

1. Call to order

Chairman Laws called the meeting to order at 6:30 p.m.

PRESENT:

Carla Laws
Donna Beladi
Lori Fanning
Shawn Fitzpatrick
Vickey Maisel
Bill Simmons
Song Tan
Cindy Teske – arrived at 6:38pm

ABSENT:

William Stipek

- 2. Vote under Section 36-69 of the Shavano Park City Code (“Code”) concerning a finding that each of the items following item 2 on the agenda are “planning issues” or otherwise prescribed Planning & Zoning Commission duties under 36-69(l) of the Code or the severance of one or more of such items for an individual vote on such item or items.**

Upon a motion made by Commissioner Tan and a second made by Commissioner Fitzpatrick the Planning & Zoning Commission voted six (6) for and none (0) opposed, to approve the agenda as it was provided to the Planning & Zoning Commission. The motion carried.

3. Citizens to be Heard.

No one in the public signed up to address the Planning and Zoning Commission.

4. Consent Agenda:

- a. Approval - Planning & Zoning Commission minutes, June 7, 2023

Upon a motion made by Commissioner Fanning and a second made by Commissioner Simmons, the Planning & Zoning Commission voted six (6) for and none (0) opposed, to approve the Planning & Zoning Commission minutes of June 7, 2023 as presented. The motion carried.

**5. Discussion / Action – Third and final review of the complete 2023 Town Plan –
Assistant City Manager**

Assistant City Manager Leeth presented a summary of the changes from the previous meeting. The Commissioners reviewed the document providing final edits.

Commissioner Fanning made a Motion. Commissioner Beladi seconded the Motion. The Planning & Zoning Commission voted six (6) for and one (1) opposed (Commissioner Maisel),

to approve the 2023 Town Plan with the final amendments as the City of Shavano Park's Comprehensive Plan.

6. Discussion – Possible amendments to Chapter 24 – Signs, of the City of Shavano Park Code of Ordinances to regulate signs along interstate and primary highways – City Manager / Assistant City Manager

Assistant City Manager introduced a sign ordinance. No action was taken.

7. Report / Update – City Council items considered at previous City Council meetings and discussion concerning the same – Assistant City Manager

City Manager Hill provided an overview of items considered at the previous City Council meeting

8. Chairman Announcements:

- a. Advise members to contact City staff to add new or old agenda items.
- b. Advise members of pending agenda items:
 - i. Ordinance to fix the mistaken 2017 B-2 PUD re-zoning of Lots 1701 & 1702 in Block 21, CB 4782E (Lynd Building / Pond Hill Restaurant) by formerly re-zoning the lots back to MXD.


Chairman Laws discussed the August 25 deadline to reapply to the Commission.

9. Adjournment

Upon a motion made by Commissioner Simmons, and a second made by Commissioner Song, the Planning & Zoning Commission voted seven (7) for and none (0) opposed to adjourn the meeting at 8:35 p.m. The motion carried.



Kristen M. Hetzel,
City Secretary



Carla Laws,
Chairman