

**AGENDA
NOTICE OF MEETING OF THE CITY COUNCIL OF
SHAVANO PARK, TEXAS**

This notice is posted pursuant to the Texas Open Meetings Act. Notice hereby given that the City Council of the City of Shavano Park, Texas will conduct a Regular Meeting on Tuesday, August 15, 2023 6:30 p.m. at 900 Saddletree Court, Shavano Park City Council Chambers.

The meeting agenda and agenda packet are posted online at www.shavanopark.org.

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS TO BE HEARD

The City Council welcomes "Citizens to be Heard." If you wish to speak, you must follow these guidelines. **As a courtesy to your fellow citizens and out of respect to our fellow citizens, we request that if you wish to speak that you follow these guidelines.**

- The Mayor will recognize those citizens who have signed up prior to the start of the meeting.
- Pursuant to Resolution No. R-2019-011 citizens are given three minutes (3:00) to speak during "Citizens to be Heard."
- Members of the public may only speak once and cannot pass the individual's time allotment to someone else
- Direct your comments to the entire Council, not to an individual member
- Show the Council members the same respect and courtesy that you expect to be shown to you

The Mayor will rule any disruptive behavior, including shouting or derogatory statements or comments, out of order. Continuation of this type of behavior could result in a request by the Mayor that the individual leave the meeting, and if refused, an order of removal. In compliance with the Texas Open Meetings Act, no member of City Council may deliberate on citizen comments for items not on the agenda. (Attorney General Opinion – JC 0169)

4. CITY COUNCIL COMMENTS

Pursuant to TEX. GOV'T CODE §551.0415(b), the Mayor and each City Council member may announce city events/community interests and request that items be placed on future City Council agendas. "Items of Community Interest" include:

- expressions of thanks, congratulations, or condolences;
- information regarding holiday schedules;
- an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in status of a person's public office or public employment is not honorary or salutary recognition for purposes of this subdivision;
- a reminder about an upcoming event organized or sponsored by the governing body;
- information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended

by a member of the governing body or an official or employee of the municipality or county; and

- announcements involving an imminent threat to the public health and safety of people in the municipality or county that has arisen after posting of the agenda.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

5.1. Proclamation – Recognition of National Payroll Week - Mayor

6. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

6.1. Approval - City Council Budget Workshop Minutes, July 11, 2023

6.2. Approval - Regular City Council Minutes, July 24, 2023

6.3. Approval – Special City Council Minutes, August 8, 2023

6.4. Accept - Planning and Zoning Commission Minutes, July 5, 2023

7. CITY MANAGER’S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

8. REGULAR AGENDA ITEMS

8.1. Discussion / action - Phase IA Road Construction (East) - City Manager / City Engineer

8.2. Public Hearing – The purpose of the public hearing is to receive comments from members of the public regarding amending City of Shavano Park ordinances, Chapter 24 – SIGNS to establish local control by the City of Shavano Park of outdoor advertising signs, displays and devices, exclusive of official signs and on-

premise signs, in zoned and un-zoned commercial and industrial areas along Federal-aid Primary Highways under Texas Administrative Code, Sec. 21.200

- 8.3. Discussion / action - Ordinance O-2023-011 amending the Chapter 24 – SIGNS to establish local control by the City of Shavano Park of outdoor advertising signs, displays and devices, exclusive of official signs and on-premise signs, in zoned and un-zoned commercial and industrial areas along Federal-aid Primary Highways under Texas Administrative Code, Sec. 21.200 (first reading) - City Manager**
- 8.4. Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding proposed amendments to Chapter 36 – ZONING to establish additional public notice requirements for certain zoning ordinances in compliance with Senate Bill 929 of the 88th Texas Legislature**
- 8.5. Discussion / action – Ordinance O-2023-012 amending Chapter 36 – ZONING to establish additional public notice requirements for certain zoning ordinances in compliance with Senate Bill 929 of the 88th Texas Legislature (first reading) - Assistant City Manager**
- 8.6. Discussion / action – Ordinance O-2023-013 Fiscal Year 2022-23 Budget Amendment #1 - City Manager / Finance Director**
- 8.7. Discussion / action - Consider a proposed Tax Rate for FY 2023-24 and take a Record Vote; and Schedule Public Hearing on the proposed tax rate - City Manager / Finance Director**
- 8.8. Discussion / action - Schedule public hearings on proposed budget FY 2023-24 - City Manager / Finance Director**
- 8.9. Discussion – FY 2023-24 Budget - City Manager / City Council**
- 8.10. Discussion - Draft Town History - City Manager**

9. ADJOURNMENT

Executive Sessions Authorized: This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of TEX. GOV'T CODE CHAPTER 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy TEX. GOV'T CODE §551.144(c) and the meeting is conducted by all participants in reliance on this opinion. The Council may vote and/or act upon each of the items set out in this agenda. In addition, the City Council for the City of Shavano Park has the right to adjourn into executive session at any time during the course of this meeting to discuss any matter authorized by Texas

Government Code Sections 551.071 (Consultation with Attorney); 551.072 (Deliberations related to Real Property); and Section 551.074 (Personnel Matters).

Attendance by Other Elected or Appointed Officials – NOTICE OF POTENTIAL QUORUM:

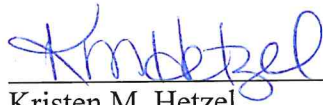
It is anticipated that members of City Council or other city board, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission or committee subject to the Texas Open Meetings Act.

The facility is wheelchair accessible and accessible parking spaces are also available in the front and sides of the building. The entry ramp is located in the front of the building. Sign interpretative services for meetings must be made 48 hours in advance of the meeting. Call the City Secretary at 210-581-1116 or TDD 1-800-735-2989.

CERTIFICATE:

I hereby certify that the above Notice of Meeting was posted on the City Hall bulletin board on the 9th day of August 2023 at 2:35p.m. at a place convenient and readily accessible to the general public at all times, and to the City's website, www.shavanopark.org, in compliance with Chapter 551, Texas Government Code.





Kristen M. Hetzel
City Secretary

City of Shavano Park
Proclamation
National Payroll Week

WHEREAS the American Payroll Association and its more than 20,000 members have launched a nationwide public awareness campaign that pays tribute to the nearly 150 million people who work in the United States and the payroll professionals who support the American system by paying wages, reporting worker earnings and withholding federal employment taxes; and

WHEREAS payroll professionals in the City of Shavano Park, Texas play a key role in maintaining the economic health of the City of Shavano Park, carrying out such diverse tasks as paying into the unemployment insurance system, providing information for child support enforcement, and carrying out tax withholding, reporting and depositing; and

WHEREAS payroll departments collectively spend more than \$2.4 trillion annually complying with myriad federal and state wage and tax laws; and

WHEREAS payroll professionals play an increasingly important role ensuring the economic security of American families by helping to identify noncustodial parents and making sure they comply with their child support mandates; and

WHEREAS payroll professionals have become increasingly proactive in educating both the business community and the public at large about the payroll tax withholding systems; and

WHEREAS payroll professionals meet regularly with federal and state tax officials to discuss both improving compliance with government procedures and how compliance can be achieved at less cost to both government and businesses; and

WHEREAS the week in which Labor Day falls has been proclaimed National Payroll Week, I hereby given additional support to the efforts of the people who work in the City of Shavano Park and of the payroll profession by proclaiming the first full week of September Payroll Week for this the City of Shavano Park, Texas.

NOW, THEREFORE, I, Bob Werner, Mayor of the City of Shavano Park, Texas, on behalf of the entire City Council, hereby proclaim September 4-8, 2023 as National Payroll week in the City of Shavano Park, Texas.

Robert B Werner, Mayor

1. CALL MEETING TO ORDER

Meeting was called to order by Mayor Werner at 5:30 p.m.

PRESENT:

Alderman Aleman

Mayor Pro Tem Kuykendall

Alderman Kautz

Alderman Miller

Alderman Powers

Mayor Werner

ABSENT: None

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Werner, with the consensus of City Council, dispensed with the Pledge of Allegiance to the Flag and the Invocation.

3. CITIZENS TO BE HEARD

No one signed up to address City Council.

4. CITY COUNCIL COMMENTS

Mayor Werner, with the consensus of City Council, dispensed with City Council Comments.

5. REGULAR AGENDA ITEMS

5.1 Presentation / Discussion – Compensation Study Results – Dr. Stephen Werling, Werling Associates

Dr. Werling provided the findings of his compensation research. City Council reviewed and provided input.

5.2 Presentation / Discussion – Long-term Financing Considerations – City Manager / Finance Director

City Manager Hill presented long-term financing considerations. City Council reviewed and provided input.

5.3 Presentation / Discussion – Prioritized Projects / Major Expenditures – City Manager/ Directors

Staff presented projects and proposed major expenditures. City Council reviewed and provided input.

5.4 Presentation / Discussion – Capital Replacement Fund – Finance Director

Staff presented the Capital Replacement Fund schedule with proposed funding options.

5.5 Presentation / Discussion – American Rescue Plan Act Funds Considerations – City Manager / Finance Director

Staff presented funding considerations for remaining American Rescue Plan Act funds.

5.4 Presentation / Discussion – Review of Budget Calendar – Finance Director

Staff presented the proposed Budget Calendar.

City Council consensus was to schedule a special meeting on August 8, 2023 to receive the City Manager's Proposed Budget and to move the City Council Regular Meeting from August 24th to August 15, 2023. If required, an additional Budget Workshop may be scheduled on August 28, 2023.

6. ADJOURNMENT

Mayor Pro Tem Kuykendall made a motion to adjourn the meeting.

Alderman Miller seconded the Motion.

The Motion carried with a unanimous vote (5-0).

The meeting ended at 7:47 p.m.

Robert Werner, Mayor

ATTEST:

Kristen M. Hetzel
City Secretary

1. CALL MEETING TO ORDER

Meeting was called to order by Mayor Werner at 6:30 p.m.

PRESENT:

Mayor Pro Tem Kautz
Alderman Kuykendall
Alderman Powers
Mayor Werner

ABSENT:

Alderman Aleman
Alderman Miller

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Alderman Aleman led the Pledge of Allegiance.

Alderman Miller gave the Invocation.

3. CITIZENS TO BE HEARD

No one signed up to address City Council.

4. CITY COUNCIL COMMENTS

City Council welcomed everyone to the meeting.

Mayor Werner commented on the revised order of the agenda.

5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS

No presentations, commendations, or announcements were scheduled for this meeting.

6. CONSENT AGENDA

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

6.1. Approval – Regular City Council Minutes, June 26, 2023

6.2. Approval – City Council Budget Workshop Minutes, June 26, 2023

6.3. Approval – City Council Budget Workshop Minutes, July 11, 2023

6.4. Accept – Planning and Zoning Commission Minutes, May 3, 2023

6.5. Accept – Quarterly Investment Report for three months ending June 30, 2023

Alderman Kautz made a Motion to approve the Consent Agenda Items 6.1 – 6.5 as presented.

Alderman Miller seconded the Motion.

The Motion carried with a unanimous vote.

7. CITY MANAGER'S REPORT

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

7.1. Building Permit Activity Report

7.2. Fire Department Activity Report

7.3. Municipal Court Activity Report

7.4. Police Department Activity Report

7.5. Public Works Activity Report

7.6. Finance Report

8. REGULAR AGENDA ITEMS

8.1. Public Hearing – The purpose of the public hearing is to receive comments from members of the public regarding establishing the City of Shavano Park's 2023 Town Plan as the City's Comprehensive Plan

Mayor Werner opened the Public Hearing at 6:34 p.m.

No one signed up to speak.

City Manager Hill spoke about the work it took to create this document. Chairman Laws discussed the Planning and Zoning Commission's work on the Town Plan and presented an Executive Summary. The Chairman thanked everyone for their work.

Mayor Werner closed the Public Hearing at 6:45 p.m.

8.2. Discussion – Ordinance O-2023-010 establishing the City of Shavano Park's 2023 Town Plan as the City's Comprehensive Plan (first reading) - Commissioner Laws

Mayor Werner discussed the need to devote enough time to review the Town Plan. Alderman Miller recommended an informal group consisting of City Council members, Planning and Zoning members, and City staff to dive deeper. Council consensus was to form a group to review and present back to the City Council.

8.3. Discussion / action – Phase IA Road Construction (East) – City Manager / City Engineer

City Manager Hill discussed recent stabilization concerns and the path forward. City Engineer Otto reviewed the progress and the recommendation to continue. Alderman Miller thanked the Public Works department for their hard work. Mayor Werner thanked the Wagon Trail residents who attended the meeting.

8.4. Discussion / action – Approval of Employee Group Medical, Dental, Vision, and Life Insurance for Benefit Year 2024 and authorizing the City Manager to enter into an agreement – City Secretary

City Secretary Hetzel presented the Request for Proposal (RFP) submissions and the recommendation from the Council's Compensation and Benefit subcommittee. City Manager Hill discussed the estimated revenue to fund benefit changes.

Mayor Pro Tem Kuykendall made a motion to authorize the City Manager to enter into an agreement with The Standard for group life and voluntary insurance. Alderman Kautz seconded the motion. The motion carried with a unanimous vote.

Mayor Pro Tem Kuykendall made a motion to authorize the City Manager to enter into an agreement with Ameritas to provide group vision insurance with the City paying for employee only coverage and 50% of dependent costs. Alderman Kautz seconded the motion. The motion carried with a unanimous vote.

Alderman Kautz made a motion to authorize the City Manager to enter into an agreement with Ameritas to provide group dental insurance with the City paying for employee only coverage and 50% of dependent costs. Mayor Pro Tem Kuykendall seconded the motion. The motion carried with a unanimous vote.

Mayor Pro Tem Kuykendall made a motion to authorize the City Manager to enter into an agreement with Cigna to provide group vision insurance with the City paying for employee only coverage and 25% of dependent costs. Alderman Kautz seconded the motion. The motion carried with a unanimous vote.

8.5. Discussion / action – Setting the dates for the City Holidays – City Secretary

City Secretary Hetzel presented the proposed 2024 holiday schedule to the Council with no changes in the number of holidays from 2023. Mayor Pro Tem Kuykendall made a motion to accept the proposed CY 2024 holiday schedule as presented. Alderman Miller seconded the motion. The motion carried with a unanimous vote.

8.6. Discussion / action – Rescheduling the regularly scheduled City Council meeting from August 28th to August 15th and approving the Budget Calendar – City Manager

City Attorney Santee reminded the council that a super majority is needed for a vote on the tax rate. He confirmed that video attendance is acceptable. Alderman Miller made a motion to rescheduled the regular council meeting from August 28th to August 15, 2023. Mayor Pro Tem Kuykendall seconded the motion. The motion carried with a unanimous vote.

8.7. Discussion / action – Update on Junked Vehicle Situation and possible abatement of rubbish and illegal RVs. Possible Executive Session authorized by Texas Government Code Sections 551.071 (Consultation with Attorney) – City Attorney

Alderman Kautz made a motion to discuss this item in executive session per §551.071. Mayor Pro Tem Kuykendall seconded the motion. The motion carried with a unanimous vote.

Mayor Werner adjourned the council for a short recess before reconvening in executive session at 8:10 p.m.

Mayor Werner closed the executive session at 8:49 p.m.

No action was taken.

9. ADJOURNMENT

Mayor Pro Tem Kuykendall made a motion to adjourn the meeting.

Alderman Miller seconded the motion.

The motion carried with a unanimous vote.

The meeting ended at 8:50 p.m.

Robert Werner, Mayor

ATTEST:

Kristen M. Hetzel, City Secretary

1. CALL MEETING TO ORDER

Meeting was called to order by Mayor Werner at 5:31 p.m.

PRESENT:

Alderman Aleman
Alderman Kautz
Mayor Pro Tem Kuykendall
Alderman Miller
Alderman Powers
Mayor Werner

ABSENT:

2. PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Werner, with the consensus of City Council, dispensed with the Pledge of Allegiance to the Flag and the Invocation.

3. CITIZENS TO BE HEARD

No one signed up to address City Council.

4. CITY COUNCIL COMMENTS

Mayor Werner, with the consensus of City Council, dispensed with the City Council Comments.

5. AGENDA ITEMS

5.1. Presentation / Discussion – Receipt of the No-New-Revenue, Voter-Approval, and De Minimis Tax Rate Calculations in accordance with the State Tax Reform and Transparency Act

City Manager discussed certified tax totals and proposed September public hearings.

5.2. Presentation / Discussion – Submission of the City Manager Proposed Budget for FY 2023-24

City Manager discussed the presented budget including the executive summary, revenues, and department expenses. Council discussed the budget and potential expenses.

6. ADJOURNMENT

Alderman Miller made a motion to adjourn the meeting.

Mayor Pro Tem Kuykendall seconded the motion.

The motion carried with a unanimous vote.

The meeting ended at 6:55 p.m.

Robert Werner, Mayor

ATTEST:

Kristen M. Hetzel, City Secretary

1. Call to order

Chairman Laws called the meeting to order at 6:30 p.m.

PRESENT:

Carla Laws
Donna Beladi
Lori Fanning
Shawn Fitzpatrick
Vickey Maisel
Bill Simmons
Song Tan
Cindy Teske – arrived at 6:38pm

ABSENT:

William Stipek

2. Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.

Upon a motion made by Commissioner Tan and a second made by Commissioner Fitzpatrick the Planning & Zoning Commission voted six (6) for and none (0) opposed, to approve the agenda as it was provided to the Planning & Zoning Commission. The motion carried.

3. Citizens to be Heard.

No one in the public signed up to address the Planning and Zoning Commission.

4. Consent Agenda:

- a. Approval - Planning & Zoning Commission minutes, June 7, 2023

Upon a motion made by Commissioner Fanning and a second made by Commissioner Simmons, the Planning & Zoning Commission voted six (6) for and none (0) opposed, to approve the Planning & Zoning Commission minutes of June 7, 2023 as presented. The motion carried.

5. Discussion / Action – Third and final review of the complete 2023 Town Plan –
Assistant City Manager

Assistant City Manager Leeth presented a summary of the changes from the previous meeting. The Commissioners reviewed the document providing final edits.

Commissioner Fanning made a Motion. Commissioner Beladi seconded the Motion. The Planning & Zoning Commission voted six (6) for and one (1) opposed (Commissioner Maisel),

to approve the 2023 Town Plan with the final amendments as the City of Shavano Park's Comprehensive Plan.

6. Discussion – Possible amendments to Chapter 24 – Signs, of the City of Shavano Park Code of Ordinances to regulate signs along interstate and primary highways – City Manager / Assistant City Manager

Assistant City Manager introduced a sign ordinance. No action was taken.

7. Report / Update – City Council items considered at previous City Council meetings and discussion concerning the same – Assistant City Manager

City Manager Hill provided an overview of items considered at the previous City Council meeting

8. Chairman Announcements:


- a. Advise members to contact City staff to add new or old agenda items.
- b. Advise members of pending agenda items:
 - i. Ordinance to fix the mistaken 2017 B-2 PUD re-zoning of Lots 1701 & 1702 in Block 21, CB 4782E (Lynd Building / Pond Hill Restaurant) by formerly re-zoning the lots back to MXD.

Chairman Laws discussed the August 25 deadline to reapply to the Commission.

9. Adjournment

Upon a motion made by Commissioner Simmons, and a second made by Commissioner Song, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to adjourn the meeting at 8:35 p.m. The motion carried.


Kristen M. Hetzel,
City Secretary


Carla Laws,
Chairman

Council Monthly Summary Report for period between 07/01/2023 and 07/31/2023

City of Shavano Park

	[Designated period: 7/1/2023 to 7/31/2023]			[Prior period: 7/1/2022 to 7/31/2022]		
Description	Prms	Valuation	Fee Paid	Prms	Valuation	Fee Paid
Commercial:						
Electric (C)	2	0.00	1150.00	0	0.00	0.00
Finish Out New (Shell Only)	0	0.00	0.00	1	250000.00	2737.94
Gas (C)	0	0.00	0.00	1	0.00	200.00
HVAC (C)	0	0.00	0.00	1	0.00	1000.00
Plumbing (C)	1	0.00	500.00	2	0.00	650.00
Remodel (C) Remodel	0	0.00	0.00	1	16000.00	610.00
Tree Trimming (C)	52	0.00	0.00	49	0.00	0.00
<i>Development Services Fees:</i>						
Credit Card Fee			86.65			174.48
Technology Fee			25.00			55.00
Totals For Permits Shown Above	55	0.00	3616.65	55	266000.00	7107.42
Other:						
Driveway Permit Driveway	1	0.00	150.00	2	0.00	500.00
Electric - Municipal	0	0.00	0.00	1	0.00	0.00
Fire Sprinkler Permit Fire Sprinkler/Alarm	1	13954.00	560.00	0	0.00	0.00
Sign Permit Other (please explain below)	0	0.00	0.00	1	0.00	100.00
Sign Permit Other	1	525.00	150.00	0	0.00	0.00
Solar Panels	0	0.00	0.00	2	0.00	500.00
Sport Court Sports Court	1	0.00	350.00	1	0.00	350.00
Swimming Pool Pool/ Spa	2	0.00	1400.00	1	0.00	700.00
<i>Development Services Fees:</i>						
Credit Card Fee			65.90			54.53
Technology Fee			25.00			30.00
Totals For Permits Shown Above	6	14479.00	2700.90	8	0.00	2234.53

Council Monthly Summary Report for period between 07/01/2023 and 07/31/2023

City of Shavano Park

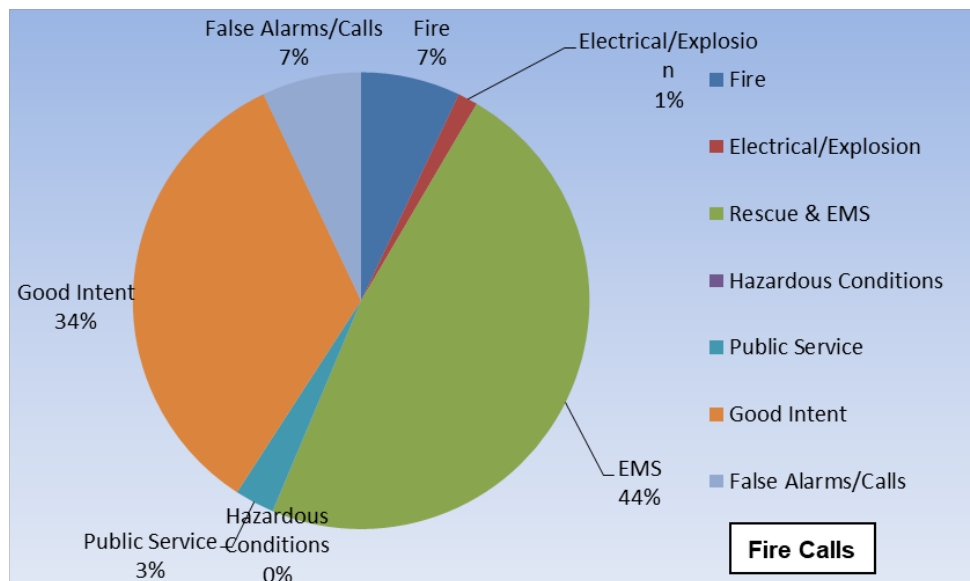
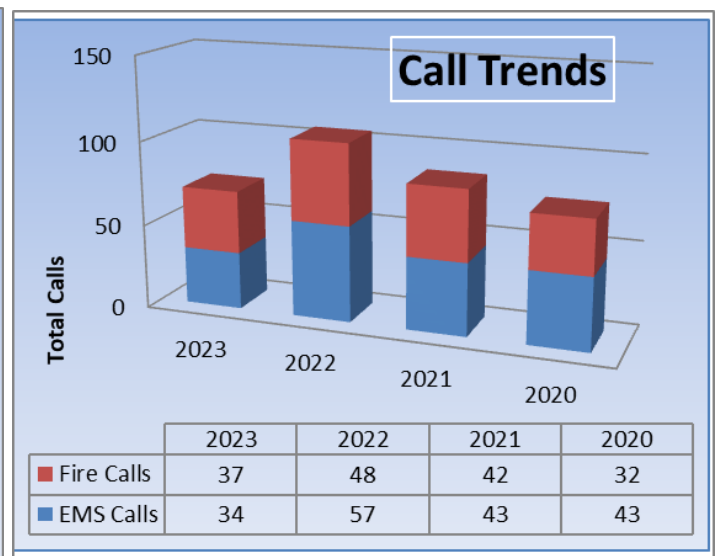
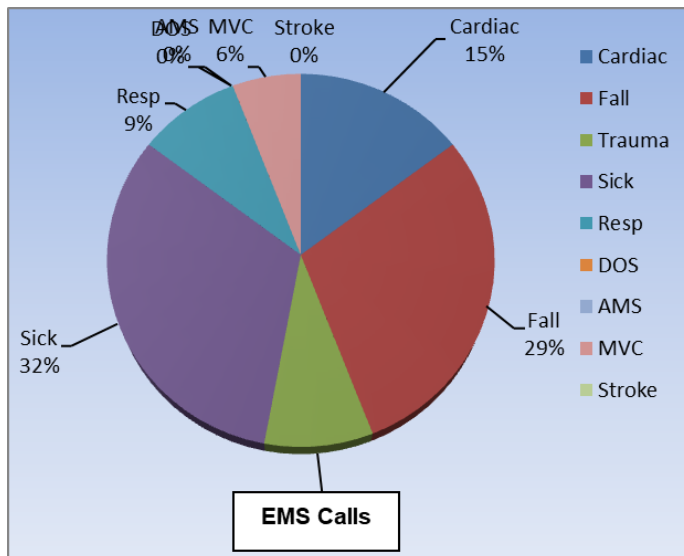
	[Designated period: 7/1/2023 to 7/31/2023]			[Prior period: 7/1/2022 to 7/31/2022]		
Description	Prms	Valuation	Fee Paid	Prms	Valuation	Fee Paid
Residential:						
Accessory Building Accessory Building*	1	0.00	4528.00	0	0.00	0.00
Additions Addition*	1	0.00	352.15	0	0.00	0.00
Building (R) New Residence*	1	0.00	8213.08	5	0.00	45958.73
Cabana Cabana	0	0.00	0.00	1	0.00	350.00
Demolition (R) Demolition	0	0.00	0.00	1	0.00	0.00
Electric (R)	6	0.00	1400.00	8	0.00	1950.00
Electric (R) Other (please explain below)	1	0.00	200.00	0	0.00	0.00
Fence (R) Fence	0	0.00	0.00	2	0.00	300.00
Gas (R)	0	0.00	0.00	2	0.00	450.00
HVAC (R)	9	0.00	2000.00	9	0.00	2500.00
Improvements Improvements/ Remodels**	0	0.00	0.00	1	0.00	458.00
Irrigation (R)	1	0.00	200.00	1	0.00	100.00
Patio/ Deck Patio/ Deck	1	0.00	300.00	0	0.00	0.00
Plumbing (R)	12	0.00	2950.00	8	0.00	2200.00
Remodel (R) Improvements/ Remodels**	1	0.00	346.40	1	0.00	350.25
Roof (R) Roof (or re-roof)	0	0.00	0.00	1	0.00	150.00
Septic (R)	1	0.00	420.00	1	0.00	420.00
Tree Trimming (R)	9	0.00	0.00	11	0.00	0.00
<i>Development Services Fees:</i>						
Credit Card Fee			536.24			242.26
Technology Fee			215.00			295.00
Totals For Permits Shown Above	44	0.00	21975.87	52	0.00	56109.24
Total For All Permits In The Period	105	14479.00	28293.42	115	266000.00	65451.19

Shavano Park Fire Department



Summary of Events for July 2023

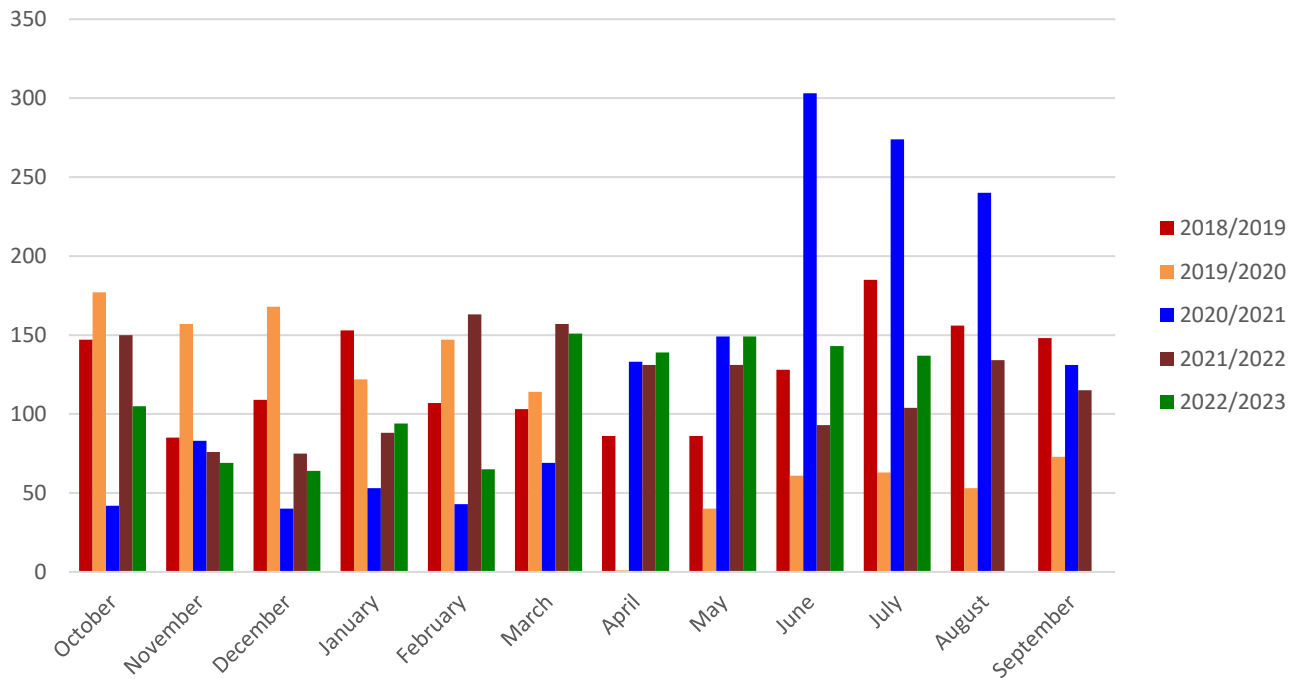
- Shavano Park FD responded to **71** requests for service in **July**.
- This is a **30% decrease** from the previous **July**.
- Shavano Park FD responded to **3** automatic aid requests from **Leon Valley FD**, and **Hollywood Park FD**.
- Shavano Park FD received **1** automatic aid responses for **Leon Valley FD**.
- Shavano Park FD Responded/stood-by for **22** mutual aid requests from other departments.
- The average response time for calls within Shavano Park is **4 minutes 43 seconds** this month.
- Fire Fighters completed a total of **157 hours of fire** and **116 hours of EMS** training in the month of **July**.
- Certified Fire Inspector inspected 5 commercial buildings.
- Fire crews performed 2 pre-incident fire plan reviews
- Certified Plans Examiners reviewed 6 sets of commercial building/renovation plans/changes to previously submitted plans
- ALS care (Paramedics) Accounted for **82%** of EMS responses for July



City of Shavano Park

Municipal Court Activity July 2023

Cases Filed Per Month

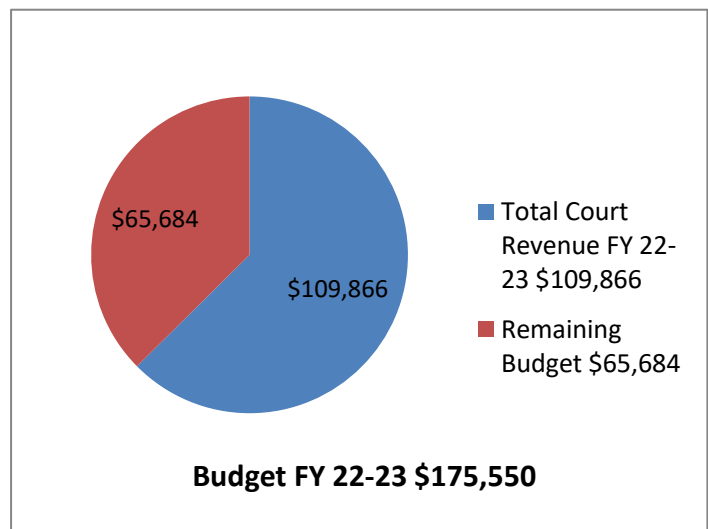


Cases Resolved	Current Month	Prior Year
Fine	38	14
Not Guilty By Judge	0	0
Guilty	16	27
Dismissed	0	0
Compliance Dismissal	29	15
Defensive Driving	14	9
Deferred Disposition	13	15
Proof of Insurance	1	0
TOTAL	111	80

There was 1 case filed in April 2020.
(Insufficient to register on the above chart)

There were no in-person Municipal Court proceedings March - May, July - December 2020 and January - February 2021 due to the coronavirus.

Court Revenue	Current 22/23	Prior 21/22
October	\$ 9,566	\$ 14,631
November	11,489	14,428
December	6,109	10,631
January	9,163	10,362
February	10,196	17,310
March	12,761	15,372
April	10,905	15,218
May	14,770	9,098
June	12,847	12,581
July	12,061	8,071
August	-	7,236
September	-	14,655
	\$ 109,866	\$ 149,594



Monthly Activity Report
City of Shavano Park Police Department
July 2023

Activity Report: 10 criminal offenses out of 9 incidents were handled by the Police Department for the month of July.
88 total Criminal Offenses were handled by the Department for CY 2023.

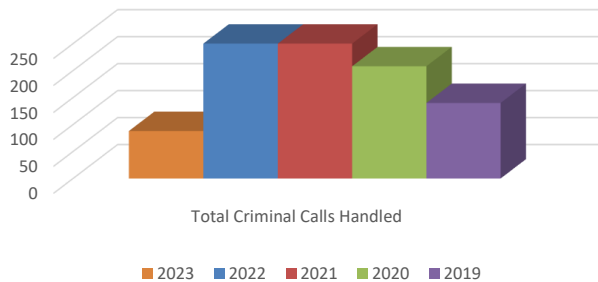
Criminal Incidents	Calendar Year					
	July	2023	2022	2021	2020	2019
Alcohol Beverage Code Violations	0	0	5	0	0	0
Arrest of Wanted Persons (Outside Agency)	1	4	26	27	10	18
Assault / Assault Family Violence	0	3	7	11	9	4
Burglary Building	0	3	5	6	5	5
Burglary of Habitation	0	0	0	2	0	0
Burglary Vehicle	1	11	35	23	10	13
Criminal Mischief / Reckless Damage	0	2	9	17	9	9
Criminal Mischief Mail Box	0	0	1	3	0	0
Criminal Trespass	0	0	0	6	3	3
Cruelty to Animals	0	0	0	1	0	0
Disorderly Conduct	0	1	0	3	0	0
Deadly Conduct	0	1	2	1	0	0
Duty on Striking Fixture/Landscaping	0	2	1	4	0	3
Driving Under the Influence - Minor	0	0	2	1	0	0
Driving While Intoxicated	2	11	20	28	15	10
Driving while License Suspended / Invalid (ENHANCED)	0	0	0	1	1	5
Endangerment of Child	0	0	0	0	0	1
Engaging in Organized Crime	0	0	0	1	0	0
Evading Arrest/Escape Custody	1	8	10	9	5	3
Exploitation Child/Elderly/Disabled	0	0	0	1	0	0
Failure to Identify	0	1	1	0	1	1
Fraud / Forgery / False Reports / Tamper w/Govt. Record	0	7	15	12	8	7
Graffiti	0	0	0	0	1	3
Harassment / Retaliation / Terroristic Threat / Viol. Protect. Order	0	2	9	3	4	3
Illegal Dumping	0	0	0	6	0	0
Injury to Child/Elderly/Disabled	0	0	3	1	0	0
Property Damage/Leaving Scene of Accident	0	0	3	7	1	1
Minor In Possession Alcohol/Tobacco	0	3	4	3	13	0
Murder	0	0	0	1	0	0
Narcotics Violation (class B and up)	0	2	18	7	31	13
Narcotics Violation (class C)	1	10	23	17	24	15
Unlawful Possession/Carry Weapon	0	0	11	4	7	2
Public Intoxication	0	1	0	0	1	1
Reckless Driving	0	0	0	2	0	0
Resisting Arrest/Interference/Hindering/Unlawful Restraint	0	0	2	2	2	2
Robbery	0	0	1	2	2	1
Sexual Offense	0	0	1	0	1	2
Solicitation of a Minor / Indecency with a Minor	0	0	1	0	0	0
Stalking	0	0	0	2	0	0
Suicide	0	0	1	1	1	0
Tampering with Evidence	0	0	0	1	2	1
Theft	3	13	21	25	29	14
Theft of Mail	0	2	6	3	7	0
Theft of Motor Vehicle	1	1	3	5	2	0
Unauthorized Use of Motor Vehicle	0	0	4	1	4	0
Total Criminal Calls Handled	10	88	250	250	208	140

Monthly Activity Report
City of Shavano Park Police Department
July 2023

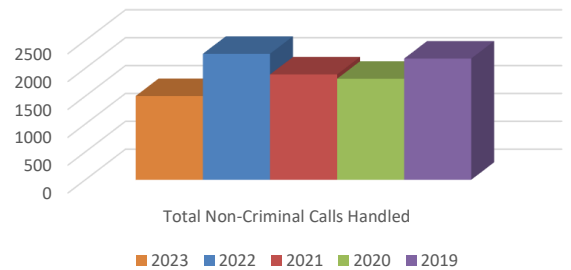
Non-Criminal Incidents

		Calendar Year				
	July	2023	2022	2021	2020	2019
Accidents Major (With Injuries)	1	2	5	6	2	8
Accidents Minor (Non-Injury)	2	35	68	78	36	74
Alarm Call	40	265	419	417	401	505
Animal Calls / Complaints	0	30	129	97	107	147
Assist Fire Department / EMS	27	265	404	372	373	426
Assist Other Law Enforcement Agencies	6	45	82	32	59	89
Assist the Public	4	45	78	37	80	105
City Ordinance Violations	17	144	42	47	57	34
Animal 8 Illegal Dumping 1 Nuisance/noise 1 Rubbish 4 RV Parking 2 Solicitor 1						
Criminal Trespass Warning	0	1	2	10	11	10
Deceased Person / Natural / Unattended	2	20	20	17	23	15
Disturbance / Keep the Peace	2	32	72	63	71	46
Emergency Detention	0	7	8	12	12	9
Impounded Vehicles	14	63	94	0	0	0
Information	22	166	271	131	127	164
Missing Person / Runaway	0	1	2	0	3	4
Recovered Property / Found Property	1	11	19	18	11	9
Suspicious Activity, Circumstances, Persons, Vehicles	16	103	186	164	154	194
Traffic Hazard	2	17	46	30	21	72
Welfare Concern	4	49	88	69	48	65
911 Hang-up Calls	23	202	225	290	217	199
Total Non-Criminal Calls Handled	183	1503	2260	1890	1813	2175
Officer Initiated Contacts	July	2023	2022	2021	2020	2019
Community Policing Contacts / Crime Prevention				2754	899	1496
Out of Town / Patrol-By Requests	28	161	285	196	211	430
House Checks	524	2827	5504			
Business Checks	720	3895	4151			
Citizen Policing Contacts	704	3748	4408			
Crime Prevention Activites	87	280	384			
Field Interview Contacts	0	10	585			
Total Officer Initiated Contacts	2063	10921	15317	2950	1110	1926

Criminal Calls



Non Criminal Calls



City of Shavano Park Police Department

July 2023 Breakdown

Arrest of Wanted Person

1. 900 blk. Saddletree Court

Burglary of Vehicle

1. 100 blk. Long Bow Road

Driving While Intoxicated

1. 4000 blk. N. Loop 1604 W.
2. 15400 blk. N.W. Military Hwy.

Evading Arrest

1. 4300 blk. Lockhill-Selma Road

Narcotics Violation (class C)

1. 15900 blk. N.W. Military Hwy.

Theft

1. 100 blk. Bedingfeld
2. 4000 blk. De Zavala Road
3. 100 blk. Shavano Drive

Theft of Motor Vehicle

1. 100 blk. Bedingfeld

July 2023

Officer	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	Grand Total
Warnings	32	36	42	18	11	9	25	0	35	27	18	0	22	15	19	309
Citations	8	0	5	7	0	27	9	0	11	4	7	0	32	17	14	141
Cases	15	19	14	16	6	16	24	0	10	13	8	0	18	18	14	191
Activity Totals	55	55	61	41	17	52	58	0	56	44	33	0	72	50	47	641
Vehicles Stopped	39	36	45	22	11	22	30	0	39	29	22	0	41	28	27	391

Cantu Casares De Anda Espinoza Flores Garza Gutierrez Kelley Nakazono Page Quintanilla Ramsey Schumacher Torres Villanueva

Officer	P	Q	R	S	T	U	V	W	X	Y	Z	Total B
Warnings	1											1
Citations	0											0
Cases	1											1
Activity Totals	2	0	0	0	0	0	0	0	0	0	0	2
Vehicles Stopped	1											1

Fox Spirt

Grand Total
310
141
192
643
392

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 15, 2023

Agenda item: 8.1

Prepared by: Bill Hill

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion / action - Phase IA Road Construction (East) - City Manager / City Engineer

X

Attachments for Reference: 1)

BACKGROUND / HISTORY: On March 27th, City Council approved D&D Contractors for award of base bid with Alternates #1, #2 and #3 and authorized City Manager to negotiate construction contract of \$6,282,548.69 for Shavano Park Street Maintenance Phase 1A.

DISCUSSION: On June 20, D&D contractors began work on Wagon Trail and End Gate with placing of signs, traffic control and other right-of-way prep. On July 10, D&D contractors began street excavation to remove the existing 7.5 inch worth of road material. Both Wagon Trail and End Gate road excavation was complete by July 14.

Due to high temperatures and dry conditions, dust from the exposed road base and subgrade is a significant challenge. Pape-Dawson (street inspector) and City worked with D&D to increase dust control (water spraying) to include weekends and 3-4 times per day.

City holds bi-weekly construction progress meetings.

The previously briefed method of scaring of the subgrade was proven to not be practical due to quantity of rock in subgrade. D&D, Terracon, Pape-Dawson and Colliers have come to consensus to chip away rock to get a flat subgrade and then apply asphalt directly to rock/clay subgrade (no cement stabilization).

The City Engineer and Staff will provide update on project to Council.

COURSES OF ACTION: TBD'ed

FINANCIAL IMPACT: N/A

MOTION REQUESTED: N/A.

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 15, 2023

Agenda item: 8.2 / 8.3

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

8.2. Public Hearing – The purpose of the public hearing is to receive comments from members of the public regarding amending City of Shavano Park ordinances, Chapter 24 – SIGNS to establish local control by the City of Shavano Park of outdoor advertising signs, displays and devices, exclusive of official signs and on-premise signs, in zoned and un-zoned commercial and industrial areas along Federal-aid Primary Highways under Texas Administrative Code, Sec. 21.200

8.3. Discussion / action - Ordinance O-2023-011 amending the Chapter 24 – SIGNS to establish local control by the City of Shavano Park of outdoor advertising signs, displays and devices, exclusive of official signs and on-premise signs, in zoned and un-zoned commercial and industrial areas along Federal-aid Primary Highways under Texas Administrative Code, Sec. 21.200 (first reading) - City Manager

X

Attachments for Reference:

- 1) 8.3a Ord O-2023-011
- 2) 8.3b TxDOT Sign Amendments TRACK CHANGE
- 3) 8.3d Texas Admin Code Sec. 21.200
- 4) 8.3e Federal-State Agreement for Highway Beautification Act

BACKGROUND / HISTORY: Staff was recently informed by TxDOT Right of Way Division that NW Military, Loop 1604 along with De Zavala and Lockhill-Selma all fall under TxDOT jurisdiction for off-premise signage in commercial zoned areas along Federally-aided Primary Highways under the Highway Beautification Act (e.g. bill boards).

At the July 5, 2023 Planning and Zoning Commission Meeting, City staff presented possible amendments and discussion was held, but no action taken.

At the August 2, 2023 Planning and Zoning Commission Meeting conducted a public hearing and after discussion recommended approval of language in Ordinance O-2023-011 with a change to section 24-80 Purpose and Scope by adding “In case of conflict the more restrictive language shall prevail.”

DISCUSSION: Texas law allows TxDOT to grant the City control over commercial signs in its jurisdiction along interstate and primary highways (see attachment 8.4c for Section 21.200 of

Texas Administrative Code). This proposed ordinance would put the regulatory power back with the City:

(a) The department may authorize a political subdivision, as a certified city, to exercise control over commercial signs in its jurisdiction. If the political subdivision receives approval under this section, it will be listed as a certified city and a permit issued by that political subdivision is acceptable instead of a permit issued by the department within the approved area.

(b) To be considered for authorization under this section, the political subdivision must submit to the department:

(1) a copy of its sign regulations; ← this ordinance necessary reach certification

(2) a copy of its zoning regulations;

(3) information about the number of personnel who will be dedicated to the program and what type of records will be maintained, including whether the political subdivision maintains an inventory of signs that can be provided to the department in an electronic format that is acceptable to the department; and

(4) an enforcement plan that includes the removal of illegal signs.

Basic change log:

- New article in sign ordinance called *Signs Along Interstate and Primary Highway Systems*
- This article mostly verbatim copies the Texas-Federal Agreement for off-premise sign regulations for all Federal-aid primary highways (see attachment 6c)
- Added statements to the Urban Corridors that “in no circumstance may a sign be permitted in violation” of the new article
- Deleted “bill boards” from Pole Sign definition

Attorney review: P&Z directed a general “in case of conflict, the more restrictive” language under Sec. 24-80. City Attorney was uncomfortable for this edit as being overly broad. Staff made conflict clause more specific using language from the Texas Administrative Code:

Where the commercial sign size, lighting, and spacing requirements of this Article are in direct conflict with the commercial sign size, lighting, and spacing requirements of Article I or II of this Chapter, the more restrictive size, lighting, and spacing requirements sign regulations in Article I and II are applicable.

Texas Administrative Code:

(c) The department, after consulting with the Federal Highway Administration, shall determine whether a political subdivision has established and will enforce within its corporate limits standards and criteria for size, lighting, and spacing of commercial signs consistent with the purposes of the Highway Beautification Act of 1965, 23 United States Code §131, and with customary use. The size, lighting, and spacing requirements of the political subdivision may be more or less restrictive than the requirements of this subchapter as long as the requirements comply with the federal requirements, such as the prohibition of signs over 1,200 square feet in size and spacing of less than 500 feet. The authorization does not include the area in a municipality's extraterritorial jurisdiction.

Sec. 2-64. - Adoption of ordinances.

(a) All ordinances shall be fully read in an open meeting of the City Council on two separate regularly scheduled meetings of the City Council provided that all readings of any ordinance may be by descriptive caption only except that one City Council Member may require a complete reading of any ordinance upon the first reading thereof.

(b) Subsection (a) shall not apply to ordinances designed to address administrative matters. "Administrative matters" shall be defined as:

(1) Any matter which does not constitute the substantive laws governing the citizens of the City of Shavano Park; and

(2) All matters within the authority of the administrative staff of the City of Shavano Park to regulate with the approval of the City Council.

City Council shall be the final arbiter as to whether an ordinance is addressing Administrative matters. Such findings shall be recorded in the minutes of the meeting at which the reading of the proposed ordinance is to take place.

(c) The City Council may, by unanimous vote, waive the requirements of subsection [2-64\(a\)](#) if the Council finds that strict adherence to the provisions of this section is unnecessary. Such findings shall be recorded in the minutes of the meeting at which the first reading of the proposed ordinance is to take place.

Ordinance Staff would ask City Council to consider waiving the requirement to have two readings as the strict adherence to this requirement does not appear to be necessary.

COURSES OF ACTION: Approve Ordinance O-2023-011 (first reading) as presented; propose additional amendments or decline and take no action and provide guidance to City staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Motion to approve Ordinance O-2023-011 amending the Chapter 24 – SIGNS to establish local control by the City of Shavano Park of outdoor advertising signs, displays and devices, exclusive of official signs and on-premise signs, in zoned and un-zoned commercial and industrial areas along Federal-aid Primary Highways under Texas Administrative Code, Sec. 21.200 (first reading) and that the requirement for a second reading is waived by unanimous vote as a second vote is unnecessary.

ORDINANCE NO. O-2023-011

AN ORDINANCE AMENDING CHAPTER 24, SIGNS OF THE CITY OF SHAVANO PARK CODE OF ORDINANCES TO ESTABLISH LOCAL CONTROL BY THE CITY OF SHAVANO PARK OF OUTDOOR ADVERTISING SIGNS, DISPLAYS AND DEVICES, EXCLUSIVE OF OFFICIAL SIGNS AND ON-PREMISE SIGNS, IN ZONED AND UN-ZONED COMMERCIAL AND INDUSTRIAL AREAS ALONG FEDERAL-AID PRIMARY HIGHWAYS UNDER TEXAS ADMINISTRATIVE CODE, SEC. 21.200; PROVIDING FOR FINDINGS OF FACT; AMENDMENT; A CUMULATIVE & CONFLICTS CLAUSE, PROVIDING FOR A SEVERABILITY CLAUSE; CODIFICATION; AN EFFECTIVE DATE; AND PROPER NOTICE AND MEETING.

WHEREAS, the City Council of the City of Shavano Park has a substantial interest in protecting the health, safety, welfare, convenience and enjoyment of the general public from injury which may be caused by the unregulated construction of signs; and

WHEREAS, the City Council of the City of Shavano Park has a substantial interest in enhancing the economic value of the landscape by avoiding visual clutter which is potentially harmful to property values and business opportunities; and

WHEREAS, the City of Shavano Park is a certified Scenic City and the City Council of the City of Shavano Park desires to implement high-quality scenic standards for public roadways and public spaces; and

WHEREAS, the City Council has established a dedicated interest in the aesthetics of its community and has determined that this ordinance has been drafted in order to meet the City's compelling interest in the aesthetic beauty of the City; and

WHEREAS, the City Council of the City of Shavano Park has a substantial interest in promoting the safety of persons and property by providing that signs do not create a hazard due to collapse, fire, collision, weather or negligence; and

WHEREAS, signs are often placed in or near public rights-of-way and the City Council of the City of Shavano Park has a substantial interest in protecting the safety and efficiency of the City's transportation network by reducing the confusion or distraction to motorists and enhancing the motorists' ability to see pedestrians, obstacles, other vehicles, and traffic signs; and

WHEREAS, the City Council of the City of Shavano Park has a substantial interest in protecting adjacent and nearby properties from the impact of lighting, size, height and location of signs for the health and safety of its residents as well as the protection of the aesthetic beauty of the City; and

WHEREAS, the City Council of the City of Shavano Park has a substantial interest in providing for consistent, fair, and content neutral application and enforcement of regulations pertaining to signs and to ensure that the constitutionally guaranteed right of free speech is protected; and

WHEREAS, pursuant to Texas Local Government Code Section 51.001, the City of Shavano Park has general authority to adopt an ordinance or police regulation that is for the good government, peace, or order of the City and that is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, pursuant to Chapters 211 and 216 of the Texas Local Government Code, the City of Shavano Park has the authority to regulate signs and variance procedures;

WHEREAS, pursuant to Title 43 of the Texas Administrative Code, §21.200; the City of Shavano Park may be authorized, as a certified city, to exercise local control over commercial signs in its jurisdiction;

WHEREAS, the City Council of the City of Shavano Park desires to become a certified city to exercise local control over commercial signs under the Texas Federal-State Agreement for Outdoor Advertising, as amended, and consistent with the purposes of the Highway Beautification Act of 1965, 23 United States Code §131; and

WHEREAS, the City Council finds that the amendments imposed by this Ordinance are reasonable, necessary, and proper for the good government of the City of Shavano Park.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

I CODE AMENDMENT

Chapter 24, Article I., Sec. 24-2 of the City of Shavano Park Code of Ordinances' following definition is hereby amended to read as follows:

Pole sign means any sign:

- (1) Supported by poles, uprights, or braces which are not concealed in an enclosed base but are permanently installed on or in the ground and wholly independent of any building for support, either single- or double-faced;
- (2) Whose only structural support consists of exposed poles, posts, beams, or other devices mounted in the ground; and
- (3) Whose structural support extends sign area at least ten feet above grade.

All pole signs require approval in an urban corridor sign plan - see Chapter 24, Article II for urban corridor sign regulations.

II CODE AMENDMENT

Chapter 36, Article II., Sec. 24-57 and Sec. 24-58 of the City of Shavano Park Code of Ordinances is hereby amended to read as follows:

Sec. 24-57. Designation of the Loop 1604 urban corridor.

- (a) Location. The commercially zoned area fronting on the south right-of-way of Loop 1604 is hereby designated as the Loop 1604 urban corridor.
- (b) Tracts eligible for inclusion in the Loop 1604 urban corridor shall be those tracts which have a minimum of 1,000 feet of continuous frontage along Loop 1604.
- (c) The maximum height for a pole sign along Loop 1604 shall be 60 feet and a maximum of 12 feet for signage on any other street.
- (d) For 60-foot signs, the maximum allowable sign area for each pole sign in this corridor shall be 680 square feet, and for all other signs, the maximum allowable sign area for each pole sign shall 200 square feet.
- (e) In no circumstance may a sign be permitted in violation the provisions of Sec. 28-82.

Sec. 24-58. Designation of the Lockhill Selma urban corridor.

- (a) Location. The commercially zoned area fronting on the west side of Lockhill Selma is hereby designated as the Lockhill Selma urban corridor.
- (b) Tracts eligible for inclusion in the Lockhill Selma urban corridor shall be those tracts, which have a minimum of 500 feet of continuous frontage along Lockhill Selma
- (c) Within 100 feet of the City's City limits with the City of San Antonio, the maximum height for a pole sign in this corridor shall be 25 feet, and a maximum of 12 feet for any other signage.
- (d) The maximum allowable sign area for each pole sign in this corridor shall be 300 square feet.
- (e) In no circumstance may a sign be permitted in violation the provisions of Sec. 28-82.

Secs. 24-59—24-79. Reserved.

III CODE AMENDMENT

Chapter 36, Article III. - TABLES is hereby renumbered to become Article IV. Of Chapter 36. Chapter 36, Article III.- SIGNS ALONG INTERSTATE AND PRIMARY HIGHWAY SYSTEMS is hereby created in its place.

IV CODE AMENDMENT

Chapter 36, Article III.- SIGNS ALONG INTERSTATE AND PRIMARY HIGHWAY SYSTEMS is hereby amended to read as follows:

Sec. 24-80. Purpose and scope.

The purpose of this article is to establish local control by the City of Shavano Park of outdoor advertising signs, displays and devices, exclusive of official signs and on-premise signs, in zoned and unzoned commercial or industrial areas along Federal-aid Primary Highways under Chapter 43 of the Texas Administrative Code, Sec. 21.200. This article shall establish and enforce within the City of Shavano Park jurisdictional limits standards and criteria for size, lighting, and spacing of commercial signs consistent with the purposes of the Highway Beautification Act of 1965, 23 United States Code §131, and with customary use. Where the commercial sign size, lighting, and spacing requirements of this Article are in direct conflict with the commercial sign size, lighting, and spacing requirements of Article I or II of this Chapter, the more restrictive size, lighting, and spacing requirements sign regulations in Article I and II are applicable.

Sec. 24-81. Definitions

The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Federal-aid Primary Highway means any highway within that portion of the State Highway System as established and maintained as a Primary Highway, including extensions of such system within municipalities, which has been approved pursuant to Subsection (b) of Section 103 of Title 23, United States Code.

National system of Interstate and Defense Highways and Interstate System means the system presently defined in Subsection (d) of Section 103 of Title 23, United States Code

Outdoor Advertising or *Sign* means an outdoor sign, light, display, device, figure, painting, drawing, message, placard, poster, billboard or other thing which is

designated, intended or used to advertise or inform, any part of the advertising or informative contents of which is visible from any place on the main traveled way of the Interstate or Federal-aid Primary Highway.

Traveled way means that portion of the roadway used for the movement of vehicles, exclusive of shoulders and auxiliary lanes.

Unzoned commercial or industrial area shall mean an area in which the land use is not zoned under Chapter 36. - ZONING of City of Shavano Park Code of Ordinances but which is within a distance of 800 feet of one or more recognized commercial or industrial activities

Zoned commercial or industrial area means land that has been zoned as commercial or industrial by the City of Shavano Park under Chapter 36. - ZONING of City of Shavano Park Code of Ordinances.

Sec. 24-82. Sign Standards along Interstate and Primary Systems

- (a) *Signs not Permitted.* The City of Shavano Park established more restrictive sign regulations in the Urban Sign Corridors under Article II of this Chapter, but in no circumstance may a sign be permitted that violates the following:
 - (1) Signs which imitate or resemble any official traffic sign, signal or device.
 - (2) Signs which are erected or maintained upon trees or painted or drawn upon rocks or other natural features.
- (b) *Size of signs.* The City of Shavano Park established more restrictive sign size regulations in the Urban Sign Corridors under Article II of this Chapter, but in no circumstance may a sign be permitted that violates the following:
 - (1) The no one sign shall be greater than 1200 square feet with a maximum height of 25 feet and maximum length of 60 feet, inclusive of border and trim but excluding the base or apron, supports, and other structural members.
 - (2) The area shall be measured by the smallest square, rectangle, triangle, circle, or combination thereof which will encompass the entire sign.
 - (3) The maximum size limitations shall apply to each side of a sign structure or structures visible to approaching traffic.
 - (4) Signs may be placed back-to-back, side-by-side, stacked, or in V type construction with not more than two displays to each facing and such sign structure or structures shall be considered one sign.
 - (5) Signs which exceed 350 square feet in area may not be stacked on placed side-by-side.

(c) *Spacing of Signs.* The City of Shavano Park established more restrictive sign spacing regulations in the Urban Sign Corridors under Article II of this Chapter, but in no circumstance may a sign be permitted that violates the following:

- (1) Signs may not be located in such a manner as to obscure or otherwise interfere with the effectiveness of an official traffic sign, signal or device, or which obstruct or interfere with the driver's view of approaching, merging or intersecting traffic.
- (2) Signs may not be located within 500 feet of any public park, public forest, public playground or scenic area designated as such by the State Highway Department or other Governmental Agency having and exercising such authority, which is adjacent to the highway
- (3) Signs may not be located adjacent to or within 500 of interchanges, intersections at grade and rest areas on Interstate and Freeway highways outside incorporated municipalities or which will tend to obscure or otherwise interfere with the driver's view of approaching, merging or intersecting traffic. Such distance shall be measured along the highway from the nearest point of the beginning or ending of pavement widening at the exit from, or entrance to, the main traveled way
- (4) Signs may not be erected on the Interstate and Freeway Primary Systems closer than 500 feet apart on the same side of the highway
- (5) Signs may not be erected on the non-freeway Primary System in incorporated cities, towns and villages closer than 100 feet apart on the same side of the highway.
- (6) The above spacing between signs shall not apply to signs separated by buildings, natural surroundings or other obstructions which cause only one sign located within the specified spacing to be visible at any one time.
- (7) The above spacing rules do not apply to on-premise or directional or other official signs, as defined in Section 131(c) of the Act, nor shall measurements be made from such signs for the purposes of this agreement.

(d) *Lighting of Signs.* The City of Shavano Park established more restrictive lighting regulations in the Dark Sky Ordinance under Article X of Chapter 14, but in no circumstance may a sign be permitted that violates the following:

- (1) Signs which contain, include or are illuminated by any flashing, intermittent or moving light or lights are prohibited, except those giving public service information such as time, date, temperature, weather or similar information.
- (2) Lights which are not effectively shielded as to prevent beams or rays of light from being directed at any portion of the traveled ways of the Interstate or Primary Highway and which are of such intensity or brilliance as to cause glare or to impair the vision of the driver of any motor vehicle, or which otherwise interfere with any driver's operation of a motor vehicle are prohibited. See City's specific Dark Sky lighting regulations under Article X of Chapter 14.
- (3) No sign shall be so illuminated that it interferes with the effectiveness of or obscures an official traffic sign, device or signal.

Sec. 24-83. Reporting and compliance.

Annually each year the City of Shavano Park shall provide to the Texas Department of Transportation:

- (a) an electronic copy of the sign inventory of all signs permitted under this Article; and
- (b) a report of the number of sign permits issued and the status of all pending enforcement actions.

Secs. 24-84 – 24-90. Reserved.

V

CUMULATIVE CLAUSE

That this ordinance shall be cumulative of all provisions of the City of Shavano Park, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

VI

SEVERABILITY

That it is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance

should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

VII PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

VIII EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND APPROVED on the first reading by the City Council of the City of Shavano Park this the 24th day of July, 2023.

PASSED AND APPROVED on the second reading by the City Council of the City of Shavano Park this the ____ day of _____, 2023.

ROBERT WERNER, MAYOR

Attest:

KRISTEN M. HETZEL, CITY SECRETARY

Chapter 24 SIGNS¹

ARTICLE I. IN GENERAL²

Sec. 24-1. Purpose and scope.

These regulations shall apply in the City Limits. These regulations set forth by the City of Shavano Park, pursuant to its authority to regulate structures under Tex. Local Government Code ch. 211 and any authority it may have under Tex. Local Government Code ch. 216, combine the need to protect the public safety and welfare, the need to encourage pedestrian movement, the need for a well maintained and attractive community, and the need to adequately convey ideas, provide communication, and identify features within the community. The provisions do not ensure or provide for every property or business owner's desired level of visibility for signs. The sign standards are intended to allow signs to have adequate visibility from streets and rights-of-way that abut a site, but not for visibility from streets and rights-of-way farther away. The regulations for signs and awnings have the following specific objectives:

- (1) To ensure that signs and awnings are designed, constructed, installed and maintained according to standards to safeguard life, health, property, and public welfare, and to eliminate excessive and/or confusing sign displays that create potential hazards to motorists, pedestrians, and to property;
- (2) To allow and promote positive conditions for sign communication while at the same time restrict signs which create continuous visual clutter and hazards at public right-of-way intersections;
- (3) To reflect and support the desired character and development patterns of the various zoning districts in order to plan and promote an attractive environment;
- (4) To allow for adequate and effective signs in business and office districts, while preventing signs from dominating the appearance of the area, thereby encouraging a positive business atmosphere;
- (5) To establish a sign application and sign permit review process that effectively regulates issues pertaining to the location, placement, and physical characteristics of signs in an effort to ensure compatibility with adjoining land uses, architecture, and landscape; and
- (6) To provide for consistent, fair, and content neutral application and enforcement of regulations pertaining to signs and to ensure that the constitutionally guaranteed right of free speech is protected.

¹Ord. No. O-2016-010 , §§ I and II, adopted Oct. 24, 2016, amended ch. 24 in its entirety to read as herein set out. Former ch. 24, §§ 24-1—24-14, 24-16, 24-51—24-58, pertained to similar subject matter. See the Code Comparative Table for a complete derivation.

State law reference(s)—Municipal regulation of signs, Tex. Local Government Code § 216.003; regulation of political signs by municipality, Tex. Local Government Code § 216.903.

²Ord. No. O-2021-012 , § I, adopted Nov. 22, 2021, amended art. I in its entirety to read as herein set out. Former art. I, §§ 24-1—24-17, pertained to similar subject matter and derived from Ord. No. O-2020-002 , § I, adopted May 18, 2020.

Sec. 24-2. Definitions.

The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Advertising bench means any bench providing seating to the general public without charge, which may bear advertising.

Animated or moving sign means any sign, or part of a sign, which changes physical position or appearance by any movement or rotation or which gives the visual impression of such movement or rotation.

Awning, canopy, or marquee sign means a sign that is mounted, painted on, or attached to a building or an awning, canopy, or marquee that is otherwise permitted by this chapter.

Banner sign means a sign made of fabric or any non-rigid material with no enclosing framework but does not include a flag, pennant, or feather banner.

Back-to-back sign means a structure containing two parallel signs whose faces are oriented in opposite directions and are spaced no more than ten feet apart.

Bandit sign means a sign install without the written permission of the land owner which is tacked, nailed, posted, pasted, glued, or otherwise attached to trees, utility poles, street signs, street furniture, stakes, or fences or other objects or installed in the right-of-way, and any temporary sign which is attached to another sign. No sign owned or installed by the City, the State, or a public utility shall be considered a bandit sign. A bandit sign is considered trash and may be discarded in accordance with section 24-14.

Bill posters means advertising poster or handbill.

Chief of Police means the City's duly appointed Chief of Police.

City means the City of Shavano Park, Texas.

City Code Compliance Officer means one or more individuals duly appointed by the City to enforce City Code violations.

Commercial sign means any sign in zoning districts O-1, B-1 or B-2 that is not a safety or government sign.

Dilapidation means any sign where elements of the sign area or background have portions of the finished material missing, broken, or illegible; where the structural support is visibly bent, broken, dented, rusted, corroded, or loose; or where the sign or its elements are not in compliance with the adopted electrical code and/or the building code.

Early voting period means that period as prescribed by Tex. Election Code § 85.001, as amended.

Electric sign means:

- (1) Any sign on which letters, figures, designs, or messages are formed or outlined by electric illumination, or by a transparent or translucent medium which is electrically illuminated, whether the illuminating device is contained within or on the sign, including digital signs illuminated by LCD, LED, plasma displays, projected images, or any other illumination format;
- (2) Any outside building outlining;
- (3) Any interim decorative displays; and
- (4) Any gas tube window outlining.

Any portable sign that has electrical components attached, connected to, or part of the sign, or support, whether electrified or not, shall be considered an electric sign and all provisions of this chapter pertaining to electric signs shall apply to such signs.

Embellishments means any feature such as a cutout, neon, or plastic letters, clock, electric device, or space extension, which is added to an outdoor advertising structure. All embellishments shall be included when measuring the sign area.

Feather banner means any sign that is constructed of lightweight material (such as cloth, canvas, or vinyl) affixed to a pole or building which is similar to a flag, except that it is longer than it is wide. A feather banner resembles a feather, in that it is tall and narrow, having more surface area vertically than horizontally when fully extended.

Flag, means any rectangular piece of cloth or similar material, attachable by one edge to a pole or rope and designed to be fully unfurled or displayed in natural wind conditions. A pennant sign is not considered a flag.

Flashing sign means any directly or indirectly illuminated sign that exhibits changing natural or artificial light or color effects by any means whatsoever.

Government sign means any sign that is installed or maintained by the federal, state, or local government. Local government includes any political subdivision including the county, the City, the school district, the water district, or an emergency services district.

Install means to construct, erect, place, affix, display, or attach.

Loop 1604 frontage means and shall include all Loop 1604 frontage and access roads.

Monument sign means any sign that is a ground-mounted structure of masonry, rock, brick, stone, or stucco. Monument signs shall have a minimum of 90 percent masonry materials such as rock, brick, stone, or stucco. Concrete and cinder blocks may be used structurally if faced with rock, brick, or stucco in accordance with the International Building Code.

Neighborhood means a distinct segment of the community, usually consisting of essentially similar housing stock, whose boundaries are defined by physical barriers such as major arterial streets and/or natural features such as creeks and rivers.

Non-conforming sign means any sign lawfully in existence on the date the provisions of this chapter are adopted that do not conform to the provisions of this chapter, but which were in compliance with the applicable regulations at the time they were installed or maintained.

Pennant sign means any non-rectangular sign of lightweight material suspended from a rope, wire, or string and displayed in a series with or without a message, designed to move in the wind. A pennant sign is not considered a flag.

Pole sign means any sign:

- (1) Supported by poles, uprights, or braces which are not concealed in an enclosed base but are permanently installed on or in the ground and wholly independent of any building for support, either single- or double-faced;
- (2) Whose only structural support consists of exposed poles, posts, beams, or other devices mounted in the ground; and
- (3) Whose structural support extends sign area at least ten feet above grade; and
- ~~(4) —Is commonly referred to as a billboard.~~

All pole signs require approval in an urban corridor sign plan - see Cchapter 24, Aarticle II for urban corridor sign regulations.

Portable sign means any sign that is readily capable of being moved or removed, whether attached or affixed to the ground or any structure that is typically intended for temporary display. Portable signs include, but are not limited to:

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- (1) Signs designed and constructed with a chassis or support with or without wheels;
 - (2) Menu and "sandwich" board signs;
 - (3) "A" and "T" frame signs;
 - (4) Posters, flags, or banners affixed to windows, fences, railings, overhangs, trees, hedges, or other structures or vegetation;
 - (5) Searchlights; and
 - (6) Inflatables.

For the purposes of this definition, no sign owned or installed by the City, the State, or a public utility shall be considered a portable sign.

Premises means any site on which a sign is requested, required, or installed including any lot, area, facility, or building which the responsible party owns, leases, or has a right to use.

Private property means all property other than public property, as defined herein.

Prohibited neon means any use of neon lighting other than for lettering or logos. For the purposes of this chapter, all uses of neon lighting shall be considered a sign.

Public property means property owned by, or dedicated to the City, or owned by, or dedicated to other governmental entities. Signs located on public property shall be governed by a separate City policy.

Pylon sign means any freestanding sign with visible support structures or with a support structure with a pole cover or pylon cover.

Responsible party means the owner/operator of the business being identified on the sign; the owner of the property upon which the sign or sign structure is located; the owner of the sign or sign structure; the person who installs a sign or sign structure, contracts with or directs a person to accomplish the installation; and/or the person who retrieves a sign from the impound.

Right-of-way means the area on, below, or above a public road, highway, street, public sidewalk, alley, waterway, or utility easement in which a governmental entity has an interest.

Safety signs means any sign on an office or business property which point or direct a person or vehicle to a specific place or along a specific course in order to ensure the safe and orderly passage of vehicles and persons around the premises of a building, such as "entrance," "exit," "handicap access," "employee access only" or "patient drop off."

Setback means the line within a lot defining the minimum horizontal distance between a building and the property line. Building setback lines include front, rear, and side setbacks that are measured from the front, rear, and side property lines. Signs installed within building setbacks, when authorized, should not obstruct traffic vision.

Sign means an outdoor structure, sign, display, light device, figure, painting, drawing, message, plaque, poster, or other thing that is designed, intended, or used to advertise or inform.

Sign area means the area of a sign that is used to determine the maximum area of a sign including the entire advertising or communicative area of a sign. Unless otherwise addressed, sign area is measured from the highest, lowest, and widest points in a rectangular or square format. Sign area size restrictions shall apply to each respective side of the sign structure.

Site means a parcel of land developed for commercial or residential use. A site may be a single platted lot, or may be a group of lots with a common or shared frontage.

Voting period means the period beginning with the first day of the early voting period and ending when the polls close on the designated election day. The voting period corresponds only with elections administered by Bexar County.

Wall sign means any sign installed on the wall of a building or structure, with the exposed face of the sign parallel to the surface of the wall of the building.

Sec. 24-3. Prohibited signs.

Except as otherwise provided for in this chapter, it is an offense for a responsible party to install or maintain, or cause to be installed or maintained, on private property located in the City, any advertising bench, animated, or moving sign, awning, canopy, or marquee sign, back-to-back sign, bandit sign, bill poster, electric sign, embellishment, flashing sign, monument sign, prohibited neon, blinking, rotating, moving, or intermittently illuminated sign, pole sign, portable sign, pylon sign, any sign protruding above the building roof line or parapet line, painted or Day-Glo colored sign, banner sign, valance or display constructed of cloth, canvas, light fabric, paper, pliable vinyl, plastic, or other light material, feather banner, pennant, wall sign, any sign installed in exchange for a monetary or bartered benefit, any sign displaying any matter in which the dominant theme of the material taken as a whole appeals to the prurient interest in sex, or is patently offensive because it affronts contemporary community standards relating the description or representation of sexual matters, and is utterly without redeeming social value. Such action is hereby declared to be a public nuisance. Any sign not specifically listed as being allowed in this chapter is expressly prohibited. A responsible party shall not install a sign in the right-of-way or on property owned or controlled by the City without specific written permission of the City Council. All signs installed without the permission of the property owner of the land upon which the signs is installed is considered a prohibited sign.

Sec. 24-4. Grandfather provisions.

This chapter is not intended to require the relocation, reconstruction, or removal of a sign which is already in place at the time of the adoption of the ordinance from which this chapter is derived and which was installed in compliance with local ordinances, laws and regulations applicable at the time of its installation, to the extent that Tex. Local Government Code ch. 216 preempts the application of this chapter to those signs or to any signs otherwise approved pursuant to Ordinance 100-03-99, as amended from time to time, or by City Council approval, provided that all such signs are constructed in accordance with such approval.

Sec. 24-5. Non-nuisance signs in business and office districts.

The following signs are not deemed to be a public nuisance and may only be installed within the City limits in accordance with the following terms and conditions:

- (1) *Construction development.* Upon final approval of a construction permit, three signs may be installed temporarily on the property of the approved plat or development, provided however, that such signs shall not exceed a total of 128 square feet in sign area and that no one sign exceeds 64 square feet in sign area. Sign area for construction development shall include its framing, trim and molding. The signs shall be installed so as not to interfere with the occupancy or use of any neighboring lots. Such signs shall only be installed during the time of active and ongoing building construction and shall be removed upon the issuance of the certificate of occupancy for the development. A responsible party shall not install any sign in the right-of-way.
- (2) *Post-certificate of occupancy.* Beginning at the time of the issuance of the certificate of occupancy, a single sign may be installed temporarily on each approved plat or development, provided, however, that such sign shall not exceed 64 square feet in sign area. Sign area for post-certificate of occupancy signs shall include its framing, trim and molding, but shall not include the pole or pylon of the sign. The

signs shall be installed so as not to interfere with the occupancy or use of the business or office development. All such signs shall be installed for a maximum of one continuous 90-day period from the issuance of the certificate of occupancy. A responsible party shall not install any sign in the right-of-way.

(3) *Monument signs.* Monument signs shall be permitted subject to the following specifications:

- a. In general. In business and office districts each property fronting a public or private street shall be allowed one monument sign. Properties fronting two public or private streets shall be allowed one monument sign on each street, for a total of two monument signs. Monument signs may have a sign inserted into the structure provided the sign area of the insert shall not exceed 75 percent of the average height and/or 90 percent of the average width of the structure. The sign insert may be backlit or externally illuminated.
- b. Monument signs fronting Loop 1604 frontage.
 1. Monument signs fronting Loop 1604 frontage shall not exceed 25 feet in height from the top of the sign to the ground, except as expressly provided in section 24-5(3)b.2.
 2. For properties where the site elevation is below the adjacent driving lanes of Loop 1604, monument signs shall not exceed 25 feet in height as measured from the top of the sign to the adjacent elevation of the Loop 1604 driving lanes, nor shall such monument signs exceed 48 feet in height as measured from the top of the sign to the ground.
 3. Each monument sign located along Loop 1604 frontage shall not exceed an average of 25 feet in width at the base and not exceed an average of 20 feet in width above the base. The base shall not be less than 75 percent of the average width of the sign. The base of the monument sign can include safety and directional information.
 4. The sign area insert of a monument sign shall not exceed 150 square feet of sign area per side.
- c. Monument signs fronting NW Military Highway.
 1. Monument signs fronting NW Military Highway shall not exceed 12 feet in height as measured from the top of the sign to the ground.
 2. Monument signs located on NW Military Highway shall not exceed an average of 15 feet in width at the base and not exceed an average of ten feet in width above the base. Monument signs on NW Military Highway do not require that a base be constructed. If a base is constructed on the monument sign, the base can include signage for name and/or address of the commercial center.
 3. The sign area of the insert of a monument sign shall not exceed 55 square feet of sign area per side excluding the trim and base of the monument sign, if any. The base of the sign shall be considered when determining the height of the sign.
- d. Monument signs fronting any other road.
 1. Lots with street frontage greater than 250 feet. Monument signs fronting any road other than Loop 1604 frontage or NW Military Highway shall not exceed ten feet in height as measured from the top of the sign to the ground.
 2. Lots with street frontage less than 250 feet. Monument signs fronting any road other than Loop 1604 frontage or NW Military Highway shall not exceed six feet in height as measured from the top of the sign to the ground.

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3. The sign area of the insert of a monument sign shall not exceed 50 square feet excluding the trim and the base of the sign, if any.
 - e. Convenience stores. Each convenience store, as defined by section 36-1 of the City of Shavano Park Code of Ordinances, may install one monument sign with electric display that conforms with this section. Convenience stores fronting on two streets shall be allowed one monument sign with electric display facing each street. The electric sign shall not be neon, blinking, rotating, animated, moving, flashing, or intermittently illuminated. The monument sign shall meet all other requirements in this Code.
- (4) During the period that a property is for sale, rent or lease an additional sign of not more than 64 square feet is permitted, provided such sign is located entirely within the property to which the sign pertains, is not illuminated, and is removed within ten days after the sale, rental or lease has been consummated. Commercial lots fronting on two streets shall be allowed one sign of not more than 64 square feet facing each street. Sign area for a sign under this section shall include framing, trim and molding.
- (5) Multi-tenant buildings.
- a. Each multi-tenant building that has exterior access to individual businesses may attach one wall sign, and one awning sign for each window and/or exterior door, as set forth in this subsection. This sign shall be compatible with the character of the premises upon which it is installed. Each sign shall require a permit, which may be obtained separately or within a building permit. Such signs shall not exceed an aggregate of 50 square feet of sign area per wall per business on up to two walls.
 - b. Each multi-tenant building that has interior access to individual businesses or office suites shall be permitted either:
 1. For a building less than 30,000 square feet in area, up to three wall signs may be installed on one side of a building, and said signs shall not collectively exceed 150 square feet in sign area with no one sign exceeding 120 square feet; or
 2. For a building over 30,000 square feet in area, up to five wall signs may be installed on the building, and said signs shall not collectively exceed 250 square feet in sign area with no one sign exceeding 120 square feet.
 3. Sign area for a wall sign under this section shall include all area of the sign including the trim. The sign's framing, trim molding and/or supporting structure shall not protrude above the building roof line or parapet line.
 - c. All illuminated signs directed toward residential areas shall comply with section 24-7.
- (6) Single-tenant buildings. Each single-tenant building may have one wall sign, and in addition one awning sign for each window and/or exterior door, subject to the limitations of this section. Such signs shall not exceed an aggregate of 50 square feet of sign area per wall on up to three walls. Sign area for a wall sign under this section shall include all area of the sign including the trim. The sign's framing, trim molding and/or supporting structure shall not protrude above the building roof line or parapet line.
- (7) If any sign is installed on a building structure, the sign and its framing, trim molding and/or supporting structure shall not protrude above the building roof line or parapet line.
- (8) Safety and directional signs. Signs on office or business property which point or direct a person or vehicle to a specific location or along a specific course in order to ensure the safe and orderly passage of vehicles and persons around the premises of a building, such as "entrance", "exit", "handicap access", "employee access only" or "patient drop off" are allowable provided they are no larger than

six square feet in sign area. Sign area for a sign under this section shall include trim, molding, and framing, but shall not include the pole or pylon of the sign, if any.

(9) Permits.

- a. No non-nuisance signs in business or office districts shall be installed within the City unless a building permit for such sign has first been issued by the City's building official. The permit application shall be accompanied by engineered drawings and a site plan showing the proposed sign location.
- b. An electrical permit shall be required for any sign requiring the use of electricity in the operation of such sign.
- c. The responsible party must make application for a sign permit, shall pay a fee in the amount as specified in the schedule of fees as approved by the City Council, and secure the permit before beginning work.
- d. If the City Manager or the City Manager's designee finds that the proposed sign conforms in all respects to this chapter, the City Manager shall issue the permit; otherwise the City Manager shall deny it.
- e. Any permit that does not comply with the provisions of the chapter or which is issued in violation of any provision hereof shall be void, and no right or privilege whatsoever shall accrue thereunder.
- f. The City Manager shall instruct the building official to immediately inspect all permitted signs upon completion to determine compliance with the permit.
- g. An applicant or responsible party may appeal any denial of a permit or determination that a sign has not been built in compliance with a permit to the Board of Adjustment as described in section 24-15.
- h. No responsible party may reinstall, move, alter, modify, or relocate any sign which requires a permit without first obtaining a sign permit from the City. Changing the price of advertised goods or services alone shall not require an additional permit.

Sec. 24-6. Non-nuisance signs in residential zoning districts.

In A-1, A-2, A-3, A-4, A-5 PUD, MXD and CE zoning districts the following signs are hereby not deemed to be a public nuisance and do not require a permit unless specifically required below:

- (1) Subdivision sign. Upon final plat approval, a single sign may be installed temporarily on each approved plat or development property, provided, however, that such sign shall not exceed 64 square feet in sign area. Sign area for a subdivision sign shall include its framing, trim and molding, and shall be installed so as not to interfere with the occupancy or use of any lots in the subdivision. All such signs shall be removed upon completion of the sale of 95 percent of the lots in the subdivision. Such sign shall not be more than ten feet in height.
- (2) Temporary sign. Each residential property may erect one temporary sign on the property that conforms to the following requirements:
 - a. A responsible party may install a sign in such a manner that it may be viewed from the public right-of-way for up to 60 days per calendar year;
 - b. The gross sign area shall not exceed six square feet in sign area. Sign area for a temporary sign under this section shall include framing, trim and molding;
 - c. The sign shall not be higher than six feet above grade; and

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- d. The sign cannot be illuminated or backlit.
- (3) Residential signs. Each residential property may erect two signs that conform to the following requirements:
- a. Each sign cannot exceed four square feet in sign area. Sign area for a temporary sign under this section shall include framing, trim and molding;
 - b. Signs shall be installed within ten feet of the front facing of the primary residence;
 - c. Signs shall not be higher than four feet above grade; and
 - d. The signs shall not be illuminated or backlit.
- (4) During the period the residential property is listed for sale or lease, an additional sign may be installed on the property, subject to the restrictions noted in section 24-6(2)b—d. Residential lots fronting on two streets shall be allowed one sign facing each street.
- (5) Voting period signs. During voting periods as defined in section 24-2, each residential property may install additional signs in addition to those described in section 24-6(2), subject to the following restrictions:
- a. No sign shall be installed more than 60 days prior to the start of the voting period;
 - b. All signs shall be removed by 11:59 p.m. the day following the end of the voting period;
 - c. The total sign area of all voting period signs shall be no more than 44 square feet, and no one sign shall be larger than 36 square feet;
 - d. A sign shall not be higher than six feet above grade including its pole or pylon;
 - e. The signs shall not be illuminated or backlit; and
 - f. Sign area for signs under this section shall include all including trim, molding, and framing of the sign. The pole or pylon of the sign shall be considered for height above grade, but shall not be considered part of the sign area.
- (6) Neighborhood monument signs. Neighborhood monument signs may be installed on property owned by a property owner's association and shall be a maximum of ten feet in height and shall not exceed an average of six feet in width above the base, regardless of location. The base shall be included in measuring the maximum height of the sign. This sign requires a permit. This sign shall not be installed in the right-of-way without approval of the City Council.
- (7) Street monument signs. Street monument signs may be installed subject to approval of the City Council.
- (8) Each residential property shall prominently display its address as to be easily legible from the adjacent street. Addresses and monuments displaying the address shall not constitute a sign in terms of limiting or eliminating the rights to a sign as allowed in other sections of this chapter.
- (9) No sign shall be installed on public property including a public easement or right-of-way unless otherwise specified in this chapter.
- (10) Signs installed in violation of these regulations are considered a nuisance and may be removed by the City Manager or their designee. A sign so removed under the provisions of this section which has more than minimal value as determined by the City Manager shall be kept in storage for a period of ten days, and if it is not claimed by the responsible party within said period, it may be disposed of in a lawful manner. The City Manager may send notice to the sign owner within three business days of removing the sign if the sign owner's contact information is reasonably discernible from the sign itself.

Sec. 24-7. Exterior lighting and hours for business and building wall signs.

Exterior lighting of the building and building wall signs shall not exceed the maximum height of the building or wall sign. Lighting for signs fronting on any street other than streets adjacent to or abutting commercial property shall be turned off not later than 11:00 p.m. or one-half hour after the business is no longer open to the public, if earlier. All signs shall be compliant with the outdoor lighting requirements of chapter 14 as well as all requirements of this chapter.

Sec. 24-8. Displayed address of commercial property.

Each commercial establishment shall prominently display its address as to be easily legible from the adjacent street. Addresses and monuments displaying the address shall not constitute a sign in terms of limiting or eliminating the rights to a sign as allowed in other sections of this chapter.

Sec. 24-9. Authorized signs.

The following signs under this section are authorized in every zoning district or property without a permit, unless specifically required below:

- (1) Government signs.
- (2) Traffic-control devices that are installed and maintained to comply with the Texas Manual on Uniform Traffic-Control Devices.
- (3) Signs required by this chapter.
- (4) Signs required by other law, including federal, state, or local law, including a sign that a property owner is required to post on the owner's property to warn of a danger or to prohibit access to the property either generally or specifically; the owner must comply with the federal, state, or local law to post a sign on the property.
- (5) Official governmental notices and notices installed by governmental officers in the performance of their duties for regulatory purposes such as neighborhood crime watch areas, to identify streets, or to warn of danger including those installed by the City, county, water district, or other governmental entity.
- (6) Signs displayed on trucks, buses, trailers, mobile food units, or other vehicles that have a sign area, including the entire communicative area of the vehicle, which is less than 32 square feet and are being operated as motor vehicles, provided that the primary purpose of the vehicles is not for display of signs and provided that they are parked in areas appropriate to their use as vehicles as regulated by chapter 36 of the Code of Ordinances, are in operable condition, and carry a current and valid license plate and state inspection tag. Vehicle signs shall conform to the following restrictions:
 - a. Vehicular signs shall contain no flashing or moving elements;
 - b. Vehicular signs shall not be attached to a vehicle so that the driver's vision is obstructed from any angle; and
 - c. Signs, lights and signals used by authorized emergency vehicles shall not be restricted.
- (7) Vending machine signs where the sign is not larger than the normal dimensions of the machine to which the sign is attached.
- (8) Memorial signs or tablets when cut into any masonry surface or attached to a building when constructed of bronze or other metal up to six square feet as part of a building.

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- (9) Any sign wholly within the confines of a building, and oriented to be out of view from outside the building.
 - (10) Flags in a business or office zoning district. Each business property is allowed to install up to four flags on up to three flagpoles. Each flag may be no larger than 60 square feet in area. Flagpoles shall be no taller than 40 feet in height nor higher than the highest point of the nearest principal building's roof on the premises.
 - (11) Flags in a residential zoning district. Each residential property is allowed to install up to four flags on up to three flagpoles. Each flag may be no larger than 40 square feet in area. Flagpoles shall be no taller than 25 feet in height nor higher than the highest point of the nearest principal building's roof on the premises.

Sec. 24-10. Destroyed nonconforming signs.

An existing nonconforming sign in the City shall not be repaired or rebuilt in the case of obsolescence, dilapidation, or destruction by fire or other causes. In case of partial destruction by fire or other causes, where the cost of repairing the sign is less than 60 percent of the cost of installing a new sign of the same type at the same location, the City Manager or the City Manager's designee may issue a "no fee" permit for the necessary repairs to be made to the sign. If the necessary repairs are not completed within 60 days of the receipt of written notification to the responsible party by the City Manager or the City Manager's designee, then the sign shall be removed either by the responsible party or by the City at the responsible party's expense. Criminal or civil penalties may also be initiated against the responsible party as provided for in this chapter. If the cost of rebuilding or repair of an existing nonconforming sign exceeds 60 percent of the cost of installing a new sign of the same type at the same location, the sign shall be removed at the responsible party's expense. If the sign is not removed within 30 days of written notification to the responsible party, then it shall be removed by the City or its designated agent(s) at the responsible party's expense. A sign so removed under the provisions of this section shall be kept in storage for a period of 60 days, and if it is not claimed within said period, it may be disposed of in a lawful manner by the City.

Sec. 24-11. Abandoned or discontinued signs.

An abandoned or discontinued sign is a sign that advertises a business or project that has ceased operations for more than one year, unless the property is leased, in which case the sign shall be removed after two years. The responsible party shall remove any sign and/or sign structure that has not been used for advertising or promoting a going concern for at least one year. For the purposes of this section, a business or project has ceased to operate when it is no longer engaged in the sale of products or services in the normal course of business. A violation of this section is an offense.

Sec. 24-12. City Council sign approval.

- (a) On Loop 1604 frontage only and more than 150 feet from NW Military Highway, the City Council may, at its sole discretion, approve pole/pylon signs within the following parameters: one sign per site with a maximum height of 48 feet from the top of the sign to the site grade, but not to exceed 25 feet above the adjacent driving lane of Loop 1604. This sign area shall not exceed 150 square feet per side (two sides maximum) and may be allowed in place of, or in addition to, any signs allowed by other provisions of this chapter. On a corner lot that qualifies for two monument signs the total sign area allowance may be adjusted up to 70/30 for the major artery, (i.e. A total of 100 square feet of sign area may be allocated 70 square feet on Lockhill Selma Road and 30 square feet on DeZavala Road.) Such reallocation shall be at the sole discretion of the City Council.
- (b) The City Council reserves the right to establish policies governing signage on City property.

Sec. 24-13. Authority to enforce the ordinance; issue citation.

- (a) The City Manager is authorized by City Council to enforce this ordinance. The City Manager or the City Manager's designee shall review sign regulations, permit applications, nonconforming uses and destruction, and other requests under the ordinance unless otherwise defined by this section. Any final decision made by the City Manager may be appealed to the Board of Adjustment by the responsible party.
- (b) In this chapter the term "City Manager" also includes any person designated by the City Manager to act on behalf of the City Manager to carry out the enforcement of this ordinance.
- (c) The City Code Compliance Officer (or such other individual or classification of individuals as may be designated by the City Manager) may issue a citation requiring the removal, relocation, or reconstruction of any sign which does not meet the spacing, height, and size requirements of this chapter and other City ordinances for which the installation began on or after the effective date of the ordinance from which this chapter is derived. All safety signs shall be approved by the City Code Compliance Officer.

Sec. 24-14. Removal of prohibited bandit signs.

Bandit signs may be removed and discarded without notice notwithstanding any conflicting regulation or requirement within this section. These signs will not be stored by the City but will be discarded.

Sec. 24-15. Variances.

Any responsible party, business, or other organization desiring to install, continue to install, reinstall, relocate, alter, or use any sign which does not conform to the provisions of this chapter may make application to the Board of Adjustment for a variance to the provisions of this chapter. All variances shall be handled in accordance with the provisions of article V of chapter 36 - zoning of the City of Shavano Park Code of Ordinances.

Sec. 24-16. Violations to be reported as nuisances.

It is an offense for a responsible party to install a sign in violation of this chapter. Signs posted or installed in violation hereof are hereby declared to be public nuisances and such violations shall be reported promptly to the Chief of Police or City Code Compliance Officer.

Sec. 24-17. Provisions cumulative.

This chapter shall be cumulative of all provisions of ordinances of the City of Shavano Park, Texas, except where the provisions of this chapter are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed. Any and all previous versions of this chapter to the extent that they are in conflict herewith are repealed.

Secs. 24-18—24-50. Reserved.

ARTICLE II. URBAN CORRIDOR SIGNAGE³

Sec. 24-51. Purpose.

Within the City's jurisdiction, there may be roadway corridors that have been and/or will continue to be very significant to the City. These corridors are amenities and assets of great value to the City, its inhabitants and its economy. The City Council aims to preserve, enhance and perpetuate the value of these roadway corridors and hereby authorizes the establishment of urban corridors.

Sec. 24-52. Designation criteria.

To be designated as an urban corridor, an area must meet one or more of the following criteria:

- (1) The corridor serves as a recognized primary entryway to the City.
- (2) There is substantial commitment of private resources for development of at least 50 percent of the street frontage.
- (3) The corridor traverses residential areas where housing is present along at least 50 percent of the street frontage.

Sec. 24-53. Designation process.

- (a) This article authorizes the establishment of urban corridors within the City's jurisdiction to regulate sign standards. Ordinances designating each urban corridor shall identify the designated street corridor and specify the sign standards for that corridor.
- (b) Application for designation of a specific urban corridor shall be initiated by submission to the City Manager of an application in compliance with sections 24-54 through 25-58. After reviewing the application for its compliance with sections 24-54 through 25-58, the City Manager shall forward any application found to be in compliance to the Planning and Zoning Commission.
- (c) The Planning and Zoning Commission shall hold one or more public hearings on a proposed urban corridor sign application and submit a recommendation to the City Council, and each public hearing shall be subject to the general notice standards that apply to zoning cases. The City Council shall also hold a public hearing prior to considering a proposed urban corridor sign application, which shall be subject to the general notice standards that apply to zoning cases.

Sec. 24-54. Sign standards.

- (a) *General.* Ordinances establishing specific urban corridors may include requirements for signs subject to the guidelines included herein. Specific corridor ordinances may include more or less restrictive standards for

³Ord. No. O-2021-012 , § II, adopted Nov. 22, 2021, amended art. II in its entirety to read as herein set out. Former art. II, §§ 24-51—24-58, pertained to similar subject matter and derived from Ord. No. O-2016-010 , § II, adopted Oct. 24, 2016.

signs. All signs must be located solely within the specific urban corridors. In the event of a conflict between a specific corridor ordinance and other provisions of this Code, the specific corridor ordinance shall apply.

- (b) *Application.* As part of each application, the applicant must submit proposed terms and conditions for an Urban Corridor Signage Ordinance, subject to approval by both the City's Planning and Zoning Commission and City Council. The application shall be subject to negotiation and approval by the City's Planning and Zoning Commission and final revision and approval by City Council as provided herein. In such agreement between the City and such party or parties establishing a sign corridor with the City (collectively with the City the "Parties"), the Parties shall specifically provide the following in an Urban Corridor Signage Ordinance:
- (1) Agreement term;
 - (2) Terms for extensions;
 - (3) Replacement schedule;
 - (4) Technical drawing of proposed signage;
 - (5) Master component list for non-masonry components, including heights, widths, grades, finishes, and types of components;
 - (6) Lighting limitations, if any;
 - (7) Maintenance, including replacement of faded sign fronts; and
 - (8) Other information as follows:
 - a. Legal description and exhibit of the property on a scaled map sufficient to determine details showing the area to be included in the urban sign corridor;
 - b. An exhibit showing the location and type of each sign to be located within the urban corridor sign plan;
 - c. An exhibit showing the height of each sign and the sign area of each sign to be located within the urban corridor sign plan; and
 - d. An exhibit showing the architectural drawings for each sign to be located within the urban corridor sign plan.
- (c) *Acreage limitation.* Such party or parties seeking to establish an urban corridor with the City must own or control by agreement with other property owners not less than 50 acres of real property eligible for commercial development and/or real property previously developed as commercial property located along the west side of Lockhill Selma Road or the within 600 feet of improved roadway for Loop 1604.
- (d) *Prohibited signs.* Unless expressly authorized by the City Council to create a unifying theme in a specific urban corridor, signs otherwise prohibited under this chapter are prohibited as urban corridor signage.
- (e) *Temporary signs.* The City Manager shall have the authority to issue permits and approve temporary signs as urban corridor signage within the following limitations:
- (1) Temporary signs shall only be displayed for a maximum of one continuous 90-day period beginning no earlier than 30 days from the date of the issuance of the certificate of occupancy;
 - (2) No more than three temporary signs shall be allowed during the continuous 30-day period noted above; and
 - (3) All temporary signs in total shall not exceed more than 200 square feet in sign area, including framing, trim and molding.

Sec. 24-55. Corridor pole signs.

Corridor pole signs shall be designed with a uniform branding logo approved by the City Council comprised of materials specifically authorized in the Urban Corridor Signage Ordinance. Permitted pole signs shall be placed no more frequently than every 150 linear feet of street frontage. A pole sign shall not be erected closer than every 150 linear feet along one side of the street to another pole sign.

Sec. 24-56. Urban corridor sign plan.

The City Council, after receiving a recommendation from the Planning and Zoning Commission, shall be responsible for approving the urban corridor sign plan, approving the urban corridor sign plan with conditions, or denying the urban corridor sign plan. In order for the Planning and Zoning Commission and City Council to consider an urban corridor sign plan, the applicant must submit the materials and design information specified in section 24-54 to the City Manager not less than 45 days prior to consideration by the Planning and Zoning Commission.

Sec. 24-57. Designation of the Loop 1604 urban corridor.

- (a) Location. The commercially zoned area fronting on the south right-of-way of Loop 1604 is hereby designated as the Loop 1604 urban corridor.
- (b) Tracts eligible for inclusion in the Loop 1604 urban corridor shall be those tracts which have a minimum of 1,000 feet of continuous frontage along Loop 1604.
- (c) The maximum height for a pole sign along Loop 1604 shall be 60 feet and a maximum of 12 feet for signage on any other street.
- (d) For 60-foot signs, the maximum allowable sign area for each pole sign in this corridor shall be 680 square feet, and for all other signs, the maximum allowable sign area for each pole sign shall 200 square feet.
- (e) In no circumstance may a sign be permitted in violation the provisions of Sec. 28-82.

Sec. 24-58. Designation of the Lockhill Selma urban corridor.

- (a) Location. The commercially zoned area fronting on the west side of Lockhill Selma is hereby designated as the Lockhill Selma urban corridor.
- (b) Tracts eligible for inclusion in the Lockhill Selma urban corridor shall be those tracts, which have a minimum of 500 feet of continuous frontage along Lockhill Selma.
- (c) Within 100 feet of the City's City limits with the City of San Antonio, the maximum height for a pole sign in this corridor shall be 25 feet, and a maximum of 12 feet for any other signage.
- (d) The maximum allowable sign area for each pole sign in this corridor shall be 300 square feet.
- (e) In no circumstance may a sign be permitted in violation the provisions of Sec. 28-82.

Secs. 24-59—24-79. Reserved.

ARTICLE III. SIGNS ALONG INTERSTATE AND PRIMARY HIGHWAY SYSTEMS

Sec. 24-80. Purpose and scope.

The purpose of this article is to establish local control by the City of Shavano Park of outdoor advertising signs, displays and devices, exclusive of official signs and on-premise signs, in zoned and unzoned commercial or industrial areas along Federal-aid Primary Highways under Chapter 43 of the Texas Administrative Code, Sec. 21.200. This article shall establish and enforce within the City of Shavano Park jurisdictional limits standards and criteria for size, lighting, and spacing of commercial signs consistent with the purposes of the Highway Beautification Act of 1965, 23 United States Code §131, and with customary use. Where the commercial sign size, lighting, and spacing requirements of this Article are in direct conflict with the commercial sign size, lighting, and spacing requirements of Article I or II of this Chapter, the more restrictive size, lighting, and spacing requirements sign regulations in Article I and II are applicable.

Sec. 24-81. Definitions

The following words, terms, and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Federal-aid Primary Highway means any highway within that portion of the State Highway System as established and maintained as a Primary Highway, including extensions of such system within municipalities, which has been approved pursuant to Subsection (b) of Section 103 of Title 23, United States Code.

National system of Interstate and Defense Highways and Interstate System means the system presently defined in Subsection (d) of Section 103 of Title 23, United States Code

Outdoor Advertising or Sign means an outdoor sign, light, display, device, figure, painting, drawing, message, placard, poster, billboard or other thing which is designated, intended or used to advertise or inform, any part of the advertising or informative contents of which is visible from any place on the main traveled way of the Interstate or Federal-aid Primary Highway.

Traveled way means that portion of the roadway used for the movement of vehicles, exclusive of shoulders and auxiliary lanes.

Unzoned commercial or industrial area shall mean an area in which the land use is not zoned under Chapter 36. - ZONING of City of Shavano Park Code of Ordinances but which is within a distance of 800 feet of one or more recognized commercial or industrial activities

Zoned commercial or industrial area means land that has been zoned as commercial or industrial by the City of Shavano Park under Chapter 36. - ZONING of City of Shavano Park Code of Ordinances.

Sec. 24-82. Sign Standards along Interstate and Primary Systems

- (a) Signs not Permitted. The City of Shavano Park established more restrictive sign regulations in the Urban Sign Corridors under Article II of this Chapter, but in no circumstance may a sign be permitted that violates the following:

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- (1) Signs which imitate or resemble any official traffic sign, signal or device.
- (2) Signs which are erected or maintained upon trees or painted or drawn upon rocks or other natural features.
- (b) Size of signs. The City of Shavano Park established more restrictive sign size regulations in the Urban Sign Corridors under Article II of this Chapter, but in no circumstance may a sign be permitted that violates the following:
 - (1) The no one sign shall be greater than 1200 square feet with a maximum height of 25 feet and maximum length of 60 feet, inclusive of border and trim but excluding the base or apron, supports, and other structural members.
 - (2) The area shall be measured by the smallest square, rectangle, triangle, circle, or combination thereof which will encompass the entire sign.
 - (3) The maximum size limitations shall apply to each side of a sign structure or structures visible to approaching traffic.
 - (4) Signs may be placed back-to-back, side-by-side, stacked, or in V type construction with not more than two displays to each facing and such sign structure or structures shall be considered one sign.
 - (5) Signs which exceed 350 square feet in area may not be stacked or placed side-by-side.
- (c) Spacing of Signs. The City of Shavano Park established more restrictive sign spacing regulations in the Urban Sign Corridors under Article II of this Chapter, but in no circumstance may a sign be permitted that violates the following:
 - (1) Signs may not be located in such a manner as to obscure or otherwise interfere with the effectiveness of an official traffic sign, signal or device, or which obstruct or interfere with the driver's view of approaching, merging or intersecting traffic.
 - (2) Signs may not be located within 500 feet of any public park, public forest, public playground or scenic area designated as such by the State Highway Department or other Governmental Agency having and exercising such authority, which is adjacent to the highway
 - (3) Signs may not be located adjacent to or within 500 of interchanges, intersections at grade and rest areas on Interstate and Freeway highways outside incorporated municipalities or which will tend to obscure or otherwise interfere with the driver's view of approaching, merging or intersecting traffic. Such distance shall be measured along the highway from the nearest point of the beginning or ending of pavement widening at the exit from, or entrance to, the main traveled way
 - (4) Signs may not be erected on the Interstate and Freeway Primary Systems closer than 500 feet apart on the same side of the highway
 - (5) Signs may not be erected on the non-freeway Primary System in incorporated cities, towns and villages closer than 100 feet apart on the same side of the highway.
 - (6) The above spacing between signs shall not apply to signs separated by buildings, natural surroundings or other obstructions which cause only one sign located within the specified spacing to be visible at any one time.

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(7) The above spacing rules do not apply to on-premise or directional or other official signs, as defined in Section 131(c) of the Act, nor shall measurements be made from such signs for the purposes of this agreement.

(d) Lighting of Signs. The City of Shavano Park established more restrictive lighting regulations in the Dark Sky Ordinance under Article X of Chapter 14, but in no circumstance may a sign be permitted that violates the following:

(1) Signs which contain, include or are illuminated by any flashing, intermittent or moving light or lights are prohibited, except those giving public service information such as time, date, temperature, weather or similar information.

(2) Lights which are not effectively shielded as to prevent beams or rays of light from being directed at any portion of the traveled ways of the Interstate or Primary Highway and which are of such intensity or brilliance as to cause glare or to impair the vision of the driver of any motor vehicle, or which otherwise interfere with any driver's operation of a motor vehicle are prohibited. See City's specific Dark Sky lighting regulations under Article X of Chapter 14.

(3) No sign shall be so illuminated that it interferes with the effectiveness of or obscures an official traffic sign, device or signal.

Sec. 24-83. Reporting and compliance.

Annually each year the City of Shavano Park shall provide to the Texas Department of Transportation:

(a) an electronic copy of the sign inventory of all signs permitted under this Article; and

(b) a report of the number of sign permits issued and the status of all pending enforcement actions.

Secs. 24-84 – 24-90. Reserved.

ARTICLE ~~III~~.IV. TABLES

Table No. 1 - Chart of Sign Design Standards

Type of Sign	Maximum Sign Area	Maximum Sign Height	Maximum Number of Signs	Permit Required	Conditions (Section Number)	Fee
All Districts						
Government signs	n/a	n/a	n/a	No Permit	24-9	No fee
Vending machine	Size of machine	Size of machine	Equal to number of machines on site	No Permit	24-9(7)	No fee

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Memorial signs	6 sq. ft.	n/a	n/a	No Permit	24-9(8)	No Fee
Residential Districts (A-1, A-2, A-3, A-4, A-5 PUD, MXD and CE)						
Neighborhood monument sign	60 sq. ft.	10 ft.	one	Permit required	24-6(6)	No fee
Flags	40 sq. ft.	Flagpole can be up to 25 ft.	four (one flagpole only)	No permit	24-9(11)	No fee
Residential - subdivision sign	64 sq. ft.	10 ft.	One until completion of sale of 95 percent of lots	No permit	24-6(1)	No fee
Residential - 4 sq. ft. signs	4 sq. ft.	4 ft.	Two signs	No permit	24-6(3)	No fee
Residential - address (required)	n/a	n/a	One (required)	No permit	24-6(8)	No fee
Residential - temporary sign	6 sq. ft.	6 ft.	One sign up to 60 days	No permit	24-6(2)	No fee
Signs during the period that a property is for sale, rent or lease	6 sq. ft.	6 ft.	One or Two signs depending on location	No permit	24-6(4)	No fee
Signs during voting periods	36 sq. ft. (one sign); 44 sq. ft. (aggregate)	6 ft.	Unlimited so long as aggregate is 44 sq. ft. or less	No permit	24-6(5)	No fee
Business and Office Districts						
Construction development sign	128 sq. ft. (aggregate) no one sign larger than 64 sq. ft.		3 (up to 128 sq. ft. aggregate)- only allowed until Certificate of Occupancy	Permit required	24-5(1)	Based on sign area size

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Temporary sign-post Certificate of Occupancy	64 sq. ft.		1-only allowed for 90 days after the Certificate of Occupancy	Permit required	24-5(2)	Based on sign area size
Wall/Window sign (multi-tenant with exterior access)	50 sq. ft. (aggregate)	Building height	One per window/exterior door	Permit required	24-5(5)a.	Based on sign area size
Wall/Window sign (multi-tenant with only interior access)	120 sq. ft. or 150 sq. ft. for up to three walls (aggregate)	Building height	Up to 3 wall signs per wall	Permit required	24-5(5)b.	Based on sign area size
Wall/Window sign (multi-tenant with only interior access) and Building larger than 30,000 square feet.	120 sq. ft. or 250 sq. ft. for up to three walls (aggregate)	Building height	Up to 5 wall signs total	Permit required	24-5(5)b.2.	Based on sign area size
Wall/Window sign (single tenant)	50 sq. ft. (aggregate)	Building height	One per window/exterior door	Permit required	24-5(6)	Based on sign area size
Monument signs (1604 Frontage)	150 sq. ft.	Varies by site elevation in relation to 1604	One or Two signs depending on location	Permit required	24-5(3)b.	\$200.00
Monument signs (NW Military)	55 sq. ft.	12 feet	One or two signs depending on location	Permit required	24-5(3)c.	\$200.00
Monument signs (All)	50 sq. ft.	Varies by street frontage	One or two signs depending on location	Permit required	24-5(3)d.	\$200.00

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other locations)						
Signs during the period that a property is for sale, rent or lease	64 sq. ft.		One or two signs depending on location	Permit required	24-6(4)	Based on sign area size
Flags	60 sq. ft.	Flagpole can be up to 40 ft.	Four	No permit	24-9(10)	No fee

(Ord. No. O-2020-002 , § I, 5-18-2020; Ord. No. O-2021-012 , § III, 11-22-2021)

TITLE 43 TRANSPORTATION
PART 1 TEXAS DEPARTMENT OF TRANSPORTATION
CHAPTER 21 RIGHT OF WAY
SUBCHAPTER I REGULATION OF SIGNS ALONG INTERSTATE AND PRIMARY HIGHWAYS
DIVISION 1 SIGNS
RULE §21.200 Local Control of Commercial Signs

- (a) The department may authorize a political subdivision, as a certified city, to exercise control over commercial signs in its jurisdiction. If the political subdivision receives approval under this section, it will be listed as a certified city and a permit issued by that political subdivision is acceptable instead of a permit issued by the department within the approved area.
- (b) To be considered for authorization under this section, the political subdivision must submit to the department:
- (1) a copy of its sign regulations;
 - (2) a copy of its zoning regulations;
 - (3) information about the number of personnel who will be dedicated to the program and what type of records will be maintained, including whether the political subdivision maintains an inventory of signs that can be provided to the department in an electronic format that is acceptable to the department; and
 - (4) an enforcement plan that includes the removal of illegal signs.
- (c) The department, after consulting with the Federal Highway Administration, shall determine whether a political subdivision has established and will enforce within its corporate limits standards and criteria for size, lighting, and spacing of commercial signs consistent with the purposes of the Highway Beautification Act of 1965, 23 United States Code §131, and with customary use. The size, lighting, and spacing requirements of the political subdivision may be more or less restrictive than the requirements of this subchapter as long as the requirements comply with the federal requirements, such as the prohibition of signs over 1,200 square feet in size and spacing of less than 500 feet. The authorization does not include the area in a municipality's extraterritorial jurisdiction.
- (d) The department may meet with a political subdivision to ensure that it is enforcing the standards and criteria in accordance with subsection (c) of this section.
- (e) After approval under this section, the political subdivision shall:
- (1) provide to the department:
 - (A) a copy of each amendment to its sign and zoning regulations when the amendment is proposed and adopted; and
 - (B) a copy of any change to its corporate limits and its extraterritorial jurisdiction, if covered by the approval;
 - (2) annually provide to the department:
 - (A) an electronic copy of the sign inventory; and
 - (B) report of the number of sign permits issued and the status of all pending enforcement actions; and
 - (3) participate in at least one video conference or teleconference sponsored by the department each year.
- (f) The political subdivision may:
- (1) set and retain the fees for issuing a sign permit; and
 - (2) establish the period for which a sign permit is effective.
- (g) The department will conduct an on-site compliance monitoring review every two years.
- (h) The department may withdraw the approval of a political subdivision given under this section if the department determines that the political subdivision does not have an effective sign control program. The department will consider whether:
- (1) the standards and criteria of political subdivision's sign regulations continue to meet the requirements of subsection (c) of this section;
 - (2) the political subdivision maintains an accurate sign inventory and annually provides the inventory to the department in an electronic format; and

- (3) the political subdivision enforces the sign regulations and annually reports enforcement actions as required.
- (i) The department may reinstate a political subdivision's authority on the showing of a new plan that meets the requirements of subsection (c) of this section.

Source Note: The provisions of this §21.200 adopted to be effective July 1, 2011, 36 TexReg 2418; amended to be effective March 14, 2018, 43 TexReg 1446

TEXAS FEDERAL-STATE AGREEMENT FOR OUTDOOR ADVERTISING

AS AMENDED

I. Definitions

- A. The Term “Highway Beautification Act” means Section 131 of Title 23, United States Code (1965) and for the purposes of this agreement, reference is made specifically to Title I of the said Highway Beautification Act of 1965.
- B. A “zoned commercial or industrial area” under Authority of State law shall mean land that has been zoned as commercial or industrial by the State or any political subdivision of the State to which legal authority has been delegated by State law.
- C. An “unzoned commercial or industrial area” shall mean an area in which the land use is not zoned under authority of law but which is within a distance of 800 feet of one or more recognized commercial or industrial activities. Other detailed characteristics of said areas:
 - 1. Shall be located on the same side of the highway as principal part of said activity.
 - 2. Not predominantly used for residential purposes.
- D. “Commercial or industrial activities” as used in “C” above mean those customarily permitted only in zoned commercial or industrial areas except that none of the following shall be considered commercial or industrial activities:
 - 1. Outdoor advertising structures.
 - 2. Agricultural, forestry, ranching, grazing, farming and related activities including but not limited to temporary wayside fresh produce stands.
 - 3. Activities not housed in a permanent building or structure.
 - 4. Activities not visible from the traffic lanes of the main traveled way.
 - 5. Activities conducted in a building primarily used as a residence.
 - 6. Railroad right of way.
 - 7. Activities more than 660 feet from the edge of the right of way.

All measurements should be from the outer edges of the regularly used buildings, parking lots, storage or processing areas of the commercial or industrial activities and shall be along or parallel to the edge of the pavement of the highway.

Measurements shall not be from the property lines of the activities unless said property lines coincide with the regularly used buildings, parking lots, storage or processing areas.

- E. “National system of Interstate and Defense Highways and Interstate System” means the system presently defined in Subsection (d) of Section 103 of Title 23, United States Code.

- F. "Federal-aid Primary Highway" means any highway within that portion of the State Highway System as established and maintained as a Primary Highway, including extensions of such system within municipalities, which has been approved pursuant to Subsection (b) of Section 103 of Title 23, United States Code.
- G. "Traveled way" means that portion of the roadway used for the movement of vehicles, exclusive of shoulders and auxiliary lanes.
- H. "Main traveled way" mean the through traffic lanes exclusive of frontage roads, auxiliary lanes and ramps.
- I. "Outdoor Advertising" or "Sign" means an outdoor sign, light, display, device, figure, painting, drawing, message, placard, poster, billboard or other thing which is designated, intended or used to advertise or inform, any part of the advertising or informative contents of which is visible from any place on the main traveled way of the Interstate or Federal-aid Primary Highway.
- J. "Erect" means to construct, build, raise, assemble, place, affix, attach, create, paint, draw or, in any other way, bring into being or establish except when performed incidental to the change of an advertising message or to normal maintenance or repair of an existing sign.
- K. "Freeway" means a divided highway with full control of access.

II. Scope of Agreement

This agreement shall apply to all zoned and unzoned commercial and industrial areas within 660 feet of the nearest edge of the right of way of all portions of the Interstate and Primary Systems within the State of Texas in which outdoor advertising signs, displays and devices, exclusive of official signs and on-premise signs, erected subsequent to effective date of agreement or regulation may be visible from the main traveled way of said system.

III. State Control

- A. The State hereby agrees that, in all areas within the scope of this agreement, the State shall effectively control, or cause to be controlled, the erection and maintenance of outdoor advertising signs, displays and devices erected subsequent to the effective date of this agreement other than those advertising the sale or lease of the property on which they are located, or activities conducted thereon, in accordance with the following:
 - 1. In commercial and industrial zones, the State may discharge its obligation under this agreement by a certification that a political subdivision has established and well enforce within its geographical jurisdiction standards and criteria for size, lighting and spacing of outdoor advertising signs consistent with the purposes of the Highway Beautification Act of 1965 and with customary use.
 - 2. In all other zoned and unzoned commercial and industrial areas, the criteria set forth hereinafter shall apply.

- B. Should any commercial or industrial activity located in an area which has been defined as unzoned commercial or industrial area under Section One (1) cease to operate, any signs in said unzoned commercial or industrial area shall become nonconforming and shall be removed not later than five years following the cessation of the operation of the commercial or industrial activity.
- C. The following signs shall not be permitted,
 - 1. Signs which imitate or resemble any official traffic sign, signal or device.
 - 2. Signs which are erected or maintained upon trees or painted or drawn upon rocks or other natural features.
- D. Size of signs
 - 1. The maximum area for any one sign shall be 1200 square feet with a maximum height of 25 feet and maximum length of 60 feet, inclusive of border and trim but excluding the base or apron, supports, and other structural members.
 - 2. The area shall be measured by the smallest square, rectangle, triangle, circle, or combination thereof which will encompass the entire sign.
 - 3. The maximum size limitations shall apply to each side of a sign structure or structures visible to approaching traffic.
 - 4. Signs may be placed back-to-back, side-by-side, stacked, or in V type construction with not more than two displays to each facing and such sign structure or structures shall be considered one sign.
 - 5. Signs which exceed 350 square feet in area may not be stacked or placed side-by-side.
- E. Spacing of Signs: Interstate and Primary Highways.
 - 1. Signs may not be located in such a manner as to obscure or otherwise interfere with the effectiveness of an official traffic sign, signal or device, or which obstruct or interfere with the driver's view of approaching, merging or intersecting traffic.
 - 2. Signs may not be located within 500 feet of any public park, public forest, public playground or scenic area designated as such by the State Highway Department or other Governmental Agency having and exercising such authority, which is adjacent to the highway.
 - 3. Signs may not be located adjacent to or within 500 of interchanges, intersections at grade and rest areas on Interstate and Freeway highways outside incorporated municipalities or which will tend to obscure or otherwise interfere with the driver's view of approaching, merging or intersecting traffic. Such distance shall be measured along the highway from the nearest point of the beginning or ending of pavement widening at the exit from, or entrance to, the main traveled way.

4. Signs may not be erected on the Interstate and Freeway Primary Systems closer than 500 feet apart on the same side of the highway.
5. Signs may not be erected on the non-freeway Primary System located outside of incorporated cities, towns, or villages closer than 300 feet apart on the same side of the highway.
6. Signs may not be erected on the non-freeway Primary System in incorporated cities, towns and villages closer than 100 feet apart on the same side of the highway.
7. The above spacing between signs shall not apply to signs separated by buildings, natural surroundings or other obstructions which cause only one sign located within the specified spacing to be visible at any one time.
8. The above spacing rules do not apply to on-premise or directional or other official signs, as defined in Section 131(c) of the Act, nor shall measurements be made from such signs for the purposes of this agreement.

F. Lighting: Signs may be illuminated, subject to the following restrictions:

1. Signs which contain, include or are illuminated by any flashing, intermittent or moving light or lights are prohibited, except those giving public service information such as time, date, temperature, weather or similar information.
2. Lights which are not effectively shielded as to prevent beams or rays of light from being directed at any portion of the traveled ways of the Interstate or Primary Highway and which are of such intensity or brilliance as to cause glare or to impair the vision of the driver of any motor vehicle, or which otherwise interfere with any driver's operation of a motor vehicle are prohibited.
3. No sign shall be so illuminated that it interferes with the effectiveness of or obscures an official traffic sign, device or signal.

Originally Executed May 2, 1972.

Section I.C amended July 17, 1972 by Supplemental Agreement.

Section III.D amended March 6, 1973 by Supplemental Agreement No. 2.

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 15, 2023

Agenda item: 8.4 / 8.5

Prepared by: Curtis Leeth

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

8.4. Public Hearing - The purpose of the public hearing is to receive comments from members of the public regarding proposed amendments to Chapter 36 – ZONING to establish additional public notice requirements for certain zoning ordinances in compliance with Senate Bill 929 of the 88th Texas Legislature

8.5. Discussion / action – Ordinance O-2023-012 amending Chapter 36 – ZONING to establish additional public notice requirements for certain zoning ordinances in compliance with Senate Bill 929 of the 88th Texas Legislature (first reading) - Assistant City Manager

X

Attachments for Reference:

- 1) 8.5a Ord O-2023-012
- 2) 8.5b SB929 Amendments TRACK CHANGES
- 3) 8.5c Senate Bill 929

BACKGROUND / HISTORY: Senate Bill (SB) 929 was passed by the 88th Texas Legislature in Spring of 2023 and made effective May 19, 2023. (Note: City has not considered any zoning ordinances since May that would fall under SB 929). SB 929 has two main changes:

- (1) adds new public notice requirements for zoning ordinances that would result in a property owner's conforming use becoming non-conforming and
- (2) adds new requirements for the City to monetarily compensate property owners who have a conforming use made non-conforming and are ordered by the City to stop the now non-conforming use. The second portion is not of a concern for this Ordinance but is a concern for City Code Compliance in future.

At the August 2, 2023 Planning & Zoning Commission Meeting, the Commission held a public hearing and afterwards recommended the SB929 amendments.

DISCUSSION: Proposed zoning ordinance amendments add SB 929's new public notice requirements to Sec. 36-71 and makes additional minor amendments to improve readability of the notice requirements.

Attorney review of proposed SB 929 amendments resulted in two additional changes from P&Z review:

- the new SB 929 possible non-conforming notice added to BOTH P&Z and Council public hearings on such ordinances. In practice a single letter can notice for both P&Z and Council public hearings.
- the paper notice for P&Z public hearings on zoning ordinances is not required by State Law and can be deleted to reduce City publishing costs.

Track changes and proposed Ordinance incorporate these Attorney review edits.

COURSES OF ACTION: Approve Ordinance O-2023-012 as presented; propose additional amendments or decline and take no action and provide guidance to City staff.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: Motion to approve Ordinance O-2023-012 amending Chapter 36 – ZONING to establish additional public notice requirements for certain zoning ordinances in compliance with Senate Bill 929 of the 88th Texas Legislature (first reading).

ORDINANCE NO. O-2023-012

AN ORDINANCE AMENDING CHAPTER 36 - ZONING, OF THE CITY OF SHAVANO PARK CODE OF ORDINANCES TO ESTABLISH ADDITIONAL PUBLIC NOTICE REQUIREMENTS FOR CERTAIN ZONING ORDINANCES IN COMPLIANCE WITH SENATE BILL 929 OF THE 88TH TEXAS LEGISLATURE; PROVIDING FOR FINDINGS OF FACT; AMENDMENT; A CUMULATIVE & CONFLICTS CLAUSE, PROVIDING FOR A SEVERABILITY CLAUSE; CODIFICATION; AN EFFECTIVE DATE; AND PROPER NOTICE AND MEETING.

WHEREAS, the 88TH Texas Legislature passed and Governor Signed Senate Bill 929, effective May 19, 2023; and

WHEREAS, said Senate Bill 929, among other provisions, establishes additional public notice requirements for zoning ordinances regarding any proposed adoption of or change to a zoning regulation or boundary under which a current conforming use of a property is a nonconforming use if the regulation or boundary is adopted or changed; and

WHEREAS, pursuant to Texas Local Government Code Section 51.001, the City of Shavano Park has general authority to adopt an ordinance or police regulation that is for the good government, peace, or order of the City and that is necessary or proper for carrying out a power granted by law to the City; and

WHEREAS, pursuant to Chapters 211 of the Texas Local Government Code, the City of Shavano Park has the authority to regulate zoning;

WHEREAS, the City Council of the City of Shavano Park has determined that amending its zoning ordinance is required by state law; and

WHEREAS, the City Council of the City of Shavano Park finds that it is necessary and proper for the good government, peace or order of the City of Shavano Park to adopt an ordinance amending Chapter 36 – Zoning.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

I CODE AMENDMENT

Chapter 36, Article III, Sec. 36-71 of the City of Shavano Park Code of Ordinances' following definition is hereby amended to read as follows:

Sec. 36-71. Procedure for zoning changes.

(a) *Planning and Zoning Commission consideration.*

- (1) *Filing.* All petitions, applications, recommendations or proposals for changes in the zoning district boundaries (including changes in zoning classification) or regulations in zoning districts shall be filed with the Planning and Zoning Commission.
- (2) *Filing fee.* When an application is filed for a change of zoning district boundaries (including changes in zoning classification) or for any change of the regulations in zoning districts, such application shall be accompanied by the filing fee specified in Table No. 7 prior to consideration of the application by the Planning and Zoning Commission.
- (3) *Prerequisites.* No application for changes in the zoning classification of any property situated within the City shall be received, filed with the Planning and Zoning Commission, or considered, unless the person or persons making such application have permission in writing, signed by the owner or owners of record of the property proposed to be considered for rezoning for the filing of such an application. Such written permission must accompany any such application for rezoning.
- (4) *Recommendations.* The Planning and Zoning Commission shall hold a public hearing on all proposed changes before submitting its recommendation to the City Council.
- (5) *Public hearings.*
 - a. Notice of all public hearings on proposed changes in the zoning classification or boundary shall be provided to the owners of real property lying within 500 feet of the property for which the change in classification or boundary is proposed. Such notice shall be served by depositing the notice, properly addressed and postage paid, in a City post office not less than eleven (11) days prior to the scheduled date of the public hearing to all such owners as indicated on the last approved City tax roll.
 - b. In addition to notice requirements of Subsection (5)(a), notice of public hearings on any proposed adoption of or change to a zoning regulation or boundary under which a current conforming use of a property is a nonconforming use if the regulation or boundary is adopted or changed shall be provided additional notice in accordance with the following:
 1. be mailed by United States mail to each owner of real or business personal property where the proposed nonconforming use is located as indicated by the most recently approved municipal tax roll and each occupant of the property not later than the eleventh (11th) day before the hearing date;
 2. contain the time and place of the hearing; and

3. include the following text in bold 14-point type or larger:

"THE CITY OF SHAVANO PARK IS HOLDING A HEARING THAT WILL DETERMINE WHETHER YOU MAY LOSE THE RIGHT TO CONTINUE USING YOUR PROPERTY FOR ITS CURRENT USE. PLEASE READ THIS NOTICE CAREFULLY."

(b) *City Council consideration.*

(1) *Public hearing.* After the recommendation of the Planning and Zoning Commission is submitted to the City Council as provided above, the City Council shall consider a change of zoning district boundaries (including changes in zoning classification) or any change of the zoning regulations after a public hearing at which parties in interest and citizens shall have an opportunity to be heard. Before the 15th day prior to the date of the hearing, notice of the time and place of the hearing shall be published in an official newspaper or a newspaper of general circulation in the City.

(2) In addition to notice requirements of Subsection (1), notice of public hearings on any proposed adoption of or change to a zoning regulation or boundary under which a current conforming use of a property is a nonconforming use if the regulation or boundary is adopted or changed shall be provided additional notice in accordance with the following:

a. be mailed by United States mail to each owner of real or business personal property where the proposed nonconforming use is located as indicated by the most recently approved municipal tax roll and each occupant of the property not later than the eleventh (11th) day before the hearing date;

b. contain the time and place of the hearing; and

c. include the following text in bold 14-point type or larger:

"THE CITY OF SHAVANO PARK IS HOLDING A HEARING THAT WILL DETERMINE WHETHER YOU MAY LOSE THE RIGHT TO CONTINUE USING YOUR PROPERTY FOR ITS CURRENT USE. PLEASE READ THIS NOTICE CAREFULLY."

(3) *Passage when protested.* An affirmative vote of at least three-fourths of all members of the City Council is required to approve a proposed change to a regulation or boundary if the change is protested. The protest must be written and signed by the owners of at least 20 percent of either the area of the lots or land covered by the proposed change or the area of the lots or land immediately adjoining the area covered by the proposed change and extending 500 feet there from. In computing the percentage of land area, the area of streets and alleys shall be included in the computation.

(c) *Zoning change request pursuant to denial by Commission.* An applicant who wishes to submit a zoning change request to the City Council for its consideration where the Planning and Zoning Commission has recommended denial shall make such request in writing to the City Manager within six months from the date of the Commission's final consideration. In the event the applicant fails to present the application for a

zoning change to the City Council within the prescribed period, a new original application and fees shall be required. The affirmative vote of three-fourths of all of the members of the City Council is required to overrule a recommendation of the Planning and Zoning Commission that a proposed change to a regulation or boundary (including a change in zoning classification) be denied.

II CUMULATIVE CLAUSE

That this ordinance shall be cumulative of all provisions of the City of Shavano Park, Texas, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinance, in which event the conflicting provisions of such Ordinance are hereby repealed.

III SEVERABILITY

That it is hereby declared to be the intention of the City Council of the City of Shavano Park that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance should be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of the Ordinances, since the same would have been enacted by the City Council without incorporation in this ordinance of any such unconstitutional phrases, clause, sentence, paragraph or section.

IV PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was adopted was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government

V EFFECTIVE DATE

This ordinance shall be effective upon passage and publication as required by State and Local law.

PASSED AND APPROVED on the first reading by the City Council of the City of Shavano Park this the 15th day of August, 2023.

PASSED AND APPROVED on the second reading by the City Council of the City of Shavano Park this the ____ day of _____, 2023.

ROBERT WERNER, MAYOR

Attest:

KRISTEN M. HETZEL, CITY SECRETARY

Sec. 36-71. Procedure for zoning changes.

(a) *Planning and Zoning Commission consideration.*

- (1) *Filing.* All petitions, applications, recommendations or proposals for changes in the zoning district boundaries (including changes in zoning classification) or regulations in zoning districts shall be filed with the Planning and Zoning Commission.
- (2) *Filing fee.* When an application is filed for a change of zoning district boundaries (including changes in zoning classification) or for any change of the regulations in zoning districts, such application shall be accompanied by the filing fee specified in Table No. 7 prior to consideration of the application by the Planning and Zoning Commission.
- (3) *Prerequisites.* No application for changes in the zoning classification of any property situated within the City shall be received, filed with the Planning and Zoning Commission, or considered, unless the person or persons making such application have permission in writing, signed by the owner or owners of record of the property proposed to be considered for rezoning for the filing of such an application. Such written permission must accompany any such application for rezoning.
- (4) *Recommendations.* The Planning and Zoning Commission shall hold a public hearing on all proposed changes before submitting its recommendation to the City Council.
- (5) *Public hearings.*

~~Notice of such hearings shall be published at least ten days prior to the date of the hearing in an official newspaper or a newspaper of general circulation in Bexar County.~~ a. Notice of all public hearings on proposed changes in the zoning classification or boundary shall be provided to the owners of real property lying within 500 feet of the property for which the change in classification or boundary is proposed. Such notice shall be served by depositing the notice, properly addressed and postage paid, in a City post office not less than eleven (11) days prior to the scheduled date of the public hearing to all such owners ~~as indicated who have rendered their property for City taxes~~ on the last approved City tax roll.

b. In addition to notice requirements of Subsection (5)(a), notice of public hearings on any proposed adoption of or change to a zoning regulation or boundary under which a current conforming use of a property is a nonconforming use if the regulation or boundary is adopted or changed shall be provided additional notice in accordance with the following:

1. be mailed by United States mail to each owner of real or business personal property where the proposed nonconforming use is located as indicated by the most recently approved municipal tax roll and each occupant of the property not later than the eleventh (11th) day before the hearing date;
2. contain the time and place of the hearing; and
3. include the following text in bold 14-point type or larger:
"THE CITY OF SHAVANO PARK IS HOLDING A HEARING THAT WILL DETERMINE WHETHER YOU MAY LOSE THE RIGHT TO CONTINUE USING YOUR PROPERTY FOR ITS CURRENT USE. PLEASE READ THIS NOTICE CAREFULLY."

(b) *City Council consideration.*

- (1) *Public hearing.* After the ~~final report~~ recommendation of the Planning and Zoning Commission is submitted to the City Council as provided above, the City Council shall consider a change of zoning district boundaries (including changes in zoning classification) or any change of the zoning regulations after a public hearing at which parties in interest and citizens shall have an opportunity to be heard. Before the

15th day prior to the date of the hearing, notice of the time and place of the hearing shall be published in an official newspaper or a newspaper of general circulation in the City.

- (2) In addition to notice requirements of Subsection (1), notice of public hearings on any proposed adoption of or change to a zoning regulation or boundary under which a current conforming use of a property is a nonconforming use if the regulation or boundary is adopted or changed shall be provided additional notice in accordance with the following:

a. be mailed by United States mail to each owner of real or business personal property where the proposed nonconforming use is located as indicated by the most recently approved municipal tax roll and each occupant of the property not later than the eleventh (11th) day before the hearing date;

b. contain the time and place of the hearing; and

c. include the following text in bold 14-point type or larger:

"THE CITY OF SHAVANO PARK IS HOLDING A HEARING THAT WILL DETERMINE WHETHER YOU MAY LOSE THE RIGHT TO CONTINUE USING YOUR PROPERTY FOR ITS CURRENT USE. PLEASE READ THIS NOTICE CAREFULLY."

- (3) Passage when protested. An affirmative vote of at least three-fourths of all members of the City Council is required to approve a proposed change to a regulation or boundary if the change is protested. The protest must be written and signed by the owners of at least 20 percent of either the area of the lots or land covered by the proposed change or the area of the lots or land immediately adjoining the area covered by the proposed change and extending 500 feet there from. In computing the percentage of land area, the area of streets and alleys shall be included in the computation.
- (c) *Zoning change request pursuant to denial by Commission.* An applicant who wishes to submit a zoning change request to the City Council for its consideration where the Planning and Zoning Commission has recommended denial shall make such request in writing to the City Manager within six months from the date of the Commission's final consideration. In the event the applicant fails to present the application for a zoning change to the City Council within the prescribed period, a new original application and fees shall be required. The affirmative vote of three-fourths of all of the members of the City Council is required to overrule a recommendation of the Planning and Zoning Commission that a proposed change to a regulation or boundary (including a change in zoning classification) be denied.

By: Parker, Flores

S.B. No. 929

A BILL TO BE ENTITLED

AN ACT

relating to the notice and compensation a municipality must provide before revoking the right to use property for a use that was allowed before the adoption of or change to a zoning regulation or boundary.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Section 211.006, Local Government Code, is amended by adding Subsection (a-1) to read as follows:

(a-1) In addition to any notice required by this section or Section 211.007, the governing body of a municipality or a zoning commission, as applicable, shall provide written notice of each public hearing regarding any proposed adoption of or change to a zoning regulation or boundary under which a current conforming use of a property is a nonconforming use if the regulation or boundary is adopted or changed. The notice must:

(1) be mailed by United States mail to each owner of real or business personal property where the proposed nonconforming use is located as indicated by the most recently approved municipal tax roll and each occupant of the property not later than the 10th day before the hearing date;

(2) contain the time and place of the hearing; and

(3) include the following text in bold 14-point type or larger:

"THE [MUNICIPALITY NAME] IS HOLDING A HEARING THAT
WILL DETERMINE WHETHER YOU MAY LOSE THE RIGHT TO CONTINUE
USING YOUR PROPERTY FOR ITS CURRENT USE. PLEASE READ
THIS NOTICE CAREFULLY."

SECTION 2. Subchapter A, Chapter 211, Local Government Code,
is amended by adding Section 211.019 to read as follows:

Sec. 211.019. NONCONFORMING LAND USE. (a) In this section,
"market value" means the price the sale of the property would bring
in an arms-length transaction when offered for sale by one who
wishes, but is not obliged, to sell and when bought by one who is
under no necessity of buying it.

(b) A person using a property in a manner considered to be
a nonconforming use as a result of the adoption of or change to a
zoning regulation or boundary may continue to use the property in
the same manner unless required by a municipality to stop the
nonconforming use of the property.

(c) A requirement imposed by a municipality to stop a
nonconforming use of a property under this section includes:

(1) an official action by the governing body of the
municipality or a board, commission, department, or official of
the municipality; or

(2) a determination by the municipality that a nonconforming use has an adverse effect or other necessary determination that a municipality must make before imposing a requirement to stop a nonconforming use under applicable law.

(d) If a municipality requires a property owner or lessee to stop the nonconforming use of a property as described by Subsection (b), the owner or lessee of the property is entitled to:

(1) payment from the municipality in an amount equal to the sum of:

(A) the costs incurred by the owner or lessee of the property that are directly attributable to ceasing the nonconforming use of the property, including expenses related to demolition, relocation, termination of a lease, or discharge of a mortgage; and

(B) an amount equal to the greater of, as determined by the municipality, the diminution in the market value of the property, computed by subtracting the current market value of the property after the imposition of a requirement to stop the nonconforming use of the property from:

(i) the market value of the property on the day before the date the notice was given under Section 211.006(a-1); or

(ii) the market value of the property on the day before a person submits an application or request to the

municipality to require or the municipality otherwise requires a person to stop using the property in a manner that is a nonconforming use as described by Subsection (b); or

(2) continued nonconforming use of the property until the owner or lessee recovers the amount determined under Subdivision (1) through the owner or lessee's continued business activities according to generally accepted accounting principles.

(e) Not later than the 10th day after the date a municipality imposes a requirement to stop a nonconforming use of a property under this section, the municipality shall give written notice to each owner or lessee of the property, as indicated by the most recently approved municipal tax roll, who is required to stop a nonconforming use of the property of the requirement and of the remedies which an owner or lessee of the property is entitled to under Subsection (d).

(f) The owner or lessee of a property that is subject to a requirement to stop a nonconforming use of the property under this section shall not later than the 30th day after the date the municipality gives the notice required by Subsection (e) respond in writing to the municipality indicating the remedy under Subsection (d) chosen by the owner or lessee. In the event of a conflict in the choice of remedy by the owner and a lessee of the property, the owner's choice of remedy shall control. In the event of a conflict in the choice of remedy by the owners of a property

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that has more than one owner, the choice of remedy made by an owner or owners holding the greater ownership interest in the property shall control. If the municipality does not receive timely notice from an owner or lessee, the municipality may choose the remedy provided under this section.

(g) A person receiving a payment under Subsection (d)(1) must stop the nonconforming use not later than the 10th day after the date of the payment.

(h) A person who continues the nonconforming use under Subsection (d)(2) must stop the nonconforming use immediately on the recovery of the amount determined under Subsection (d)(1).

(i) If more than one person seeks a payment from the municipality under Subsection (d)(1), the municipality shall apportion the payment between each person based on the market value of the person's interest in the property. A person may appeal the apportionment in the manner provided by this section.

(j) A person entitled to a remedy under this section may appeal a determination under Subsection (d)(1) or (2) to the board of adjustment of the municipality not later than the 20th day after the date the determination is made. At the hearing before the board of adjustment, the municipality has the burden of proof to establish the correctness of its determination.

(k) A municipality or a person aggrieved by the final decision of the board of adjustment under Subsection (j) may seek

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judicial review of the decision by filing suit as provided by
Section 211.011 not later than the 20th day after the date the
final decision is made. The court shall review the decision in
the manner provided by Section 211.011 except that:

(1) the municipality has the burden of proving by clear
and convincing evidence that its determination was correct; and

(2) the court:

(A) in reviewing the municipality's decision may
not use a deferential standard in the municipality's favor; and

(B) is not limited to determining whether a
decision of the board meets the requirements of this chapter or
other applicable law.

(1) A person seeking to continue a nonconforming use under
Subsection (d) (2) who appeals the decision of the municipality or
board of adjustment may continue to use the property in the same
manner pending the appeal unless an official of the body that made
the decision shows cause to stay the nonconforming use by
certifying in writing to the board of adjustment or court with
jurisdiction over the appeal facts supporting the official's
opinion that continued nonconforming use of the property would
cause imminent peril to life or property. On a showing of cause
the board of adjustment or court with jurisdiction over the appeal
may, after notice to the official, grant a restraining order to
stay continued nonconforming use of the property.

(m) If the board of adjustment or court with jurisdiction over an appeal determines that an owner or lessee is entitled to:

(1) a payment under this section in an amount different than the amount determined by the municipality under Subsection (d)(1), the board of adjustment or court shall order, as applicable:

(A) additional payment to the owner or lessee; or

(B) the owner or lessee to reimburse the municipality; or

(2) an amount of time to operate the nonconforming use that is different than the amount of time initially received under Subsection (d)(2), the board of adjustment or court shall order the municipality to allow an owner or lessee to continue the nonconforming use for additional or less time.

(n) An owner or lessee may waive the rights and remedies provided by this section by providing to the municipality a written waiver.

(o) This section does not apply to a nonconforming use that has been intentionally abandoned for at least six months.

(p) A municipality's immunity from suit and governmental immunity from liability are waived for purposes of an action brought by a property owner or lessee to enforce the rights and remedies under this section.

SECTION 3. (a) Section 211.006, Local Government Code, as

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amended by this Act, and Section 211.019, Local Government Code, as added by this Act, apply to a property for which:

(1) on or after June 1, 2023, the governing body or zoning commission of a municipality considers a proposed adoption of or change to a zoning regulation or boundary under which a current conforming use of the property is a nonconforming use; or

(2) on or after February 1, 2023, the governing body or a board, commission, department, or official of a municipality requires, by ordinance or otherwise, or receives an application or request to require a person to stop nonconforming use of the property due to its nonconformity with the property's current zoning.

(b) Subsection (a)(2) of this section applies to a property regardless of whether the governing body or a board, commission, department, or official of the municipality is required by applicable law to make a determination that the nonconforming use has an adverse effect or other determination before the nonconforming use is required to stop.

SECTION 4. This Act takes effect immediately if it receives a vote of two-thirds of all the members elected to each house, as provided by Section 39, Article III, Texas Constitution. If this Act does not receive the vote necessary for immediate effect, this Act takes effect September 1, 2023.

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 15, 2023

Agenda item: 8.6

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion / action - Approval of Ordinance O-2023-013 amending the FY 2022-23 Budget to adjust the revenues and expenditures to include resourcing the Fire Department's Texas A&M Forest Service Personal Protective Equipment Grant and STRAC Trauma Grant, the Police Department's State of Texas, Office of the Governor Bullet Resistant Shield Grant, mid-year compensation adjustments, interest income, Bexar County Interlocal Agreement regarding American Rescue Plan Act Funding, various General Fund departmental expenditures, Phase I street reconstruction engineering and construction costs, and the installation for the playground shade covers, (Administrative).

X

Attachments for Reference:

- a) Ordinance O-2023-013
- b) Proposed FY 2022-23 Budget Amendment #1,
Budget Comparison Report (Incode)

BACKGROUND / HISTORY:

Several items require the budget to be amended. See discussion below.

DISCUSSION:

Attached is item b) the "Budget Comparison Report" for the proposed budget amendment related to the following funds: General, Water Utility, American Rescue Plan Act, and Street Projects. The Y-T-D Actual column includes all revenues and expenditures/expenses posted as of June 30, 2023. The "Current Budget" column is the original adopted budget. The "Selected Budget" Column includes the amounts to be adjusted. Only the line items that have an amount in the "Difference" column are being amended.

City Staff is proposing the following as amendment #1 to the FY 2022-23 budget:

General Fund (10):

City Council: At the January 23, 2023 City Council meeting, Council approved the purchase and installation of the tri-sail playground shade cover. The budget had included \$57,000 for this item in the ARPA fund. This amendment proposes an increase in the Capital – Improvement Project line, 10-600-8080 for \$23,888, for the cost of the shade installation, with the offset to Investment Income, 10-599-7000.

Fire Department: The Texas A&M Forest Service has provided the Shavano Park Fire Department with a \$19,663 grant for personal protective equipment. This amendment proposes an increase to the Forestry Service Grant revenue account, 10-599-7030 of \$19,663 with the offset to Grant Expenditures, 10-604-9000. The Department has also received a trauma grant award of \$6,449 from the Southwest Texas Regional Advisory Council (STRAC). This amendment proposes an increase to the STRAC revenue (10-599-7037), of \$6,449 with an offset to Grant Expenditures (10-604-9000).

Police Department Ballistic Shields Grant: The State of Texas, Office of the Governor has awarded the Police Department with a grant of \$32,360 to purchase ballistic shields. This amendment proposes to increase the Grants revenue account (10-599-7021) for the awarded amount with a corresponding increase to Grant Expenditures (10-605-9000).

Transfer from ARPA Fund (58): Per the US Treasury Department authoritative guidance, investment earnings on unspent American Rescue Plan Act (ARPA) funds are not subject to the ARPA program restrictions. The guidance also indicates this earned income may be used to defray the administrative expenses of the program. For FY21 and FY22, investment earnings on the unspent ARPA proceeds were minimal, totaling \$1,372. However, during FY23, rates have increased significantly and there has been almost \$16,800 earned thru June 2023. This budget amendment proposes transferring the ARPA investment income earned to the General Fund, an increase in Transfer from ARPA fund (10-599-8058) by \$22,000 (projected annual amount) and using these funds in support of the mid-year compensation adjustment for the Assistant City Manager and the new City Secretary/HR Director, with an increase of \$12,000 to Administration Salaries (10-601-1010), and decreasing the Fund Balance Reserve (10-599-8099) by the remaining \$10,000, as reflecting the use of the Starr Family donation received in FY22 is no longer needed to balance the budget.

Investment Income: Investment earnings have far exceeded FY23 budgeted amount, with just over \$128,000 recognized thru June, with a budgeted amount of \$24,970. At this time, year-end projections estimate \$175,000 of investment income will be received this fiscal year. This amendment proposes using \$27,500 towards Fire Department operations with \$4,000 applied to training (10-604-3030) as the Department's original budget was almost depleted with the tuition for the paramedic-only to receive his fire certification and \$23,500 applied to Vehicle Maintenance (10-604-5020) as both the platform and the engine have incurred significant repair/maintenance costs this year. This amendment also proposes utilizing \$7,500 towards Public Works Department operations - \$5,000 towards Vehicle & Equipment Fuels (10-603-5060) and \$2,500 towards Building Maintenance (10-603-5030). Additionally, this amendment proposes using \$5,000 towards the Police Department Vehicle Maintenance (10-605-5020).

If approved as presented, this amendment would increase General Fund FY2023 budgeted revenues and budgeted expenditures by \$134,360 to \$6,346,780.

Water Utility Fund (20)

The Water Utility has requested to purchase a hydraulic chain saw for more efficient and safer pipe cutting. By hosting a demonstration, the vendor has offered the Utility a 50% discount on the equipment. The City Manager has authorized this purchase. This budget amendment proposes utilizing the proceeds from sale of scrap metal (20-599-7090) to fund this acquisition in maintenance equipment (20-606-8020) for \$5,000.

Due to the continued drought restrictions, the Water Utility entered into a lease agreement for 200 AF of water for calendar year 2022 with the Edwards Aquifer Authority. The lease price was \$25,000 with \$18,750 recorded in FY2022 and \$6,250 recorded in FY23. Even with this increased capacity, the Water Utility over-pumped its Edwards Aquifer allocation for calendar year 2022, resulting in an additional leased water payment of \$2,190 to the lessor and \$2,778 for additional water management fees to the EAA. This amendment proposes an increase of \$8,440 (\$6,250 + \$2,190) to Water

Rights/Lease Payments (20-606-4099) with an offsetting amount to Water Consumption (20-599-5015).

On June 20, 2023, Bexar County Commissioners Court approved an interlocal agreement with the City to provide up to \$750,000 of County American Relief Plan Act Funds in support of certain Water Utility projects. The City has recently submitted the first invoice packet for reimbursement and is awaiting feedback regarding the documentation. This amendment proposes increasing the Bexar County ILA – ARPA line (20-599-7024) by \$225,000 with an offsetting entry to 20-606-8080, Water System Improvements.

If these amendments are approved, the Water Utility's budgeted revenues and expenses would increase by \$238,440 to \$1,313,564.

58 American Rescue Plan Act Fund:

Per the US Treasury Department authoritative guidance, investment earnings on unspent American Rescue Plan Act (ARPA) funds are not subject to the ARPA program restrictions. The guidance also indicates this earned income may be used to defray the administrative expenses of the program. For FY21 and FY22, investment earnings on the unspent ARPA proceeds were minimal, totaling \$1,372. However, during FY23, rates have increased significantly and there has been almost \$17,000 earned thru June. This budget amendment proposes transferring the ARPA investment income earned to the General Fund, increase in Interest Income account 58-599-7000 by \$22,000 (projected annual amount) and an increase in Transfer to General Fund 58-601-9010 by a like amount.

The City's firewall server, due to its age, had been causing a significant bottleneck. Due to the impact on City operations, the City Manager has approved the server replacement, a year early, using ARPA funds of \$7,800. Also, three switches have been replaced to improve communications between City Hall, the Fire Department and the Public Works building. Originally budgeted at \$2,000, the final replacement cost of the switches was \$4,000. This amendment proposes an increase of \$9,800 to Computer Equipment (58-601-8045) with a corresponding increase in ARPA Federal Funding (58-599-7021).

The emergency power supply (generator) project for the Public Works and Fire Departments was completed earlier this fiscal year. The final costs exceeded this year's budgeted amount by \$5,630. This amendment proposes an increase of \$5,630 to Capital (58-603-8081) with an offset to ARPA Federal Funding (58-599-7021).

The Fire Department has repaired the City's commercial ice machine several times this year and due to its 15-years plus estimated age, its continued reliable operation is very questionable. The machine is heavily used by both the Fire Department and the Public Works Department, especially during the hot summer months. The Fire Department has requested, and the City Manager has approved, its replacement this year using \$7,400 of ARPA funds. This amendment proposes an increase of \$7,400 to Other Capital Equipment (58-604-8035) with a corresponding increase to ARPA Federal Funding (58-599-7021).

If these amendments are approved, the American Rescue Plan Act Fund's budgeted revenues and expenses would increase by \$44,830 to \$325,872.

60 Street Projects Fund:

The City has contracted with Colliers Engineering & Desing, Inc (formerly KFW Engineers) for the street projects, Phase I, engineering and has budgeted \$262,000 for these services. At the May regular meeting, Council approved an \$81,440 quality assurance services contract for Phase I and an additional services request for the DeZavala project amounting to \$66,772. Total costs for Phase I engineering thru June exceed the FY23 budgeted amount and are close to budget for the DeZavala project. This amendment proposes increasing Engineering – Phase I (3012) to \$325,000 (an increase of \$63,000) and increasing Engineering – DeZavala (3013) to \$150,000 (an addition of \$27,100) with a corresponding increase in Fund Balance Reserve 60-599-8099 of \$90,100 to offset the additional expenditures.

The City has awarded the Phase I street reconstruction project of approximately \$6.3 million to D&D Contractors, as the lowest qualified bidder. Mobilization began in June, with construction beginning in July. The City had budgeted a placeholder of \$1,000,000 for construction costs and this amendment proposes an additional \$250,000 to 60-603-8085 Capital – Streets for construction costs, construction inspection and other miscellaneous costs, offset by an increase in the same amount to Fund Balance Reserve 60-599-8099.

The City is projecting income on invested bond proceeds of \$400,000 this fiscal year and has been using this money towards project costs. This amendment proposes an increase of \$400,000 to Interest Income (60-599-8100) with a corresponding decrease in Fund Balance Reserve (60-599-8099).

If the above amendments are approved, the budgeted revenues/use of fund balance and budgeted expenditures would increase \$340,100 to \$1,725,000.

COURSES OF ACTION:

1. Approve Ordinance O-2023-013 amending the FY 2022-23 Budget as presented.
 2. Modify the proposed budget amendment and approve with changes.
 3. Decline the proposed budget amendment and provide further guidance to staff.
-

FINANCIAL IMPACT: If approved as presented, the General Fund’s budgeted revenues and expenditures would increase \$134,360, the Water Utility’s budgeted revenues and expenditures would increase \$238,440, the American Rescue Plan Act fund budgeted revenues and expenditures would increase \$44,830 and the Street Projects Fund budgeted revenues/use of fund balance and expenditures would increase \$340,100. All other funds would remain unchanged.

MOTION REQUESTED: Approve Ordinance O-2023-013 amending the City of Shavano Park FY 2022-23 Budget as proposed in Exhibit “A”.

ORDINANCE NO. O-2023-013

AN ORDINANCE APPROVING THE FIRST BUDGET AMENDMENT FOR FISCAL YEAR 2022-23 OF THE CITY OF SHAVANO PARK, TEXAS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

WHEREAS, the Council previously adopted a budget for the City's 2022-23 fiscal year; and

WHEREAS, Chapter 102 of the Local Government Code provides the City with the authority to make changes in its budget for municipal purposes; and

WHEREAS, the City Council hereby finds and determines it necessary to amend the budget for municipal purposes, listed in the original budget; and

WHEREAS, the City Council hereby finds and determines that the budget amendment provided for herein is in the best interests of the municipal tax payers.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SHAVANO PARK, TEXAS:

That the City of Shavano Park fiscal year 2022-23 budget shall be amended as reflected in the revised budget attached thereto as Exhibit "A".

PASSED AND APPROVED by the City Council of the City of Shavano Park this the 15th day of August, 2023.

ROBERT WERNER, MAYOR

Attest:

KRISTEN HETZEL, City Secretary

10 -GENERAL FUND

REVENUES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
NON-DEPARTMENTAL					
=====					
<u>TAXES</u>					
10-599-1010 CURRENT ADVALOREM TAXES	3,875,780	4,018,000	4,018,000	0	
10-599-1020 DELINQUENT ADVALOREM TAXES	14,113	20,000	20,000	0	
10-599-1030 PENALTY & INTEREST REVENUE	10,487	15,000	15,000	0	
10-599-1040 MUNICIPAL SALES TAX	503,683	702,000	702,000	0	
10-599-1060 MIXED BEVERAGE TAX	<u>21,946</u>	<u>28,000</u>	<u>28,000</u>	<u>0</u>	
TOTAL TAXES	4,426,008	4,783,000	4,783,000	0	
<u>FRANCHISE REVENUES</u>					
10-599-2020 FRANCHISE FEES - ELECTRIC	231,249	335,000	335,000	0	
10-599-2022 FRANCHISE FEES - GAS	45,587	45,000	45,000	0	
10-599-2024 FRANCHISE FEES - CABLE	53,301	66,000	66,000	0	
10-599-2026 FRANCHISE FEES - PHONE	7,134	11,000	11,000	0	
10-599-2028 FRANCHISE FEES - REFUSE	<u>26,809</u>	<u>36,000</u>	<u>36,000</u>	<u>0</u>	
TOTAL FRANCHISE REVENUES	364,080	493,000	493,000	0	
<u>PERMITS & LICENSES</u>					
10-599-3010 BUILDING PERMITS	209,514	350,000	350,000	0	
10-599-3012 PLAN REVIEW FEES	20,719	23,000	23,000	0	
10-599-3018 CERT OF OCCUPANCY PERMITS	3,000	4,000	4,000	0	
10-599-3020 PLATTING FEES	2,400	3,000	3,000	0	
10-599-3025 VARIANCE/RE-ZONE FEES	700	1,000	1,000	0	
10-599-3040 CONTRACTORS' LICENSES	6,250	9,000	9,000	0	
10-599-3045 INSPECTION FEES	11,755	14,000	14,000	0	
10-599-3048 COMMERCIAL SIGN PERMITS	1,750	1,800	1,800	0	
10-599-3050 GARAGE SALE & OTHER PERMITS	1,090	2,000	2,000	0	
10-599-3055 HEALTH INSPECTIONS	<u>3,350</u>	<u>4,500</u>	<u>4,500</u>	<u>0</u>	
TOTAL PERMITS & LICENSES	260,528	412,300	412,300	0	
<u>COURT FEES</u>					
10-599-4010 MUNICIPAL COURT FINES	78,323	135,000	135,000	0	
10-599-4021 ARREST FEES	2,601	4,500	4,500	0	
10-599-4028 STATE COURT COST ALLOCATION	0	6,500	6,500	0	
10-599-4030 WARRANT FEES	8,819	16,000	16,000	0	
10-599-4036 JUDICIAL FEE - CITY	<u>51</u>	<u>300</u>	<u>300</u>	<u>0</u>	
TOTAL COURT FEES	89,794	162,300	162,300	0	
<u>POLICE/FIRE REVENUES</u>					
10-599-6010 POLICE REPORT REVENUE	69	200	200	0	
10-599-6030 POLICE DEPT. REVENUE	0	1,000	1,000	0	
10-599-6040 TOWING CONTRACT	5,350	6,000	6,000	0	
10-599-6060 EMS FEES	<u>146,139</u>	<u>165,000</u>	<u>165,000</u>	<u>0</u>	

10 -GENERAL FUND

REVENUES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
TOTAL POLICE/FIRE REVENUES		151,558	172,200	172,200	0	
<u>MISC./GRANTS/INTEREST</u>						
10-599-7000 INTEREST INCOME		128,070	24,970	88,858	63,888	
ORIGINAL	0	0.00		24,970.00		
AMEND #1 - VARIOUS	0	0.00		63,888.00		
10-599-7021 GRANTS		57,360	25,000	57,360	32,360	
AACOG TCEQ HHHW	0	0.00		25,000.00		
AMEND #1 - BALLISTIC SHIELDS	0	0.00		32,360.00		
10-599-7025 US DOJ VEST GRANT		738	3,000	3,000	0	
REIMBURSED 50% EA VEST	6	500.00		3,000.00		
10-599-7027 OPIOID ABATEMENT		998	0	0	0	
10-599-7030 FORESTRY SERVICE GRANT		19,663	5,000	24,663	19,663	
ORIGINAL AMOUNT	0	0.00		5,000.00		
AMEND #1 - WILDLAND PPE	0	0.00		19,663.00		
10-599-7037 STRAC		6,449	0	6,449	6,449	
AMEND #1 - TRAUMA GRANT	0	0.00		6,449.00		
10-599-7040 PUBLIC RECORDS REVENUE		160	500	500	0	
10-599-7050 ADMINISTRATIVE INCOME		4,556	10,500	10,500	0	
VARIOUS MISC COLLECTIONS	0	0.00		2,500.00		
LOCKHILL SELMA COA	0	0.00		8,000.00		
10-599-7055 BEXAR COUNTY ELECTION		1,216	500	500	0	
10-599-7060 CC SERVICE FEES		5,614	8,000	8,000	0	
10-599-7070 RECYCLING REVENUE		0	4,000	4,000	0	
10-599-7072 PAVILION & CH GROUNDS RENT		5,281	6,000	6,000	0	
10-599-7075 SITE LEASE/LICENSE FEES		24,011	28,600	28,600	0	
CCATT-AT&T	0	0.00		28,600.00		
10-599-7084 DONATIONS- FIRE DEPARTMENT		3,000	3,000	3,000	0	
10-599-7086 DONATIONS- ADMINISTRATION		2,310	2,500	2,500	0	
10-599-7090 SALE OF CITY ASSETS		8,034	27,500	27,500	0	
2 PATROL VEHICLES	2	10,000.00		20,000.00		
OTHER MISC EQUIPMENT	1	7,500.00		7,500.00		
10-599-7097 INSURANCE PROCEEDS		444	0	0	0	
TOTAL MISC./GRANTS/INTEREST		267,904	149,070	271,430	(122,360)	
<u>TRANSFERS IN</u>						
10-599-8020 TRF IN -WATER FUND		0	22,050	22,050	0	
10-599-8050 TRF IN -COURT RESTRICTED		0	8,500	8,500	0	
INCODE - COURT	0	0.00		4,300.00		
COURT SECURITY - SPPD	0	0.00		4,200.00		
10-599-8058 TRF IN - ARPA FUND INTEREST		16,709	0	22,000	22,000	
AMEND #1 - INTEREST TRANSFER	0	0.00		22,000.00		
10-599-8099 FUND BALANCE RESERVE		0	10,000	0	(10,000)	
PROJECT - STARR FAMILY DONATIO	0	0.00		10,000.00		
AMEND #1 - REDUCE USE OF FB	0	0.00		(10,000.00)		
TOTAL TRANSFERS IN		16,709	40,550	52,550	(12,000)	

10 -GENERAL FUND

REVENUES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
TOTAL NON-DEPARTMENTAL	5,576,581	6,212,420	6,346,780	134,360	
TOTAL REVENUES	5,576,581 =====	6,212,420 =====	6,346,780 =====	134,360 =====	=====

10 -GENERAL FUND
CITY COUNCIL

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>SUPPLIES</u>						
10-600-2020 GENERAL OFFICE SUPPLIES		148	200	200	0	
10-600-2035 COUNCIL/EMPLOYEE APPREC.		108	650	650	0	
10-600-2037 CITY SPONSORED EVENTS		24,460	24,000	24,000	0	
EVENTS(3) ARBOR, JULY, HOLIDAY	0	0.00		23,000.00		
EVENTS (2) GARAGE SALE, TNT	2	500.00		1,000.00		
10-600-2040 MEETING SUPPLIES		166	720	720	0	
COUNCIL MEETINGS	6	70.00		420.00		
GENERAL SUPPLIES	0	0.00		300.00		
TOTAL SUPPLIES		24,881	25,570	25,570	0	
<u>SERVICES</u>						
10-600-3018 CITY WIDE CLEAN UP		26,688	29,220	29,220	0	
SHRED	2	860.00		1,720.00		
HHHW EVENT	0	0.00		27,500.00		
10-600-3020 ASSOCIATION DUES & PUBS		1,833	1,768	1,768	0	
TML -MEMBERSHIP	0	0.00		1,153.00		
AACOG	0	0.00		600.00		
ARBOR DAY FOUNDATION	0	0.00		15.00		
10-600-3030 TRAINING/EDUCATION		0	3,800	3,800	0	
TML CONFERENCE	6	550.00		3,300.00		
OTHER TRAININGS	2	250.00		500.00		
10-600-3040 TRAVEL/LODGING/MEALS		669	1,350	1,350	0	
2022 TML CONF - UBER/PARKING	0	0.00		700.00		
2022 TML CONF - MEALS	0	0.00		650.00		
TOTAL SERVICES		29,189	36,138	36,138	0	
<u>CONTRACTUAL</u>						
10-600-4088 ELECTION SERVICES		0	4,250	4,250	0	
TOTAL CONTRACTUAL		0	4,250	4,250	0	
<u>CAPITAL OUTLAY</u>						
10-600-8005 NON CAPITAL - OFFICE FURNITURE		1,403	1,000	1,000	0	
CHAMBERS CONF ROOM	0	0.00		1,000.00		
10-600-8015 NON-CAPITAL-COMPUTER EQUIPMENT		0	1,000	1,000	0	
LAPTOP REPLACEMENT (if needed)	0	0.00		1,000.00		
10-600-8080 CAPITAL - IMPROVEMENT PROJECTS		23,888	0	23,888	23,888	
AMEND #1 - SHADE INSTALLATION	0	0.00		23,888.00		
TOTAL CAPITAL OUTLAY		25,290	2,000	25,888	23,888	

10 -GENERAL FUND
CITY COUNCIL

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<hr/>					
<u>INTERFUND TRANSFERS</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>					
TOTAL CITY COUNCIL	79,361	67,958	91,846	23,888	

10 -GENERAL FUND
ADMINISTRATION

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>PERSONNEL</u>						
10-601-1010 SALARIES		415,510	572,942	584,942	12,000	
ORIGINAL	0	0.00		572,942.00		
AMEND #1 - MID YR ADJUSTMENTS	0	0.00		12,000.00		
10-601-1015 OVERTIME		0	500	500	0	
10-601-1020 MEDICARE		5,975	8,430	8,430	0	
10-601-1025 TWC (SUI)		63	1,350	1,350	0	
10-601-1030 HEALTH INSURANCE		30,375	40,500	40,500	0	
10-601-1031 HSA		107	133	133	0	
10-601-1033 DENTAL INSURANCE		2,008	2,733	2,733	0	
10-601-1035 VISION CARE INSURANCE		323	444	444	0	
10-601-1036 LIFE INSURANCE		632	842	842	0	
10-601-1037 WORKERS' COMP INSURANCE		897	1,240	1,240	0	
10-601-1040 TMRS RETIREMENT		60,836	84,698	84,698	0	
10-601-1070 SPECIAL ALLOWANCES		5,720	7,875	7,875	0	
TOTAL PERSONNEL		522,447	721,687	733,687	12,000	
<u>SUPPLIES</u>						
10-601-2020 GENERAL OFFICE SUPPLIES		4,211	7,000	7,000	0	
10-601-2025 BENEFITS CITYWIDE		600	1,200	1,200	0	
TUITION REIMBURSEMENT	0	0.00		1,200.00		
10-601-2030 POSTAGE/METER RENTAL		10,792	14,754	14,754	0	
ROADRUNNER POSTAGE	12	900.00		10,800.00		
POSTAGE METER LEASE	4	176.00		704.00		
METER REFILLS	0	0.00		3,250.00		
10-601-2035 EMPLOYEE APPRECIATION		1,168	1,500	1,500	0	
10-601-2050 PRINTING & COPYING		126	1,000	1,000	0	
10-601-2060 MED EXAMS/SCREENING/TESTING		146	200	200	0	
DRUG SCREENS/PHYS/BACK GROUND	0	0.00		200.00		
10-601-2070 JANITORIAL SUPPLIES		4,692	2,000	2,000	0	
TOTAL SUPPLIES		21,735	27,654	27,654	0	
<u>SERVICES</u>						
10-601-3010 ADVERTISING EXPENSE		2,296	11,000	11,000	0	
10-601-3012 PROF. SERVICES-ENGINEERS		21	2,500	2,500	0	
NW MILITARY	0	0.00		2,500.00		
10-601-3013 PROFESSIONAL SERVICES		2,220	5,460	5,460	0	
CONTINUING DISCLOSURE - YEARLY	0	0.00		1,500.00		
SA AREA WAGE SURVEY	0	0.00		500.00		
COMPENSATION UPDATE	0	0.00		2,500.00		
TML HEALTH - COBRA ADMIN	12	80.00		960.00		
10-601-3015 PROF. SERVICES-LEGAL		30,235	43,000	43,000	0	
10-601-3016 CODIFICATION EXPENSE		4,710	5,000	5,000	0	
10-601-3020 ASSOCIATION DUES & PUBL.		2,626	1,724	1,724	0	
TCMA	0	0.00		275.00		
GFOAT	0	0.00		75.00		
GFOA	0	0.00		505.00		
SHRM	0	0.00		219.00		

10 -GENERAL FUND
ADMINISTRATION

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
TMHRA	0	0.00		150.00		
OTHER DUES/PUBLICATIONS	0	0.00		500.00		
10-601-3030 TRAINING/EDUCATION		2,898	4,500	4,500	0	
	0	0.00		4,500.00		
TML CONFERENCE - 2	0	0.00		0.00		
GFOAT FALL/SPRING CONF.	0	0.00		0.00		
TMCA CONFERENCE	0	0.00		0.00		
HR/PAYROLL	0	0.00		0.00		
ELECTIONS	0	0.00		0.00		
VARIOUS DAY SEMINARS	0	0.00		0.00		
10-601-3040 TRAVEL/MILEAGE/LODGING/PERDIEM		1,786	4,000	4,000	0	
10-601-3050 LIABILITY INSURANCE		13,912	15,500	15,500	0	
10-601-3070 PROPERTY INSURANCE		1,795	2,000	2,000	0	
10-601-3075 BANK/CREDIT CARD FEES		6,154	8,000	8,000	0	
10-601-3080 SPECIAL SERVICES		1,000	2,000	2,000	0	
INTERN STIPEND	0	0.00		2,000.00		
10-601-3085 WEBSITE TECHNOLOGY		2,500	2,500	2,500	0	
ANNUAL MAINTENANCE - REVIZE	0	0.00		2,200.00		
WEB PHOTOGRAPHY	0	0.00		300.00		
10-601-3087 CITIZENS COMMUNICATION/EDUCATI		8,097	9,500	9,500	0	
VARIOUS PUBLIC MAILINGS	0	0.00		1,564.00		
SURVEY MONKEY	0	0.00		336.00		
DIRECTORY	0	0.00		2,000.00		
FIESTA MEDALS	0	0.00		2,000.00		
I INFO	0	0.00		200.00		
TEXTING SERVICE	0	0.00		3,400.00		
TOTAL SERVICES		80,249	116,684	116,684	0	
<u>CONTRACTUAL</u>						
10-601-4050 DOCUMENT STORAGE/ARCHIVES		3,195	4,100	4,100	0	
MONTHLY STORAGE	12	250.00		3,000.00		
ARCHIVE SERVICES	0	0.00		600.00		
SHREDDING SERVICES	0	0.00		500.00		
10-601-4060 IT SERVICES		47,764	55,500	55,500	0	
IT CONTRACT	1	26,000.00		26,000.00		
BACKUPS SERVICES	0	0.00		21,000.00		
VARIOUS NON-CONTRACT	0	0.00		2,000.00		
EMAIL SECURITY	0	0.00		1,800.00		
FIREWALL LICENSE	0	0.00		1,700.00		
SSL CERTIFICATES	0	0.00		700.00		
CYBER TRAINING/AWARD	0	0.00		1,100.00		
PASSWORD MONITORING	0	0.00		1,200.00		
10-601-4075 COMPUTER SOFTWARE/INCODE		10,986	10,759	10,759	0	
INCODE - GL	0	0.00		2,148.00		
INCODE - GL IMPORT	0	0.00		218.00		
INCODE - AP	0	0.00		1,534.00		
INCODE - PAYROLL	0	0.00		2,600.00		
INCODE - CASH RECEIPTS	0	0.00		1,229.00		
INCODE - ACUSERV	0	0.00		527.00		
INCODE - BASIC NETWORK	0	0.00		1,473.00		

10 -GENERAL FUND
ADMINISTRATION

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
INCODE - POSITIVE PAY	0	0.00		512.00		
TYLER ONLINE	0	0.00		1,902.00		
LESS ALLOCATED TO COURT	0	0.00		(1,384.00)		
10-601-4083 AUDIT SERVICES		14,250	16,000	16,000	0	
10-601-4084 BEXAR COUNTY APPRAISAL DIST		15,522	20,291	20,291	0	
10-601-4085 BEXAR COUNTY TAX ASSESSOR		<u>3,638</u>	<u>3,700</u>	<u>3,700</u>	<u>0</u>	
TOTAL CONTRACTUAL		95,355	110,350	110,350	0	

MAINTENANCE

10-601-5005 EQUIPMENT LEASES		1,930	2,920	2,920	0	
MONTHLY COPIER LEASE	12	160.00		1,920.00		
PRINT/COPY	0	0.00		1,000.00		
10-601-5010 EQUIPMENT MAINT & REPAIR		0	300	300	0	
10-601-5015 ELECTRONIC EQPT MAINT		0	300	300	0	
10-601-5030 BUILDING MAINTENANCE		19,107	35,650	35,650	0	
CH JANITORIAL SERVICES	12	725.00		8,700.00		
CH CARPET/TILE CLEANING	0	0.00		3,500.00		
SECURITY SYSTEM	0	0.00		500.00		
PEST CONTROL	0	0.00		1,750.00		
FIRE EXTINGUISHERS	0	0.00		1,600.00		
SEPTIC MAINTENANCE	0	0.00		3,000.00		
FLOOR MATS	0	0.00		2,600.00		
VARIOUS REPAIRS	0	0.00		9,000.00		
AC FILTERS/MAINTENANCE	0	0.00		3,000.00		
SUPPLIES	0	<u>0.00</u>		<u>2,000.00</u>		
TOTAL MAINTENANCE		21,037	39,170	39,170	0	

UTILITIES

10-601-7042 UTILITIES - PHONE/CELL/VOIP		13,512	16,650	16,650	0	
ISP CONTRACT	0	0.00		13,050.00		
TIME WARNER	0	0.00		1,200.00		
FIRE ALARMS	12	<u>200.00</u>		<u>2,400.00</u>		
TOTAL UTILITIES		13,512	16,650	16,650	0	

CAPITAL OUTLAY

10-601-8015 NON-CAPITAL-COMPUTER		638	600	600	0	
COMPUTER/MONITOR	0	0.00		600.00		
10-601-8026 NON-CAPITAL - FURNITURE		0	750	750	0	
PAVILION REPLACE TABLES/CHAIRS	0	0.00		750.00		
10-601-8080 CAPITAL - IMPROVEMENTS		11,279	10,000	10,000	0	
STARR FAMILY DONATION PROJ	0	<u>0.00</u>		<u>10,000.00</u>		
TOTAL CAPITAL OUTLAY		11,917	11,350	11,350	0	

10 -GENERAL FUND
ADMINISTRATION

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>INTERFUND TRANSFERS</u>					
10-601-9010 TRANSFERS/CAP. REPLACE.	0	20,308	20,308	0	
EQUIPMENT REPLACEMENT	0.00		20,308.00		
10-601-9030 TRANSFER TO DEBT SERVICE FUND	<u>0</u>	<u>28,940</u>	<u>28,940</u>	<u>0</u>	
TOTAL INTERFUND TRANSFERS	0	49,248	49,248	0	
TOTAL ADMINISTRATION	766,252	1,092,793	1,104,793	12,000	

10 -GENERAL FUND
COURT

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>PERSONNEL</u>						
10-602-1010 SALARIES		43,154	59,256	59,256	0	_____
10-602-1020 MEDICARE		638	877	877	0	_____
10-602-1025 TWC (SUI)		9	225	225	0	_____
10-602-1036 LIFE INSURANCE		105	140	140	0	_____
10-602-1037 WORKERS' COMP INSURANCE		94	129	129	0	_____
10-602-1040 TMRS RETIREMENT		6,359	8,808	8,808	0	_____
10-602-1070 SPECIAL ALLOWANCES		<u>877</u>	<u>1,200</u>	<u>1,200</u>	<u>0</u>	<u>_____</u>
TOTAL PERSONNEL		51,236	70,635	70,635	0	_____
<u>SUPPLIES</u>						
10-602-2020 OFFICE SUPPLIES		490	500	500	0	_____
10-602-2050 PRINTING & COPYING		<u>166</u>	<u>750</u>	<u>750</u>	<u>0</u>	<u>_____</u>
TOTAL SUPPLIES		656	1,250	1,250	0	_____
<u>SERVICES</u>						
10-602-3015 JUDGE/PROSECUTOR		11,700	15,600	15,600	0	_____
JUDGE	0	0.00		7,800.00		_____
PROSECUTOR	0	0.00		7,800.00		_____
10-602-3020 ASSOCIATION DUES & PUBS		75	150	150	0	_____
T.M.C.A.	0	0.00		150.00		_____
10-602-3030 TRAINING/EDUCATION		800	1,500	1,500	0	_____
	0	0.00		1,100.00		_____
TMCEC	0	0.00		0.00		_____
LEGISLATIVE UPDATE	0	0.00		0.00		_____
COURT CASE MANAGMENT	0	0.00		0.00		_____
REGIONAL CLERKS SEMINAR	0	0.00		0.00		_____
ANNUAL JUDGES	2	200.00		400.00		_____
10-602-3040 TRAVEL/MILEAGE/LODGING		565	2,000	2,000	0	_____
10-602-3050 LIABILITY INSURANCE		121	135	135	0	_____
10-602-3070 PROPERTY INSURANCE		70	78	78	0	_____
10-602-3075 BANK/CREDIT CARD FEES		<u>1,428</u>	<u>1,800</u>	<u>1,800</u>	<u>0</u>	<u>_____</u>
TOTAL SERVICES		14,758	21,263	21,263	0	_____
<u>CONTRACTUAL</u>						
10-602-4075 COMPUTER SOFTWARE/INCODE		5,098	5,202	5,202	0	_____
INCODE COURT CASE MGMT	0	0.00		2,455.00		_____
INCODE TICKET INTERFACE	0	0.00		1,363.00		_____
INCODE - GL/CASH	0	<u>0.00</u>		<u>1,384.00</u>		_____
TOTAL CONTRACTUAL		5,098	5,202	5,202	0	_____

10 -GENERAL FUND
COURT

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<hr/>						
<u>UTILITIES</u>						
10-602-7042 UTILITIES - PHONE/CELL/VOIP		2,241	2,400	2,400	0	<hr/>
AT&T	12	<u>200.00</u>	<hr/>	<u>2,400.00</u>	<hr/>	<hr/>
TOTAL UTILITIES		2,241	2,400	2,400	0	
<u>CAPITAL OUTLAY</u>						
<hr/>						
TOTAL COURT		73,989	100,750	100,750	0	

10 -GENERAL FUND
PUBLIC WORKS

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>PERSONNEL</u>						
10-603-1010 SALARIES		177,926	238,491	238,491	0	
10-603-1015 OVERTIME		4,869	9,500	9,500	0	
10-603-1020 MEDICARE		2,641	3,993	3,993	0	
10-603-1025 TWC (SUI)		43	900	900	0	
10-603-1030 HEALTH INSURANCE		23,288	32,400	32,400	0	
10-603-1031 HSA		128	178	178	0	
10-603-1033 DENTAL INSURANCE		1,088	1,535	1,535	0	
10-603-1035 VISION CARE INSURANCE		229	325	325	0	
10-603-1036 LIFE INSURANCE		404	562	562	0	
10-603-1037 WORKERS' COMP INSURANCE		3,865	5,317	5,317	0	
10-603-1040 TMRS RETIREMENT		26,467	40,124	40,124	0	
10-603-1070 SPECIAL ALLOWANCES		<u>5,366</u>	<u>7,650</u>	<u>7,650</u>	<u>0</u>	
TOTAL PERSONNEL		246,313	340,975	340,975	0	
<u>SUPPLIES</u>						
10-603-2020 OFFICE SUPPLIES		313	750	750	0	
10-603-2035 EMPLOYEE APPRECIATION		0	400	400	0	
PW/W EMPLOYEES	8	50.00		400.00		
10-603-2050 PRINTING & COPYING		210	175	175	0	
10-603-2060 MEDICAL EXAMS/SCREENINGS		100	200	200	0	
10-603-2070 JANITORIAL SUPPLIES		341	2,500	2,500	0	
10-603-2080 UNIFORMS		565	2,200	2,200	0	
10-603-2090 SMALL TOOLS		2,320	3,500	3,500	0	
10-603-2091 SAFETY GEAR		<u>2,660</u>	<u>1,500</u>	<u>1,500</u>	<u>0</u>	
TOTAL SUPPLIES		6,510	11,225	11,225	0	
<u>SERVICES</u>						
10-603-3012 PROFESSIONAL - ENGINEERING		0	4,000	4,000	0	
GENERAL	0	0.00		4,000.00		
10-603-3013 PROFESSIONAL SERVICES		17,306	26,800	26,800	0	
TREE SERVICE/MUNICIPAL PROPERTY	0	0.00		10,000.00		
LANDSCAPE MAINT @ CITY HALL	0	0.00		6,800.00		
LOCKHILL SELMA MEDIAN	0	0.00		10,000.00		
10-603-3014 PROF SERV - CH & MONUMENTS		5,969	7,500	7,500	0	
LANDSCAPING/LIGHTING	0	0.00		7,500.00		
10-603-3020 ASSOCIATION DUES & PUBS		150	300	300	0	
MS4	0	0.00		100.00		
GENERAL	0	0.00		200.00		
10-603-3030 TRAINING/EDUCATION		1,128	600	600	0	
10-603-3040 TRAVEL/MILEAGE/LODGING/PERDIEM		22	250	250	0	
10-603-3050 LIABILITY INSURANCE		4,398	4,900	4,900	0	
10-603-3060 UNIFORM SERVICE		2,443	2,000	2,000	0	
10-603-3070 PROPERTY INSURANCE		<u>2,423</u>	<u>2,700</u>	<u>2,700</u>	<u>0</u>	
TOTAL SERVICES		33,840	49,050	49,050	0	

10 -GENERAL FUND
PUBLIC WORKS

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>CONTRACTUAL</u>						
10-603-4075 COMPUTER SOFTWARE		650	1,000	1,000	0	
PAVER	0	<u>0.00</u>		<u>1,000.00</u>		
TOTAL CONTRACTUAL		650	1,000	1,000	0	
<u>MAINTENANCE</u>						
10-603-5005 EQUIPMENT LEASES		0	2,500	2,500	0	
10-603-5010 EQUIPMENT MAINT & REPAIR		11,366	12,000	12,000	0	
10-603-5020 VEHICLE MAINTENANCE		6,225	6,431	6,431	0	
10-603-5030 BUILDING MAINTENANCE		5,531	4,500	7,000	2,500	
SECURITY SYSTEM	0	0.00		1,000.00		
JANITORIAL SUPPLIES-MATS	0	0.00		1,000.00		
VARIOUS	0	0.00		2,500.00		
AMEND #1 - ADD'L REP/MAINT	0	<u>0.00</u>		<u>2,500.00</u>		
10-603-5060 VEHICLE & EQPT FUELS		10,724	10,000	15,000	5,000	
ORIGINAL	0	0.00		10,000.00		
AMEND #1 - ADD'L FUEL \$	0	<u>0.00</u>		<u>5,000.00</u>		
TOTAL MAINTENANCE		33,846	35,431	42,931	7,500	
<u>DEPT MATERIALS-SERVICES</u>						
10-603-6011 CHEMICALS		562	500	500	0	
10-603-6080 STREET MAINTENANCE		10,825	25,000	25,000	0	
MAINTENANCE	0	0.00		25,000.00		
10-603-6081 SIGN MAINTENANCE		899	3,000	3,000	0	
GENERAL SIGN MAINTENANCE	0	0.00		1,000.00		
BARRICADES	0	0.00		2,000.00		
10-603-6083 DRAINAGE MAINT		0	300	300	0	
10-603-6084 PAVILION/PLAY/PATH MAINT		1,185	2,000	2,000	0	
GENERAL MAINTENANCE	0	0.00		2,000.00		
10-603-6086 EAGLE SCOUT PROJECTS		<u>0</u>	<u>750</u>	<u>750</u>	<u>0</u>	
TOTAL DEPT MATERIALS-SERVICES		13,470	31,550	31,550	0	
<u>UTILITIES</u>						
10-603-7040 UTILITIES - ELECTRIC		29,373	39,500	39,500	0	
10-603-7041 UTILITIES - GAS		238	500	500	0	
10-603-7042 UTILITIES - PHONE		477	1,000	1,000	0	
10-603-7044 UTILITIES - WATER		10,781	20,000	20,000	0	
10-603-7045 STREET LIGHTS		19,946	28,000	28,000	0	
10-603-7046 UTILITIES - SAWS		<u>2,602</u>	<u>6,000</u>	<u>6,000</u>	<u>0</u>	
TOTAL UTILITIES		63,417	95,000	95,000	0	

10 -GENERAL FUND
PUBLIC WORKS

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>CAPITAL OUTLAY</u>						
10-603-8015 NON-CAPITAL-COMPUTER		29	400	400	0	
COMPUTER/MONITOR	1	400.00		400.00		
10-603-8020 NON-CAPITAL-MAINT EQPT		0	1,000	1,000	0	
REPLACEMENT WEED EATERS	0	<u>0.00</u>		<u>1,000.00</u>		
TOTAL CAPITAL OUTLAY		29	1,400	1,400	0	
<u>INTERFUND TRANSFERS</u>						
10-603-9010 TRF TO CAPITAL REPLACEMENT		0	56,858	56,858	0	
FUTURE EQUIPMENT REPLACEMENT	0	<u>0.00</u>		<u>56,858.00</u>		
TOTAL INTERFUND TRANSFERS		0	56,858	56,858	0	
TOTAL PUBLIC WORKS		398,076	622,489	629,989	7,500	

10 -GENERAL FUND
FIRE DEPARTMENT

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>PERSONNEL</u>						
10-604-1010 SALARIES		851,090	1,220,000	1,220,000	0	_____
10-604-1015 OVERTIME		61,581	40,000	40,000	0	_____
10-604-1020 MEDICARE		13,110	17,760	17,760	0	_____
10-604-1025 TWC (SUI)		196	5,175	5,175	0	_____
FULL TIME	17	225.00		3,825.00		_____
PART TIME	6	225.00		1,350.00		_____
10-604-1030 HEALTH INSURANCE		85,050	137,700	137,700	0	_____
10-604-1031 HSA		392	755	755	0	_____
10-604-1033 DENTAL INSURANCE		4,043	6,768	6,768	0	_____
10-604-1035 VISION CARE INSURANCE		867	1,405	1,405	0	_____
10-604-1036 LIFE INSURANCE		1,603	2,387	2,387	0	_____
10-604-1037 WORKERS' COMP INSURANCE		29,142	40,235	40,235	0	_____
10-604-1040 TMRS RETIREMENT		126,670	187,968	187,968	0	_____
10-604-1070 SPECIAL ALLOWANCES		<u>18,249</u>	<u>30,400</u>	<u>30,400</u>	<u>0</u>	<u>_____</u>
TOTAL PERSONNEL		1,191,992	1,690,553	1,690,553	0	_____
<u>SUPPLIES</u>						
10-604-2020 OFFICE SUPPLIES		1,065	1,200	1,200	0	_____
10-604-2035 EMPLOYEE APPRECIATION		94	765	765	0	_____
17 FF	17	45.00		765.00		_____
10-604-2060 MEDICAL EXAMS/SCREENINGS		1,151	1,000	1,000	0	_____
DRUG TESTING	0	0.00		200.00		_____
HEALTH SCREENING	0	0.00		400.00		_____
IMMUNIZATIONS	0	0.00		250.00		_____
FIRE FIGHTER CANDIDATE TESTING	0	0.00		150.00		_____
10-604-2070 JANITORIAL SUPPLIES		3,009	3,000	3,000	0	_____
10-604-2080 UNIFORMS & ACCESSORIES		4,886	8,500	8,500	0	_____
UNIFORMS - (17) FIRE FIGHTERS	0	<u>0.00</u>		<u>8,500.00</u>		<u>_____</u>
TOTAL SUPPLIES		10,205	14,465	14,465	0	_____
<u>SERVICES</u>						
10-604-3017 PROFESSIONAL - MEDICAL DIRECTO		4,050	5,400	5,400	0	_____
MEDICAL DIRECTOR	12	400.00		4,800.00		_____
OTHER PROF. SERV.	0	0.00		200.00		_____
EMERGENCY MANAGEMENT PLAN	0	0.00		400.00		_____
10-604-3020 ASSOCIATION DUES & PUBS		7,449	8,420	8,420	0	_____
TCFP DUES & CERT FEES	0	0.00		4,045.00		_____
STRAC DUES	0	0.00		200.00		_____
ICC CODE BOOK UPDATE	0	0.00		200.00		_____
NATIONAL FIRE CODE UPDATE	0	0.00		1,300.00		_____
TX AMBULANCE ASSOC.	0	0.00		250.00		_____
TDSHS RECERT FEES & CE	0	0.00		1,150.00		_____
NFPA MEMBERSHIP	0	0.00		150.00		_____
ALAMO AREA FIRE CHIEFS	0	0.00		25.00		_____
TX FIRE CHIEFS/BEST PRACTICES	0	0.00		500.00		_____
UT/UNIV. HOSP INF CTR	0	0.00		600.00		_____
10-604-3030 TRAINING/EDUCATION		7,126	7,000	11,000	4,000	_____

10 -GENERAL FUND
FIRE DEPARTMENT

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
CE SOLUTIONS - EMS	0	0.00		2,000.00		
CE - FIRE FIGHTERS	0	0.00		2,500.00		
FIRERMS & EPCR TESTING	0	0.00		2,500.00		
AMEND #1 - ADD'L TRAINING	0	0.00		4,000.00		
10-604-3040 TRAVEL/MILEAGE/LODGING/PERDIEM		911	4,000	4,000	0	
TRAVEL-MILEAGE-LODGING	0	0.00		3,500.00		
FOOD FOR TRAINING/MEETINGS	0	0.00		500.00		
10-604-3050 LIABILITY INSURANCE		24,683	27,500	27,500	0	
10-604-3070 PROPERTY INSURANCE		15,977	17,800	17,800	0	
10-604-3080 SPECIAL SERVICES		13,964	13,000	13,000	0	
EMERGICON	12	1,000.00		12,000.00		
DELINQUENT COLLECTIONS	0	0.00		1,000.00		
10-604-3090 COMMUNICATIONS SERVICES		5,212	6,108	6,108	0	
DATA CARDS-MDTS	12	264.00		3,168.00		
PHONE SERVICE	0	0.00		2,700.00		
MDT SERVICE	0	0.00		240.00		
TOTAL SERVICES		79,371	89,228	93,228	4,000	
<u>CONTRACTUAL</u>						
10-604-4045 RADIO ACCESS FEES - COSA		4,266	5,800	5,800	0	
COSA/HARRIS RADIO	0	0.00		5,800.00		
10-604-4075 COMPUTER SOFTWARE/MAINTENANCE		978	0	0	0	
TOTAL CONTRACTUAL		5,244	5,800	5,800	0	
<u>MAINTENANCE</u>						
10-604-5010 EQUIPMENT MAINT & REPAIR		3,888	5,000	5,000	0	
FIRE EQUIPMENT	0	0.00		3,000.00		
EMS	0	0.00		1,000.00		
VARIOUS EQUIPMENT	0	0.00		1,000.00		
10-604-5020 VEHICLE MAINTENANCE		38,094	18,100	41,600	23,500	
FIRE ENGINES	2	4,500.00		9,000.00		
EMS UNITS	2	2,300.00		4,600.00		
BRUSH, SUPPORT, CHIEF TRUCKS	3	1,500.00		4,500.00		
AMEND #1 - ADD'L REP/MAINT	0	0.00		23,500.00		
10-604-5030 BUILDING MAINTENANCE		2,703	6,350	6,350	0	
FIRE STATION	0	0.00		5,250.00		
LIVING QUARTERS	0	0.00		1,100.00		
10-604-5060 VEHICLE & EQPT FUELS		9,197	15,000	15,000	0	
TOTAL MAINTENANCE		53,881	44,450	67,950	23,500	
<u>DEPT MATERIALS-SERVICES</u>						
10-604-6015 ELECTRONIC EQPT MAINT		4,496	6,500	6,500	0	
STRAC TABLET EPCR USER FEES	2	800.00		1,600.00		
RADIO TOWER MAINTENANCE	0	0.00		300.00		
MDT MAINTENANCE	0	0.00		1,500.00		
ZOLL CARDIAC MONITOR CALB	2	500.00		1,000.00		
GAS MONITORING	0	0.00		400.00		
MISC VARIOUS EQUIPMENT	0	0.00		1,700.00		
10-604-6030 INVESTIGATIVE SUPPLIES/PROCESS		282	750	750	0	
10-604-6040 EMS SUPPLIES		17,984	27,940	27,940	0	

10 -GENERAL FUND
FIRE DEPARTMENT

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
EMS OXYGEN	12	120.00		1,440.00		
DISPOSABLE MEDICAL SUPPLIES	0	0.00		15,000.00		
MEDICATIONS	0	0.00		10,000.00		
BIO HAZARD WASTE DISPOSAL	0	0.00		1,500.00		
10-604-6045 FIRE FIGHTING EQPT SUPPLIES		3,450	10,000	10,000	0	
FIRE HOSE REPLACEMENT	1	3,000.00		3,000.00		
SMALL EQUIPMENT REPLACEMENT	1	2,000.00		2,000.00		
FIRE NOZZLE REPLACEMENT	1	2,000.00		2,000.00		
CLASS A & B FOAM	0	0.00		1,000.00		
VARIOUS SUPPLIES	0	0.00		2,000.00		
10-604-6060 PPE MAINTENANCE		15,540	15,750	15,750	0	
GEAR REPLACEMENT	5	2,700.00		13,500.00		
REPAIRS	0	0.00		1,000.00		
AIR QUALITY TESTING	0	0.00		500.00		
MISC. PPE	0	0.00		750.00		
TOTAL DEPT MATERIALS-SERVICES		41,752	60,940	60,940	0	
<u>UTILITIES</u>						
10-604-7044 UTILITIES - WATER		1,653	2,000	2,000	0	
TOTAL UTILITIES		1,653	2,000	2,000	0	
<u>CAPITAL OUTLAY</u>						
10-604-8015 NON-CAPITAL-COMPUTER EQUIPMEN		0	400	400	0	
COMPUTER/MONITOR	0	0.00		400.00		
10-604-8023 NON CAPITAL - FITNESS EQPT		2,999	3,000	3,000	0	
TOTAL CAPITAL OUTLAY		2,999	3,400	3,400	0	
<u>INTERFUND TRANSFERS</u>						
10-604-9000 GRANT EXPENDITURES		23,084	5,000	31,112	26,112	
TEXAS FOREST SERVICE	0	0.00		5,000.00		
AMEND #1 - WILDLAND PPE	0	0.00		19,663.00		
AMEND #1 - STRAC TRAUMA GRANT	0	0.00		6,449.00		
10-604-9010 TRF TO CAPITAL REPLACEMENT		0	220,075	220,075	0	
TOTAL INTERFUND TRANSFERS		23,084	225,075	251,187	26,112	
TOTAL FIRE DEPARTMENT		1,410,182	2,135,911	2,189,523	53,612	

10 -GENERAL FUND
POLICE DEPARTMENT

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>PERSONNEL</u>						
10-605-1010 SALARIES		882,794	1,355,493	1,355,493	0	
10-605-1015 OVERTIME		32,577	32,500	32,500	0	
10-605-1017 INCENTIVE AGREEMENTS		3,300	0	0	0	
10-605-1020 MEDICARE		13,496	20,747	20,747	0	
10-605-1025 TWC (SUI)		152	4,275	4,275	0	
10-605-1030 HEALTH INSURANCE		98,550	145,800	145,800	0	
10-605-1031 HSA		437	755	755	0	
10-605-1033 DENTAL INSURANCE		4,758	7,160	7,160	0	
10-605-1035 VISION CARE INSURANCE		1,009	1,487	1,487	0	
10-605-1036 LIFE INSURANCE		1,732	2,668	2,668	0	
10-605-1037 WORKERS' COMP INSURANCE		25,003	38,102	38,102	0	
10-605-1040 TMRS RETIREMENT		135,934	208,467	208,467	0	
10-605-1070 SPECIAL ALLOWANCES		<u>26,802</u>	<u>42,800</u>	<u>42,800</u>	<u>0</u>	
TOTAL PERSONNEL		1,226,543	1,860,254	1,860,254	0	
<u>SUPPLIES</u>						
10-605-2020 OFFICE SUPPLIES		1,055	3,000	3,000	0	
10-605-2035 EMPLOYEE APPRECIATION		118	855	855	0	
19 FTE	19	45.00		855.00		
10-605-2050 PRINTING & COPYING		437	1,300	1,300	0	
FORMS, MIRANDA, LEGISLATIVE	0	0.00		1,300.00		
10-605-2060 MEDICAL/SCREENING/TESTING/BACK		775	1,000	1,000	0	
PSYCHOLOGICAL EVALUATIONS	0	0.00		400.00		
DRUG SCREEN-PHYSICALS	0	0.00		200.00		
POLYGRAPS	0	0.00		400.00		
10-605-2070 JANITORIAL/BUILDING SUPPLIES		88	500	500	0	
10-605-2080 UNIFORMS & ACCESSORIES		13,873	25,000	25,000	0	
UNIFORMS	0	0.00		17,000.00		
8- BULLET PROOF VESTS	0	<u>0.00</u>		<u>8,000.00</u>		
TOTAL SUPPLIES		16,345	31,655	31,655	0	
<u>SERVICES</u>						
10-605-3020 ASSOCIATION DUES & PUBS		1,125	3,180	3,180	0	
NATIONAL ASSN. OF POLICE CHIEF	0	0.00		60.00		
TX POLICE CHIEF ASSN. - CAPT	0	0.00		50.00		
TEXAS POLICE ASSOCIATION	0	0.00		30.00		
CRIMINAL LAW & TRAFFIC MANUALS	0	0.00		1,200.00		
TX POLICE CHIEF ASSN - CHIEF	0	0.00		350.00		
NOTARY PUBLIC - RENEWAL	0	0.00		130.00		
TX BEST PRACTICE MBRSH/UPDATE	0	0.00		1,000.00		
PERF	0	0.00		360.00		
	0	0.00		0.00		
10-605-3030 TRAINING/EDUCATION		1,422	3,000	3,000	0	
	0	0.00		3,000.00		
FIREARMS TRAINING 22 OFFICERS	0	0.00		0.00		
~ 20 VARIOUS TRAINING CLASES	0	0.00		0.00		
10-605-3040 TRAVEL/MILEAGE/LODGING/PERDIEM		2,348	5,000	5,000	0	

10 -GENERAL FUND
POLICE DEPARTMENT

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
10-605-3050 LIABILITY INSURANCE		21,183	23,600	23,600	0	
10-605-3060 UNIFORM MAINTENANCE		2,605	6,000	6,000	0	
21 OFFICERS AT ~\$350 EA	0	0.00		6,000.00		
10-605-3071 PROPERTY INSURANCE		10,142	11,300	11,300	0	
10-605-3072 ANIMAL CONTROL SERVICES		9,279	12,500	12,500	0	
DEZAVALA SHAVANO VET CLINIC	12	1,000.00		12,000.00		
ANIMAL CONTROL EQUIPMENT	0	0.00		500.00		
10-605-3087 CITIZENS COMMUNICATION/ED		0	600	600	0	
10-605-3090 COMMUNICATIONS SERVICES		5,846	9,400	9,400	0	
CONNECTIVITY - ROUTERS	0	0.00		4,700.00		
CONNECTIVITY - TICKET WRITERS	0	0.00		3,300.00		
MOBILE HOTSPOTS	0	0.00		1,400.00		
TOTAL SERVICES		53,949	74,580	74,580	0	
<u>CONTRACTUAL</u>						
10-605-4045 CONTRACT/RADIO FEES COSA		5,670	8,000	8,000	0	
10-605-4075 COMPUTER SOFTWARE/INCODE		19,668	19,780	19,780	0	
INCODE - TDEX INTERFACE	0	0.00		718.00		
INCODE - CALLS FOR SERVICE	0	0.00		820.00		
INCODE - PUBLIC SAFETY RECORDS	0	0.00		8,732.00		
INCODE - CASE MANAGEMENT	0	0.00		1,698.00		
INCODE - PERSONNEL	0	0.00		759.00		
INCODE - PROPERTY ROOM	0	0.00		1,213.00		
INCODE - BRAZOS TECHNOLOGY	0	0.00		2,857.00		
LEADS ONLINE	0	0.00		1,758.00		
PRODUCTIVITY (TCLEDDS)	0	0.00		500.00		
ACCURINT (LEXIS-NEXIS)	0	0.00		725.00		
TOTAL CONTRACTUAL		25,338	27,780	27,780	0	
<u>MAINTENANCE</u>						
10-605-5005 EQUIPMENT LEASES		1,346	2,000	2,000	0	
MONTHLY COPY FEES - PER	0	0.00		2,000.00		
10-605-5010 EQUIPMENT MAINT & REPAIR		1,069	2,000	2,000	0	
10-605-5015 ELECTRONIC EQPT MAINT		379	2,350	2,350	0	
MIDWEST RADAR-CERTIFICATION	0	0.00		350.00		
DAILY WELLS - RADIO REPAIRS	0	0.00		2,000.00		
10-605-5020 VEHICLE MAINTENANCE		24,076	28,000	33,000	5,000	
ORIGINAL	0	0.00		28,000.00		
AMEND #1 - ADD'L REP/MAINT	0	0.00		5,000.00		
10-605-5030 BUILDING MAINTENANCE		574	3,000	3,000	0	
MISC BUILDING MAINTENANCE	0	0.00		3,000.00		
10-605-5060 VEHICLE & EQPT FUELS		32,897	46,000	46,000	0	
TOTAL MAINTENANCE		60,340	83,350	88,350	5,000	

10 -GENERAL FUND
POLICE DEPARTMENT

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>DEPT MATERIALS-SERVICES</u>						
10-605-6030 INVESTIGATIVE SUPPLIES		884	5,000	5,000	0	
10-605-6032 POLICE SAFETY SUPPLIES		373	3,000	3,000	0	
FLARES	0	0.00		500.00		
SABA	0	0.00		1,700.00		
GLOVES, TRAFFIC CONES, MISC.	0	0.00		800.00		
10-605-6035 FIREARMS EQUIPMENT/SUPPLIES		1,975	8,800	8,800	0	
AMMUNITION	0	0.00		6,300.00		
TARGETS/SHOOTING PADS	0	0.00		2,000.00		
CLEANING SUPPLIES	0	0.00		500.00		
TOTAL DEPT MATERIALS-SERVICES		3,233	16,800	16,800	0	
<u>UTILITIES</u>						
10-605-7042 UTILITES- PHONE		3,073	5,100	5,100	0	
CELL PHONES	0	0.00		2,500.00		
AT&T DISPATCH LINE	0	0.00		1,500.00		
WAVE APP	0	0.00		1,100.00		
TOTAL UTILITIES		3,073	5,100	5,100	0	
<u>CAPITAL OUTLAY</u>						
10-605-8015 NON-CAPITAL-COMPUTER EQUIP.		129	400	400	0	
COMPUTER/MONITOR & EQUIP	1	400.00		400.00		
TOTAL CAPITAL OUTLAY		129	400	400	0	
<u>INTERFUND TRANSFERS</u>						
10-605-9000 GRANT EXPENDITURES		32,360	0	32,360	32,360	
AMEND #1 - BALLISTIC SHIELDS	0	0.00		32,360.00		
TOTAL INTERFUND TRANSFERS		32,360	0	32,360	32,360	
TOTAL POLICE DEPARTMENT		1,421,309	2,099,919	2,137,279	37,360	

10 -GENERAL FUND
DEVELOPMENT SERVICES

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
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<u>SUPPLIES</u>					
10-607-2020 OFFICE SUPPLIES	185	125	125	0	
10-607-2050 PRINTING & COPYING	<u>198</u>	<u>300</u>	<u>300</u>	<u>0</u>	
TOTAL SUPPLIES	383	425	425	0	
<u>SERVICES</u>					
10-607-3012 PROF -ENGINEERING REVIEW	0	2,000	2,000	0	
10-607-3015 PROF -BLDG INSPECTION SERVICE	61,475	80,000	80,000	0	
10-607-3016 PROF -HEALTH INSPECTOR	1,860	2,800	2,800	0	
10-607-3017 PROF -SANITARY INSPECTION SERV	<u>3,550</u>	<u>4,000</u>	<u>4,000</u>	<u>0</u>	
TOTAL SERVICES	66,885	88,800	88,800	0	
<u>CONTRACTUAL</u>					
10-607-4075 COMPUTER SOFTWARE/MAINTENANCE	3,375	3,375	3,375	0	
DIGITAL PERMITTING 0	0.00		6,000.00		
LESS ALLOC TO TREE FUND 35(<u>7.50)</u>		<u>(2,625.00)</u>		
TOTAL CONTRACTUAL	3,375	3,375	3,375	0	
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TOTAL DEVELOPMENT SERVICES	70,643	92,600	92,600	0	
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TOTAL EXPENDITURES	4,219,812 =====	6,212,420 =====	6,346,780 =====	134,360 =====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	1,356,769 =====	0 =====	0 =====	0 =====	=====

20 -WATER FUND

REVENUES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
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NON-DEPARTMENTAL						
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<u>WATER SALES</u>						
20-599-5015 WATER CONSUMPTION		464,388	656,000	664,440	8,440	
ORIGINAL	0	0.00		656,000.00		
AMEND #1 - ADD'L CAPACITY	0	0.00		8,440.00		
20-599-5016 LATE CHARGES		9,631	8,000	8,000	0	
20-599-5018 DEBT SERVICE		142,209	189,900	189,900	0	
20-599-5019 WATER SERVICE FEE		49,409	64,000	64,000	0	
20-599-5036 EAA PASS THRU CHARGE		61,279	85,700	85,700	0	
20-599-5045 METER UPGRADE FEE		605	0	0	0	
TOTAL WATER SALES		727,520	1,003,600	1,012,040	(8,440)	
 <u>MISC./GRANTS/INTEREST</u>						
20-599-7000 INTEREST INCOME		34,573	1,100	1,100	0	
20-599-7011 OTHER INCOME		155	0	0	0	
20-599-7012 LEASE OF WATER RIGHTS		11,750	23,000	23,000	0	
LEASE FOR 100 ACRE FT	0	0.00		15,000.00		
DENTIST LEASE	0	0.00		8,000.00		
20-599-7024 BEXAR COUNTY ILA - ARPA		0	0	225,000	225,000	
AMEND #1 - BEXAR CO ARPA ILA	0	0.00		225,000.00		
20-599-7060 CC SERVICE FEES		5,871	6,000	6,000	0	
20-599-7075 SITE/TOWER LEASE REVENUE		18,243	24,424	24,424	0	
T-MOBILE	0	0.00		24,424.00		
20-599-7090 SALE OF FIXED ASSETS		5,426	0	5,000	5,000	
AMEND #1 - SALE OF SCRAP METAL	0	0.00		5,000.00		
TOTAL MISC./GRANTS/INTEREST		76,018	54,524	284,524	(230,000)	
 <u>TRANSFERS IN</u>						
20-599-8072 TRF IN-CAPITAL REPLACEMENT		17,000	17,000	17,000	0	
SHAVANO - PUMP STA REPL PUMPS	0	0.00		17,000.00		
TOTAL TRANSFERS IN		17,000	17,000	17,000	0	
TOTAL NON-DEPARTMENTAL		820,539	1,075,124	1,313,564	238,440	
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TOTAL REVENUES		820,539	1,075,124	1,313,564	238,440	
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20 -WATER FUND
WATER DEPARTMENT

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>PERSONNEL</u>						
20-606-1010 SALARIES		174,210	238,000	238,000	0	
20-606-1015 OVERTIME		9,215	15,000	15,000	0	
20-606-1020 MEDICARE		2,705	3,673	3,673	0	
20-606-1025 TWC (SUI)		36	900	900	0	
20-606-1030 HEALTH INSURANCE		23,963	32,400	32,400	0	
20-606-1031 HSA		98	133	133	0	
20-606-1033 DENTAL INSURANCE		1,117	1,480	1,480	0	
20-606-1035 VISION CARE INSURANCE		248	330	330	0	
20-606-1036 LIFE INSURANCE		415	562	562	0	
20-606-1037 WORKERS' COMP INSURANCE		4,195	5,830	5,830	0	
20-606-1040 TMRS RETIREMENT		27,718	36,299	36,299	0	
20-606-1070 SPECIAL ALLOWANCES		<u>8,446</u>	<u>13,000</u>	<u>13,000</u>	<u>0</u>	
TOTAL PERSONNEL		252,367	347,607	347,607	0	
<u>SUPPLIES</u>						
20-606-2020 OFFICE SUPPLIES		220	1,200	1,200	0	
20-606-2030 POSTAGE		3,093	3,895	3,895	0	
POSTAGE	12	300.00		3,600.00		
ANNUAL BULK MAIL PERMIT #1024	0	0.00		295.00		
20-606-2035 EMPLOYEE APPRECIATION		83	370	370	0	
20-606-2050 PRINTING & COPYING		899	600	600	0	
20-606-2060 MED EXAMS/SCREENING/TESTING		0	100	100	0	
20-606-2070 JANITORIAL SUPPLIES		0	100	100	0	
20-606-2075 BANK/CREDITCARD FEES		7,878	8,500	8,500	0	
ELAVON - 2 ACCOUNTS	0	0.00		8,500.00		
20-606-2080 UNIFORMS		628	1,600	1,600	0	
BOOTS - ANNUAL ALLOWANCE	4	200.00		800.00		
RAINWARE/ WINTER COATS/HATS	0	0.00		400.00		
OTHER	0	0.00		400.00		
20-606-2090 SMALL TOOLS		3,725	3,000	3,000	0	
20-606-2091 SAFETY SUPPLIES/EQUIPMENT		<u>331</u>	<u>1,400</u>	<u>1,400</u>	<u>0</u>	
TOTAL SUPPLIES		16,857	20,765	20,765	0	
<u>SERVICES</u>						
20-606-3012 ENGINEERING SERVICES		1,080	10,000	10,000	0	
BASIC MISC SERVICES	0	0.00		5,000.00		
NM MILITARY	0	0.00		5,000.00		
20-606-3013 PROFESSIONAL SERVICES		0	2,000	2,000	0	
WATER BILL PRINT-OUTSOURCE	0	0.00		2,000.00		
20-606-3020 ASSOCIATION DUES & PUBS		1,923	2,115	2,115	0	
TWUA	0	0.00		360.00		
S.A.R.A. ANNUAL FEE	0	0.00		200.00		
S.A.R.A DUES - SEPARATE	0	0.00		200.00		
REG WTR RES DEV (RWRD) DUES	0	0.00		300.00		
AWWA - AMER WTR WKS ASSN	0	0.00		100.00		
TRWA - TX RURAL WATER ASSN	0	0.00		325.00		
WATER LICENSE RENEWALS	5	111.00		555.00		

20 -WATER FUND
WATER DEPARTMENT

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
TX MUNI UTILITIES ASSN	0	0.00		75.00		
20-606-3030 TRAINING/EDUCATION	(55)	3,750	3,750	0	
20-606-3040 TRAVEL/MILEAGE/LODGING/PERDIEM		405	1,000	1,000	0	
20-606-3050 INSURANCE - LIABILITY		4,578	5,100	5,100	0	
20-606-3060 UNIFORM SERVICES		2,251	3,000	3,000	0	
20-606-3070 INSURANCE - PROPERTY		2,334	2,600	2,600	0	
20-606-3075 CONSERV. ED./REBATES		0	100	100	0	
20-606-3080 SPECIAL SERVICES		455	2,300	2,300	0	
SA HAZARDOUS MAT'L PERMITS	0	0.00		300.00		
ONE CALL LOCATES/PAINT	0	0.00		2,000.00		
20-606-3082 WATER ANALYSIS FEES		4,255	7,000	7,000	0	
WATER ANALYSIS FEES	0	0.00		2,145.00		
TCEQ ANNUAL WATER TESTING FEE	0	0.00		3,000.00		
DSHS CENTRAL LAB - TCEQ & PCS	0	0.00		1,805.00		
TIER II REPORT FEES - ANNUAL	0	0.00		50.00		
20-606-3090 COMMUNICATIONS SERVICES		477	0	0	0	
TOTAL SERVICES		17,702	38,965	38,965	0	
CONTRACTUAL						
20-606-4075 COMPUTER SOFTWARE/INCODE		9,252	12,130	12,130	0	
INCODE-UTILITYSOFTWARE	0	0.00		3,419.00		
INCODE-BILLPAY WEB HOST	0	0.00		1,200.00		
INCODE-BILL PAY ONLINE	0	0.00		336.00		
BEACON SERVICE AGREEMENT	0	0.00		900.00		
BEACON METER FEE	0	0.00		6,000.00		
SCADA ANTIVIRUS - 2 COMPUTERS	0	0.00		75.00		
SOFTWARE LICENSE	1	200.00		200.00		
20-606-4085 EAA -WATER MANAGEMENT FEES		60,376	84,084	84,084	0	
MONTHLY EAA FEES	1,001	40.00		40,040.00		
MONTHLY HABITAT FEE	1,001	44.00		44,044.00		
20-606-4099 WATER RIGHTS/LEASE PAYMENTS		8,440	0	8,440	8,440	
AMEND #1 - ADD'L CAPACITY	0	0.00		8,440.00		
TOTAL CONTRACTUAL		78,068	96,214	104,654	8,440	
MAINTENANCE						
20-606-5005 EQUIPMENT LEASES		1,666	5,000	5,000	0	
20-606-5010 EQUIPMENT MAINT & REPAIR		6,250	7,000	7,000	0	
20-606-5015 ELECTRONIC EQPT MAINTENANCE		0	500	500	0	
20-606-5020 VEHICLE MAINTENANCE		489	3,000	3,000	0	
20-606-5030 BUILDING MAINTENANCE		32	2,500	2,500	0	
GENERAL	0	0.00		2,500.00		
20-606-5060 VEHICLE & EQPT FUELS		7,371	6,500	6,500	0	
TOTAL MAINTENANCE		15,808	24,500	24,500	0	

20 -WATER FUND
WATER DEPARTMENT

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>DEPT MATERIALS-SERVICES</u>						
20-606-6011 CHEMICALS		3,271	9,000	9,000	0	
20-606-6050 WATER METERS & BOXES		2,216	2,000	2,000	0	
METER BOX REPLACEMENT	0	0.00		2,000.00		
20-606-6055 FIRE HYDRANTS & VALVES		10,313	10,000	10,000	0	
HYDRANTS AND VALVES	0	0.00		10,000.00		
20-606-6060 HUEBNER STORAGE TANK		2,269	5,000	5,000	0	
GENERAL	0	0.00		5,000.00		
20-606-6061 WELL SITE #1		251	8,750	8,750	0	
WELL SITE	0	0.00		6,750.00		
ELEVATED STORAGE TANK	0	0.00		2,000.00		
20-606-6062 WELL SITE #2-EAA MONITORED		0	500	500	0	
20-606-6064 WELL SITE #4-NOT OPERATION		0	1,000	1,000	0	
20-606-6065 WELL SITE #5-EDWARDS BLENDING		3,677	1,000	1,000	0	
20-606-6066 WELL SITE #6-MUNI TRACT		688	8,500	8,500	0	
20-606-6067 WELL SITE #7		991	4,000	4,000	0	
GENERAL	0	0.00		4,000.00		
20-606-6068 WELL SITE #8		1,756	4,000	4,000	0	
GENERAL	0	0.00		4,000.00		
20-606-6069 WELL SITE #9-TRINITY		0	500	500	0	
20-606-6070 SCADA SYSTEM MAINTENANCE		3,557	5,000	5,000	0	
ANNUAL MAINTENANCE CONTRACT	0	0.00		3,000.00		
	0	0.00		2,000.00		
20-606-6071 SHAVANO DRIVE PUMP STATION		0	2,000	2,000	0	
20-606-6072 WATER SYSTEM MAINTENANCE		28,518	30,000	30,000	0	
USUAL & CUSTOMARY	0	0.00		30,000.00		
20-606-6080 STREET MAINT SUPPLIES		<u>3,745</u>	<u>4,000</u>	<u>4,000</u>	<u>0</u>	
TOTAL DEPT MATERIALS-SERVICES		61,251	95,250	95,250	0	
<u>UTILITIES</u>						
20-606-7040 UTILITIES - ELECTRIC		47,114	74,700	74,700	0	
20-606-7042 UTILITIES - PHONE/CELL		0	1,350	1,350	0	
20-606-7044 UTILITIES - WATER		<u>366</u>	<u>400</u>	<u>400</u>	<u>0</u>	
TOTAL UTILITIES		47,480	76,450	76,450	0	
<u>CAPITAL OUTLAY</u>						
20-606-8015 NON-CAPITAL - COMPUTERS		95	700	700	0	
20-606-8020 NON-CAPITAL MAINTENANCE EQUIP		4,191	2,320	7,320	5,000	
RESPIRATORS (MASK-CARTRIDGE)	1	320.00		320.00		
CHLORINE GAS MONITOR	1	1,000.00		1,000.00		
AIRPACKS	0	0.00		1,000.00		
AMEND #1 - HYDR CHAIN SAW	0	0.00		5,000.00		
20-606-8080 WATER SYSTEM IMPROVEMENTS		252,967	37,647	262,647	225,000	
REPL SPIDERS IN CUL DE SACS	0	0.00		37,647.00		
AMEND #1 - BEXAR CO ARPA ILA	0	0.00		225,000.00		
20-606-8087 WATER METER REPLACEMENT		1,020	3,000	3,000	0	
METERS/ENDPOINTS	0	0.00		3,000.00		
20-606-8093 CAPITAL - SHAV DR PUMP STA		27,843	30,000	30,000	0	
2 PUMPS REPL	0	<u>0.00</u>		<u>30,000.00</u>		
TOTAL CAPITAL OUTLAY		286,116	73,667	303,667	230,000	

20 -WATER FUND
WATER DEPARTMENT

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<hr/>						
<u>INTERFUND TRANSFERS</u>						
20-606-9010 TRF TO GENERAL FUND		0	22,050	22,050	0	<hr/>
20-606-9020 TRF TO CAPITAL REP. FUND 72		0	66,484	66,484	0	<hr/>
INFRASTRUCTURE	0	0.00		30,750.00		
VEHICLES/EQUIPMENT	0	0.00		25,734.00		
METER REPLACEMENT	0	<u>0.00</u>		<u>10,000.00</u>		<hr/>
TOTAL INTERFUND TRANSFERS		0	<u>88,534</u>	88,534	0	
<hr/>						
TOTAL WATER DEPARTMENT		775,649	861,952	1,100,392	238,440	

20 -WATER FUND
DEBT SERVICE

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<hr/>					
<u>CAPITAL OUTLAY</u>					
20-607-8016 2017 GO REFUNDING (2009) PRINC	70,000	70,000	70,000	0	<hr/>
20-607-8017 2017 GO REFUNDING (2009) INTER	31,450	62,200	62,200	0	<hr/>
20-607-8030 BOND AGENT FEES	200	400	400	0	<hr/>
20-607-8056 2018 GO REFUNDING (2009) PRIN	47,265	47,265	47,265	0	<hr/>
20-607-8057 2018 GO REFUNDING (2009) INT	2,501	4,367	4,367	0	<hr/>
20-607-8060 SIB LOAN - PRINCIPAL	0	28,940	28,940	0	<hr/>
SIB LOAN, ONE HALF PMT 0	<u>0.00</u>		<u>28,940.00</u>		<hr/>
TOTAL CAPITAL OUTLAY	151,416	213,172	213,172	0	
<hr/>					
TOTAL DEBT SERVICE	151,416	213,172	213,172	0	
<hr/>					
TOTAL EXPENDITURES	927,065 =====	1,075,124 =====	1,313,564 =====	238,440 =====	=====
REVENUE OVER/ (UNDER) EXPENDITURES	(106,527) =====	0 =====	0 =====	0 =====	=====

58 -AMER RESCUE PLAN ACT FUND

REVENUES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<hr/>						
NON DEPARTMENTAL						
=====						
MISC./GRANTS/INTEREST						
58-599-7000 INTEREST INCOME		16,709	0	22,000	22,000	
AMEND #1 - INT TRANSF TO GEN	0	0.00		22,000.00		
58-599-7021 ARPA FEDERAL FUNDING		181,844	281,042	303,872	22,830	
ORIGINAL	0	0.00		281,042.00		
AMEND #1 - FIREWALL/SWITCHES	0	0.00		9,800.00		
AMEND #1 - ADD'L GENERATOR	0	0.00		5,630.00		
AMEND #1 - ICE MACHINE	0	0.00		7,400.00		
TOTAL MISC./GRANTS/INTEREST		198,552	281,042	325,872	(44,830)	
TOTAL NON DEPARTMENTAL		198,552	281,042	325,872	44,830	
<hr/>						
TOTAL REVENUES		198,552	281,042	325,872	44,830	
		=====	=====	=====	=====	=====

58 -AMER RESCUE PLAN ACT FUND
CITY COUNCIL

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<hr/>						
<u>CAPITAL OUTLAY</u>						
58-600-8070 CAPITAL - LAND		0	65,000	65,000	0	<hr/>
58-600-8080 CAPITAL - IMPROVEMENTS		59,024	57,000	57,000	0	<hr/>
PLAYGROUND SHADE COVERS	0	<u>0.00</u>	<hr/>	<u>57,000.00</u>	<hr/>	<hr/>
TOTAL CAPITAL OUTLAY		59,024	122,000	122,000	0	
<hr/>						
TOTAL CITY COUNCIL		59,024	122,000	122,000	0	

58 -AMER RESCUE PLAN ACT FUND
CITY ADMINISTRATION

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<hr/>						
<u>SERVICES</u>						
<hr/>						
<u>CAPITAL OUTLAY</u>						
58-601-8045 CAPITAL - COMPUTER EQUIPMENT		22,938	22,500	32,300	9,800	
UPGRADE/REPL EMAIL SERVER	1	20,500.00		20,500.00		
NETWORK SWITCHES (3)	0	0.00		2,000.00		
AMEND #1 - FIREWALL SERVER	0	0.00		7,800.00		
AMEND #1 - ADD'L COST SWITCHES	0	0.00		2,000.00		
58-601-8080 CAPITAL - IMPROVEMENT PROJ		6,780	6,500	6,500	0	
REPL SERVER ROOM AC	0	0.00		6,500.00		
58-601-8081 CAPITAL - BUILDINGS		0	20,000	20,000	0	
CITY HALL HVAC	0	0.00		20,000.00		
TOTAL CAPITAL OUTLAY		29,718	49,000	58,800	9,800	
<hr/>						
<u>INTERFUND TRANSFERS</u>						
58-601-9010 TRF - GENERAL FUND		16,709	0	22,000	22,000	
AMEND #1 - INTEREST TRANSFER	0	0.00		22,000.00		
TOTAL INTERFUND TRANSFERS		16,709	0	22,000	22,000	
<hr/>						
TOTAL CITY ADMINISTRATION		46,426	49,000	80,800	31,800	

58 -AMER RESCUE PLAN ACT FUND
PUBLIC WORKS/GOV. BLDG.

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<hr/>						
<u>MAINTENANCE</u>						
58-603-5030 BUILDING MAINTENANCE		4,067	2,500	2,500	0	
KEY FOB ENTRY SYSTEM	0	<u>0.00</u>		<u>2,500.00</u>		
TOTAL MAINTENANCE		4,067	2,500	2,500	0	
<hr/>						
<u>CAPITAL OUTLAY</u>						
58-603-8081 CAPITAL - BUILDINGS		43,629	38,000	43,630	5,630	
GENERATOR (TOTAL)	0	0.00		38,000.00		
AMEND #1 - ADD'L COST	0	<u>0.00</u>		<u>5,630.00</u>		
TOTAL CAPITAL OUTLAY		43,629	38,000	43,630	5,630	
<hr/>						
TOTAL PUBLIC WORKS/GOV. BLDG.		47,695	40,500	46,130	5,630	

58 -AMER RESCUE PLAN ACT FUND
FIRE DEPARTMENT

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<hr/>						
<u>MAINTENANCE</u>						
58-604-5030 BUILDING MAINTENANCE		0	2,000	2,000	0	
REPL BARRACKS ENTRY DOORS	0	<u>0.00</u>		<u>2,000.00</u>		
TOTAL MAINTENANCE		0	2,000	2,000	0	
<hr/>						
<u>CAPITAL OUTLAY</u>						
58-604-8005 FURNITURE		3,050	4,000	4,000	0	
MATTRESSES (5) & COUCHES (2)	0	0.00		4,000.00		
58-604-8015 NON CAPITAL - COMPUTERS		3,906	5,500	5,500	0	
REPLACEMENT TABLETS	2	2,750.00		5,500.00		
58-604-8030 ELECTRONIC EQUIPMENT		5,940	7,500	7,500	0	
VEHICLE RADIOS UPGRADE	0	0.00		7,500.00		
58-604-8035 OTHER CAPITAL EQUIPMENT		0	0	7,400	7,400	
AMEND #1 - ICE MACHINE	0	0.00		7,400.00		
58-604-8040 CAPITAL - FIRE EQUIPMENT		6,050	0	0	0	
58-604-8081 CAPITAL - BUILDING		0	10,000	10,000	0	
REMODEL DORM ROOMS	0	<u>0.00</u>		<u>10,000.00</u>		
TOTAL CAPITAL OUTLAY		18,946	27,000	34,400	7,400	
<hr/>						
TOTAL FIRE DEPARTMENT		18,946	29,000	36,400	7,400	

58 -AMER RESCUE PLAN ACT FUND
POLICE DEPARTMENT

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<hr/>						
<u>CAPITAL OUTLAY</u>						
58-605-8030 POLICE EQUIPMENT		13,086	14,042	14,042	0	<hr/>
NARCOTICS INCINERATOR	0	0.00		5,500.00		
VEHICLE RADIOS UPGRADE	0	0.00		8,542.00		
58-605-8045 CAPITAL - COMPUTER EQUIPMENT		7,731	8,500	8,500	0	<hr/>
CID FILE STORAGE & BACKUP	0	0.00		8,500.00		
58-605-8080 CAPITAL - IMPROVEMENT PROJ		5,643	18,000	18,000	0	<hr/>
SECONDARY VEHICLE GATE	0	<u>0.00</u>	<hr/>	<u>18,000.00</u>	<hr/>	<hr/>
TOTAL CAPITAL OUTLAY		26,461	40,542	40,542	0	
<hr/>						
TOTAL POLICE DEPARTMENT		26,461	40,542	40,542	0	

58 -AMER RESCUE PLAN ACT FUND
WATER DEPARTMENT

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<hr/>					
<u>CAPITAL OUTLAY</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<u>INTERFUND TRANSFERS</u>	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<hr/>					

58 -AMER RESCUE PLAN ACT FUND
DEBT SERVICE

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>CAPITAL OUTLAY</u>					
TOTAL EXPENDITURES	198,552	281,042	325,872	44,830	
	=====	=====	=====	=====	=====
	=====	=====	=====	=====	=====

60 -STREET PROJECTS FUND

REVENUES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<hr/>						
NON-DEPARTMENTAL						
=====						
TRANSFERS IN						
60-599-8010 INTEREST INCOME		299,028	0	400,000	400,000	
AMEND #1 - BUDGET INVEST INC	0	0.00		400,000.00		
60-599-8099 FUND BALANCE RESERVE		0	1,384,900	1,325,000	(59,900)	
ENGINEERING - PHASE I	0	0.00		262,000.00		
ENGINEERING - DEZAVALA	0	0.00		122,900.00		
CONSTRUCTION	0	0.00		1,000,000.00		
AMEND #1 - ADD'L PROJ COSTS	0	0.00		340,100.00		
AMEND #1 - INVEST INCOME USED	0	0.00		(400,000.00)		
TOTAL TRANSFERS IN		299,028	1,384,900	1,725,000	(340,100)	
		<hr/>				
TOTAL NON-DEPARTMENTAL		299,028	1,384,900	1,725,000	340,100	
<hr/>						
TOTAL REVENUES		299,028	1,384,900	1,725,000	340,100	
		=====	=====	=====	=====	=====

60 -STREET PROJECTS FUND
ADMINISTRATION

EXPENDITURES	Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>SERVICES</u>	_____	_____	_____	_____	_____
<u>INTERFUND TRANSFERS</u>	_____	_____	_____	_____	_____

60 -STREET PROJECTS FUND
PUBLIC WORKS

EXPENDITURES		Y-T-D ACTUAL	CURRENT BUDGET	SELECTED BUDGET	DIFFERENCE	BUDGET WORKSPACE
<u>SERVICES</u>						
60-603-3012 ENGINEERING - PHASE I		276,681	262,000	325,000	63,000	
ORIGINAL	0	0.00		262,000.00		
AMEND #1 - ADD'L ENGINEERING	0	0.00		63,000.00		
60-603-3013 ENGINEERING - DEZAVALA		115,223	122,900	150,000	27,100	
ORIGINAL	0	0.00		122,900.00		
AMEND #1 - ADD'L ENGINEERING	0	0.00		27,100.00		
TOTAL SERVICES		391,903	384,900	475,000	90,100	
<u>CAPITAL OUTLAY</u>						
60-603-8085 CAPITAL - STREETS		147,780	1,000,000	1,250,000	250,000	
ORIGINAL	0	0.00		1,000,000.00		
AMEND #1 - ADD'L CONSTRUCTION	0	0.00		250,000.00		
TOTAL CAPITAL OUTLAY		147,780	1,000,000	1,250,000	250,000	
TOTAL PUBLIC WORKS		539,683	1,384,900	1,725,000	340,100	
TOTAL EXPENDITURES		539,683	1,384,900	1,725,000	340,100	
		=====	=====	=====	=====	=====
REVENUE OVER/(UNDER) EXPENDITURES	(240,655)	0	0	0	
		=====	=====	=====	=====	=====

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 15, 2023

Agenda item: 8.7

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action - Consider a proposed Tax Rate for FY 2023-24 and take a Record Vote - City Manager / Finance Director

X

Attachments for Reference: a) Analysis of Tax Rates: FY 2022 - 23 vs. FY 2023 - 24
b) Notice of Tax Rates
c) Notice of Public Hearing (draft)
d) 2023 Property Tax Rate Worksheets – Bexar County Tax Assessor/Collector

BACKGROUND / HISTORY: On August 8, 2023, the City’s No-New-Revenue, Voter Approval and De Minimis tax rates were submitted to the City Council. (Attachment d).

The next step in the Truth in Taxation law is for City Council to consider a proposed tax rate; if the proposed tax rate will exceed the Voter Approval tax rate or the No-New-Revenue tax rate (whichever is lower), City Council must take a record vote and schedule the required public hearing. This portion of the Budget /Tax process will then begin the clock for scheduling and posting of notices on the web site and newspaper, if required.

DISCUSSION: The “City Manager Proposed FY 2023 - 24 Budget” was submitted to Council on August 8, 2023.

Attachment a) - Analysis of the Tax Rate shows the expected revenue by tax rate based on the 2023 certified tax roll and the No-New-Revenue and Voter Approval tax rate calculations. The presented balanced budget proposes a tax rate of \$0.307742 per \$100 valuation, with the M&O portion at \$0.275342 and the I&S portion at \$0.032400. The proposed rate is higher than the No-New-Revenue Tax rate of \$0.284157 per \$100 but is lower than the Voter Approval Tax rate of \$0.335232 per \$100. Not included on the analysis is the de minimis rate, which is \$0.338939 per \$100. Use of this rate would allow a small municipality, of less than 30,000 population, to increase their property tax revenue by \$500,000.

Attachment b) - “Notice About 2023 Tax Rates.” This is the notice of the calculated tax rates that is required to be posted on the City’s website under Texas Property Tax Code Section 26.04(e). The notice has been provided by the Bexar County Tax Assessor Collector’s office and was posted to the financial transparency page on Friday, August 4, 2023.

Attachment c) – Using the tax rate of \$0.307742 per \$100 from the City Manager’s Proposed FY 2023-24 Budget, the Bexar County Tax Assessor/Collector’s office provided a draft ‘Notice of

Public Hearing on Tax Increase'. As the proposed rate exceeds the no-new-revenue rate of \$0.284157 per \$100, the City is required to hold one public hearing on the proposed tax rate. The City has historically held two hearings, to give its residents sufficient opportunity to express their support or opposition.

Attachment d) – The tax rate calculations are included for your reference. These were presented to Council on August 8, 2023 along with the City Manager's proposed FY 2023-2024 Budget.

Council must to take a record vote on the proposed tax rate and schedule at least one public hearing if the proposed rate exceeds the no-new-revenue rate. This vote is only for consideration of a proposed tax rate. Council is not required to adopt the proposed rate, but whatever rate is specified in the record vote, that rate cannot be exceeded at the September 18, 2023 meeting to adopt the tax rate. This action sets the rate 'ceiling' for FY2024.

COURSES OF ACTION:

- 1) Determine a proposed tax rate on which to take a record vote and schedule public hearings, if required.
- 2) Take a record vote on the proposed tax rate included in the City Manager FY 2023 - 24 Budget.
- 3) If necessary, schedule public hearings for September 11, 2023 at 6:30 and September 18, 2023 at 6:30 at City Hall.

FINANCIAL IMPACT: Possible changes to City Manager Proposed FY 2023 - 24 Budget.

MOTION REQUESTED: To propose a tax rate of \$0.307742 per \$100 valuation which includes an M&O rate of \$0.275342 and an I&S rate of \$.032400 and hold a record vote.

City of Shavano Park
Analysis of Tax Rates - FY 2022-23 vs. FY 2023-24

	Budgeted FY 2022-23 Assessment	FY 2023-24 Current Rate	FY 2023-24 Voter-Approval Tax Rate	FY 2023-24 No-New-Revenue Tax Rate	FY 2023-24 Proposed Tax Rate
Total Taxable Assessed Value (Freeze not Included)	\$ 1,107,727,679	\$ 1,210,876,545	\$ 1,210,876,545	\$ 1,210,876,545	\$ 1,210,876,545
Total Tax Rate (Per \$100)	0.297742	0.297742	0.335232	0.284157	0.307742
Levy on Properties not subject to Ceiling Limit	\$ 3,298,171	\$ 3,605,288	\$ 4,059,246	\$ 3,440,790	\$ 3,726,376
Add Back: Actual Tax on Properties under Ceiling Limit	1,044,727	1,143,168	1,143,168	1,143,168	1,143,168
Total City Tax Levy	\$ 4,342,898	\$ 4,748,456	\$ 5,202,414	\$ 4,583,958	\$ 4,869,544
Less: Debt Service Portion (I&S) Collection	(245,067)	(274,542)	(274,542)	(274,542)	(385,600)
Less: Debt Service from Properties under Ceiling Limit	(79,556)	(87,052)	(77,317)	(91,214)	(120,357)
Tax Levy Available to General Fund (M&O) @ 100% *	\$ 4,018,275	\$ 4,386,862	\$ 4,850,555	\$ 4,218,202	\$ 4,363,587
Revenue Difference from FY 2022-23 for General Fund		\$ 368,587	\$ 832,280	\$ 199,927	\$ 345,312
Tax Rate Comparison FY 2022-23 vs. FY 2023-24		\$ -	\$ 0.037490	\$ (0.013585)	\$ 0.010000

* Council guidance to utilize 100% collection rate for budget purposes in FY 2023-24.

	Budgeted FY 2022-23 Assessment	FY 2023-24 Current Rate	FY 2023-24 Voter-Approval Tax Rate	FY 2023-24 No-New-Revenue Tax Rate	FY 2023-24 Proposed Tax Rate
Rate Effects on Average Taxable Homestead Value	\$ 844,490	\$ 936,616	\$ 936,616	\$ 936,616	\$ 936,616
Total Tax Rate (Per \$100)	0.297742	0.297742	0.335232	0.284157	0.307742
Total City Tax Levy	\$ 2,514	\$ 2,789	\$ 3,140	\$ 2,661	\$ 2,882
Difference In City Tax Paid FY 2022-23 vs. FY 2023-24 **		\$ 275	\$ 626	\$ 147	\$ 368

** Difference for individual tax payers may be more or less depending on the specific appraised property values.

Notice about 2023 Tax Rates

Property tax rates in CITY OF SHAVANO PARK.

This notice concerns the 2023 property tax rates for the CITY OF SHAVANO PARK. This notice provides information about two tax rates used in adopting the current tax year's tax rate. The no-new-revenue tax rate would impose the same amount of taxes as last year if you compare properties taxed in both years. In most cases, the voter-approval tax rate is the highest tax rate a taxing unit can adopt without holding an election. In each case, these rates are calculated by dividing the total amount of taxes by the current taxable value with adjustments as required by state law. The rates are given per \$100 of property value.

This year's no-new-revenue tax rate	\$0.284157/\$100
This year's voter-approval tax rate	\$0.335232/\$100

Unencumbered Fund Balances

The following estimated balances will be left in the taxing unit's accounts at the end of the fiscal year.

These balances are not encumbered by corresponding debt obligation.

Type of Fund	Balance
M&O	\$2,533,957
I&S	\$138,271

Current Year Debt Service

The following amounts are for long-term debts that are secured by property taxes. These amounts will be paid from upcoming property tax revenues.

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
2018 G.O Refunding	\$190,680	\$11,862	\$-	\$202,542
2022 G.O.	\$300,000	\$428,800	\$500	\$729,300
Total required for 2023 debt service				\$931,842
- Amount (if any) paid from funds listed in unencumbered funds				\$0
- Amount (if any) paid from other resources				\$473,750
- Excess collections last year				\$75,951
= Total to be paid from taxes in 2023				\$382,141
+ Amount added in anticipation that the unit will collect only 99.10% of its taxes in 2023				\$3,470
= Total debt levy				\$385,611

This notice contains a summary of actual no-new-revenue and voter-approval calculations as certified on 07/31/2023. To see the full calculations or for a copy of the Tax Rate Calculation Worksheet, please visit:

The Office of the Bexar County Tax Assessor-Collector Albert Uresti, MPA, PCAC
Carlos Gutierrez, PCC

Property Tax Division Director

233 N. Pecos-La Trinidad, San Antonio, TX 78207

210-335-6600

taxoffice@bexar.org

home.bexar.org/tax

Visit Texas.gov/PropertyTaxes to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

NOTICE OF PUBLIC HEARING ON TAX INCREASE

A tax rate of \$0.307742 per \$100 valuation has been proposed by the governing body of SHAVANO PARK, CITY OF.

PROPOSED TAX RATE	\$0.307742 per \$100
NO-NEW-REVENUE TAX RATE	\$0.284157 per \$100
VOTER-APPROVAL TAX RATE	\$0.335232 per \$100

The no-new-revenue tax rate is the tax rate for the 2023 tax year that will raise the same amount of property tax revenue for SHAVANO PARK, CITY OF from the same properties in both the 2022 tax year and the 2023 tax year.

The voter-approval rate is the highest tax rate that SHAVANO PARK, CITY OF may adopt without holding an election to seek voter approval of the rate.

The proposed tax rate is greater than the no-new-revenue tax rate. This means that SHAVANO PARK, CITY OF is proposing to increase property taxes for the 2023 tax year.

PUBLIC HEARINGS ON THE PROPOSED TAX RATE WILL BE HELD ON SEPTEMBER 11, 2023 AND SEPTEMBER 18, 2023 AT 6:30PM AT SHAVANO PARK CITY HALL, 900 SADDLETREE COURT, SHAVANO PARK, TEXAS.

A PUBLIC MEETING TO VOTE ON THE PROPOSED TAX RATE WILL BE HELD ON SEPTEMBER 18, 2023 AT 6:30PM AT SHAVANO PARK CITY HALL, 900 SADDLETREE COURT, SHAVANO PARK, TEXAS

The proposed tax rate is not greater than the voter-approval tax rate. As a result, SHAVANO PARK, CITY OF is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or opposition to the proposed tax rate by contacting the members of the of SHAVANO PARK, CITY OF at their offices or by attending the public hearing mentioned above.

YOUR TAXES OWED UNDER ANY OF THE RATES MENTIONED ABOVE CAN BE CALCULATED AS FOLLOWS:

$$\text{Property tax amount} = (\text{tax rate}) \times (\text{taxable value of your property}) / 100$$

FOR the proposal:

AGAINST the proposal:

PRESENT and not
voting:

ABSENT:

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by SHAVANO PARK, CITY OF last year to the taxes proposed to be imposed on the average residence homestead by SHAVANO PARK, CITY OF this year.

	2022	2023	Change
Total tax rate (per \$100 of value)	\$0.297742	\$0.307742	increase of 0.010000, or 3.36%
Average homestead taxable value	\$845,424	\$936,616	increase of 91,192, or 10.79%
Tax on average homestead	\$2,517.18	\$2,882.36	increase of 365.18, or 14.51%
Total tax levy on all properties	\$3,298,416	\$3,662,519	increase of 364,103, or 11.04%

For assistance with tax calculations for CITY OF SHAVANO PARK, please contact:

The Office of the Bexar County Tax Assessor-Collector Albert Uresti, MPA, PCC, Carlos Gutierrez, PCC, Property Tax Division Director, 233 N. Pecos – La Trinidad, San Antonio, TX 78207, 210-335-6600, taxoffice@bexar.org, home.bexar.org/tax

2023 Tax Rate Calculation Worksheet

Taxing Units Other Than School Districts or Water Districts

Form 50-856

SHAVANO PARK, CITY OF

Taxing Unit Name

Phone (area code and number)

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

GENERAL INFORMATION: Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	2022 total taxable value. Enter the amount of 2022 taxable value on the 2022 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). ¹	\$ 1,585,267,917
2.	2022 tax ceilings. Counties, cities and junior college districts. Enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step. ²	\$ 478,972,403
3.	Preliminary 2022 adjusted taxable value. Subtract Line 2 from Line 1.	\$ 1,106,295,514
4.	2022 total adopted tax rate.	\$ 0.297742 /\$100
5.	2022 taxable value lost because court appeals of ARB decisions reduced 2022 appraised value. A. Original 2022 ARB values: \$ 8,903,970 B. 2022 values resulting from final court decisions: - \$ 8,400,000 C. 2022 value loss. Subtract B from A. ³	\$ 503,970
6.	2022 taxable value subject to an appeal under Chapter 42, as of July 25. A. 2022 ARB certified value: \$ 16,356,170 B. 2022 disputed value: - \$ 16,356,170 C. 2022 undisputed value. Subtract B from A. ⁴	\$ 0
7.	2022 Chapter 42 related adjusted values. Add Line 5C and Line 6C.	\$ 503,970

¹ Tex. Tax Code §26.012(14)

² Tex. Tax Code §26.012(14)

³ Tex. Tax Code §26.012(13)

⁴ Tex. Tax Code §26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	2022 taxable value, adjusted for actual and potential court-ordered adjustments. Add Line 3 and Line 7.	\$ 1,106,799,484
9.	2022 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2022. Enter the 2022 value of property in deannexed territory. ⁵	\$ 0
10.	2022 taxable value lost because property first qualified for an exemption in 2023. If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2023 does not create a new exemption or reduce taxable value. <p>A. Absolute exemptions. Use 2022 market value: \$ 5,505,480</p> <p>B. Partial exemptions. 2023 exemption amount or 2023 percentage exemption times 2022 value: + \$ 2,871,483</p> <p>C. Value loss. Add A and B.⁶</p>	\$ 8,376,963
11.	2022 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2023. Use only properties that qualified in 2023 for the first time; do not use properties that qualified in 2022. <p>A. 2022 market value: \$ 0</p> <p>B. 2023 productivity or special appraised value: - \$ 0</p> <p>C. Value loss. Subtract B from A.⁷</p>	\$ 0
12.	Total adjustments for lost value. Add Lines 9, 10C and 11C.	\$ 8,376,963
13.	2022 captured value of property in a TIF. Enter the total value of 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2022 taxes were deposited into the tax increment fund. ⁸ If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ 0
14.	2022 total value. Subtract Line 12 and Line 13 from Line 8.	\$ 1,098,422,521
15.	Adjusted 2022 total levy. Multiply Line 4 by Line 14 and divide by \$100.	\$ 3,270,465
16.	Taxes refunded for years preceding tax year 2022. Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2022. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022. ⁹	\$ 3,010
17.	Adjusted 2022 levy with refunds and TIF adjustment. Add Lines 15 and 16. ¹⁰	\$ 3,273,475
18.	Total 2023 taxable value on the 2023 certified appraisal roll today. This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. ¹¹ <p>A. Certified values: \$ 1,579,873,856</p> <p>B. Counties: Include railroad rolling stock values certified by the Comptroller's office: + \$</p> <p>C. Pollution control and energy storage system exemption: Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: - \$ 0</p> <p>D. Tax increment financing: Deduct the 2023 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2023 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.¹² - \$ 0</p> <p>E. Total 2023 value. Add A and B, then subtract C and D.</p>	\$ 1,579,873,856

⁵ Tex. Tax Code §26.012(15)⁶ Tex. Tax Code §26.012(15)⁷ Tex. Tax Code §26.012(15)⁸ Tex. Tax Code §26.03(c)⁹ Tex. Tax Code §26.012(13)¹⁰ Tex. Tax Code §26.012(13)¹¹ Tex. Tax Code §26.012, 26.04(c-2)¹² Tex. Tax Code §26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	Total value of properties under protest or not included on certified appraisal roll. ¹³	
A.	2023 taxable value of properties under protest. The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. ¹⁴ \$ 160,634,829	
B.	2023 value of properties not under protest or included on certified appraisal roll. The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. ¹⁵ + \$ 0	
C.	Total value under protest or not certified. Add A and B.	\$ 160,634,829
20.	2023 tax ceilings. Counties, cities and junior colleges enter 2023 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2022 or a prior year for homeowners age 65 or older or disabled, use this step. ¹⁶	\$ 550,382,079
21.	2023 total taxable value. Add Lines 18E and 19C. Subtract Line 20. ¹⁷	\$ 1,190,126,606
22.	Total 2023 taxable value of properties in territory annexed after Jan. 1, 2022. Include both real and personal property. Enter the 2023 value of property in territory annexed. ¹⁸	\$ 0
23.	Total 2023 taxable value of new improvements and new personal property located in new improvements. New means the item was not on the appraisal roll in 2022. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2022 and be located in a new improvement. New improvements do include property on which a tax abatement agreement has expired for 2023. ¹⁹	\$ 38,132,410
24.	Total adjustments to the 2023 taxable value. Add Lines 22 and 23.	\$ 38,132,410
25.	Adjusted 2023 taxable value. Subtract Line 24 from Line 21.	\$ 1,151,994,196
26.	2023 NNR tax rate. Divide Line 17 by Line 25 and multiply by \$100. ²⁰	\$ 0.284157 /\$100
27.	COUNTIES ONLY. Add together the NNR tax rates for each type of tax the county levies. The total is the 2023 county NNR tax rate. ²¹	\$ /\$100

SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	2022 M&O tax rate. Enter the 2022 M&O tax rate.	\$ 0.275069 /\$100
29.	2022 taxable value, adjusted for actual and potential court-ordered adjustments. Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,106,799,484

¹³ Tex. Tax Code §26.01(c) and (d)

¹⁴ Tex. Tax Code §26.01(c)

¹⁵ Tex. Tax Code §26.01(d)

¹⁶ Tex. Tax Code §26.012(6)(B)

¹⁷ Tex. Tax Code §26.012(6)

¹⁸ Tex. Tax Code §26.012(17)

¹⁹ Tex. Tax Code §26.012(17)

²⁰ Tex. Tax Code §26.04(c)

²¹ Tex. Tax Code §26.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	Total 2022 M&O levy. Multiply Line 28 by Line 29 and divide by \$100	\$ 3,044,462
31.	Adjusted 2022 levy for calculating NNR M&O rate. A. M&O taxes refunded for years preceding tax year 2022. Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2022. This line applies only to tax years preceding tax year 2022. + \$ 2,882 B. 2022 taxes in TIF. Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2023 captured appraised value in Line 18D, enter 0. - \$ 0 C. 2022 transferred function. If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. +/- \$ 0 D. 2022 M&O levy adjustments. Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function. \$ 2,882 E. Add Line 30 to 31D.	\$ 3,047,344
32.	Adjusted 2023 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,151,994,196
33.	2023 NNR M&O rate (unadjusted). Divide Line 31E by Line 32 and multiply by \$100.	\$ 0.264527 /\$100
34.	Rate adjustment for state criminal justice mandate. ²³ If not applicable or less than zero, enter 0. A. 2023 state criminal justice mandate. Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. \$ 0 B. 2022 state criminal justice mandate. Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. - \$ 0 C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ 0 /\$100 D. Enter the rate calculated in C. If not applicable, enter 0.	\$ 0 /\$100
35.	Rate adjustment for indigent health care expenditures. ²⁴ If not applicable or less than zero, enter 0. A. 2023 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state assistance received for the same purpose. \$ 0 B. 2022 indigent health care expenditures. Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose. - \$ 0 C. Subtract B from A and divide by Line 32 and multiply by \$100. \$ /\$100 D. Enter the rate calculated in C. If not applicable, enter 0.	\$ 0 /\$100

²² [Reserved for expansion]²³ Tex. Tax Code §26.044²⁴ Tex. Tax Code §26.0441

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	Rate adjustment for county indigent defense compensation. ²⁵ If not applicable or less than zero, enter 0. <p>A. 2023 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2022 and ending on June 30, 2023, less any state grants received by the county for the same purpose..... \$ <u>0</u></p> <p>B. 2022 indigent defense compensation expenditures. Enter the amount paid by a county to provide appointed counsel for indigent individuals and fund the operations of a public defender's office under Article 26.044, Code of Criminal Procedure for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose..... \$ <u>0</u></p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100..... \$ <u>0</u> / \$100</p> <p>D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100..... \$ <u>0</u> / \$100</p> <p>E. Enter the lesser of C and D. If not applicable, enter 0.</p>	<p>\$ <u>0</u> / \$100</p>
37.	Rate adjustment for county hospital expenditures. ²⁶ If not applicable or less than zero, enter 0. <p>A. 2023 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2022 and ending on June 30, 2023. \$ <u>0</u></p> <p>B. 2022 eligible county hospital expenditures. Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022. \$ <u>0</u></p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100..... \$ <u>0</u> / \$100</p> <p>D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100..... \$ <u>0</u> / \$100</p> <p>E. Enter the lesser of C and D, if applicable. If not applicable, enter 0.</p>	<p>\$ <u>0</u> / \$100</p>
38.	Rate adjustment for defunding municipality. This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code Section 26.0444 for more information. <p>A. Amount appropriated for public safety in 2022. Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year \$ <u>0</u></p> <p>B. Expenditures for public safety in 2022. Enter the amount of money spent by the municipality for public safety during the preceding fiscal year..... \$ <u>0</u></p> <p>C. Subtract B from A and divide by Line 32 and multiply by \$100 \$ <u>0</u> / \$100</p> <p>D. Enter the rate calculated in C. If not applicable, enter 0.</p>	<p>\$ <u>0</u> / \$100</p>
39.	Adjusted 2023 NNR M&O rate. Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	<p>\$ <u>0.264527</u> / \$100</p>
40.	Adjustment for 2022 sales tax specifically to reduce property taxes. Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2022 should complete this line. These entities will deduct the sales tax gain rate for 2023 in Section 3. Other taxing units, enter zero. <p>A. Enter the amount of additional sales tax collected and spent on M&O expenses in 2022, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent \$ <u>0</u></p> <p>B. Divide Line 40A by Line 32 and multiply by \$100 \$ <u>0</u> / \$100</p> <p>C. Add Line 40B to Line 39.</p>	<p>\$ <u>0.264527</u> / \$100</p>
41.	2023 voter-approval M&O rate. Enter the rate as calculated by the appropriate scenario below. Special Taxing Unit. If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08. - or - Other Taxing Unit. If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.	<p>\$ <u>0.273785</u> / \$100</p>

²⁵ Tex. Tax Code §26.0442²⁶ Tex. Tax Code §26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D41.	Disaster Line 41 (D41): 2023 voter-approval M&O rate for taxing unit affected by disaster declaration. If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2) the third tax year after the tax year in which the disaster occurred If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. ²⁷ If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).	\$ 0 /\$100
42.	Total 2023 debt to be paid with property taxes and additional sales tax revenue. Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit's budget as M&O expenses. A. Debt also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2021, verify if it meets the amended definition of debt before including it here. ²⁸ Enter debt amount \$ 931,842 B. Subtract unencumbered fund amount used to reduce total debt. - \$ 0 C. Subtract certified amount spent from sales tax to reduce debt (enter zero if none) - \$ 0 D. Subtract amount paid from other resources - \$ 473,750 E. Adjusted debt. Subtract B, C and D from A.	\$ 458,092
43.	Certified 2022 excess debt collections. Enter the amount certified by the collector. ²⁹	\$ 75,951
44.	Adjusted 2023 debt. Subtract Line 43 from Line 42E.	\$ 382,141
45.	2023 anticipated collection rate. A. Enter the 2023 anticipated collection rate certified by the collector. ³⁰ 99.10 % B. Enter the 2022 actual collection rate. 99.10 % C. Enter the 2021 actual collection rate. 99.61 % D. Enter the 2020 actual collection rate. 99.54 % E. If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. ³¹	99.10 %
46.	2023 debt adjusted for collections. Divide Line 44 by Line 45E.	\$ 385,611
47.	2023 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,190,126,606
48.	2023 debt rate. Divide Line 46 by Line 47 and multiply by \$100.	\$ 0.032400 /\$100
49.	2023 voter-approval tax rate. Add Lines 41 and 48.	\$ 0.306185 /\$100
D49.	Disaster Line 49 (D49): 2023 voter-approval tax rate for taxing unit affected by disaster declaration. Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	\$ /\$100

²⁷ Tex. Tax Code §26.042(a)²⁸ Tex. Tax Code §26.012(7)²⁹ Tex. Tax Code §26.012(10) and 26.04(b)³⁰ Tex. Tax Code §26.04(b)³¹ Tex. Tax Code §526.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	COUNTIES ONLY. Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2023 county voter-approval tax rate.	0 \$ _____/100

SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	Taxable Sales. For taxing units that adopted the sales tax in November 2022 or May 2023, enter the Comptroller's estimate of taxable sales for the previous four quarters. ³² Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2022, enter 0.	0 \$ _____
52.	Estimated sales tax revenue. Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. ³³ Taxing units that adopted the sales tax in November 2022 or in May 2023. Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. ³⁴ - or - Taxing units that adopted the sales tax before November 2022. Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	0 \$ _____
53.	2023 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	1,190,126,606 \$ _____
54.	Sales tax adjustment rate. Divide Line 52 by Line 53 and multiply by \$100.	0 \$ _____/100
55.	2023 NNR tax rate, unadjusted for sales tax. ³⁵ Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	0.284157 \$ _____/100
56.	2023 NNR tax rate, adjusted for sales tax. Taxing units that adopted the sales tax in November 2022 or in May 2023. Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2022.	0.284157 \$ _____/100
57.	2023 voter-approval tax rate, unadjusted for sales tax. ³⁶ Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	0.306185 \$ _____/100
58.	2023 voter-approval tax rate, adjusted for sales tax. Subtract Line 54 from Line 57.	0.306185 \$ _____/100

SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	Certified expenses from the Texas Commission on Environmental Quality (TCEQ). Enter the amount certified in the determination letter from TCEQ. ³⁷ The taxing unit shall provide its tax assessor-collector with a copy of the letter. ³⁸	0 \$ _____
60.	2023 total taxable value. Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	1,190,126,606 \$ _____
61.	Additional rate for pollution control. Divide Line 59 by Line 60 and multiply by \$100.	0 \$ _____/100
62.	2023 voter-approval tax rate, adjusted for pollution control. Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	0.306185 \$ _____/100

³² Tex. Tax Code §26.041(d)

³³ Tex. Tax Code §26.041(i)

³⁴ Tex. Tax Code §26.041(d)

³⁵ Tex. Tax Code §26.04(c)

³⁶ Tex. Tax Code §26.04(c)

³⁷ Tex. Tax Code §26.045(d)

³⁸ Tex. Tax Code §26.045(i)

SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate adjusted to remove the unused increment rate for the prior three years.³⁹ In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the portion of the unused increment rate must be backed out of the calculation for that year.

The difference between the adopted tax rate and adjusted voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2020;⁴⁰
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);⁴¹ or
- after Jan. 1, 2022, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.⁴²

Individual components can be negative, but the overall rate would be the greater of zero or the calculated rate.

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.⁴³

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	Year 3 component. Subtract the 2022 actual tax rate and the 2022 unused increment rate from the 2022 voter-approval tax rate.	
A.	Voter-approval tax rate (Line 67)..... \$ 0.326789 /\$100	
B.	Unused increment rate (Line 66)..... \$ 0.022450 /\$100	
C.	Subtract B from A..... \$ 0.304339 /\$100	
D.	Adopted Tax Rate..... \$ 0.297742 /\$100	
E.	Subtract D from C..... \$ 0.006597 /\$100	
64.	Year 2 component. Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2021 voter-approval tax rate.	
A.	Voter-approval tax rate (Line 67)..... \$ 0.310192 /\$100	
B.	Unused increment rate (Line 66)..... \$ 0.013382 /\$100	
C.	Subtract B from A..... \$ 0.296810 /\$100	
D.	Adopted Tax Rate..... \$ 0.287742 /\$100	
E.	Subtract D from C..... \$ 0.009068 /\$100	
65.	Year 1 component. Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate.	
A.	Voter-approval tax rate (Line 65)..... \$ 0.301124 /\$100	
B.	Unused increment rate (Line 64)..... \$ 0 /\$100	
C.	Subtract B from A..... \$ 0.301124 /\$100	
D.	Adopted Tax Rate..... \$ 0.287742 /\$100	
E.	Subtract D from C..... \$ 0.013382 /\$100	
66.	2023 unused increment rate. Add Lines 63E, 64E and 65E.	\$ 0.029047 /\$100
67.	Total 2023 voter-approval tax rate, including the unused increment rate. Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	\$ 0.335232 /\$100

³⁹ Tex. Tax Code §26.013(a)

⁴⁰ Tex. Tax Code §26.013(c)

⁴¹ Tex. Tax Code §26.0501(a) and (c)

⁴² Tex. Local Gov't Code §120.007(d), effective Jan. 1, 2022

⁴³ Tex. Tax Code §26.063(a)(1)

⁴⁴ Tex. Tax Code §26.012(8-a)

⁴⁵ Tex. Tax Code §26.063(a)(1)

SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.⁴⁴ This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.⁴⁵

Line	De Minimis Rate Worksheet	Amount/Rate
68.	Adjusted 2023 NNR M&O tax rate. Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.264527 /\$100
69.	2023 total taxable value. Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,190,126,606
70.	Rate necessary to impose \$500,000 in taxes. Divide \$500,000 by Line 69 and multiply by \$100.	\$ 0.042012 /\$100
71.	2023 debt rate. Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ 0.032400 /\$100
72.	De minimis rate. Add Lines 68, 70 and 71.	\$ 0.338939 /\$100

SECTION 7: Voter Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.⁴⁶

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.⁴⁷

This section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago. This section will apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
73.	2022 adopted tax rate. Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 0.297742 /\$100
74.	Adjusted 2022 voter-approval tax rate. Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line. If a disaster occurred in 2022 and the taxing unit calculated its 2022 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2022 worksheet due to a disaster, complete the applicable sections or lines of Form 50-856-a, <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> . - or - If a disaster occurred prior to 2022 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2022, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2022 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. ⁴⁸ Enter the final adjusted 2022 voter-approval tax rate from the worksheet. - or - If the taxing unit adopted a tax rate above the 2022 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ 0 /\$100
75.	Increase in 2022 tax rate due to disaster. Subtract Line 74 from Line 73.	\$ 0 /\$100
76.	Adjusted 2022 taxable value. Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,098,422,521
77.	Emergency revenue. Multiply Line 75 by Line 76 and divide by \$100.	\$ 0
78.	Adjusted 2023 taxable value. Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ 1,151,994,196
79.	Emergency revenue rate. Divide Line 77 by Line 78 and multiply by \$100. ⁴⁹	\$ 0 /\$100

⁴⁶ Tex. Tax Code §26.042(b)⁴⁷ Tex. Tax Code §26.042(f)⁴⁸ Tex. Tax Code §26.042(c)⁴⁹ Tex. Tax Code §26.042(b)

Line	Emergency Revenue Rate Worksheet	Amount/Rate
80.	2023 voter-approval tax rate, adjusted for emergency revenue. Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	\$ 0.335232 /\$100

SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-new-revenue tax rate. \$ 0.284157 /\$100

As applicable, enter the 2023 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax).

Indicate the line number used: 26

Voter-approval tax rate. \$ 0.335232 /\$100

As applicable, enter the 2023 voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue).

Indicate the line number used: 67

De minimis rate. \$ 0.338939 /\$100

If applicable, enter the 2023 de minimis rate from Line 72.

SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in the Tax Code.⁵⁰

**print
here** ➤_____
Printed Name of Taxing Unit Representative**sign
here** ➤_____
Taxing Unit Representative_____
Date⁵⁰ Tex. Tax Code §§26.04(c-2) and (d-2)

Notice About 2023 Tax Rates

Property tax rates in SHAVANO PARK, CITY OF.

This notice concerns the 2023 property tax rates for SHAVANO PARK, CITY OF. This notice provides information about two tax rates used in adopting the current tax year's tax rate. The no-new-revenue tax rate would impose the same amount of taxes as last year if you compare properties taxed in both years. In most cases, the voter-approval tax rate is the highest tax rate a taxing unit can adopt without holding an election. In each case, these rates are calculated by dividing the total amount of taxes by the current taxable value with adjustments as required by state law. The rates are given per \$100 of property value.

This year's no-new-revenue tax rate	\$0.284157/\$100
This year's voter-approval tax rate	\$0.335232/\$100

Unencumbered Fund Balance

The following estimated balances will be left in the taxing unit's accounts at the end of the fiscal year. These balances are not encumbered by corresponding debt obligation.

Type of Fund	Balance
M&O	2,533,957
I&S	138,271

Current Year Debt Service

The following amounts are for long-term debts that are secured by property taxes. These amounts will be paid from upcoming property tax revenues *(or additional sales tax revenues, if applicable)*.

Description of Debt	Principal or Contract Payment to be Paid from Property Taxes	Interest to be Paid from Property Taxes	Other Amounts to be Paid	Total Payment
2018 G.O. Refunding	190,680	11,862	0	202,542
2022 G.O.	300,000	428,800	500	729,300

Total required for 2023 debt service	\$931,842
- Amount (if any) paid from funds listed in unencumbered funds	\$0
- Amount (if any) paid from other resources	\$473,750
- Excess collections last year	\$75,951
= Total to be paid from taxes in 2023	\$382,141
+ Amount added in anticipation that the unit will collect only 99.10% of its taxes in 2023	\$3,470
= Total debt levy	\$385,611

This notice contains a summary of actual no-new-revenue and voter-approval calculations as certified on 7/31/23 by The Office of the Bexar County Tax Assessor-Collector Albert Uresti, MPA, PCAC

Carlos Gutierrez, PCC
Property Tax Division Director

To see the full calculations, please visit 233 N. Pecos-La Trinidad, San Antonio, TX 78207 for a copy of the Tax Rate Calculation Worksheet.

210-335-6600
taxoffice@bexar.org
home.bexar.org/tax

Visit [Texas.gov/PropertyTaxes](https://www.texas.gov/PropertyTaxes) to find a link to your local property tax database on which you can easily access information regarding your property taxes, including information about proposed tax rates and scheduled public hearings of each entity that taxes your property.

The 86th Texas Legislature modified the manner in which the voter-approval tax rate is calculated to limit the rate of growth of property taxes in the state.

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 15, 2023

Agenda item: 8.8

Prepared by: Brenda Morey

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION:

Discussion / action – Schedule public hearings on Proposed FY 2022 - 23 Budget

☒

Attachments for Reference:

a) FY 2023 - 24 Budget Calendar

BACKGROUND / HISTORY:

The Texas Local Government Code requires the City Council to schedule a public hearing on proposed budget FY 2023-24.

DISCUSSION:

Council is required to approve a hearing date by formal action. Traditionally, City has scheduled two hearings on both the FY 2023-24 Budget and Tax Rate. Council previously approved the FY24 Budget Calendar which set a special meeting for September 11th. By Ordinance the regular September meeting is the third Monday, not fourth Monday of the month (September 18th this year).

COURSES OF ACTION:

To schedule Public Hearings on the FY 2023-24 Budget and Tax Rate on September 11th and 18th at 6:30 p.m. or another date.

FINANCIAL IMPACT: N/A

MOTION REQUESTED:

Motion to schedule the FY 2023-24 Budget and Tax Rate public hearings on September 11th and 18th at 6:30 p.m.

CITY OF SHAVANO PARK

PROPOSED BUDGET CALENDAR FOR FY 2023-24

2023

*****Planning*****

20 - 28 April	Receive Preliminary Property Tax Report; pass to Council
1 – 12 May	Department Budget Meetings with General Fund Departments - FY 2023 -24 Goals, Objectives, Unfunded Requirements
Monday 8 May	Water Advisory Committee FY 2023-24 Goals and Objectives, Revenues

*****Preparation*****

Tuesday 6 June	Council Workshop 12:00 noon – Set Initial Goals, Objectives and Budget Guidance, review annual risk assessment – all departments
Monday 19 June	Water Advisory Committee Meeting / Budget Workshop (Expenses, G&O)
19-30 June	Prepare Revenues for Preliminary Budget
Monday 26 June	Council Workshop – Budget Basics, Staff Analysis of Council Objectives, Benefits Update, Long Term Financing Considerations (before regular City Council meeting – 5:00pm)
Monday 10 July	Water Advisory Committee Meeting - Recommendation of initial Water Utility Fund Budget
Tuesday 11 July	Budget Workshop 5:30pm – Capital Replacement, Compensation, Expense Estimates
Monday 24 July	Budget Workshop 5:00pm – Compensation and Benefits (before regular City Council meeting – 5:00pm)
25 July	Bexar County Appraisal District Provides Certified Tax Roll; pass to Council
~ July 25 - August 5	Bexar County Tax Assessor Collector Calculates & Provides No-New-Revenue, Voter-Approval and Deminimis Tax Rates
Tuesday 8 August	Special Council Meeting 5:30pm - <ul style="list-style-type: none"> - City Manager Submits Proposed FY 2023-24 Budget (No anticipated Council action) - Receive No-New-Revenue, Voter-Approval and Deminimis Tax Rate Calculations
Tuesday 15 August	Regular Council Meeting & Budget Workshop 5:30pm <ul style="list-style-type: none"> - Discuss tax rate; if proposed tax rate will exceed the No-New-Revenue Rate, take record vote and schedule Public Hearing.

*****Review*****

Monday 28 August	Budget Work Shop 5:00pm / Special City Council Meeting (if needed)
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Wednesday 23 August or
30 August

Publication - Notice of Budget Hearings

Wednesday, 30 August or
6 September

Publication - Notice of 2023 Tax Year Proposed Tax Rate (No-New-Revenue, Voter-
Approval, Deminimis)

*******Public Adoption*******

Monday 11 September Special Council Meeting 6:30pm –

- 1st Reading of Budget/Public Hearing
- Announce meeting to adopt tax rate.

Monday 18 September Regular Council Meeting –

- 2nd Reading of Budget/Public Hearing
- Adopt Budget by Ordinance
- Levy Tax Rate by Resolution and take record vote

CITY COUNCIL STAFF SUMMARY

Meeting Date: August 15, 2023

Agenda item: 8.9

Prepared by: Bill Hill

Reviewed by: Bill Hill

AGENDA ITEM DESCRIPTION: Discussion - Draft Town History - City Manager

X

Attachments for Reference:

- 1) Draft Town History
- 2) Key Leader Records

BACKGROUND / HISTORY: The City Manager has been slowly developing a history of Shavano Park Draft Template for several years. Recently, I've added more detail.

DISCUSSION: The City Manager wants to distribute the draft across the community to gather more input. The idea would be to update the draft and then to pass by resolution the Town History as of a certain date. This would provide for a permanent record of the history. The history could then be updated periodically with recent current events as well as older events should additional research warrant an update.

Sources of information were primarily old city newsletters and minutes from meetings.

COURSES OF ACTION: Numerous; guidance and direction only is needed now.

FINANCIAL IMPACT: N/A

MOTION REQUESTED: N/A

City of Shavano Park - Key Events and Milestones

1947 - Wallace Rogers and Sons purchased the Stowers Ranch north of San Antonio (historically famous 7,500-acre ranch)

1948 - The 1st Shavano Park Residential Development (567 acres) is platted (west of NW Military Highway) under the name of the Forest Oaks Development Company. First homes are constructed in 1949, many of them owned by retired military officers after WWII and included General Courtney Hodges a famous wartime commander. Rogers' sons built homes in Shavano Park and lived in the new community for a number of years.

1951 - The Shavano Park Volunteer Fire Department is created

1952 - Shavano Park Garden Club was organized in May 1952 with 30 members with its purpose in uniting ladies who were interested in gardening and nature. The first Garden Club year book was published and the City has one copy of the original.

1956 - Shavano Park Incorporated into a General Law City with a population of 167

1957 - Wallace Rogers, Jr. was elected as the first Mayor of Shavano Park

1958 - The City passed its first four ordinances:

- 1 – Establishing the Fiscal Year from 1 July through 30 Jun each year
- 2 – Appointing Mrs. Ruth Herring as the Treasurer for the Town of Shavano Park; Ruth also served as the 1st City Clerk
- 3 – Authorizing the issuance of Street Improvement Bonds as voted in the Nov election
- 4 – Levying a tax on all personal property at \$0.25 / \$100 valuation

1958 - Collection of a 25 cent-rate tax began. Quote from the minutes of April 1959, ***“Until the collection, last January of the 25 cent-rate tax, the Town Council had no money whatsoever on which to operate. There was a voluntary contribution of \$5.00 per lot about two years ago, but the money derived therefrom was soon spent in trying to patch the streets. As of March 31, 1959 the sum of \$2,122.86 was collected through the 25 cent-rate tax. From this fund approximately half was spent for legal fees; office supplies; printing; repayment of loan necessary to pay for labor and materials to fill chug holes in 1958; binding tax rolls; and bond advertising”***.

1959 - City's tax rate was \$0.58 / \$100 evaluation.

1959 - An ordinance first establishing a zoning and building regulation prescribing minimum construction code and certain building restrictions to be in accordance with a comprehensive plan; prescribing permit requirements; and establishing the Town Planning Board was passed.

1959 - The City issued the an \$85,000 Street Bond.

1960 - Census population was recorded at 343 residents

1960 - In April, Council appointed Major General Frank Robinson (retired) to serve as the Judge of the Corporation Court of the Town of Shavano Park.

1961 - As a result of daytime burglaries, the Town Marshal presented a plan for the patrolling of Shavano Park during the night hours using "people who would volunteer as patrolmen..."

1963 - The 58th Legislature enacted the Municipal Annexation Act and declared that unincorporated areas which are contiguous to the corporate limits of any city shall be known as the extraterritorial jurisdictions of cities in the state. This led to overlapping shared extraterritorial jurisdictions between Shavano Park and the City of San Antonio.

1965 - Shavano Park's ETJ was outlined into four areas extending ½ miles from the City Limits. Area 1, which is now Huntington. Area 2, which is now Shavano Creek, Bentley Manor and Willow Wood. Area 3, which was 1.05 square miles north of Loop 1604 (now in the City of San Antonio). Area 4, which was 1.36 square miles east (Inwood Subdivision) and south of the current southern boundary extending south of Huebner Road (now in the City of San Antonio). The Shavano Park property taxes had been lower twice in six years and were assessed at \$0.40 / \$100 evaluation. Shavano Park had its own Tax Collector

1965 - The population of San Antonio, Texas was in excess of 600,000 inhabitants and its extraterritorial jurisdiction, established by law, consist of all contiguous unincorporated area, not a part of any other city, within 5 miles of its corporate limits. The population of Shavano Park, Texas is less than 5,000 inhabitants and its extraterritorial jurisdiction established by law consist of all the contiguous unincorporated area, not a part of any other city, within ½ mile of its corporate limits. The area under the extraterritorial jurisdiction of Shavano Park, Texas and said areas overlap each other. It is provided in the Municipal Annexation Act that in the event an area under extraterritorial jurisdiction of one city overlaps an area under the extraterritorial jurisdiction of one or more cities, such overlapped areas may be apportioned by mutual agreement of the governing bodies of the cities concerned, and such agreement shall be in writing and shall be approved by ordinance or resolution. On June 14, 1965 the City of Shavano Park and San Antonio entered into an agreement to apportion shared extraterritorial jurisdictions. In the agreement. Shavano Park retained ETJ areas 1 and 2, while San Antonio gained ETJ areas 3 and 4.

1967 - Unit 11 first unit west of NW Military Hwy (Broken Bough, Turkey Creek, Honey Bee, Elm Spring Lane) developed by Wallace Rogers & Sons catering to "San Antonio business men and retired Army officers who prefer a "Suburban" atmosphere for their own leisure hours and for the health and happiness of their families." Development continued to DeZavala Road.

1970 - In the spring of 1970, the Shavano Park Garden Club members decided by a majority vote to become the Woman's Club of Shavano Park. Annual dues were \$4. The club held nine monthly meetings, two of which were social: The fall barbeque and the December Christmas Party.

1971 - City hired first policeman (Dec). Ray Seale, a Bexar County Deputy Constable and profession security guard. He was paid \$100 a month plus mileage. In Feb 1972, he was then hired as the Town Marshall.

1972 - Ordinance #3, manifesting an agreement with the Shavano Park Water Supply Company and the Forest Oaks Development Company, provided for the transfer of the water system to Shavano Park

and officially created the new Water Board, that Board being charged to run the water company on a self-supporting basis. Five people were appointed to the Board with Garnett Boone serving as its first Chairman.

1972 - Development began on Ripple Creek (South of DeZavala), Pepper Bush, and Painted Post. The volunteer Fire Department still existed with one truck and the city had one Police Officer.

1972 - Census population was recorded at 881 residents

1972 - Ordinance No. 7 amended previous ordinance Establishing Zoning and Building Regulations in accordance with a comprehensive plan

1972 - City hired first Police Chief (Nate Tyler) and the Police Department was created

Early 1970's - After the initial development south of DeZavala occurred, further development ceased for a number of years primarily due to a lack of water. The Edwards Aquifer wells in the city proper were all very limited capacity wells. In 1972, initial discussions and coordination occurred with the San Antonio Water Board in reference to supplying Shavano Park with Water.

1975 - The Shavano Park Water Board recommended to City Council that the water system be turned over to San Antonio; the Council rejected the proposal. The matter was placed on the ballot and the citizens voted on a referendum to consider several options to include allowing the San Antonio Water Board to take over the Shavano Park water system. It failed. The Council removed all Water Board members from office.

1975 - "A New Location for City Hall. Your city government is now established in its new location on city property at 99 Saddletree Road – in the refurbished building heretofore referred to as "Town Hall Annex". With the exception of the Volunteer Fire Department, all activities formerly conducted at 15402 N.M. Military Drive in facilities provided by the developer are now operating at the new location." February 1975, The Shavano Park Newsletter. The editor, Herb Grills suggests "the time is not far distant, in my opinion, when Shavano Park will have to employ a full-time City Manager".

1976 - Approximately 470 homes existed in Shavano Park; the property tax was assessed at \$0.40 / \$100 evaluation. Shavano Park still had its own Tax Collector

1978 - "The Flame" was first published and distributed by the Volunteer Fire Department in August 1978, replacing the Shavano Park Newsletter.

1978 - The Shavano Park Gardeners were established. The purpose was to encourage interest and achievement in all phases of home gardening and promote better horticultural practices, civic beauty and conservation of natural resources.

70's - The Rogers Shavano Ranch Ltd. Joint Partnership was formed with Denton Communities. An agreement was reached where Denton would purchase and provide an additional water supply and would enter into separate agreements to develop Units 15A, 15B, and 15C (also known as Shavano Estates). Denton Communities purchased approximately 90 acres south of Huebner Road in what is now the Warwick Farms subdivision and commercial development and drilled Water Well #7 providing significant pumping capability

1979 - In August, Council authorized the issuing of bonds (debt). The 1979-80 tax rate was established at \$0.67 / \$100 of which 31 cents was applied to the debt incurred by the bond issue.

1979 - A new City Hall was built and occupied in the fall; formal dedication was November 19th (now the Fire Department Office and Living Quarters).

1980 - Planning and Zoning Commission first established. A Planning Board has previously existed.

1980 - Census population was recorded at 1440 residents

1981 - Mayor Sharp sent a letter to San Antonio City Water Board regarding the emergency sale of water to the Town of Shavano Park. According to the letter, "During the past several summers, the Shavano Park water system has experienced pump failure at critical times of peak water consumption, forcing us to limit the use of water until such time as the well was restored, usually not more than 5-7 days. City Water Board replied that they could not provide a permanent connection for the sole purpose of providing emergency water. However, they stated that in a dire emergency City Water Board would assist to obtain emergency drinking water. **Note: ??? (See 1981 newsletter to complete)**

1981 - Shavano Park Gardeners Club won two honors for Landscape Design from the Texas Garden Clubs, Inc.

1982 - City hired a second Police Chief, Lloyd Griggs (November). Reserve Officer, Marrie Stannard, began working patrol and she later became the first women to serve as a Texas Ranger. Shortly after a second full time police officer was hired (Tom Harm).

1982 - Annexed 5 additional Acres of Unit 15A known as Shavano Estates (November)

1983 - Unit 15A Shavano Estates began development. Advertisement brochures used the slogan, "A Community of Country Estates".

Early 80's – Denton Communities created a development concept and entered into a development agreement with the City for the area in the ETJ now known as Shavano Creek. The development was to be high density residential to look similar to the Hunters Creek subdivision. The citizens of Shavano Park protested and the City backed down from the agreement as the City (residents) desired to develop 1 acre lots. Denton Communities entered into a lawsuit with the City and the individual Alderman in an effort to resolve. The lawsuit was later settled under what some call the "Stars and Donuts" plan, which compromised by allowing .7 acre lots and reducing the setback requirements (individual lots were labeled with a star or a circle, which determined the setbacks distance). About the time the lawsuit was settled and development was to begin in Shavano Creek, the bottom fell out of oil and local real estate. Saving and Loans went bankrupt and most developers followed.

1984 - The City hired George Daryl Dilworth (Jan), who was the first paid fireman at \$6 per hour and he served as the Assistant Chief. The Council vote to hire him was 2 for and 2 against with the Mayor voting yes to break the tie and hire him. The Shavano Park Volunteer Fire Department went door to door to raise money for his salary. His job as Paramedic was to respond to calls in a fire truck, and volunteers would POV to him. City contracted EMS from San Antonio and George responded to calls first (as it often took 20-30 mins for EMS to respond). On fire calls, he started the truck and the first 3

citizen / volunteers would climb on with him to respond, and late arrivals would either POV to the call or wait at FD to bring another unit. On many days he rode in the SPPD patrol car with bunker gear, first aid kit, and oxygen cylinder in back seat to serve as a backup for the police. The fire and police worked hand in hand on most everything.

1984 - Mayor Austin announced the creation of a committee on Long Range Planning (aka Future Requirements for Facilities) was formed in November consisting of James Soat, James Black, and Henry Fox. Its purpose being to establish City growth and determine future requirements for manpower, facilities, and equipment.

1985 - In January, the Long Range Planning committee estimated that Shavano Park's population would eventually peak at approximately 4,672 people. They noted that the present City Hall was built in 1979 at 1,050 square feet and was already inadequate. The greatest need for expansion was the police force and a proposal was made to expand City Hall. The proposal was not agreed to.

1985 - A proposed plat of Unit 16A (1st section of Shavano Creek) was approved in January – this plat would be the subject of debate for a number of months and the final plat passed with variances in June. The proposed Declaration of Conditions and Restrictions was also then the subject of much debate between the City and the Developers.

1985 - Well #8 was drilled as a backup. The Wells known as Wells # 7 & 8 remain the City's main water source even though they are located outside the City Limits. Initially, both of wells 7 and 8 pumped directly into the water distribution system, which caused high head pressures on the wells, and pressure surges in the system.

1985 - The Neighborhood Watch Program was established in June to about "a dozen residents". The proposed FY 85 budget was \$295,586, while the tax rate had been reduced to \$0.1379 / \$100 valuation. Water Well 8 was established as a backup to Well 7.

1986 - Shavano Estates 15 C Development began (Ripple Creek was extended to join Happy Trail).

1986 - 'The Flame' published its last newsletter in August and 'The Shavano Park Newsletter' published its first newsletter also in August.

1986 - The Future Needs Committee was expanded and included eight members with Herb Austin as Chairman. In February, the committee provided ten recommendations ranging from expanding City Hall to considering annexing ETJ areas and keeping an open mind on commercial development. A focus of the city was improving the City's revenue situation.

1986 - City Council passed a budget that increased taxes from about \$0.13 / \$100 to \$0.1913 / \$100 valuation and that tax increase that exceeded the Rollback Rate. A petition delivered December 6th, gained enough votes to force a referendum election, in which the Mayor resigned (Jan 87).

1987 - On February 7th 1987 the voters of Shavano Park overturned the tax increase and reduced it to \$0.14 / \$100. It was a significant community issue on both sides with some residents even offering to donate the tax refund back to the City.

1987 - In March, the City presented a plaque to Truce Hahn in memorial recognition of Charlie Hahn, whose interest and dedication to the town earned him the unofficial title of 'father of Shavano Park'. LTC (R) Hahn started the Shavano Park Newsletter, wrote, printed and distributed in for ten years with help from Truce and friend Ann Goodman. They were hand delivered on foot or bicycles at no cost to the City. He served as Building Inspector, as well as Mayor (1972-1977). In 1984, although he didn't want to serve, voters elected him as Alderman as a write-in candidate without even asking him. He organized a rifle team that competed in the 1960s.

1987 - Laddie Denton and Gene Powell created Bitterblue Inc., which took over the development of Shavano Creek and subsequently the remaining development of Shavano Park on behalf of the Rogers Family.

1989 - The City approved both a PUD plan and Plats for the small new subdivision called DeZavala Estates.

80's/90's - There was an agreed ETJ swap between Shavano Park and San Antonio that changed boundaries along Lockhill Selma and also gave San Antonio areas adjacent to Huebner Road on our Southern boundary. It also limited the type and height of development adjacent to Shavano Park on our Southern boundary.

1990's - The Shavano Park Water Board purchased land and added the Huebner Road tank and transfer pumps, and that dramatically improved the capacity of Wells 7 and 8, lowered the pressure on them when they were pumping, and reduced pressure surges in the system. It also eliminated the dumping of thousands of gallons of water into the creek behind the wells, which was the technique initially used to help mitigate the surge when the Wells first kicked on line.

1991 - City hired the first Fire Chief (James Green) and the full time Fire Department was created

1991 - In the Spring, a major storm event occurred.

1992 - The 1st Unit 1 Shavano Creek was sold out after 7 years of difficult economic times.

1993 - Denton Development developed a plan to subdivide Shavano Park Unit 15D into eighteen (18) one-acre residential lots in the 21.8 acres of land north of the intersection of NW Military Highway and De Zavala Road. A preliminary plat was submitted on July 6, 1993. The subdivision never occurred and the property was to be later donated to the City by the Rogers Family and now known as the municipal tract where City Hall is located.

1993 - Shavano Park Gardeners were honored in the Governor's Community Achievement Awards for outstanding and creative leadership and initiative in achieving a clean and beautiful environment by the Keep Texas Beautiful, Inc. Again in 1994, the City was awarded as a Keep Texas Beautiful Community.

1993 - In the Spring, a major storm event flooded many areas across the City.

1993 - In December, City Engineer Vickery & Associates produces what is thought to be the first Drainage Plan for the City of Shavano Park. The plan included possible detention basins and a significant number of swales, low water crossings and maintenance of dead trees. The total cost of the recommended projects was estimated to be \$4,858,200 (\$4M for Detention Basin).

1994 - The newsletter was first published as “The Shavano Park Roadrunner”, a publication for the citizens of Shavano Park.

1994 - The City dealt with a number of contentious issues; shortly after the May election, the Mayor and two Aldermen resigned. A special election was held to appoint a complete Council.

1995 - The Mayor, Chairman of P&Z and an Alderman met with four homeowners from Shavano Creek who were located in the City’s ETJ and expressed interest in being annexed into Shavano Park. This raised many questions that were related to water service; increase in tax base; increase in cost of services; improvement of streets; and 8 acres of commercial property. General Law municipalities can only annex areas with the consent of the majority of the residential voters in such area.

1996 - Bitterblue, Inc. joined with TxDOT in facilitating the build out of Loop 1604 access roads. These roads were necessary to complete any remaining office and business development in the City’s northern ETJ (as well as other development north of Loop 1604).

1996 - City Manager form of Government established (Ord. No. 139) by vote of 168 to 65.

1997 - Shavano Park hires its 1st City Manager, Michael Cerneck, on 1 April 1997.

1997 - On August 19th, the City Council votes 3 to 2 to reject a proposed ordinance amendment that would have called the Public Works Board to serve in an “advisory” capacity to City Manager instead of the Council. The Public Works Director continued to work for the Board instead of the City Manager, despite the fact that previous ordinance had put the City Manager in charge of all departments. The issue was either resolved later by legal opinion or council action, but at some point the Board was designated an advisory committee.

1998 - A Binding Letter of Intent for Master Planned Development Agreement and Covenants of the City of Shavano Park was entered into by and between: Denton Communities and Rogers Shavano Ranch, Ltd. (the “Developers”) and the City of Shavano Park (CSP) for the purpose of providing a planned development/master plan of the remaining vacant land areas owned by Rogers Shavano Ranch, Ltd which are located with the CSP and/or the CSP’s ETJ.

1998 - June 1998 Shavano Park purchases its first new fire truck. A 1999 Ferrara 1250 GPM pumper

1998 – In October, a major storm event flooded many areas across the City. A car parked at the southernmost home on the east side of NW Military highway was washed away, and forced through the culvert under NW Military Highway, and deposited in a back yard on the West side of NW Military Highway.

1999 - A Master Development Agreement signed between the City and Rogers Shavano Ranch Ltd.

1999 - The City annexed Unit 17 that would become Bentley Manor, Willow Wood and Pond Hill residential neighborhoods. Also annexed whole of Unit 19 which would later become Huntington’s residential and commercial areas between Salado Creek, 1604 and NW Military (April)

1999 - City created the Shavano Park Crime Control and Prevention District. City approved order 99-01 adopting the two-year crime control plan and budget for the Shavano Park Crime Control and Prevention District (CCPD).

1999 - City held an election in which voters established a one cent sales tax (Proposition NO. 1 For – 438, and AGAINST – 123), and established a half-cent sales tax that funded the City of Shavano Park Crime Control Prevention District.

1999 - Shavano Park and the City of San Antonio enter into a franchise agreement providing that San Antonio provide water service for that portion of its city limits lying outside Shavano Park system's service area. Inside the City Limit (ICL) rates were applied to newly annexed portions.

1999 - The City pursued a lawsuit to halt the expansion of quarrying operations and seek damages from the Beckman Quarry.

1999 - The first commercial building (other than the SW Bell Central Office next to the Fire Station) was built in Shavano Park and was an assisted living facility named Homewood Residence of Shavano Park. The building is located on the corner of De Zavala and Lockhill Selma, and has since changed owners.

1999 - A Citizen's Committee led by Mr. Hans Liebe published a report titled "Proposed 20-year Master Plan for the City of Shavano Park, Texas on December 1, 1999. The intent of the plan was to "provide the community and its elected officials with a useful roadmap in shaping the appearance and growth of Shavano Park over the next two decades". The plan established goals and timelines with projected costs with the statement that these "will by no means be easy to accomplish. Nor will they be inexpensive". In addition to drilling down to Fire, Police, Public Works and Administrative Departments, the plan provided committee conclusions and recommendations. The plan's vision statement was:

To provide a safe and secure family-oriented community by developing and maintaining a modern, efficient and progressive governmental and physical infrastructure.

The 18 key recommendations included building a new City Hall, a Police Department Facility, Developing Phase I of the municipal tract, a new Fire Department Facility. As of 2023, most of the key recommendations were completed with the exception of constructing a Civic/Community Center and Phase II of the municipal recreation area. It remains unclear if this comprehensive plan was approved by City Council.

2000 - On June 13th, City Council passed a resolution recognizing the efforts of Wallace Rogers, JR stating: "WHEREAS, Wallace Rogers JR was the principal architect of the City of Shavano Park's vision and special character; as WHEREAS, Wallace Rogers JR passed away on May 21,2000..." the City "resolves that we will continue to enjoy the fruits of his labors for years into the future."

2000 - Rogers Shavano Ranch donates 21.804 acres "for general municipal, municipal recreation, or other community-oriented purposes."

2000 - The City Annexed the neighborhoods of Shavano Creek and De Zavala Estates (September)

2001 – An August 30th Rain event flooded areas across much of the City. Many roads were impassable and many homes were flooded.

2002 - A new City Hall / Police Station was built on the site of the Municipal Tract. A Shavano Park Founders Fund was established to receive donations used towards the new City Hall and Police Station.

2002 - The first retail store was built (Exxon / 7-11 Convenience Store) and went into operation at the corner of NW Military Highway and Loop 1604

2002 – In August, City Engineer Don McCrary & Associates produced a Hazard Mitigation Team Report to FEMA – Region VI for the City of Shavano Park. The report identified 9 projects for the City that “reflect the severe flood problems which the City has experienced for some time”. It identifies 5 major storms beginning with an event in 1993. The report states that on Cliffside Dr. “flood waters have “washed away” vehicles from drives around houses... down stream to the existing culvert under NW Military Highway”. The proposed projects included a large detention pond on southwest corner the muni-tract adjacent to De Zavala and Bikeway.

2003 - Northside Independent School District builds Blattman Elementary School in response to increase residential development of Shavano Park. The location and plans are contested by TxDOT due to use of access road.

2003 - June 2003 Shavano Park purchases it first EMS unit and begins limited EMS response. The first ambulance was a 1995 Frazer type 1 ambulance

2004 - Citizens voted to approve the Ad Valorem Tax Freeze on the residence homestead of the disabled and elderly citizens 65 years or older and their spouses by a vote of 420 Yes and 369 No (it is thought that Shavano Park was one of the first cities to adopt by citizen election (not by Council approval).

2003 - Denton Communities filed an application and the City approved a request to rezone Unit 18 (the planned Willow Wood Residential subdivision) from A-2 PUD to CE PUD.

2005 - Denton Communities proposed Shavano Park 19C PUD Plan (Huntington Residential Subdivision) for consideration.

2006 - Denton Communities initiated development of the Willow Wood residential subdivision.

2006 - Shavano Park Fire begins full coverage MICU level EMS care

2006 - Shavano Park celebrated its 50th Anniversary on June 17 at City Hall. Catering by Anne Marie’s; entertainment by the Rick Cavender Band sponsored by Martin Marietta. Tickets were \$25 each, commemorative coins were issued and a historical program was included.

2006 - There were 1,073 single family residents and 68 commercial properties. The total market value of all properties was \$534,046,274

2007 – Shavano Park Fire Department purchases a new 2007 Frazer EMS unit and remounts its current 1995 unit. This brings the EMS system to 2 MICU level care units to serve our citizens

2007 - Ordinance No. 200-05-07 Established the Water Advisory Committee.

2007 - After the City built the new City Hall, the old City Hall sat vacant for about five years. The Fire Department was housed in a small inadequate structure in which the sleeping quarters were one room with three beds and lockers. Council then authorized the Fire Department to renovate and convert the old City Hall to a Fire Living Quarters and administrative offices. The budget was \$25K and the Firefighters did all the work.

2008 - A feasibility study was completed to determine if the City could pump water from the Trinity Aquifer. In December, the conclusion was that it was feasible.

2008 - Denton Communities with Pape-Dawson Engineers hosted a Shavano Park Drainage Workshop to review storm water mitigation options for the Olmos Creek Basin.

2009 - The Trinity Well #9 was drilled to a 1,430 feet depth at the intersection of Wagon Trail and NW Military Highway (Triangle). Water quality complications required additional improvements over the next four years.

2009 - The United States Army expressed concern regarding its ability to conduct night training exercises because of excessive outdoor lighting within a five-mile perimeter of Camp Bullis. Shavano Park is located within this five-mile corridor, and in 2009, our City Council established regulations for outdoor lighting impacting Camp Bullis. These regulations support the United States Army and the community of Shavano Park benefits from the reduction of light pollution in the City.

2009 - A significant storm water runoff and drainage improvement action was implemented by Bitterblue, Inc. with support from Martin Marietta and the Beckman Quarry. An interceptor channel was built north of Wagon Trail Road in order to collect and funnel the water from the Huntington residential development away from residents and into the Pond at Pond Hill. The Pond at Pond Hill was improved to increase capability as a detention pond. A separate retention pond capable of holding 1,775 acre feet was created north of Loop 1604 for the purpose of preventing water runoff south into Shavano Park and the Olmos Creek basin.

2009 - After 31 years, the Shavano Park Gardeners group combined with the Women's Club of Shavano Park.

2010 - Town Plan "A Continuing Vision" was created and approved by City Council with the following Planning Areas:

- Municipal Tract Development
- NW Military Highway
- Hike & Bike Trails
- Commercial Development

The plan also acknowledged the existing conditions related to residential property, public property, and drainage. The plan's vision was:

- Maintain the City's rural, picturesque, tree-lined scenery
- Create a more accessible City with Hike & Bike Trails
- Participate in planning the thorough design and careful projected expansion of NW Military Highway by TxDOT
- Create a more community-oriented City through planned citywide activities and by the possible addition of a Community Center and/or Pavilion
- Increase and diversify our tax base through planned developments

- Continue the financial stability of the City

2010 - The City Engineer, Young Engineering, produced a proposed Drainage Improvement Plan that proposes six major drainage improvements. It is not believed that any substantial improvements were initiated. Projected costs totaled \$978,211.

2010 - Council approved the expansion of Fire Station from two bays to four bays and the expansion of the existing bays. This gave the department for the first time the ability to house all vehicles inside.

2011 - There were 1,187 single family residents and 141 commercial properties. The total market value of all properties was \$820,290,528

2012 - The Ad Valorem tax rate was established at \$0.32 / \$100 valuation.

2012 - Shavano Park replaces its 1984 fire engine with a new E-One 2000 GPM Class-A CAFS pumper

2013 - Starbucks was built at the east corner of NW Mil Hwy and Loop 1604. This was a big deal!

2014 - The Trinity Well #9 was put full into operation in the spring of 2014. The Well experienced an apparent lightning strike in October 2014 and pump / motor / electrical cable were replaced.

2014 - By election, the City voted to create a Street Maintenance Fund in which \$0.5% of sales tax collected would be allocated. This also changed the Crime Control Prevention District fund from collecting \$1% to \$0.5%

2014 - The City conducted a land swap with the City of San Antonio in which the City gained 1.88 acres on the south east end of Cliffside Drive to gain access to the Salado Creek trail system as well as 4.36 acres located in what is known as Napier Park. In exchange the City transferred 31.81 acres of non-developable land in the Salado Creek basin (owned by Bitterblue, Inc.) to the City of San Antonio so that they could complete the Salado Creek trail system (hike and bike trail).

2014 - The City conducted a feasibility study on the use of the municipal tract. The study concluded that the City had a number of feasible options for recreational and municipal use.

2014 - City Council packets were prepared electronically instead of hard copy and posted on the City's Website. City Council meeting began to be recorded and posted on the website for citizens to view.

2014 - A residence on Bobcat Bend was diagnosed with Oak Wilt on multiple trees. Public Works and a contractor rapidly completed trenching operations spanning six properties to prevent the spread.

2015 - The City conducted a survey of citizens to gain input for the future of the municipal tract. The survey results have been debated, but showed support for certain low key improvements, while there was also support for not improving it.

2015 - A new first class Public Works Building was built and dedicated adjacent to the Fire House. This replaced the inadequate trailer that was used for a number of years.

2015 - City earns "Tree City USA" award recognition. In 2015 the Shavano Park Citizen's Tree Committee spearheaded the City's efforts to become a Tree City USA. This program, administered by the Arbor Day Foundation since 1976, recognizes communities committed to sound urban forestry management. Over 3,400 communities are a part of this program. A community is required to maintain a tree board, have a community tree ordinance, spend at least \$2 per capita on urban forestry and celebrate Arbor Day

2015 - Bitterblue built and donated the south monument sign on NW Military Highway

2015 - The City earned the Government Finance Officers' Association (GFOA) Distinguished Budget Presentation Award for Fiscal Year 2015 – 2016 Budget

2016 - Shavano Park Fire and Water Department are awarded an ISO rating of 2 on November 1, which places them in the top 10% in Texas and the top 3 % across the United States.

2016 - City is recognized in the Scenic City Certification Program (5-year certification)

2016 - City is recognized in the Firewise USA recognition program. Since being recognized, the City has completed two projects to improve wildfire safety in the City. In 2017, the City created a one-acre demonstration area of a Firewise forest on the City's Municipal Tract to show residents how to improve wildfire safety on their properties. In 2018, the City with the help of the Texas A&M Forest Service created a Shaded Fuel Break along the borders of the Municipal Tract to reduce the likelihood that any wildfire on the tract would spread to nearby areas

2016 - City earns "Tree City USA" award recognition and the Government Finance Officers' Association (GFOA) Distinguished Budget Presentation Award for Fiscal Year 2016 – 2017 Budget

2016 - The Trinity Well again experienced an apparent lightning strike in 2016 and the pump / motor were replaced. During this replacement, the water column was assessed to be corroding/pitting with damage to threads and a decision was made to replace the water column with Stainless Steel pipes.

2017 - The water system replaced the entire Supervisory Control and Data Acquisition (SCADA) system after the old system was on the brink of failure. The Trinity well was also refurbished and a lightning strike and a need for improving the well.

2017 - City earns "Tree City USA" award recognition and the Government Finance Officers' Association (GFOA) Distinguished Budget Presentation Award for Fiscal Year 2017 – 2018 Budget

2017 - In November, the City Engineer, KFW Engineers, presented a comprehensive Shavano Park Master Drainage Plan. This plan identified 12 Areas of storm water drainage concerns. Projected costs ranged from \$24,605 (Berm) to \$5,396,726 (Turkey Creek Stormwater).

2018 - On February 22, 2018 the City of Shavano Park Police Department achieved "Recognized Status" for compliance with the Texas Law Enforcement Agency Best Practices Recognition Program of the Texas Police Chiefs Association. Of the 2,667 police agencies in Texas, the Shavano Park Police Department became the 146th agency to achieve this status. This recognition is based upon the policies,

standards, and practices of the department following the 168 Best Practice Standards, and involved a comprehensive two-year agency process culminating in a two-day audit of all areas of the agency

2018 - The first ever City of Shavano Park fiesta medal was designed and produced.

2018 - On July 23, 2018 the City adopted *Shavano Park – City Living with Country Charm* as its official City slogan after a four-month public involvement campaign. The slogan captures the essence of living in Shavano Park for many of our residents who voted it as the best slogan of five options. Living in Shavano Park means convenient access to employment, retail and entertainment of the San Antonio metro while residing on quiet, dark streets and large spacious lots reminiscent of the Country. The slogan also points towards Shavano Park's history as a quiet country town situated on ranch land between Camp Bullis and San Antonio

2018 - In October of 2018 City Council approved by ordinance the 2018 Town Plan as a comprehensive planning document with the following six focus areas:

- Sidewalks & Bike Paths
- NW Military
- Residential Development
- Commercial Development
- Flooding & Drainage
- Municipal Tract

The Town Plan published a vision statement for the City: ***Shavano Park strives to be the premier community in Bexar County, preserving and celebrating its natural setting and small town traditions amid the surrounding area's urban growth***

2018 - The City was recognized as the fourth community in Texas to be certified by the National Wildlife Federation as a certified "Community Wildlife Habitat" with 89 properties registered as safe habitats for native wildlife

2018 - The City of Shavano Park was awarded the best 2018 Arbor Day Event in the State of Texas for Outstanding Arbor Day Activities by the Texas Chapter of the International Society of Arboriculture.

2018 - City earns "Tree City USA" award recognition and the Government Finance Officers' Association (GFOA) Distinguished Budget Presentation Award for Fiscal Year 2018 – 2019 Budget

2019 - City Council established a municipal tract Citizen's Amenities Committee including several members of Council and citizens from the community. The committee recommended use of \$600,000 in funding to construct a large pavilion, a playscape, and nature trails.

2019 - May 10, 2019 the new aerial ladder truck was received and training for the new truck began with all members of the Fire Department. The ladder truck was officially put into service on July 2nd at approximately 9:00pm that night when it responded to a mutual aid structure fire in Castle Hills, Texas.

2019 - In March 2019, the Trinity Well's MIOX (chlorine) system became inoperative and the Well remained out of operation until Oct 2019. After repair when the Well was placed back into operation, the Well initially pumped 208 gals/min (down from historic 285 gals / min) and within a week pumping reduced to 186 gals/min.

2019 - The City approved an ordinance providing for the voluntary extension of Shavano Park's city limits by the annexation of a tract of land. The City annexed "Luv-N-Care" daycare which was the last piece of property within the Shavano Park ETJ. Thus, no more ETJ exists for future annexation.

2019 - City earns "Tree City USA" award recognition and the Government Finance Officers' Association (GFOA) Distinguished Budget Presentation Award for Fiscal Year 2019 – 2020 Budget

2019 - The City coordinated with Bitterblue to address significant drainage concerns north of Bentley Manor behind Talmadge Lane. A swale was rock sawed from near Lockhill Selma to the Olmos Basin to protect those residential homes.

2020 - Year of COVID pandemic. On March 23rd, City of Shavano Park Mayor Bob Werner issued a City of Shavano Park Declaration of a Local Disaster and Public Health Emergency. The City Hall front doors were initially locked and all in-person public access was limited by exception. Staff manning continued near normal and leader implemented certain operational procedures for our employees. City Council extended this declaration through October 2020. City Council meeting continued as scheduled, but most were conducted remotely by ZOOM (video teleconference). Arbor Earth Day and Independence Day Events were cancelled. National Night Out included a Police and Fire Equipment Drive through the entire City. During the Holidays, Santa was escorted throughout the City on the Ladder truck and hundreds of residents greeted him from their lawns. For the most part, the impact on operations was manageable, over time most staff eventually caught COVID and fortunately got through it. Several staff lost family members or close friends. I was certainly a difficult year.

2020 - In February 2020, the Trinity Well was pulled and the following conditions were noted:

- Stainless Steel threading on the pipes and couplings welded together and removal resulted in damage to the pipe threading's and couplings
- Two of the three water check valves failed (not Stainless Steel)
- Four of the pump stages are apparently damaged (pump not Stainless Steel)
- Pump screen was damaged (not Stainless Steel)

In June the Water Advisory Committee recommended to City Council that the Trinity Well (Well #9) be placed into an idle state until further need arises and City Council approved this recommendation.

2020 - The City constructed a large Pavilion, Playscapes, bathroom and a 1-mile nature trail on the municipal tract adjacent to City Hall.

2020 - A residence on Fawn Drive was diagnosed with Oak Wilt on a single tree. Public Works and a contractor rapidly removed the tree and completed trenching operations to prevent the spread.

2020-21 - The City contracted to have three storm water culverts constructed in three areas identified as hazardous in the drainage plan (Bent Oak, Windmill, and Chimney Rock).

2021 - Winter Storm Uri. The February 13–18, 2021 winter storm, also unofficially referred to as Winter Storm Uri, was a major winter and ice storm that had widespread impacts across Texas & the United States Midwest. More than 4.3 million homes and businesses in Texas were left without power, some for several days. Water service was disrupted for more than 12 million people in Texas due to

pipes freezing and bursting. Many roads, bridges and overpasses in Bexar County were closed or became dangerous due to icy conditions. The inclement weather caused many fire hydrants to be unusable in emergency situations. Finally, some grocery stores were forced to close due to lack of power and, of the ones that remained open, completely ran out of many basic items like bread, milk, and eggs.

Shavano Park residents from Shavano Creek and much of the “Estates” lost power for three days and SAWS customers were required to boil water. Shavano Park Public Works, Police, and Fire provided essential services throughout the week to include maintaining the water system and no reported traffic accidents. NOTE: Most of our Public Works, Fire, and Police responders selflessly worked the challenges at Shavano Park while at the same time their families were without power, water, and with water pipe leaks.

2021 - City is again recognized in the Scenic City Certification Program (5-year certification)

2021 - In May 2021, TxDOT began reconstruction of NW Military Highway to include a continuous center turn lane, bike lanes, sidewalks and stormwater drainage. The continued growth of the City of San Antonio has caused increased traffic congestion on its main thoroughfares of NW Military Highway, De Zavala Road, and Lockhill Selma Road. During the busiest times of the day, when the traffic count is at its highest, residents along NW Military Highway often find it difficult to safely turn onto or off NW Military Highway. This safety hazard for residents was the primary motivation for the City partnering with TxDOT on a project to widen NW Military Highway and create a continuous center turn lane. This project was a major focus of the 2010 and 2018 Town Plans.

2021 - On July 25th, the City hosted a Memorial Dedication Ceremony for the memorial constructed by resident Boy Scout Ryan Matson as part of his Eagle Project. The memorial honored the sons of three Shavano Park residents who were killed in action while serving in the military defending our nation. Honored were:

2LT Frank Riley Loyd Jr.
35th Regt, 25th Infantry Division, US Army
KIA September 26th, 1950
Sinan-Myan, South Korea

1LT Alfred “Joe” L. Kincer III
5th Cav, 5th Infantry Division, US Army
KIA March 1st, 1971
Khe Sanh, Vietnam

SSG Michael H. Simpson
1st Special Forces Group, US Army
KIA May 2nd, 2013
Operation Enduring Freedom, Afghanistan

2021 - The City was required to relocate most of the water mains paralleling NW Mil Hwy and four crossing. The City joint bid the work with TxDOT and took out a 20 year State Infrastructure Bank (SIB) loan for \$925,000 (approximate cost of the relocation). Later in 2022, Bexar County approved a grant

for \$750,000 to offset the cost of relocating the water lines. Only 4-6% of the use of NW Mil Hwy is from Shavano Park residents and the remainder from Bexar County.

2022 - A Farmer's Market was approved and began operating at the City Hall parking lot on Sunday mornings.

2022 - The City placed on the May ballot a \$10,000,000 bond proposal for reconstructing the six miles of streets on the east side of NW Military Highway. The bond passed with about an 80% approval.

2022 - The City applied for and was awarded a \$4,000,000 federal grant as a community development project in order to address storm water drainage from the municipal tract and to add bike lanes and sidewalks to De Zavala. KFW Engineers began the detailed planning for the project.

2022 - City Council approved the Municipal Court as a Court of Record.

2023 - In June, D&D Contractor began a \$8,000,000 street reconstruction plan. The reconstruction includes flush curbs in extend the life of the streets.

2023 - Beginning in August 2022, the Planning and Zoning Commission initiated and update to the 2018 Town Plan. In July 2023, the P&Z recommended for approval the 2023 Town Plan and passed it to City Council. The Town Plan identified the following six focus areas:

- Community Engagement
- Commercial Development
- Property Maintenance Standards & Zoning
- Municipal Talent Management and Retention
- Public Infrastructure
- Long-Term City Finances

The vision statement remained the same as the 2018 plan: ***Shavano Park strives to be the premier community in Bexar County, preserving and celebrating its natural setting and small town traditions amid the surrounding area's urban growth***

2023 - There were 1,469 single family residents and 216 commercial properties. The total market value of all properties was \$1,949,247,578 with a taxable value of \$1,782,008,563

HISTORIC RECORD OF SHAVANO PARK KEY LEADERS

NOTE: This listing captures accurate service of all Mayors, City Managers and Police Chiefs as well as accurate information for most of the Volunteer and Full Time Fire Chiefs. In the early period of the Town and City, numerous other key positions were filled from citizen volunteers such as Tax Assessor-Collector, Town Marshal, Building Inspector, Judge and Prosecutor, Water Board, Fire Board, and Planning Board. There is simply no accurate records of the many volunteers and City Leaders. Many of the old newsletters from the 1960's and forward list key positions, but recording them is beyond the scope of this project. Over time a review of meeting minutes may allow additional detail.

Mayor

Wallace Rogers Jr.	Apr 1957	Apr 1959
Maj. Gen. C.C. Chauncey	Apr 1959	Apr 1972
Charles (Charlie) J. Haun	Apr 1972	Apr 1977
Frank Gruen	Apr 1977	Mar 1978
William (Gene) Sharp	Mar 1978	Apr 1983 (1 st Appointed when Frank Gruen resigned)
Herb Austin Apr	1983	Apr 1985
Earl McCrary	Apr 1985	Dec 1986
John Horner	Dec 1986	May 1991 (1 st Appointed when Earl McCrary resigned)
Linda Zuflacht	May 1991	May 1993
Nancy Hantler	May 1993	Jun 1994 (MPT Peyton led Council until Aug election)
Henry G. Green	Aug 1994	Dec 1994 (by Special Election when Nancy Hantler resigned)
No Mayor	Dec 1994	May 1995 (MPT Peyton led Council until May election)
John Horner	May 1995	May 1997
Thomas (Tommy) Peyton	May 1997	May 2003
Pete Fleischacker	May 2003	May 2005
A. David Marne	May 2005	May 2015
Robert (Bob) Werner	May 2015	Present

City Manager

Michael C. Cerneck	04/1997	10/2001	(1 st City Manager)
Stanley Z. Neuse	11/2001	04/2002 (Interim)	
Matt Smith	04/2002	12/2006	
John (Link) Surber	12/2006	10/2007 (Interim)	
Manual (Manny) Longoria	10/2007	04/2011	
Kyle McCain	05/2011	05/2013	
Chuck Pinto	05/2013	10/2013 (Interim)	
William (Bill) Hill	10/2013	Present	

City Secretary / Clerk

Ruth B. Herring	03/1958	/1959
Irene Johnson	04/1962	05/1971
Pat Guthrie	05/1971	01/1974
Mary Ann Kemmerzehl	02/1974	08/1977
Susan Belk	08/1977	01/1978
Billie Johnson	02/1978 (unsure start and stop dates)	
Mason Blake	04/1979 08/1986 (unsure start and stop dates)	
Sandra Rietz	12/1987 (unsure start and stop dates)	
Patricia Ernst	02/1988 (unsure start and stop dates)	
M R ??????	Dec 1989 (unsure start and stop dates)	
Leslie D. Roy	Dec 1993 (unsure start and stop dates)	
Liz Robards	04/1997	

Julio Fernandez (Interim)	04/1997	09/1997
Stacy Hansen	10/1997	09/2000
Brian Harrison	01/2001	04/2004
Saundra Passailaigue	01/2004	01/2013
Zina Tedford	04/2013	01/2023
Trish Nichols	01/2021	03/2023
Kristen Hetzel	05/2023	Present

Volunteer Fire Chief

Gen. M. E. Tillery	04/1959	
Walter P. Goodwin	01/1967	
R.I. Hesson	1970	
Charles Joseph	1972	
Michael M. Conrad	1975	06/1976 (Resigned)
Tony Kyrish	07/1976	12/1978 (Resigned)
Bruce Borchers	12/1978	06/1980
Mike Sauders	07/1980	03/1981
Anton (Tony) Kyrish	04/1981	07/1983
Hank Austin	08/1983	11/1991
Terry Russell	12/1991	12/1992 (last volunteer Fire Chief)

Appointed Full Time Fire Chief

James Green	1991	2001
John (Link) Surber	07/2001	12/2006

Michael Naughton	12/2006	10/2018
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Darrell Dover	01/2019	Present
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Town Marshal

M.E. Dreyer	04/1957	04/1958
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Leonard Specht	04/1958	12/1961
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Gene Maeckel	12/1061	1962?
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Leonard Specht	02/1965? 09/1972 (unsure of start and end)	
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Police Chief

Nathaniel Tyler	07/1972	12/1981
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Lloyd Griggs	01/1982	08/1987
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John McFall	09/1987	11/1998
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Richard P. LaBiche	11/1998	03/2000
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Leo Curtis Stewart	03/2000	10/2011
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David Creed	10/2011	10/2016
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Ray Lacy	10/2016	10/2020
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Gene Fox	11/2020	Present
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Public Works Director

James W. McAnelly	1985	1997
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Roy Quiroga	1998	2003
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Ray Ashinhurst	2003	05/2009
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David Dimaline	05/2009	10/2013
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Lou Mintz	01/2014	08/2015
Brandon Peterson	10/2015	05/2023
Johnny Villarreal	07/2023	Present

Assistant City Manager

Curtis Leeth	09/2022	Present
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Chairman Planning and Zoning Committee

General M.E. Tillery	04/1959	04/1961
Col. W. F. Woolridge	04/1961	

Richard Schoenert	June 1994 (unsure start and stop dates)	
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Don Wallace		
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Robert Werner	???	
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Bruce Baumann	2002	
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Robert Werner	???	05/15
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Michael Janssen	05/15	09/19
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Albert (Buddy) Aleman	10/19	05/21
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Carla Laws	06/21	Present
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