2023-010

AN ORDINANCE ESTABLISHING THE CITY OF SHAVANO PARK'S 2023 TOWN PLAN AS THE CITY'S COMPREHENSIVE PLAN; PROVIDING A CUMULATIVE & CONFLICTS CLAUSE, PROVIDING FOR A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Shavano Park may adopt a Comprehensive Plan under Chapter 213 of the Texas Local Government Code; and

WHEREAS, the City's 2023 Town Plan document has been thoroughly crafted and reviewed by the City's Planning & Zoning Commission; and

WHEREAS, the City Council of the City of Shavano Park desires the 2023 Town Plan document to serve as the comprehensive plan for long-rang development of the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

I

COMPREHENSIVE PLAN

The City of Shavano Park hereby approves and adopts 2023 Town Plan, attached as Exhibit A, in all respects as the City's Comprehensive Plan as described under Chapter 213 of the Texas Local Government Code.

II

CUMULATIVE CLAUSE

That this ordinance shall be cumulative of all provisions of the City of Shavano Park, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

III

SEVERABILITY

That it is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are

severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

IV PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

V EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND APPROVED on the first reading by the City Council of the City of Shavano Park this the 24th day of July, 2023.

PASSED AND APPROVED on the second reading by the City Council of the City of Shavano Park this the _____ day of August, 2023.

ROBERT WERNER, MAYOR

Attest:

KRISTEN HETZEL, CITY SECRETARY

2023

Town Plan

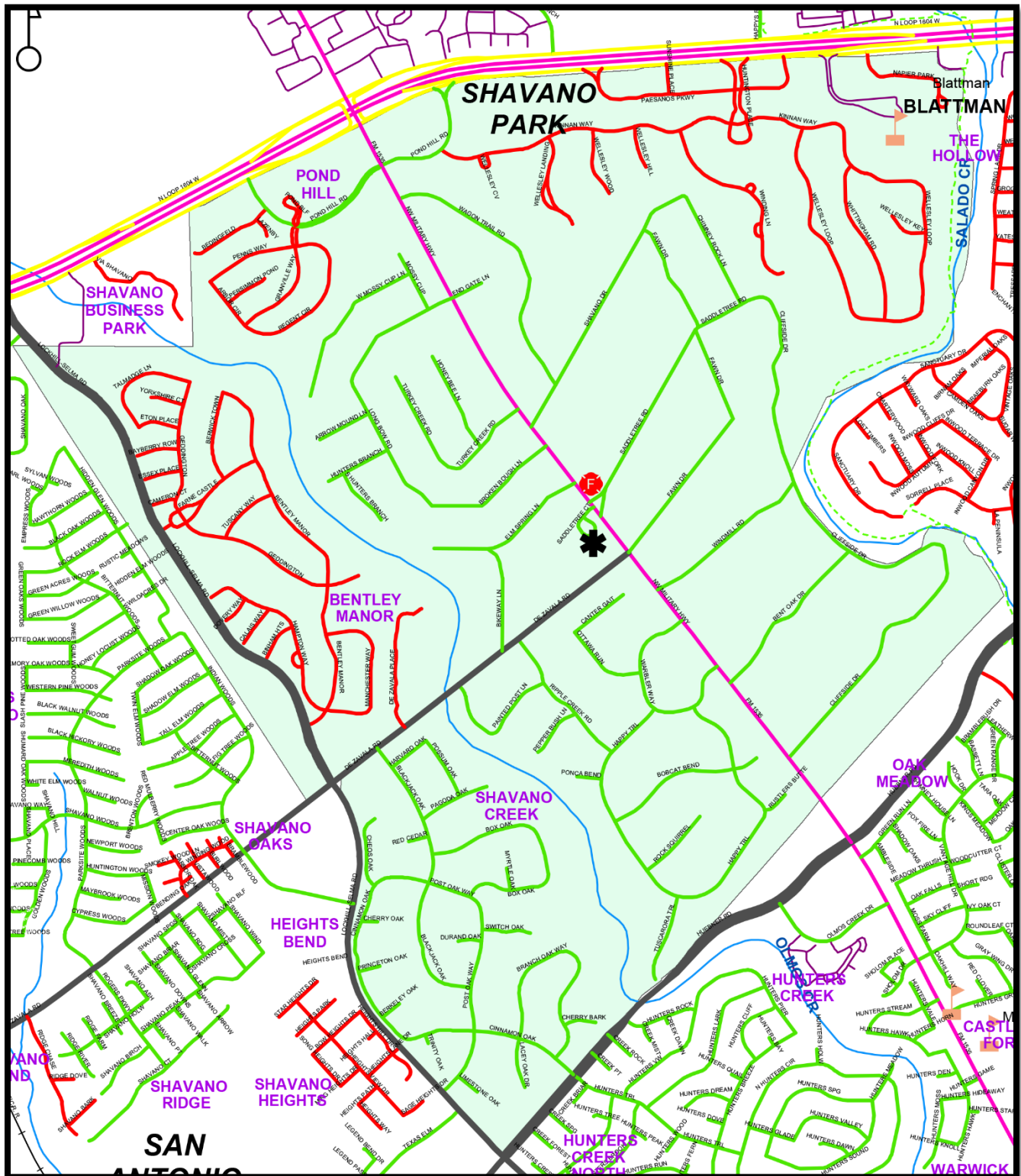
City of Shavano Park

Texas

City Living with Country Charm



Map of the City of Shavano Park





Executive Summary

Within the next five years, the City of Shavano Park will enter a new era as it approaches full build-out. This development will have significant implications because the City's previous growth provided funding for personnel, equipment and infrastructure initiatives while also maintaining one of the lowest municipal property tax rates in Bexar County. This Town Plan differs from previous ones as it prioritizes the support and improvement of the City's current features rather than proposing new buildings and infrastructure. The focus of this document is to promote and foster high-quality neighborhoods and commercial developments that enhance the appeal of living in Shavano Park. The authors of this Town Plan present challenges and opportunities for our community to consider, with careful planning and foresight. Although this plan addresses various challenges and opportunities for the City, there are four major issues that the City will face in the next five years. Addressing them will require a concerted communications effort by City personnel to ensure residents understand and appreciate the financial implications involved.

1. **Importance of undeveloped commercial land.** The remaining 48 acres of undeveloped commercial land are critical to the future finances of the City. They represent the last opportunity to attract businesses that can generate major sales tax revenue for the City, thereby helping to maintain low property tax rates. The City must maximize the potential of these developments.
2. **Manage major infrastructure projects.** The City infrastructure demands include road maintenance, drainage, and the water utility system. Different neighborhoods in the City require varying levels of roadwork in the coming decades. The City-owned water utility system needs to be assessed to determine necessary investments for the future. The plan aims to tackle severe drainage issues in multiple locations that have been persistently problematic for the City. Managing these large and expansive projects requires intricate planning and meticulous financial management.
3. **Attract and retain key personnel.** Retaining professional police, fire, emergency medical, public works, and administrative personnel is becoming more costly due to inflation, healthcare expenses, and job market competition. To maintain its status as a premier city in the San Antonio region and provide the services that make it so desirable, Shavano Park must prioritize retaining its skilled staff.
4. **Create a municipal bond cycle strategy.** To address infrastructure challenges, the City intends to use all available funding options, including grants, whenever possible, however, municipal bond debt will be the primary source of funding. This involves taking out bonds over time and replacing old debt with new debt in a cycle. This approach will temper the size of necessary incremental property tax rate increases necessary to achieve stable funding for regular infrastructure renewal.



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Introduction

Purpose of Planning

Is to proactively anticipate and set the foundation for future improvements to our community for our residents and other stakeholders. Planning is a management process, concerned with defining goals for our future direction and determining the resources required to achieve those targets. Planning always has a purpose. By remembering our City's history and planning for its future, we hope to meet the long-term needs of our City's residents and businesses.

Purpose of the Town Plan

Is to present a vision that shapes our community concerning the major opportunities and challenges of our City, including: community engagement, commercial development, property maintenance standards and zoning, municipal talent management and retention, public infrastructure and long-term City finances.

As a formal City document our Town Plan sets forth general issues and action steps stating our collective vision for the future. The Plan provides a foundation for our City's long-term growth and development with long-range public policy statements for implementation over the next five years.

This document updates the 2018 Town Plan with new resident input and the substantial progress made in planning areas identified in the previous Town Plan. This document is shaped by our residents who participated in the development of this Town Plan and it represents our collective vision for the City's future.



Cliffside Drive in Old Shavano Park

Public Participation and Input

Public participation in the development of this document was a top priority for the Planning & Zoning Commission, City Council, and residents. The entire community was invited to participate through online surveys and public hearings. Social media was a large part of the outreach for the 2023 Town Plan, with the City's TextMyGov texting service, Next Door, Facebook and Twitter accounts playing prominent roles in dispersing information regarding how and where residents

could participate. Each public hearing had virtual remote attendance available where residents could view and participate from home. This mix of online and face-to-face input allowed residents multiple opportunities to participate at their convenience. City staff received 276 responses to five Town Plan online surveys and residents participated in the six Town Plan Public Hearings held from fall 2022 to summer 2023.

In addition, Bitterblue, Inc. along with City Police Chief and Finance Director made presentations at public hearings to provide professional and technical details on some aspects of the Town Plan. These presentations ensured residents and the Planning & Zoning Commission had all the facts before them when discussing long-term planning for topics in the 2023 Town Plan.

Plan Review Process

The City's Planning & Zoning Commission will review the Plan periodically, and at such other times as requested by the City Council. We anticipate that future decisions affecting the City will be consistent with the policies established in this Plan. If City Council approves future projects which differ from the Plan's original intent, the City Council will amend the Plan to reflect those changes.

On July 25, 2022 the City Council directed the Planning & Zoning Commission to update the 2018 Town Plan, thus initiating this process. The update process was conducted by the Planning & Zoning Commission from August 2022 to July 2023.



Community Vision

Developing our Community Vision

The Planning & Zoning Commission together with City Staff hosted a public hearing to review the City's current Vision Statement and propose no changes from the current Vision Statement first written in 2018.

Vision

Shavano Park strives to be the premier community in Bexar County, preserving and celebrating its natural setting and small town traditions amid the surrounding area's urban growth.

This vision is an aspirational description of what the City endeavors to be in the future. It is intended to serve as an overarching guide. The City embraces two core aspirations in its vision statement:

- 1) Shavano Park has become and will continue to *aspire to be among the premier places in Bexar County* to raise a family in safe neighborhoods, to be a permanent home for many generations, to provide a welcoming community for quality businesses, and provide first-class services to residents. This involves supporting community events, encouraging meaningful citizen participation, and providing quality municipal services that will continue to make Shavano Park an attractive community for its citizens now and into the future.



Bentley Manor HOA subdivision

- 2) Shavano Park *preserves and celebrates its natural setting and small town traditions* amid the surrounding area's urban growth. The City embraces its past as a small rural community while recognizing future challenges and opportunities, especially concerning the growth and development of the surrounding San Antonio metro area. This involves maintaining large

residential lot sizes, preventing the conversion of residential lots to multi-family and business uses and continuing efforts to protect the City's trees and abundant wildlife.

City Strategic Goals

These strategic goals are adopted by the City Council each year as a part of the City's annual budget process. During the 2023 Town Plan update process, the Planning & Zoning Commission held a public hearing and gathered input from residents. The following are the City's strategic goals:

1. Provide excellent municipal services while anticipating future requirements;
2. Provide and protect a city-wide safe and secure environment;
3. Preserve City property values, protect fiscal resources and maintain financial discipline;
4. Maintain excellent infrastructure (buildings, streets and utilities);
5. Enhance and support commercial business activities and opportunities;
6. Enhance the City's image and maintain a rural atmosphere;
7. Promote effective communications and outreach with residents; and
8. Mitigate storm water runoff.

These broad aspirational goals guide all City actions. Each budget year the City Council, with input from City staff, determines a number of actionable objectives pursuant to each goal. The City Manager each spring provides a report to City Council on the progress and achievements made towards each objective.

Official Slogan

On July 23, 2018 the City adopted ***Shavano Park – City Living with Country Charm*** as its official City slogan after a four-month public involvement campaign. The slogan captures the essence of living in Shavano Park for many of our residents who voted it as the best slogan of five options. Living in Shavano Park means convenient access to employment, retail and entertainment of the San Antonio metro while residing on quiet, dark streets and large spacious lots reminiscent of the Country. The slogan also points towards Shavano Park's history as a quiet country town situated on ranch land between Camp Bullis and San Antonio.



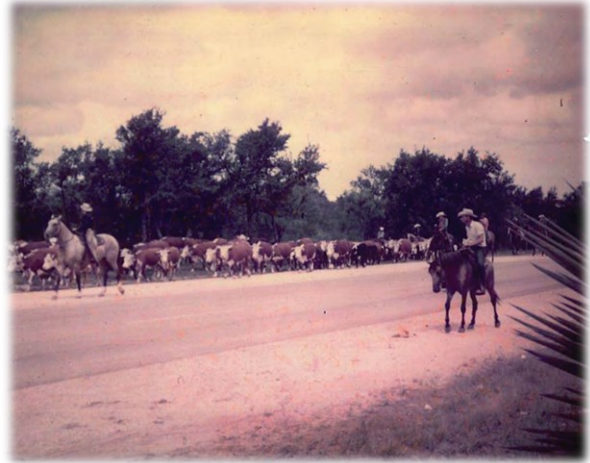
Chimney Rock Road in Old Shavano Park



History

City History

The City of Shavano Park (originally known just as Shavano) is located in northwest Bexar County at the edge of the Texas Hill Country, approximately twelve miles north of downtown San Antonio, and along the Olmos and Salado Creeks. In the 1800's, A. De Zavala operated a general store just west of our city limits. In 1881, the U.S. Postal Service opened a post office nearby, with De Zavala as the first postmaster. In 1884, the San Antonio and Aransas Pass Railway established a small rail station and switch. During that period, Shavano was a stagecoach stop between San Antonio and Boerne. The original town had a saloon, carpenter, grocer and fifty residents. By 1896 the population grew to nearly 100 residents, before beginning a gradual decline.



1958 Cattle Drive on NW Military Highway

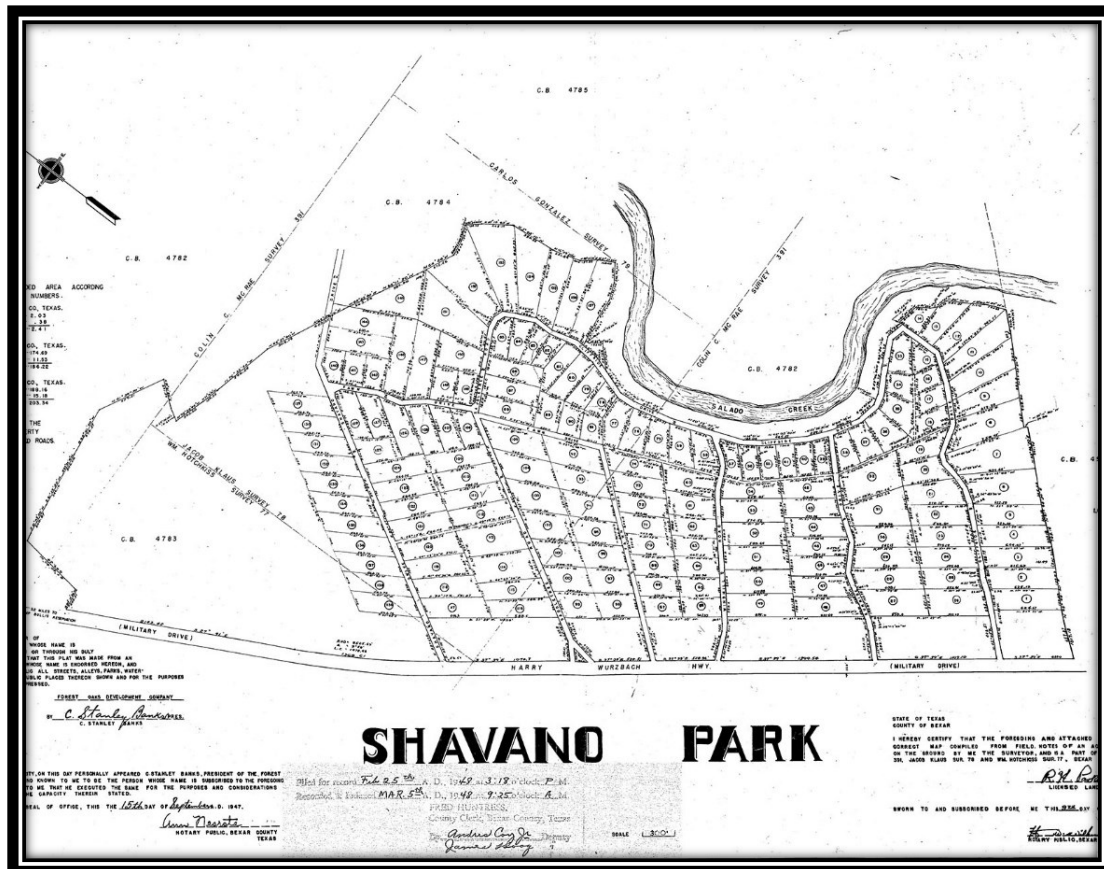


Shavano Park Volunteer Fire Department in 1952

By 1903, the Postal Service closed the post office and the site of the later township of Shavano Park became part of the Stowers Ranch. George Arthur Stowers came to Texas in 1889 and opened several successful furniture stores. The land Stowers acquired was originally part of a Spanish land grant. In 1947, Wallace Rogers and Sons purchased the land with plans for

additional development. At that time, the road system consisted of only NW Military Highway and De Zavala Road, and residential development had begun in the Cliffside subdivision east of NW Military Highway. On June 19, 1956, the City of Shavano Park was incorporated as a General Law City. In the mid-1960s, additional roads were added, including Loop 1604 to the north, Lockhill Selma Road to the west and Huebner Road to the south.

Today, the City of Shavano Park is completely surrounded by the City of San Antonio. The City's boundaries are generally Loop 1604 to the north, Huebner Road to the south, Lockhill Selma to the west and Salado Creek to the east. The City encompasses approximately 3.3 square miles of land and has an estimated 3,524 residents. The City has come a long way from the rural cluster of homes east of NW Military Highway, as can be seen in this 1948 property plat of the original homes.



Original Plat of Shavano Park from 1948

Digital Archives

BiblioTech, Bexar County's all-digital public library, worked with the 26 suburban cities of San Antonio, to create individual digital anthologies. Together, these anthologies reflect and preserve the rich, diverse histories found in Bexar County. The project launched in 2018 to coincide with the 300th anniversary of the founding of San Antonio. To see the rich history of Shavano Park visit <http://bexarbibliotecharchive.org/>. This project was a joint effort by City Staff and volunteer residents. It includes sections on the City's military influence, personal histories written by residents, newsletters from 1966 to present, photographs, and the Shavano Park Women's Club.



Demographics

Demographic Analysis

Residents are the most important aspect of our community. Demographic and other information regarding our City's residents provides a fundamental understanding of the nature of our community.

Population Growth

Shavano Park's population increased 16% between the years of 2010 and 2020, due to the implementation of our annexation program adopted in 1999 and development of new neighborhoods. These new neighborhoods are nearly built out and the City is dedicated to sustaining existing lots with single family homes, therefore the City's population is expected to remain stable in the future. In addition, the City's zoning ordinances prohibit multi-family re-developments that could increase population density.

Population, 1970-2020

Year	Population	Change	% Change
1970	881		
1980	1,448	567	64%
1990	1,708	260	18%
2000	1,754	46	3%
2010	3,035	1,281	73%
2020	3,524	489	16%

Source: United States Census Bureau

Growth factors include the City's location in the majestic and beautiful foothills of the Hill Country in northern Bexar County, proximity to three major highways (Loop 1604, IH 10, and Wurzbach Parkway), the prestigious Northside Independent School District, easy commutes to employment centers and the airport, and plentiful shopping nearby.

Demographic Characteristics

Shavano Park is a highly educated and wealthy community.

<i>Social Characteristics</i>	Shavano Park	Bexar County
Population	3,524	2,059,530
Median Age	54.0	33.8
Bachelor's degree or higher	61.28%	30.00%
Median household income (in U.S. dollars)	\$194,531	\$62,169

Double the
Bexar County
percentage.

Triple the Bexar
County median.

Source: United States Census Bureau, American Community Survey 2022 Estimates

Shavano Park is comprised of strong residential neighborhoods. These property values are high because the community has large lots, is safe, secure, and enjoys outstanding municipal services.

<i>Housing Characteristics</i>	Shavano Park	Bexar County
Total single-family homes	1,450	559,566
Average value (in U.S. dollars)	\$934,756	\$280,980

Triple the Bexar County
market average.

Source: The Bexar County Appraisal District, Certified Totals from 2022, Supplemental 248

Shavano Park is a primarily residential community in a prime location with easy access to nearby businesses, parks, and the highway system of the greater San Antonio metropolitan area.

<i>Economic Characteristics</i>	Shavano Park	Bexar County
Number of Businesses	186	187,125

Source: United States Census Bureau, American Community Survey 2022 Estimates

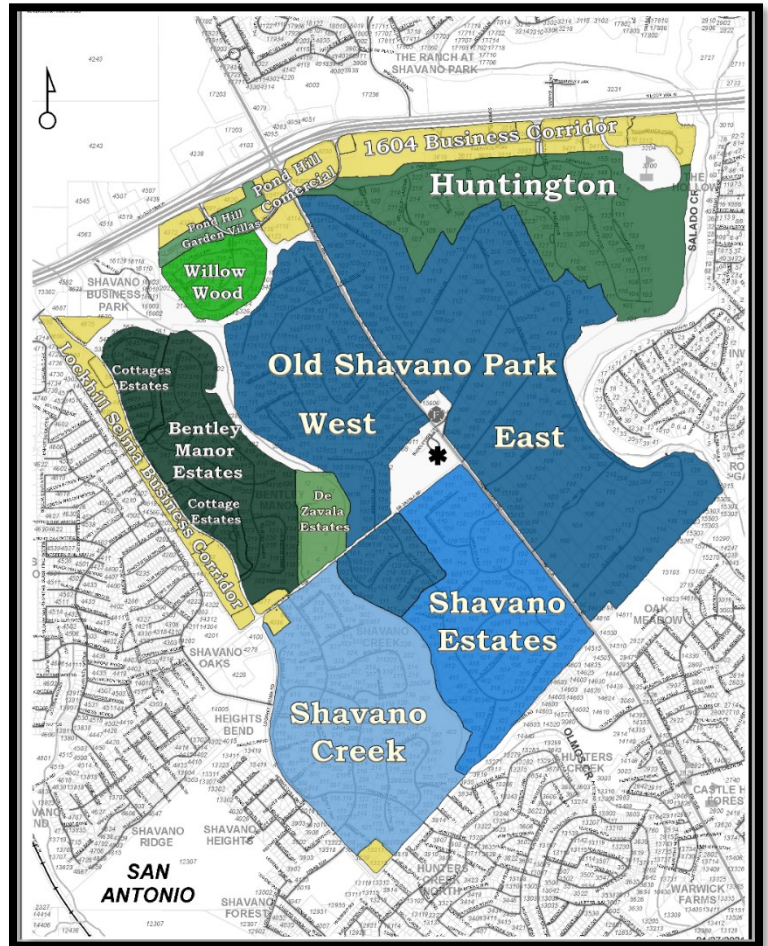


Existing Conditions

The City of Shavano Park is located in northwest Bexar County at the edge of the Texas Hill Country, approximately twelve miles north of downtown San Antonio, and along the Olmos and Salado Creeks.

The City of Shavano Park is a Type A General Law City operating under a Council/City Manager form of government consisting of five council members and a Mayor.

The City of Shavano Park is completely surrounded by the City of San Antonio. The City's boundaries are generally Loop 1604 to the north, Huebner Road to the south, Lockhill Selma to the west and Salado Creek to the east. The City encompasses approximately 3.3 square miles of land and has an estimated 3,524 residents.



City 2023 Tax Rate

San Antonio	0.541610
Hollywood Park	0.461700
Castle Hills	0.508688
Olmos Park	0.426806
Alamo Heights	0.388051
Terrell Hills	0.369784
Fair Oaks Ranch	0.329100
<i>Shavano Park</i>	<i>0.297742</i>

Source: Bexar Appraisal District

Ad Valorem Tax Rate

For tax year 2023, the ad valorem tax rate in the City was \$0.297742 per \$100 valuation. Shavano Park offers superior services in fire, emergency medical services, police, and public works while maintaining an ad valorem tax rate lower than many neighbor Bexar County cities and the Texas average.

City Neighborhoods

The heart of the City of Shavano Park is its residential neighborhoods. The City has both original neighborhoods with a rural aesthetic and modern, gated subdivisions with homeowner associations. Here is a summary table of the City's neighborhoods and their key characteristics. Reference the map of previous page for these neighborhoods' locations in the City.

Neighborhood	Key Characteristics
Old Shavano Park East 	<u>History</u> : Developed in 1950s – 1960s <u>Minimum Lot Size</u> : 1.0 acre <u>HOA</u> : Non-HOA <u>Zoning</u> : A-1 <u>Building Setbacks</u> : Front: 80 ft; Side/Rear: 30 ft <u>Water Service</u> : Shavano Park <u>Sewer Service</u> : Homeowner owned septic
Old Shavano Park West 	<u>History</u> : Developed in 1960s - 1970s <u>Minimum Lot Size</u> : 0.7 acre <u>HOA</u> : Non-HOA <u>Zoning</u> : A-3 <u>Building Setbacks</u> : Front: 80 ft; Side/Rear: 30 ft <u>Water Service</u> : Shavano Park <u>Sewer Service</u> : Homeowner owned septic
Shavano Estates 	<u>History</u> : Developed in 1970s - 1980s <u>Minimum Lot Size</u> : 1.0 acre <u>HOA</u> : Non-HOA <u>Zoning</u> : A-4 <u>Building Setbacks</u> : Front: 80 ft; Side/Rear: 30 ft <u>Water Service</u> : Shavano Park <u>Sewer Service</u> : Homeowner owned septic
Shavano Creek 	<u>History</u> : Developed in 1980s – 1990s <u>Minimum Lot Size</u> : 0.7 acre <u>HOA</u> : Shavano Creek HOA <u>Zoning</u> : A-2 <u>Building Setbacks</u> : Front: 56 ft (cul-de-sacs 35ft); Side/Rear: 21 ft <u>Water Service</u> : SAWS <u>Sewer Service</u> : SAWS

De Zavala Estates



History: Developed in 1990s
Lot Size: 2 to 6 acres
HOA: De Zavala Estates POA
Zoning: A-5 PUD
Building Setbacks: Front: 80 ft; Side/Rear: 30 ft
Water Service: SAWS
Sewer Service: Homeowner owned septic

Bentley Manor Estates



History: Developed in 2000s – 2010s
Minimum Lot Size: 0.7 acre
HOA: Bentley Manor HOA
Zoning: A-2 PUD
Building Setbacks: Front: 56 ft (cul-de-sacs 35ft); Side/Rear: 21 ft
Water Service: SAWS
Sewer Service: SAWS

Bentley Manor Cottage Estates



History: Developed in 2000s – 2010s
Minimum Lot Size: 0.15 acres
HOA: Bentley Manor HOA
Zoning: CE-PUD
Building Setbacks: Front-entry garages: 25 ft, on cul-de-sacs: 20 ft; Side-entry garages: 15ft, on cul-de-sacs: 10ft; Side: 10 ft and zero lot line; Rear: 10 ft
Water Service: SAWS
Sewer Service: SAWS

Willow Wood



History: Developed in 2000s – 2010s
Minimum Lot Size: 15,000 square feet
HOA: Willow Wood HOA
Zoning: CE-PUD
Building Setbacks: Front: 30 ft; Side: 30 ft additive; Rear: 21 ft
Water Service: SAWS
Sewer Service: SAWS

Huntington



Pond Hill Garden Villas



History: Developed in 2000s – 2020s

Minimum Lot Size: 1.0 acre

HOA: Huntington HOA

Zoning: A-1 PUD

Building Setbacks: Front: 80 ft; Side/Rear: 30 ft

Water Service: SAWS

Sewer Service: SAWS

History: Developed in 2010s – 2020s

Minimum Lot Size: Governed by MXD Site Plan

HOA: Pond Hill Garden Villas HOA

Zoning: MXD

Building Setbacks: Governed by MXD Site Plan

Water Service: SAWS

Sewer Service: SAWS

Zoning and Development

The City's zoning districts are designed so that residential and commercial developments meet the needs and desires of residents by providing for high-quality office, retail, and dining services, and single-family homes with both large and small lot configurations. Residential zoning is solely comprised of single-family residential classifications, as multi-family zoning is prohibited by City ordinance. Commercial zoning is located predominately along Lockhill Selma Road and Loop 1604, with limited additional commercial zoning located at the northeast and northwest corners of Lockhill Selma and De Zavala Roads. The City's zoning districts are as follows:

Zoning District	Zoning Use
A-1, A-2, A-3, A-4, A-5 PUD	Single Family Residential District
CE	Single Family Cottage Estate Residential District
O-1	Office District
B-1	Business District
B-2	Business District
M-U	Municipal Utility District
MXD	Mixed-Use District

The City's newer residential developments are zoned as either Planned Unit Development (PUD) districts or Mixed-Use zoning districts (MXD). These PUD and MXD zoning designations give developers flexibility to design and build quality gated communities that provide multiple home

According to the City's primary developer, as of Spring 2023, there remain only 29 residential lots and 48 acres of commercial land to be developed.

TOWN PLAN 2023

Local Schools

Shavano Park is entirely within one of South Texas' premier school districts, the award-winning Northside Independent School District (NISD). NISD is the state's fourth largest school district, covering 355 square miles, operating 125 public schools and enrolling 101,976 children in the 2022-2023 school year. NISD provides excellence in education and is an accredited school district by the Texas Education Agency. The accreditation status is based on the academic accountability and financial ratings.



Shavano Park students attend Blattman Elementary School, located in the northeastern part of Shavano Park. The NISD middle school and high school serving Shavano Park's public school students are Hobby Middle School, located less than 3 miles from the City, and Tom C. Clark High School, located less than 2 miles from the City.

Shavano Park is also surrounded by a number of high quality private and charter schools. Two such schools located near Shavano Park and impacting the City are BASIS Shavano and Cornerstone Christian School.

Transportation

The City of Shavano Park is ideally located within commuting distances to major shopping centers, restaurants, banks, schools, the Medical Center, and the University of Texas at San Antonio. Additionally, the VIA Metropolitan Transit



Pond Hill near NW Military & Loop 1604

Authority provides public transportation services from numerous locations within Shavano Park to locations throughout the metropolitan area of San Antonio.

The City's three major thoroughfares are NW Military Highway, Lockhill Selma Road, and De Zavala Road. According to the Texas Department of Transportation (TxDOT), the average traffic count on NW Military Highway was 17,104 vehicles per day in 2021. This count is low however,

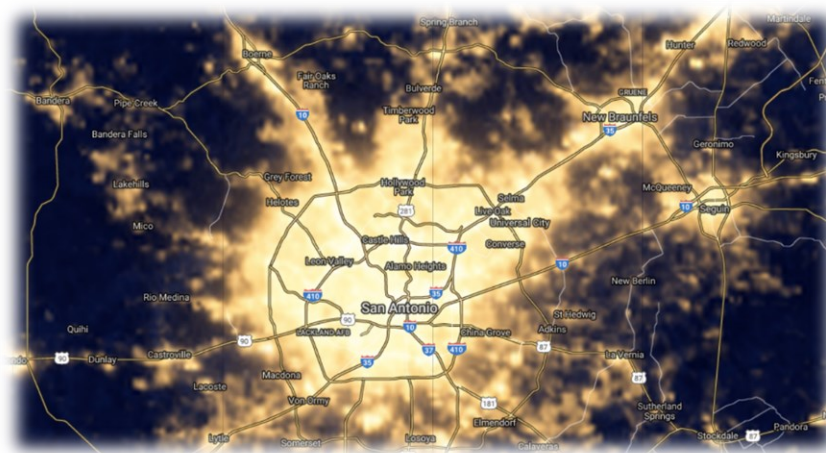
due to the ongoing construction on NW Military during 2021. In 2019, the pre-pandemic and pre-construction traffic count on NW Military was 20,607 vehicles per day. For comparison, in 2010, the traffic count on NW Military Highway was 10,500 vehicles per day, indicating traffic on NW Military has doubled in the past decade.

The continued growth of the City of San Antonio has caused increased traffic congestion on its main thoroughfares of NW Military Highway, De Zavala Road, and Lockhill Selma Road. During the busiest times of the day, when the traffic count is at its highest, residents along NW Military Highway often find it difficult to safely turn onto or off NW Military Highway. This safety hazard for residents was the primary motivation for the City partnering with TxDOT on a project to widen NW Military Highway and create a continuous center turn lane (see details on page 55). This project was a major focus of the 2010 and 2018 Town Plans and has been under construction since May 2021, and is on schedule to be completed by TxDOT by year end 2023.

In addition to NW Military Highway, TxDOT has been upgrading road infrastructure around the City. In 2018, TxDOT constructed a west bound turnabout for the intersection of Loop 1604 Frontage Road and NW Military Highway. Since the 2018 Town Plan, TxDOT has been actively expanding Loop 1604, IH-10 and Highway 281 - all major throughways that surround the City. These projects should improve the traffic flow in our City and shorten our residents' daily commutes.

Dark Skies

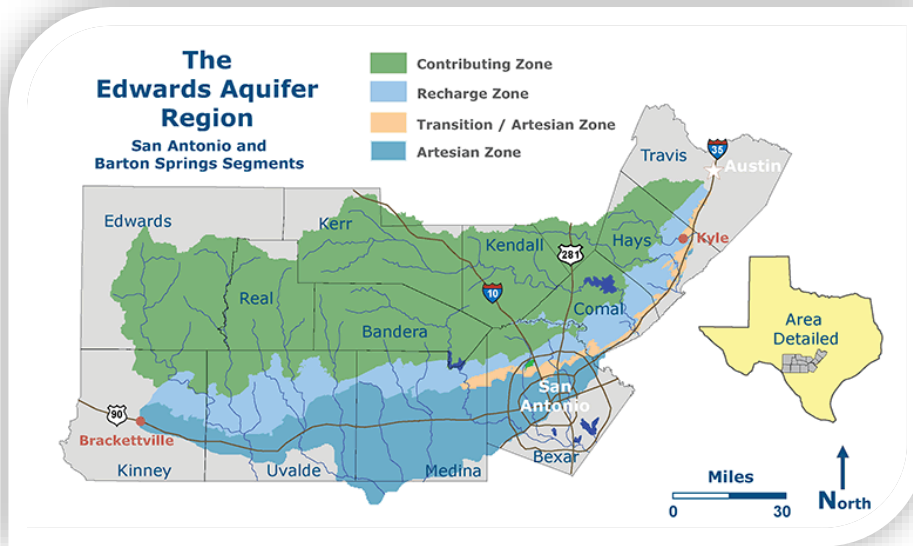
The United States Army expressed concern regarding its ability to conduct night training exercises because of excessive outdoor lighting within a five-mile perimeter of Camp Bullis. Shavano Park is located within this five-mile corridor, and in 2009, our City Council established regulations for outdoor lighting impacting Camp Bullis. These regulations support the United States Army and the community of Shavano Park benefits from the reduction of light pollution in the City.



***San Antonio
region at night***

***Night Lights
imagery by
NASA's Earth
Observatory***

Edwards Aquifer Recharge Zone



The Edwards Aquifer is an underground layer of porous, honeycombed, water-bearing rock that is between 300 and 700 feet thick. The City is located entirely over the environmentally sensitive Edwards Aquifer Recharge Zone that stretches across north Bexar County. All developments over the recharge zone are regulated by the Edwards Aquifer Authority (EAA) and require Water Pollution Abatement Plans. The City considers protecting the Aquifer a serious duty, and ensures all developments meet EAA and Texas Commission on Environmental Quality (TCEQ) standards. Towards these efforts, in 2017 and 2019 the City built rain gardens at City Hall to collect runoff from the City Hall parking lot.

Tree Preservation

Beautiful heritage trees are one of our City's greatest assets. Trees preserve our attractive rural character, protect against soil erosion, and offer shade to homes. During the town plan process, residents made numerous comments about how our trees contributed to the allure and beauty of Shavano Park. In addition to these heritage trees, groves of "second generation trees" are found throughout the City. As a sign of City's commitment to protecting and preserving its native trees, the City has been a Tree City USA



*Entrance to De Zavala Estates
POA subdivision*

member since 2015, receiving Growth Awards in 2019 and 2020, and winning Arbor Day of the Year in 2018.



Live Oaks trees on the Municipal Tract

Established native trees within the City primarily include: Live Oaks with a scattering of Burr, Red and Post Oaks, along with Bald Cypress, Mountain Laurels, Texas Persimmons and Cedar Elms. A diversity of tree species is desirable because it not only adds to the aesthetic quality of the City, but also helps prevent the widespread devastation caused by single species disease or infestation. By ordinance, sixteen native trees are protected as heritage trees during commercial development. Commercial business developers are required to conduct a tree survey of the development site and identify the location and diameter of all heritage trees. During commercial development, 25% of the collective diameter of trees must be preserved. In addition ordinance requires preserved heritage trees be protected from damage during construction. These preserved heritage trees add to the curb appeal of the City's neighborhoods and commercial areas.



In 2015 the Shavano Park Citizen's Tree Committee spearheaded the City's efforts to become a Tree City USA. This program, administered by the Arbor Day Foundation since 1976, recognizes communities committed to sound urban forestry management. Over 3,400 communities are a part of this program. A community is required to maintain a tree board, have a community tree ordinance, spend at least \$2 per capita on urban forestry and celebrate Arbor Day.



Achievements & Awards

Scenic City



The City of Shavano Park has been recognized as a Scenic City by the Scenic City Certification Program since 2016 (re-certified in 2021). Shavano Park maintains high-quality scenic standards for its roadways and public spaces. The Scenic City Certificate is a reflection of Shavano Park's excellent civic leadership, great community pride, and strong desire to maintain its rural character.

National Wildlife Federation Community Wildlife Habitat

In 2018 the National Wildlife Federation certified the City a Community Wildlife Habitat, with 89 properties registered as safe habitats for native wildlife. Shavano Park at the time was only the 4th City in the State of Texas to receive the certification. The City re-certified in 2021. The National Wildlife Federation's Community Wildlife Habitat program partners with cities, towns, counties, neighborhoods, and communities of all kinds to become healthier, greener, and more wildlife-friendly. Community Wildlife Habitats garden and landscape with wildlife in mind, promote the use of native trees and plants, work to reduce or eliminate the use of pesticides and chemicals, and integrate wildlife-friendly practices into sustainability plans and park master plans.



Firewise USA



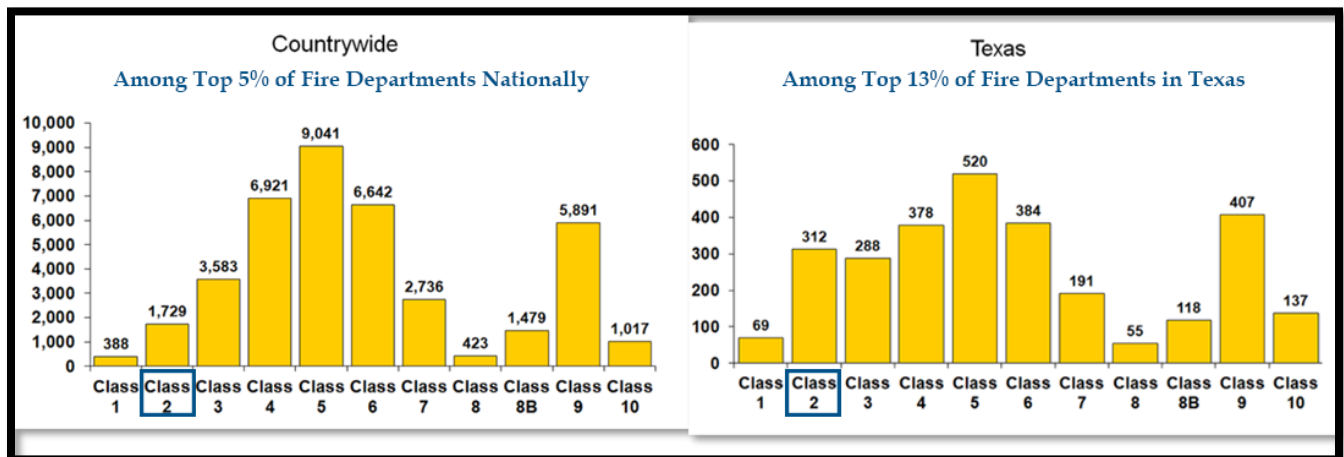
Shavano Park has been recognized as a Firewise Community by the National Fire Protection Association since 2016. The residents of Shavano Park are active participants in creating a safer community by engaging in wildfire risk reduction activities and by celebrating Firewise Day each year. Since being recognized, the City has completed two projects to improve wildfire safety in the City. In 2017, the City created a one-acre demonstration area of a Firewise forest on the City's Municipal Tract to show residents how to improve wildfire safety on their properties. In 2018, the City with the help of the Texas A&M Forest Service created a Shaded Fuel Break along the borders of the Municipal Tract to reduce the likelihood that any wildfire on the tract would spread to nearby areas.

Insurance Services Office (ISO) Rating of 2

The Insurance Services Office (ISO) collects information on municipal fire protection efforts in communities and analyzes the data. ISO will then assign a Public Protection Classification ranging from 1 to 10, with 1 being the best. On June 10, 2016 the City of Shavano Park Fire Department received a classification of 2. The City will strive to maintain ISO classification 2 for the next ISO review.



This classification places the Shavano Park Fire Department in elite company among the nation's fire departments. In addition, this rating entitles the residential and commercial property owners within the City of Shavano Park to receive the maximum credit on their insurance premiums. With a Class 2 ISO rate, Shavano Park property owners may realize a 10 to 15% decrease in their property insurance premiums.



Source: www.isomitigation.com

Texas Police Chiefs Association Law Enforcement Best Practices Recognition



On February 22, 2018 the City of Shavano Police Department achieved "Recognized Status" for compliance with the Texas Law Enforcement Agency Best Practices Recognition Program of the Texas Police Chiefs Association. The Department received re-accreditation in February 2022. Shavano Park Police Department is one of only 181 of the 2,716 law enforcement agencies in the State of Texas to be recognized and accredited, placing the City in the top 7% of all Texas Police Departments.

This recognition is based upon the policies, standards, and practices of the department following the 168 Best Practice Standards, and involved a comprehensive two year agency process culminating in a two day audit of all areas of the agency.

The men and women of the Shavano Park Police Department are commended for their hard work and dedication in obtaining this status.



Established in 2006, the Law Enforcement Recognition Program is a voluntary process where police agencies in Texas prove their compliance with 168 Texas Law Enforcement Best Practices. These Best Practices were carefully developed by Texas Law Enforcement professionals to assist agencies in the efficient and effective delivery of service, the reduction of risk and the protection of individual's rights. See the Town Plan's vision for community policing on page 29.

Government Finance Officers Association Distinguished Budget Award

In its commitment to financial transparency, the City of Shavano Park submits its Annual Budget to the Government Finance Officers Association (GFOA) for review under its Distinguished Budget Presentation Awards Program. The City has received this award a total of 12 times, including a 8-year streak from 2015 to 2022.



This program was established to encourage and assist state and local governments to prepare budget documents of the very highest quality that reflect both the guidelines established by the National Advisory Council on State and Local Budgeting and the GFOA's best practices on budgeting and then recognize individual governments that succeed in achieving that goal. To earn recognition, budget documents must meet program criteria and excel as a policy document, financial plan, operations guide and communication tool.

Superior Public Water System Rating

Shavano Park's Water Utility that services roughly half the City (the other half is served by San Antonio Water System) is proud to carry the designation of Superior Public Water System from the Texas Commission on Environmental Quality. The designation is about the overall water system operation and not just the quality of the drinking water. In addition to water quality, the requirements include factors related to treatment, pumping and storage capacity. To receive or maintain recognition as a superior water system, the system must be inspected and evaluated by commission personnel as to physical facilities, appearance and operation.



SWOT Analysis



Strengths

- Outstanding municipal services and leadership
- Location and natural beauty
- Sense of community
- Quality neighborhoods and commercial developments - a desirable place to live
- Security and safety
- Fiscal discipline and low tax rate



Weaknesses

- Aging infrastructure – roads and water system
- Limited future residential and commercial development
- Limited future property tax and sales tax growth
- Increasing percentage of property under tax freeze
- Drainage and flooding



Opportunities

- Shape future commercial developments to prioritize city needs
- Build a consensus on long-term financing strategy for the city
- Foster community engagement
- Strengthen sense of community through use of Municipal Tract facilities and city events
- Leverage grant incentives and bond monies to renew infrastructure



Threats

- External pressures of crime, traffic congestion and noise pollution
- Ability to retain professional City staff
- Oak Wilt
- National economy - inflation and possible recession
- Infrastructure failures

2023 Town Plan: Strengths, Weaknesses, Opportunities, and Threats

For the 2023 Town Plan the strengths, weaknesses, opportunities, and threats (SWOT) were re-evaluated by the Planning & Zoning Commission. Twenty-one independent SWOT analyses were submitted to the Commission from City Council, various Boards and Commissions members of the City and City staff.

SWOT analysis is a framework widely used in both the business and non-profit sectors to evaluate an organization's position and to develop strategic planning. SWOT analysis assesses internal and external factors, as well as current and future potential. A SWOT analysis is designed to facilitate a realistic, fact-based, data-driven look at the strengths and weaknesses of an organization, initiatives, or within its industry. The organization must avoid pre-conceived beliefs or gray areas and instead focus on real-life contexts to ensure accuracy. Organizations must use it as a guide and not necessarily as a prescription. This exercise helps the City identify those areas where energies and efforts must be focused in the future. The focus areas of this Town Plan are as follows: (1) Community Engagement, (2) Commercial Development, (3) Property Maintenance and Zoning, (4) Municipal Talent Management and Retention, (5) Public Infrastructure and (6) Long-Term City Finances.

The SWOT analysis revealed the City of Shavano Park is a strong community of natural beauty with exceptional municipal services and financial health but faces aging infrastructure in need of repair and renewal. The ability to fund and repair the infrastructure while retaining staff is hampered by the limited growth potential and rising percentage of properties under tax freeze. The authors of this Town Plan envision the City overcoming these challenges by shaping future commercial development, making wise financial decisions, and building a consensus on long-term financing requirements.



Community Engagement

Community engagement is essential to keeping City government close to the people it serves. Shavano Park enjoys a small-town sense of community fostered through City events and festivities, the use of Municipal Tract facilities and resident volunteerism. The City depends on input from well-qualified volunteers serving on boards, commissions, and committees. Resident participation in Police programs like Neighborhood Watch helps the City maintain low crime rates. This Town Plan envisions that the City Council continue to prioritize community policing, continue efforts to grow the sense of community and preserve the strong tradition of volunteerism. By maintaining this vision, Shavano Park will ensure it retains its safe and secure neighborhoods and the small-town sense of community so beloved by residents.

This Town Plan identifies the following Issues and Action Steps for the City in future Community Engagement:

Issues:

- Protect and foster Shavano Park's sense of community
- City depends on volunteers serving on City boards and commissions
- Preserve Shavano Park's low crime rate
- Important role of residents and businesses in preventing and investigating crimes
- Sustain the growing scope of City events and festivities
- Maintenance of the Municipal Tract's facilities
- Effective communications to all residents and businesses
- Increase awareness, interest and participation of residents

Action Steps:

- Encourage residents to sign up to receive City communications
- Maintain and grow the City Neighborhood Watch program
- Enhance Police engagement with residents and business community
- Continue neighborhood patrol as a Police priority
- Explore parking improvements to accommodate growing scope of City events
- Use City events to engage and inform residents
- Maintain and incrementally improve Municipal Tract facilities based upon feedback from residents
- Recruit well-qualified volunteers for citizen Boards and Commissions

Community Engagement



Residents enjoying a magic show during City event

Shavano Park enjoys a small-town sense of community fostered through City events and festivities, the use of Municipal Tract facilities and resident volunteerism. The City of Shavano Park has a long tradition of community engagement. In 1952, four years before incorporation, residents of Shavano Park founded the Shavano Park Garden Club. This organization still exists today, 70 years later, as the Shavano Park Women's Club. The Shavano Park Women's Club remains an important community group, as a nonprofit organization supporting charitable, philanthropic, educational and community initiatives for the benefit of residents, city and larger community. Another example of community volunteerism is the volunteer Fire Department comprised of residents who ensured fire safety for the City for many decades after its

founding in 1956.

In the Town Plan update process, residents who participated in public hearings and surveys indicated the top way they received City communications was Community Newsletter *Roadrunner* followed by the TextMyGov service. Residents who participated give no majority opinion if the Neighborhood Watch program should be expanded to include in-person engagement or kept at current scope. A majority of residents who participated supported the City maintaining the current size and scope of City events and indicated that National Night Out was the top event they attended. Residents who participated stated a desire to preserve the existing habitat of the Municipal Tract.

Resident Volunteerism

Shavano Park is blessed to have a large number of talented residents with considerable professional experience that can assist the City. The City Council maintains a multitude of formal standing committees and informal project-specific working groups composed of resident volunteers. Formal standing committees are integral to the transparent and open government of the City. Residents serve on boards that advise on zoning authority and development (Planning and Zoning), hear and grant zoning variances (Board of Adjustment) and advise on the City's water system (Water Advisory Committee) to name a few.

**In Memoriam – Michael
“Mike” Lynn Janssen
P&Z Commissioner
2007 –2022**



*September 1, 1951 –
May 20, 2022*

***An example of a resident
volunteer with a big impact on
the City’s development: Mike
Janssen was on Planning and
Zoning Commission during
2010 and 2018 Town Plans***

The City Council also has a long tradition of asking talented residents to volunteer to serve in informal groups to assist the City on specific projects. Recent examples include the 2018-2019 Pavilion Committee that delivered recommendations on construction of the Municipal Tract Pavilion, NW Military Highway Beautification Committee formed in 2018 to help the City design landscaping proposals to beautify NW Military Highway after completion of the TxDOT project, Internet Working Group formed in 2022 to encourage internet service providers to install fiber direct to homes, and the Street Advisory Board formed in 2022 to provide expertise and recommendations on the City’s \$10M bond street projects. These committees and boards, while informal, give the City valuable input on specific projects and help ensure these projects are successful. This Town Plan encourages City Council to maintain and promote opportunities for citizens to serve on Boards and Commissions as well as in specific projects.

Municipal Tract



***Playground & Pavilion on
Municipal Tract***

The Municipal Tract consists of approximately 22 acres of land and is located in the center of the City at the northwest intersection of DeZavala Road and NW Military Highway. The Municipal Tract was deeded to the City by Rogers Shavano Ranch, Inc. (the Roger’s Family) in 2000 to be used exclusively for “general municipal, municipal recreation, and other community-oriented purposes and/or facilities.”

The 1999 Proposed 20-Year Master Plan envisioned improvements to the municipal tract in phases. In Phase 1, it identified the building of “a new City Hall / Police Department facility, jogging/walking/biking paths/trails, minimal restroom facilities, picnic area and at least one medium sized pavilion.” Subsequent phases were not defined in detail but included considerations for recreational fields, sports courts and a civic center. After the



City Hall Patio near Pavilion

City Hall / Police Department facility was built along with the Bexar Metro 911 Center, no immediate improvements were implemented.

The 2010 Town Plan envisioned improvements that would create a “Town Center” where “neighbors could meet neighbors and children could safely play outdoors.” Possible elements of the proposed City Center included: a “community center building to host City group functions, and other social and professional meetings; an outdoor area; a wellness area; and a natural buffer of trees.” Beginning in 2015, incremental efforts were made to reduce fire hazards within the unimproved area, which was mostly overgrown with cedar trees. Improvements also included clearing an area parallel to DeZavala Road, installation of an access road to water Well #6, and the construction of a rain garden.

The 2018 Town Plan acknowledged that residents were divided regarding changes to the Municipal Tract, but that “any improvements should be based upon amenities desired by both current residents and those amenities that may be necessary to attract future residents”. The Town Plan provided that City Council will make decisions regarding any changes to the Municipal Tract. In 2019, a Citizen’s Amenities Committee was created and after receiving resident input the committee made recommendations for improvements that included a large pavilion, playscapes, a one-mile nature trail, and a restroom facility, which were soon after constructed.

Since the 2018 Town Plan, the City has constructed numerous Community facilities on the Municipal Tract:

- A 1-mile nature trail in 2019
- A large outdoor pavilion and playgrounds near City Hall in 2020-2021
- In front of the pavilion in 2022, A KIA (killed-in-action) Veterans Memorial honoring three Shavano Park residents .



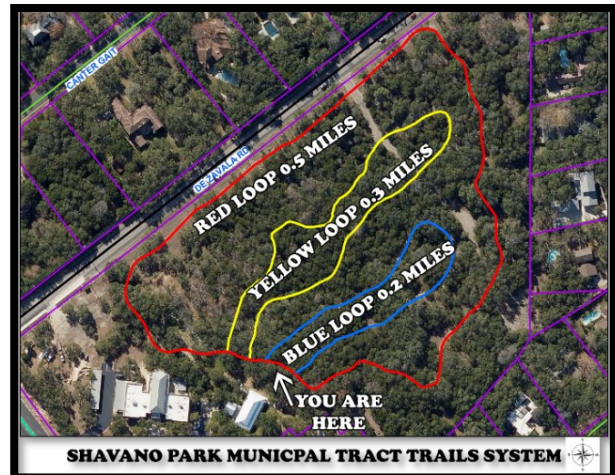
Additionally, in 2022, a farmer's market with 20 to 30 vendors began operating in the parking lot on Sundays.

Incremental improvements to the Municipal Tract continue in 2023 with the construction of a shade structure over the playground equipment and the implementation of a trail improvement project funded by a \$10,000 donation from the Starr Family. Residents who participated in the Town Plan process stated a desire to preserve the existing natural habitat of the Municipal Tract.

This Town Plan encourages the City's future leaders to maintain and incrementally improve the Municipal Tract. Feedback from residents should assist in prioritizing the improvements. Possible considerations include additional parking, improvements to the nature trail, additional playgrounds, and recreational facilities.

City-Sponsored Events

The City Council approves and schedules annual City-sponsored events. These events are family-fun activities that encourage residents to gather on the Municipal Tract for seasonal festivities. Over the years these events have grown steadily in scale and scope, attracting 200 – 500 residents depending on the event. City-sponsored events have traditionally included the following: Arbor / Earth Day in mid-April, Independence Day Celebration around Fourth of July, National Night Out on the first Tuesday of October, Trunk or Treat near Halloween and the Holiday Festival in early December. The City also offers a number of one-time service events – such as the Household Hazardous Waste Collection in 2022, E-waste recycling and secure paper shredding annually at the Arbor / Earth Day event, and Drug-take Back events annually each spring and fall.

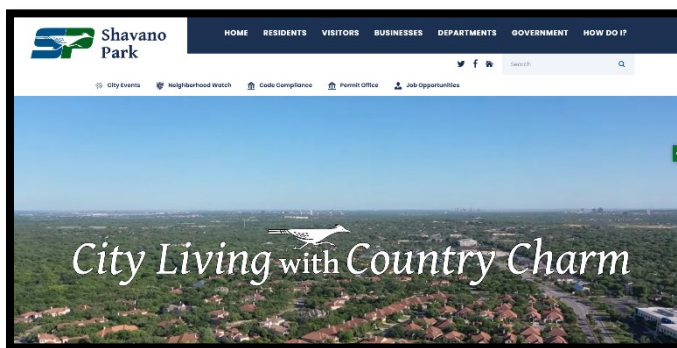




Blattman Elementary Choir at City Hall Event

These events serve as key community engagement opportunities for City staff. The growing scope and scale of these events is likely to continue. As many of these events take place at least partially in the main City Hall parking lot, parking can quickly become a challenge with many vehicles parked unsafely along NW Military Highway and DeZavala Road. This Town Plan encourages City Council to explore parking improvements to accommodate the growing scope of City events.

City Communications



City's Website (www.shavanopark.org)

Communicating timely, accurate and relevant information to residents is both an important duty of City staff and a major role in building a sense of community. To accomplish this, the City utilizes a number a communication tools, ranging from face-to-face engagement to digital communications like text messaging services. The primary City communication tools as of this writing include: Roadrunner

community newsletter, City website (www.shavanopark.org), City social accounts of [Facebook](#), [Twitter](#) and [Nextdoor](#), [TextMyGov texting service](#) and [I-INFO email service](#). Many residents are not aware of these multitude of communication services. This Town Plan encourages City staff to increase citizen awareness of these communication tools. Encouraging residents to sign-up will help improve the effectiveness of City communications and boost efforts to build a sense of community.

Community Policing



***2022 National Night Out
Poster Contest Winners***

Community policing not only preserves and protects Shavano Park's small-town sense of community but is key to maintaining the City's low crime rate. The Shavano Park Police Department recognizes the importance of interacting with the community and maintains a number of community policing efforts. The Police Department focuses on neighborhood patrols so that officers are frequently visible in residential neighborhoods. Additionally, the department offers patrol-by and out-of-town home security check services for residents. Police are also active in hosting numerous free community training and information events such as C.R.A.S.E. (Citizen Response to Active Shooter Events) / Stop the Bleed response training and female self-defense courses. The annual National Night Out event is a key opportunity for residents and our first responders to have personal interaction. These efforts give residents timely, accurate and relevant information from the Police Department, promote transparency, and build trust within the community. Shavano Park Police Department achieved Texas Police Chief's Association Best Practices accreditation in 2018 and 2022. This action must be undertaken every four years and is a year-long process. Only 7% of Texas law enforcement agencies have this accreditation. See page 19 for details on this achievement.

Residents and businesses working together with our police department under the Neighborhood Watch program is vital to preventing and investigating crime:

- Preventing Crime. Residents and businesses play key roles in preventing crimes through reporting suspicious activities and by posting security warning signs (such as 'Under Surveillance,' 'Security Alarms,' or 'Neighborhood Watch' signs) on their property. Additionally, many residents actively participate in the Neighborhood Watch email program, providing a formal way for neighbors to watch out for each other and report



***Grinch arrested at Blattman
Elementary by Shavano Park Police
during Holidays festivities***

suspicious activity. The Neighborhood Watch program allows the Police Department to be able to notify hundreds of residents of neighborhood criminal activity occurring nearby, when warranted, through email and text messages. All of these efforts demonstrate community vigilance and therefore discourages criminals from committing crimes in Shavano Park.

- Investigating Crime. Residents and businesses also play a key role in investigating crimes after they occur. Many properties have security cameras monitoring the exterior of their property and may record criminal activity. These recordings are valuable evidence in investigating and prosecuting criminal cases. Residents and businesses with security cameras are encouraged to join the Police Department's Community Security Camera program to help the Police save valuable time during criminal investigations. The Neighborhood Watch program also plays a role in investigating crimes as the Police Department may quickly solicit crime tips through email and text messages from hundreds of Neighborhood Watch members. These collaborative efforts facilitate the prompt investigation and prosecution of criminal activities in the City.



- Neighborhood Watch. The Shavano Park Neighborhood Watch is a city sponsored and managed program established by City Council in 2020. The program currently exists mostly as a secure email and text messaging service to about 200 residents. This program has immense potential to grow over time and become a key community engagement tool for the Police Department. Possibilities for growing the Neighborhood Watch include establishing neighborhood block captains, creating Neighborhood Watch specific events, and expanding the existing email and text messaging services to include more residents.

This Town Plan encourages City Council and the Police Department to continue to grow community policing efforts through engagement with our residents and businesses, and build community relationships that can help prevent and investigate crimes.



Commercial Development

The City has only 48 acres remaining of land zoned for future commercial development. Annexation of more land is not a possibility because the City is surrounded by the jurisdiction of the City of San Antonio. These 48 acres are important to the City's future as they are the final opportunities to add sales tax generating businesses. Sales tax revenues are an important funding source to repair City infrastructure, cover annual operating expenses and provide incentives necessary to retain a professional City staff. Residents also desire more local access to commercial services such as restaurants and retail. The City's vision for future commercial development is to work with the City developer to create business developments that add sales tax revenue and local services while preserving residential neighborhoods' quality of life.

This Town Plan identifies the following Issues and Action Steps for the City in future Commercial Development:

Issues:

- Residents want more local access to commercial services – restaurants, retail, and medical
- Managing the tension between business development and maintaining residential quality of life
- Residents desire to maintain the high-end aesthetics of existing commercial developments
- Sales tax revenues are a critical funding source to repair infrastructure and cover annual operations, and there are few commercial tracts left to be developed
- Zoning of remaining commercial lots to encourage business developments that are compatible with the City

Action Steps:

- City continues to work closely with Bitterblue to influence optimal businesses for remaining commercial tracts
- Maintain strict restrictions on business signage.
- Maintain restricted allowable business uses while monitoring market changes for necessary additions
- Maintain up-to-date building codes while being responsive to local developers during code adoption
- Maintain commercial property maintenance standards that are reasonable and enforceable
- Explore possible commercial developments for the 22-acre tract
- Re-zone the 22-acre lot into a Planned Unit Development to increase development flexibility
- Consider a Planned Unit Development or Mixed-Used District zoning for the 4.45-acre tract of land on Pond Hill West to increase development flexibility

Current Business Community

The existing commercial areas of Shavano Park are located primarily along the Loop 1604 frontage road and Lockhill Selma Road in the prime north central area of metropolitan San Antonio. Shavano Park is surrounded by the City of San Antonio and a variety of shopping centers, restaurants and medical facilities are within close proximity to the City. The majority of the City's commercial developments are office, medical and assisted living facility uses. Other developments include convenience stores, upscale restaurants, coffee shops and a private tennis club. Most businesses in the City were developed after 2000.



Most undeveloped commercial land is owned by one developer, Bitterblue, Inc., who works closely with the City to develop upscale commercial buildings and properties. Bitterblue's vision for Shavano Park over the decades has been a long-term focus on building value. It is important to remember that the City does not own the remaining undeveloped land and has limited influence over remaining commercial developments. This Town Plan envisions the City continues to work closely with Bitterblue to influence optimal businesses for the remaining commercial tracts in Shavano Park.



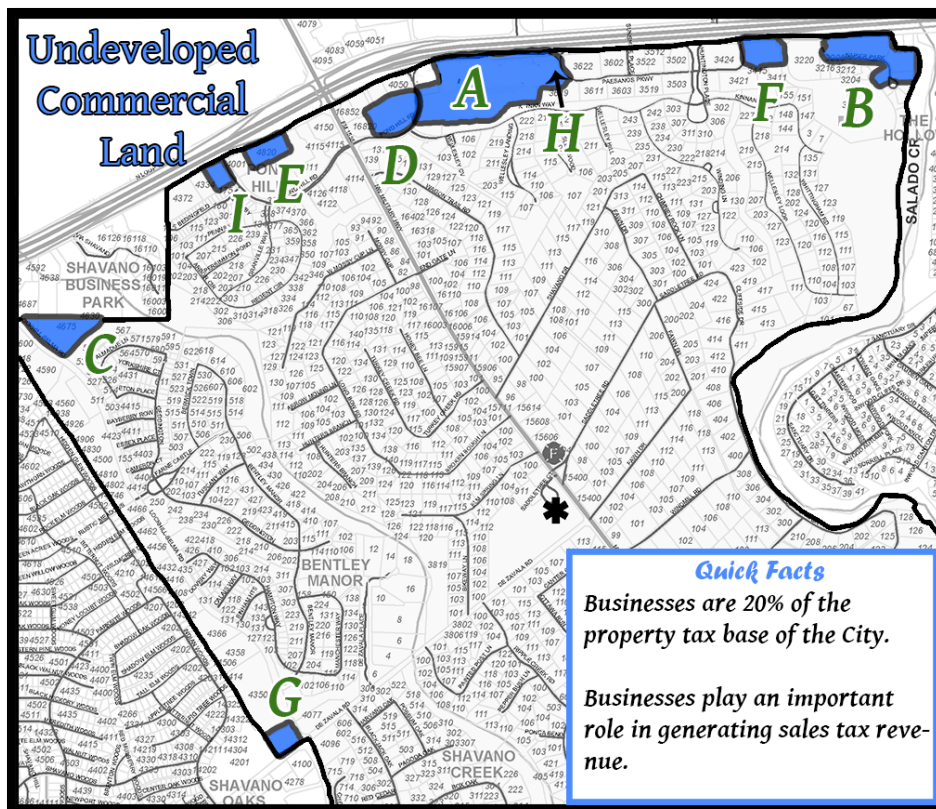
As a community, the City's residents desire commercial developments that are walkable and bikeable, with green spaces to enhance the overall aesthetic. Residents of the City have long valued curb appeal through strong zoning rules, building regulations and signage restrictions. The City has adopted Property Maintenance Standards for commercial (and residential) properties to help ensure the existing business properties maintain these high standards as they

continue to age. The planned completion of sidewalks to De Zavala Road in 2023-2024 and TxDOT's NW Military project that adds new sidewalks and bike lanes to NW Military in 2023 will make the City's commercial developments more accessible for residents by bike or by foot.

In the Town Plan update process, residents who participated in public hearings and surveys stated their desire for more local access to commercial services including: restaurants, retail, gourmet shops and medical services. Residents who participated did not favor auto sales and services, hotels, liquor stores, bar / taverns and funeral homes as local businesses. Residents who participated expressed support for commercial property maintenance standards that ensure commercial properties remain upscale in appearance and well-maintained. A majority of residents who participated supported continued commercial development, by agreeing to statements that the City should maintain a balance between commercial and residential development or the City should work aggressively to attract sales tax revenue.

Future Development

There remains only a small amount of land for future commercial development in Shavano Park. The few tracts that are undeveloped include (ordered by acreage):



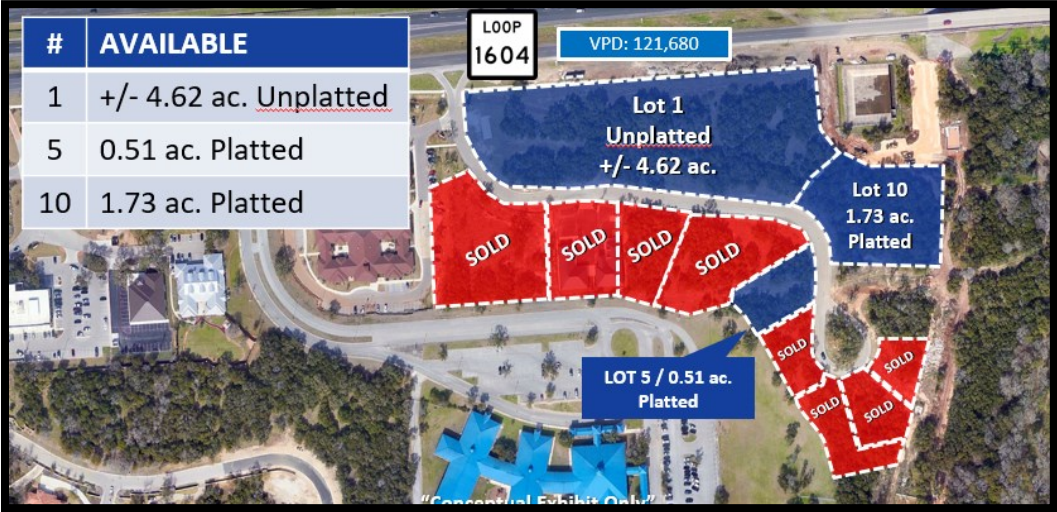
- A.** 22-acre tract near Huntington, in early planning stages for a possible hotel development (zoned B-2)
- B.** 6.85 acres in Napier Park Office complex east of Blattman Elementary, pre-planned for small office (zoned B-2 PUD)
- C.** 5.08-acre tract at north end of Lockhill-Selma, pre-planned for medical (zoned B-2 PUD)

- D. 4.45-acre tract in the Pond Hill east commercial, pre-planned for a mix of restaurant / retail (zoned B-1)
- E. 2.85-acre tract near Pond Hill west and 1604 frontage (east bound), pre-planned for a restaurant (zoned B-2 PUD)
- F. 2.52-acre tract near Huntington West Office Building on 1604 frontage (east bound), pre-planned for future commercial (zoned B-2 PUD)
- G. 2.2-acre tract on the northwest corner of Lockhill Selma and De Zavala Road, pre-planned for retail / medical (zoned B-1)
- H. Two 1-acre tracts on Pond Hill east near Huntington, pre-planned for retail/medical (zoned B-2)
- I. 1.27-acre tract near Pond Hill west and 1604 frontage (east bound), pre-planned for office (zoned Mixed-Use District)

Developments A and H: 1604 frontage near Huntington



Development B: 1604 frontage in Napier Park Offices



Development C: North end of Lockhill-Selma Road



Development D: Pond Hill East Commercial



Developments E and I: Pond Hill West Office & Restaurant



Development F: 1604 frontage near Huntington West Office



Development G: Northwest corner of Lockhill Selma Road & De Zavala Road





Property Maintenance Standards and Zoning

The City of Shavano Park is a premier community with a mix of residential districts. The City has both original neighborhoods with a rural aesthetic and modern, gated subdivisions with homeowner associations. Zoning regulations control where and what type of residential developments may occur, and property maintenance standards dictate property owner responsibilities and minimum conditions allowed. Together they play a key role in preserving the City's property values and natural beauty. The City's regulatory zoning power is the most significant way for the City to safeguard its single-family residential character. For example, zoning ordinances presently prevent the redevelopment of existing residences to multi-family uses, short-term rental uses, and the subdivision of lots. The City's regulatory power for property maintenance is likewise the City's most influential way to ensure the City's neighborhoods remain protected for the future, preserving property values and growing long-term value in the City. This focus area is our City's vision for preserving the unique character of our City.

This Town Plan identifies the following Issues and Action Steps for the City in future regulating of property maintenance standards and zoning:

Issues:

- Importance of the single-family character of the City's residential zoning districts
- Pressure for denser residential developments by sub-dividing lots or allowing multi-family uses
- Requests to have multiple accessory buildings for habitation on a single lot
- Prevalence of short-term rentals (nationally) and their consequences
- Balancing the interest of the community vs individual property rights
- Preserving City property values
- Increasing trend towards the redevelopment of older residential properties

Action Steps:

- Maintain minimum lot size and single-family occupancy in residential zoning districts
- Maintain prohibition on short-term rental in residential zoning districts
- Adopt and maintain property maintenance standards that are reasonable, understandable, and enforceable while avoiding overly burdensome regulations
- City Council and Planning and Zoning Commission must remain attentive to resident and business feedback on property maintenance standards
- Avoid new regulations that make "tear down and rebuild" of old residential properties more expensive or overly complicated

Characteristics of Shavano Park’s Residential Neighborhoods

The heart of the City of Shavano Park is its residential neighborhoods. The City has both original neighborhoods with a rural aesthetic and modern, gated subdivisions with homeowner associations. The distinguishing feature of Shavano Park’s residential neighborhoods is its single-family character, which is defined and enforced under the City’s Zoning Ordinance. The City’s zoning authority comes from State Law and allows the City to control subdivisions, to include both the density of structures and of population. A key aspect of this single-family character is the stipulation that each lot is designated as one dwelling unit to be occupied by the owner and their family or by a rental tenant under a long-term lease. Current zoning prohibits short-term rentals of less than 90 days. The City has no areas zoned for multifamily developments or short-term rental properties.

Definition from City Zoning Ordinance, Chapter 36:

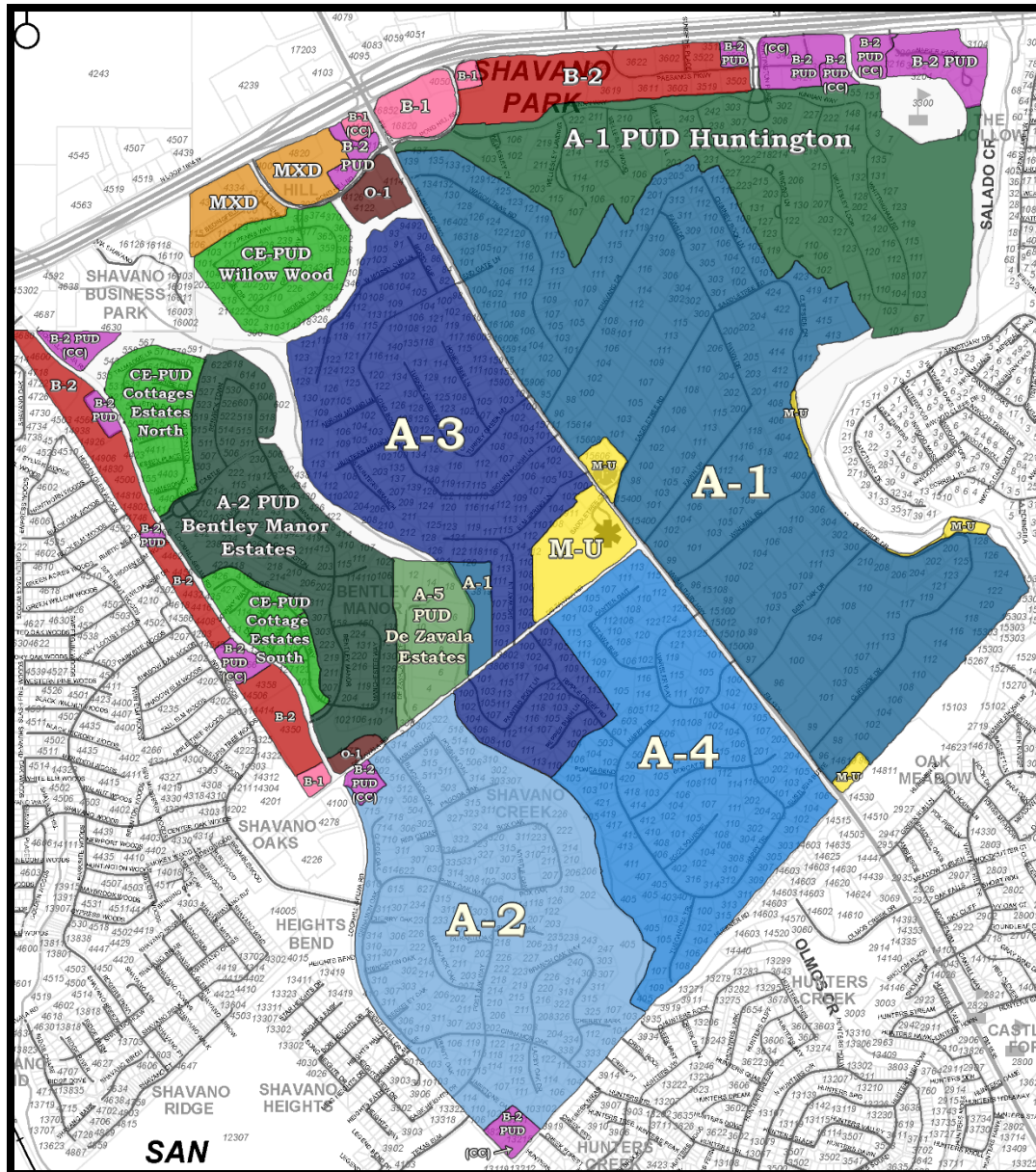
Single-family residence means a structure designed for use as one dwelling unit and actually used for permanent or seasonal occupation by the owner, the owner's family or long-term rental tenant under a written long-term rental agreement as a principal residence where the owner, owner's family or long-term rental tenant intends to maintain a permanent or long-term residence. Short-term rentals are expressly excluded from this definition and shall not constitute single-family residential use.

This “one lot, one home, one family” characteristic is reinforced by other zoning rules that shape the nature of Shavano Park residential neighborhoods. See Zoning map on the following page.

Zoning Rule	Rule in Brief	Impact
Single-family Use	All residential areas require single-family use, defined as blood relations + 1 unrelated person	Prevents homes being converted into duplexes, town homes or other multi-family residences
Minimum lot size requirement	A-1 and A-4: 1 acre A-2, A-3 and A-5 PUD: 0.7 acre Smaller lots sizes only for cottage estate neighborhoods	Prevents subdividing of existing lots and creation of denser neighborhoods
Minimum gross floor areas	A-1: 1,600 square feet A-2, A-3, A-4 and A-5 PUD: 1,800 square feet Cottage estates: 2,000 square feet or more	Prevents construction of smaller homes found in denser urban neighborhoods
Short term rentals prohibited	Rental of real property for a period shorter than 90 consecutive days is prohibited City-wide	Prevents short-term rental properties from disrupting residential neighborhoods
Building setback lines	Only small portable buildings and other minor items are allowed in building setbacks	Creates lower density neighborhoods; prevents subdividing into smaller lots
Accessory Buildings	Accessory buildings are limited to 20% of the rear yard; cannot be built in setbacks; must conform to single-family rule	Prevents a single lot being filled with multiple accessory buildings for habitation

Zoning districts correspond to the following residential neighborhoods:

- A-1: *Old Shavano Park East*
- A-1 PUD: *Huntington HOA*
- A-2: *Shavano Creek HOA*
- A-2 PUD: *Bentley Manor HOA*
- A-3: *Old Shavano Park West*
- A-4: *Shavano Estates*
- A-5 PUD: *DeZavala Estates POA*
- CE-PUD: *Cottage Estates in Bentley Manor HOA and Willow Wood HOA*
- Mixed-Use District (MXD): *Pond Hill Garden Villas HOA*



In the Town Plan update process, residents who participated in public hearings and surveys voiced strong support for City zoning rules prohibiting multi-family developments and short-term rentals in residential neighborhoods. Residents who participated supported a balance between individual property rights and community interest in maintaining properties. Finally, residents who participated said the City should encourage the trend of tear down and rebuild of homes in existing neighborhoods, or were simply ambivalent about the trend.

This town plan envisions future City leaders maintain these zoning rules to preserve the single-family residential character of the City.

Property Maintenance Standards

Another important City tool in preserving the attractive character of commercial and residential properties is property maintenance standards. This is also an area of controversy as it deals with the delicate balance between the interest of the community and individual property rights. Residents have conflicting opinions regarding this balance and how it may be achieved. Managing this tension is a critical task of the City of Shavano Park.

Residential and commercial structures require more maintenance and occasional renovations to remain structurally sound, functional and looking sharp as they continue to age. Individual structures and neighborhoods that are poorly maintained can lead to depressed property values, and foster vandalism and crime. Enforcement of minimum property maintenance standards is not just about sustaining neighborhoods; it is essential to the success of the City's vision as the premier community in Bexar County. Neighborhoods have a better chance to thrive and grow in value when disrepair, trash and other refuse are held in check.

Widely spaced homes, set back from the street, in Old Shavano Park West (A-3)



Denser homes, closer to the street, in Pond Hill Garden Villas (MXD)





Properties in neighborhoods governed by HOAs may be subject to further property maintenance standards, such as covenants, conditions and restrictions (CCRs) and a HOA permit approval process. The City's role is to ensure that all permits from properties governed by HOAs get compliance approval from the HOA first before City approval. This cooperation and coordination are key to ensure HOA and City regulations do not conflict.

This Town Plan finds that proper maintenance of properties is necessary to protect the welfare, attractiveness, and character of the community. A standard of maintenance guards against unsafe and unhealthful conditions which can cause neighborhood deterioration. This Town Plan also envisions the City adopting property maintenance standards that are reasonable, understandable, and enforceable while avoiding overly burdensome regulations. In addition, the Town Plan encourages future City leaders to remain attentive and responsive to resident and business feedback on the burden of property maintenance standards. Following these guidelines will help maintain a healthy balance between community interest and individual property rights.

The Tear Down and Rebuild of Older Homes

The City also has authority to regulate the redevelopment of existing residential lots. As homes age, the properties they sit on accumulate value. There is a growing trend of demolishing older homes and building entirely new structures in their place. Some home buyers understandably want to construct a modern home meeting their desired amenities and tastes in our desirable City. When this new home is constructed, it is treated as a new build and must meet all current City zoning and technical code standards. The City currently charges no fee for a demolition permit to tear down a building, lowering the overall costs of a redevelopment project.



This redevelopment of existing lots increases the property values of those parcels and grows property values across the City. As the City nears total build-out in the next 5 to 10 years, redevelopment activity will be one of the few remaining drivers of property value growth in the City. This trend should therefore not be made more difficult by the City. This Town Plan envisions future City leaders avoid implementing regulations that make the redevelopment of older residential properties more expensive or burdensome.



Municipal Talent Management and Retention

Shavano Park's development into a premier community of Bexar County in the two decades owes much to the leadership and talent of the City's paid professional staff. The City presently has high-performing and professional Police, Fire, Public Works/Water and Administration departments led by a City Manager. Staff is a significant budgetary cost to the City, a cost that is anticipated to grow in future years due to inflation, labor market competition, and rising healthcare costs. Recruiting Police and Fire candidates in Shavano Park can be challenging, due to the City's small and quiet nature. While its desirable place to live, some candidates may find it professionally unattractive, making recruitment more difficult. This Town Plan encourages future City Councils to make fiscally prudent decisions necessary to hire and retain highly qualified professional staff for the City.

This Town Plan identifies the following Issues and Action Steps for the City in future Municipal Talent Management and Retention:

Issues:

- Small cities struggle to keep up with labor market competition from larger cities
- City has limited control over Inflation rates, health insurance costs or labor competition
- High customer service expectations by community
- Small city size limits promotion opportunities within departments
- Employees and candidates desire working with up to date equipment
- Many Police & Fire candidates prefer careers in communities with more crime and fires
- Administrative staff required to perform multiple job tasks and roles
- Budget priorities compete with fiscal requirements and constraints

Action Steps:

- Make fiscally prudent decisions necessary to hire and retain a highly qualified professional City staff
- Annually identify positions and job skills which are most difficult to hire and retain and focus resources on those positions
- Maintain City website as digital face of the City for potential applicants
- Offer increased training opportunities and hiring incentives
- Maintain annual compensation study / reviews and periodic employee surveys
- Put a premium on developing and retaining key leaders and top talent amid competing budget priorities
- Focus on team-building and consider offering affordable work perks
- Encourage Directors to propose innovative incentives and to stress work/life balance

Development of a Professional City Staff

Incorporated as a municipality in 1956 with little annual revenue, the City was formed and operated by volunteers for many years. In addition to the elected officials, positions such as the Fire Chief, Town Marshal, City Clerk, Building Inspector, Tax Assessor Collector, and Water Board were filled by residents. As responsibilities increased, part-time and full-time staff were incrementally added. In 1971, the City hired its first police officer, yet the Fire Department remained an all-volunteer force. A part-time municipal Court Clerk and Public Works Director was added in subsequent years. The first full-time Fire Chief was hired in 1991 and the first City Manager in 1997.



Shavano Park Volunteer Fire Department in 1952

Since the 1990's, the full-time staff has increased to 51 positions, which are supported by qualified contracted specialists (Attorney, Engineer, Building Inspector, Health Inspector, Judge, Prosecutor). For Shavano Park, municipal talent management and retention are influenced by a few broad factors: compensation; professional development, growth opportunities and job satisfaction.



Shavano Park Fire Department in 2023

Compensation. Throughout the evolution of Shavano Park, it has been a constant challenge to hire and retain professional staff while balancing competing demands and limited revenues. The Fire and Police Departments have often been a training ground for other agencies as some of our best leave for career

advancement. Nevertheless, over the years highly talented staff have contributed significantly to the City's growth into a premier community within Bexar County. The City has built high-performing and professional Police, Fire, Public Works and Administrative departments led by the City Manager and Directors. Resourcing the City staff's compensation is the most significant expense and represents about 75% of the annual General Fund Budget or 49.4% of all combined annual funding.



The City conducted extensive compensation Studies in 2012, 2016, and again in 2021. In each case, the city's compensation levels were generally in the bottom 1/3 range (with some exceptions). After each study, Council approved measures to move the compensation level to at least the 50% level, which was made possible by revenue from the increasing residential and commercial development.

In 2023, the City's compensation remains competitive, but will continue to be challenged by factors such as inflation, rising healthcare costs, and local hiring demand. See page 74 of the Long-term City Finances focus area to see the Town Plan's compensation future forecasts.

Professional Development. An advantage of being a small organization is that a single employee usually has complete responsibility for a function or job (e.g. the Court Clerk facilitates all facets of the court office responsibilities as opposed to four or five clerks working various tasks). This affords an employee an excellent opportunity to fully develop skill sets in functional areas. Additionally, most employees are assigned secondary or backup responsibilities and roles. This broadens their development and skill sets. A disadvantage to the small organization is that some of the responsibilities may not be as complex as those of larger municipalities.



Police and Fire employees at Blattman Elementary

Growth Opportunities. Another disadvantage to a small organization is that there are limited opportunities for promotion or movement to lateral jobs. Fire, Police, and Public Works do have several layers of supervision within a single department, but only within that department.

Job Satisfaction. This aspect is an intangible measure that, for the most part, is individually based. Factors likely include: a challenging work atmosphere, work-life balance, recognition and rewards, the culture of the department, and having responsibility.

The Impact of Inflation, Labor Competition and Healthcare Costs

In the last decade, inflation, wages and healthcare costs remained fairly steady and manageable for many organizations. These metrics drastically changed in 2022.

- For the last decade, the average annual rate of inflation was only 2.42% according to the Bureau of Labor Statistics' Consumer Price Index. In 2022, however, the inflation rate spiked to 6.4%.
- Likewise, the average annual wage increase for the last decade was only 3.30% according to the Social Security Administration's Average Wage Index. In 2021, however, the average annual wage increase was 8.89%.
 - A specific trend seen regionally in the labor market is the growing difficulty to hire and retain paramedics and law enforcement officers.
- The same upward trend is also seen in healthcare costs; for the last decade the average annual cost increased by 3.1% according to the Bureau of Labor Statistics' Medical Care Consumer Price Index, but in 2022, the rate spiked to 4.98% over the last half of 2022.

The City has been able to manage its fiscal challenges without raising property tax rates, thanks to steady growth and increasing property values. Between 2017 and 2023 the City property tax assessments increased by 6.8% annually. Between 2013 and 2023 the only City property tax increase was by \$0.01 cent in 2022 to pay for the debt associated with the voter-approved \$10M street reconstruction project bond (see page 50 for the Public Infrastructure section of the Town Plan).

Challenges of Meeting Compensation Without City Development and Growth

Annual personnel cost will be challenging to fund as the City becomes built-out over the next five years (see page 64 for the long-term City finances focus area of this Town Plan). Without new properties being developed, all the funding for a professional City staff will be borne by existing properties and sales tax generation. Examples of recent trends in inflation, labor competition and healthcare and their impact on City finances include:



Shavano Park Public Works Department in 2023

- The impact of inflation in 2022 on City budget was mostly felt in gasoline fuel costs to run City vehicles and items with micro-chips. For example, the Police Department spent \$72,154 on fuel costs in 2022 compared to \$39,426 in 2021. In 2022, two new police cars were unable to be deployed for ten months due to supply chain shortages related to police packages (lights, radar and other equipment with microchips). The City has seen price increases on all networking and computer equipment since mid-2021 ranging from 20% to 50%.

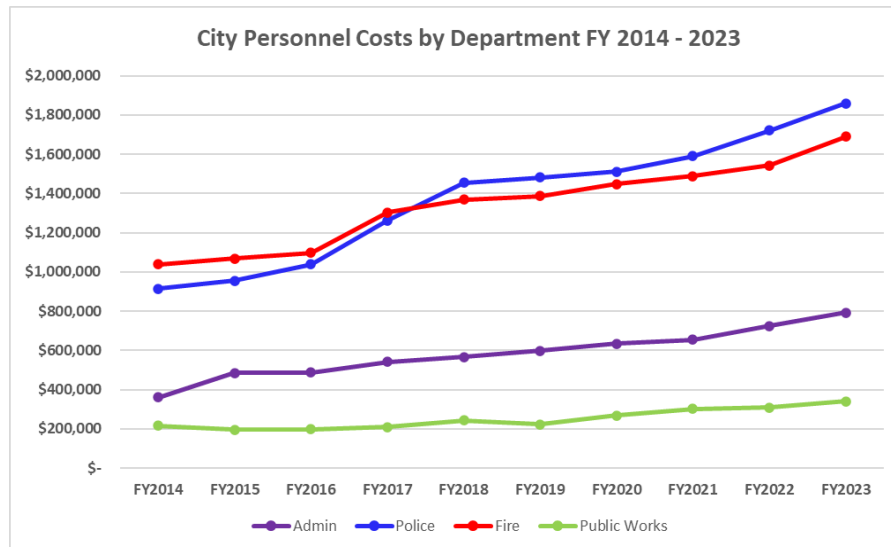


Table 1. Note: Analysis does not include Water employees funded by the Water Utility that is used by only a portion of the City

- The City's total personnel cost (including salaries, healthcare, retirement and benefits) has increased on average 4.5% each year for the past decade (see Table 1). Recent labor market pressures are being felt most acutely in the City's Police and Fire Departments. As previously discussed, the City Council in 2022 authorized a 6.5% wage increase for all employees with an additional 0.5% increase for lower-wage employees to address inflation across all departments. In addition to these wage increases, paramedics received increased certification pay in 2022. In 2022, the Fire Department had three open paramedic positions for the majority of the year. In response, the Fire Department started offering part-time paramedic positions for the first time to offset the shortage and developed a plan to hire paramedic-only applicants and pay for their fire certification training. In early 2023, the City Manager is considering further hiring incentives as it anticipated that this market competition for a limited pool of qualified individuals will continue in Police and Fire Departments.
- In 2022, the City's health insurance provider issued an 18% rate increase for existing employee healthcare plans. City Council approved an 11.3% increase to the monthly

contribution of the City to employee healthcare plans in the Fiscal Year 2022-2023 Budget to help cover the rate increase.

Hiring and retaining high quality employees is one of the hardest, but most important aspects of operating a high-performing organization. This Town Plan encourages future City Councils to make fiscally prudent decisions necessary to hire and retain a professional City staff. It is important to recognize that financial resources are not infinite. Therefore, it is recommended that future City Councils and City Managers annually evaluate the most challenging positions and job skills to recruit and retain, and allocate resources accordingly.





Public Infrastructure

Public Infrastructure describes the facilities, systems, and structures that often are taken for granted but are essential to the quality of life in a community. Although most Shavano Park public infrastructure is owned and operated by the City, some systems are provided by private or outside agencies. Shavano Park furnishes and maintains public buildings, streets, drainage, greenbelts, and the water system. In the past, the City rarely had the necessary funds available to provide an infrastructure of the highest quality. With the City's growth into a premier City of Bexar County, the residents and businesses now expect high quality infrastructure. Because much of the City's infrastructure was constructed in the 1950s to the 1970s, the City likely will face significant infrastructure maintenance requirements in the next five to ten years. This Town Plan encourages future City Councils to pursue grant funding and responsible budgeting for these challenges, but it also acknowledges the role debt financing will play in the future renewal of the City's public infrastructure.

This focus area of the Town Plan covers a multitude of infrastructure topics; here is the table of contents with links to each section for ease of navigation:

CITY STREETS	52
NW MILITARY	55
BIKE AND PEDESTRIAN PATHWAYS	57
WATER SYSTEM	59
DRAINAGE	60
FIBER INTERNET SERVICE	63

 Issues and Action Steps are on the following page 

This Town Plan identifies the following Issues and Action Steps in Public Infrastructure:

Issues:

- Residents and businesses demand quality infrastructure yet funds are limited
- Deteriorating streets are nearing their expected end-of-life
- No comprehensive street assessment for Phases 2, 3, or 4 of the City's Street Maintenance Plan
- City will have little to no street funds after completion of Bond/Federal projects in 2024/2025
- Two remaining pre-planned drainage projects (Elm Springs and Turkey Creek) will cost more than \$4 million and City has little drainage capital reserves
- Residents desire bike and pedestrian connectivity
- Preference to keep the Muni-tract natural and support wildlife while providing amenities for citizens
- Not all residences have natural gas or fiber internet service available
- Aging water distribution system
- Limited water fund reserves to pay for water distribution system renewal

Action Steps:

- Pursue grant funding options at State and Federal level for street, drainage, and water system renewal
- Long-term financial planning to ensure the City's debt burden remains manageable
- Successfully complete the \$10M Bond project and \$4M Federal projects to build resident trust in City's capability to tackle large infrastructure projects
- Monitor the conditions of the streets and as needed conduct a comprehensive street assessment with projected costs and timelines for Phases 2, 3, and 4
- Prioritize and sequence infrastructure maintenance and replacement
- Consider pedestrian and bicycle access to Salado Creek
- City to coordinate with and encourage utility providers to extend gas and fiber internet services to residents desiring the services
- Complete a comprehensive water hydrology model to better anticipate future capital requirements
- Consider Capital Replacement / Sinking Funds for future water infrastructure replacement

City Streets

Shavano Park, like all cities, is responsible for maintaining and reconstructing its 20 miles of public streets. The average street lifespan is 20 to 30 years, and with good maintenance, 40 to 50 years. Most of the streets were built before 1980 (with some dating back to the original development) and are deteriorating. As of 2022, the City had only \$1.3M dollars saved toward maintaining and restoring its streets, but the total cost to maintain and repair them was in the millions. Street reconstruction and maintenance are anticipated to be the largest expense challenges facing Shavano Park over the next 20 to 30 years. Residents who participated in the Town Plan expressed support for the street projects and were glad the City was planning ahead, but expressed concerns with traffic and access to homes during construction.

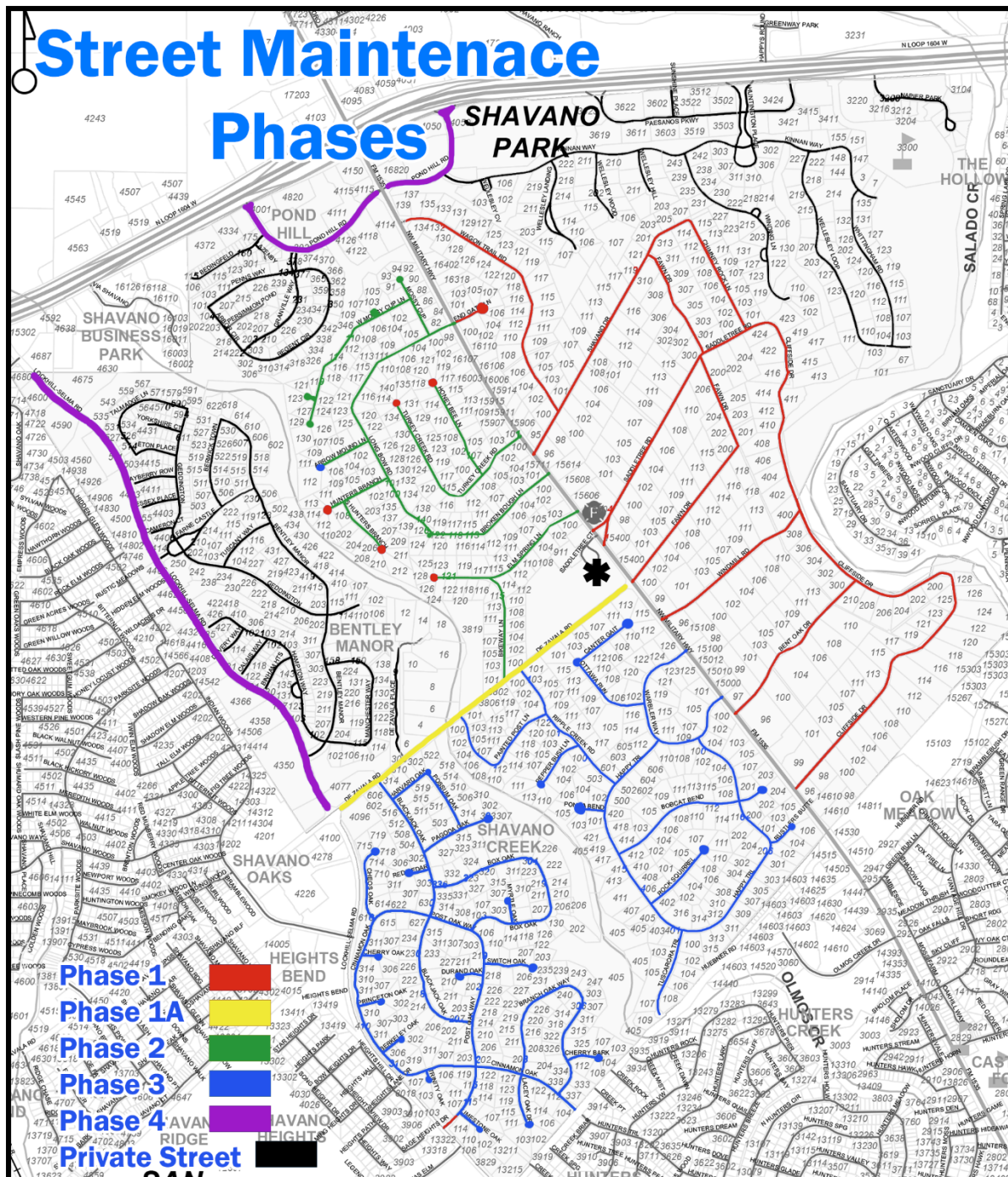
Failing City Streets in Old Shavano Park



The City will prioritize street repair in the worst areas, while simultaneously implementing a maintenance program for other areas. Once those problem areas are completed, the next worst streets may be planned and repaired. In 2022, the City developed a phased-in approach for street repair to be implemented over the next 20 years. This phased-in approach helps the City afford the work with a minimal impact on each annual budget and property tax rate (see map on next page).



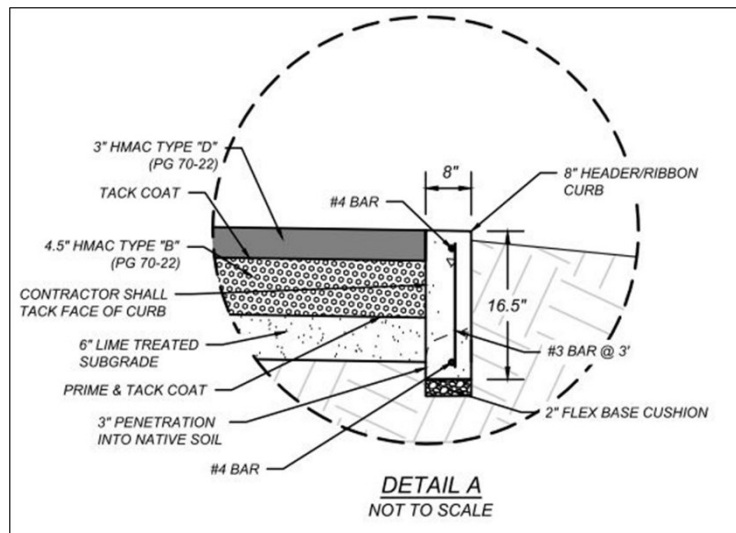
A comprehensive assessment measured the pavement condition indexes of street sections throughout Old Shavano Park and confirmed the streets in many areas of the City are near failure. In 2022, the City took action to address the deteriorating streets by initiating the first major street maintenance project since 2004. Voters approved a \$10M Bond to fully reconstruct six miles of streets in Old Shavano Park (Phase 1 – Red on map). In the same year, the City also secured \$4M via a federally-funded Community Project Funding Request in the 2023 Federal Budget from the office of Congressman Tony Gonzales (TX-23) and the United States Congress. The City will use these funds on De Zavala Road to improve drainage facilities, add bike lanes and sidewalks, and re-pave the surface. The drainage and accessibility improvements planned for this project will be discussed in a subsequent section.



PHASE 1 – Prioritizing the urgent needs of Old Shavano Park East, Old Shavano Park West cul-de-sacs and Shavano Creek’s Post Oak Way entrance. The 2022 Bond Project (Phase 1) is for the complete reconstruction of the streets in the worst condition and includes 3 components: (1) complete reconstruction of Bent Oak, Chimney Rock, Cliffside, End Gate, Fawn, Saddletree,

Shavano, Wagon Trail, and Windmill; (2) repaving of the Post Oak Way entrance (from Lockhill-Selma); and (3) complete reconstruction of the cul-de-sacs of Elm Spring, Honey Bee, Hunters Branch, Hunters Branch South, and Turkey Creek. All existing street material will be removed and new street material installed. The new streets will feature a new 8-inch “ribbon curb” flush with the street (not raised – see Exhibit 1). This curb confines the roadway structure, reducing edge failures and adding significant life to the street.

Exhibit 1 – Bond Project Street Reconstruction



In order to afford the annual debt payments for the 2022 voter-approved Bond, the City increased the ad valorem property tax rate by \$0.01. In addition, the City added its \$1.3M dollar street maintenance fund to keep the tax rate increase to just \$0.01. See page 64 for the Long-term City Finances focus area of this Town Plan for more information. Once Phase 1 and Phase 1A of the Street Maintenance Plan are complete in 2024-2025, the City is forecast to have exhausted its street maintenance fund, meaning all future street maintenance costs must be borne by grant funding or debt financing. See page 72 of the Long-term City Finances focus area of the Town Plan to see the forecasted financial costs of these street infrastructure projects.

PHASE 1A – De Zavala Road. This phase will accomplish the re-paving of De Zavala Road with the addition of dedicated bike lanes, sidewalks, and raised curbs, and improve the drainage. This project will be federally funded. See page 61 for De Zavala Road drainage improvements and page 57 for De Zavala bike and accessibility improvements.

PHASE 2 - Old Shavano Park West neighborhood. The streets in this area were built in the 1970s and are in decent condition largely because of their curbs. The most deteriorated areas of Old Shavano Park West are proposed to be repaired in the \$10M Bond Election. The City already repaired the Arrow Mound cul-de-sac in the fall of 2021 because of its severe deterioration. Cul-de-sacs in Old Shavano Park West are in worse shape than the streets because of turning stress from larger vehicles like trash and delivery trucks. The cul-de-sacs of Turkey Creek, Honey Bee, Elm Spring, Hunters Branch, and Hunters Branch South are all included in the Bond Election for Phase 1.

PHASE 3 - Shavano Creek and Shavano Estates. These streets were built in the late 1970s through the 1980s and are in good to decent condition. These streets all have curbs that help extend the

life of the street. Shavano Creek's main entrance at Post Oak Way and Lockhill Selma is included in the Bond because it has significant street cracking from heavier traffic flow than other parts of the neighborhood. The residential streets further into the subdivision experience less traffic and are therefore in better condition. The City anticipates with regular maintenance like seal coating and crack sealing, these streets will endure for many more years.

PHASE 4 - Lockhill-Selma and Pond Hill. These two major thoroughways were constructed in the early to mid-2000s and are still in excellent condition. The City anticipates with regular maintenance like seal coating and crack sealing, these streets will endure for many more years. Future replacement of these streets will be significant and quite costly as they must be built to sustain heavy traffic and heavy vehicles like tractor-trailers.

While the City staff has an intuitive understanding of the condition of the streets, the streets in Phases 2, 3, and 4 have not been comprehensively assessed for their pavement condition. Long-term planning and forecasting will be necessary to ensure the street maintenance responsibilities of the City for its 20 miles of public streets do not become overly burdensome to the taxpayers. This Town Plan encourages the City to complete comprehensive assessments of the streets in Phases 2, 3, and 4 to create a more refined and detailed schedule for maintenance and repair.

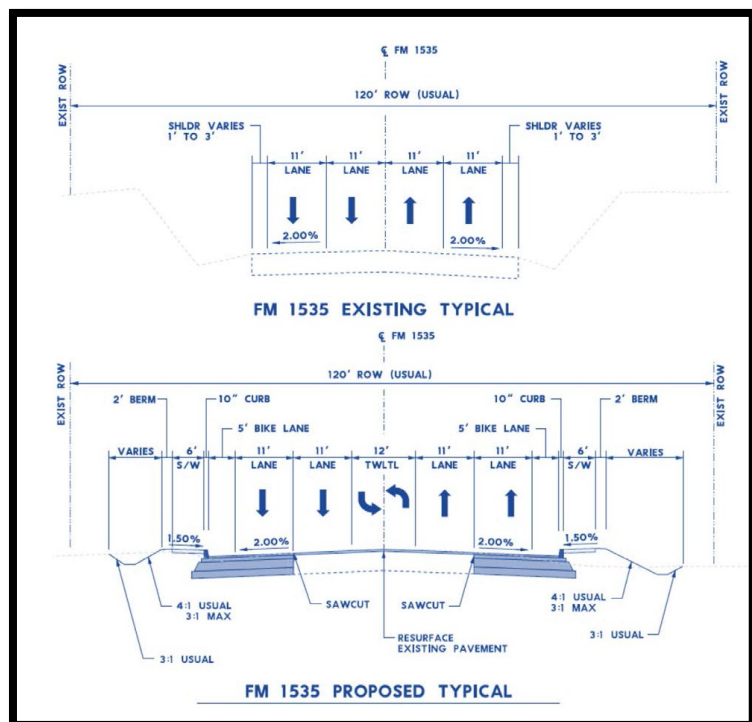
NW Military Highway

NW Military Highway has been under major construction with the Texas Department of Transportation (TxDOT) since the summer of 2021. This project was a major focus of the 2010 and 2018 Town Plans and these plans' vision drove the City's coordination with TxDOT to secure \$15.5M in Federal and State funding through the Alamo Area Municipal Planning Organization. The City was responsible for relocating its water utilities in the State right-of-way, which cost approximately \$925,000.

The project is slated for completion by December 2023 and includes the following improvements to NW Military Highway in the City of Shavano Park (see Exhibit 2):

- Adding a continuous center-turn lane
- Adding dedicated sidewalks and bicycle lanes

Exhibit 2 – NW Military Improvement Project



- Installing pedestrian crossings at Pond Hill and De Zavala intersections with NW Military
- Adding a traffic signal at the Pond Hill Road intersection
- Installing raised medians between Loop 1604 and Wagon Trail Road (improving safety)
- Completing multiple drainage improvements to prevent increased stormwater runoff (storm sewer, expanded culverts)
- Partially reconstructing residential driveways to safely tie into the expanded highway
- Installing a VIA covered bus stop near Pond Hill Road and NW Military Highway

This project, while making many accessibility and safety improvements to the highway, is also distressing to many residents because of the removal of so many trees in the right-of-way to make way for the movement of utilities, installation of the storm sewer, and pavement expansion. The City worked closely with TxDOT during the engineering planning and initial construction phases to save as many trees as possible, but the reality of the construction project meant few were saved. In response, the 2021 City Council established the NW Military Highway Beautification Committee.

Many residents who participated in the Town Plan process spoke about the loss of trees on NW Military as damaging to the beauty of the City and also expressed concern about a large strip of concrete and asphalt dividing the City in two. Planting trees near the highway is not possible under TxDOT regulations nor is planting trees over the utility lines next to the highway allowable. This limits the areas where the City can plant trees. The NW Military Beautification Committee has considered beautification alternatives to planting trees such as native wildflower gardens, bushes and decorative features. The City will work with TxDOT to determine what options are possible to beautify NW Military after construction and identify possible funding sources. The Governor's Community Achievement Awards is one such potential funding vehicle for NW Military Highway beautification.



Keep Texas Beautiful, in partnership with the Texas Department of Transportation (TxDOT), has awarded the prestigious Governor's Community Achievement Awards (GCAA) to Texas communities for their outstanding overall efforts to keep their communities beautiful since 1969.

In 2023, ten winning communities will share \$2 million in landscaping awards from TxDOT, with the amount based on population size. If selected, the Keep Texas Beautiful program would award Shavano Park a \$110,000 grant. The funds may be used for landscaping projects in state rights-of-way. City staff and the NW Military Highway Beautification Committee will pursue this grant process and coordinate with TxDOT to achieve an actionable vision for landscaping and beautification of NW Military. The Town Plan supports and encourages these efforts to beautify NW Military.

The 2010 and 2018 Town Plans called for the creation of a network of sidewalks, bike lanes, and pathways to connect the City and provide access to nearby San Antonio trails and parks. Since 2018, significant progress has been made in creating this network but much work remains.

1. The City of San Antonio installed sidewalks from Basis School to De Zavala in 2022. Although this area is not located in Shavano Park, the City will continue to encourage the City of San Antonio to complete the sidewalks fully from Huebner to De Zavala.
2. The gap (in green) is currently on undeveloped land. Bitterblue, the City's primary developer is presently in pre-planning for the development of the lot. Hike/Bike paths will be constructed on the lot when it is developed.



Exhibit 3 – Map of Current Sidewalk and Bike Lane Network

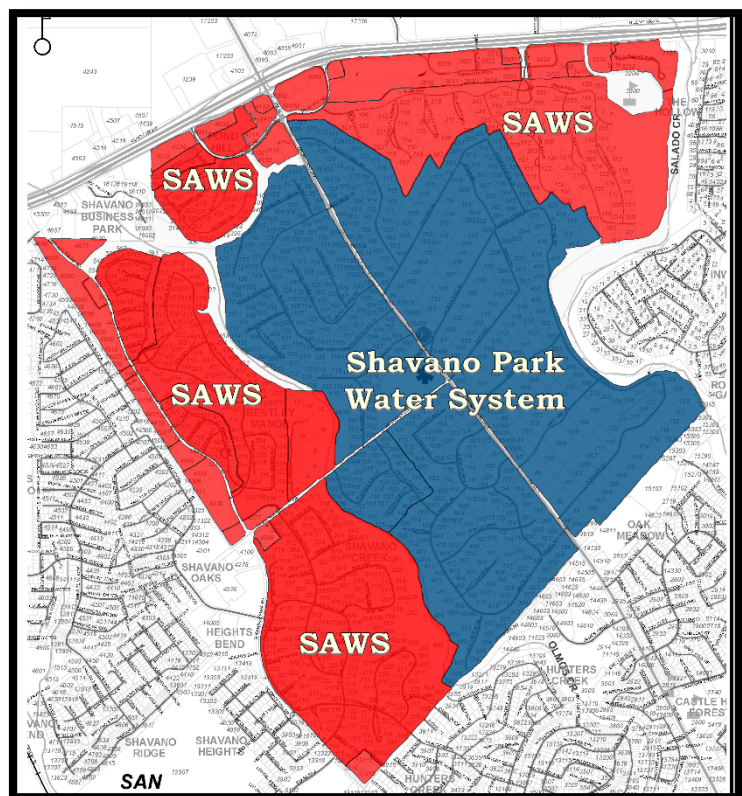
The final hike/bike accessibility location is the Cliffside access to the Salado Creek Greenway. The City has made some improvements to the pathway since the 2018 Town Plan but has preserved a natural footpath. Residents who participated in the Town Plan process expressed a desire for improved accessibility on the trail similar to the paved and gated access Inwood HOA has constructed to the Salado Creek Greenway in the City of San Antonio. Creating a similar access point would be difficult because there is no room for a parking area, challenges re-grading the path, and limited ability for the City of Shavano Park to install and monitor a controlled access gate. This Town Plan encourages future City Councils to keep an eye on developments near the Cliffside trail access point, but also to remember the access point is near existing homes and further improvements will require considerable funds, careful consideration, and meticulous planning.

Water System

Shavano Park Water Utility was created in 1972 after the conveyance of the existing water infrastructure from the Forest Oaks Development Company to the City of Shavano Park. After the development of the Ripple Creek/Painted Post neighborhood south of De Zavala, further development ceased for a number of years primarily due to a lack of water; the Edwards Aquifer wells in the original City were all limited-capacity wells. The Shavano Park Water Utility was the only water provider in the City until the annexation and development of land in the early 2000s. Those annexed areas became the neighborhoods of Shavano Creek, Bentley Manor, De Zavala Estates, Huntington, Pond Hill, and are serviced by the San Antonio Water System (SAWS).

In 2009 during a severe state-wide drought, the City drilled into the Trinity Aquifer to diversify the City's water supply, establishing Well #9. Complications with the water from Trinity Aquifer required additional improvements and maintenance to the well and water system over the life of the well. In 2019, Trinity Well #9 was capped and "mothballed" due to ongoing maintenance costs and low water pumpage rates.

Today the Shavano Park water utility serves 713 customers in an area covering roughly half the City (see map) using Edwards Aquifer Water. Over the last three years, the Shavano Park Water Utility pumped on average 200,580,413 gallons or 615 acre-feet of water per year. The system maintains



four well sites and pumps water through two distribution sites. The system is funded by Shavano Park water customers in a separate Water Fund. This Water Fund maintains all infrastructure, vehicles and materials of the Shavano Park Water Utility and six employees, four of whom split workload and pay 50/50 with Public Works and the City-wide General Fund. Much of the water infrastructure of the City dates to the original development of the neighborhoods. In Old Shavano Park east of NW Military, that means most water lines date to the 1950s and 1960s. In Old Shavano Park west of NW Military, water lines date to the 1960s and 1970s. Shavano Estates' water lines generally date to the 1980s. See page 77 of the Long-term City Finances focus area to see the forecasted long-term finances of the Water Utility.



Public Works crew repairing a water main break on NW Military

Since 2018, the Shavano Park Water Utility has performed numerous upgrades to the system necessitated by street projects in the City – specifically the TxDOT NW Military Highway project and the City's 2022 Street Bond Project. In both instances, the water lines must be lowered or relocated to remove conflicts with street reconstruction or other utility work. Along NW Military the Water Utility has replaced 3,000 linear feet of water lines and five major crossings. All new pipe replaces aging Asbestos Cement (AC) water lines. The installation and manufacturing of AC water lines ceased in North America in the late 1970s due to health concerns associated with the

manufacturing process of AC pipes and the possible release of asbestos fibers from deteriorated pipes. The Shavano Park Water Utility conducts quarterly water quality tests to ensure asbestos levels remain within the safe State-mandated range.

In preparation for the Street Reconstruction Bond Project that commences in June 2023, the Water Utility has been replacing all long water service lines that cross under the streets being reconstructed plus seventeen water main crossings. These water lines were shallow and in conflict with the street reconstruction, so it makes the most sense to replace the aging lines now (see page 52 for discussion on the 2022 Street Reconstruction Bond Project).

The lack of a full and proper mapping and assessment of the water system is the greatest challenge to predicting the City's future water



Public Works crew replacing a fire hydrant

capital and debt financing needs. Such an assessment combined with a water hydrology model of the system would enable the Water Utility to:

- Plan capital replacements by identifying the age and material of water mains to determine their usable life
- Determine the appropriate water main size for future installation based on the number of home service connections and water usage
- Ascertain whether additional booster pumps are needed for improved fire suppression capability
- Improve the City's ISO Rating; the water system accounts for 40% of the total points and a model could help identify actions to improve the score (see page 19 for more information on the City's ISO Rating)
- Determine whether additional water capacity (i.e. storage tanks) is needed

Drainage

Shavano Park is situated between the Texas Hill Country to the north and the lower-lying areas of San Antonio proper to the south and has long experienced drainage challenges. These challenges intensified during the 1990s and 2000s with the rapid development around and within Shavano Park. Drainage was a focus area of the 2010 and 2018 Town Plans and a significant focus of the City from 2016-2021 after the completion of a Master Drainage Plan in 2017. Between 2017 and 2021 the City spent \$1,104,798 on drainage projects utilizing the City's drainage reserves in the Capital Fund.

Big Picture - Drainage Reserves	
City Drainage Reserves when started	\$ 1,320,746
Total Expenses 2017 - 2021	\$ (1,104,798)
Transfer to Street Fund for Bond Project (FY23)	\$ (215,948)
Remaining Drainage Reserves January 1, 2023	\$ (0)

This \$1.1M allowed the City to build three low water crossings on Chimney Rock, Bent Oak, and Windmill, clear multiple drainage pathways, and install a pump in a natural depression north of Wagon Trail. Exhibit 4 on the following page shows the cost breakdown by project.

Exhibit 4 – Breakdown of Drainage Project Expenditures from 2017-2021

Engineer Planning	Anticipated Costs	Actual Expenses
KFW Engineering Task Order 4 (Chimney Rock)	\$ 60,307.00	\$ 60,252.39
KFW Engineering Task Order 5 (Bent Oak/Windmill)	\$ 58,800.00	\$ 56,807.76
KFW Engineering Task Order 6 (Preliminary Engineering Report)	\$ 118,000.00	\$ 118,000.00
Engineering costs	\$ 237,107.00	\$ 235,060.15
Construction / Project		
Bent Oak Clearing	\$ 15,000.00	\$ 10,000.00
Windmill culvert	\$ 280,746.64	\$ 322,550.00
Bent Oak culvert	\$ 251,493.17	\$ 233,824.00
Chimney Rock culvert	\$ 292,847.46	\$ 303,364.00
Wagon Trail Depression Pump	\$ -	Bitterblue
Kinnan Way Berm Clearing	\$ -	Bitterblue
Construction costs	\$ 840,087.27	\$ 869,738.00
Totals	\$ 1,077,194.27	\$ 1,104,798.15

There remain only three drainage projects identified in the 2017 Master Drainage Plan left to complete. Of the three, one is being accomplished with Federal Funding in the De Zavala improvement project. The remaining two are well beyond current City funding and require unanimous buy-in from property owners to secure drainage easement agreements.

De Zavala Storm Water Culvert

The Federally-funded De Zavala project will capture water run-off from NW Military Highway and the Municipal Tract before it spills across De Zavala and into the yards along Painted Post and Ripple Creek (see Exhibit 5). The project will upgrade the existing culverts that convey water under De Zavala near the Municipal Tract. A 54-inch drain pipe running the length of De Zavala will capture the water and convey it to Olmos Creek.

This pipe (in red in Exhibit 5) will provide considerable relief to properties along Ripple Creek and Painted Post that flood during storm events. In early 2023, the De Zavala project is in the middle of the Engineering process and is anticipated to start construction in 2024.

Exhibit 5 – Drainage near De Zavala



Turkey Creek and Elm Spring Drainage Projects

These two drainage projects were studied in the 2020 Preliminary Engineering Report and the estimated cost at that time was \$4.4M, an amount well beyond City reserves. Both projects propose installing storm sewers to capture water flowing through the Turkey Creek/Honey Bee tributary and along Elm Spring to carry the water underground to the Olmos Creek basin. The Turkey Creek/Honey Bee project would remove all the homes located north of Long Bow Road from the existing floodplain. The Elm Spring project would prevent roadway flooding in small rain events as it does today. Aside from being costly, both projects will require homeowners to sign drainage easement agreements. Securing buy-in from all homeowners in the vicinity of the projects will be especially challenging.

The decision point to pursue these projects will be part of the scheduled Street Maintenance in Phase 2. These drainage projects could be packaged with street reconstruction in a future bond or grant-funded project. See page 73 for the financial implications of debt-funding these drainage projects. Residents who participated in the Town Plan support the City funding these projects with grant funding and packaging the drainage projects with the streets when they are reconstructed. Residents who participated did not support eminent domain being used by the City to secure easements on private property.

Exhibit 6 – Remaining two drainage projects



Project	Project Cost Estimate (2020)
Turkey Creek	\$ 3,069,770.96
Elm Spring	\$ 1,321,174.11
Total	\$ 4,390,945.07

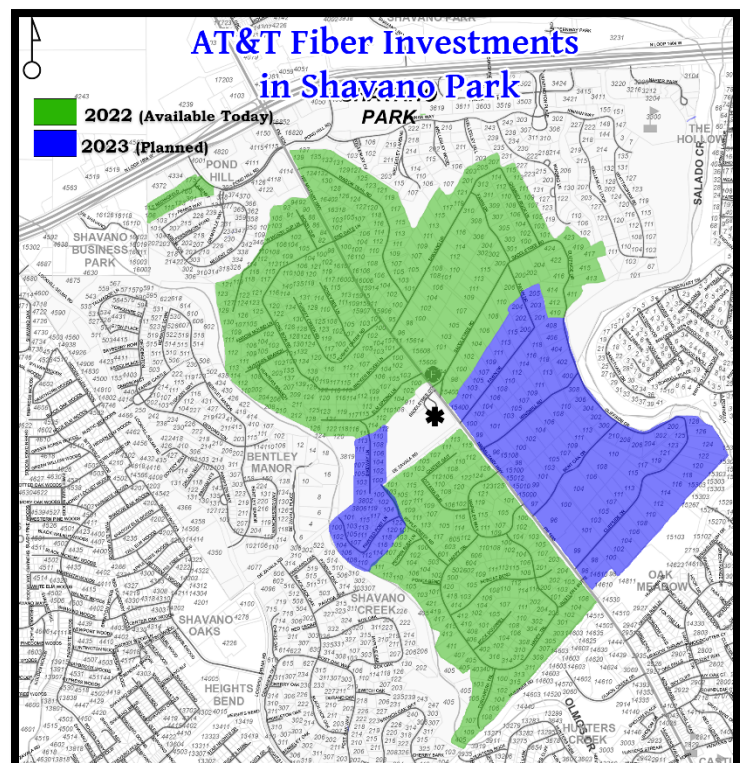
Fiber Internet Service

The City has limited influence over the private investment decisions of Internet Service Providers (ISPs), but in recent years many residents, City staff, and City Council questioned why Shavano Park did not have fiber direct to home like some other surrounding neighborhoods in north Bexar County. In 2022, the City Council articulated a vision and formed a resident-volunteer Internet working group to collaborate with ISPs to bring fiber internet to Shavano Park. City Council's vision was to have fiber internet directly into the homes and businesses across the City to meet the digital demands of the future.

Fiber internet uses glass instead of copper to transmit internet data. The speed and reliability of glass is greater than copper but glass is more expensive to produce and install. A glass line directly feeding into a home (fiber to the premises, or "FTTP") is relatively rare in the United States. When an ISP advertises High-Speed Internet, they are actually advertising that the backbone internet service in the subdivision or street is glass, but copper lines still feed into your home and generally max out at 300 megabits per second. Fiber to the curb, or "FTTC" increases the internet speed in the area but does not provide the 1+ Gigabit per second speeds and reliability of direct fiber or FTTP (Note: there are 1000 megabits in a single gigabit). Before the working group, only City business areas had access to fiber internet. The majority of the City had FTTC and some areas had only one FTTC provider (no competition).

During discussions with ISPs, the City learned of the challenges that have prevented fiber internet investments to date:

- 1) The amount of rock subsurface makes the final trenching to the home more expensive
- 2) The number of wide-spaced lots limits profitability
- 3) Investing in established neighborhoods is more expensive in general
- 4) Number of gated communities/homes and City solicitation rules make door-to-door sales difficult



In 2022, the Internet Working Group engaged all area ISPs to explore the feasibility of bringing fiber internet direct to homes in Shavano Park. The Working Group saw success with AT&T announcing direct-to-home fiber availability to over 400 homes with expansion plans for 2023 (see map). As of January 25, 2023, 268 residents have signed up for AT&T fiber internet service. The Internet Working Group continues to work to encourage and champion ISP investments in the digital infrastructure of the City. Residents who participated in the Town Plan expressed enthusiasm for the possibility of having fiber internet as an option for their home internet service. The Town Plan encourages the efforts of City Council and the Internet Working Group to bring fiber internet to all the homes and businesses of Shavano Park.



Long-Term City Finances

One of the primary reasons why Shavano Park has become a premier community in Bexar County is due to the wise management of public funds by its leaders in the past. The City's history of fiscal conservatism means the City, in 2023, offers excellent municipal services and a manageable debt burden while having one of the lowest property tax rates in Bexar County. These conditions have stimulated the development of quality neighborhoods and businesses and a rise in property values over the last decade. The City faces challenges in maintaining this trend in the coming decade. Shavano Park will become built-out, causing a slow but steady reduction in year-over-year property tax base growth and construction permit revenues. Meanwhile, repairing the City's deteriorating streets will require debt financing while the annual cost of maintaining a professional City staff and providing excellent municipal services is predicted to rise. In addition, the City's known drainage problems will require multi-million-dollar grant funding or debt financing to correct. Additionally, the water system has an aging infrastructure and the available reserves are inadequate to fully address the issues. Long-term financing will be key to anticipating major expenses, saving for the coming bills, and ensuring property tax rates stay manageable. This Town Plan encourages future City Councils and City staff to incorporate long-term financial planning into the annual budget process.

The financial assumptions and forecasts in this Town Plan are not formal recommendations nor are they legally binding. These financial forecasts simply illustrate possible future fiscal challenges facing the City based upon current and near-term data.

They are the City staff's fiscally conservative "guess" in spring 2023 amid uncertain economic times. All property tax rates and possible bond debt issuances discussed are for future City Council and, when warranted, voter decision.

This Town Plan identifies the following Issues and Action Steps in Long-term City Finances:

Issues:

- Residents and businesses demand quality infrastructure and municipal services yet resources are limited
- Primary fiscal pressures on City finances come from deteriorating infrastructure and rising personnel costs
- Protecting the City's AAA/Stable Bond Rating
- City receives only about \$1M in sales tax revenue annually
- As City becomes built out, a significant drop in permitting revenues is anticipated
- City has Fund Balance reserves of \$2.5M to act as a 'rainy day fund'
- City has Capital Replacement Fund reserves of \$1.7M and dedicates money in each annual budget for future capital replacement
- City Capital Replacement reserves have no money set aside for drainage projects
- Street Maintenance Fund reserves are anticipated to be exhausted in 2026
- The over 65 Tax Freeze property values have increased by 9.28% annually over the last 5 years; this reduces revenues City would receive from a property tax increase in future
- Water Utility fund has \$1.3M available on hand and is saving for well sites and storage tanks, but has limited reserves to replace aging service mains across the system

Action Steps:

- Pursue sales-tax generating businesses to reduce tax burden on property owners
- Pursue grant funding at State and Federal level for street, drainage, and water system renewal
- Seek out other revenue opportunities to reduce tax burden on property owners
- Continue the wise financial management practices and policies behind the AAA/Stable Bond Rating
- Protect the General Fund's Fund Balance Reserve
- Prioritize fully funding Capital Replacement Fund each year
- Incorporate long-term financial planning into the annual budget process
- Propose a standardized bond project cycle to allow regular infrastructure renewal with minimal impact on property tax rates
- Communicate future fiscal challenges and infrastructure needs transparently to residents
- Develop a water main replacement schedule and develop options for future funding
- Conduct periodic Water Rate studies to ensure water user fees cover the Utility's expenses
- Review Water debt fee annually to ensure debt costs are covered

City's Fiscal Strength

The City of Shavano Park's history of wise stewardship of its fiscal resources is a major reason why, in 2023, the City features excellent municipal services of police, fire, emergency medical, and public works, with community facilities and community events, while maintaining a reasonable debt burden and one of the lowest tax rates in Bexar County. These community traits have led to desirable neighborhoods, a strong sense of community, and an upscale business community as highlighted throughout this Town Plan. Five aspects of City finances illustrate the City's fiscal strength and fiscal conservatism: (1) Triple AAA Bond Rating, (2) manageable debt burden, (3) low property tax rate and robust tax base, (4) healthy capital reserves, and (5) an ample 'rainy day' fund. Each of these aspects will be discussed in detail in the following section. The Shavano Park Water Utility's finances will be discussed in a separate section at the end of this focus area.

Bond Rating

In June 2022, the City received an "AAA/Stable" long-term rating from S&P Global Ratings as a part of the process for the City's May 2022 voter-approved \$10M Bond. This is the highest and best credit rating that may be issued. A lesser rating could increase the City's borrowing costs. The S&P Global Ratings credit report identified the following key attributes for the City of Shavano Park:

"Key credit considerations included in our view of Shavano Park:

- Advantageous location in the broad and diverse San Antonio metro area;
- History of strong financial performance and maintenance of very strong reserves;
- Strong financial management practices and policies, and strong institutional framework; and
- Very weak debt and contingent liability profile largely influenced by the current issue."



The S&P rating is a respected third-party opinion that validates the strength of the City's finances and institutions described in this Town Plan. The only note of caution was the City's debt obligations growing due to the May 2022 voter-approved \$10M Bond to reconstruct over six miles of public streets (see page 52 of Public Infrastructure for more details). The funding of public infrastructure will be a key fiscal challenge for the City in the future and is addressed later in this focus area.

Another respected third-party opinion of City finances is the Government Finance Officer's Association Distinguished Budget Award which reviews the City annual budget as a communication device to ensure fiscal transparency. See page 20 to read more about this award the City has won for seven consecutive years.

Manageable Debt

The City has a history of maintaining low debt obligations. Before the Bond issuance in 2022, the last General Fund debt issued by the City was in 2000 for the purposes of building City Hall and completing street repair and drainage projects. Of note, in 2009 the City issued debt for Trinity Well, and while the debt is secured with property taxes, the annual debt payments are made utilizing water revenues. A statistic to illustrate the City's manageable debt is the debt service ratio. It is a widely accepted measure of sound financial management and a useful tool to understand the City's fiscal integrity. In the year before the 2022 Bond debt issuance, the debt service ratio was only 3.9%, meaning only 3.9% of the City's revenues were committed to debt. The most recent debt issuance increased the City's debt service ratio in 2023 to 14.92%. This increase is sizable but remains manageable – with the City requiring only a \$0.01 tax increase to help fund in 2023. This debt will fund the reconstruction of over six miles of public streets which are badly in need of repair.

Low Property Tax Rate and Robust Tax Base

The City's property tax rate in 2023 is \$0.297742 per \$100 valuation. For Shavano Park's average taxable home value of \$937,404 in 2023, this means a \$2,791.05 tax levy for the City's portion of the total property tax bill. The chart below compares Shavano Park to other Bexar County communities that also provide full police, fire and emergency medical services to residents and businesses.

City in Bexar County	Property Tax Rate	City Tax paid by a \$937,404 Shavano Park home
Shavano Park	0.297742	\$2,791.05
Helotes	0.316778	\$2,969.49
Alamo Heights	0.388051	\$3,637.61
Converse	0.421389	\$3,950.12
Leon Valley	0.484739	\$4,543.96
San Antonio	0.54161	\$5,077.07
Kirby	0.614126	\$5,756.84

The City of Shavano Park does not have the lowest property tax rates in the greater Bexar County area, but its rate is the lowest among cities that offer full services rather than contracting services out. The City's tax rate a decade ago in 2014 was \$0.32 per \$100 valuation and was lowered to \$0.287742 between 2014-2016 and then held there until being raised by \$0.01 in 2023 with the recent Bond debt issuance (see Figure 1 below).

The City has been able to afford increasing wages and increasing services (such as building the pavilion and playgrounds on the Municipal Tract in 2020) due to the new construction of residential and commercial buildings and the rapid rise in property values in the City over the last decade. The City's total taxable assessed value has nearly doubled in the last decade, from \$844 million to \$1.59 billion in 2023 (see Figure 2). Preliminary estimates from the Tax Assessor Office reveal total taxable assessed values are anticipated to rise to \$1.81 billion in 2024.

Figure 1. Property Tax Rates 2014-2023

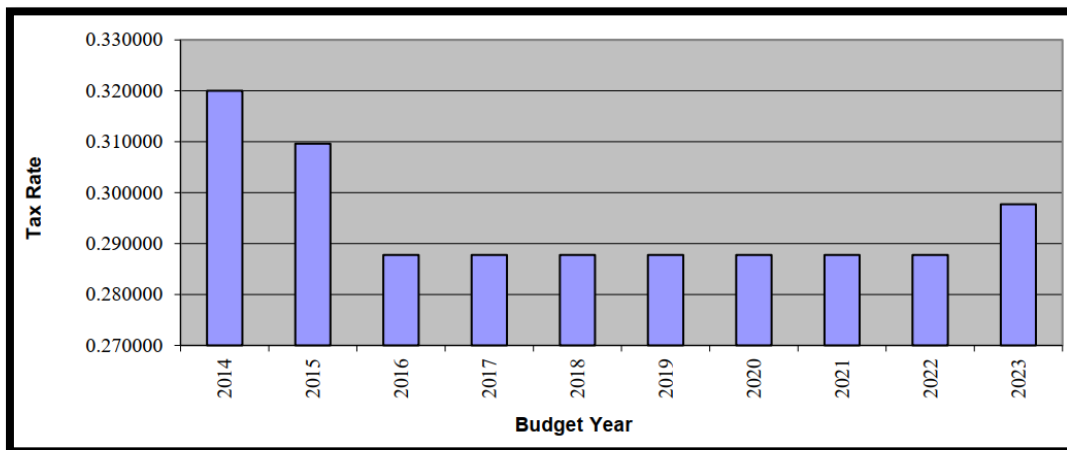
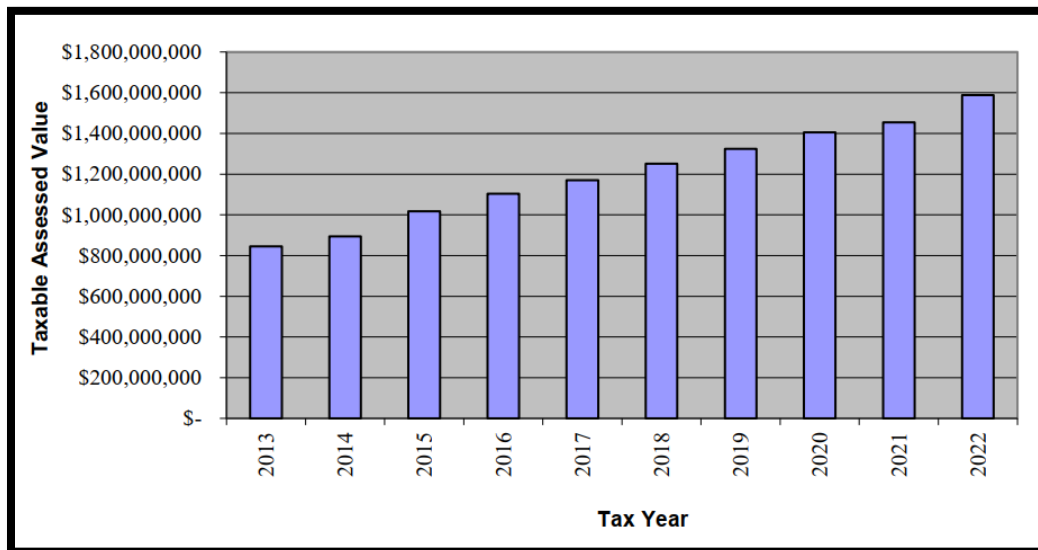


Figure 2. Total Taxable Assessed Values 2014-2023



Capital Replacement Funds

The City maintains \$2.08M in total capital replacement funds for all City departments. The capital funds serve as monies set aside for future capital purchases such as police vehicles, ambulances, and fire engines. The City budgets revenue annually for capital replacements based on a schedule reflecting an estimated replacement cost and an item's useful life. The use of capital funds

spreads out the effect of large purchases on the City's annual budgets. The capital funds assist in avoiding large expenditure swings from year to year, maintaining tax rates and ultimately saving the City money by not having to issue debt to acquire large items. An example of this in practice would be in February 2019, the City's capital fund was used to purchase a \$1,165,000 ladder truck to replace the City's aging 20-year-old fire engine without the need to acquire public debt. The City intends to fully fund the transfer to capital reserves every fiscal year, and in recent years has achieved this goal. The City's robust capital reserves are a tremendous fiscal asset of the City and contribute greatly to the City's fiscal strength. This Town Plan encourages future City Councils to prioritize fully funding capital reserves each year.

Reserve 'Rainy Day' Fund

Like the State of Texas, the City maintains a 'rainy day' fund called the General Fund Balance Reserve. By Ordinance the fund balance must be between 25% to 50% of the City's annual operating budget. The current fund balance reserve is 39% of the 2023 annual budget of the City or \$2.43 million in reserves. Appropriation from the General Fund Balance Reserve requires the approval of the City Council and is only for one-time expenditures, such as capital purchases, and not for ongoing expenditures. The General Fund Balance Reserve has remained about \$2.43 million since the 2016 transfer of \$1.6M to the capital fund to pay for the construction of drainage projects (see page 60 of Public Infrastructure for details). While the amount of money in reserve has been static, the reserves as a percentage of the General Fund have trended downwards due to the growing annual budget. This General Fund Balance Reserve acts as an emergency 'rainy day' fund for the City and is a critical piece of the City's fiscal strength to weather unexpected emergencies like natural disasters, rapid economic downturns or other calamities. This Town Plan encourages future City Councils to protect and preserve the General Fund Balance Reserve.

City's Fiscal Challenges

The City's two primary fiscal challenges are identified as focus areas of this Town Plan: (1) repair and maintenance of the City's *Public Infrastructure* (on page 50) and (2) the rising costs for the City's *Municipal Talent Management and Retention* (on page 44). Also taken into account in this section is the fact that the City is nearly built-out and has limited sales tax growth potential due to limited commercial land left for development (see page 31 for the Commercial Development focus area). A thorough understanding of those focus areas is recommended before proceeding to the long-term financial planning focus area.

The authors of this Town Plan believe long-term financial planning will be essential to overcoming the fiscal challenges ahead and encourages future City Councils and City staff to incorporate long-term financial planning into the annual budget process. This focus area of the Town Plan should also serve as a launching pad to assist future long-term financial planning by City staff and City Council.

Assumptions for all Long-term Financial Planning

Before tackling the fiscal challenges, it is important to consider the assumed future revenue growth from property and sales tax. These predictions become the baseline upon which projected expenses and their impact on City tax rates and budgets will be applied. Briefly:

- **Property Taxes.** Assumed growth rate is 6% annually in property tax revenue through 2027 and 4% thereafter (note – this is the valuation growth, not from raising tax rates). The drop in 2027 is to account for no new residential builds being added to the tax rolls. This starting growth rate is a conservative rounded-down figure based on the 6.8% annual growth in property tax assessment value between 2017 and 2023.
- **Sales Taxes.** Assumed growth rate is 8% annually in sales tax revenue through 2026 and dropping to 4.5% thereafter. The growth rate moderates in 2026 because all vacant land zoned for commercial use will have been developed by year end. The starting growth rate is based on the City’s sales tax growth rates in 2022 and 2023.
- **Tax Freeze Properties.** The Town Plan also assumes the number of tax frozen properties growing at a 6.45% rate annually based on historical data and an estimate for the City’s future demographics. As the number of tax frozen properties grows, any tax rate increase must be greater for remaining properties to allow the City to collect the same amount of revenue as if the tax freeze did not exist.
- **Salaries and Benefits.** The Town Plan assumes annual salary increases will decline as inflation subsides, falling from a 6.1% wage increase across all positions in 2024 to 4.1% overall in 2028. Healthcare costs are assumed to grow 10% in 2024 and to drop to an 8% growth rate by 2028, again due to declining inflation. Calculations for future Workers Compensation and pension payments are also included in the overall figures presented.

Other Assumptions:

- Predictions assume the City will drawdown its \$1.5M in street reserves to offset debt payments (reducing tax burden from debt payments).
- Assumed 5% interest rate on all bonds. In 2023, it is especially difficult to predict where interest rates will be in the future. Interest rates on million-dollar bonds can have a major impact on affordability.
- Assumed 100% collection rate of property taxes. The City of Shavano Park’s collection rate has historically exceeded 99.5%.

Fiscal Challenge: Public Infrastructure

In the Public Infrastructure focus area of this Town Plan, we described the phased restoration of the City’s streets (see page 53) and also identified the remaining drainage projects (see pages 60-62). This section will focus on these two infrastructure categories as they are the largest cost challenges facing the City over the next 10 to 20 years.

Of these two categories, street reconstruction and maintenance is anticipated to be the largest expense challenge facing Shavano Park over the next 10 years. The City should monitor the conditions of the streets and as needed conduct a comprehensive street assessment of the streets in Phases 2, 3, and 4 of the City's Street Maintenance Plan (this is identified as an action step in Public Infrastructure focus area on page 51). While the exact cost of repair or reconstruction of the streets is unknown at this time, the City Engineer has provided the preliminary cost estimates reflected below.

Current estimated cost (using 2023 data) to repair the streets of Old Shavano Park (west of NW Military) in Phase 2, Shavano Estates and Shavano Creek in Phase 3 are as follows:

Figure 3. Estimated Costs for Phase 2 and 3 Street Maintenance Plan

Subdivision & Phase	Cost Estimate
Phase 2 - Old Shavano Park (West)	\$ 3,140,000
Phase 3 - Shavano Creek	\$ 4,186,667
Phase 3 - Shavano Estates	\$ 4,762,333

Current plan schedule is for the City to begin Phase 2 in 2028 and Phase 3 in 2033. Both phases are predicted to require debt financing to accomplish. This will be challenging to fund as the City's \$10M bond will require payments until 2042. Using the above figures and dates, the City estimates the debt burden will reach its peak between 2034-2042 with a \$1.7M debt payment due each year. This would be an 84% increase in the City's annual debt payment compared to 2023 and could require the City's tax rate be raised \$0.050216 cents by 2034 to \$0.34796 per \$100 valuation in order to afford the street project debt by itself.

There is good news for the Street Maintenance Plan, however. The City's \$10M Bond project bids came in at \$7.5M (with engineering); meaning possibly \$2.5M may be available after the current project. While actual construction is yet to begin in early 2023, this opens up the possibility that some of the streets in Phase 2 and 3 can be done early using the May 2022 Bond monies, thus reducing future requirements.

Figure 4. Estimated Costs for Drainage Projects

Project	Cost Estimate
Turkey Creek area tributary storm sewer	\$ 3,069,770
Elm Spring storm sewer	\$ 1,321,174

The fiscal challenges increase if the City decides to debt-fund the drainage projects rather than use state or federal grant funding. If the City took an additional \$4.4M to accomplish both drainage projects outlined in Public Infrastructure (see pages 57-58) they would likely be done as a part of the Phase 2 road project in 2028. In this scenario, there would be a 122% increase in the City's annual debt payment compared to 2023 and could require the City's tax rate to be raised \$0.070601 cents by 2034 to \$0.368343 per \$100 valuation to afford both the street and drainage projects. Doing the road work with the drainage projects makes practical sense and could result in some cost savings on the drainage projects.

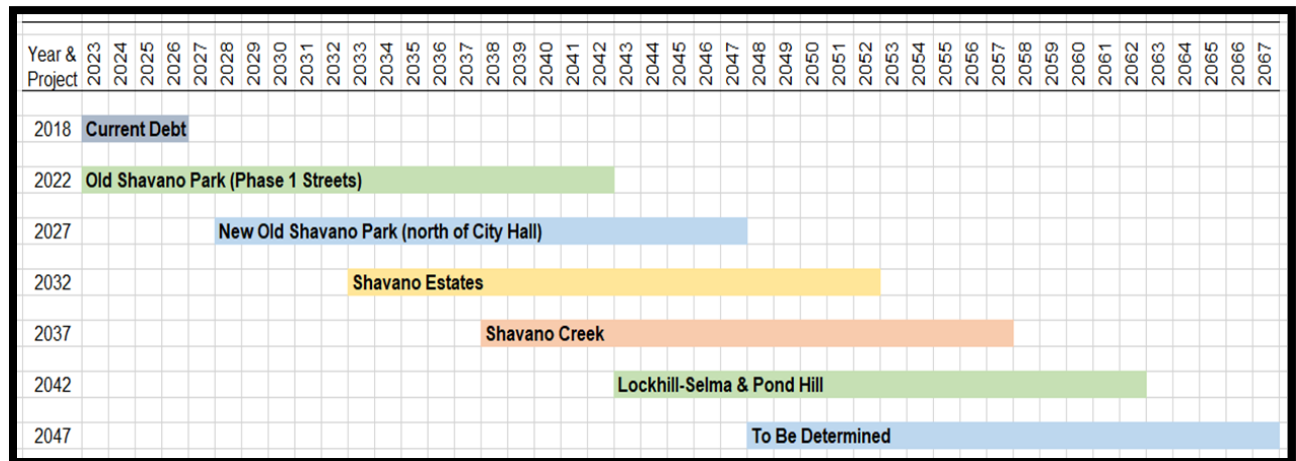
It is clear though that pursuing state and federal funding for drainage should be a priority for City staff to avoid impacting property tax rates. City staff already began this effort by submitting both drainage projects to the Texas Water Development Board for funding consideration. In early 2023, the City was informed that both projects had been moved to priority funding. This is good news and increases the likelihood both projects could receive State grant funding.

A Standardized Debt-Cycle Timeline

An option to be considered is that the City issue 20-year debt to fund capital projects every five years. This will require four debt issuances (with the first already issued in 2022). Beginning in 2042 (when the 2022 debt is paid off), new debt may be issued without an increase (or a small increase) in debt payments. The cycle could continue as long as capital improvement requirements remain.

This bond-cycle process where a smaller number of streets are addressed every couple of years utilizing smaller amounts of debt could be a way to keep tax rates lower while still accomplishing the necessary street maintenance over time. This Town Plan encourages City staff to propose a standardized bond project cycle to allow regular infrastructure renewal to limit property tax rate increases. Figure 5 demonstrates a possible street debt financing strategy using 20-year bond debt issuances. There is much work for City staff to refine this possible strategy.

Figure 5. Possible Street Financing Strategy



Challenge: Municipal Talent Management and Retention

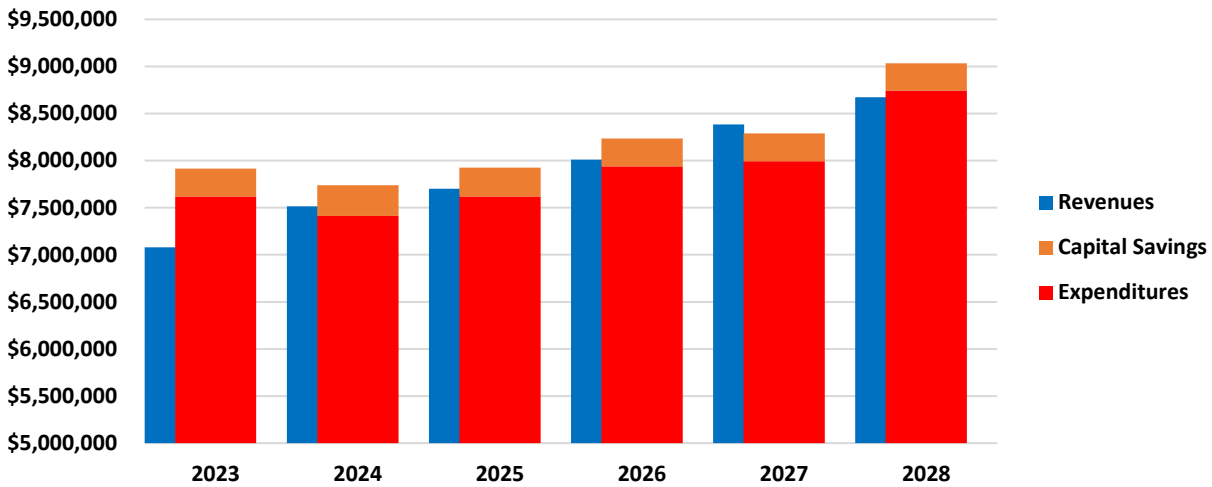
In the Municipal Talent Management and Retention focus area of this Town Plan, we described the rising costs of maintaining a professional city staff and excellent municipal services (see page 47-48). Between 2014 and 2023, the City total personnel cost (including salaries, health, retirement and benefits) increased by 4.5% on average. This Town Plan predicts a slightly faster rate of annual wage growth at 5.2% per year due to inflation and labor competition. See Figure 6's estimated annual personnel costs. Compensation costs are predicted to grow at a slower rate as current economic, rising healthcare costs and labor market conditions return back to pre-inflation trends.

Figure 6. Estimated City Payroll Costs 2023 - 2028

Year	2023	2024	2025	2026	2027	2028
Personnel Cost	\$4,684,104	\$4,968,300	\$5,261,300	\$5,547,300	\$5,798,300	\$6,037,300
Annual Change		\$ 284,196	\$ 293,000	\$ 286,000	\$ 251,000	\$239,000
Percentage Change		5.7%	5.6%	5.2%	4.3%	4.1%

These personnel costs may be challenging because of the debt burden on the City's operations after 2024 coupled with declining revenues – Figures 7, 8 and 9 on the following pages illustrate the long-term funding challenges using a 5-year prediction model.

Figure 7. Estimates Revenues vs Expenses 2023 - 2028



This first chart shows a detailed comparison between forecasted revenues and expenditures along with the annual capital replacement fund savings (which are not a true expense, but saving for future).

Figure 8. Estimated Revenues 2023-2028 with Current Property Tax Rate

Year	2023	2024	2025	2026	2027	2028
Revenues:						
Property Taxes	\$4,263,067	\$4,611,000	\$4,887,000	\$5,144,000	\$5,453,000	\$5,671,000
Sales Taxes	\$1,053,000	\$1,138,000	\$1,229,000	\$1,327,000	\$1,387,000	\$1,449,000
Franchise Fees	\$493,000	\$507,790	\$517,900	\$528,300	\$538,900	\$549,700
Permits & Licenses	\$417,962	\$418,000	\$424,000	\$415,520	\$407,210	\$399,065
Grants (incl. Federal)	\$314,042	\$258,000	\$61,000	\$8,000	\$8,000	\$8,000
Other revenues	\$545,620	\$582,424	\$581,479	\$586,470	\$589,753	\$596,133
Total Revenues	\$7,081,029	\$7,515,214	\$7,700,379	\$8,009,290	\$8,383,862	\$8,672,898
Annual Increase		\$434,185	\$185,165	\$308,911	\$374,573	\$289,036

The drop in revenues in 2025 is primarily due to the end of American Rescue Act funding for capital purchases the City made from 2022 to 2024 combined with the predicted slowing of revenues due to the City reaching build-out.

Taking together all the fiscal estimates, the City is forecasted to be under on revenues from 2024 to 2026. The exhausting of the City's Street Maintenance reserves to offset the annual debt payments after 2026 also plays a major role in the affordability of personnel costs in Figure 6.

Figure 9. Estimated Expenditures 2023-2028

Year	2023	2024	2025	2026	2027	2028
Expenditures:						
Personnel	\$4,684,104	\$4,968,300	\$5,261,300	\$5,547,300	\$5,798,300	\$6,037,300
Debt Service	\$959,103	\$960,282	\$958,696	\$914,100	\$757,565	\$883,390
Capital replacement:						
Purchases	\$663,990	\$292,490	\$171,490	\$214,490	\$136,000	\$483,000
Other Operating	\$1,312,277	\$1,192,800	\$1,228,400	\$1,265,100	\$1,302,900	\$1,341,800
Total Expenditures:	\$ 7,619,474	\$ 7,413,872	\$ 7,619,886	\$7,940,990	\$7,994,765	\$8,745,490
Net Revenues over (under)						
Expenditures:	\$(538,445)	\$101,342	\$80,493	\$68,300	\$389,097	\$(72,592)
Capital replacement Funding (savings)*:	\$297,241	\$323,477	\$307,158	\$294,660	\$293,507	\$287,128
Net after Capital Replacement Funding:	\$(835,686)**	\$(222,135)	\$(226,665)	\$(226,360)	\$95,590	\$(359,720)

* Funding for future capital replacement (savings) is not a true expenditure but is shown to reflect the commitment of moneys

**2023 is shown in negative balance because the City is utilizing Street Maintenance Fund Balance reserves (\$508,000) and Debt Fund balance reserves (\$51,800) to pay the debt service and a \$260,000 land purchase was made from capital reserves. The use of reserves kept the tax rate increase in 2023 to only \$0.01.

The mid-2020s are predicted to be a fiscally challenging time for the City. The City will become built out (slowing revenue growth), nearly 14% of its annual operations will be committed to debt payments, its street maintenance fund reserves will be exhausted, and generous federal funding assistance will be largely over. These challenges are compounded by the fact the City has three subdivisions with road maintenance requirements that will likely come due in the late 2020s and early 2030s. This Town Plan encourages the City to pursue sales-tax-generating businesses and to seek other revenue opportunities to reduce the tax burden on property owners. This Town Plan also encourages City staff to pursue grant funding at State and Federal levels for street, drainage, and water system renewal.

The City in 2023 has many fiscal strengths: the highest bond rating available, a robust tax base with low property tax rates, and healthy financial reserves. The City's history of wise stewardship of financial resources and fiscal conservatism has put it in this position. The way ahead will be fiscally challenging. The authors of this Town Plan anticipate this focus area to act as a starting point in integrating long-term financial planning into the yearly budget process. The authors also hope to motivate future City Councils to consider long-term forecasts during their annual budget deliberations. These efforts combined with the continued wise stewardship of the City's financial resources will help the City overcome the coming fiscal challenges.

Water Utility Long-term Finances

The Shavano Park water system is funded directly by revenues collected from residential water sales. Variations in annual rainfall have a significant impact on revenues each year. During dry years, residents use significantly more water and the City collects more revenue from increased water sales due to the progressive tier fee structure in place. Water conservation awareness and practices have also impacted water usage and revenues as residents are using less water than they did 15 years ago. The City forecasts the annual budgeted revenue by averaging the previous five years' usage.

Thus, the development of the annual budget and long-term financial planning for the Shavano Park Water Utility is challenging due to the difficulty in predicting usage trends and whether future years will be wet or dry. Financial planning is also onerous because the Water Utility is inherently capital-intensive and large unexpected expenses occur when water wells, tanks, motors, and pumps require repair.

As previously detailed within the Infrastructure Focus area, the City has begun, but has not completed, an accurate mapping of the water mains within the distribution system, and a water hydrology model analysis has yet to be completed to identify areas within the entire distribution system that may require improvement. Generally, we know that the old water mains that are asbestos concrete or ductile iron will need to be replaced. However, replacement of old water mains is expensive and the water system cannot afford to replace them all at once. Anticipating the cost and schedule needed to replace the old water mains is arduous, at best.

Figure 10 on the next page forecasts the Water Utility annual budgets from 2023 to 2028. The calculations use the 5-year average annual rainfall totals, the same employee compensation cost predictions as previously mentioned, the scheduled capital replacements, and assumes no new debt. This short-term analysis may be used to demonstrate that revenues are expected to remain about the same (without rate increases) and expenses will increase, not accounting for water line replacement, creating financing challenges over the long term.

City staff is currently working with Bexar County to secure a \$750,000 grant using American Rescue Plan Act funds for the water system. This grant will assist the water fund in the short term by offsetting some capital improvement project costs.

There has been no increase in most water usage fees for more than a decade. The Water Service Fee (based upon the size of the meter) has not changed since 2005 and the Water Consumption fee tiers (based on gallons of water consumed each month) have not changed since 2010. In 2019, the City Council approved an increase in the Debt Service fee to prevent operating revenues from supporting debt payments. Note, this fee has not been adjusted to reflect the

utility's share of the State Infrastructure Bank (SIB) loan used to relocate water mains on NW Military Highway.

Figure 10. Long-Range Forecast for Water Utility Fund

CITY OF SHAVANO PARK							
Forecast - Water Utility and Water Capital Replacement Funds							
		Budget	Projected				
		FY2023	FY2024	FY2025	FY2026	FY2027	FY2028
Revenues:							
Water Revenues		\$ 1,003,600	\$ 1,055,450	\$ 1,055,668	\$ 1,056,257	\$ 1,056,869	\$ 1,057,506
Other Revenues		54,524	84,095	78,825	78,346	77,963	79,627
Total Revenues		\$ 1,058,124	\$ 1,139,545	\$ 1,134,493	\$ 1,134,603	\$ 1,134,832	\$ 1,137,133
Expenses:							
Personnel		\$ 347,607	370,505	392,205	413,105	431,905	449,605
Debt Service		212,772	216,703	214,140	204,310	161,940	163,640
Bond Agent Fees		400	400	400	400	400	400
Capital Purchases		73,667	54,380	5,840	9,840	5,840	52,300
Other Operating		352,144	460,300	474,200	488,400	503,100	518,200
Transfer to General Fund		22,050	22,050	22,050	22,050	22,050	22,050
Total Expenses		\$ 1,008,640	\$ 1,124,338	\$ 1,108,835	\$ 1,138,105	\$ 1,125,235	\$ 1,206,195
Net Revenues over (under) Expenses		\$ 49,484	\$ 15,207	\$ 25,658	\$ (3,502)	\$ 9,597	\$ (69,062)
** Capital Replacement:							
Funding (savings)		66,484	81,662	81,663	78,216	77,838	77,839
Net Revenues over (under) Expenses After Capital Replacement Funding		\$ (17,000)	\$ (66,455)	\$ (56,006)	\$ (81,718)	\$ (68,241)	\$ (146,901)
Notes:							
Projections are on a budgetary basis of accounting.							
Interfund transactions have been eliminated to avoid overstating revenues and expenses							
** Not a true expense, but reflected to show the commitment of moneys and therefore unavailable for operating purposes							

This Town Plan encourages the Water Advisory Committee to conduct periodic water rate studies to ensure water user fees cover the Utility's expenses. In addition, the City should complete the accurate mapping of the water mains and fund a comprehensive water hydrology model. A water main replacement schedule should be developed to more accurately predict future capital replacement costs. Finally, City staff should seek federal or state grant funding for remediation of aging pipes in the distribution system. Accomplishing all these tasks will increase the accuracy of financial forecasting and ensure the water system remains self-sufficient in its mission to provide high-quality water service to customers.



Acknowledgements

The City acknowledges and thanks all those who contributed to our Community's vision in this 2023 Town Plan:

Residents of Shavano Park

Residents who participated in the Town Plan public hearings and online surveys

Mayor and Council

Bob Werner, Mayor
Konrad Kuykendall, Mayor Pro Tem
Albert Aleman, Alderman
Maggi Kautz, Alderman
Pete Miller, Alderman
Lee Powers, Alderman

Planning and Zoning Commission

Carla Laws, Chairman
Sean Fitzpatrick, Vice-Chair
Donna Beladi, Commissioner
Lori Fanning, Commissioner
Vicky Maisel, Commissioner
Bill Simmons, Commissioner
William Stipek, Commissioner
Song Tan, Commissioner
Cindy Teske, Commissioner

City board members, staff and community stakeholders

Al Walea, Chairman of Water Advisory Committee
Bill Hill, City Manager
Bitterblue, Inc.
Brenda Morey, Finance Director
Curtis Leeth, Assistant City Manager
Gene Fox, Police Chief
Brandon Peterson, Public Works Director

CITY COUNCIL STAFF SUMMARY

Meeting Date: July 24, 2023

Agenda item: 8.3

Prepared by: Bill Hill

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion – Phase IA Street Reconstruction planning update - City Staff / City Engineer

X

Attachments for Reference:

1) 8.3a June 29 Progress Meeting Notes

2) 8.3b July 13 Progress Meeting Notes

BACKGROUND / HISTORY: On March 27th, City Council approved D&D Contractors for award of base bid with Alternates #1, #2 and #3 and authorized City Manager to negotiate construction contract of \$6,282,548.69 for Shavano Park Street Maintenance Phase 1A.

DISCUSSION: On June 20, D&D contractors began work on Wagon Trail and End Gate with placing of signs, traffic control and other right-of-way prep. On July 10, D&D contractors began street excavation to remove the existing 7.5 inch worth of road material. Both Wagon Trail and End Gate road excavation was complete by July 14.

Due to high temperatures and dry conditions, dust from the exposed road base and subgrade is a significant challenge. Pape-Dawson (street inspector) and City worked with D&D to increase dust control (water spraying) to include weekends and 3-4 times per day.

City holds bi-weekly construction progress meetings, the meeting notes are included as attachments 8.3a and 8.3b.

The next stage is cement stabilization (mixing cement into the existing subgrade) on the following Schedule:

- Wagon Trail (done in 1,000 ft sections) on 7/20, 7/24, 7/26
- End Gate 7/28

The City Staff will provide update on project to Council.

COURSES OF ACTION: TBD'ed

FINANCIAL IMPACT: N/A

MOTION REQUESTED: N/A.



Shavano Park Street Maintenance Phase 1A

Progress Meeting

June 29, 2023 @ 9AM CST Meeting Notes

Meeting Time: 9AM – 9:30AM

Attendance

Shavano Park (COSP)	Engineer / Street Inspector	D&D Contractors
Bill Hill	Chris Otto (Colliers)	
Curtis Leeth	Bobby Torres (Colliers)	
Jesse Serna	Andrew Edwards (Pape-Dawson)	
Frank Urbaneck	Leonard Adame (Pape-Dawson)	

Action Items

- COSP agreed to following 3-step invoice process: City will send invoice to Pape-Dawson for review (step 1); Pape-Dawson will pass to Colliers for review (step 2); Colliers then passes to COSP for final review (step 3)
- KFW to engage D&D to revise *Pay Application #1 June 2023* to provide Engineer/Street Inspector signature blocks and transparently show the 50% retainage of mobilization per the contract
- Pape-Dawson agreed to draft agendas for future Progress meetings

General Notes

- D&D contractors did not attend
- COSP and Leonard have not seen any D&D activity on Wagon Trail except BMP, port-a-potties signage
- Schedule in the D&D sharepoint is still showing Wagon Trail excavation starting June 20
- COSP has no expectation for a weekly report from Pape-Dawson this week



Shavano Park Street Maintenance Phase 1A

Progress Meeting

July 13, 2023 @ 8:30AM CST Meeting Notes

Meeting Time: 8:30AM – 9:00AM

Attendance

Shavano Park (COSP)	Engineer / Street Inspector	D&D Contractors
Bill Hill	Bobby Torres (Colliers)	Gerald McLeod
Curtis Leeth	Andy Carruth (Colliers)	
Jesse Serna	Andrew Edwards (Pape-Dawson)	
Frank Urbaneck	Leonard Adame (Pape-Dawson)	

Action Items

- **Priority:** COSP to engage Miller Bros and inform them to (1) Finish Shavano pronto, then (2) move immediately on to 300 Block of Fawn, and then back to (3) Chimney Rock. **300 Block of Fawn needs gas work complete by mid-August.**
- D&D to fix first 1000 ft of Wagon Trail: milled to deep and the depth needs to be filled back in
 - Problem from existing road having no crown; new road to have crown; mistake on first 1000 ft quickly noticed and fixed moving forward.
- D&D to continue to apply dust control spraying on Wagon Trail
- 123 Wagon Trail: D&D to repair damaged gate access panel
- COSP + PD re-emphasized D&D to paint trimmed trees throughout project
- D&D to reach out to COSP and provide ACH payment information
- Next progress meeting 9AM, on Thursday, July 27, 2023. COSP to send out invites
 - COSP to invite Joaquin (Miller Bros) to attend the next progress meeting

General Notes

- Wagon Trail milling to be finished 7/13
- End gate milling to be finished before end of week (7/14 – 7/15)
- Wagon Trail re-grading to begin next week; end of next week or early the week after Wagon Trail cement sub-grade work begins.
 - Basic way ahead after milling: (1) pulverize existing base; (2) mix in concrete; (3) lay improved subgrade back; (4) micro-facture, and (4) lay asphalt on top
 - Concrete curbs will take 2-3 weeks due to trenching and pouring concrete time, 1000 feet a day is a good work day.
- Mailboxes within 1 to 1 ½ feet from edge of pavement are being relocated by D&D

CITY COUNCIL STAFF SUMMARY

Meeting Date: July 24, 2023

Agenda item: 8.4

Prepared by: Kristen Hetzel

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Presentation / Action – 2023-HR-001 Group Insurance Bid Recommendation – City Manager/Finance Director

X

Attachments for Reference:

- a) Existing Health Plans FY23 Rates
- b) TML Health Renewal Letter
- c) Medical Plans & Rates
- d) Dental Plans & Rates
- d) Vision Plans & Rates
- e) Alternative Options

BACKGROUND / HISTORY:

The City has used the TML Health Pool since FY2016 as its employee insurance vendor.

Currently, the City offers four health insurance plans – two traditional Copay/PPO and two high deductible HSA. The employee selects which plan best fits their individual needs. The City contributes \$675/month towards the employee's health insurance which covers the cost of the employee-only premium for all of the plan offerings. If the employee needs dependent coverage, the 'extra' contribution (amount above the employee-only premium) is applied toward the dependent's premium, with the employee paying any balance through payroll deductions. If the employee does not need dependent coverage, the 'extra' amount is deposited into either an HRA account (for the copay plans) or an HSA account (for the high deductible plans).

Of the 43 employees currently enrolled in the health plans (the City has 4 vacancies and 4 employees do not participate in health insurance), there are 17 in the two copay plans (8 employee only, 5 employee & children, 4 employee & spouse, and 1 family) and there are 26 enrolled in the two high deductible plans (19 employee only, 3 employee & children, 2 employee & spouse, and 2 family).

The City offers one dental plan and covers the employee only premium plus 25% of the dependent premium. Any outstanding balance is paid by the employee through payroll deductions.

The City offers one vision plan and covers the employee only premium of plus 25% of the dependent premium. Any outstanding balance is paid by the employee through payroll deductions.

The City provides \$50,000 coverage of group term life insurance to each employee.

Employees have the option of enrolling in supplemental life insurance in an amount up to three times their annual salary, which has a premium based on the employee's age. Also available is dependent life insurance, which is \$1.60/month and provides coverage of \$5,000 for a spouse and \$2,000 for a child. These premiums are paid by the employee through payroll deductions.

DISCUSSION:

The City received the FY24 renewal letter from Texas Health Benefits Pool, which reflected a 31% rate increase on the existing plans for the new plan year beginning October 1, 2023. This was due in part to COVID costs but also due to high loss ratios incurred over the last two years, ending April 30, 2023 (the rating period).

Medical

The City advertised a formal bid for proposal for group medical, dental, vision, and life insurance. Two entities submitted bids to provide medical insurance. For the employee only \$1,000 copay plan, one vendor was a 48.44% increase and one was 12.56% from the current premium amount. Bids and options were presented to the Compensation Subcommittee on July 13 and July 19, 2023.

Currently, the City contributes \$675 per month toward medical insurance. This number provides the IRS maximum contribution to the employee's HSA for the least expensive plan. Continuing with this philosophy, the City's contribution would increase to \$745 per month. This increase would be an additional (budgeted) annual expense of \$41,160/year (49 employees x \$70/month x 12 months). This amount will be less if fewer than 49 employees are on the plan at any time due to vacancies or electing to use other available coverage.

As competition to fill position vacancies has increased, potential employers are 'sweetening' the benefit packages being offered. For example, local ESDs are offering 25%, 50% or 100% dependent coverage paid by the employer to fill firefighter vacancies.

Dental

Five entities submitted responses to provide dental insurance. Depending on the medical provider selected, the City may offer the same dental plan design at the same price to employees and the City.

Vision

Five entities submitted responses to provide vision insurance. Depending on the medical provider selected, the City may offer the same vision plan design at the same price to employees and the City.

Group Life

Four entities submitted responses to provide group term life insurance. Depending on the medical provider selected, the City may offer the same group life design at the same price or lower.

Voluntary Coverage

The City may continue to offer voluntary supplemental insurance to the employee for payroll deduction. Currently, the City provides payroll deductions for 100% employee paid benefits for additional life insurance, dependent life insurance, supplemental insurances through AFLAC and Colonial Life, and 457b plan through MissionSquare.

COURSES OF ACTION: Approve or not approve the subcommittee's recommendations for group medical insurance, group dental insurance, group vision insurance, group life insurance (and any additional recommendations).

Establish and approve the monthly amount contributed to the plans by the City of \$745/month or another amount.

Provide Staff with alternative guidance.

FINANCIAL IMPACT: Varies based on course of action selected:

Group insurance plans expenses may be approximately:

- Total City Health Insurance Contributions ($\$745/\text{mo} \times 12 \times 49 = \$438,060$)
- Increased City Health Insurance Contributions ($\$675 \text{ to } 745 = \$70/\text{mo} \times 12 \times 49 = \$41,160$)
- Visual / Dental Dependent Contributions = \$ 5,364 (increase of \$ 2,682)
- Health Dependent Contributions @ 25% = 18,000 approx
- Health Dependent Contributions @ 50% = 36,000 approx

MOTION REQUESTED:

To Approve:

- Medical – Cigna/contributing \$745/mo. and 50% dependent coverage
- Dental – Ameritas and 50% dependent coverage
- Vision – Ameritas and 50% dependent coverage
- Group/Voluntary Life - Standard



CITY OF SHAVANO PARK FY23 HEALTH INSURANCE RATES

City contributes **\$ 675** per month toward health insurance
(no change in plan offerings)

Two traditional PPO plans:

	<u>Employee</u>	<u>Spouse</u>	<u>Child(ren)</u>	<u>Family</u>	
Copay 1K-3K ER-DAW 1&2					
Monthly premium	\$ 537.38	\$ 553.48	\$ 408.40	\$ 1,047.82	\$ 910.20
City contribution	<u>675.00</u>				\$ 455.10
To HRA or buydown	<u>\$ 137.62</u>				
Buy down:		(137.62)	(137.62)	(137.62)	
Net employee cost - per month		<u>\$ 415.86</u>	<u>\$ 270.78</u>	<u>\$ 910.20</u>	
Net employee cost - per paycheck		<u>\$ 207.93</u>	<u>\$ 135.39</u>	<u>\$ 455.10</u>	
Prior year -Net employee cost - per check		<u>\$ 159.22</u>	<u>\$ 97.75</u>	<u>\$ 368.69</u>	

	<u>Employee</u>	<u>Spouse</u>	<u>Child(ren)</u>	<u>Family</u>	
Copay 3K-6K ER-DAW 1&2					
Monthly premium	\$ 420.92	\$ 433.52	\$ 319.88	\$ 820.72	
City contribution	<u>675.00</u>				
To HRA or buydown	<u>\$ 254.08</u>				
Buy down:		(254.08)	(254.08)	(254.08)	
Net employee cost - per month		<u>\$ 179.44</u>	<u>\$ 65.80</u>	<u>\$ 566.64</u>	
Net employee cost - per paycheck		<u>\$ 89.72</u>	<u>\$ 32.90</u>	<u>\$ 283.32</u>	
Prior year -Net employee cost - per check		<u>\$ 59.04</u>	<u>\$ 10.89</u>	<u>\$ 223.11</u>	

Two high deductible health savings account plans

	<u>Employee</u>	<u>Spouse</u>	<u>Child(ren)</u>	<u>Family</u>	
HSA - 3K E-DAW 1&2					
Monthly premium	\$ 455.70	\$ 469.36	\$ 346.34	\$ 888.56	
City contribution	<u>675.00</u>				
To HSA or buydown	<u>\$ 219.30</u>				
Buy down:		(219.30)	(219.30)	(219.30)	
Net employee cost - per month		<u>\$ 250.06</u>	<u>\$ 127.04</u>	<u>\$ 669.26</u>	
Net employee cost - per paycheck		<u>\$ 125.03</u>	<u>\$ 63.52</u>	<u>\$ 334.63</u>	
Prior year -Net employee cost - per check		<u>\$ 88.97</u>	<u>\$ 36.84</u>	<u>\$ 266.60</u>	

	<u>Employee</u>	<u>Spouse</u>	<u>Child(ren)</u>	<u>Family</u>
HSA - 4K-6K E-DAW 1&2				
Monthly premium	\$ 370.92	\$ 382.04	\$ 281.90	\$ 723.30
City contribution	675.00			
	<u>\$ 304.08</u>			
To HSA or buydown				
Buy down:		<u>(304.08)</u>	<u>(304.08)</u>	<u>(304.08)</u>
Net employee cost - per month		<u>\$ 77.96</u>	<u>\$ (22.18)</u>	<u>\$ 419.22</u>
Net employee cost - per paycheck		<u>\$ 38.98</u>	<u>\$ (11.09)</u>	<u>\$ 209.61</u>
Prior year -Net employee cost - per check		<u>\$ 16.05</u>	<u>\$ (26.38)</u>	<u>\$ 160.65</u>

DENTAL (no change from FY22)

	<u>Employee</u>	<u>Spouse</u>	<u>Child(ren)</u>	<u>Family</u>
Monthly premium	\$ 28.44	\$ 38.38	\$ 32.66	\$ 56.80
City contribution	28.44	9.60	8.17	14.20
	<u>\$ -</u>	<u>\$ 28.78</u>	<u>\$ 24.50</u>	<u>\$ 42.60</u>
Net to employee				
Per paycheck		<u>\$ 14.40</u>	<u>\$ 12.25</u>	<u>\$ 21.30</u>

VISION (no change from FY22)

	<u>Employee</u>	<u>Spouse</u>	<u>Child(ren)</u>	<u>Family</u>
Monthly premium	\$ 6.16	\$ 5.54	\$ 6.16	\$ 9.55
City contribution	6.16	1.39	1.54	2.39
	<u>\$ -</u>	<u>\$ 4.15</u>	<u>\$ 4.62</u>	<u>\$ 7.16</u>
Net to employee				
Per paycheck		<u>\$ 2.08</u>	<u>\$ 2.31</u>	<u>\$ 3.58</u>



Renewal Notice and Benefit Verification Form

Shavano Park

Original

Plan Year 10/01/2023 - 09/30/2024 (12 Months)

IMPORTANT NOTICE: A signed renewal is required by the due date in your cover letter. If TX Health Benefits Pool does not receive the fully executed renewal notice by the indicated due date, you will no longer have an option to change benefits which will result in renewal of the benefit plans listed below at the new rates and the current employer contributions.

Medical

Collective Plans

Plan	Benefit Percent	In Net Ded	Out Net Ded	In Net OOP	Office Visit	Rates	Current	New
Collective III Copay-1K-3K ER-DAW1&2	80/50	\$1000	\$2000	\$3000	\$30	EE Only:	\$537.38	\$703.98
						EE + Spouse:	\$1,090.86	\$1,429.04
						EE + Child(ren):	\$945.78	\$1,238.98
						EE + Family:	\$1,585.20	\$2,076.62
Collective III HSA-3K E-DAW1&2	100/70	\$3000	\$6000	\$3000	N/A	EE Only:	\$455.70	\$596.98
						EE + Spouse:	\$925.06	\$1,211.84
						EE + Child(ren):	\$802.04	\$1,050.70
						EE + Family:	\$1,344.26	\$1,761.00
Collective III Copay-3K-6K ER-DAW1&2	80/50	\$3000	\$6000	\$6000	\$30	EE Only:	\$420.92	\$551.42
						EE + Spouse:	\$854.44	\$1,119.34
						EE + Child(ren):	\$740.80	\$970.46
						EE + Family:	\$1,241.64	\$1,626.56
Collective III HSA-4K-6K E-DAW1&2	80/50	\$4000	\$8000	\$6000	N/A	EE Only:	\$370.92	\$485.92
						EE + Spouse:	\$752.96	\$986.40
						EE + Child(ren):	\$652.82	\$855.22
						EE + Family:	\$1,094.22	\$1,433.44

In Network Deductible applies towards In Network OOP.

Medical and Dental Plan Accumulators will be based on Calendar Year.

Defined Contribution

TX Health Benefits Pool requires 60% employer contribution toward employee medical – Minimum employer contribution is \$291.55.

Note: All Defined Contributions will be allocated as follows (if offered): Medical, Dental, Vision, & all Employee Paid Voluntary Products (ex: voluntary life, voluntary spouse life, voluntary AD&D...). Any left-over contribution dollars will then be applied to an employee's HRA or HSA (as applicable) depending on medical plan election.

Please enter your defined contribution amounts for active employees here:

- Employer's **MONTHLY** Defined Contribution of \$_____ equal to a full **ANNUAL** Defined Contribution of \$_____
(monthly contribution x12).
- Will employees receive this Defined Contribution if medical coverage is waived? No ☐ Yes ☐ (if yes, see 2a).
 - Will employee's receive the full monthly Defined Contribution or a partial amount? Full ☐ Partial ☐ \$_____
- Are there different contributions based on other factors (ex: hourly vs salary, department, location...)? If so please explain here:

Dental

Rates	Current (Dental IV)	New (Dental IV)
EE Only:	\$28.44	\$30.72
EE + Spouse:	\$66.82	\$72.18
EE + Child(ren):	\$61.10	\$66.00
EE + Family:	\$85.24	\$92.06

Vision

<u>Rates</u>	<u>Current (Standard)</u>	<u>New (Standard)</u>
EE Only:	\$6.16	\$6.16
EE + Spouse:	\$11.70	\$11.70
EE + Child(ren):	\$12.32	\$12.32
EE + Family:	\$15.71	\$15.71

Basic Life and AD&D: Plan 22 (\$50,000)

	<u>Current Rate</u>	<u>New Rate</u>
Life:	\$0.194	\$0.194
AD&D:	\$0.040	\$0.040

Note: Plan requires 100% Participation and is 100% EMPLOYER paid.

Additional Employee Life and AD&D

<u>Age of Employee</u>	<u>Current Rate per \$1000</u>	<u>New Rate per \$1000</u>
Under 30	0.041	0.041
30 - 34	0.052	0.052
35 - 39	0.091	0.091
40 - 44	0.129	0.129
45 - 49	0.198	0.198
50 - 54	0.332	0.332
55 - 59	0.595	0.595
60 - 64	0.913	0.913
65 - 69	1.513	1.513
70 and over	2.431	2.431

Note: Plan is EMPLOYEE paid.

Dependent Life: Plan 2 (\$5,000/\$2,000)

<u>Current Rate</u>	<u>New Rate</u>
\$1.60 per dependent unit	\$1.60 per dependent unit

Note: Plan is EMPLOYEE paid.

COBRA Eligibility and Administration (Continuation of Coverage)

COBRA Eligible? Yes

COBRA Administration through TX Health Benefits Pool? Yes

NOTE: Employer will be charged a flat monthly fee of \$80 regardless of how many members are utilizing COBRA.

Benefit Waiting Period

1st of mo after date of hire

Consumer-Driven Health Plans

<u>FSA Admin</u>	<u>DCA Admin</u>	<u>HRA Admin</u>	<u>HSA Admin</u>	<u>RRA Admin</u>
No	No	Yes	Yes	No

Note: If employer accesses FSA and/or HRA, HSA, or RRA, one charge of \$3.70 per participant per month will be incurred and paid by EMPLOYER.

HRA Administration

Defined Contribution (amount will vary).

HSA Administration

Defined Contribution (amount will vary).

Employer/Applicant acknowledges that TX Health Benefits Pool is not a Bank and cannot operate as a Bank Custodian. Because an HSA is a tax-exempt trust or custodial account set up with a qualified HSA trustee/custodian to pay or reimburse certain medical expenses incurred by a participating employee, TX Health Benefits Pool has no responsibility or liability for HSA trustee/custodian services. Employer Applicant further acknowledges that TX Health Benefits Pool can only assist with accessing the HSA vendor by assisting with enrollment, billing, and import of HSA contributions for deposit with the HSA vendor and only associated with Employer Applicant's qualifying High Deductible Health Plans (HDHP Plans). Employer/Applicant assumes the liability and responsibility of complying with any IRS or other federal regulations related to HSAs.

Required Annual Eligibility and Enrollment Information

Please provide the following information:

1. Will you allow Employee Self Service (ESS) via TXHB Online for Open Enrollment and Qualifying Life Events? No ☐ Yes ☐

Signature Section

The undersigned employer hereby acknowledges that for an employee to receive coverage, TX Health Benefits Pool must receive enrollment information within thirty-one (31) days of the date of hire or within thirty-one (31) days of the coverage effective date, whichever is later, regardless of whether the Employer has a waiting period or a waiting and orientation period. If an enrollment is not submitted within this timeline, the employee cannot be added to the Plan until the next Open Enrollment period or a qualifying event occurs.

Employer Member Additional Acknowledgements and Agreements

1. Employer Member acknowledges and agrees that its signature on this Renewal Notice and Benefit Verification Form indicates its binding selections for renewal services through TX Health Benefits Pool.
2. Employer Member acknowledges that certain benefit service selections require completion and execution of additional forms and agreements and agrees that it will work with all due diligence and in good faith to complete, execute, and return all necessary forms and agreements to TX Health Benefits Pool prior to the beginning of the Group's open enrollment.
3. Employer Member acknowledges that TX Health Benefits Pool will only allow open enrollment for renewal services in good faith and without receiving all necessary signed benefit service forms and agreements if:
 - A. A signed Renewal Notice and Benefit Verification Form with all necessary Employer Member selections and information has been received; and
 - B. Employer Member has in good faith attempted but failed to approve and return the applicable benefit service forms and agreements timely.
4. Employer certifies that it has adopted an Employee Flexible Benefits Plan under Section 125 of the Internal Revenue Code. This Plan is offered to all eligible employees who are qualified by employment status.
5. Employer certifies that it will provide notice of the creditable status of the coverage it offers to new enrollees prior to the effective date of their coverage, as required by the Medicare Modernization Act.

Please sign by the due date and return this completed form via email to your Account Executive/Account Manager or TMLHealthMarketing@tmlhb.org.

74-1294692

Tax ID Number

Authorized Signature

Date

Printed Name

Title

The rates are based on census information five months prior to plan year. If the census changes by more than 10%, TX Health Benefits Pool reserves the right to revise rates due to census change and underwriting impact.

Rates are subject to change due to intervening events such as action taken by the TX Health Benefits Pool Board of Trustees, legislation passed during the plan year, or other events affecting benefits.

Supplemental benefits cannot be accessed without accessing the TX Health Benefits Pool Medical Benefit Plan.

YOUR RENEWAL QUOTE INCLUDES PROPRIETARY INFORMATION THAT SHOULD NOT BE SHARED WITH OTHER COMPETITORS OR USED TO CIRCUMVENT THE REQUIREMENTS OF TEXAS COMPETITIVE BIDDING LAWS. IN THE EVENT YOU RECEIVE A RENEWAL QUOTE AND LATER DECIDE TO ISSUE AN RFP, THE RENEWAL QUOTE MAY NOT BE SHARED WITH ANY OTHER COMPETITORS AS DOING SO WOULD DISADVANTAGE TX HEALTH BENEFITS POOL IN THE COMPETITIVE PROCESS. TX HEALTH BENEFITS POOL ALSO RESERVES THE RIGHT TO REVISE PREVIOUSLY ISSUED RATES IN RESPONSE TO YOUR RFP.



CITY OF SHAVANO PARK FY24 HEALTH INSURANCE RATES

City contributes \$ 745 per month toward health insurance
 City contributes 50% to dependent health insurance
 City contributes 50% to dependent dental/vision insurance

Two traditional PPO plans:

	<u>Employee</u>	<u>Spouse</u>	<u>Child(ren)</u>	<u>Family</u>
Copay 1K-3K ER-DAW 1&2				
Monthly premium	\$ 604.87	\$ 665.37	\$ 544.39	\$ 1,209.75
City contribution	\$ 745.00			
To HRA or buydown	\$ 140.13	\$ (140.13)	\$ (140.13)	\$ (140.13)
Cost		\$ 525.24	\$ 404.26	\$ 1,069.62
City Dependent Contribution - per month		\$ 262.62	\$ 202.13	\$ 534.81
Net employee cost - per month		\$ 262.62	\$ 202.13	\$ 534.81
Net employee cost - per paycheck		\$ 131.31	\$ 101.07	\$ 267.41
Prior year -Net employee cost - per check		\$ 207.93	\$ 135.39	\$ 455.10

	<u>Employee</u>	<u>Spouse</u>	<u>Child(ren)</u>	<u>Family</u>
Copay 3K-6K ER-DAW 1&2				
Monthly premium	\$ 548.77	\$603.62	\$ 493.87	\$ 1,097.51
City contribution	\$ 745.00			
To HRA or buydown	\$ 196.23	\$ (196.23)	\$ (196.23)	\$ (196.23)
Cost		\$407.39	\$ 297.64	\$ 901.28
City Dependent Contribution - Month		\$ 203.70	\$ 148.82	\$ 450.64
Net employee cost - per month		\$ 203.70	\$ 148.82	\$ 450.64
Net employee cost - per paycheck		\$ 101.85	\$ 74.41	\$ 225.32
Prior year -Net employee cost - per check		\$ 89.72	\$ 32.90	\$ 283.32

Two high deductible health savings account plans

	<u>Employee</u>	<u>Spouse</u>	<u>Child(ren)</u>	<u>Family</u>
HSA - 3K E-DAW 1&2				
Monthly premium	\$ 500.42	\$ 550.46	\$ 450.37	\$1,000.84
City contribution	\$ 745.00			
To HRA or buydown	\$ 244.58	\$ (244.58)	\$ (244.58)	\$ (244.58)
Cost		\$ 305.88	\$ 205.79	\$ 756.26
City Dependent Contribution - Month		\$ 152.94	\$ 102.90	\$ 378.13
Net employee cost - per month		\$ 152.94	\$ 102.90	\$ 378.13
Net employee cost - per paycheck		\$ 76.47	\$ 51.45	\$ 189.07
Prior year -Net employee cost - per check		\$ 125.03	\$ 63.52	\$ 334.63

	<u>Employee</u>	<u>Spouse</u>	<u>Child(ren)</u>	<u>Family</u>
HSA - 4K-6K E-DAW 1&2				
Monthly premium	\$ 425.11	\$ 467.62	\$ 382.60	\$ 850.23
City contribution	<u>\$ 745.00</u>			
To HRA or buydown	\$ 319.89	\$ (319.89)	\$ (319.89)	\$ (319.89)
Cost		\$ 147.73	\$ 62.71	\$ 530.34
City Dependent Contribution - Month		<u>\$ 73.87</u>	<u>\$ 31.36</u>	<u>\$ 265.17</u>
Net employee cost - per month		\$ 73.87	\$ 31.36	\$ 265.17
Net employee cost - per paycheck		<u>\$ 36.93</u>	<u>\$ 15.68</u>	<u>\$ 132.59</u>
Net employee cost - per paycheck		<u>\$ 38.98</u>	<u>\$ (11.09)</u>	<u>\$ 209.61</u>

DENTAL

	<u>Employee</u>	<u>Spouse</u>	<u>Child(ren)</u>	<u>Family</u>
Monthly premium	\$28.44	\$38.38	\$32.66	\$56.80
City Dep contribution	\$28.44	\$19.19	\$16.33	\$28.40
Net cost to employee	<u>\$0.00</u>	<u>\$19.19</u>	<u>\$16.33</u>	<u>\$28.40</u>
Per paycheck		\$9.60	\$8.17	\$14.20
FY23 Cost Per Paycheck		\$14.40	\$12.25	\$21.30
Difference Per FY23 - FY24		\$4.81	\$4.09	\$7.10

VISION

	<u>Employee</u>	<u>Spouse</u>	<u>Child(ren)</u>	<u>Family</u>
Monthly premium	\$6.16	\$5.56	\$6.16	\$9.56
City Dep contribution	\$6.16	\$2.78	\$3.08	\$4.78
Net cost to employee	<u>\$0.00</u>	<u>\$2.78</u>	<u>\$3.08</u>	<u>\$4.78</u>
Per paycheck		\$1.39	\$1.54	\$2.39
FY23 Cost Per Paycheck		\$2.08	\$2.31	\$3.58
Difference Per FY23 - FY24		\$0.69	\$0.77	\$1.19



CITY OF SHAVANO PARK FY24 HEALTH INSURANCE RATES

City contributes \$ 745 per month toward health insurance
 City contributes 25% to dependent health insurance
 City contributes 25% to dependent dental/vision insurance

Two traditional PPO plans:

	<u>Employee</u>	<u>Spouse</u>	<u>Child(ren)</u>	<u>Family</u>
Copay 1K-3K ER-DAW 1&2				
Monthly premium	\$ 604.87	\$ 665.37	\$ 544.39	\$ 1,209.75
City contribution	\$ 745.00			
To HRA or buydown	\$ 140.13	\$ (140.13)	\$ (140.13)	\$ (140.13)
Cost		\$ 525.24	\$ 404.26	\$ 1,069.62
City Dependent Contribution - per month		\$ 131.31	\$ 101.07	\$ 267.41
Net employee cost - per month		\$ 393.93	\$ 303.20	\$ 802.22
Net employee cost - per paycheck		\$ 196.97	\$ 151.60	\$ 401.11
Prior year -Net employee cost - per check		\$ 207.93	\$ 135.39	\$ 455.10

	<u>Employee</u>	<u>Spouse</u>	<u>Child(ren)</u>	<u>Family</u>
Copay 3K-6K ER-DAW 1&2				
Monthly premium	\$ 548.77	\$603.62	\$ 493.87	\$ 1,097.51
City contribution	\$ 745.00			
To HRA or buydown	\$ 196.23	\$ (196.23)	\$ (196.23)	\$ (196.23)
Cost		\$407.39	\$ 297.64	\$ 901.28
City Dependent Contribution - Month		\$ 101.85	\$ 74.41	\$ 225.32
Net employee cost - per month		\$ 305.54	\$ 223.23	\$ 675.96
Net employee cost - per paycheck		\$ 152.77	\$ 111.62	\$ 337.98
Prior year -Net employee cost - per check		\$ 89.72	\$ 32.90	\$ 283.32

Two high deductible health savings account plans

	<u>Employee</u>	<u>Spouse</u>	<u>Child(ren)</u>	<u>Family</u>
HSA - 3K E-DAW 1&2				
Monthly premium	\$ 500.42	\$ 550.46	\$ 450.37	\$1,000.84
City contribution	\$ 745.00			
To HRA or buydown	\$ 244.58	\$ (244.58)	\$ (244.58)	\$ (244.58)
Cost		\$ 305.88	\$ 205.79	\$ 756.26
City Dependent Contribution - Month		\$ 76.47	\$ 51.45	\$ 189.07
Net employee cost - per month		\$ 229.41	\$ 154.34	\$ 567.20
Net employee cost - per paycheck		\$ 114.71	\$ 77.17	\$ 283.60
Prior year -Net employee cost - per check		\$ 125.03	\$ 63.52	\$ 334.63

	<u>Employee</u>	<u>Spouse</u>	<u>Child(ren)</u>	<u>Family</u>
HSA - 4K-6K E-DAW 1&2				
Monthly premium	\$ 425.11	\$ 467.62	\$ 382.60	\$ 850.23
City contribution	<u>\$ 745.00</u>			
To HRA or buydown	\$ 319.89	\$ (319.89)	\$ (319.89)	\$ (319.89)
Cost		\$ 147.73	\$ 62.71	\$ 530.34
City Dependent Contribution - Month		<u>\$ 36.93</u>	<u>\$ 15.68</u>	<u>\$ 132.59</u>
Net employee cost - per month		\$ 110.80	\$ 47.03	\$ 397.76
Net employee cost - per paycheck		<u>\$ 55.40</u>	<u>\$ 23.52</u>	<u>\$ 198.88</u>
Net employee cost - per paycheck		<u>\$ 38.98</u>	<u>\$ (11.09)</u>	<u>\$ 209.61</u>

DENTAL

	<u>Employee</u>	<u>Spouse</u>	<u>Child(ren)</u>	<u>Family</u>
Monthly premium	\$28.44	\$38.38	\$32.66	\$56.80
City Dep contribution	\$28.44	\$9.60	\$8.17	\$14.20
Net cost to employee	<u>\$0.00</u>	<u>\$28.79</u>	<u>\$24.50</u>	<u>\$42.60</u>
Per paycheck		\$14.39	\$12.25	\$21.30
FY23 Cost Per Paycheck		\$14.40	\$12.25	\$21.30
Difference Per FY23 - FY24		\$0.01	\$0.00	\$0.00

VISION

	<u>Employee</u>	<u>Spouse</u>	<u>Child(ren)</u>	<u>Family</u>
Monthly premium	\$6.16	\$5.56	\$6.16	\$9.56
City Dep contribution	\$6.16	\$1.39	\$1.54	\$2.39
Net cost to employee	<u>\$0.00</u>	<u>\$4.17</u>	<u>\$4.62</u>	<u>\$7.17</u>
Per paycheck		\$2.09	\$2.31	\$3.59
FY23 Cost Per Paycheck		\$2.08	\$2.31	\$3.58
Difference Per FY23 - FY24		\$0.00	\$0.00	\$0.00

COPAY 1K	TML	Cigna	TML - Bid	TML - Renewal
Deductible (CY) - Individual/Family	\$1,000/\$2,000	\$1,000/\$2,000	\$1,000/\$2,000	\$1,000/\$2,000
OOPM (CY) - Individual/Family	\$3,000/\$6,000	\$3,000/\$6,000	\$3,000/\$6,000	\$3,000/\$6,000
Coinsurance (In-Network)	20%	20%	20%	20%
Copays				
Office Visit (Primary/Specialist)	\$30/\$60	\$30/\$60	\$30/\$60	\$30/\$60
Preventative Care	NC	NC	NC	NC
Telehealth	\$0	TBD	\$0	\$0
Diagnostic Lab / X-Ray	NC	TBD	NC	NC
Major Imaging (CT/PET/MRI)	Ded + Coins	Ded + Coins	Ded + Coins	Ded + Coins
Inpatient Hospital (Prior Auth Required)	Ded + Coins	Ded + Coins	Ded + Coins	Ded + Coins
Emergency Room	\$500 + 20% AD	\$500 + 20% AD	\$500 + 20% AD	\$500 + 20% AD
Urgent Care	\$75	\$75	\$75	\$75
Outpatient Surgery	Ded + Coins	Ded + Coins	Ded + Coins	Ded + Coins
Prescription Drug Plan (In-Network; 30 day)				
Disease Management Maintenance (generic)	\$0	NA	\$0	\$0
Tier 1 (lower generics & some brand)	\$10	\$10	\$10	\$10
Tier 2 (most brand and some higher generics)	\$45	\$45	\$45	\$45
Tier 3 (non-preferred)	\$90	\$90	\$90	\$90
Tier 4 (specialty)	\$150	\$150	\$150	\$150
Tier 5 (cost share)	\$175	NA	\$175	\$175
Premiums				
	Current			
Employee Only (EE)	\$537.38	\$604.87	\$797.70	\$703.98
Employee/Spouse	\$1,090.86	\$1,270.24	\$1,619.32	\$1,429.04
Employee/Children	\$945.78	\$1,149.26	\$1,403.96	\$1,238.98
Family	\$1,585.20	\$1,814.62	\$2,353.20	\$2,076.62
	TML	Cigna	TML	TML
Employee Monthly Premium				
	Current			
Employee Only (EE)	-\$137.62	-\$140.13	\$52.70	-\$41.02
Employee/Spouse	\$415.86	\$525.24	\$874.32	\$684.04
Employee/Children	\$270.78	\$404.26	\$658.96	\$493.98
Family	\$910.20	\$1,069.62	\$1,608.20	\$1,331.62
Employee Difference \$/Mo				
	Current			
Employee Only (EE)		-\$2.51	\$190.32	\$96.60
Employee/Spouse		\$109.38	\$458.46	\$268.18
Employee/Children		\$133.48	\$388.18	\$223.20
Family		\$159.42	\$698.00	\$421.42
Employee Difference %/Mo				
	Current			
Employee Only (EE)		-1.82%	138.29%	70.19%
Employee/Spouse		26.30%	110.24%	64.49%
Employee/Children		49.29%	143.36%	82.43%
Family		17.51%	76.69%	46.30%

Plan #	0	1	2	3
COPAY 3K	TML	Cigna	TML - Bid	TML - Renewal
Deductible (CY) - Individual/Family	\$3,000/\$6,000	\$3,000/\$6,000	\$3,000/\$6,000	\$3,000/\$6,000
OOPM (CY) - Individual/Family	\$6,000/\$12,000	\$6,000/\$12,000	\$6,000/\$12,000	\$6,000/\$12,000
Coinsurance (In-Network)	20%	20%	20%	20%
Copays				
Office Visit (Primary/Specialist)	\$30/\$60	\$30/\$60	\$30/\$60	\$30/\$60
Preventative Care	NC	NC	NC	NC
Telehealth	\$0	TBD	\$0	\$0
Diagnostic Lab / X-Ray	NC	TBD	NC	NC
Major Imaging (CT/PET/MRI)	Ded + Coins	Ded + Coins	Ded + Coins	Ded + Coins
Inpatient Hospital (Prior Auth Required)	Ded + Coins	Ded + Coins	Ded + Coins	Ded + Coins
Emergency Room	\$500 + 20% AD	\$500 + 20% AD	\$500 + 20% AD	\$500 + 20% AD
Urgent Care	\$75	\$75	\$75	\$75
Outpatient Surgery	Ded + Coins	Ded + Coins	Ded + Coins	Ded + Coins
Prescription Drug Plan (In-Network; 30 day)				
Disease Management Maintenance (generic)	\$0	NA	\$0	\$0
Tier 1 (lower generics & some brand)	\$10	\$10	\$10	\$10
Tier 2 (most brand and some higher generics)	\$45	\$45	\$45	\$45
Tier 3 (non-preferred)	\$90	\$90	\$90	\$90
Tier 4 (specialty)	\$150	\$150	\$150	\$150
Tier 5 (cost share)	\$175	NA	\$175	\$175
Premiums				
	Current			
Employee Only (EE)	\$420.92	\$548.77	\$651.38	\$551.42
Employee/Spouse	\$854.44	\$1,152.39	\$1,322.30	\$1,119.34
Employee/Children	\$740.80	\$1,042.64	\$1,146.44	\$970.46
Family	\$1,241.64	\$1,646.28	\$1,921.56	\$1,626.56
	TML	Cigna	TML	TML
Employee Monthly Premium				
	Current			
Employee Only (EE)	-\$254.08	-\$196.23	-\$93.62	-\$193.58
Employee/Spouse	\$179.44	\$407.39	\$577.30	\$374.34
Employee/Children	\$65.80	\$297.64	\$401.44	\$225.46
Family	\$566.64	\$901.28	\$1,176.56	\$881.56
Employee Difference \$/Mo				
	Current			
Employee Only (EE)		\$57.85	\$160.46	\$60.50
Employee/Spouse		\$227.95	\$397.86	\$194.90
Employee/Children		\$231.84	\$335.64	\$159.66
Family		\$334.64	\$609.92	\$314.92
Employee Difference %/Mo				
	Current			
Employee Only (EE)		22.77%	63.15%	23.81%
Employee/Spouse		127.03%	221.72%	108.62%
Employee/Children		352.34%	510.09%	242.64%
Family		59.06%	107.64%	55.58%

Plan #	0	1	2	3
HSA-3K	TML	Cigna	TML - Bid	TML - Renewal
Deductible (CY) - Individual/Family	\$3,000/\$6,000	\$3,000/\$6,000	\$3,000/\$6,000	\$3,000/\$6,000
OOPM (CY) - Individual/Family	\$3,000/\$6,000	\$6,000/\$12,000	\$3,000/\$6,000	\$3,000/\$6,000
Coinsurance (In-Network)	0%	0%	0%	0%
Copays				
Office Visit (Primary/Specialist)	\$0 AD	\$0 AD	\$0 AD	\$0 AD
Preventative Care	100%	100%	100%	100%
Telehealth	\$48		\$48	\$48
Diagnostic Lab / X-Ray	Deductible	Deductible	Deductible	Deductible
Major Imaging (CT/PET/MRI)	Deductible	Deductible	Deductible	Deductible
Inpatient Hospital (Prior Auth Required)	Deductible	Deductible	Deductible	Deductible
Emergency Room	\$500 + Ded	Deductible	\$500 + Ded	\$500 + Ded
Urgent Care	Deductible	Deductible	Deductible	Deductible
Outpatient Surgery	Deductible	Deductible	Deductible	Deductible
Prescription Drug Plan (In-Network; 30 day)				
Disease Management Maintenance (generic)	\$0 AD	NA	\$0 AD	\$0 AD
Tier 1 (lower generics & some brand)	\$0 AD	\$10	\$0 AD	\$0 AD
Tier 2 (most brand and some higher generics)	\$0 AD	\$45	\$0 AD	\$0 AD
Tier 3 (non-preferred)	\$0 AD	\$90	\$0 AD	\$0 AD
Tier 4 (specialty)	\$0 AD	\$150	\$0 AD	\$0 AD
Tier 5 (cost share)	\$0 AD	NA	\$0 AD	\$0 AD
Premiums				
	Current			
Employee Only (EE)	\$455.70	\$500.42	\$695.10	\$596.98
Employee/Spouse	\$925.06	\$1,050.88	\$1,411.06	\$1,211.84
Employee/Children	\$802.04	\$950.79	\$1,223.38	\$1,050.70
Family	\$1,344.26	\$1,501.26	\$2,050.52	\$1,761.00

	TML	Cigna	TML	TML
Employee Monthly Premium	Current			
Employee Only (EE)	-\$219.30	-\$244.58	-\$49.90	-\$148.02
Employee/Spouse	\$250.06	\$305.88	\$666.06	\$466.84
Employee/Children	\$127.04	\$205.79	\$478.38	\$305.70
Family	\$669.26	\$756.26	\$1,305.52	\$1,016.00

Employee Difference \$/Mo	Current			
Employee Only (EE)		-\$25.28	\$169.40	\$71.28
Employee/Spouse		\$55.82	\$416.00	\$216.78
Employee/Children		\$78.75	\$351.34	\$178.66
Family		\$87.00	\$636.26	\$346.74

Employee Difference %/Mo	Current			
Employee Only (EE)		-11.53%	77.25%	32.50%
Employee/Spouse		22.32%	166.36%	86.69%
Employee/Children		61.99%	276.56%	140.63%
Family		13.00%	95.07%	51.81%

Plan #	0	1	2	3
HSA-4K	TML	Cigna	TML - Bid	TML - Renewal
Deductible (CY) - Individual/Family	\$4,000/\$6,000	\$4,000/\$8,000	\$4,000/\$6,000	\$4,000/\$6,000
OOPM (CY) - Individual/Family	\$6,000/\$12,000	\$6,000/\$12,000	\$6,000/\$12,000	\$6,000/\$12,000
Coinsurance (In-Network)	20%	20%%	20%	30%
Copays				
Office Visit (Primary/Specialist)	20% AD	\$0 AD	20% AD	20% AD
Preventative Care	100%	100%	100%	100%
Telehealth	\$48		\$48	\$48
Diagnostic Lab / X-Ray	Ded + Coins	Deductible	Ded + Coins	Ded + Coins
Major Imaging (CT/PET/MRI)	Ded + Coins	Deductible	Ded + Coins	Ded + Coins
Inpatient Hospital (Prior Auth Required)	Ded + Coins	Deductible	Ded + Coins	Ded + Coins
Emergency Room	\$500 + 20% AD	Deductible	\$500 + 20% AD	\$500 + 20% AD
Urgent Care	20% AD	Deductible	20% AD	20% AD
Outpatient Surgery	Ded + Coins	Deductible	Ded + Coins	Ded + Coins
Prescription Drug Plan (In-Network; 30 day)				
Disease Management Maintenance (generic)	\$0 AD	NA	\$0 AD	\$0 AD
Tier 1 (lower generics & some brand)	\$10 AD	\$10	\$10 AD	\$10 AD
Tier 2 (most brand and some higher generics)	\$45 AD	\$45	\$45 AD	\$45 AD
Tier 3 (non-preferred)	\$90 AD	\$90	\$90 AD	\$90 AD
Tier 4 (specialty)	\$150 AD	\$150	\$150 AD	\$150 AD
Tier 5 (cost share)	\$175 AD	NA	\$175 AD	\$175 AD
Premiums				
	Current			
Employee Only (EE)	\$370.92	\$425.11	\$588.60	\$485.92
Employee/Spouse	\$752.96	\$892.73	\$1,194.88	\$986.40
Employee/Children	\$652.82	\$807.71	\$1,035.94	\$855.22
Family	\$1,094.22	\$1,275.34	\$1,736.38	\$1,433.40

	TML	Cigna	TML	TML
Employee Monthly Premium				
	Current			
Employee Only (EE)	-\$304.08	-\$319.89	-\$156.40	-\$259.08
Employee/Spouse	\$77.96	\$147.73	\$449.88	\$241.40
Employee/Children	-\$22.18	\$62.71	\$290.94	\$110.22
Family	\$419.22	\$530.34	\$991.38	\$688.40

Employee Difference \$/Mo	Current			
Employee Only (EE)		-\$15.81	\$147.68	\$45.00
Employee/Spouse		\$69.77	\$371.92	\$163.44
Employee/Children		\$84.89	\$313.12	\$132.40
Family		\$111.12	\$572.16	\$269.18

Employee Difference %/Mo	Current			
Employee Only (EE)		-5.20%	48.57%	14.80%
Employee/Spouse		89.49%	477.07%	209.65%
Employee/Children		382.73%	1411.72%	596.93%
Family		26.51%	136.48%	64.21%

DENTAL

Plan #	0	1	2	3	4	5	6
	TML	Ameritas	Cigna	MetLife	TML Renewal	TML Bid	Standard
Preventive Services (Exams, X-Rays, Teeth Cleanings)	Current 100%	100%	100%	Option 1 100%	100%	100%	Plan 2 100%
Basic Restorative & Corrective Services (Restorative Amalgams, Composites, and Simple Extractions)	80%	80%	80%	80%	80%	80%	80%
Major Services (Crowns, Endodontics, Bridges, Dentures, Complex Extractions)	50%	50%	50%	50%	50%	50%	50%
Orthodontia	50%	50%	N/A	N/A	50%	50%	50%
Waiting Period	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Lifetime Max	\$3,000	\$1,500	N/A	N/A	\$3,000	\$3,000	\$1,000
Miscellaneous							
Annual Max (Per Member)	\$2,000	\$1,500	\$1,500	\$1,000	\$2,000	\$2,000	\$1,500
Rollover	None	None	N/A	N/A	None	None	N/A
ID Cards	Yes	Yes	None	None	Yes	Yes	None
Rate Guarantee	N/a	24 Month	12 Month	2nd Year Cap of 6%	N/a	N/a	24 Month
Waiting Period	None	None	None	None	None	None	None
Deductible	\$50/\$150 - Waived for Preventive	\$50/\$150 - Waived for Preventive	\$50/\$150 - Waived for Preventive	\$50/\$150 - Waived for Preventive	\$50/\$150 - Waived for Preventive	\$50/\$150 - Waived for Preventive	\$50/\$150 - Waived for Preventive
Premiums	Current						
Employee Only (EE)	\$28.44	\$28.44	\$51.09	\$22.52	\$30.72	\$40.66	\$32.94
Employee/Spouse	\$66.82	\$66.82	\$51.70	\$47.22	\$72.18	\$83.46	\$67.75
Employee/Children	\$61.10	\$61.10	\$44.01	\$49.32	\$66.00	\$87.74	\$92.56
Family	\$85.24	\$85.24	\$76.52	\$78.98	\$92.06	\$124.80	\$127.37
Employee Monthly Premium	Current	Ameritas	Cigna	MetLife	TML Renewal	TML Bid	Standard
Employee Only (EE)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Employee/Spouse	\$28.79	\$28.79	\$0.46	\$18.53	\$31.10	\$32.10	\$26.11
Employee/Children	\$24.50	\$24.50	\$0.00	\$20.10	\$26.46	\$35.31	\$44.72
Family	\$42.60	\$42.60	\$19.07	\$42.35	\$46.01	\$63.11	\$70.82
City Monthly Premium	Current						
Employee Only (EE)	\$28.44	\$28.44	\$51.09	\$22.52	\$30.72	\$40.66	\$32.94
Employee/Spouse	\$38.04	\$38.04	\$51.24	\$28.70	\$41.09	\$51.36	\$41.64
Employee/Children	\$36.61	\$36.61	\$44.01	\$29.22	\$39.54	\$52.43	\$47.85
Family	\$42.64	\$42.64	\$57.45	\$36.64	\$46.06	\$61.70	\$56.55

DENTAL

City Monthly Cost		Current							
27	Employee Only (EE)	\$767.88	\$767.88	\$1,379.43	\$608.04	\$829.44	\$1,097.82	\$889.38	
7	Employee/Spouse	\$266.25	\$266.25	\$358.70	\$200.87	\$287.60	\$359.52	\$291.50	
3	Employee/Children	\$109.82	\$109.82	\$132.03	\$87.66	\$118.62	\$157.29	\$143.54	
7	Family	\$298.48	\$298.48	\$402.13	\$256.45	\$322.39	\$431.87	\$395.83	
44	Total	\$1,442.42	\$1,442.42	\$2,272.29	\$1,153.01	\$1,558.04	\$2,046.50	\$1,720.25	
	Annual	\$17,309.04	\$17,309.04	\$27,267.48	\$13,836.12	\$18,696.48	\$24,557.94	\$20,642.94	

Plan #

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VISION

	Current Plan - TML	Ameritas	Cigna	MetLife	Standard	TML Bid	TML Premium
Eye Exam Frequency	Once Every 12 Months	Once Every 12 Months	Once Every 12 Months	Once Every 12 Months	Once Every 12 Months	Once Every 12 Months	Once Every 12 Months
Lens Frequency	Once Every 12 Months	Once Every 12 Months	Once Every 12 Months	Once Every 12 Months	Once Every 12 Months	Once Every 12 Months	Once Every 12 Months
Frame Frequency	Once Every 12 Months	Once Every 12 Months	Once Every 12 Months	Once Every 24 Months	Once Every 12 Months	Once Every 12 Months	Once Every 12 Months
Contact Lens Frequency	Once Every 12 Months	Once Every 12 Months	Once Every 12 Months	Once Every 12 Months	Once Every 12 Months	Once Every 12 Months	Once Every 12 Months
Exam Copy	\$0.00	\$0.00	\$0.00	\$10.00	\$0.00	\$0.00	\$0.00
Material Copy	\$10.00	\$10.00	\$15.00	\$20.00	\$10.00	\$10.00	\$0.00
Contact Lens Exam, Fitting & Follow-up Copy	Up to \$40	Up to \$40		Up to \$60	Up to \$40	Up to \$40	Up to \$40
Frame Allowance	\$175.00	\$180.00	\$170.00	\$130.00	\$180.00	\$175.00	\$225.00
Contact Lens Allowance	\$175.00	\$180.00	\$170.00	\$130.00	\$180.00	\$175.00	\$225.00
Polycarbonate for Children	Covered In Full	Covered In Full	Covered In Full	Covered In Full	Covered In Full	Covered In Full	Covered In Full
Polycarbonate for Adults	\$40 Copy	\$40 Copy	Covered In Full	Up to \$35	\$40 Copy	\$40 Copy	Covered In Full
Standard Progressives	\$65.00	\$65 + ded	Covered In Full	\$55 Copy	\$65 + ded	\$65.00	Covered In Full
Scratch Resistant Coating	\$15.00	\$15.00	\$17.00	\$17-\$33	\$15.00	\$15.00	\$15.00
Ultraviolet Coating	\$15.00	\$15.00	\$17.00	Covered In Full	\$15.00	\$15.00	\$15.00
ID Cards Mailed to Member Address	Yes	Yes	Yes	No	Yes	Yes	Yes
Mobile App	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Employee Only	\$6.16	\$6.16	\$8.63	\$6.16	\$6.88	\$6.16	\$8.94
Employee/Spouse	\$11.70	\$11.72	\$17.26	\$12.35	\$15.44	\$11.70	\$16.98
Employee/Child(ren)	\$12.32	\$12.32	\$17.43	\$10.46	\$13.36	\$12.32	\$17.86
Employee/Family	\$15.72	\$15.72	\$27.82	\$17.25	\$21.92	\$15.72	\$22.78
Rate Guarantee	N/A	24 Months	24 Months	24 Month	24 Month	N/A	

*Must select Cigna M/D

Employee Monthly Premium	Current	Ameritas	Cigna	MetLife	TML Renewal	TML Bid	Standard
Employee Only (EE)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Employee/Spouse	\$4.16	\$4.17	\$6.47	\$4.64	\$6.42	\$4.16	\$6.03
Employee/Children	\$4.62	\$4.62	\$6.60	\$3.23	\$4.86	\$4.62	\$6.69
Family	\$7.17	\$7.17	\$14.39	\$8.32	\$11.28	\$7.17	\$10.38
City Monthly Premium	Current						
Employee Only (EE)	\$6.16	\$6.16	\$8.63	\$6.16	\$6.88	\$6.16	\$8.94
Employee/Spouse	\$7.55	\$7.55	\$10.79	\$7.71	\$9.02	\$7.55	\$10.95
Employee/Children	\$7.70	\$7.70	\$10.83	\$7.24	\$8.50	\$7.70	\$11.17
Family	\$8.55	\$8.55	\$13.43	\$8.93	\$10.64	\$8.55	\$12.40

VISION

Qty Monthly Cost		Current							
25	Employee Only (EE)	\$154.00	\$154.00	\$215.75	\$154.00	\$172.00	\$154.00	\$223.50	
8	Employee/Spouse	\$60.36	\$60.40	\$86.30	\$61.66	\$72.16	\$60.36	\$87.60	
3	Employee/Children	\$23.10	\$23.10	\$32.49	\$21.71	\$25.50	\$23.10	\$33.51	
7	Family	\$59.85	\$59.85	\$93.99	\$62.53	\$74.48	\$59.85	\$86.80	
43	Total	\$297.31	\$297.35	\$428.53	\$299.89	\$344.14	\$297.31	\$431.41	
	Annual	\$3,567.72	\$3,568.20	\$5,142.39	\$3,598.71	\$4,129.68	\$3,567.72	\$5,176.92	

LIFE INS

Plan #

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	TML	Mettlife	Standard	TML Renewal	TML Bid
Group Life	Current				
Monthly Premium Per \$1,000	\$0.194	\$0.128	\$0.150	\$0.194	\$0.194
Group AD&D	Current				
Monthly Premium Per \$1,000	\$0.040	\$0.020	\$0.030	\$0.040	\$0.040
Total Group Life + AD&D	Current				
Monthly Premium Per \$1,000	\$0.234	\$0.148	\$0.180	\$0.234	\$0.234
Premium Difference \$/Mo	Current				
Total		-\$0.086	-\$0.054	\$0.000	\$0.000
Premium Difference %/Mo	Current				
Total		-36.75%	-23.08%	0.00%	0.00%
Employee Difference \$/Mo	Current				
Total		\$0.000	\$0.000	\$0.000	\$0.000
Employee Difference %/Mo	Current				
Total		0.000%	0.000%	0.000%	0.000%
City Difference \$/Mo	Current				
Total		-\$0.086	-\$0.054	\$0.000	\$0.000
City Difference %/Mo	Current				
Total		-36.752%	-23.077%	0.000%	0.000%
Monthly	2,050	2,050	2,050	2,050	2,050
Annual	24,600	24,600	24,600	24,600	24,600

Plan #

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LIFE INS

		\$2,100,000	TML	MetLife	Standard	TML Renewal	TML Bid
Dependent Base		\$2k	\$1k - \$10k	\$1.75 \$5kSP, \$2kCH		\$2k	\$2k
Spouse		\$5,000.00	\$5,000 - \$100,000 (50%EE)	\$25,000 - \$250,000		\$5,000.00	\$5,000.00
Child		\$2,000.00	\$2.91 - \$10,000	\$2.30 - \$10,000		\$2,000.00	\$2,000.00
Guaranteed Issue		TBD	\$100,000,000	\$150,000,000		TBD	TBD
Employee Max		3 x to \$300,000	5x to \$500,000	\$300,000.00	3 x to \$300,000		3 x to \$300,000
Rate Guarantee			2 years	3 years	12 months		12 months
Voluntary Life							
		Current					
Under 30		\$0.041	\$0.106	\$0.071		\$0.041	\$0.041
30-34		\$0.052	\$0.116	\$0.082		\$0.052	\$0.052
35-39		\$0.091	\$0.138	\$0.121		\$0.091	\$0.091
40-44		\$0.129	\$0.189	\$0.159		\$0.129	\$0.129
45-49		\$0.198	\$0.254	\$0.228		\$0.198	\$0.198
50-54		\$0.332	\$0.400	\$0.362		\$0.332	\$0.332
55-59		\$0.595	\$0.602	\$0.625		\$0.595	\$0.595
60-64		\$0.913	\$0.884	\$0.943		\$0.913	\$0.913
65-69		\$1.513	\$1.544	\$1.543		\$1.513	\$1.513
70 or over		\$2.431	\$2.492	\$2.461		\$2.431	\$2.431

Premium Difference \$/Mo	Current				
Under 30		\$0.065	\$0.030	\$0.000	\$0.000
30-34		\$0.064	\$0.030	\$0.000	\$0.000
35-39		\$0.047	\$0.030	\$0.000	\$0.000
40-44		\$0.060	\$0.030	\$0.000	\$0.000
45-49		\$0.056	\$0.030	\$0.000	\$0.000
50-54		\$0.068	\$0.030	\$0.000	\$0.000
55-59		\$0.007	\$0.030	\$0.000	\$0.000
60-64		-\$0.029	\$0.030	\$0.000	\$0.000
65-69		\$0.031	\$0.030	\$0.000	\$0.000
70 or over		\$0.061	\$0.030	\$0.000	\$0.000

LIFE TNS

Premium Difference %/Mo	Current			
Under 30		158.537%	73.171%	0.000%
30-34		123.077%	57.692%	0.000%
35-39		51.648%	32.967%	0.000%
40-44		46.512%	23.256%	0.000%
45-49		28.283%	15.152%	0.000%
50-54		20.482%	9.036%	0.000%
55-59		1.176%	5.042%	0.000%
60-64		-3.176%	3.286%	0.000%
65-69		2.049%	1.983%	0.000%
70 or over		2.509%	1.234%	0.000%

CITY COUNCIL STAFF SUMMARY

Meeting Date: July 24, 2023

Agenda item: 8.5

Prepared by: Kristen Hetzel

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

8.5 Discussion / Action - Setting the dates for the City Holidays - City Secretary

x

Attachments for Reference: a) Proposed Holiday Calendar 2024
b) Draft Events Calendar 2024

BACKGROUND / HISTORY:

2023 Holidays Calendar (13)

New Year's Day	January 2
Martin Luther King Day	January 16
Presidents' Day	February 20
Good Friday	April 7
Battle of Flowers	April 28
Memorial Day	May 29
Independence Day	July 4
Labor Day	September 4
Veteran's Day	November 10
Thanksgiving Day	November 23
Thanksgiving Holiday	November 24
Christmas Eve	December 25
Christmas Day	December 26

DISCUSSION:

As per the City of Shavano Park Employee Handbook, the Official Holiday schedule will be approved annually by City Council. No significant conflicts appear with proposed holidays at this time. Staff desires to finalize next year's holidays prior to the development of the "Benefits Guide".

Proposed Holidays (13)

New Year's Day	January 1 (Monday)
Martin Luther King Day	January 15 (Monday)
Presidents' Day	February 19 (Monday)
Good Friday	March 29 (Friday)
Battle of Flowers	April 26 (Friday)

Memorial Day	May 27 (Monday)
Independence Day	July 4 (Thursday)
Labor Day	September 2 (Monday)
Veteran’s Day	November 11 (Monday)
Thanksgiving Day	November 28 (Thursday)
Thanksgiving Holiday	November 29 (Friday)
Christmas Eve	December 24 (Tuesday)
Christmas Day	December 25 (Wednesday)

COURSES OF ACTION: Approve, modify or disapprove

FINANCIAL IMPACT: N/A

MOTION REQUESTED: To approve of the 2024 Official Holiday Schedule as presented.

Holidays!

January 1, 2024	New Year's Day
January 15, 2024	Martin Luther King Day
February 19, 2024	Presidents' Day
March 29, 2024	Good Friday
April 26, 2024	Battle of Flowers
May 27, 2024	Memorial Day
July 4, 2024	Independence Day
September 2, 2024	Labor Day
November 11, 2024	Veteran's Day
November 28, 2024	Thanksgiving Day
November 29, 2024	Thanksgiving Holiday
December 24, 2024	Christmas Eve
December 25, 2024	Christmas Day

City Observed Holidays are days that the City Offices are closed. Holidays are subject to Council approval.



March 16, 2024 City Wide Garage Sale

April 20, 2024 Arbor Day

June 30, 2024 Independence Day

October 1, 2024 NNO

October 27, 2024 Trunk or Treat

December 7, 2024 Winter Event

City Events may be moved or removed as approved by Council.

CITY COUNCIL STAFF SUMMARY

Meeting Date: July 24, 2023

Agenda item: 8.6

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion / action – Rescheduling the regularly scheduled City Council meeting from August 28th to August 15th and approving the Budget Calendar - City Manager

☒

Attachments for Reference:

a) Proposed FY 2023-24 Budget Calendar

BACKGROUND / HISTORY: Staff drafted the FY 2023-24 Budget Calendar to allow Council and Staff to arrange their schedules for the required meetings over the next several months. Updates from prior staff summary are highlighted in yellow.

DISCUSSION: Attached is the Proposed FY 2023-24 Budget Calendar.

This calendar provides for the City Council establishing overarching Goals and Objectives as you have in the past. Typically, the eight goals established in previous years do not vary significantly, but the objectives do change as priorities and requirements evolve and other objectives are accomplished. This is an important element of guidance provided to staff for the entire year, but also those objectives that require fiscal funding must be included in the budget.

Rescheduling the Regular August City Council from the 28th to the 15th will allow City Council to set the proposed tax rate within the proper window of time and will allow more flexibility in meeting the quorum of Alderman present. Staff will begin forward several agenda items for consideration. This also provide an opportunity to cancel the August 28th Budget Workshop if it is not needed.

COURSES OF ACTION:

- 1.) Approve rescheduling the Regular August City Council from the 28th to the 15th.
- 2.) Provide and approve alternate dates/times.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Motion to approve rescheduling the regular August City Council meeting from August 28th to August 15th and the Budget Calendar.

CITY OF SHAVANO PARK

PROPOSED BUDGET CALENDAR FOR FY 2023-24

2023

*****Planning*****

20 - 28 April	Receive Preliminary Property Tax Report; pass to Council
1 – 12 May	Department Budget Meetings with General Fund Departments - FY 2023 -24 Goals, Objectives, Unfunded Requirements
Monday 8 May	Water Advisory Committee FY 2023-24 Goals and Objectives, Revenues

*****Preparation*****

Tuesday 6 June	Council Workshop 12:00 noon – Set Initial Goals, Objectives and Budget Guidance, review annual risk assessment – all departments
Monday 19 June	Water Advisory Committee Meeting / Budget Workshop (Expenses, G&O)
19-30 June	Prepare Revenues for Preliminary Budget
Monday 26 June	Council Workshop – Budget Basics, Staff Analysis of Council Objectives, Benefits Update, Long Term Financing Considerations (before regular City Council meeting – 5:00pm)
Monday 10 July	Water Advisory Committee Meeting - Recommendation of initial Water Utility Fund Budget
Tuesday 11 July	Budget Workshop 5:30pm – Capital Replacement, Compensation, Expense Estimates
Monday 24 July	Budget Workshop 5:00pm – Compensation and Benefits (before regular City Council meeting – 5:00pm)
25 July	Bexar County Appraisal District Provides Certified Tax Roll; pass to Council
~ July 25 - August 5	Bexar County Tax Assessor Collector Calculates & Provides No-New-Revenue, Voter-Approval and Deminimis Tax Rates

Tuesday 8 August	Special Council Meeting 5:30pm - <ul style="list-style-type: none"> - City Manager Submits Proposed FY 2023-24 Budget (No anticipated Council action) - Receive No-New-Revenue, Voter-Approval and Deminimis Tax Rate Calculations
Tuesday 15 August	Regular Council Meeting & Budget Workshop 5:30pm <ul style="list-style-type: none"> - Discuss tax rate; if proposed tax rate will exceed the No-New-Revenue Rate, take record vote and schedule Public Hearing.

*****Review*****

Monday 28 August	Budget Work Shop 5:00pm / Special City Council Meeting (if needed)
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Wednesday 23 August or
30 August

Publication - Notice of Budget Hearings

Wednesday, 30 August or
6 September

Publication - Notice of 2023 Tax Year Proposed Tax Rate (No-New-Revenue, Voter-Approval, Deminimis)

*******Public Adoption*******

Monday 11 September

Special Council Meeting 6:30pm –

- 1st Reading of Budget/Public Hearing
- Announce meeting to adopt tax rate.

Monday 18 September

Regular Council Meeting –

- 2nd Reading of Budget/Public Hearing
- Adopt Budget by Ordinance
- Levy Tax Rate by Resolution and take record vote