

**1. CALL MEETING TO ORDER**

Mayor Werner called the meeting to order at 6:30 p.m.

PRESENT: ABSENT: None

Alderman Aleman arrived late 6:59 p.m.

Mayor Pro Tem Kautz

Alderman Kuykendall

Alderman Miller

Alderman Powers

Mayor Werner

**2. PLEDGE OF ALLEGIANCE AND INVOCATION**

Alderman Powers led the Pledge of Allegiance to the Flag.

Alderman Miller led the Invocation.

**3. CITIZENS TO BE HEARD**

No one signed up to address City Council.

**4. CITY COUNCIL COMMENTS**

City Council welcomed everyone to the meeting.

**5. PRESENTATIONS, COMMENDATIONS AND ANNOUNCEMENTS**

**5.1. Proclamation - Police Autism Awareness Program - Mayor Werner**

Mayor Werner and Police Chief Fox presented the proclamation for Police Autism Awareness Program.

At this time, Mayor Werner, with the consent of City Council, deviated to agenda item 5.3.

**5.2. Recognition - Introduction of Fiesta Medal designer, Ruth Thomson**

Mayor Werner recognizes Ruth Thomson for designing Shavano Park, 2023 Fiesta Medal.

**5.3. Proclamation - Arbor / Earth Day - Mayor Werner**

Mayor Werner presented the City with the 2023 Arbor / Earth Day proclamation.

At this time, Mayor Werner, with the consent of City Council, deviated to agenda item 5.2

**6. REGULAR AGENDA ITEMS**

**6.1. Discussion / action - Approval Phase I Road Construction (East) based upon bids received from Request for Proposal - City Manager / City Engineer**

City Engineer Chris Otto of Colliers Engineering & Design provided an update on - road construction (East) based upon bids received from Request for Proposal.

Owner and President Kelly Dickens of D&D Sitework & Utilities was present and introduced and his company himself to City Council.

Alderman Miller made a motion to approve D&D Contractors for award of base bid with Alternates #1, #2 and #3 and authorize City Manager to negotiate construction contract of \$6,282,548.69 for Shavano Park Street Maintenance Phase 1A.

Mayor Pro Kautz seconded the motion.

The motion carried with a unanimous vote.

**6.2. Discussion - Phase IA (DeZavala) planning update - City Engineer**

City Engineer, Chris Otto of Colliers Engineering & Design provided an update on Phase IA (DeZavala) planning.

The City Council reviewed and discussed the updates on Phase IA (DeZavala) planning with the City Engineer Chris Otto of Colliers Engineering & Design.

**6.3. Presentation / discussion - Shavano Park Commercial and Residential Development Semi-annual Presentation - Bitterblue, Inc. / Denton Communities**

Managing Broker Daryl Lange of Bitterblue presented the residential and commercial development Semi-annual Presentation.

**6.4. Discussion / action - Ordinance O-2023-003 of the City of Shavano Park, Texas regulating junked vehicles within the City; providing for penalties; providing for a cumulative and conflicts clause; providing for a severability clause and providing for an effective date. Possible Executive Session pursuant to Texas Government Code §551.071, Consultation with Attorney (second reading) - City Manager**

City Manager Hill gave an overview of Ordinance O-2023-003 of the City of Shavano Park, Texas, regulating junked vehicles within the City; providing for penalties; providing for a cumulative and conflicts clause; providing for a severability clause, and providing for an effective date.

Mayor Pro Tem Kautz made a motion to approve Ordinance O-2023-003 regulating junked vehicles within the City of Shavano Park; providing for penalties; providing for a cumulative and conflicts clause; providing for a severability clause and providing for an effective date (first reading).

Alderman Kuykendall seconded the motion.

The motion carried with a unanimous vote.

**6.5. Discussion / action - Ordinance O-2023-004 amending Chapter 4 –Animals to adopt procedures to safely and humanely regulate dangerous, aggressive and public nuisance dogs - City Manager / Police Chief**

City Manager Hill and Police Chief Fox presented an overview of the Ordinance O-2023-004 Chapter 4 amending Animals to adopt procedures to safely and humanely regulate dangerous, aggressive, and public nuisance dogs.

Mayor Pro Tem Kautz made a motion to approve Ordinance O-2023-004 amending Chapter 4 – Animals to adopt procedures to safely and humanely regulate dangerous, aggressive and public nuisance dogs.

Alderman Miller seconded the motion.

The motion carried with a unanimous vote.

Alderman Miller requested a point of order calling agenda item 6.1 that Alderman Aleman’s vote was not heard for this agenda action.

At this time, Mayor Werner, with the consent of City Council, deviated to agenda item 6.1

**6.6. Discussion / action - Resolution R-2023-007 authorizing increase in micro-purchase threshold for purchases of goods and services using federal funding subject to the procurement standards in 2 C.F.R. Part 200, Subpart D - City Manager / Finance Director**

Alderman Miller made a motion to approve Resolution R-2023-007 authorizing the increase in micro-purchase threshold for purchases of goods and services using federal funding subject to the procurement standards in 2 C.F.R. Part 200, Subpart D.

Alderman Powers seconded the motion.

The motion to approve Resolution R-2023-007 authorizing the increase in micro-purchase threshold for purchases of goods and services using federal funding subject to the procurement standards in 2 C.F.R. Part 200, Subpart D.carried with a unanimous vote.

**6.7. Discussion /action - Deliberate the appointment of a Municipal Court of Record Alternate Prosecutor. Possible Executive Session pursuant to Texas Government Code §551.074, Personnel Matters – City Manager / City Council**

Mayor Pro Tem Kautz made a motion to approve Denton, Navarro, Rocha, Bernal & Zech Law Firm as the Municipal Court of Record Alternate Prosecutor.

Alderman Miller seconded the motion.

The motion carried with a unanimous vote.

## **7. CITY MANAGER'S REPORT**

All matters listed under this item are considered routine by the City Council and will only be considered at the request of one or more Aldermen. Coincident with each listed item, discussion will generally occur.

- 7.1. Building Permit Activity Report**
- 7.2. Fire Department Activity Report**
- 7.3. Municipal Court Activity Report**
- 7.4. Police Department Activity Report**
- 7.5. Public Works Activity Report**
- 7.6. Finance Report**

## **8. CONSENT AGENDA**

All matters listed under this item are considered routine by the City Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired by any Alderman on any item, that item will be removed from the consent agenda and will be considered separately.

- 8.1. Approval - Regular City Council Minutes, January 23, 2023**
- 8.2. Approval - Special City Council Minutes, January 30, 2023**
- 8.3. Accept - Planning and Zoning Commission Minutes, January 11, 2023**
- 8.4. Accept - Ordinance O-2023-001 accepting the amended City of Shavano Park Budget Amendment and Purchasing Policy adopting rules to ensure the identification, security, and confidentiality of electronic bids or proposals and to ensure that the electronic bids or proposals remain effectively unopened until the proper time**
- 8.5. Accept - Investment Reports, ending December 31, 2023**
- 8.6. Approval - Resolution R-2023-003 amending the City of Shavano Park Investment Policy and approving the Investment Strategy**

Alderman Powers made a motion to approve & accept Consent Agenda Items 8.1 – 8.6 as presented.

Mayor Pro Tem Kautz seconded the motion.

The motion to approve Consent Agenda Items 8.1 – 8.6 carried with a unanimous vote.

## **9. ADJOURNMENT**

Mayor Pro Tem Kautz made a motion to adjourn the meeting.

Alderman Powers seconded the motion.

The motion to adjourn the meeting carried with a unanimous vote.

The meeting ended at 7:43 p.m.

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**Robert Werner Mayor**

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**Trish Nichols**  
**City Secretary**